

City Of Gardner Massachusetts



Annual Report
2017

2017 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

James S. Boone
Craig R. Cormier
Ronald F. Cormier
Edward A. Gravel
Scott J. Graves
Christine A. Johnson

WARD COUNCILLORS

James M. Walsh, Council President, Ward 1
Elizabeth J. Kazinskas, Ward 2
Nathan R. Boudreau, Ward 3
Karen G. Hardern, Ward 4
James D. Johnson, Ward 5

2017 CITY OF GARDNER ANNUAL REPORT

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City of Gardner
2017 ANNUAL REPORT OF THE BOARD OF ASSESSORS
FISCAL YEAR 2017
(July 1, 2016 through June 30, 2017)

TAX RATE FY2017 - \$20.48

<u>REAL ESTATE</u>	<u>NUMBER OF PARCELS</u>	<u>ASSESSED VALUES</u>
Single Family Residences	3,977	\$689,881,300.
Condominiums	542	\$ 40,697,800.
Mobile Homes/Multiple House on One Lot	82	\$ 12,361,300.
Two Family Residences	558	\$ 73,394,700.
Three Family Residences	256	\$ 35,571,900.
Four to Eight Family Residences	182	\$ 67,488,000.
Mixed Use Property	82	\$ 21,578,600.
Vacant Land	674	\$ 18,741,500.
Chapter Lands		
Forestry (61)	1	\$ 2,700.
Agricultural (61A)	8	\$ 23,500.
Recreational (61B)	13	\$ 493,800.
Commercial	294	\$109,331,700.
Industrial	<u>144</u>	<u>\$ 59,848,600.</u>
TOTALS	6,813	\$1,129,415,400.
Real Estate - Exempt	368	\$ 301,176,400.
Personal Property – Taxable	309	\$ 67,832,212.

<u>CLASS</u>	<u>VALUATION</u>	<u>TAXES</u>
Residential	\$949,314,346.	\$19,441,957.81
Commercial	\$120,068,054.	\$ 2,458,993.75
Industrial	\$ 60,033,000.	\$ 1,229,475.84
Personal Property	<u>\$ 67,832,212.</u>	<u>\$ 1,389,203.70</u>
LEVY TOTALS	\$1,197,247,612.	\$24,519,631.10

MOTOR VEHICLE EXCISE COMMITMENTS PROCESSED FY2017

2017 - \$1,982,643.59
 2016 - \$ 228,720.16
 2015 - \$ 70.00

PERSONAL EXEMPTIONS -Veterans, Blind, Surviving Spouse, Elderly & Senior Work off

Number of Exemptions Granted - 214
 Total Taxes Abated \$126,449.54
 Total Reimbursed by the State \$ 80,274.00

TAX SUMMARY**Revenues:**

Cherry Sheet Receipts	\$24,903,501.00
Mass School Building Authority	\$ 807,991.00
Cherry Sheet Offset Receipts	\$ 0.00
Local Receipts	\$ 3,617,622.00
Enterprise Funds	\$ 9,174,564.00
Free Cash	\$ 2,129,023.00
Other Available Funds	\$ 2,180,846.11
Real & Personal Property Levy	<u>\$24,519,631.10</u>
Total Revenues	\$67,333,178.21

Expenditures:

Cherry Sheet Charges	\$ 1,963,051.00
Cherry Sheet Offset	\$ 716,467.00
Overlay Deficit	\$ 0.00
Snow & Ice Deficit	\$ 0.00
Overlay	\$ 224,568.10
Budget Appropriations	<u>\$64,429,092.11</u>
Total Expenditures	\$67,333,178.21

ABATEMENTS PROCESSED FY2017

Fiscal Year	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Real Estate	\$ 22,395.36	\$15,707.93	NONE	NONE
Personal Property	\$ 1,816.78	\$ 394.87	NONE	NONE
Motor Vehicle	\$ 51,783.17	\$29,029.28	\$ 2,023.75	\$ 1,348.86

DEPARTMENT EXPENSES

City Assessor	\$ 69,182.63
Board Members	\$ 4,000.08
Assessors' Clerk	\$ 13,885.55
Temp. Project Salary	\$ 10,527.04
Overtime	\$ 275.16
Prof Services	\$ 2,428.06
Office Supplies & Expenses	\$ 920.20
Professional Development & Travel	\$ 3,187.10
Valuation Expenses	<u>\$ 48,702.62</u>
Total	\$153,108.44

Respectfully Submitted,
 BOARD OF ASSESSORS
 Charles R. Leblanc, Chairman
 Paulette A. Burns, Member
 Susan M. Byrne, MAA, City Assessor
 February 8, 2018

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

CASH FLOW SUMMARY

	FY2016 ACTUALS	FY2017 ACTUALS
Cash on Hand, All Funds, July 1,	\$ 23,626,274	\$ 26,203,173
Receipt, All Funds,	\$ 89,312,397	\$ 99,471,354
Expenditures, All Funds	\$ (86,735,498)	\$ (98,390,741)
Cash on Hand, All Funds, June 30,	<u>\$ 26,203,173</u>	<u>\$ 27,283,786</u>

The following is a list of all receipts and expenditures as per warrants for all funds for the period beginning July 1, 2016 and ending June 30, 2017.

Gardner City Auditor



John Richard

OBJ	OBJ DESCRIPTION	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
10400	CASH	-351,539.75	27,283,786.23
10409	PETTY CASH ADVANCES	-75.00	36,000.00
12105	PERSONAL PROP REC - 2005	.00	181.22
12106	PERSONAL PROP REC - 2006	.00	169.43
12107	PERSONAL PROP REC - 2007	.00	155.28
12108	PERSONAL PROP REC - 2008	.00	158.60
12109	PERSONAL PROP REC - 2009	.00	368.23
12110	PERSONAL PROP REC - 2010	.00	220.13
12111	PERSONAL PROP REC - 2011	.00	249.62
12112	PERSONAL PROP REC - 2012	.00	11,971.77
12113	PERSONAL PROP REC - 2013	.00	10,192.89
12114	PERSONAL PROP REC - 2014	.00	10,141.42
12115	PERSONAL PROP REC - 2015	.00	9,595.36
12116	PERSONAL PROP REC - 2016	.00	9,004.09
12117	PERSONAL PROP REC - 2017	.00	12,732.29
12200	REAL ESTATE REC - 2000	-5.00	-5.00
12204	REAL ESTATE REC - 2004	5.00	500.00
12212	REAL ESTATE REC - 2012	.00	60.00
12213	REAL ESTATE REC - 2013	.00	752.36
12215	REAL ESTATE TAX REC - 2015	.00	44,895.13
12216	REAL ESTATE REC - 2016	.00	209,640.94
12217	REAL ESTATE REC - 2017	.00	796,700.56
12400	TAX LIEN RECEIVABLE	-2,007.44	1,179,392.84
12450	DEFERRED R.E. TAX REC	.00	1,266.88
12600	MOTOR VEH EXCISE - 2000	.00	8,762.72
12601	MOTOR VEH EXCISE - 2001	.00	10,643.00
12602	MOTOR VEH EXCISE - 2002	.00	11,123.67
12603	MOTOR VEH EXCISE - 2003	.00	15,261.27
12604	MOTOR VEH EXCISE - 2004	.00	14,498.69
12605	MOTOR VEH EXCISE - 2005	.00	18,359.41
12606	MOTOR VEH EXCISE - 2006	.00	16,142.93
12607	MOTOR VEH EXCISE - 2007	.00	12,359.98
12608	MOTOR VEH EXCISE - 2008	.00	11,389.75
12609	MOTOR VEH EXCISE - 2009	.00	11,874.03
12610	MOTOR VEH EXCISE - 2010	.00	13,561.20
12611	MOTOR VEH EXCISE - 2011	.00	13,195.24
12612	MOTOR VEH EXCISE - 2012	.00	14,889.50
12613	MOTOR VEH EXCISE - 2013	.00	15,092.74
12614	MOTOR VEH EXCISE - 2014	.00	19,595.71
12615	MOTOR VEH EXCISE - 2015	.00	30,228.92
12616	MOTOR VEH EXCISE - 2016	.00	80,067.00
12617	MOTOR VEH EXCISE - 2017	.00	232,947.53
12676	MOTOR VEH EXCISE - 1976	.00	189.20
12677	MOTOR VEH EXCISE - 1977	.00	1,445.14
12678	MOTOR VEH EXCISE - 1978	.00	2,011.88
12679	MOTOR VEH EXCISE - 1979	.00	6,611.22
12680	MOTOR VEH EXCISE - 1980	.00	8,785.67
12681	MOTOR VEH EXCISE - 1981	.00	2,904.64

OBJ	OBJ DESCRIPTION	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
12682	MOTOR VEH EXCISE - 1982	.00	3,943.39
12683	MOTOR VEH EXCISE - 1983	.00	4,604.33
12684	MOTOR VEH EXCISE - 1984	.00	4,347.14
12685	MOTOR VEH EXCISE - 1985	.00	5,232.24
12686	MOTOR VEH EXCISE - 1986	.00	7,737.58
12687	MOTOR VEH EXCISE - 1987	.00	11,473.27
12688	MOTOR VEH EXCISE - 1988	.00	14,190.43
12689	MOTOR VEH EXCISE - 1989	.00	16,728.01
12690	MOTOR VEH EXCISE - 1990	.00	15,077.01
12691	MOTOR VEH EXCISE - 1991	.00	13,089.84
12692	MOTOR VEH EXCISE - 1992	.00	8,135.97
12693	MOTOR VEH EXCISE - 1993	.00	6,046.79
12694	MOTOR VEH EXCISE - 1994	.00	5,944.80
12695	MOTOR VEH EXCISE - 1995	.00	6,727.42
12696	MOTOR VEH EXCISE - 1996	.00	6,757.97
12697	MOTOR VEH EXCISE - 1997	.00	7,026.36
12698	MOTOR VEH EXCISE - 1998	.00	6,090.78
12699	MOTOR VEH EXCISE - 1999	.00	7,561.44
12710	BOAT EXCISE - 2010	.00	541.00
12711	BOAT EXCISE REC - 2011	.00	594.00
12712	BOAT EXCISE REC - 2012	.00	674.00
13100	DEPT REC - VETERANS BENEF	33,628.26	1,402,746.25
13110	DEPT REC - MART	.00	515,302.05
13120	SEWER L & M RECEIVABLE	371.11	3,311.74
13130	WATER BACKFLOW RECEIVABLE	.00	1,905.36
13140	POLICE DETAIL RECEIVABLE	-16,436.25	1,368.60
13141	FIRE DETAIL RECEIVABLE	-110.96	917.04
13315	WATER LIENS REC - 2015	-371.11	376.10
13316	WATER LIENS REC - 2016	.00	2,889.39
13317	WATER LIENS REC - 2017	.00	17,720.10
13416	SEWER LIENS REC - 2016	.00	1,490.76
13417	SEWER LIENS REC - 2017	.00	14,102.43
13515	WATER L&M LIENS REC - 2015	.00	315.21
13516	WATER L&M LIENS REC - 2016	.00	8,998.23
13517	WATER L&M LIENS REC - 2017	.00	876.03
13704	WATER LIEN BCKFLW	.00	-9.44
13800	UNIT TRASH FEES RECEIVABLE	.00	302,798.45
13815	TRASH LIENS REC - 2015	.00	291.99
13816	TRASH LIENS REC - 2016	.00	1,887.46
13817	TRASH LIENS REC - 2017	.00	13,288.38
14000	MISCELLANEOUS RECEIVABLES	-264.86	272.19
14010	RESIDENTIAL RECYCLING FEES REC	.00	-494.35
14020	CORPORATE RECYCLING FEES REC	.00	60.43
16290	DUE FROM COMM DEV BLK GRT	277,627.98	.00
18800	TAX FORECLOSURES/POSSESS	-541.46	580,029.87
19200	REVENUE CONTROL	76,501,856.89	.00
19900	BONDS AUTHORIZED	.00	5,922,841.66
19910	BONDS AUTH & UNISSUED	.00	-5,922,841.66

OBJ	OBJ DESCRIPTION	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS			
19969	AMTS TO BE PROV FOR PAY	2,163,735.91	21,086,787.72
	TOTAL ASSETS	78,605,873.32	54,299,827.47
LIABILITIES			
18610	PREPAID REVENUE	.00	-62,500.00
20200	ACCOUNTS PAYABLE	26,763.75	-2,105,893.45
20500	CONT PAY-RETAINED PERCENT	.00	-15,085.55
20501	REHAB ESCROW	.00	-3,330.95
20520	PLANN ESC/C.DONELL, PEARLY	.00	-26,813.79
20521	PLAN ESCR - MILL ST SOLAR	.00	-35,187.31
20560	ESCROW - EARTH TECH	.00	-100,341.82
20587	PLAN ESC/WEST ST SOLAR	.00	-75,286.69
20592	PLAN ESC/R&D HOMES	.00	-50,394.50
20596	ZONING ESC--ROBERT DRIVE	.00	-10,291.13
20597	ZONING ESC--95 WEST ST	.00	-508.04
20598	ZONING ESC--632 PARKER ST	.00	-202.16
20610	HIGHWAY ESCROW - DAVID RICHARD	.00	-5,700.01
20622	HIGHWAY ESCROW - RJ PELCHAT EX	.00	-5,236.47
20625	HIGHWAY ESCROW--NU DRAIN SOL.	.00	-5,003.00
20627	HIGHWAY ESCROW - T&M EQUIPMENT	.00	-5,021.99
20630	HIGHWAY ESCROW - M. MOSCHETTI	.00	-5,003.48
20640	HIGHWAY ESCROW - ENRIGHT CONST	.00	-5,638.04
20655	HIGHWAY ESCROW - FINISH GRADE	.00	-5,170.21
20660	HIGHWAY ESCROW - BANYAN CONST.	.00	-5,605.20
20670	HIGHWAY ESCROW - GLENN HINES	.00	-5,019.53
20680	HIGHWAY ESCROW - DYNK CUSTOM	.00	-5,519.75
20685	HIGHWAY ESCROW - R. BOURGEOIS	.00	-5,437.09
20690	HIGHWAY ESCROW - SWEENEY & SON	.00	-5,353.70
21500	BC/BS WITHHOLDING	-39,757.57	.00
21520	LIFE-GROUP-VOL WITHHOLD	.00	-3,786.84
21560	FLEXIBLE SPENDING WITHHOLDING	.00	-10,614.38
22000	ACCRUED PAYROLL	47,067.29	-168,171.55
22010	ACCRUED COMPENSATORY TIME	-711.27	-179,725.92
22111	RES FOR ABTS/EXEMP - 2011	.00	15,697.90
22112	RES FOR ABTS/EXEMP - 2012	.00	1,440.86
22115	REC OF ABTS/EXEMP - 2015	.00	-70,580.64
22116	RES FOR ABTS/EXEMP - 2016	36,917.92	-55,920.11
22117	RES FOR ABTS/EXEMP - 2017	.00	-73,906.42
22210	ACCRUED IBNR	.00	-452,484.19
25500	DEPOSITS HELD TO GUAR PAY	50.00	-200.00
25505	GOLF COURSE RESTAURANT DEPOSIT	.00	-500.00
25510	ANIMAL ADOPTION DEPOSITS	.00	-3,590.77
25600	DUE TO VENDORS	.00	69.68
25750	DUE TO COMM-FIREARMS FUND	.00	-7,331.25
25800	DUE TO TRUST FUNDS -PCTIF	.00	333.33
25830	MIDDLE SCH STUDENT ACT AGENCY	.00	-22,443.45

OBJ	OBJ DESCRIPTION	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
LIABILITIES			
25840	HIGH SCH STUDENT ACT AGENCY	.00	-74,493.53
25850	ELM ST SCH STUDENT ACT AGENCY	.00	-4,969.80
25860	WATERFORD ST SCH STUD ACT AGEN	.00	-3,411.06
26100	DEFERRED REV - REAL & PER	-36,913.57	-934,415.91
26220	DEFERRED REV-TAX LIEN/DEF	2,007.44	-1,180,659.72
26250	DEFERRED REV-TAX POSSESS	541.46	-580,029.87
26300	DEFERRED REV - MOTOR VEH	-38.77	-724,465.21
26540	DEFERRED REV - DEPART	-16,816.19	-2,290,718.61
27200	BOND ANTICIP NOTES PAY	600,000.00	.00
29200	EXPENDITURE CONTROL	-77,167,622.02	.00
29250	ENCUMBRANCES - BUDGETARY	-4,488,798.17	.00
29260	RES FOR ENCUMB-BUDGETARY	4,488,798.17	.00
29270	PRIOR YEAR ENCUMBRANCE	-4,103,370.81	.00
29401	BDS PAY O DEBT LT-SEWER	11,810.00	-8,924.16
29402	BDS PAY O DEBT LT-WATER	20,881.00	-2,515,075.84
29404	BDS PAY O DEBT LT-MID SCH	732,509.00	-726,000.00
29405	BDS PAY O DEBT LT-WPAT	692,893.49	-1,256,279.92
29406	BDS PAY O DEBT LT-WPAT-SEW-SNA	-4,386,629.40	-4,872,955.80
29407	BDS PAY O DEBT LT-WPAT-WAT-SNA	335,000.00	-947,552.00
29411	BDS PAY O DEBT LT - POLICE STA	430,000.00	-10,760,000.00
TOTAL LIABILITIES		-82,815,618.25	-30,461,209.04
FUND BALANCE			
31500	UNRESERVED FUND BALANCE	916,647.52	-13,832,543.90
32110	F/B RES FOR ENCUM/CONT AP	1,544,526.53	-374,172.34
32200	F/B RES FOR OVERLAY RELEASED	150,000.00	.00
32910	E&A TUHKUNEN FLOWER FUND	.00	-1,429.02
32911	SHELL-ARCHIBALD FLOWER FUND	.00	-1,464.76
32912	LUCY VAN BENTHEYSO FLOWE	.00	-2,190.34
32913	H&H TAYLOR FLOWER FUND	-5.08	-1,712.96
32914	ALLEN-SAWIN FLOWER FUND	.00	-487.68
32915	A G GIBSON FLOWER FUND	.00	-2,156.93
32916	SELMA ROTH FLOWER FUND	5.08	-468.59
32917	WILLIAM THOMAS FLOWER FUN	.00	-208.04
32918	E L KNOWLTON FLOWER FUND	.00	-2,116.27
32919	AGNES BOURNE FLOWER FUND	.00	-3,265.76
32920	M ST GERMAINE FLOWER FUND	.00	-878.86
32921	ALICE M GOFF FLOWER FUND	.00	-878.83
32922	CEMETERY PERP CARE FUNDS	-640.43	-477,055.33
32923	TODD LIND SCHOLAR FUND	.00	-16,333.87
32924	H&M GATES SCHOLAR FUND	.00	-261,988.96
32925	A KAUPPINEN SCHOLAR FUND	.00	-10,290.52
32926	A E DELL SCHOLAR FUND	33.72	-5,766.31
32927	B MINOTT SCHOLAR FUND	-33.72	-7,614.34
32928	GHS FACULTY SCHOLAR FUND	.00	-8,187.36
32929	SCHOOL SCHOLAR FUND	1,000.00	-19,223.08

FUND BALANCE	OBJ	OBJ DESCRIPTION	NET CHANGE FOR PERIOD	ACCOUNT BALANCE
	32930	WEIGHILL MATH TRUST	.00	-86,058.91
	32931	F I DANFORTH SCHOLAR FUND	.00	-2,129.80
	32932	H F PARKER MEM SCHOLAR FU	.00	-3,366.58
	32933	J E MILLER SCHOLAR FUND	.00	-1,883.72
	32934	KUNIHOLM SCHOLAR FUND	.00	-7,619.63
	32937	BLUE CROSS/BLUE SHIELD TR	640.43	-1,724,732.52
	32938	CONSERVATION TRUST FUND	.00	-9,010.97
	32941	LEBANESE AMER CLUB SCHOLA	.00	-3,952.33
	32942	SAM ATTER SCHOLARSHIP	.00	-9,038.46
	32943	VAITO K ELORANTA SCHOLARS	.00	-127,259.04
	32944	F/B STABILIZATION TRUST	.00	-2,379,395.86
	32946	SARA SPRING SCHOLARSHIP	.00	-6,082.57
	32948	CONGREGATION OHAVE SHALOM	.00	-10,290.77
	32949	H LAVALLEE FINE ARTS SCHO	.00	-80,423.56
	32951	H. WILLIAM SNELL SCHOLARS	.00	-421.11
	32952	HOWARD F. LASHUA SCHOLARS	.00	-464.55
	32955	COL. T GARDNER STATUE FUND	-500.00	-528.09
	32957	PETER S. MOUTSOS JR. SCHOLARSH	.00	-1,743.49
	32958	D.G.FARRAGUT SCHOLARSHIP	.00	-47,249.29
	32959	ROBERT F SADOWSKI, I I SCHOLARSH	.00	-1,511.57
	32960	WILLIAMS-ROCKWELL EDUC STAB	.00	-2,133,068.62
	32960	ADAM GALLANT SCHOLARSHIP	.00	-1,165.49
	32963	MATTHEW SMITH SCHOLARSHIP	.00	-2,170.19
	32964	H W FERGUSON FAMILY FUND SCHOL	.00	-191,275.16
	32965	MAUDE COBLEIGH SCHOLARSHIP	.00	-2,608.98
	32966	DOROTHY E LEBLANC SCHOLARSHIP	.00	-5,854.25
	32967	KENNETH ARSENAULT SCHOLARSHIP	.00	-14,012.22
	32969	NEIL CHAMPNEY SCHOLARSHIP	.00	-19,589.84
	32970	KEN AHO SCHOLARSHIP	.00	-3,926.51
	32971	GHS ALUMNI SCHOLARSHIP	500.00	-16,874.29
	32972	MICHAEL CARLSON SCHOLARSHIP	.00	-21,390.88
	32973	JEAN E. BRITTON SCHOLARSHIP	.00	-15,535.20
	32974	GIRLS ATHLETIC BOOSTER SCHOLAR	.00	-10,195.36
	32975	JOS. & STEPH. JASINSKI SCHOLAR	.00	-5,867.14
	32976	MAYOR & CECILIA MCKEAN SCLSHIP	.00	-19,230.73
	32977	OVILA & ALICE BREAU SCHLRSHIP	.00	-19,236.36
	32978	ROGER ANTAYA SCHOLARSHIP	.00	-97,024.23
	32979	JAD. & MICH. ZEMAK SCHOLARSHIP	.00	-50,888.32
	32980	SHEVIS JOURNALISM SCHOLARSHIP	.00	-25,996.92
	32981	KYLE DESROSIERS SCHOLARSHIP	.00	-3,573.17
	32982	CHESTER PEARSON SCHOLARSHIP	.00	-25,911.71
	32983	MARIE J HEBERT CLASS OF '43 SC	-1,000.00	-9,459.37
	32984	PATRICIA CUTTING SCHOLARSHIP	.00	-4,584.07
	32985	OPEB STABILIZATION TRUST	-128.68	-24,556.83
	35200	F/B RESERVE FOR EXPENDIT	1,575,543.09	-1,581,023.72
	35400	AVAIL F/CASH TO BE APPROP	23,156.47	.00
		TOTAL FUND BALANCE	4,209,744.93	-23,838,618.43
		TOTAL LIABILITIES + FUND BALANCE	-78,605,873.32	-54,299,827.47

02/07/2018 15:07
jrRichard

GARDNER, MA
CONSOLIDATED BALANCE SHEET FOR 2017 13

P 6
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** END OF REPORT - Generated by John Richard **

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
TAXES & EXCISE		
PERSONAL PROP TAXES	\$ 1,203,658	\$ 1,369,169
REAL ESTATE TAXES	\$ 21,769,350	\$ 22,672,143
TAX LIENS	\$ 135,054	\$ 200,762
MOTOR VEHICLE EXCISE	\$ 2,074,363	\$ 2,079,175
BOAT EXCISE REVENUE	\$ 115	\$ -
URBAN REDEVELOP EXCISE	\$ 56,608	\$ -
PENALTIES & INT ON TAXES	\$ 350,104	\$ 330,406
TAX TITLE COSTS & INTERES IN LIEU OF TAXES	\$ 89,840	\$ 74,285
	\$ 66,408	\$ 49,572
TOTAL	\$ 25,745,498	\$ 26,775,512
FEEES		
AIRPORT FEES	\$ 21,015	\$ 20,550
ASSESSOR'S FEES	\$ 117	\$ 10
MOBILE HOME - FEES	\$ 21,720	\$ 25,452
DOG OFFICER FEES	\$ 16,620	\$ 27,801
TREASURER'S FEES	\$ 891	\$ 778
FORESTRY FEES	\$ -	\$ 2,000
POLICE FEES	\$ 6,383	\$ 7,230
POOL FEES	\$ 19,791	\$ 14,097
CITY CLERK FEES	\$ 87,525	\$ 84,743
CERT OF MUN LIENS - FEES	\$ 32,650	\$ 39,203
WEIGHTS & MEASURES - FEES	\$ 7,010	\$ 5,093
10% OVERHEAD	\$ 44,487	\$ 34,092
SURVEY FEES	\$ 56	\$ 293
ELECTRICAL FEES	\$ 86,063	\$ 74,698
PUBLIC WORKS FEES	\$ 5,920	\$ 11,205
VACANT/ABANDONED BLDG FEES	\$ 38,605	\$ 37,700
AMBULANCE DISPATCH FEES	\$ 47,125	\$ 39,775
MUNICIPAL AMBULANCE FEES	\$ -	\$ 91,955
TOTAL	\$ 435,978	\$ 516,676
STATE REVENUE		
E-RATE REVENUE FUNDING	\$ 125,482	\$ 108,396
CS CHAPTER 70 SCHOOL AID	\$ 19,085,780	\$ 19,225,095

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
CS CHARTER SCHOOL REIMBURSEMNT	\$ 10,242	\$ 62,755
CS LOTTERY	\$ 3,906,404	\$ 4,074,379
CS SCHOOL BUILDING ASSIST	\$ 807,991	\$ 807,991
CS EXEMPT-SP BL VE ELD	\$ 19,076	\$ 30,804
CS STATE OWNED LAND	\$ 51,294	\$ 50,684
MISC - OTHER STATE REV	\$ 169,750	\$ 179,985
ROOM OCCUPANCY TAX	\$ 114,411	\$ 143,131
VETERANS REIMBURSMNT REV	\$ 669,681	\$ 737,127
MEDICARE PART D SUBSIDY	\$ 102,051	\$ 79,095
MEDICAID REIMBURSEMENT REV	\$ 288,940	\$ 326,915
INSURANCE FROM OTHER TOWNS	\$ 12,854	\$ 309
TOTAL STATE REVENUE	\$ 25,363,956	\$ 25,826,665
LICENSES & PERMITS		
ALCOHOL BEVERAGE LICENSES	\$ 37,059	\$ 36,625
OTHER LICENSES	\$ 12,100	\$ 8,860
FIRE PERMITS	\$ 7,662	\$ 8,220
BUILDING PERMITS	\$ 187,728	\$ 166,216
HEALTH PERMITS	\$ 33,467	\$ 35,593
GAS & PLUMBING PERMITS	\$ 48,225	\$ 38,890
TOTAL LICENSES & PERMITS	\$ 326,242	\$ 294,404
RENTAL REVENUE		
WEST ST. SOLAR REVENUE	\$ 62,500	\$ 62,500
BUILDING RENTAL FEE	\$ 3,800	\$ 5,400
TOTAL RENTAL REVENUE	\$ 66,300	\$ 67,900
DEPARTMENTAL REVENUE		
VET'S REIMB-INDIV-DEPT'L	\$ -	\$ -
CEM ANN/MISC - DEPT'L	\$ 29,250	\$ 34,350
CONTRIB RETIREMENT REVENU	\$ 83,628	\$ 94,623
ANIMAL CONTROL AGREEMENT REV	\$ 78,459	\$ 83,474
TOTAL DEPARTMENTAL REVENUE	\$ 191,337	\$ 212,447

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
FINES & FORFEITS			
	BUILDING FINES	\$ 600	\$ 1,300
	COURT FINES	\$ 50,879	\$ 52,192
	DOG FINES	\$ -	\$ 225
	FIRE FINES	\$ 550	\$ 400
	PARKING FINES	\$ 64,903	\$ 76,261
TOTAL	FINES & FORFEITS	\$ 116,931	\$ 130,378
MISCELLANEOUS REVENUE			
	EARNING ON INVESTMENTS	\$ 29,850	\$ 52,502
	LEASE OF CITY PROPERTY	\$ -	\$ 4,995
	MISCELLANEOUS REVENUE	\$ 5,989	\$ 9,219
	REBATES MISC REVENUE	\$ 43,600	\$ -
	SALE OF FORECLOSED PROP-R	\$ 212,000	\$ 61,835
	SALE OF SURPLUS EQUIPMENT	\$ 714	\$ -
TOTAL	MISCELLANEOUS REVENUE	\$ 292,153	\$ 128,551
OTHER FINANCING SOURCES			
	TRANS FROM CAP PROJ FUNDS	\$ 3,961	\$ -
	TRANS FROM ENTERPRISE FUNDS	\$ 504,000	\$ 497,000
	TRANS FROM SPEC REV FUNDS	\$ 285,135	\$ 446,191
TOTAL	OTHER FINANCING SOURCES	\$ 793,096	\$ 943,191
	TOTAL GF REVENUE	\$ 53,331,491	\$ 54,895,723
	TOTAL OTHER RECEIPTS	\$ 35,980,906	\$ 44,575,631
	TOTAL REVENUE/RECEIPTS	\$ 89,312,397	\$ 99,471,354
	TOTAL EXPENDITURES/WITHD	\$ 86,735,498	\$ 98,390,741

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
CITY COUNCIL			
	COUNCILORS SALARIES	\$ 79,234	\$ 80,304
	CLERK/ASST SAL & WAGES	\$ 3,572	\$ 3,805
	MINOR EQUIPMENT	\$ 500	\$ 802
	COMMUNICATIONS	\$ 14,198	\$ 5,761
	OFFICE SUPPLIES	\$ 1,125	\$ 1,611
	GOVERNMENT PICTURE	\$ 1,633	\$ -
	ENCUMB PROFESSIONAL SERV	\$ -	\$ 3,150
TOTAL	CITY COUNCIL	\$ 100,261	\$ 95,433
MAYOR			
	MAYOR SALARY & WAGES	\$ 84,217	\$ 88,991
	ADMIN ASSISTANT SALARY & WAGES	\$ 5,976	\$ 11,931
	SECRETARY SALARY & WAGES	\$ 44,000	\$ 44,984
	TEMP SALARY & WAGES	\$ 5,621	\$ 1,249
	REPAIRS & MAINTENANCE	\$ 323	\$ 425
	MINOR EQUIPMENT	\$ -	\$ 13
	COMMUNICATIONS	\$ 853	\$ 1,597
	TELECOMMUNICATIONS	\$ 1,683	\$ 1,900
	PROFESSIONAL DEV & TRAVEL	\$ 1,921	\$ 1,984
	PROFESSIONAL SERVICES	\$ 5,950	\$ 11,593
	OFFICE SUPPLIES	\$ 1,882	\$ 1,360
	VEHICLE SUPPLIES	\$ 70	\$ 100
TOTAL	MAYOR	\$ 152,496	\$ 166,128
CITY AUDITOR			
	DEPT HEAD SALARY & WAGES	\$ 74,161	\$ 76,881
	ASSISTANT SALARY & WAGES	\$ 35,435	\$ 33,540
	OVERTIME	\$ -	\$ 645
	TERMINATION LEAVE	\$ 10,174	\$ -
	MINOR EQUIPMENT	\$ 180	\$ -
	PROFESSIONAL DEV & TRAVEL	\$ 602	\$ 608
	PROFESSIONAL SERVICES	\$ 92,578	\$ 43,745
	OFFICE SUPPLIES	\$ 1,065	\$ 1,263
	ENCUMB PROFESSIONAL SERV	\$ -	\$ 2,922

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
TOTAL	CITY AUDITOR	\$ 214,195	\$ 159,602
	PURCHASING		
	DEPT HEAD SALARY & WAGES	\$ 68,803	\$ 72,844
	SENIOR ACCOUNT CLERK SAL & WAG	\$ 19,082	\$ 39,700
	ACCOUNT CLERK SALARY & WAGES	\$ 8,662	\$ -
	LONGEVITY	\$ 950	\$ 420
	TERMINATION LEAVE	\$ 10,530	\$ -
	COMMUNICATIONS	\$ 703	\$ 187
	TELECOMMUNICATIONS	\$ -	\$ 882
	PROFESSIONAL DEV & TRAVEL	\$ 1,375	\$ 1,851
	OFFICE SUPPLIES	\$ 1,460	\$ 1,056
TOTAL	PURCHASING	\$ 111,565	\$ 116,940
	ASSESSORS		
	CHAIRMAN ASSESS SAL&WAGES	\$ 66,165	\$ 69,183
	CLERK/ASST SAL & WAGES	\$ 13,813	\$ 13,886
	ASSESSORS PART TIME SAL&W	\$ 4,000	\$ 4,000
	TEMP PROJ SALARY & WAGES	\$ 3,233	\$ 10,527
	OVERTIME	\$ -	\$ 275
	LONGEVITY	\$ 128	\$ -
	TERMINATION LEAVE	\$ 836	\$ -
	PROFESSIONAL DEV & TRAVEL	\$ 1,837	\$ 2,324
	PROFESSIONAL SERVICES	\$ -	\$ 128
	OFFICE SUPPLIES	\$ 2,113	\$ 920
	VALUATION UPDATE	\$ 5,350	\$ 6,510
	ENCUMB PROF DEVELOPMENT & TRAV	\$ 901	\$ 863
	ENCUMB PROFESSIONAL SERV	\$ -	\$ 2,300
	ENCUMB UPDATE PROGRAM	\$ 14,870	\$ 42,193
TOTAL	ASSESSORS	\$ 113,245	\$ 153,108
	CITY TREASURER		
	DEPT HEAD SALARY & WAGES	\$ 78,304	\$ 79,570
	ASSISTANT SALARY & WAGES	\$ 31,410	\$ 24,603
	SENIOR ACCT CLERK SAL & WAGES	\$ 40,257	\$ 38,403
	COMP PROG/OP SAL & WAGES	\$ 59,403	\$ 60,359
	PARKING METER CLERK	\$ 8,421	\$ 8,556

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	OVERTIME	\$ 2,454	\$ 5,499
	LONGEVITY	\$ 2,335	\$ 1,710
	TERMINATION LEAVE	\$ 3,627	\$ -
	REPAIRS & MAINTENANCE	\$ 40	\$ 228
	PARKING METER MAINTENANCE	\$ 12,507	\$ 6,723
	MINOR EQUIPMENT	\$ -	\$ 430
	PROFESSIONAL DEV & TRAVEL	\$ 505	\$ 125
	PROFESSIONAL SERVICES	\$ 45,562	\$ 21,111
	OFFICE SUPPLIES	\$ 6,694	\$ 7,061
	POSTAGE	\$ 53,953	\$ 67,260
	ENC PARKING METER MAINTENANCE	\$ 3,928	\$ -
	ENCUMB MINOR EQUIPMENT	\$ -	\$ 11,190
	ENCUMB PROFESSIONAL SERV	\$ -	\$ 3,825
TOTAL	CITY TREASURER	\$ 349,402	\$ 336,654
	LAW		
	DEPT HEAD SALARY & WAGES	\$ 75,064	\$ 76,272
	ASSISTANT SALARY & WAGES	\$ 41,492	\$ 42,159
	LONGEVITY	\$ 480	\$ 540
	PROFESSIONAL DEV & TRAVEL	\$ 2,599	\$ 3,004
	ARBITRATION	\$ -	\$ 1,508
	OFFICE SUPPLIES	\$ 3,025	\$ 3,083
	DEPOSITION & DISCOVERY	\$ 300	\$ 712
TOTAL	LAW	\$ 122,960	\$ 127,276
	PERSONNEL		
	CLERK/ASST SAL & WAGES	\$ 34,278	\$ 34,822
	COMMUNICATIONS	\$ 4,799	\$ 2,524
	DEPT HEAD SALARY & WAGES	\$ 79,551	\$ 82,181
	ENCUMB PROFESSIONAL SERV	\$ 3,333	\$ -
	LONGEVITY	\$ 420	\$ 450
	MEDICAL EXAMS	\$ 20,400	\$ 25,230
	MINOR EQUIPMENT	\$ -	\$ 1,000
	OFFICE SUPPLIES	\$ 964	\$ 589
	PROFESSIONAL DEV & TRAVEL	\$ 1,790	\$ 259
	PROFESSIONAL SERVICES	\$ 845	\$ 300
	V.I.P.S. PROGRAM	\$ 1,332	\$ 2,120

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
TOTAL	PERSONNEL	\$ 147,712	\$ 149,475
	INFORMATION TECHNOLOGY		
	DEPT HEAD SALARY & WAGES	\$ 44,668	\$ 45,363
	LONGEVITY	\$ -	\$ 150
	INFORMATION TECHNOLOGY	\$ 24,810	\$ 37,119
	SOFTWARE/SERVICE/LISC RENEWALS	\$ 90,983	\$ 111,362
	TELECOMMUNICATIONS	\$ 7,092	\$ 7,716
	PROFESSIONAL DEV & TRAVEL	\$ 571	\$ 1,441
	OFFICE SUPPLIES	\$ 459	\$ 411
	PRINTER/COPIER SUPPLIES	\$ 9,265	\$ 9,425
	ENC INFORMATION TECH	\$ 5,120	\$ -
TOTAL	INFORMATION TECHNOLOGY	\$ 182,967	\$ 212,987
	CITY CLERK		
	ASSISTANT SALARY & WAGES	\$ 40,197	\$ 41,258
	CLERK SAL & WAGES	\$ 34,110	\$ 36,044
	DEPT HEAD SALARY & WAGES	\$ 73,528	\$ 75,404
	ENCUMB OFFICE SUPPLIES	\$ 955	\$ -
	ENCUMB PROFESSIONAL SERV	\$ 2,961	\$ 3,046
	LONGEVITY	\$ 390	\$ 450
	OFFICE SUPPLIES	\$ 960	\$ 1,507
	PROFESSIONAL DEV & TRAVEL	\$ 325	\$ 340
	PROFESSIONAL SERVICES	\$ 5,401	\$ 3,056
TOTAL	CITY CLERK	\$ 158,826	\$ 161,106
	ELECTION & REGISTRATION		
	BD OF REGISTRATION SAL&WA	\$ 2,250	\$ 2,250
	ELECTION OFFICERS SAL&WGS	\$ 20,251	\$ 8,805
	MINOR EQUIPMENT	\$ -	\$ 19,875
	COMMUNICATIONS	\$ 5,033	\$ 3,482
	PROFESSIONAL SERVICES	\$ 14,835	\$ 13,906
	OFFICE SUPPLIES	\$ 2,127	\$ 3,018
	ENCUMB COMMUNICATIONS	\$ -	\$ 502
	ENCUMB VOTING EQUIPMENT	\$ -	\$ 4,470
TOTAL	ELECTION & REGISTRATION	\$ 44,496	\$ 56,309

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
LICENSE COMMISSION			
	LICENSE BD SALARY & WAGES	\$ 1,700	\$ 1,700
	OVERTIME	\$ 334	\$ -
	COMMUNICATIONS	\$ 137	\$ -
	PROFESSIONAL SERVICES	\$ 200	\$ 615
	OFFICE SUPPLIES	\$ 307	\$ 194
TOTAL	LICENSE COMMISSION	\$ 2,677	\$ 2,509
CONSERVATION COMMISSION			
	CONSERVATION AGENT SAL&WGS	\$ 38,095	\$ 53,739
	BOARD & COMM SAL & WAGES	\$ 3,700	\$ 3,700
	PROFESSIONAL DEV & TRAVEL	\$ 340	\$ 545
	OFFICE SUPPLIES	\$ 65	\$ 97
	ENCUMB OFFICE SUPPLIES	\$ -	\$ 295
TOTAL	CONSERVATION COMMISSION	\$ 42,200	\$ 58,375
PLANNING BOARD			
	BOARD & COMM SAL & WAGES	\$ 3,200	\$ 3,200
	REPAIRS & MAINTENANCE	\$ 133	\$ 141
	COMMUNICATIONS	\$ 228	\$ 194
	PROFESSIONAL DEV & TRAVEL	\$ 231	\$ 195
	OFFICE SUPPLIES	\$ -	\$ 10
	ENCUMB OPEN SPACE PLAN	\$ 740	\$ -
TOTAL	PLANNING BOARD	\$ 4,532	\$ 3,739
ZONING BOARD OF APPEALS			
	BOARD & COMM SAL & WAGES	\$ 2,200	\$ 2,200
	COMMUNICATIONS	\$ 2,345	\$ 4,807
	OFFICE SUPPLIES	\$ 100	\$ -
TOTAL	ZONING BOARD OF APPEALS	\$ 4,645	\$ 7,007

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
COMMUNITY DEVELOPMENT			
	DEPT HEAD SALARY & WAGES	\$ 61,308	\$ 62,070
	ASST DIR/GRANTS ADMINISTRATOR	\$ 3,095	\$ 2,899
	CLERK/ASST SAL & WAGES	\$ 28,794	\$ 29,552
	PROJ MNGR/FINANCIAL ADMIN	\$ 2,031	\$ 2,006
	ECON DEV COORD SALARY	\$ 46,349	\$ 30,935
	LONGEVITY	\$ 420	\$ 240
	TERMINATION LEAVE	\$ -	\$ 3,001
	REPAIRS & MAINTENANCE	\$ 197	\$ 141
	TELECOMMUNICATIONS	\$ 1,916	\$ 1,811
	PROFESSIONAL DEV & TRAVEL	\$ 3,399	\$ 3,500
	OFFICE SUPPLIES	\$ 327	\$ 360
	ENCUMB TELECOMMUNICATIONS	\$ 149	\$ -
TOTAL	COMMUNITY DEVELOPMENT	\$ 147,986	\$ 136,515
CITY HALL MAINTENANCE			
	CLOTH/UNIFORM ALLOWANCE	\$ 420	\$ 700
	CUSTODIAN SALARY & WAGES	\$ 85,758	\$ 100,905
	ENCUMB REPAIRS & MAINTEN	\$ 19,375	\$ 30,749
	ENERGY & UTILITIES	\$ 35,195	\$ 35,997
	LONGEVITY	\$ 510	\$ -
	MINOR EQUIPMENT	\$ 664	\$ 391
	OVERTIME	\$ 1,278	\$ 4,945
	REPAIRS & MAINTENANCE	\$ 26,875	\$ 22,375
	SHIFT DIFFERENTIAL	\$ 807	\$ 747
	TELECOMMUNICATIONS	\$ 849	\$ 843
TOTAL	CITY HALL MAINTENANCE	\$ 171,732	\$ 197,651
CABLE COMMISSION			
	ASSISTANT SALARY & WAGES	\$ 44,180	\$ 45,770
	COMMUNICATIONS	\$ 300	\$ -
	DEPT HEAD SALARY & WAGES	\$ 58,292	\$ 60,392
	INFORMATION TECHNOLOGY	\$ 4,950	\$ 2,700
	LONGEVITY	\$ 870	\$ 930
	MINOR EQUIPMENT	\$ 86	\$ 837
	NEW EQUIPMENT	\$ 18,231	\$ 5,289

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	OFFICE SUPPLIES	\$ 229	\$ 694
	PART TIME PRODUCTION ASST	\$ 10,103	\$ 11,952
	PROFESSIONAL SERVICES	\$ 100	\$ -
	REPAIRS & MAINTENANCE	\$ -	\$ 922
	TELECOMMUNICATIONS	\$ 2,203	\$ 1,957
TOTAL	CABLE COMMISSION	\$ 139,543	\$ 131,444
 MAYOR'S UNCLASSIFIED			
	CAPITAL IMPROVEMENT PLAN	\$ 55,159	\$ 30,843
	CUMBERLAND FARM PURCHASE	\$ 1,200	\$ -
	DAMAGES PERS & PROPERTY	\$ 861	\$ 3,444
	ENCUMB CAPITAL PROJECTS	\$ -	\$ 4,194
	ENCUMB CUMBERLAND FARM PURCH	\$ -	\$ 61,238
	MAKI BUILDING PURCHASE	\$ -	\$ 99,444
	MASS MUNICIPAL DUES	\$ 2,604	\$ 2,669
	MONT REG PLANN COMMISSION	\$ 6,012	\$ 6,162
	TAXES OTHER TOWNS	\$ 2,582	\$ 1,767
	TELEPHONE	\$ 41,474	\$ 39,210
	WATER	\$ 20,801	\$ 18,602
TOTAL	MAYOR'S UNCLASSIFIED	\$ 130,692	\$ 267,572
 POLICE			
	DEPT HEAD SALARY & WAGES	\$ 94,651	\$ 97,638
	SENIOR CLERKS SAL & WGS	\$ 90,517	\$ 98,351
	POLICE OFFICERS SAL & WGS	\$ 1,004,552	\$ 1,034,115
	POLICE SERGEANTS SAL&WGS	\$ 307,853	\$ 311,637
	COMP PROG/OP SAL & WAGES	\$ 59,429	\$ 65,104
	CUSTODIAN SALARY & WAGES	\$ 31,779	\$ 35,993
	POL LIEUTENANTS SAL & WGS	\$ 134,952	\$ 137,216
	DEPUTY CHIEF SAL & WGS	\$ 79,735	\$ 82,181
	OVERTIME	\$ 305,476	\$ 334,293
	COMPENSATORY TIME	\$ 6,448	\$ (1,082)
	HOLIDAY PAY	\$ 119,057	\$ 122,751
	CLOTH/UNIFORM ALLOWANCE	\$ 36,050	\$ 35,165
	SHIFT DIFFERENTIAL	\$ 120,921	\$ 122,441
	COLLEGE CREDITS	\$ 75,869	\$ 88,116
	WORKING OUT OF GRADE	\$ 582	\$ 955
	LONGEVITY	\$ 3,590	\$ 2,610

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
TERMINATION LEAVE	\$ 714	\$ 5,053
REPAIRS & MAINTENANCE	\$ 14,618	\$ 25,136
PARKING METER MAINTENANCE	\$ 4,804	\$ 2,976
INFORMATION TECHNOLOGY	\$ 36,027	\$ 47,644
MINOR EQUIPMENT	\$ 20,050	\$ 2,139
ENERGY & UTILITIES	\$ 69,998	\$ 26,077
TELECOMMUNICATIONS	\$ 25,060	\$ 23,442
PROFESSIONAL DEV & TRAVEL	\$ 18,523	\$ 19,342
PROFESSIONAL SERVICES	\$ 7,801	\$ 8,889
OFFICE SUPPLIES	\$ 17,099	\$ 15,285
VEHICLE SUPPLIES	\$ 23,380	\$ 18,783
ARMORY EQUIPMENT	\$ 10,389	\$ 11,974
PORTABLE RADIOS	\$ 368	\$ -
NEW POLICE VEHICLES	\$ 71,217	\$ 99,111
RADIO SYSTEM UPGRADE	\$ 4,425	\$ 7,294
CLOTH/UNIFORM ALLOWANCE	\$ 3,799	\$ 1,201
ENC INFORMATION TECH	\$ 32	\$ 2,228
ENC NEW VEHICLES	\$ -	\$ 40,000
ENCUMB RADIO SYSTEM UPGRADE	\$ 920	\$ -
TOTAL		
POLICE	\$ 2,800,685	\$ 2,924,059
FIRE		
DEPT HEAD SALARY & WAGES	\$ 86,902	\$ 89,584
CAPTAINS SALARY & WAGES	\$ 71,699	\$ 72,942
SENIOR CLERK SAL & WAGES	\$ 33,941	\$ 37,225
PRIVATES SALARY & WAGES	\$ 1,148,676	\$ 1,215,650
LIEUTENANTS SALARY&WAGES	\$ 361,671	\$ 383,795
OVERTIME	\$ 358,845	\$ 374,501
HOLIDAY PAY	\$ 169,651	\$ 188,144
CLOTH/UNIFORM ALLOWANCE	\$ 53,700	\$ 50,175
COLLEGE CREDITS	\$ 35,380	\$ 28,000
COLLATERAL JOBS	\$ 45,153	\$ 62,839
EDUCATIONAL INCENTIVE	\$ 9,801	\$ 8,214
SICK LEAVE INCENTIVE	\$ 7,734	\$ 6,187
PHYSICAL FITNESS	\$ 9,000	\$ 11,800
LONGEVITY	\$ 2,215	\$ 1,290
TERMINATION LEAVE	\$ 188,795	\$ 134,815
REPAIRS & MAINTENANCE	\$ 62,749	\$ 67,393
AMBULANCE EXPENSES	\$ -	\$ 44,485
INFORMATION TECHNOLOGY	\$ 7,955	\$ 8,276

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	MINOR EQUIPMENT	\$ 8,660	\$ 8,894
	ENERGY & UTILITIES	\$ 24,668	\$ 25,913
	COMMUNICATIONS	\$ 202	\$ 117
	TELECOMMUNICATIONS	\$ 3,256	\$ 3,760
	PROFESSIONAL DEV & TRAVEL	\$ 9,902	\$ 16,450
	PROFESSIONAL SERVICES	\$ -	\$ 925
	OFFICE SUPPLIES	\$ 3,619	\$ 6,170
	FIRE PREVENT/TRAINING SUPPLIES	\$ 2,067	\$ 1,894
	VEHICLE SUPPLIES	\$ 15,069	\$ 19,392
	PHYSICAL FITNESS	\$ -	\$ 234
	NEW FIRE VEHICLES	\$ 53,455	\$ 51,567
	PROTECTIVE FF CLOTHING	\$ 19,226	\$ 26,523
	STUDENT AWARE OF FIRE EDU	\$ 1,970	\$ 1,925
	ENCUMB REPAIRS & MAINTEN	\$ -	\$ 12,251
	ENCUMB MINOR EQUIPMENT	\$ -	\$ 3,340
	ENCUMB PROFESSIONAL SERV	\$ 13,483	\$ -
	ENC NEW VEHICLES	\$ -	\$ 144,545
TOTAL	FIRE	\$ 2,809,445	\$ 3,109,215
	AMBULANCE		
	AMBULANCE SERV STIPEND	\$ -	\$ 5,832
	AMBULANCE SUPP/EXPENSES	\$ -	\$ 4,086
	LISC RENEWALS/FEES/ INSPECTION	\$ -	\$ 560
	OVERTIME	\$ -	\$ 20,698
	PRIVATE AMBULANCE SAL&WAGES	\$ -	\$ 97,586
	PROFESSIONAL SERVICES	\$ -	\$ 3,422
	REPAIRS & MAINTENANCE	\$ -	\$ 891
	VEHICLE SUPPLIES	\$ -	\$ 117
TOTAL	AMBULANCE	\$ -	\$ 133,193
	DISPATCHERS		
	CLOTH/UNIFORM ALLOWANCE	\$ 4,944	\$ 5,038
	COMPENSATORY TIME	\$ (2,139)	\$ 6,656
	DISPATCH SUPERV SALARY & WAGES	\$ -	\$ (43)
	FULL TIME DISPATCHERS SAL	\$ 265,793	\$ 266,509
	HOLIDAY PAY	\$ 20,175	\$ 22,114
	OVERTIME	\$ 57,411	\$ 67,200

Report of the City Auditor
For the Fiscal Year Ending June 30, 2017

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	PART TIME DISPATCHERS SAL	\$ 60,248	\$ 43,298
	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 3,288
	SHIFT DIFFERENTIAL	\$ 22,358	\$ 22,640
	TERMINATION LEAVE	\$ -	\$ 2,924
TOTAL	DISPATCHERS	\$ 428,789	\$ 439,624
 BUILDING INSPECTOR			
	ABANDONED BUILDING MAINT	\$ 410	\$ 2,159
	ALTERNATE INSPECTOR SALARY	\$ 2,918	\$ 3,229
	ASST BLDG INSP SAL & WGS	\$ 48,564	\$ 57,067
	CLERK/ASST SAL & WAGES	\$ 37,612	\$ 38,603
	CLOTH/UNIFORM ALLOWANCE	\$ 1,787	\$ 1,700
	COMMUNICATIONS	\$ -	\$ 144
	COPIER EXPENSES	\$ -	\$ 321
	DEPT HEAD SALARY & WAGES	\$ 73,639	\$ 75,404
	ENC REPAIRS TO POLES & LIGHTS	\$ -	\$ 4,330
	ENERGY & UTILITIES	\$ 8,537	\$ 8,184
	LONGEVITY	\$ 1,085	\$ 360
	MINOR EQUIPMENT	\$ 2,584	\$ 1,544
	OFFICE SUPPLIES	\$ 1,540	\$ 2,136
	OVERTIME	\$ -	\$ (127)
	P/T CLERK/ASST SAL & WGS	\$ 18,687	\$ 19,676
	PLUMBING & GAS INSP SAL & WAGE	\$ 22,746	\$ 25,307
	PROFESSIONAL DEV & TRAVEL	\$ 4,001	\$ 3,382
	REPAIRS & MAINTENANCE	\$ 10	\$ 37
	REPAIRS TO POLES & LIGHTS	\$ 12,092	\$ 5,152
	TELECOMMUNICATIONS	\$ 2,456	\$ 2,094
	TERMINATION LEAVE	\$ 3,338	\$ 11,564
	VEHICLE SUPPLIES	\$ 1,576	\$ 3,993
	WIRE INSPECTOR SAL & WAGES	\$ 56,163	\$ 57,071
TOTAL	BUILDING INSPECTOR	\$ 299,747	\$ 323,330
 WEIGHTS & MEASURES			
	DEPT HEAD SALARY & WAGES	\$ 8,630	\$ 8,630
	OFFICE SUPPLIES	\$ 635	\$ 60
TOTAL	WEIGHTS & MEASURES	\$ 9,265	\$ 8,690

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
ANIMAL CONTROL OFFICER			
	ANIMAL CONT OFF SAL & WAGES	\$ 61,785	\$ 66,670
	CLOTH/UNIFORM ALLOWANCE	\$ 1,050	\$ 1,050
	ENCUMB VEHICLE SUPPLIES	\$ -	\$ 5,807
	LONGEVITY	\$ -	\$ 150
	OVERTIME	\$ 829	\$ 1,568
	REPAIRS & MAINTENANCE	\$ 234	\$ 751
	SENIOR ANIMAL OFFICER SAL & WA	\$ 37,802	\$ 34,477
	TELECOMMUNICATIONS	\$ 2,306	\$ 2,487
	TERMINATION LEAVE	\$ -	\$ 1,711
	VEHICLE SUPPLIES	\$ 320	\$ 1,908
TOTAL	ANIMAL CONTROL OFFICER	\$ 104,327	\$ 116,580
CIVIL DEFENSE			
	DEPT HEAD SALARY & WAGES	\$ 8,473	\$ 8,473
	INFORMATION TECHNOLOGY	\$ 206	\$ -
TOTAL	CIVIL DEFENSE	\$ 8,679	\$ 8,473
ANIMAL SHELTER			
	ALT ANIMAL CONT OFF SAL&W	\$ 21,573	\$ 29,967
	ANIMAL CARE & DISPOSAL	\$ 23,255	\$ 31,641
	ENERGY & UTILITIES	\$ 7,100	\$ 9,082
	INFORMATION TECHNOLOGY	\$ 552	\$ 1,309
	MINOR EQUIPMENT	\$ 1,075	\$ 1,228
	OFFICE SUPPLIES	\$ 476	\$ 1,194
	PROFESSIONAL SERVICES	\$ 325	\$ -
	REPAIRS & MAINTENANCE	\$ 2,104	\$ 2,645
TOTAL	ANIMAL SHELTER	\$ 56,460	\$ 77,065
CIVIL ENFORCEMENT			
	DEPT HEAD SALARY & WAGES	\$ -	\$ 2,500
	PROFESSIONAL SERVICES	\$ 6,740	\$ 8,460
TOTAL	CIVIL ENFORCEMENT	\$ 6,740	\$ 10,960

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
GARDNER HIGH SCHOOL		
ADMIN TRAVEL	\$ -	\$ 181
ASSESSMENT MATERIALS	\$ 19,156	\$ 23,764
ATHLETICS - DUES & MEMBERSHIPS	\$ 11,623	\$ 11,951
ATHLETICS - MISCELLANEOUS	\$ 21,770	\$ 12,393
ATHLETICS-TRANSPORTATION	\$ 55,272	\$ 46,506
BOOKS & PERIODICALS-LIBRARY	\$ -	\$ 613
BUILDING MAINT CONTRACTS	\$ 3,490	\$ 4,285
CLEANING CONTRACT	\$ 198,492	\$ 201,941
COACHES GHS	\$ 200,093	\$ 204,238
COMPUTER HARDWARE	\$ 1,755	\$ -
COMPUTER SOFTWARE	\$ 110	\$ 519
COPIER SUPPLIES	\$ 1,499	\$ 3,150
COPIER/POSTAGE - OTHER	\$ 26,071	\$ 25,444
CURRICULUM MATLS-ART	\$ -	\$ 4,310
CURRICULUM MATLS-FOREIGN LANG	\$ -	\$ 45
CURRICULUM MATLS-GUIDANCE	\$ -	\$ 3,650
CURRICULUM MATLS-HEALTH	\$ -	\$ 599
CURRICULUM MATLS-MATH	\$ -	\$ 13,622
CURRICULUM MATLS-MUSIC	\$ -	\$ 1,626
CURRICULUM MATLS-PHYSICAL EDUC	\$ -	\$ 84
CURRICULUM MATLS-SCIENCE	\$ -	\$ 10,530
CURRICULUM MATLS-SPED	\$ -	\$ 988
CURRICULUM MATLS-TECH/ENGINEER	\$ -	\$ 28,052
CUSTODIAL SUPPLIES	\$ -	\$ 7,554
DUES & MEMBERSHIPS	\$ 4,450	\$ 6,152
ELECTRIC	\$ 71,022	\$ 69,315
ELECTRICAL REPAIRS	\$ 5,776	\$ 1,112
EQUIPMENT MAINTENANCE	\$ -	\$ 162
EXTRA-CURRICULAR EXPENSES	\$ 4,258	\$ -
EXTRA-CURRICULAR GHS	\$ 35,600	\$ 33,760
GAS	\$ 11,878	\$ 69,065
GENERAL SUPPLIES	\$ -	\$ 6,772
GLASS REPAIRS	\$ 638	\$ 1,300
GROUNDS MAINTENANCE	\$ 1,091	\$ 11,440
GUIDANCE CLERICAL PARAPROFESSI	\$ 39,707	\$ 39,133
GUIDANCE COUNSELOR SALARY & WA	\$ 242,232	\$ 244,915
HOME INSTRUCTION GHS	\$ 16,050	\$ 14,701
HVAC REPAIRS	\$ 21,936	\$ 3,444
OFFICE SUPPLIES	\$ (40)	\$ 5,749
OIL HEAT	\$ 59,176	\$ 25,930

Report of the City Auditor
For the Fiscal Year Ending June 30, 2017

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
OTHER REPAIRS	\$ 37,350	\$ 36
PLUMBING REPAIRS	\$ 7,020	\$ 4,572
POLICE DETAIL	\$ 5,272	\$ 6,040
POSTAGE	\$ 6,750	\$ 6,000
PRINCIPAL GHS	\$ 283,905	\$ 272,176
PROFESSIONAL DEVELOPMENT	\$ 5,579	\$ 8,610
SCHOOL NURSE SALARY & WAGES	\$ 52,718	\$ 53,535
SCHOOL NURSING	\$ 169	\$ 1,581
SECRETARY GHS	\$ 55,565	\$ 55,894
SOLID WASTE REMOVAL	\$ 18,104	\$ 18,107
SPED PARAPROFESSIONALS SALARY	\$ 143,967	\$ 147,928
SPED TEACHERS SALARY & WAGES	\$ 659,525	\$ 792,125
STUDENT ACT/FIELD TRIPS	\$ 8,030	\$ 8,030
SUBSTITUTE SPED PARAPROF SALAR	\$ -	\$ 235
SUBSTITUTE SPED TEACHER	\$ -	\$ 5,023
SUBSTITUTE TEACHER GHS	\$ -	\$ 27,085
TEACHERS GHS	\$ 2,210,993	\$ 2,753,876
TEXTBOOKS-ENGLISH/LANGUAGE ART	\$ -	\$ 2,652
TEXTBOOKS-FOREIGN LANGUAGES	\$ -	\$ 6,375
TEXTBOOKS-HISTORY	\$ -	\$ 1,638
TEXTBOOKS-SPED	\$ -	\$ 200
WATER	\$ 5,405	\$ 2,335
TOTAL	\$ 4,553,459	\$ 5,313,046
MIDDLE SCHOOL		
ADMIN TRAVEL	\$ 174	\$ 139
ATHLETICS - TRANSPORTATION	\$ 7,424	\$ 6,529
BUILDING MAINT CONTRACTS	\$ 4,023	\$ 5,350
CLEANING CONTRACT	\$ 169,641	\$ 172,837
COACHES MID SCH	\$ 50,389	\$ 42,411
COMPUTER SOFTWARE	\$ -	\$ 3,231
COPIER SUPPLIES	\$ 916	\$ 1,867
COPIER/POSTAGE - OTHER	\$ 13,809	\$ 14,359
CURRICULUM MATERIALS-ELL	\$ -	\$ 324
CURRICULUM MATLS-ART	\$ -	\$ 1,849
CURRICULUM MATLS-HEALTH	\$ -	\$ 872
CURRICULUM MATLS-HISTORY	\$ -	\$ 819
CURRICULUM MATLS-MUSIC	\$ -	\$ 1,857
CURRICULUM MATLS-PHYSICAL EDUC	\$ -	\$ 1,269
CURRICULUM MATLS-SCIENCE	\$ -	\$ 926

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
CURRICULUM MATLS-TECH/ENGINEER	\$ -	\$ 2,005
CUSTODIAL SUPPLIES	\$ 1,557	\$ 6,029
DUES & MEMBERSHIPS	\$ 1,047	\$ 520
ELECTRIC	\$ 73,522	\$ 57,707
ELECTRICAL REPAIRS	\$ 695	\$ 3,676
EQUIPMENT	\$ 237	\$ -
EQUIPMENT MAINTENANCE	\$ 300	\$ 344
EXTRA-CURRICULAR MID SCH	\$ 10,570	\$ 7,180
GAS	\$ 53,664	\$ 53,395
GENERAL SUPPLIES	\$ -	\$ 7,667
GLASS REPAIRS	\$ 725	\$ 585
GROUNDS MAINTENANCE	\$ 31	\$ 3,676
GUIDANCE CLERICAL PARAPROF SAL	\$ 38,061	\$ 32,888
GUIDANCE COUNSELOR SALARY & WA	\$ 235,889	\$ 160,057
HOME INSTRUCTION MID SCH	\$ 1,675	\$ 3,005
HVAC REPAIRS	\$ 4,428	\$ 1,715
ISS TUTORS SALARY & WAGES	\$ 21,312	\$ 24,253
OFFICE SUPPLIES	\$ -	\$ 9,026
OTHER REPAIRS	\$ 28,272	\$ 3,097
PHOTOCOPY MAINTENANCE	\$ 338	\$ 443
PLUMBING REPAIRS	\$ 720	\$ 7,903
POSTAGE	\$ 3,000	\$ 3,000
PRINCIPAL GMS	\$ 261,224	\$ 240,028
PROFESSIONAL DEVELOPMENT	\$ 7,725	\$ -
SCHOOL NURSE SALARY & WAGES	\$ 52,888	\$ 53,535
SCHOOL NURSING	\$ -	\$ 1,600
SECRETARY MID SCH	\$ 55,065	\$ 55,394
SOLID WASTE REMOVAL	\$ 7,661	\$ 8,155
SPED PARAPROFESSIONALS SALARY	\$ 274,636	\$ 248,090
SPED TEACHERS SALARY & WAGES	\$ 597,907	\$ 552,668
SUBSTITUTE SPED PARAPROF SALAR	\$ -	\$ 6,000
SUBSTITUTE SPED TEACHER	\$ -	\$ 11,358
SUBSTITUTE TEACHER GMS	\$ -	\$ 43,572
TEACHERS MID SCH	\$ 1,915,961	\$ 2,018,508
TEXTBOOKS-HISTORY	\$ 2,940	\$ -
TEXTBOOKS-SCIENCE	\$ -	\$ 2,801
WATER	\$ 6,837	\$ 8,373
TOTAL	\$ 3,905,262	\$ 3,892,893

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
ELM STREET SCHOOL		
PRINCIPAL ESS	\$ 257,520	\$ 182,407
SECRETARY SALARY & WAGES	\$ 78,925	\$ 78,266
TEACHERS ESS	\$ 1,900,676	\$ 1,814,370
SUBSTITUTE SPED TEACHER	\$ -	\$ 25,320
SUBSTITUTE TEACHER ELEM	\$ -	\$ 54,036
GUIDANCE COUNSELOR SALARY & WA	\$ 188,895	\$ 138,758
EXTRA-CURRICULAR ELEM	\$ 9,380	\$ 8,160
SCHOOL NURSE SALARY & WAGES	\$ 51,966	\$ 52,485
SPED TEACHERS SALARY & WAGES	\$ 600,997	\$ 598,795
SPED PARAPROFESSIONALS SALARY	\$ 275,085	\$ 275,535
SUBSTITUTE SPED PARAPROF SALAR	\$ -	\$ 28,946
HOME INSTRUCTION ELEM	\$ 163	\$ 250
POSTAGE	\$ 2,200	\$ 2,000
OFFICE SUPPLIES	\$ 1,450	\$ 33
PHOTOCOPY MAINTENANCE	\$ 110	\$ -
COPIER SUPPLIES	\$ -	\$ 1,748
COPIER/POSTAGE - OTHER	\$ 11,022	\$ 11,022
WORKBOOKS-ENGLISH/LANGUAGE ART	\$ 748	\$ -
CURRICULUM MATLS-ART	\$ 765	\$ 1,538
CURRICULUM MATLS-MUSIC	\$ -	\$ 539
INSTRUCT EQUIP-PHYSICAL EDUCAT	\$ -	\$ 679
GENERAL SUPPLIES	\$ 8,333	\$ 7,274
COMPUTER HARDWARE	\$ 2,427	\$ -
COMPUTER SOFTWARE	\$ 3,868	\$ 2,600
SCHOOL NURSING	\$ 1,994	\$ 2,102
STUDENT ACT/FIELD TRIPS	\$ -	\$ 190
ADMIN TRAVEL	\$ 313	\$ -
DUES & MEMBERSHIPS	\$ 550	\$ 1,068
PROFESSIONAL DEVELOPMENT	\$ 165	\$ 190
CUSTODIAL SUPPLIES	\$ 1,045	\$ 9,588
CLEANING CONTRACT	\$ 161,322	\$ 163,744
GAS	\$ 25,679	\$ 34,149
ELECTRIC	\$ 27,997	\$ 17,474
WATER	\$ 6,273	\$ 6,899
GROUNDS MAINTENANCE	\$ -	\$ 1,690
ELECTRICAL REPAIRS	\$ 3,567	\$ 960
PLUMBING REPAIRS	\$ 4,361	\$ 3,456
HVAC REPAIRS	\$ 845	\$ 1,081
GLASS REPAIRS	\$ 420	\$ -
OTHER REPAIRS	\$ 18,709	\$ -

Report of the City Auditor
For the Fiscal Year Ending June 30, 2017

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	SOLID WASTE REMOVAL	\$ 10,105	\$ 11,834
	BUILDING MAINT CONTRACTS	\$ 3,433	\$ 4,170
TOTAL	ELM STREET SCHOOL	\$ 3,661,306	\$ 3,543,354
	HELEN MAE SAUTER SCHOOL		
	BUILDING MAINT CONTRACTS	\$ 3,990	\$ 4,485
	CLEANING CONTRACT	\$ 480	\$ -
	ELECTRIC	\$ 10,599	\$ 10,457
	ELECTRICAL REPAIRS	\$ 2,059	\$ 11
	GAS	\$ 18,384	\$ 16,981
	GLASS REPAIRS	\$ 519	\$ -
	HVAC REPAIRS	\$ 952	\$ 2,213
	OTHER REPAIRS	\$ 6,076	\$ -
	PLUMBING REPAIRS	\$ 614	\$ 854
	SOLID WASTE REMOVAL	\$ -	\$ 3,854
	WATER	\$ 1,857	\$ 1,303
TOTAL	HELEN MAE SAUTER SCHOOL	\$ 45,529	\$ 40,157
	PROSPECT STREET SCHOOL		
	BUILDING MAINT CONTRACTS	\$ 870	\$ 1,345
	CLEANING CONTRACT	\$ 5,655	\$ 5,363
	COPIER SUPPLIES	\$ 207	\$ 339
	CUSTODIAL SUPPLIES	\$ 373	\$ -
	ELECTRIC	\$ 9,333	\$ 6,469
	ELECTRICAL REPAIRS	\$ 1,336	\$ 834
	GAS	\$ 524	\$ 700
	GENERAL SUPPLIES	\$ -	\$ 2,555
	GLASS REPAIRS	\$ 827	\$ 388
	GUIDANCE COUNSELOR SALARY & WA	\$ 55,495	\$ 78,159
	HOME INSTRUCTION	\$ 6,550	\$ 1,050
	HVAC REPAIRS	\$ 1,375	\$ 205
	INSTRUCTIONAL EQUIPMENT	\$ -	\$ 1,492
	OFFICE SUPPLIES	\$ 928	\$ 985
	OIL HEAT	\$ 14,846	\$ 22,179
	OTHER REPAIRS	\$ 2,484	\$ -
	PHOTOCOPY MAINTENANCE	\$ 2,071	\$ 1,370
	PLUMBING REPAIRS	\$ 349	\$ 417

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
POSTAGE	\$ 500	\$ 500
PRINCIPAL PSS	\$ -	\$ 92,016
PROFESSIONAL DEVELOPMENT	\$ -	\$ 90
SCHOOL NURSE SALARY & WAGES	\$ 9,806	\$ 9,958
SCHOOL NURSING	\$ -	\$ 181
SECRETARY SALARY & WAGES	\$ 10,724	\$ 9,112
SOLID WASTE REMOVAL	\$ 2,654	\$ 1,962
SPED TEACHERS SALARY & WAGES	\$ 14,417	\$ 72,803
TEACHERS PSS	\$ 296,193	\$ 313,855
TEXTBOOKS-ENGLISH/LANGUAGE ART	\$ 775	\$ 60
WATER	\$ 7,000	\$ 14,228
TOTAL	\$ 445,290	\$ 638,614
 WATERFORD STREET SCHOOL		
ADMIN TRAVEL	\$ 49	\$ -
BUILDING MAINT CONTRACTS	\$ 698	\$ 1,000
CLEANING CONTRACT	\$ 142,014	\$ 145,201
COPIER SUPPLIES	\$ -	\$ 1,100
COPIER/POSTAGE - OTHER	\$ 15,966	\$ 15,266
CURRICULUM MATLS-MUSIC	\$ -	\$ 305
CURRICULUM MATLS-PRE KINDERGAR	\$ -	\$ 717
CURRICULUM MATLS-SPED	\$ -	\$ 2,073
CUSTODIAL SUPPLIES	\$ -	\$ 4,839
DUES & MEMBERSHIPS	\$ 885	\$ 885
ELECTRIC	\$ 25,286	\$ 25,067
ELECTRICAL REPAIRS	\$ 5,028	\$ 855
EQUIPMENT MAINTENANCE	\$ -	\$ 144
GAS	\$ 2,893	\$ 35,092
GENERAL SUPPLIES	\$ 8,583	\$ 8,317
GENERAL SUPPLIES-ART	\$ 1,278	\$ 1,152
GLASS REPAIRS	\$ 195	\$ 870
GROUNDS MAINTENANCE	\$ 500	\$ 490
GUIDANCE COUNSELOR SALARY & WA	\$ 76,489	\$ 77,246
HOME INSTRUCTION	\$ -	\$ 1,650
HVAC REPAIRS	\$ 4,905	\$ 1,993
OFFICE SUPPLIES	\$ -	\$ 2,129
OIL HEAT	\$ 41,511	\$ 23,578
OTHER REPAIRS	\$ 17,625	\$ -
PHOTOCOPY MAINTENANCE	\$ 349	\$ -
PLUMBING REPAIRS	\$ 10,511	\$ 926

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
POSTAGE	\$ 3,000	\$ 3,000
PRINCIPAL WSS	\$ 163,374	\$ 171,224
PROFESSIONAL DEVELOPMENT	\$ 165	\$ -
PROFESSIONAL SERVICES-INSTRUCT	\$ 380	\$ 620
REGULAR PARAPROFESSIONALS SALA	\$ 48,642	\$ 59,382
SCHOOL NURSE SALARY & WAGES	\$ 53,005	\$ 47,430
SCHOOL NURSING	\$ -	\$ 1,316
SECRETARY SALARY & WAGES	\$ 69,372	\$ 71,469
SOLID WASTE REMOVAL	\$ 11,812	\$ 8,252
SPECIAL ED-LPN	\$ -	\$ 25,481
SPED PARAPROFESSIONALS SALARY	\$ 231,244	\$ 291,407
SPED TEACHERS SALARY & WAGES	\$ 494,101	\$ 506,466
SUBSTITUTE SPED PARAPROF SALAR	\$ -	\$ 26,283
SUBSTITUTE SPED TEACHER	\$ -	\$ 5,485
SUBSTITUTE TEACHER-WSS	\$ -	\$ 68,677
TEACHERS WSS	\$ 1,258,990	\$ 1,109,057
WATER	\$ 5,924	\$ 4,219
TOTAL	\$ 2,694,771	\$ 2,750,660
EDUCATION UNDISTRIBUTED		
ADJUSTMENT COUNSELOR SALARY	\$ 133,804	\$ 132,845
ADMIN TRAVEL	\$ 1,557	\$ 3,424
ADVERTISING	\$ 1,321	\$ 5,830
ASSESSMENT MATLS-SPED	\$ -	\$ 15,007
BUILDING MAINT CONTRACTS	\$ 118	\$ 235
BUILDING MAINT CRAFTSMAN	\$ 9,387	\$ 50,332
BUSINESS ADMIN SAL & WGS	\$ 102,487	\$ 100,000
CHIEF ACADEM OFFICER SAL & WGS	\$ 94,152	\$ 95,094
CLEANING CONTRACT	\$ 4,600	\$ 4,865
COMPUTER HARDWARE	\$ 19,994	\$ 14,485
COMPUTER SOFTWARE	\$ 114,694	\$ 197,554
COMPUTER TECHNICIANS SALARY	\$ 157,937	\$ 154,457
COPIER SUPPLIES	\$ 1,184	\$ 1,195
COPIER/POSTAGE - OTHER	\$ 8,770	\$ 11,277
COPY PAPER-INSTRUCTION	\$ 336	\$ 1,036
CROSSING GUARD EXPENSE	\$ 354	\$ -
CROSSING GUARDS	\$ 56,380	\$ 56,275
CURRICULUM MATERIALS	\$ -	\$ 31,838
CURRICULUM MATERIALS-ELL	\$ -	\$ 23,880
CUSTODIAL SUPPLIES	\$ 517	\$ -

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
DIRECT SERVICES SALARY & WAGES	\$ 51,368	\$ 53,570
DUES & MEMBERSHIPS	\$ 13,515	\$ 16,238
ELECTRIC	\$ 7,885	\$ 792
ELECTRICAL REPAIRS	\$ 78	\$ 93
ENC MCKINNEY-VENTO TRANSPORT	\$ 890	\$ -
ENCUMB SCHEDULE 1 SCHOOL EXP	\$ -	\$ 625,184
ENCUMB SCHEDULE 3 SCHOOL EXP	\$ -	\$ 202,168
ENCUMB SCHOOL EXPENSES	\$ 567,315	\$ -
ENCUMB SCHOOL PAYROLL	\$ 5,317	\$ -
ENCUMB SPED TRANSPORTATION	\$ 1,518	\$ 89,589
EQUIP REPAIRS-INFO TECH	\$ 7,484	\$ 14,922
EQUIPMENT MAINTENANCE	\$ 15,559	\$ 6,532
E-RATE EXPENSES	\$ 107,329	\$ 123,481
EXTRA-CURRICULAR ADVISORS SALA	\$ 29,912	\$ 36,143
FACILITIES DIRECT SAL&WGS	\$ 76,106	\$ 77,870
GAS	\$ 7,367	\$ 8,105
GASOLINE	\$ 4,285	\$ 3,429
GENERAL SUPPLIES	\$ 969	\$ 441
GROUNDS MAINTENANCE	\$ 13,420	\$ 10,656
GROUNDSKEEPERS	\$ 55,897	\$ 55,432
HOME INSTRUCTION EXPENSES	\$ -	\$ 514
HVAC REPAIRS	\$ 690	\$ -
INFORMATION TECHNOLOGY SALARY	\$ 44,931	\$ 44,694
INSTRUCT EQUIP-SPED	\$ 941	\$ 1,646
INSURANCE	\$ 14,022	\$ 15,100
ITINERANT TRAVEL	\$ 10,300	\$ 9,609
LEGAL	\$ 28,403	\$ 3,883
LEGAL EXPENSE-INSTRUCTION	\$ 1,333	\$ 2,000
MANAGEMENT & INFORMATION SYSTM	\$ 23,444	\$ 55,998
MCKINNEY-VENTO TRANSPORTATION	\$ 83,780	\$ 196,513
OFFICE SUPPLIES	\$ 612	\$ 4,993
OFFICE SUPPLIES-INFO TECH	\$ 17,046	\$ 21,176
OFFICE SUPPLIES-INSTRUCTION	\$ 1,991	\$ 1,160
OTHER REPAIRS	\$ 3,078	\$ 1,036
OUT OF DIST TUITION-PRIVATE	\$ 826,218	\$ 380,492
OVERTIME	\$ 8,933	\$ 6,552
PHOTOCOPY MAINTENANCE	\$ 309	\$ -
PHOTOCOPY MAINTENANCE	\$ 540	\$ -
PLOWING & SANDING	\$ 48,365	\$ -
PLUMBING REPAIRS	\$ 300	\$ 598
POSTAGE	\$ 6,027	\$ 5,023
POSTAGE-INSTRUCTION	\$ 4,048	\$ 4,000

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
PPS SECRETARY SALARY & WAGES	\$ 71,571	\$ 79,790
PROFESSIONAL DEV SAL & WG	\$ -	\$ 3,216
PROFESSIONAL DEVELOPMENT EXPEN	\$ 13,858	\$ 30,019
PROFESSIONAL SERVICES	\$ 1,640	\$ 8,518
PROFESSIONAL SERVICES-INSTRUCT	\$ 92,097	\$ 132,596
PUPIL PERSONNEL SERVICES DIREC	\$ 97,970	\$ 100,000
RECORDING SECRETARY SALARY & W	\$ 1,500	\$ 1,500
REGULAR TRANSPORTATION	\$ 648,000	\$ 668,940
REPLACEMENT OF EQUIPMENT	\$ -	\$ 97,600
SCHOOL COMMITTEE	\$ 25,084	\$ 30,000
SCHOOL COMMITTEE EXPENSES	\$ 6,714	\$ 6,667
SCHOOL LUNCH EXPENSES	\$ 3,045	\$ 4,999
SCHOOL NURSE SALARY & WAGES	\$ 115,676	\$ 116,715
SCHOOL NURSING	\$ 746	\$ 727
SCHOOL PHYSICIAN	\$ 5,000	\$ -
SCHOOL PSYCHOLOGIST SALARY & W	\$ 167,598	\$ 171,625
SECRETARY SUPT OFFICE SAL	\$ 53,845	\$ 50,695
SICK LEAVE BUYBACK	\$ 94,364	\$ 56,378
SOLID WASTE REMOVAL	\$ 4,001	\$ -
SPED BUS MONITOR SALARY	\$ 37,067	\$ 41,577
SPED PARAPROFESSIONALS SALARY	\$ 30,657	\$ 31,049
SPED TRANSPORTATION	\$ 519,189	\$ 398,506
SPEECH/OCCUPATIONAL THERAPIST	\$ 346,458	\$ 372,179
SR ACCOUNT CLERKS SAL&WGS	\$ 144,425	\$ 147,463
STAY WELL BUYBACK	\$ 179,335	\$ 170,105
SUBSTITUTE SPED PARAPROF SALAR	\$ 24,447	\$ -
SUBSTITUTE SPED TEACHER	\$ 29,630	\$ -
SUBSTITUTE TEACHER	\$ 134,899	\$ -
SUMMER SPEECH THERAPY SALARY	\$ 12,308	\$ 9,075
SUPERINTENDENT SAL & WGS	\$ 154,687	\$ 163,201
TEACHERS	\$ 490,425	\$ 514,067
TECHNOLOGY	\$ (1,063)	\$ -
TELEPHONE	\$ 39,906	\$ 27,328
TRAVEL EXPENSE-INSTRUCTION	\$ 807	\$ 783
TUITION - COLLABORATIVE	\$ 127,029	\$ 134,243
WATER	\$ 2,500	\$ 423
TOTAL	\$ 6,474,528	\$ 6,549,245

REGIONAL SCHOOL DISTRICTS

Report of the City Auditor
For the Fiscal Year Ending June 30, 2017

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	MONT VOC TEC SCH ASSESS	\$ 831,444	\$ 825,333
TOTAL	REGIONAL SCHOOL DISTRICT	\$ 831,444	\$ 825,333
	SURVEY		
	ASSISTANT SALARY & WAGES	\$ 61,247	\$ 34,292
	CLERK/ASST SAL & WAGES	\$ 13,807	\$ 13,885
	COMMUNICATIONS	\$ 152	\$ 495
	DEPT HEAD SALARY & WAGES	\$ 47,081	\$ 44,276
	GIS / AUTOCAD TECHNICIAN	\$ 48,603	\$ 49,388
	GIS TEMP CL SALARY & WAGES	\$ -	\$ 825
	INFORMATION TECHNOLOGY	\$ 5,692	\$ 5,695
	LONGEVITY	\$ 568	\$ 470
	MINOR EQUIPMENT	\$ -	\$ 144
	OFFICE SUPPLIES	\$ 2,958	\$ 953
	PROFESSIONAL DEV & TRAVEL	\$ 110	\$ 340
	PROFESSIONAL SERVICES	\$ 19,268	\$ 11,950
	REPAIRS & MAINTENANCE	\$ 826	\$ 87
	TELECOMMUNICATIONS	\$ 807	\$ 776
	TERMINATION LEAVE	\$ 836	\$ 16,717
	VEHICLE SUPPLIES	\$ 345	\$ -
TOTAL	SURVEY	\$ 202,300	\$ 180,293
	PUBLIC WORKS		
	BOARD & COMM SAL & WAGES	\$ 1,700	\$ 1,700
	BUILDING REHAB	\$ 6,124	\$ 13,160
	CEMETERY MAINTENANCE	\$ 8,307	\$ 9,000
	CLERK/ASST SAL & WAGES	\$ 18,421	\$ 20,567
	CLOTH/UNIFORM ALLOWANCE	\$ 15,880	\$ 15,880
	COMMUNICATIONS	\$ 413	\$ 1,192
	CRUSHER MAINTENANCE	\$ 3,372	\$ 326
	DEPT HEAD SALARY & WAGES	\$ 46,463	\$ 47,343
	ENC CEMETERY MAINTENANCE	\$ -	\$ 693
	ENC PARKING METER MAINTENANCE	\$ -	\$ 73,311
	ENC ROAD RESURFACE EXP	\$ 8,458	\$ 96,724
	ENC TREE PLANTING	\$ 3,539	\$ -
	ENCUMB MATTHEW STREET DESIGN	\$ -	\$ 4,918
	ENCUMB MINOR EQUIPMENT	\$ -	\$ -
	ENCUMB NEW EQUIPMENT	\$ 56,100	\$ 175,742

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

	FY2016 ACTUALS	FY2017 ACTUALS
ENCUMB ROAD MAINTENANCE	\$ -	\$ 3,513
ENCUMB TRAFFIC MAINTENANCE	\$ -	\$ 4,170
ENERGY & UTILITIES	\$ 32,369	\$ 28,793
EQUIPMENT RENTAL	\$ -	\$ 1,000
INFORMATION TECHNOLOGY	\$ 1,785	\$ 1,955
LONGEVITY	\$ 1,395	\$ 480
MAINTENANCE CREW SAL & WAGES	\$ 986,534	\$ 997,478
MATTHEW STREET DESIGN	\$ 13,247	\$ -
MINOR EQUIPMENT	\$ 9,077	\$ 21,121
OFFICE SUPPLIES	\$ 1,588	\$ 1,553
OVERTIME	\$ 54,373	\$ 46,861
PARKING METER MAINTENANCE	\$ 25,791	\$ 8,916
PROFESSIONAL DEV & TRAVEL	\$ 3,712	\$ 5,684
PROFESSIONAL SERVICES	\$ 14,248	\$ 12,711
REPAIRS & MAINTENANCE	\$ 222,820	\$ 239,347
ROAD MAINTENANCE	\$ 66,487	\$ 58,751
ROAD RESURFACING EXPENSES	\$ 90,811	\$ 22,167
SHIFT DIFFERENTIAL	\$ 325	\$ 255
SICK LEAVE INCENTIVE	\$ 2,543	\$ 3,173
SNOW & ICE	\$ 242,446	\$ 706,572
STREET LIGHTING	\$ 115,481	\$ 100,065
TELECOMMUNICATIONS	\$ 7,527	\$ 8,259
TERMINATION LEAVE	\$ 1,142	\$ 2,226
TRAFFIC MAINTENANCE	\$ 35,830	\$ 43,864
TREE PLANTING	\$ 5,000	\$ 9,144
UNACCEPTED ROAD MAINTENAN	\$ -	\$ 1,385
VEHICLE FUEL	\$ 144,516	\$ 173,175
WEEK-END STANDBY	\$ 17,572	\$ 17,340
WORKING OUT OF GRADE	\$ 6,950	\$ 5,070
TOTAL	\$ 2,272,346	\$ 2,985,583
 AIRPORT		
COMMUNICATIONS	\$ -	\$ 59
ENCUMB PROFESSIONAL SERV	\$ -	\$ 6,812
ENCUMB REPAIRS & MAINTEN	\$ -	\$ 2,338
ENERGY & UTILITIES	\$ 3,908	\$ 4,862
MINOR EQUIPMENT	\$ -	\$ 46
REPAIRS & MAINTENANCE	\$ 2,502	\$ 4,787
TELECOMMUNICATIONS	\$ 530	\$ 574
VEHICLE SUPPLIES	\$ 527	\$ 643

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
TOTAL	AIRPORT	\$ 7,467	\$ 20,122
	HEALTH		
	BOARD & COMM SAL & WAGES	\$ 2,667	\$ 3,125
	CLERK/ASST SAL & WAGES	\$ 14,511	\$ 15,373
	CLOTH/UNIFORM ALLOWANCE	\$ 700	\$ 350
	COMMUNICATIONS	\$ 203	\$ 359
	DEPT HEAD SALARY & WAGES	\$ 58,054	\$ 49,913
	EMERGENCY TENANT RELOC/CLEANIN	\$ -	\$ 3,080
	INFORMATION TECHNOLOGY	\$ 100	\$ -
	LONGEVITY	\$ 705	\$ 255
	MINOR EQUIPMENT	\$ 573	\$ 102
	MUNICIPAL DUMPSTER COLLECTION	\$ 13,728	\$ 13,286
	NURSING SERVICES	\$ 1,159	\$ 7,696
	OFFICE SUPPLIES	\$ 4,150	\$ 3,931
	OVERTIME	\$ 1,535	\$ -
	P/T AST SANI INSPE SAL&WG	\$ 43,353	\$ 45,800
	PROFESSIONAL DEV & TRAVEL	\$ 2,459	\$ 1,361
	PROFESSIONAL SERVICES	\$ 1,797	\$ 1,443
	REPAIRS & MAINTENANCE	\$ 46	\$ 227
	TELECOMMUNICATIONS	\$ 3,042	\$ 2,686
	VEHICLE SUPPLIES	\$ 705	\$ 509
TOTAL	HEALTH	\$ 157,299	\$ 149,494
	COUNCIL ON AGING		
	CLERKS/DISPATCHER SAL&WAG	\$ 29,496	\$ 33,968
	CLOTH/UNIFORM ALLOWANCE	\$ 210	\$ 350
	COA MEAL SITE MGR	\$ 6,310	\$ 7,749
	CUSTODIAN SALARY & WAGES	\$ 37,678	\$ 24,303
	DEPT HEAD SALARY & WAGES	\$ 49,251	\$ 53,426
	ENCUMB REPAIRS & MAINTEN	\$ 1,557	\$ -
	ENERGY & UTILITIES	\$ 19,613	\$ 16,817
	INFORMATION TECHNOLOGY	\$ 985	\$ 1,154
	LONGEVITY	\$ 395	\$ -
	MINOR EQUIPMENT	\$ 204	\$ 491
	OFFICE SUPPLIES	\$ 1,245	\$ 1,851
	PROFESSIONAL DEV & TRAVEL	\$ 70	\$ 531
	REPAIRS & MAINTENANCE	\$ 13,075	\$ 12,355

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	TERMINATION LEAVE	\$ 8,774	\$ -
	VAN DRIVER SAL & WAGES	\$ 89	\$ -
TOTAL	COUNCIL ON AGING	\$ 168,952	\$ 152,996
	YOUTH COMMISSION		
	YOUTH ACTIVITIES	\$ 30	\$ 600
TOTAL	YOUTH COMMISSION	\$ 30	\$ 600
	VETERANS		
	DEPT HEAD SALARY & WAGES	\$ 54,003	\$ 54,872
	ENCUMB VETERANS BENEFITS	\$ 3,338	\$ 1,746
	LONGEVITY	\$ 720	\$ 750
	OFFICE SUPPLIES	\$ 1,627	\$ 1,050
	PROFESSIONAL DEV & TRAVEL	\$ 35	\$ 35
	VETERANS BENEFITS	\$ 903,606	\$ 897,307
TOTAL	VETERANS	\$ 963,330	\$ 955,759
	DISABILITIES COMMISSION		
	PROFESSIONAL DEV & TRAVEL	\$ -	\$ 201
TOTAL	DISABILITIES COMMISSION	\$ -	\$ 201
	LIBRARY		
	ASST LIBRARY DIRECTOR SAL&WAG	\$ 54,180	\$ 55,885
	BOOKS & PERIODICALS	\$ 65,701	\$ 74,573
	COMMUNICATIONS	\$ 837	\$ 770
	CUSTODIAN SALARY & WAGES	\$ 36,865	\$ 40,824
	DEPT HEAD SALARY & WAGES	\$ 69,937	\$ 71,335
	ENERGY & UTILITIES	\$ 37,593	\$ 38,136
	GENERAL LIABILITY	\$ 13,566	\$ 11,510
	INFORMATION TECHNOLOGY	\$ 9,578	\$ 9,857
	LIBRARY CLERICAL STAFF SAL&WAG	\$ 4,772	\$ 4,542
	LIBRARY SUPPLIES	\$ 3,998	\$ 3,757
	LIBRARY TECHNICIAN SAL&WAG	\$ 63,592	\$ 103,644
	LONGEVITY	\$ 3,930	\$ 3,825

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	OFFICE SUPPLIES	\$ 10,606	\$ 11,869
	OVERTIME	\$ 500	\$ 962
	PROFESSIONAL SERVICES	\$ 32,712	\$ 35,550
	REPAIRS & MAINTENANCE	\$ 10,390	\$ 10,099
	SENIOR LIBRARY TECH SAL&WA	\$ 107,586	\$ 82,075
	STAFF LIBRARIAN SALARY & WAG	\$ 128,623	\$ 134,419
	TELECOMMUNICATIONS	\$ 4,919	\$ 4,978
	TERMINATION LEAVE	\$ 3,830	\$ 31,134
TOTAL	LIBRARY	\$ 663,715	\$ 729,744
	RECREATION		
	CELEBRATIONS&SPEC EVENTS	\$ -	\$ 1,000
	ENCUMB PLAYGROUND IMPROVMENTS	\$ 1,796	\$ 790
	HOLIDAY LIGHT & DECORAT	\$ 10,000	\$ 10,000
	PLAYGROUND IMPROVEMENTS	\$ 19,210	\$ 13,837
	PROFESSIONAL SERVICES	\$ 10,000	\$ 12,500
TOTAL	RECREATION	\$ 41,006	\$ 38,127
	GREENWOOD MEMORIAL POOL		
	COMMUNICATIONS	\$ -	\$ 167
	ENCUMB POOL SUPPLIES	\$ -	\$ 211
	ENERGY & UTILITIES	\$ 7,805	\$ 10,558
	MINOR EQUIPMENT	\$ 6,861	\$ 637
	OVERTIME	\$ 1,141	\$ 112
	P/T LIFE GUARDS SAL&WGS	\$ 42,669	\$ 39,448
	POOL SUPPLIES	\$ 15,136	\$ 12,918
	REPAIRS & MAINTENANCE	\$ 4,689	\$ 2,389
	TELECOMMUNICATIONS	\$ 159	\$ -
TOTAL	GREENWOOD MEMORIAL POOL	\$ 78,460	\$ 66,441
	PARKS		
	ENCUMB PLAYGROUND IMPROVMENTS	\$ -	\$ -
TOTAL	PARKS	\$ -	\$ -
	HISTORICAL COMMISSION		

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	CEMETERY RESTORATION	\$ 433	\$ -
TOTAL	HISTORICAL COMMISSION	\$ 433	\$ -
DEBT SERVICE			
	INTEREST - INSIDE DEBT	\$ 459,863	\$ 435,163
	INTEREST - OUTSIDE DEBT	\$ 92,392	\$ 55,213
	INTEREST TEMPORARY LOANS	\$ 8,032	\$ 7,500
	PRINCIPAL - INSIDE DEBT	\$ 590,000	\$ 430,000
	PRINCIPAL - OUTSIDE DEBT	\$ 1,110,660	\$ 1,332,509
TOTAL	DEBT SERVICE	\$ 2,260,947	\$ 2,260,384
STATE & COUNTY ASSESSMENT			
	AIR POLLUTION ASSESSMENT	\$ 4,551	\$ 4,665
	CHARTER SCHOOL TUITION ASSESSM	\$ 130,085	\$ 189,138
	COUNTY ASSESS-COUNTY TAX	\$ 49,959	\$ 58,699
	MONT RTA ASSESSMENT	\$ 222,062	\$ 237,868
	RMV NON-RENEWAL SURCHARGE	\$ 38,080	\$ 39,620
	SCHOOL CHOICE ASSESSMENT	\$ 1,434,445	\$ 1,581,046
	SPECIAL EDUCATION ASSESS	\$ 28,262	\$ 30,641
TOTAL	STATE & COUNTY ASSESMEN	\$ 1,907,444	\$ 2,141,677
CONTRIBUTORY RETIREMENT			
	BOARD & COMM SAL & WAGES	\$ 14,800	\$ 15,300
	BOARD ADMINISTR SAL & WAGES	\$ 67,193	\$ 77,915
	CONTRIB RETIRE ASSESSMENT	\$ 3,278,737	\$ 3,484,937
	LONGEVITY	\$ 570	\$ 600
	TEMP SALARY & WAGES	\$ 2,993	\$ 1,474
	VACATION BUYBACK	\$ -	\$ 1,308
TOTAL	CONTRIBUTORY RETIREMENT	\$ 3,364,292	\$ 3,581,534
EMPLOYEE BENEFITS			
	111F CLAIMS REVIEW	\$ 6,100	\$ 6,100

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-GENERAL FUND

		FY2016 ACTUALS	FY2017 ACTUALS
	CHAP 41 MEDICAL ALLOWANCE	\$ 74,175	\$ 66,101
	HEALTH INSURANCE	\$ 3,167,128	\$ 2,805,459
	HEALTH INSURANCE-SCHOOL	\$ 4,007,995	\$ 4,164,410
	LIFE INSURANCE	\$ 24,267	\$ 24,927
	LIFE INSURANCE-SCHOOL	\$ 31,589	\$ 31,084
	MEDICARE	\$ 140,770	\$ 144,893
	MEDICARE-SCHOOL	\$ 254,446	\$ 250,489
	UNEMPLOYMENT COMP REVIEW	\$ 860	\$ 730
	UNEMPLOYMENT COMPENSATION	\$ (38,135)	\$ 39,609
	UNEMPLOYMENT COMPENSATION-SCHL	\$ 140,717	\$ 67,316
	WORKER'S COMPENSATION	\$ 165,632	\$ 185,225
TOTAL	EMPLOYEE BENEFITS	\$ 7,975,545	\$ 7,786,343
	PROPERTY INSURANCES		
	MOTOR VEHICLE FLOATER	\$ 62,972	\$ 76,241
	PROP & GEN LIABILITY INS	\$ 331,374	\$ 366,459
	PUBLIC OFFIC LIABILITY	\$ 60,681	\$ 65,501
TOTAL	PROPERTY INSURANCES	\$ 455,027	\$ 508,201
	OTHER EXPENDITURES		
	TRANSFER TO CAPITAL FUND	\$ 780,709	\$ 100,118
	TRANSFER TO STABILIZATION	\$ 106,454	\$ 146,190
TOTAL	OTHER EXPENDITURES	\$ 887,163	\$ 246,308
TOTAL	GENERAL FUND TOTAL EXPENSES	\$ 52,883,615	\$ 55,048,129

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
REVOLVING REVENUE		
SAPPHIRE PARK REVENUE	\$ 4,781	\$ 3
WETLAND REVOLVING FEES	\$ 1,578	\$ 3,910
INMATE CELL USAGE REV	\$ -	\$ 55
LAW ENFORCEMENT REVENUE	\$ 18,114	\$ 31,913
SCHOOL LUNCH-FEDERAL REVE	\$ 925,713	\$ 943,276
SCHOOL LUNCH-STATE REVENUE	\$ 19,630	\$ 21,079
SCHOOL LUNCH SALES REVENU	\$ 66,451	\$ 198,539
ATHLETIC ACTIV REVENUE	\$ 70,813	\$ 87,022
TUITION REVOLVING REVENUE	\$ 34,656	\$ 21,832
SCHOOL USE REVOLV REVENUE	\$ 13,435	\$ 11,395
SCHOOL GIFT REVENUE	\$ 37,811	\$ 70,194
MUSIC REVOLVING REVENUE	\$ 53,598	\$ 5,944
SUMMER FOOTBALL CAMP REV	\$ 4,795	\$ 2,210
TRANSPORTATION REVENUE	\$ 998	\$ 1,900
LOST BOOKS/LATE FEES REVENUE	\$ 302	\$ 297
GHS SUMMER SCHOOL REVENUE	\$ 2,700	\$ 1,200
EXTENDED DAY PROG REVENUE	\$ 25,844	\$ 44,869
ESS MORNING REV	\$ 41,653	\$ 43,874
AIRPORT FUEL REVENUE	\$ 17,088	\$ 11,811
CEM PCIA - BANK INT REV	\$ 2,999	\$ 13,093
MISCELLANEOUS REVENUE	\$ 500	\$ 1,250
COA REVOLVING FUND REVENUE	\$ 10,755	\$ 16,972
INS REC UNDER \$150	\$ 12,244	\$ 8,085
TOTAL REVOLVING REV	\$ 1,366,460	\$ 1,540,725
SPECIAL RESERVED REVENUES		
PARKING METER FEES	\$ 71,808	\$ 67,138
WETLAND FEES	\$ 1,953	\$ 3,590
SALE OF LOTS - FEES	\$ 4,146	\$ 1,333
CABLE COMMISSION FEES	\$ 214,976	\$ 228,290
SALE OF CITY PROPERTY	\$ 145,895	\$ 16,220
TOTAL SRF REV	\$ 438,777	\$ 316,571

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
GIFT REVENUES		
GARDNER SCHOOL SAFETY PROG REV	\$ 5,170	\$ 720
OLD ENGLISH VILLAGE REVENUE	\$ 43,798	\$ 68,495
FIRE GIFT	\$ -	\$ 2,100
ANIMAL SHELTER GIFT REVOLV REV	\$ 4,050	\$ 7,390
HIGHWAY GIFT REVENUE	\$ -	\$ 55,000
AIRPORT GIFTS	\$ 1,504	\$ 1,300
POLICE REWARD	\$ -	\$ 1,000
YOUTH COMMISSION GIFT	\$ 1,027	\$ -
PLAYGROUND GIFT	\$ 2,200	\$ 2,500
DOG PARK GIFT REVENUE	\$ -	\$ 22,193
GREENWOOD POOL GIFT	\$ 1,000	\$ -
PARK BANDSTAND GIFT	\$ 12,619	\$ 9,550
TOTAL GIFT REV	\$ 71,367	\$ 170,248
FED GRANT REVENUE		
FEMA ICE STORM REVENUE	\$ 78,977	\$ -
FY2011 BROWNFIELDS REVENUE EPA	\$ 13,167	\$ 239,022
GRANT PROG INCOME REVENUE	\$ 6,003	\$ 3,001
MOVIE THEATER MASS DEV REVENUE	\$ -	\$ 356,300
MASS DEV REV 140 S MAIN	\$ 61,115	\$ -
BIKE TRAIL REV	\$ 54,907	\$ -
FY11 BYRNE JAG GRANT REV	\$ 497	\$ 10,143
SCHOOL GRANT REVENUE	\$ (95,891)	\$ -
FY15 TITLE I REVENUE #305	\$ 77,479	\$ 15,915
FY16 TITLE I REVENUE #305	\$ 590,684	\$ 261,223
FY17 TITLE I REVENUE #305	\$ -	\$ 338,218
FY2015 TITLE IIA REVENUE #140	\$ 178	\$ 7,110
FY2016 TITLE IIA REVENUE #140	\$ 87,888	\$ 32,117
FY2017 TITLE IIA REVENUE #140	\$ -	\$ 50,019
FY2017 TITLE IIA REVENUE #144	\$ -	\$ 3,333
FY2016 SPED REVENUE #243	\$ 2,250	\$ 6,750
FY2015 SPED REVENUE #240	\$ 1,595	\$ 5,768
FY2016 SPED REVENUE #240	\$ 753,756	\$ 4,844
FY2017 SPED REVENUE #240	\$ -	\$ 516,427
FY2016 EARLY CHILD REV (262)	\$ 35,787	\$ 998
FY2017 EARLY CHILD REV #262	\$ -	\$ 16,739
FY2015 TITLE III-REV#180	\$ 13,440	\$ -
FY2016 TITLE III-REV#180	\$ 24,410	\$ 607

**Report of the City Auditor
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RECEIPTS-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
FY2017 TITLE III- REV #180	\$ -	\$ 11,822
FY2016 INTERVENTIONS REV#220E	\$ 19,124	\$ -
FY2017 INTERVENTIONS REV #220E	\$ -	\$ 1,250
FY2015 SPED PROG IMPR REV #274	\$ 13,914	\$ -
FY2016 SPED PROG IMPR REV #274	\$ 109,816	\$ (89,917)
FY2017 SPED PROG IMPR REV #274	\$ -	\$ 6,438
FY15 TITLE I AT RISK REV #320	\$ 13,977	\$ -
FY16 TITLE I AT RISK REV #320	\$ 22,210	\$ 15,914
FY2017 TITLE I AT RISK REV#320	\$ -	\$ 11,464
FY2015 TITLE I SUPPORT REV#323	\$ 18,443	\$ -
FY2016 TITLE I SUPPORT REV#323	\$ 5,237	\$ 22,243
FY2017 TITLE I SUPPORT REV#323	\$ -	\$ 31,112
FY16 SPED PROG IMPR REV#298	\$ 4,250	\$ -
AIRPORT SNOW REMOVAL EQ REV	\$ -	\$ 155,229
TOTAL FED GRANT REV	\$ 1,913,212	\$ 2,034,090

STATE GRANT REVENUE

BIOTERRORISM PREPAREDNESS REV	\$ 2,000	\$ 2,000
EXTEND POLL HOURS REVENUE	\$ 3,048	\$ 7,096
COMMUNITY COMPACT GRANT REV	\$ -	\$ 9,750
GRANT REVENUE	\$ 38,000	\$ -
FY17 GRA GRANT REVENUE	\$ -	\$ 46,100
FY2016 MASSWORKS GRANT REV	\$ 528,481	\$ 50,904
FY2017 MASSWORKS-GARBOSE REV	\$ -	\$ 385,948
FY16 MASS CEC GRANT REVENUE	\$ 76,000	\$ 56,000
GRANT REVENUE	\$ 200,000	\$ -
GREEN COMMUNITIES REVENUE	\$ 18,213	\$ 54,638
FY2016 SAFE FRANT REVENUE	\$ 7,754	\$ -
FY17 SAFE GRANT REVENUE	\$ -	\$ 7,336
FIRE SAFE GRANT REVENUE	\$ 16,364	\$ -
BIOTERRORISM PREPAREDNESS REV	\$ 2,000	\$ -
GRANT REVENUE	\$ 47,857	\$ -
FY16 RECCD GRANT REVENUE	\$ -	\$ 34,101
GRANT REVENUE	\$ -	\$ 32,631
EFFECIENTCY & REGIONAL REVENUE	\$ -	\$ 103,279
FY14 911 TRAINING GRANT REVENU	\$ 1,329	\$ -
GRANT REVENUE	\$ 32,303	\$ 13,359
FY16 GRANT REVENUE	\$ 10,971	\$ -
SCHOOL CHOICE REVENUE	\$ 681,949	\$ 632,310
SPED REIMB REV (CIR BEAKER)	\$ 293,372	\$ 386,345

**Report of the City Auditor
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RECEIPTS-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
CLC ADDTL LEARNING TIME 647-B	\$ 88,413	\$ -
CLC ADDTL LEARNING TIME 647-B	\$ -	\$ 87,460
STATE SUPP SVC - SUMMER	\$ -	\$ 15,550
LEARNING SUPPORT - 625	\$ -	\$ 15,000
LEARNING SUPPORT - 625	\$ -	\$ 4,989
FY2015 QLTY FD KINDERGAR#701	\$ 6,542	\$ -
FY2016 QUALITY FD KINDER #701	\$ 78,010	\$ -
FY2015 K-12 LITERACY #738	\$ -	\$ (151)
STATE HEALTH/NUTR- 544	\$ -	\$ (910)
ALT EDUC-AT RISK #720	\$ -	\$ 12,300
FY2016 ALTERN EDUC AT RISK#790	\$ 20,000	\$ -
BIG YELLOW BUS REVENUE	\$ 400	\$ -
AIRPORT SNOW REMOVAL EQ REV	\$ -	\$ 8,624
GRANT REVENUE	\$ 9,998	\$ -
RECYCLING GRANT REVENUE	\$ 8,450	\$ 9,250
MPHN SAPC WEST GRANT-REV #4941	\$ 67,043	\$ 115,650
GRANT REVENUE	\$ 37,098	\$ -
FY17 FORMULA GRANT REVENUE	\$ -	\$ 41,062
STATE AID TO LIBRARIES REVENUE	\$ 19,539	\$ 19,392
EARNING ON INVESTMENTS	\$ 235	\$ 510
CULTURAL COUNCIL REVENUE	\$ 13,200	\$ 13,200
TOTAL STATE GRANT REV	\$ 2,308,568	\$ 2,163,724

COMMUNITY DEV GRANT REVENUES

EARNING ON INVESTMENTS	\$ 2	\$ 16
PROGRAM INCOME REVENUE	\$ 267	\$ 110
FY2013 CDBG REVENUE	\$ 64,663	\$ -
GRANT REVENUE	\$ 645,036	\$ 4,795
FY2015 BG15 GRANT	\$ 93,000	\$ 549,900
FY2016 BG16 GRANT	\$ -	\$ 83,000
PROGRAM INCOME REVENUE	\$ 28,419	\$ 41,294
HUD-EARN ON INVEST REVENU	\$ 2	\$ 6
TOTAL COMM DEV GRANT REV	\$ 831,390	\$ 679,121

CH90 & CAPITAL PROJECTS REV

HIGHWAY CONST-STATE REV	\$ 805,955	\$ 841,943
PRIN FROM SALE OF BONDS	\$ 9,000	\$ -
PRIN FROM SALE OF BONDS	\$ 100,000	\$ -

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
PRIN FROM SALE OF BONDS	\$ -	\$ 3,056,245
SCHOOL BUILDING ASSIST	\$ 1,228,199	\$ 1,372,748
PRIN FROM SALE OF BONDS	\$ 331,999	\$ 600,000
TRANSFER FROM GENERAL FUND	\$ 780,709	\$ 100,118
TOTAL CH90 & CAP REV	\$ 3,255,862	\$ 5,971,054
SEWER REVENUE		
SEWER RATE REVENUE	\$ 2,818,478	\$ 3,067,958
INTEREST ON SEWER RATES	\$ 26,016	\$ 37,042
SEWER LIEN REV-TAX COLL	\$ 54,112	\$ 42,198
SEWER LIEN REV-TREAS T.T.	\$ 9,738	\$ 10,079
PAID IN ADVANCE	\$ 51,590	\$ 41,140
INSPECTION FEES	\$ 1,290	\$ 945
SEWER MISCELLANEOUS REV	\$ 11,912	\$ 9,270
MISC - WPAT SUBSIDY	\$ 10,966	\$ 10,256
TOTAL SEWER REV	\$ 2,984,102	\$ 3,218,889
WATER REVENUE		
WATER CHARGES - REVENUE	\$ 3,166,076	\$ 3,237,250
INTEREST ON WATER RATES	\$ 30,695	\$ 42,608
WATER LIEN REV-TAX COLL	\$ 83,725	\$ 61,826
WATER LIEN REV-TREAS T.T.	\$ 10,935	\$ 12,760
CONNECTION FEES REVENUE	\$ 57,500	\$ 70,000
LABOR & MACHINERY	\$ 12,034	\$ 18,274
WATER BACKFLOW REVENUE	\$ 17,380	\$ 21,203
MISC - WPAT SUBSIDY	\$ 267,050	\$ 254,016
TOTAL WATER REV	\$ 3,645,396	\$ 3,717,937
GOLF REVENUE		
GOLF COURSE MEMBERSHIP	\$ 243,782	\$ 279,132
GOLF COURSE GREEN FEES	\$ 250,551	\$ 211,597
DRIVING RANGE TOKENS	\$ 32,890	\$ 37,559
GOLF CART RENTAL REVENUE	\$ 194,148	\$ 178,644
GOLF COURSE MISC REVENUE	\$ 20,255	\$ 24,069
GOLF REV	\$ 741,626	\$ 731,001

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

RECEIPTS-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
LAND-FILL & SOLID WASTE REVENUE		
MISCELLANEOUS REVENUE	\$ -	\$ 10,197
UNIT TRASH FEES	\$ 1,254,721	\$ 1,279,986
TRASH BAG FEES	\$ 20,118	\$ 3,356
TRASH LIEN REV-TAX COLL	\$ 43,488	\$ 30,445
TRASH LIEN REV-TREA T.T.	\$ 4,890	\$ 2,937
LANDFILL STICKER FEES	\$ 20,000	\$ 21,298
BULK ITEM/VOLUME LOAD FEES	\$ 50,614	\$ 46,542
INTEREST ON UNIT TRASH FEES	\$ 17,956	\$ 21,331
RESIDENTIAL RECYCLING FEES	\$ 1,209	\$ 2,337
CORPORATE RECYCLING FEES	\$ 2,348	\$ 2,474
RECYCLING REBATE	\$ 178	\$ -
RAIN BARREL FEES	\$ 1,530	\$ 300
MISCELLANEOUS REVENUE	\$ 13,590	\$ 13,497
TOTAL LAND-FILL & SW REV	\$ 1,430,643	\$ 1,434,700
DETAIL REVENUE		
POLICE DETAIL - REVENUE	\$ 338,506	\$ 234,726
FIRE DETAIL - REVENUE	\$ 2,114	\$ 574
TOTAL DETAIL REV	\$ 340,620	\$ 235,300
TRUST/AGENCY FUND RECEIPTS	\$ 16,652,883	\$ 22,362,272
TOTAL OTHER RECEIPTS	\$ 35,980,906	\$ 44,575,631

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
REVOLVING EXPENDITURES		
WETLAND REVOLVING EXPENSE	\$ 55	\$ 123
WALMART CONSULTING EXPENSE	\$ 131	-
SAPPHIRE PARK EXPENSE	\$ 1,186	\$ 3,142
LAW ENFORCEMENT EXPENSES	\$ 12,557	\$ 12,924
SCHOOL LUNCH EXPENSES	\$ 1,100,383	\$ 966,067
ATHLETIC REVOLV SAL & WAGES	\$ 335	\$ 813
ATHLETIC REVOLVING EXP	\$ 54,013	\$ 73,380
TUITION REVOLV SAL & WAGES	\$ 52,633	\$ 53,251
SCHOOL BLDG USE EXPENSES	\$ 29,330	\$ 14,542
SCHOOL GIFT SAL & WAGES	\$ 12,233	\$ 2,250
SCHOOL GIFT EXPENSES	\$ 44,514	\$ 56,933
MUSIC REVOLVING EXPENSES	\$ 72,679	\$ 4,235
FOOTBALL CAMP SAL & WAGES	\$ -	\$ 1,855
SUMMER FOOTBALL CAMP EXP	\$ 4,150	\$ 1,000
LOST BOOKS EXPENSE	\$ 4,971	-
EXTENDED DAY PROG EXPENSE	\$ 5,095	\$ 1,443
ESS MORNING PROG SALARY	\$ 22,446	\$ 25,441
ESS MORNING EXPENSES	\$ 14	\$ 1,358
AIRPORT FUEL EXPENSES	\$ 9,077	\$ 16,139
CEM PCIA INT EXPENSES	\$ 4,407	\$ 8,709
COA RECREATL ACTIVITIES EXP	\$ 5,968	\$ 10,159
INS REC UNDER \$150K REP & MAIN	\$ 21,072	\$ 15,398
TOTAL REVOLVING EXP	\$ 1,457,248	\$ 1,269,161
SPECIAL RESERVED EXPENDITURES		
PARKING METER FEES TRANSF	\$ 74,107	\$ 70,690
WETLAND FEES TRANSFERRED	\$ 1,355	\$ 2,128
INS REC OVER \$150	\$ 11,183	-
CABLE COMMISSION FEES TRANSFRD	\$ 171,236	\$ 176,504
TOTAL SRF EXP	\$ 257,881	\$ 249,322
GIFT EXPENDITURES		
CONSERVATION COMM GIFT EXPENSE	\$ 440	-
CDBG BIKE TRAIL GIFT EXP	\$ 7,825	\$ 7,192
OEV OFFICER SALARY & WAGES	\$ 67,455	\$ 65,381

Report of the City Auditor
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EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
OEV OFFICER EXPENSES	\$ 8,367	\$ 9,322
POL REWARD	\$ (150)	\$ -
GARDNER SCHOOL SAFETY PROG EXP	\$ 5,440	\$ 2,232
FIRE GIFT EXPENSES	\$ 900	\$ 2,204
ANIMAL SHELTER GIFT EXPENSES	\$ 1,541	\$ -
AIRPORT GIFT EXPENSES	\$ 856	\$ 4,451
COUNCIL ON AGING GIFT EXP	\$ 898	\$ 1,236
DOG PARK GIFT EXPENSE	\$ -	\$ 12,566
PLAYGROUND GIFT EXPENSE	\$ 3,703	\$ 1,795
PARK BANDSTAND GIFT EXP	\$ 8,041	\$ 9,237
TOTAL GIFT EXP	\$ 105,316	\$ 115,615

FED GRANT EXPENDITURES

BROWNFIELDS SALARY	\$ 6,249	\$ 14,149
MASS DEV EXP 140 S MAIN	\$ 17,221	\$ -
MOVIE THEATER MASS DEV EXP	\$ -	\$ 373,537
PROFESSIONAL SERVICES	\$ 50,537	\$ -
BROWNFIELDS GRANT EXPENSES	\$ 2,751	\$ 3,212
BROWNFIELDS GRANT LOAN	\$ 10,458	\$ 213,355
BROWNFIELDS PROG INCOM EXP EPA	\$ 6,001	\$ 1,575
BULLETPROOF VESTS EXPENSE	\$ 838	\$ 19,659
ADMINISTRATOR SALARY	\$ -	\$ 7,897
ADMINISTRATOR SALARY	\$ 12,690	\$ (1,421)
ADMINISTRATOR SALARY	\$ 59,900	\$ 16,100
ADMINISTRATOR SALARY	\$ -	\$ 60,932
ADMINISTRATOR SALARY	\$ 164	\$ 292
ADMINISTRATOR SALARY	\$ 12,336	\$ 2,859
ADMINISTRATOR SALARY	\$ -	\$ 13,538
ADMINISTRATOR SALARY	\$ -	\$ 3,231
ADMINISTRATOR SALARY	\$ -	\$ 61
PROFESSIONAL STAFF SALARY	\$ -	\$ (944)
PROFESSIONAL STAFF SALARY	\$ 14,220	\$ (4,531)
PROFESSIONAL STAFF SALARY	\$ 237,745	\$ 28,699
PROFESSIONAL STAFF SALARY	\$ -	\$ 260,784
PROFESSIONAL STAFF SALARY	\$ -	\$ 307
PROFESSIONAL STAFF SALARY	\$ 2,445	\$ (2,024)
PROFESSIONAL STAFF SALARY	\$ 95,627	\$ (11,710)
PROFESSIONAL STAFF SALARY	\$ -	\$ 85,289
PROFESSIONAL STAFF SALARY	\$ -	\$ 7,425
PROFESSIONAL STAFF SALARY	\$ 13,352	\$ (2,453)

**Report of the City Auditor
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EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
PROFESSIONAL STAFF SALARY	\$ 51,778	\$ -
PROFESSIONAL STAFF SALARY	\$ -	\$ 54,813
PROFESSIONAL STAFF SALARY	\$ 14,276	\$ 829
PROFESSIONAL STAFF SALARY	\$ -	\$ 16,776
PROFESSIONAL STAFF SALARY	\$ 15,228	\$ -
PROFESSIONAL STAFF SALARY	\$ 6,373	\$ 13,778
PROFESSIONAL STAFF SALARY	\$ -	\$ 8,688
PROFESSIONAL STAFF SALARY	\$ 8,000	\$ -
PROFESSIONAL STAFF SALARY	\$ -	\$ 1,250
PROFESSIONAL STAFF SALARY	\$ -	\$ (2,605)
PROFESSIONAL STAFF SALARY	\$ 3,300	\$ -
PROFESSIONAL STAFF SALARY	\$ -	\$ 3,750
PROFESSIONAL STAFF SALARY	\$ -	\$ 1,801
PROFESSIONAL STAFF SALARY	\$ 14,574	\$ -
PROFESSIONAL STAFF SALARY	\$ -	\$ 14,100
PROFESSIONAL STAFF SALARY	\$ -	\$ 15,600
PROFESSIONAL STAFF SALARY	\$ -	\$ 3,308
PROFESSIONAL STAFF SALARY	\$ 14,225	\$ -
PROFESSIONAL STAFF SALARY	\$ -	\$ 1,250
PROFESSIONAL STAFF SALARY	\$ -	\$ (342)
PROFESSIONAL STAFF SALARY	\$ -	\$ 2,000
SUPPORT STAFF SALARY	\$ 10,212	\$ (1,294)
SUPPORT STAFF SALARY	\$ 276,348	\$ 28,240
SUPPORT STAFF SALARY	\$ -	\$ 266,603
SUPPORT STAFF SALARY	\$ -	\$ 8,500
SUPPORT STAFF SALARY	\$ -	\$ 59,269
SUPPORT STAFF SALARY	\$ 6,786	\$ 286
SUPPORT STAFF SALARY	\$ 15,911	\$ 3,978
SUPPORT STAFF SALARY	\$ -	\$ 17,383
SUPPORT STAFF SALARY	\$ 684	\$ -
SUPPORT STAFF SALARY	\$ 8,400	\$ -
SUPPORT STAFF SALARY	\$ 776	\$ -
SUPPORT STAFF SALARY	\$ 3,474	\$ (2,605)
SUPPORT STAFF SALARY	\$ 23,450	\$ -
STIPEND	\$ -	\$ 8,251
STIPEND	\$ -	\$ 1,450
STIPEND	\$ -	\$ 500
CONTRACT SERVICES SALARY	\$ -	\$ 5,000
CONTRACT SERVICES SALARY	\$ -	\$ 17,100
CONTRACT SERVICES SALARY	\$ -	\$ 490
OTHER COSTS	\$ 5,220	\$ (662)
OTHER COSTS	\$ -	\$ 7,000

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
OTHER COSTS	\$ -	\$ 1,575
OTHER COSTS	\$ -	\$ 1,007
OTHER COSTS	\$ 2,227	\$ -
OTHER COSTS	\$ -	\$ 2,944
OTHER COSTS	\$ 1,500	\$ -
OTHER COSTS	\$ 200	\$ 1,540
OTHER COSTS	\$ -	\$ 200
OTHER COSTS	\$ -	\$ 165
OTHER COSTS	\$ 400	\$ -
OTHER COSTS	\$ -	\$ 1,600
OTHER COSTS	\$ -	\$ 1,233
OTHER COSTS	\$ -	\$ 256
SUPPLIES & MATERIALS	\$ 2,552	\$ (2,552)
SUPPLIES & MATERIALS	\$ 84,113	\$ 25,339
SUPPLIES & MATERIALS	\$ -	\$ 79,439
SUPPLIES & MATERIALS	\$ 166	\$ 142
SUPPLIES & MATERIALS	\$ 53	\$ 1,047
SUPPLIES & MATERIALS	\$ (423)	\$ 1,479
SUPPLIES & MATERIALS	\$ 1,430	\$ 9
SUPPLIES & MATERIALS	\$ -	\$ 7,338
SUPPLIES & MATERIALS	\$ 563	\$ 76
SUPPLIES & MATERIALS	\$ -	\$ 244
SUPPLIES & MATERIALS	\$ 1,133	\$ -
SUPPLIES & MATERIALS	\$ 1,307	\$ 671
SUPPLIES & MATERIALS	\$ -	\$ 883
SUPPLIES & MATERIALS	\$ 1,453	\$ -
SUPPLIES & MATERIALS	\$ 1,724	\$ -
SUPPLIES & MATERIALS	\$ 1,899	\$ -
SUPPLIES & MATERIALS	\$ 812	\$ (312)
SUPPLIES & MATERIALS	\$ -	\$ 1,123
SUPPLIES & MATERIALS	\$ 515	\$ -
SUPPLIES & MATERIALS	\$ 2,491	\$ 7,633
SUPPLIES & MATERIALS	\$ -	\$ 1,195
SUPPLIES & MATERIALS	\$ 2,036	\$ (361)
SUPPLIES & MATERIALS	\$ -	\$ 1,780
SUPPLIES & MATERIALS	\$ 3,059	\$ -
SUPPLIES & MATERIALS	\$ -	\$ 807
TRAVEL EXPENSE	\$ -	\$ 861
TRAVEL EXPENSE	\$ 758	\$ 442
TRAVEL EXPENSE	\$ -	\$ 875
TRAVEL EXPENSE	\$ 397	\$ 1,742
TRAVEL EXPENSE	\$ 259	\$ 2,114

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
TRAVEL EXPENSE	\$ -	\$ 784
TRAVEL EXPENSE	\$ (260)	\$ 261
TRAVEL EXPENSE	\$ 536	\$ 111
TRAVEL EXPENSE	\$ -	\$ 2,567
TRAVEL EXPENSE	\$ 803	\$ 347
TRAVEL EXPENSE	\$ -	\$ 73
TRAVEL EXPENSE	\$ 1,000	\$ -
TRAVEL EXPENSE	\$ 561	\$ -
TRAVEL EXPENSE	\$ 2,821	\$ 3,728
TRAVEL EXPENSE	\$ -	\$ 10,082
TRAVEL EXPENSE	\$ 1,819	\$ -
TRAVEL EXPENSE	\$ 16	\$ 284
TRAVEL EXPENSE	\$ -	\$ (284)
TRAVEL EXPENSE	\$ 553	\$ 447
TRAVEL EXPENSE	\$ 2,213	\$ 37
TRAVEL EXPENSE	\$ -	\$ 700
CONTRACT SERVICES EXPENSE	\$ 1,800	\$ (1,800)
CONTRACT SERVICES EXPENSE	\$ 5,742	\$ 4,058
CONTRACT SERVICES EXPENSE	\$ -	\$ 8,600
CONTRACT SERVICES EXPENSE	\$ -	\$ 735
CONTRACT SERVICES EXPENSE	\$ 115,151	\$ (59,414)
CONTRACT SERVICES EXPENSE	\$ 614,175	\$ 67,759
CONTRACT SERVICES EXPENSE	\$ -	\$ 525,262
CONTRACT SERVICES EXPENSE	\$ 800	\$ (21)
CONTRACT SERVICES EXPENSE	\$ -	\$ 1,450
CONTRACT SERVICES EXPENSE	\$ 10,676	\$ -
CONTRACT SERVICES EXPENSE	\$ 9,871	\$ (771)
CONTRACT SERVICES EXPENSE	\$ -	\$ 3,037
CONTRACT SERVICES EXPENSE	\$ 150	\$ -
CONTRACT SERVICES EXPENSE	\$ -	\$ 12,000
CONTRACT SERVICES EXPENSE	\$ 1,940	\$ -
CONTRACT SERVICES EXPENSE	\$ 62	\$ (62)
CONTRACT SERVICES EXPENSE	\$ -	\$ 16,800
CONTRACT SERVICES EXPENSE	\$ -	\$ 2,215
MTRS EXPENSE	\$ 4,354	\$ 19,658
MTRS EXPENSE	\$ -	\$ 29,272
MTRS EXPENSE	\$ 1,778	\$ 7,110
MTRS EXPENSE	\$ -	\$ 8,920
MTRS EXPENSE	\$ -	\$ 1,244
MTRS EXPENSE	\$ 1,442	\$ 11,690
MTRS EXPENSE	\$ -	\$ 6,055
OTHER FRINGE BENEFITS	\$ 16,939	\$ 58,564

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
OTHER FRINGE BENEFITS	\$ 25,000	\$ 23,151
OTHER FINGE BENEFITS	\$ -	\$ 25,000
OTHER FRINGE BENEFITS	\$ -	\$ 34,366
OTHER FRINGE BENEFITS	\$ -	\$ 9,728
OTHER FRINGE BENEFITS	\$ 14,519	\$ -
OTHER FINGE BENEFITS	\$ -	\$ 17,066
OTHER FRINGE BENEFITS	\$ 2,350	\$ 550
OTHER FRINGE BENEFITS	\$ -	\$ 1,760
SNOW REMOVAL EQUIPMENT	\$ -	\$ 151,968
TOTAL FED GRANT EXP	\$ 1,968,984	\$ 2,791,922

STATE GRANT EXPENDITURES

ELECTION OFFICERS SALARY	\$ 6,884	\$ 26,203
COMMUNITY COMPACT GRANT EXP	\$ -	\$ 4,875
DEPT HEAD SALARY & WAGES	\$ 14,516	\$ -
DEPT HEAD SALARY & WAGES	\$ 11,027	\$ 9,973
FY17 GRA GRANT SALARIES	\$ -	\$ 15,908
GRA GRANT EXPENSES	\$ 17,405	\$ 6,079
GRA GRANT EXPENSES	\$ 3,335	\$ 13,665
FY17 OFFICE SUPPLIES	\$ -	\$ 18,722
SPRAY PARK - CDBG	\$ (63,857)	\$ -
MASS CEC EXPENSE	\$ 83,469	\$ 72,606
FY2016 MASSWORKS EXP	\$ 534,652	\$ 44,733
FY2017 MASSWORKS GARBOSE EXP	\$ -	\$ 1,450,000
GREEN COMMUNITY EXPENSE	\$ 7,395	\$ 6,760
GREEN COMMUNITY EXPENSE	\$ -	\$ 72,850
CRYSTAL LAKE FOREST EXPENSE	\$ -	\$ 7,309
LANDSCAPE PARTNERSHIP EXPENSE	\$ -	\$ 357,525
SAFE OVERTIME	\$ 3,737	\$ -
SAFE OVERTIME	\$ 2,514	\$ 4,561
SAFE OVERTIME	\$ -	\$ 2,742
BIOTERRORISM PREP SALARY	\$ 874	\$ 1,849
FF SAFETY EQUIPMENT GRANT EXP	\$ 16,364	\$ -
BIOTERRORISM PREPAREDNESS EXP	\$ 3,737	\$ 2,997
FY16 RECCD PROG MANAGER EXP	\$ 17,051	\$ 68,202
FY17 RECCD PROG MANAGER EXP	\$ -	\$ 14,411
FY16 RECCD 911 EQUIP/IT EXP	\$ -	\$ 700,939
FY17 RECCD 911 EQUIP/IT EXP	\$ -	\$ 15,355
FY16 911 DISPATCH EXPENSE	\$ 1,690	\$ 13,734
FY17 911 DISPATCH EXPENSES	\$ -	\$ 2,603

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
ADMINISTRATOR SALARY	\$ -	\$ 2,250
PROF STAFF SALARY	\$ 994,887	\$ 238,473
PROFESSIONAL STAFF SALARY	\$ -	\$ 14,000
PROFESSIONAL STAFF SALARY	\$ 39,224	\$ 18
PROFESSIONAL STAFF SALARY	\$ -	\$ 39,831
PROFESSIONAL STAFF SALARY	\$ -	\$ 5,035
PROFESSIONAL STAFF SALARY	\$ -	\$ 11,200
PROFESSIONAL STAFF SALARY	\$ 10,000	\$ -
PROFESSIONAL STAFF SALARY	\$ 16,950	\$ 1,050
SUPPORT STAFF SALARY	\$ 10,620	\$ 1,079
SUPPORT STAFF SALARY	\$ -	\$ 16,774
SUPPORT STAFF SALARY	\$ (4,317)	\$ -
SUPPORT STAFF SALARY	\$ 62,178	\$ -
OTHER COSTS	\$ -	\$ 361
SUPPLIES & MATERIALS	\$ -	\$ 239
SUPPLIES & MATERIALS	\$ -	\$ (253)
SUPPLIES & MATERIALS	\$ -	\$ 23
SUPPLIES & MATERIALS	\$ -	\$ 1,550
SUPPLIES & MATERIALS	\$ -	\$ 984
SUPPLIES & MATERIALS	\$ -	\$ (255)
SUPPLIES & MATERIALS	\$ 5,832	\$ -
SUPPLIES & MATERIALS	\$ -	\$ 98
SUPPLIES & MATERIALS	\$ 3,976	\$ (2,117)
SUPPLIES & MATERIALS	\$ 2,179	\$ (362)
SUPPLIES & MATERIALS	\$ (7,600)	\$ -
SUPPLIES & MATERIALS	\$ -	\$ 1,966
SPEC ED/OUT OF DIST PLACE	\$ 180,762	\$ 315,135
TRAVEL EXPENSE	\$ 814	\$ -
TRAVEL EXPENSE	\$ -	\$ 1,910
TRAVEL EXPENSE	\$ 44	\$ 258
CONTRACT SERVICES EXPENSE	\$ -	\$ 6,523
CONTRACT SERVICES EXPENSE	\$ 3,061	\$ 1,768
CONTRACT SERVICES EXPENSE	\$ 20,864	\$ 1,019
CONTRACT SERVICES EXPENSE	\$ -	\$ 12,973
CONTRACT SERVICES EXPENSE	\$ (1,800)	\$ 1,800
CONTRACT SERVICES EXPENSE	\$ -	\$ 0
CONTRACT SERVICES EXPENSE	\$ 500	\$ 1,500
CONTRACT SERVICES EXPENSE	\$ 35,862	\$ -
EQUIPMENT	\$ -	\$ 3
EQUIPMENT	\$ -	\$ 288
OTHER FRINGE BENEFITS	\$ 14,774	\$ -
OTHER FRINGE BENEFITS	\$ -	\$ 15,707

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
SNOW REMOVAL EQUIP	\$ -	\$ 8,624
HEALTH GRANT EXPENSES	\$ 9,998	\$ -
RECYCLING INCENTIVE EXP	\$ 4,750	\$ 9,652
BIOTERRORISM PREPAREDNESS EXP	\$ 7,293	\$ -
MPHN SAPC WEST GRANT-EXP #4941	\$ 55,166	\$ 46,387
COA FORMULA GRANT EXP	\$ 36,940	\$ -
FORMULA GRANT EXPENSE	\$ -	\$ 41,062
9 GENERAL ADMINISTRATION	\$ 261	\$ -
STATE AID TO LIB SAL&WGS	\$ 14,575	\$ -
LIBRARIAN SALARIES	\$ 15,016	\$ -
STATE AID TO LIB EXPENSES	\$ 13,100	\$ 18,900
CULTURAL COUNCIL EXPENSES	\$ 9,714	\$ 15,791
TOTAL STATE GRANT EXP	\$ 2,216,414	\$ 3,765,843

COMMUNITY DEV GRANT EXPENDITURES

PROGRAM INCOME EXPENSES	\$ 22,045	\$ 15,433
7 PLANNING	\$ -	\$ 35,332
2 CLEARANCE & DEMOLITION	\$ 175	\$ -
2 - DEMOLITION	\$ 520,109	\$ -
DEMO	\$ -	\$ 364,450
4A HOUSING ADMIN	\$ 2,420	\$ 1,000
4C HOUSING REHAB	\$ 8,530	\$ 3,720
6C PARKS & RECREATION	\$ -	\$ 155,409
SOCIAL SERVICES	\$ 19,835	\$ -
8B SOCIAL SERVICES PRG COSTS	\$ 13,093	\$ 25,707
8B SOCIAL SERVICES PRO COST	\$ -	\$ 4,639
9 GENERAL ADMINISTRATION	\$ (6,424)	\$ -
9 GENERAL ADMINISTRATION	\$ 77,688	\$ 123
9 GENERAL ADMINISTRATION	\$ 61,853	\$ 64,747
9 GENERAL ADMINISTRATION	\$ -	\$ 61,848
TOTAL COMM DEV GRANT EXP	\$ 719,292	\$ 732,408

CH90 & CAPITAL PROJECTS EXPENDITURES

STREET PROJ EXPENSE	\$ 90,557	\$ 49,797
CHAPTER 90 - FY2014	\$ 45,657	\$ -
CHAPTER 90 - FY 2015	\$ 109,546	\$ -
CHAPTER 90 - 2016	\$ 270,460	\$ -
CHAPTER 90 EXPENSES	\$ 74,184	\$ 723,890

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
STP - HEADWORKS DESIGN	\$ 267,256	\$ -
WWTF - PLAN/HEADWORK DESIGN	\$ 18,989	\$ 16,207
WWTF-DEWATERING	\$ 15,549	\$ 130,579
WWTF-CONSTRUCTION	\$ 10,408	\$ 429,989
WWTF PROJ EXPENSES	\$ 21,135	\$ 2,618,870
BUILDING IMPROVMENTS	\$ -	\$ 9,408
ESS - FEASIBILITY - BOND	\$ 1,315,828	\$ 1,619,927
DESIGN & ENG NEW DPW BUILDING	\$ 41,709	\$ 58,291
CONSTRUCTION NEW DPW BUILDING	\$ -	\$ 25,098
DOWNTOWN BUSINESS EXPENSE	\$ 88,000	\$ -
LAND AQUIS BAILEY BROOK LAND	\$ -	\$ 50,412
DPW CAPITAL EQUIPMENT	\$ 185,168	\$ -
PROJECT MANAGEMENT	\$ 78,487	\$ -
CONSTRUCTION	\$ 92,910	\$ -
FURNITURE & EQUIPMENT	\$ 33,293	\$ 41,766
TRANSFER TO GENERAL FUND	\$ 3,961	\$ -
ESS FEASIBILITY STUDY	\$ 10,008	\$ -
SPRAY PARK EXPENSES	\$ 78,081	\$ -
TOTAL CH90 & CAP PROJ EXP	\$ 2,851,185	\$ 5,774,233

SEWER EXPENDITURES

DEPT HEAD SALARY & WAGES	\$ 23,359	\$ 23,669
CITY ENGINEER SALARY & WAGES	\$ 23,442	\$ 22,138
CLERK/ASST SAL & WAGES	\$ 37,568	\$ 39,295
PART TIME CLERK	\$ 33,560	\$ 35,125
MAINTENANCE CREW-SAL&WGS	\$ 5,509	\$ -
DPW CLERK SALARY & WAGES	\$ 9,916	\$ 10,284
ENGINEERS SALARY & WAGES	\$ -	\$ 5,222
LONGEVITY	\$ 1,990	\$ -
TERMINATION LEAVE	\$ 563	\$ 8,358
REPAIRS & MAINTENANCE	\$ -	\$ 1,947
REPAIRS TO MAINS	\$ 15,070	\$ 5,839
INFORMATION TECHNOLOGY	\$ 354	\$ 354
NEW EQUIPMENT	\$ 58,038	\$ 3,735
COMMUNICATIONS	\$ 554	\$ 742
TELECOMMUNICATIONS	\$ 931	\$ 934
PROFESSIONAL DEV & TRAVEL	\$ -	\$ 40
PROFESSIONAL SERVICES	\$ 5,743	\$ 18,990
OFFICE SUPPLIES	\$ 2,977	\$ 3,487
AWWTP CONTRACT OPERATIONS	\$ 1,437,735	\$ 1,446,001

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
COPPER OPTIMIZATION STUDY	\$ -	\$ 3,890
FACILITY ASSET INVENTORY	\$ -	\$ 95,305
NPDES REPORT/WWTF STUDY	\$ -	\$ 9,582
PRINCIPAL - OUTSIDE DEBT	\$ 143,653	\$ 58,423
INTEREST - OUTSIDE DEBT	\$ 27,932	\$ 22,018
PUMP STATIONS	\$ 50,345	\$ -
ENCUMB REPAIRS TO MAINS	\$ -	\$ 50,000
ENCUMB NEW EQUIPMENT	\$ 331,684	\$ 71,065
ENCUMB I & I REMOVAL	\$ 130,951	\$ -
ENC FACILITY PLANNING	\$ 55,200	\$ -
ENC PUMP STATIONS	\$ 43,876	\$ -
ENC SLUDGE LANDFILL	\$ 14,935	\$ 66,485
TRANSFER TO GENERAL FUND	\$ 150,000	\$ 150,000
TOTAL SEWER EXP	\$ 2,605,885	\$ 2,152,926

WATER EXPENDITURES

DEPT HEAD SALARY & WAGES	\$ 23,359	\$ 23,669
CITY ENGINEER SALARY & WAGES	\$ 23,442	\$ 22,138
CLERK/ASST SAL & WAGES	\$ 37,598	\$ 38,879
MAINTENANCE CREW SAL&WGS	\$ 54,685	\$ 56,752
DPW CLERK SALARY & WAGES	\$ 9,915	\$ 10,283
ENGINEERS SALARY & WAGES	\$ -	\$ 3,090
OVERTIME	\$ 183	\$ 1,961
CLOTH/UNIFORM ALLOWANCE	\$ 900	\$ 900
LONGEVITY	\$ 535	\$ -
TERMINATION LEAVE	\$ -	\$ 8,358
REPAIRS & MAINTENANCE	\$ 4,922	\$ 1,681
REPAIRS TO MAINS	\$ 242,005	\$ 68,749
INFORMATION TECHNOLOGY	\$ 354	\$ 354
COMMUNICATIONS	\$ 554	\$ 1,093
TELECOMMUNICATIONS	\$ 487	\$ 490
PROFESSIONAL DEV & TRAVEL	\$ 589	\$ 600
PROFESSIONAL SERVICES	\$ 31,687	\$ 14,773
WPAT ADMINISTRATIVE FEES	\$ -	\$ 15,015
OFFICE SUPPLIES	\$ 2,893	\$ 3,602
VEHICLE SUPPLIES	\$ -	\$ 5,500
CONTRACT OPERATIONS	\$ 1,466,151	\$ 1,474,265
PRINCIPAL - OUTSIDE DEBT	\$ 1,130,036	\$ 1,048,574
INTEREST - OUTSIDE DEBT	\$ 260,114	\$ 211,239
DESIGN & CONSTRUCTION BLD SVCS	\$ -	\$ 26,352

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
ENCUMB PROFESSIONAL SERV	\$ -	\$ 12,713
ENCUMB TAXES OTHER TOWNS	\$ -	\$ 3,000
ENCUMB WATER MAIN REPLACEMENT	\$ 74,593	\$ -
TRANSFER TO GENERAL FUND	\$ 170,000	\$ 160,000
TOTAL WATER EXP	\$ 3,535,003	\$ 3,214,029

GOLF EXPENDITURES

DEPT HEAD SALARY & WAGES	\$ 71,285	\$ 72,433
GOLF PRO SALARY & WAGES	\$ 41,208	\$ 41,808
CLERK/ASST SAL & WAGES	\$ 12,497	\$ 9,964
LABORERS SALARY & WAGES	\$ 173,848	\$ 189,491
PRO SHOP STAFF SALARY & WAGES	\$ 15,375	\$ 10,654
OVERTIME	\$ 9,007	\$ 9,389
CLOTH/UNIFORM ALLOWANCE	\$ 2,800	\$ 2,800
LONGEVITY	\$ 3,450	\$ 3,540
TERMINATION LEAVE	\$ 2,550	\$ 14,476
REPAIRS & MAINTENANCE	\$ 20,691	\$ 19,654
GOLF CART RENT & MAINTENANCE	\$ 54,264	\$ 45,124
EQUIPMENT	\$ 26,536	\$ 673
ENERGY & UTILITIES	\$ 32,515	\$ 31,019
COMMUNICATIONS	\$ 570	\$ 664
TELECOMMUNICATIONS	\$ 4,534	\$ 4,551
PROFESSIONAL DEV & TRAVEL	\$ 1,669	\$ 1,570
PROFESSIONAL SERVICES	\$ 12,192	\$ 13,076
OFFICE SUPPLIES	\$ 1,382	\$ 1,937
GOLF COURSE SUPPLIES	\$ 71,204	\$ 85,851
VEHICLE SUPPLIES	\$ 11,483	\$ 9,883
WATER	\$ 14,586	\$ 15,725
PRINCIPAL - OUTSIDE DEBT	\$ 9,000	\$ -
INTEREST TEMPORARY LOANS	\$ 67	\$ -
ENCUMB PROFESSIONAL SERV	\$ 604	\$ -
ENCUMB GOLF SUPPLIES	\$ -	\$ 240
TRANSFER TO GENERAL FUND	\$ 127,000	\$ 130,000
TOTAL GOLF EXP	\$ 720,318	\$ 714,523

LAND-FILL & SOLID WASTE EXPENDITURES

DEPT HEAD SALARY & WAGES	\$ 16,925	\$ -
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Report of the City Auditor
For the Fiscal Year Ending June 30, 2017

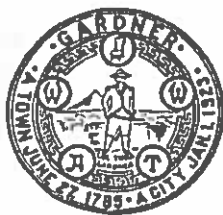
EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
REPAIRS TO PUMPS	\$ 1,329	\$ -
ENERGY & UTILITIES	\$ 5,358	\$ 5,071
TELECOMMUNICATIONS	\$ 2,379	\$ 2,376
PROFESSIONAL SERVICES	\$ 7,241	\$ 8,657
AIR POLLUTION CONTROL MAINTENA	\$ 1,900	\$ 3,950
GROUNDWATER MONITORING	\$ 14,087	\$ 4,294
ENCUMB PROFESSIONAL SERV	\$ 1,208	\$ -
ENCUMB GROUND WATER MONITRNG	\$ 1,330	\$ -
TRANSFER TO GENERAL FUND	\$ 2,000	\$ 2,000
DEPT HEAD SALARY & WAGES	\$ -	\$ 16,638
TRANSFER STATN SUPER SALARY	\$ 42,929	\$ 43,618
ACCOUNT CLERK SALARY & WAGES	\$ 25,340	\$ 31,010
TRANSFER STATN MONITOR SAL	\$ 14,340	\$ 14,927
OVERTIME	\$ 332	\$ 187
CLOTH/UNIFORM ALLOWANCE	\$ 700	\$ 700
LONGEVITY	\$ 405	\$ 450
REPAIRS & MAINTENANCE	\$ 9,137	\$ 2,326
MINOR EQUIPMENT	\$ 1,812	\$ 471
ENERGY & UTILITIES	\$ 1,182	\$ 636
COMMUNICATIONS	\$ 554	\$ -
PROFESSIONAL DEV & TRAVEL	\$ 643	\$ 330
PROFESSIONAL SERVICES	\$ 13,569	\$ 10,727
OFFICE SUPPLIES	\$ 1,637	\$ 3,106
TRASH BAGS	\$ 2,120	\$ 2,100
VEHICLE SUPPLIES	\$ 4,505	\$ 1,351
TRASH DISPOSAL	\$ 348,901	\$ 347,672
RECYCLING PROCESSING EXP	\$ 54,611	\$ 24,541
NEW VEHICLE	\$ 28,280	\$ 279
NEW EQUIPMENT	\$ -	\$ 19,227
CURBSIDE RECYCLING	\$ 165,859	\$ 167,936
CURBSIDE RUBBISH COLLECT	\$ 363,893	\$ 341,097
CURBSIDE YARD WASTE COLLECTION	\$ 53,217	\$ 39,714
HOUSEHOLD HAZARDOUS WASTE	\$ 21,878	\$ 16,125
PRINCIPAL - INSIDE DEBT	\$ 100,000	\$ -
INTEREST - INSIDE DEBT	\$ 740	\$ -
ENCUMB TRASH DISPOSAL	\$ 3,507	\$ 23,000
ENCUMB RECYCLING PROCESSING	\$ -	\$ 3,200
ENCUMB CURBSIDE RECYCLING	\$ -	\$ 15,100
ENCUMB CURBSIDE RUBBISH C	\$ -	\$ 32,107
TRANSFER TO GENERAL FUND	\$ 55,000	\$ 55,000
TOTAL LAND-FILL & SW EXP	\$ 1,368,848	\$ 1,239,925

**Report of the City Auditor
For the Fiscal Year Ending June 30, 2017**

EXPENDITURES-OTHER

	FY2016 ACTUALS	FY2017 ACTUALS
DETAIL EXPENDITURES		
POLICE DETAIL SALARY & WAGES	\$ 316,200	\$ 225,221
CITY POLICE DETAIL SAL & WAGES	\$ 1,657	\$ 2,837
FIRE DETAIL SALARY & WAGES	\$ 3,583	\$ 1,473
TOTAL DETAIL EXP	\$ 321,440	\$ 229,531
TRUST/AGENCY FUND WITHDRAWALS	\$ 15,724,068	\$ 21,093,173
TOTAL OTHER EXP/WITHDRAWALS	\$ 33,851,883	\$ 43,342,612



City of Gardner
Department of Inspectional Services
 115 Pleasant Street, Gardner, MA 01440
 Tel. (978) 630-4007 Fax: (978) 632-3313
 www.gardner-ma.gov

To: Honorable Mark Hawke, Mayor, City of Gardner and Members of City Council
 Fr: Roland Jean Jr., C.B.O. Building Commissioner/Zoning Enforcement Officer

Re: Calendar year 2017 Annual Report from the Gardner Building/Inspectional Services Department

Major notable projects within the City include the following:

Skate Park, Municipal Garage & Storage building, Theater Building Demo

Estimated cost of construction value: \$ 32,887,252.00

- New residential \$ 2,923,607.00
- New commercial \$ 19,624,359.00
- Additions/renovation \$ 10,339,286.00

Building Permits:

- | | |
|---|--|
| ➤ 25 ... Single Family Dwellings | ➤ 9... signs |
| ➤ 5... pools (5 AG pools, 0 in ground pool) | ➤ 22... solid Fuel Stoves |
| ➤ 13... accessory Structures | ➤ 70... windows/doors/siding |
| ➤ 7 ... commercial new(6)/additions(1) | ➤ 0... large ground mounted Photovoltaic |
| ➤ 5 ... residential additions | ➤ 24... misc. |
| ➤ 16... decks | ➤ 17... demolition |
| ➤ 42... commercial renovations | ➤ 10 ... foundations |
| ➤ 111...residential renovations | ➤ 39... solar PV/wind |
| ➤ 127... roofs | ❖ 25... stretch code projects |
| ➤ 11 ... sheet metal | |

Permit Fees Waived:

Fees waived Bldg. \$ 21,378.00 Electrical \$ 15633.00 Plumbing/Gas \$ 925.00 Total \$ 37,936.00
 Estimate cost of construction \$ 4,584,101.00

Revenues

569 Building Permits/ # of inspections-835	\$125,327.00
583 Electrical Permits/ # of Inspections-778	\$77,324.00
419 Plumbing / Gas Permits / # of Inspections - 463	\$35,155.00
183 Vacant & Abandoned Bldgs.	\$35,775.00
66 Requests for annual inspections	\$ 6280.00

Inspectional Department Revenues TOTAL ... \$ 279,861.00

Respectfully Submitted,

Roland Jean Jr., C.B.O., Building Commissioner/Zoning Enforcement Officer

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances



CITY OF GARDNER MASSACHUSETTS

ALAN L. AGNELLI
CITY CLERK

2017 ANNUAL REPORT OF THE CITY CLERK

To the Honorable Mark P. Hawke, Mayor of the City of Gardner, the Honorable Scott J. Graves, President of the City Council, and Honorable City Councillors:

I am pleased to submit the 2017 Annual Report of the City Clerk.

In 2017, the City Clerk was capably supported by Assistant City Clerk Titi Siriphan and Assistant City Clerk John Olivari.

The function of the City Clerk is to not only administer vital records and provide the public and municipal officers with a host of essential services, but to provide administrative support to the City Council, its standing committees, and to the Board of Registrars of Voters.

The Clerk's Office wishes to acknowledge the invaluable support of the Mayor, the City Council, the Board of Registrars of Voters – Registrar Patricia Darby, Registrar Darlene Morrilly, Registrar Mario Guay, Assistant Registrar Calvin Brooks and Assistant Registrar Neil Janssens – and the many dedicated Election Officers who efficiently administer the voting process at the City's ten polling precincts.

In summary, the entire team contributed to a very productive year for all three divisions; and fittingly, I express my grateful appreciation.

Respectfully,

City Clerk

Vital Records – Births

The process of creating, registering, reporting, issuing, amending and maintaining vital records forms an important part of the City Clerk's responsibilities.

In 2017, the City Clerk's Office recorded 493 births. Of these, 112 babies were born in Gardner to residents of Gardner; 100 babies were born elsewhere in Massachusetts to Gardner residents; and, 281 babies were born in Gardner to non-Gardner residents. In addition, 2,393 certified birth certificates were issued.

Vital Records – Deaths

In 2017, the City Clerk's Office recorded 365 deaths. Of these, 165 were Gardner residents who died in Gardner; 87 were Gardner residents who died elsewhere in Massachusetts; and, 113 were non-residents who died in Gardner. In addition, 1,612 certified death certificates were issued.

Vital Records – Marriages

In 2017, Marriage Intentions were filed by 140 couples and 131 Marriage Licenses were recorded. Of these, 40 Gardner residents were married in Gardner; 57 Gardner residents were married elsewhere in Massachusetts; and, 34 non-residents were married in Gardner. In addition, 366 certified marriage certificates were issued.

City Council

Elected by the City Council, the City Clerk also serves as Clerk of the Council. In this capacity, the City Clerk provided information and research assistance to enable the City Council to fulfill its legislative responsibilities. The Clerk prepared and distributed the Council Calendar for each meeting, attended and transcribed the proceedings of 22 Regular meetings, 6 Informal meetings, 2 Special meetings, and 3 Public Hearings. In addition, the City Clerk attended and transcribed the proceedings of 22 Finance Committee meetings. Assistant City Clerks Titi Siriphan and John Olivari provided meeting transcription support to the Public Safety and Public Welfare Committees, while Ms. Denise Merriam, Administrative Assistant to the Director of Public Works, provided transcription services to the Public Service Committee. The Clerk's Office posted all meeting notices of the Council and its four standing committees.

2017 ANNUAL REPORT OF THE CITY CLERK

Elections

As Chief Election Official, the City Clerk is responsible for directing all elections conducted in the City of Gardner. The City Clerk contracts for polling facilities; supervises the arrangement of each polling site for election day; oversees the printing of municipal election ballots; tests voting equipment; procures election supplies; and, certifies election results.

In 2017, the City’s voters cast their ballots at the following polling sites:

WARD 1, PRECINCT A	Elk’s Home, 31 Park Street
WARD 1, PRECINCT B	Elk’s Home, 31 Park Street
WARD 2, PRECINCT A	Levi Heywood Memorial Library, 55 W. Lynde Street
WARD 2, PRECINCT B	Levi Heywood Memorial Library, 55 W. Lynde Street
WARD 3, PRECINCT A	Acadien Social Club, 193 Parker Street
WARD 3, PRECINCT B	High Rise Community Room, 104 Church Street
WARD 4, PRECINCT A	Gardner Police Headquarters, 200 Main Street
WARD 4, PRECINCT B	Gardner Police Headquarters, 200 Main Street
WARD 5, PRECINCT A	Knights of Columbus, 110 South Main Street
WARD 5, PRECINCT B	Knights of Columbus, 110 South Main Street

In 2017, the City Clerk supervised the November 7, 2017 City Election and the November 7, 2017 Special State Senate Primary, the City’s first dual-election, as well as the December 5, 2017 Special State Senate Election. In addition to planning and supervising elections, the City Clerk provides year-round election and voter information to media, political parties, candidates, and residents.

The City Clerk’s Office disseminated voter lists and voter history data to candidates, political parties and others, and provided candidates and political party organizations with campaign finance reporting materials. The Clerk administered all Office of Campaign and Political Finance filings for candidates for the City Council and School Committee.

The Clerk’s responsibilities include hiring, training and supervising over 100 poll officials comprising Wardens, Clerks, and Inspectors for ten voting precincts. In 2017, 122 Officers were appointed to serve the City in various election capacities. Election day typically begins as early as 5:00 a.m. for many poll workers and may end late into the evening; accordingly, the City is extremely grateful to them for their tireless dedication and commitment to the fair and impartial administration of our elections.

2017 Election Officers

Alice	P.	Anderson	Warden/Inspector	Charles	R.	LeBlanc	Inspector
Joseph	R.	Andrews	Inspector	Dianne	M.	LeBlanc	Inspector
Brad	S.	Arnold	Inspector	Donald	A.	LeBlanc	Inspector
Trine		Aschim	Inspector	Patricia	A.	LeBlanc	Inspector
Adeline	M.	Aukstikalnis	Inspector	Roger	R.	LeBlanc	Inspector
Sandra	J.	Barton	Inspector	Cathy	T.	Leger	Inspector
Carole	A.	Baublis	Inspector	Dorothy	E.	Leger-Lore	Inspector
Claire	D.	Baublis	Inspector	Donna	M.	Lehtinen	Clerk
Lola	L.	Beaudoin	Inspector	Patricia	A.	Lewis	Inspector
Norman	H.	Beauregard	Warden	Janice		Magliacane	Clerk
Rachel	I.	Blais	Inspector	Donald	R.	Mailloux	Inspector
Agnes	H.	Blood	Warden	Roland	D.	Mailloux, Jr.	Inspector
Nancy	A.	Boucher	Inspector	Lorraine	A.	Manca	Inspector/Warden
Anita	M.	Boudreau	Inspector	Linda	M.	Martel	Inspector
Louise	C.	Boudreau	Inspector	Marcel		Martin	Inspector
Gloria	C.	Bourgeois	Inspector	Deborah	F.	Mathieu	Inspector
Shirley	B.	Bunarowski	Inspector	Annette	M.	Melanson	Inspector
Paulette	A.	Burns	Clerk	Clifton	J.	Melatti	Inspector/Warden
Ann	F.	Chandler	Inspector	Kathleen		O'Brien	Inspector/Clerk
Judith	T.	Collette	Inspector	Gloria	M.	O'Malley	Inspector
Barbara	M.	Cormier	Inspector	Robert	L.	Owens	Inspector
Carol	A.	Cormier	Inspector	Thomas	H.	Patterson	Warden
David	J.	Cormier	Inspector	Melissa	A.	Paulhus	Inspector
Marcelle	S.	Cormier	Warden	Priscilla	J.	Proulx	Inspector
Omer	J.	Cormier	Inspector	Odette	R.	Racette	Inspector
Patricia	L.	Cormier	Inspector	Ernie	J.	Richard	Inspector
Robert	J.	Cormier	Inspector	Juliette	L.	Richard	Inspector
Stephen	E.	Cormier	Inspector	David	R.	Rocheleau	Inspector
Val	J.	Cormier	Inspector	Bonnie	G.	Romanson	Clerk
Aline	M.	Cosentino	Inspector	Dorothy	M.	Ronn	Inspector
Donald	J.	Cosentino	Warden	Paul	W.	Ronn	Inspector
Sophie	A.	DeGrace	Inspector	Glenice	M.	Rossignol	Clerk
Brian	J.	Dickens	Inspector	Lynn	M.	Roux	Warden
Pauline	C.	Doiron	Inspector	Judith		Roy	Inspector
Laurie		Drake	Inspector	Leonette	M.	Roy	Inspector
William		Edwards	Inspector	Ronald	J.	Roy	Inspector
Audrey	A.	Faucher	Inspector	Stephanie	S.	Samsia-Nji	Inspector
Gregory	P.	Floyd	Inspector	Carol	L.	Saulnier	Clerk
Carolyn		Fournier	Inspector	Donna	E.	Songer	Inspector
Donald	R.	Girouard	Warden	Paul	A.	Spano	Inspector
Nancy	M.	Girouard	Clerk	Valerie	D.	Spar	Inspector
Pan		Greenwood	Inspector	Gerald	E.	St. Hilaire	Inspector
Susan		Greninger	Inspector	Sheila	B.	St. Hilaire	Inspector
Sally	Q.	Hartshorn	Inspector	Doris	H.	St. John	Inspector
Paula		Hassam	Inspector	Marcia	A.	Stone	Inspector
Theresa	H.	Hillman	Inspector	Eva	L.	Stromski	Inspector
Dianne	A.	Hunt	Inspector	Mary	Ann	Suchocki	Inspector
Gayle	M.	Jaillet	Inspector	Hope	B.	Swaney	Inspector
Diane	R.	Jasiewicz	Inspector	Robert	J.	Swartz	Warden
Gina	M.	Kelley	Clerk	Sherry		Szoc	Inspector
Judith	A.	King	Inspector	David	E.	Tetzloff	Clerk
Christoph	A.	Knoll	Inspector	Marjorie	F.	Tetzloff	Warden
Jacqueline	M.	Kraskouskas	Inspector	Scott	T.	Varney	Inspector
Ellen	T.	Kudravetz	Inspector	Norman	G.	Webb	Inspector
Michael	L.	Kudravetz	Inspector	Marcia	J.	White	Inspector
Carolyn	A.	LaBonte	Inspector	Marjorie	J.	Whittemore	Inspector
Claire	M.	Lagasse	Inspector	Charlene	A.	Wilson	Inspector
Erana	E.	Landry	Inspector	Barbara	A.	Yablonski	Clerk
Jacqueline	M.	LaPrade	Inspector	Edward	S.	Yablonski	Inspector
Toby	B.	Laroche	Inspector	Ann	M.	Young	Inspector
Barbara	D.	LeBlanc	Clerk	Arthur	E.	Young	Inspector

2017 ANNUAL REPORT OF THE CITY CLERK

Voter Registration

The City Clerk's Office serves as the administrative office for the Board of Registrars of Voters to assist them in meeting their responsibilities to register new voters and to maintain the resident, voter, and street list. The City Clerk serves as a full voting member and Clerk of the Board of Registrars of Voters, overseeing the day-to-day registration of voters.

In 2017, the Clerk's Office processed voter registration transactions affecting 4,885 voters. Voter registration transactions include registering new voters, changes of address, names, party affiliations, voter status, and voter history.

The City Clerk's Office also administered the annual street listing ("City Census"), processing 9,464 census forms. The end product was the publication of the Annual Street List, which was available for purchase in the Clerk's office and is available for download from the City's website.

Licensing and Permitting

The City Clerk's Office issued 15 Bazaar and Raffle Permits; 71 Business Certificates (new and renewal); 1 Business Discontinuance; 1,797 Dog Licenses; and, 21 Flammable & Explosive Storage Annual Registrations.

As City Council administrator, the Clerk received and processed license applications for 2 bowling alleys; 19 new and used motor vehicle dealers (Classes 1, 2); 1 motor vehicle junkyard (Class 3); 5 second-hand article dealers (1 charitable, fee exempt) and 2 public utility orders.

The City Clerk serves as the City's Administrator for the Department of Revenue's Annual License Information filing. Annually, the City furnishes DOR with a report of all licenses issued or renewed by the City during the preceding calendar year. All licenses issued by the City Council, the Chief of Police, License Commission, and Board of Health are filed by the City Clerk.

Public Meetings

The City Clerk's Office receives and posts all public hearing and meeting notices from municipal, education, and regional government agencies on the official "notice board," as well as on the City's webpages. In 2017, the Clerk's Office processed 483 public meeting notices.

2017 ANNUAL REPORT OF THE CITY CLERK

Public Official

The City Clerk, as Clerk of the Municipal Corporation, is charged with custody and maintenance of the Charter of the City of Gardner, the Code of the City of Gardner, and the City Seal.

The City Clerk, as Keeper of the City Seal, certifies hundreds of official documents, including Appointments, Land Takings, Easements, Loan Orders, Resolutions, Council Votes, etc.

The City Clerk received all Certificates of Appointment from the Mayor for presentment to the City Council. All Appointments are filed in the Clerk's Office for permanent recording.

The City Clerk and the Assistant City Clerks administer oaths of office to every public official upon election and appointment, including the Mayor, City Councillors, School Committee members, department heads, members of every board, committee and commission, as well as Police Officers, Dispatchers, and Constables. The Office maintains permanent records of these actions.

The City Clerk and the Assistant City Clerks are commissioned Notaries Public who provide notarial services for official City purposes and to the general public. In 2017, the Clerk's Office staff notarized documents for 414 persons, 148 of which were non-Gardner residents.

City Clerk Alan Agnelli and Assistant City Clerks Titi Siriphan and John Olivari are commissioned *Commissioners to Qualify Public Officers*. The Commissioners administer oaths of office that are required by the Massachusetts Constitution to public officers appointed by the Governor. Upon administering oaths, the Commissioners make returns to the Secretary of the Commonwealth. In 2017, the Commissioners administered oaths to 42 persons appointed as Notaries Public and 1 person appointed by the Governor to the Board of Trustees of Fitchburg State University.

The City Clerk serves as the City's System Administrator for the Department of Revenue's Division of Local Services Gateway Portal.

2017 ANNUAL REPORT OF THE CITY CLERK

Filings, Recordings & Registrations

Under State Law, the City Clerk is responsible for filing, recording and registering the following:

Architect Certificate of Registration (if suspended/revoked/annulled (c.112,§60H))	Recording
Assignment for Benefit of Creditors (c.203, §41)	Recording
Assignment of Wages (c.154, §§1,2,3,5,6)	Recording
Beverage Vessel "Registered Brand" Registration (c.110,§17)	Registration
Blasting Bond (c.148, §19)	Filing
Campaign Finance Reports for Local Candidates & Local Ballot Questions (c.55, §24)	Filing
Certificate of Need by Department Head, Special Municipal Employ. (c.268A, §§17,18)	Filing
Claims and Actions Against the City (c.223, §37)	Filing
Claims for Injury Due to Defects in Public Ways (c.84, §§15,18,19,20)	Filing
Conflict of Interest Disclosure Statement (c.268A)	Filing
Conflict of Interest Legal Opinions Rendered for Public employees/officials (c.268A)	Filing
Constable Bond (c. 41, §§ 92, 93)	Filing
Corporate Merger Articles of Amendment (c.156, §46A)	Filing
Dairy Product Cans (Milk/Cream) "Registered Brand" Registration (c.110,§21)	Registration
Declaration of Trust (c.182, §2)	Filing
Electrologist License (c.112,§87HHH)	Recording
Financial Interest Disclosure Statement (c.268A, §§19,20,24)	Filing
Fireworks Bond (c.148, §42)	Filing
Flammables & Explosives Storage (AST/UST) Registrations (c.148,§13)	Registration
Garments/Linens Laundered for Rent/Lease Under "Registered Brand" (c.110,§25a)	Registration
Homestead Declarations for Manufactured Homes only (c.188, §2)	Recording
Legal Counsel Opinions Relating to Conduct of Public Officials and Employees (c.268A).	Filing
Local Boards of Conciliation Decisions (Labor Disputes) (c.150, §5)	Filing
Notice of Suspension of Official/Employee for Misconduct in Office (c.268A,§25)	Filing
Optometrist Certificate of Registration (c.112,§§70,71)	Recording
Physician Certificate of Registration (c.112,§8)	Recording
Planning Board Decisions (c.41,§81U)	Filing
Podiatrist Certificate of Registration (c.112,§21)	Recording
Political Committee Organization (c.52, §§2,4,5,6)	Filing
Pond Measurement Determination by DEP (c.131, §46)	Recording
Public Meeting Notices (c.39, §23B)	Filing
Public Official Bonds (c.41, §§13A,46; c.60,§13)	Filing
Public Official Resignations (c.41, §109)	Filing
Shooting Gallery Bond (c.140, §56A)	Filing
Stallion for Breeding Purposes Certificate of Registration (c.140, §176)	Filing
Wildlife Sanctuary, Div. of Fisheries & Wildlife Order of Establishment (c.131,§9)	Filing
Zoning Board of Appeals Decisions (c.40A)	Filing

2017 ANNUAL REPORT OF THE CITY CLERK

QTY	2017 CITY CLERK DEPARTMENTAL RECEIPTS	TOTAL
4	Approval Not Required (“ANR”) Filing (Subdivision)	375.00
2,393	Birth Certificates, certified	23,930.00
2	Bowling Alley Licenses	600.00
71	Business Certificates (new and renewal)	2,840.00
1	Business Certificate Discontinuance	20.00
4	Dealers in Second Hand Articles Licenses (“Junk Dealers”)	400.00
1,612	Death Certificates, certified	16,120.00
1,797	Dog Licenses	20,892.00
213	Dog Licenses Late Fees	2,130.00
345	Mailing Fees (Vital record online orders)	345.00
366	Marriage Certificates, certified	3,660.00
140	Marriage Intentions Filed	3,500.00
--	Miscellaneous (photocopies, non-certified vital records)	21.00
20	Motor Vehicle Dealer & Junkyard Licenses, Classes 1, 2, 3	4,000.00
14	Petroleum Storage Annual Registration Fees	456.17
15	Raffle & Bazaar Permits	360.00
7	Site Plan Review	6,244.60
3	Special Permits (ZBA)	1,400.00
21	Street Lists	480.00
2	Utility Pole Location Hearing & Recording Fees	121.04
31	Vital Record Corrections (Births, Deaths, Marriages)	775.00
10	Zoning Variance Application Fees	4,200.00
	TOTAL	\$ 92,869.81

2017 ANNUAL REPORT OF THE CITY COUNCIL



2017 CITY GOVERNMENT

Seated: Alan L. Agnelli, City Clerk; James M. Walsh, Esq., Ward 1 Councillor; Mark P. Hawke, Mayor; John M. Flick, Esq., City Solicitor; Ronald F. Cormier, Councillor At Large, Council President

Standing: Craig R. Cormier, Councillor at Large; Karen G. Hardern, Ward 4 Councillor; Paul G. Tassone, Ward 2 Councillor; Nathan R. Boudreau, Ward 3 Councillor; Marc Morgan, Councillor at Large; James D. Johnson, Ward 5 Councillor; Matthew C.J. Vance, Councillor at Large; James S. Boone, Councillor at Large; Scott J. Graves, Esq., Councillor at Large

The City Council is pleased to present this report to the Citizens of Gardner.

The City Council, the legislative branch, derives its authority from the City Charter, City Code, and the Constitution and laws of the Commonwealth of Massachusetts. Comprised of eleven members elected every two years in odd-numbered years, six are elected at-large by the voters of all five wards, while the remaining five are elected by voters of the individual wards.

In 2017, the City Council was served by Councillors at-Large James S. Boone, Craig R. Cormier, Ronald F. Cormier, Scott J. Graves, Esq., Marc Morgan, and Matthew C.J. Vance. Ward Councillors were James M. Walsh, Esq., Ward 1; Paul G. Tassone, Ward 2; Nathan R. Boudreau, Ward 3; Karen G. Hardern, Ward 4; and, James D. Johnson, Ward 5.

In 2017, the City Council elected Ronald F. Cormier as Council President. Following his election, President Cormier appointed Councillors to the four Standing Committees – Finance, Service, Safety and Welfare. In addition, he named Councillor James Walsh to the Board of Trustees of the Williams-Rockwell Educational Gift Fund; President Cormier to the Cable Advisory Committee; President Cormier and Councillor James Walsh to the Capital Improvement Planning Committee; Councillor Matthew Vance to the Traffic Commission; and, Councillor Nathan Boudreau to the Youth Commission.

STANDING COMMITTEES OF THE CITY COUNCIL
--

Ronald F. Cormier, Chairman
James M. Walsh, Esq.
Marc Morgan

The **COMMITTEE ON FINANCE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions defined generally as administrative and financial. The Committee serves as liaison to the Assessor, Auditor, Tax Collector & Treasurer, Information Technology, City Clerk, Registrars of Voters, Civil Code Enforcement, Purchasing, Contributory Retirement Board, Law Department, Human Resources, and Community Development & Planning. In addition, budgetary matters, salaries and compensation, appointments, position vacancies, Council Rules, and City Hall building fall within the Committee's purview.

The **COMMITTEE ON PUBLIC SERVICE** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Public Works Department and its divisions (Highway, Sewer, Water, Parks, Cemeteries, and Forestry), the Conservation Commission, Municipal Grounds Commission, Engineering and Survey Department, and the Flood Plain.

Scott J. Graves, Esq., Chairman
Nathan R. Boudreau
Craig R. Cormier

Marc Morgan, Chairman
James D. Johnson
James S. Boone

The **COMMITTEE ON PUBLIC WELFARE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Gardner Municipal Airport, Council on Aging, Cultural Council, the Commission on Disability, Golf Course, the Greenwood Memorial Pool, Historical Commission, the Levi Heywood Memorial Library, Recreation, the Veterans Agent, Weights & Measures, the Youth Commission, Planning Board, Zoning Board of Appeals, the Gardner School Department, and the Montachusett Regional Vocational Technical School District.

The **COMMITTEE ON PUBLIC SAFETY** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Police and Fire Departments, Building and Health Departments, Animal Control and the licensing of automobile dealers, automobile junkyards, bowling alleys and pool halls, and dealers in second hand articles.

Paul G. Tassone, Chairman
Karen G. Hardern
Matthew C.J. Vance

CITY COUNCIL MEETINGS

The City Council meets regularly on the first and third Mondays of each month, except for July and August, when it meets only on the first Monday. Other meetings and hearings are scheduled as necessary. Meetings are open to the public and recorded live for broadcast on GETV. The Agenda and Minutes of every meeting are posted on the City's website.

DATE	TYPE	TIME	MEETING DESCRIPTION/PURPOSE
1/3/2017	Regular	7:30 p.m.	Regular
1/17/2017	Regular	7:30 p.m.	Regular
2/6/2017	Regular	7:30 p.m.	Regular
2/21/2017	Hearing	7:00 p.m.	#9722, Zoning Reclassification of 229 Parker Street
2/21/2017	Regular	7:30 p.m.	Regular
3/6/2017	Regular	7:30 p.m.	Regular
3/20/2017	Regular	7:30 p.m.	Regular
4/3/2017	Regular	7:30 p.m.	Regular
4/18/2017	Regular	7:30 p.m.	Regular
5/1/2017	Regular	7:30 p.m.	Regular
5/15/2017	Informal	6:30 p.m.	FY2018 School Budget Presentation
5/15/2017	Regular	7:30 p.m.	Regular
6/5/2017	Informal	7:00 p.m.	Colonial Power Group Presentation
6/5/2017	Regular	7:30 p.m.	Regular
6/19/2017	Informal	6:00 p.m.	FY2018 Budget Review
6/19/2017	Regular	7:30 p.m.	Regular
7/3/2017	Informal	7:00 p.m.	#9808, FY2018 Compensation Schedule 2
7/3/2017	Regular	7:30 p.m.	Regular
8/7/2017	Regular	7:30 p.m.	Regular
9/5/2017	Hearing	7:00 p.m.	#9827, Zoning Reclassification of 6 Parcels along West Broadway and Williams Street.
9/5/2017	Hearing	7:15 p.m.	Pearly Lane & Myles Circle Layouts
9/5/2017	Regular	7:30 p.m.	Regular
9/18/2017	Informal	7:00 p.m.	#9832, Local Option Tax on Marijuana Products
9/18/2017	Regular	7:30 p.m.	Regular
9/25/2017	Special	7:00 p.m.	FY2018 Compensation Schedules
9/28/2017	Special	7:00 p.m.	FY2018 Compensation Schedules
10/2/2017	Regular	7:30 p.m.	Regular
10/16/2017	Regular	7:30 p.m.	Regular
11/6/2017	Regular	7:30 p.m.	Regular
11/20/2017	Regular	7:30 p.m.	Regular
12/4/2017	Regular	7:30 p.m.	Regular
12/18/2017	Informal	7:00 p.m.	Waterford Street School Project Update
12/18/2017	Executive Session	7:15 p.m.	Pending Litigation
12/18/2017	Regular	7:30 p.m.	Regular

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the year ending December 31, 2017.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, fire code, building code, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Jennifer Dymek, and Administrative Assistant, Stephanie West-Poirier. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer. The firm of Kelley & Ryan serves as the City's violation processing company and Registry of Motor Vehicles liaison.

Parking violations committed for the City of Gardner and Mount Wachusett Community College:

	Number Committed
City	3206
College	28

Parking violations committed for the City of Gardner (detail):

Category	Number Issued
Meter violation	1279
Meter overtime (feeding meter)	1
Parking on sidewalk or crosswalk	82
Parking in front of driveway or private way	6
Wrong direction parking	101
Not parked within marked spaces	42
Overtime parking (except at meters)	3
Parking not within 12 inches of curb	17
Parking between 2 am and 6 am in fire zone	0
Violation of 2 hour parking restriction in metered zone	0
Parking between 2 am and 6 am during winter parking ban	1499
Parking in restricted area	91
Parking within 20 feet of intersection	16
Parking or stopping in bus stop	0
Interfering with free flow of traffic	4
Obstructing/interfering with snow removal	41
Unauthorized parking in handicap zone	10

Blocking wheelchair ramp	0
Parking within 10 feet of hydrant	10
Parking in designated fire lane	4

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	2,307	\$ 49,060.00
College	21	\$ 270.00

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$ 650.00
Building Department Fines	\$ 900.00
Health Department Fines	\$ 0.00
Fire Department Fines	\$ 175.00
Motor Vehicle Lessor Surcharge	\$2,721.00
Miscellaneous Police Fines	\$ 0.00
Miscellaneous Violations	\$ 0.00

Respectfully submitted,

Jennifer Dymek
Director of Civil Enforcement

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

I Herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the Fiscal Year Ending June 30, 2017:

2017 MOTOR VEHICLE EXCISE

Committed:	1/31/17	1,632,441.25			
	3/20/17	132,589.98			
	5/25/17	212,213.61			
	5/25/17	<u>5,398.75</u>		1,982,643.59	
Cost Collected				28,387.50	
Interest Collected				2,215.96	
Refunds:				<u>15,350.68</u>	2,028,597.73
Paid to Treasurer		1,713,263.57			
Cost		28,387.50			
Interest		<u>2,215.96</u>		1,743,867.03	
Abatements				51,783.17	
Uncollected June 30, 2017:				<u>232,947.53</u>	2,028,597.73

2017 FISCAL TAXES

Committed:					
Personal		1,389,203.70			
Real Estate		23,205,260.65			
Water Liens		68,511.67			
Sewer User		49,122.96			
Trash Liens		39,698.63			
Backflow		61.87			
Water L & M		814.88			
Interest Collected		37,062.71			
Cost		8,738.06			
Misc. fees		993.00			
Community Health Connect:		7,500.00			
Gardner Housing Authority		7,262.56			
Binnal House		32,375.00			
Mobile Home Park Fees		24,545.28			
Municipal Liens		<u>38,680.00</u>		24,909,830.97	
Refunds:					
Personal		13,789.56			
Real Estate		<u>43,533.03</u>		<u>57,322.59</u>	24,967,153.56
Paid to Treasurer:					
Personal		1,376,300.63			

Real Estate	22,298,331.57		
Water Liens	49,092.05		
Water L & M	267.37		
Sewer User	33,638.81		
Backflow	61.87		
Trash Liens	25,712.49		
Cost	8,738.06		
Interest	37,062.71		
Certificates of Mun.Lien	38,680.00		
Community Health Connect:	7,500.00		
Binnall House	32,375.00		
Gardner Housing Authority	7,262.56		
Mobile Home Park Fees	24,545.28		
Misc. fees	993.00		
		23,940,561.40	
Abatements:			
Personal	13,960.34		
Real Estate	148,844.90		
Trash	0.00		
Water	0.00		
Sewer	<u>1,299.01</u>	164,104.25	
Tax Title			
Real Estate	4,916.65		
Water	1,699.52		
Sewer	82.71		
Trash Liens	<u>697.76</u>	7,396.64	
Uncollected June 30, 2017:			
Personal	12,732.29		
Real Estate	796,700.56		
Water Liens	17,720.10		
Backflow	0.00		
Water L & M	547.51		
Sewer User	14,102.43		
Trash Liens	<u>13,288.38</u>	<u>855,091.27</u>	24,967,153.56
<u>2016 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		204,789.79	
	7/20/16	97,238.73	
	9/19/16	77,333.72	
	12/2/16	4,900.00	
	12/2/16	40,909.34	
	1/31/17	8,184.20	
	3/20/17	15.21	
	5/25/17	138.96	
		433,509.95	
Cost Collected		69,850.00	
Interest Collected		11,327.13	
Registry Fees Collected		10,440.00	

Refunds:		<u>21,466.15</u>	546,593.23
Paid to Treasurer	345,879.82		
Cost	69,850.00		
Interest	11,327.13		
Registry Fees	<u>10,440.00</u>	437,496.95	
Abatements		29,029.28	
Uncollected June 30, 2017		<u>80,067.00</u>	546,593.23
<u>2016 FISCAL TAXES</u>			
Uncollected July 1, 2016:			
Personal	14,537.21		
Real Estate	713,363.90		
Water Liens	29,235.05		
Backflow	12,797.64		
Sewer User	23,411.19		
Trash Liens	<u>12,797.64</u>	806,142.63	
Cost Collected	7,665.56		
Interest Collected	<u>41,032.95</u>	48,698.51	
Refunds			
Personal	0.00		
Real Estate	<u>3,276.06</u>	<u>3,276.06</u>	858,117.20
Paid to Treasurer			
Personal	5,138.25		
Real Estate	287,578.35		
Backflow	822.56		
Water Liens	12,127.50		
Sewer User	8,171.06		
Trash Liens	3,702.58		
Cost	7,665.56		
Interest	<u>41,032.95</u>	366,238.81	
Abatements:			
Personal	394.87		
Real Estate	14,607.61		
Sewer User	0.00		
Water Liens	0.00		
Trash Liens	<u>0.00</u>	15,002.48	
Tax Title:			
Real Estate	204,813.06		
Water Liens	14,218.16		
Backflow	7,207.60		
Sewer User	13,749.37		
Trash Liens	<u>7,207.60</u>	247,195.79	
Uncollected June 30, 2017:			
Personal	9,004.09		

Real Estate	209,640.94		
Water Liens	2,889.39		
Sewer User	1,490.76		
Backflow	4,767.48		
Trash Liens	<u>1,887.46</u>	<u>229,680.12</u>	858,117.20

2015 MOTOR VEHICLE EXCISE

Uncollected July 1, 2016	66,503.84		
12/2/2016	70.00		
		66,573.84	
Cost Collected		21,720.00	
Interest Collected		6,822.01	
Registry Fees Collected		9,700.00	
Refunds		<u>1,337.75</u>	106,153.60
Paid to Treasurer:	35,658.92		
Cost	21,720.00		
Interest	6,822.01		
Registry Fees	<u>9,700.00</u>	73,900.93	
Abatements		2,023.75	
Uncollected June 30, 2017		<u>30,228.92</u>	106,153.60

2015 FISCAL TAXES

Uncollected July 1, 2016:			
Personal	10,277.80		
Real Estate	239,870.18		
Backflow	59.44		
Water Liens	3,975.96		
Sewer User	2,158.46		
Trash Liens	<u>1,959.17</u>	258,301.01	
Cost Collected	2,486.54		
Interest Collected	<u>35,706.62</u>	38,193.16	
Refunds			
Personal	0.00		
Real Estate	<u>0.00</u>	<u>0.00</u>	296,494.17
Paid to Treasurer			
Personal	682.44		
Real Estate	134,608.46		
Water Liens	606.21		
Sewer User	388.23		
Trash Liens	1,030.16		
Cost	2,486.54		
Interest	<u>35,706.62</u>	175,508.66	

Abatements:

Personal	0.00		
Real Estate	0.00		
Sewer User	0.00		
Water Liens	0.00		
Trash Liens	<u>0.00</u>	0.00	
Tax Title:			
Real Estate	60,366.59		
Water Liens	2,993.65		
Backflow	59.44		
Sewer User	1,770.23		
Trash Liens	<u>637.02</u>	65,826.93	
Uncollected June 30, 2017:			
Personal	9,595.36		
Real Estate	44,895.13		
Water Liens	376.10		
Sewer User	0.00		
Trash Liens	<u>291.99</u>	<u>55,158.58</u>	296,494.17
<u>2014 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		30,921.98	
Cost Collected		7,320.00	
Interest Collected		3,341.05	
Registry Fees Collected		3,660.00	
Refunds		<u>1,297.61</u>	46,540.64
Paid to Treasurer:		11,275.02	
Cost	7,320.00		
Interest	3,341.05		
Registry Fees	<u>3,660.00</u>	25,596.07	
Abatements		1,348.86	
Uncollected June 30, 2017		<u>19,595.71</u>	46,540.64
<u>2014 FISCAL TAXES</u>			
Uncollected July, 1, 2016:			
Personal	10,683.05		
Real Estate	53,000.42		
Water Liens	593.47		
Backflow	320.11		
Sewer User	348.24		
Trash Liens	320.11		
Cost Collected	660.00		
Interest Collected	<u>235.22</u>	66,160.62	
Refunds:			
Real Estate		<u>0.00</u>	66,160.62

Paid to Treasurer:

Personal	541.63		
Real Estate	0.00		
Water Liens	0.00		
Sewer User	0.00		
Trash	0.00		
Interest	235.22		
Cost	660.00		
Abatement	<u>8,371.08</u>	9,807.93	

Transferred to Tax Title:

Real Estate	44,629.34		
Water	593.47		
Backflow	320.11		
Sewer User	348.24		
Trash	<u>320.11</u>	46,211.27	

Uncollected June 30, 2017:

Personal	10,141.42		
Real Estate	0.00		
Water Liens	0.00		
Sewer User	0.00		
Trash	<u>0.00</u>	10,141.42	66,160.62

2013 MOTOR VEHICLE EXCISE

Uncollected July 1, 2016	19,386.26		
Cost Collected	3,560.00		
Interest collected	1,880.54		
Registry Fees	<u>1,760.00</u>	26,586.80	
Refunds		<u>0.00</u>	26,586.80
Paid to Treasurer	4,293.52		
Cost	2,560.00		
Interest	1,880.54		
Registry Fees	<u>1,760.00</u>	10,494.06	
Abatements		0.00	
Uncollected June 30, 2017		<u>15,092.74</u>	25,586.80

2013 FISCAL TAXES

Uncollected July 1, 2016:

Personal	10,459.76
Real Estate	1,152.36
Water Liens	0.00
Sewer User	0.00
Trash	0.00

Interest Collected		132.22	
Cost Collected		<u>90.00</u>	11,834.34
Paid to Treasurer:			
Cost	90.00		
Personal	266.87		
Real Estate	0.00		
Interest	<u>132.22</u>	489.09	
Tax Title:			
Real Estate	0.00		
Water Liens	0.00		
Sewer User	0.00		
Trash Liens	<u>0.00</u>	0.00	
Abatements: Personal Property		0.00	
Uncollected June 30, 2017			
Real Estate		1,152.36	
Personal		<u>10,192.89</u>	11,834.34
<u>2012 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		17,282.80	
Cost Collected	1,760.00		
Interest Collected	1,344.21		
Registry Fees Collected	<u>860.00</u>	3,964.21	
Refunds		<u>0.00</u>	21,247.01
Paid to Treasurer		2,392.90	
Cost	1,760.00		
Interest	1,344.21		
Registry Fees	<u>860.00</u>	6,357.11	
Abatements		0.00	
Uncollected June 30, 2017		<u>14,889.90</u>	21,247.01
<u>2012 FISCAL TAXES</u>			
Uncollected July 1, 2016			
Real Estate		0.00	
Personal		13,637.89	
Costs Collected		90.00	
Interest Collected		<u>80.32</u>	13,808.21
Paid to Treasurer:			
Real Estate	-60.00		
Personal	166.14		
Costs	90.00		
Interest	<u>80.32</u>	276.46	

Abatements			
Personal Property		1,500.00	
Uncollected June 30, 2017			
Personal		11,971.75	
Real Estate		<u>60.00</u>	13,808.21
<u>2011 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		14,135.26	
Cost Collected		720.00	
Interest Collected		631.19	
Registry Fees Collected		360.00	
Refunds		<u>0.00</u>	15,846.45
Paid to Treasurer:	940.02		
Cost	720.00		
Interest	631.19		
Registry Fees	<u>360.00</u>	2,651.21	
Uncollected June 30, 2017		<u>13,195.24</u>	15,846.45
<u>2011 FISCAL TAXES</u>			
Uncollected July 1, 2016			
Personal	253.87		
Costs Collected	30.00		
Refunds	12,143.56	12,427.43	
Paid to Treasurer:			
Personal Property	-30.00		
Costs	30.00	0.00	12,427.43
Abatements		12,177.81	
Uncollected June 30, 2017			
Personal		249.62	12,427.43
<u>2010 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		13,674.01	
Cost Collected		120.00	
Interest Collected		85.72	
Registry Fees Collected		60.00	
Refunds		<u>0.00</u>	13,939.73
Paid to Treasurer:	112.81		
Cost	120.00		
Interest	85.72		

Registry Fees	<u>60.00</u>	378.53	
Uncollected June 30, 2017		<u>13,561.20</u>	13,939.73
<u>2010 FISCAL TAXES</u>			
Uncollected July 1, 2016:			
Personal		220.13	
Interest Collected		0.00	220.13
Paid to Treasurer:			
Personal	0.00		
Interest	0.00		
Uncollected June 30, 2017:			
Personal	<u>220.13</u>		220.13
<u>2009 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		11,980.08	
Cost		160.00	
Interest		97.91	
Registry Fees		80.00	
Refunds:		<u>0.00</u>	12,317.99
Paid to Treasurer:	106.05		
Cost	160.00		
Interest	97.91		
Registry Fees	80.00	443.96	
Uncollected June 30, 2017		<u>11,874.03</u>	12,317.99
<u>2009 FISCAL TAXES</u>			
Uncollected July 1, 2016			
Personal	368.23		
Interest Collected	0.00		368.23
Paid to Treasurer			
Personal	0.00		
Interest	0.00	0.00	
Uncollected June 30, 2017			
Personal		368.23	368.23
<u>2008 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2016		12,001.00	
Cost Collected	45.00		
Interest Collected	638.29		
Registry Fees	60.00		
Refunds	<u>0.00</u>	<u>743.29</u>	12,744.29

Paid to Treasurer	611.25		
Cost	45.00		
Interest	638.29		
Registry Fees	<u>60.00</u>	1,354.54	
Uncollected June 30, 2017		<u>11,389.75</u>	12,744.29

2008 FISCAL TAXES

Uncollected July 1, 2016			
Personal		158.60	
Interest Collected		0.00	
Cost Collected		<u>0.00</u>	158.60
Paid to Treasurer:			
Personal	0.00		
Interest	0.00		
Cost	<u>0.00</u>	0.00	
Uncollected June 30, 2017			
Personal		<u>158.60</u>	158.60

2007 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		12,459.36	
Cost collected	45.00		
Interest collected	114.59		
Registry fees collected	<u>60.00</u>	<u>219.59</u>	12,678.95
Paid to Treasurer	99.38		
Cost	45.00		
Interest	114.59		
Registry Fees	<u>60.00</u>	318.97	
Uncollected June 30, 2017		<u>12,359.98</u>	12,678.95

2007 FISCAL TAXES

Uncollected July 1, 2016			
Personal		155.28	
Interest Collected		0.00	
Cost Collected		<u>0.00</u>	155.28
Paid to Treasurer:			
Personal	0.00		
Interest	0.00		
Cost	<u>0.00</u>	0.00	
Uncollected June 30, 2017			

Personal		<u>155.28</u>	155.28
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2006 FISCAL TAXES

Uncollected July 1, 2016			
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Personal Property		169.43	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	169.43

Paid to Treasurer	0.00		
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Cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	

Uncollected June 30, 2017		<u>169.43</u>	169.43
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2006 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016			
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Cost collected		120.00	
Interest collected		562.22	
Registry Fees collected		<u>140.00</u>	17,405.15

Paid to Treasurer	440.00		
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Cost	120.00		
Interest	562.22		
Registry Fees	<u>140.00</u>	1,262.22	

Uncollected June 30, 2017		<u>16,142.93</u>	17,405.15
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2005 FISCAL TAXES

Uncollected July 1, 2016			
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Personal Property		181.22	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	181.22

Paid to Treasurer	0.00		
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Cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	

Uncollected June 30, 2017		<u>181.22</u>	181.22
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2005 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016			
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Cost Collected		90.00	
Interest Collected		569.27	
Registry fees collected		<u>120.00</u>	19,591.39

Paid to Treasurer	418.96		
Cost	90.00		
Interest	569.27		
Registry fees	<u>120.00</u>	1,198.23	
Abatement		33.75	
Uncollected June 30, 2017		<u>18,359.41</u>	19,591.39
<u>2004 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		14,737.13	
Cost Collected		105.00	
Interest Collected		303.49	
Registry Fees		<u>140.00</u>	15,285.62
Paid to Treasurer	204.69		
Cost	105.00		
Interest	303.49		
Registry fees	<u>140.00</u>	753.18	
Abatement		33.75	
Uncollected June 30, 2017		<u>14,498.69</u>	15,285.62
<u>2003 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		15,456.27	
Cost collected		50.00	
Interest collected		317.04	
Registry fees collected		<u>100.00</u>	15,923.31
Paid to Treasurer	195.00		
Cost	50.00		
Interest	317.04		
Registry Fees	<u>100.00</u>	662.04	
Uncollected June 30, 2017		<u>15,261.27</u>	15,923.31
<u>2002 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		11,329.93	
Cost collected		80.00	
Interest collected		359.96	
Registry fees collected		<u>160.00</u>	11,929.89
Paid to Treasurer	206.26		
Cost	80.00		
Interest	359.96		
Registry fees	<u>160.00</u>	806.22	
Uncollected June 30, 2017		<u>11,123.67</u>	11,929.89
<u>2001 MOTOR VEHICLE EXCISE TAXES</u>			

Uncollected July 1, 2016		11,056.33	
Cost collected		90.00	
Interest collected		724.84	
Registry fees collected		<u>180.00</u>	12,051.17
 Paid to Treasurer	413.33		
Cost	90.00		
Interest	724.84		
Registry fees	<u>180.00</u>	1,408.17	
Uncollected June 30, 2017		<u>10,643.00</u>	12,051.17

2000 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		8,944.28	
Cost collected		70.00	
Interest collected		352.19	
Registry fees collected		<u>140.00</u>	9,506.47
 Paid to Treasurer	181.56		
Cost	70.00		
Interest	352.19		
Registry fees	<u>140.00</u>	743.75	
Uncollected June 30, 2017		<u>8,762.72</u>	9,506.47

1999 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		7,677.48	
Cost collected		30.00	
Interest collected		230.86	
Registry fees collected		<u>60.00</u>	7,998.34
 Paid to Treasurer	116.04		
Cost	30.00		
Interest	230.86		
Registry fees	<u>60.00</u>	436.90	
Uncollected June 30, 2017		<u>7,561.44</u>	7,998.34

1998 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		6,109.85	
Cost collected		20.00	
Interest collected		41.30	
Registry fees collected		<u>40.00</u>	6,211.15
 Paid to Treasurer	19.07		
Cost	20.00		
Interest	41.30		
Registry fees	<u>40.00</u>	120.37	
Uncollected June 30, 2017		<u>6,090.78</u>	6,211.15

1997 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		7,026.36	
Cost collected		0.00	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	7,026.36
Paid to Treasurer	0.00		
Cost	0.00		
Interest	0.00		
Registry fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>7,026.36</u>	7,026.36

1996 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		6,757.97	
Cost collected		0.00	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	6,757.97
Paid to Treasurer	0.00		
Cost	0.00		
Interest	0.00		
Registry fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>6,757.97</u>	6,757.97

1995 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		6,727.42	
Cost collected		0.00	
Interest collected		0.00	
Registry fees collected		<u>0.00</u>	6,727.42
Paid to Treasurer	0.00		
Cost	0.00		
Interest	0.00		
Registry fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>6,727.42</u>	6,727.42

1994 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016		5,971.05	
Cost collected		10.00	
Interest collected		70.68	
Registry fees collected		<u>20.00</u>	6,071.73
Paid to Treasurer	26.25		
Cost	10.00		

Interest	70.68		
Registry fees	<u>20.00</u>	126.93	
Uncollected June 30, 2017		<u>5,944.80</u>	6,071.73
<u>1993 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		6,075.54	
Cost collected		10.00	
Interest collected		77.67	
Registry Fees		<u>20.00</u>	6,183.21
Paid to Treasurer	28.75		
Cost	10.00		
Interest	77.67		
Registry Fees	<u>20.00</u>	136.42	
Uncollected June 30, 2017		<u>6,046.79</u>	6,183.21
<u>1992 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		8,245.97	
Cost collected		10.00	
Interest collected		309.25	
Registry Fees		<u>20.00</u>	8,585.22
Paid to Treasurer	110.00		
Cost	10.00		
Interest	309.25		
Registry Fees	<u>20.00</u>	449.25	
Uncollected June 30, 2017		<u>8,135.97</u>	8,585.22
<u>1991 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		13,099.84	
Cost collected		10.00	
Interest collected		29.32	
Registry Fees			13,139.16
Paid to Treasurer	10.00		
cost	10.00		
Interest	29.32		
Registry Fees	<u>0.00</u>	49.32	
Uncollected June 30, 2017		<u>13,089.84</u>	13,139.16
<u>1990 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		15,082.01	
Cost collected		10.00	
Interest collected		15.26	
Registry Fees		<u>0.00</u>	15,107.27

Paid to Treasurer	5.00		
cost	10.00		
Interest	15.26		
Registry Fees	<u>0.00</u>	30.26	
Uncollected June 30, 2017		<u>15,077.01</u>	15,107.27
<u>1989 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		16,728.01	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	16,728.01
Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>16,728.01</u>	16,728.01
<u>1988 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		14,190.43	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	14,190.43
Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>14,190.43</u>	14,190.43
<u>1987 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		11,473.27	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	11,473.27
Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>11,473.27</u>	11,473.27
<u>1986 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		7,737.56	
Cost collected		0.00	
Interest collected		0.00	

Registry Fees		<u>0.00</u>	7,737.56
Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		7,737.58	7,737.58
<u>1985 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		5,232.24	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	5,232.24
Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		5,232.24	5,232.24
<u>1984 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		4,347.14	
Cost collected		0.00	
Interest collected		0.00	
Registry Fees		<u>0.00</u>	4,347.14
Paid to Treasurer	0.00		
cost	0.00		
Interest	0.00		
Registry Fees	<u>0.00</u>	0.00	
Uncollected June 30, 2017		<u>4,347.14</u>	4,347.14
<u>1983 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		4,604.33	
Uncollected June 30, 2017		4,604.33	
<u>1982 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		3,943.39	
Uncollected June 30, 2017		3,943.39	
<u>1981 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2016		2,904.64	
Uncollected June 30, 2017		2,904.64	

1980 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016 8,785.67

Uncollected June 30, 2017 8,785.67

1979 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016 6,611.22

Uncollected June 30, 2017 6,611.22

1978 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016 2,011.88

Uncollected June 30, 2017 2,011.88

1977 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016 1,445.14

Uncollected June 30, 2017 1,445.14

1976 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2016 189.20

Uncollected June 30, 2017 189.20

Respectfully submitted,

Charline M. Dingle
Tax Collector

DEPARTMENT OF COMMUNITY DEVELOPMENT AND PLANNING

2017 ANNUAL REPORT
January 1, 2017 to December 31, 2017

Respectfully submitted to His Honor, Mayor Mark P. Hawke



DCDP Personnel

Trevor M. Beauregard, Director
Joshua L. Cormier, Assistant Director
Maribel Cruz, Economic Development Coordinator
Christine M. Fucile, Administrative Coordinator
Jeffrey D. Legros, Conservation / Planning Agent
Katie E. Medina, Financial / Project Manager

COMMUNITY DEVELOPMENT

2017 ANNUAL REPORT January 1, 2017 to December 31, 2017

This report highlights the activities generated by the Assistant Director, Joshua Cormier, during the 2017 calendar year.

Jackson Playground Stake Park

In late 2016, the City of Gardner awarded the contract for the construction of a skate park, in the amount of \$230,000, to Spohn Ranch, Inc. During the winter representatives from Spohn worked to adapt the design, using their skate park dedicated experience, enabling the Jackson Skate Park to be the most useful park that could be constructed with the funds available. In early spring, site work began but the season was unexpectedly wetter than normal and the site faced numerous obstacles. Working with Spohn Ranch employees as well as the City's DPW and Engineering Department, a drainage plan was approved and followed improving the site and allowing for the construction of the park to move forward.

After three months of construction including site work, the installation of metal coping, and an intense amount of concrete work, the representatives from Spohn Ranch completed the contract and the City had its first skate park. The Department of Public Works supported the project with various activities and materials including the installation of a retaining wall, which now is also used as a bench for parents, and the laying down of an asphalt border. The border allows for a larger area of use while making a more effective transition from the grass areas to the park. In October, the City of Gardner held a Ribbon Cutting and officially opened the park. The Jackson Playground Skate Park has been visited by hundreds of skaters, bikers, and scooter riders coming from as far as New Hampshire, Rhode Island, and the Greater Boston Area. The project was funded within the CDBG 14 and CDBG 15 grants.



COMMUNITY DEVELOPMENT

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Maki Building

The Maki Building, located at 57-67 Parker Street, was reviewed for demolition and the pre-demolition steps were undertaken in 2017. With the help of on-call engineers from Tighe & Bond, demolition plans and specifications were developed following a site assessment as well as a hazardous inventory. Concurrently, the Mass Historic Commission and the local Gardner Historic Commission were consulted via the required communication. MHC required additional communication but ultimately decided the building's demolition could not be avoided. Following the development of proper documents and the approval from appropriate State and local boards, the project was placed out to bid in late 2017. The demolition is expected to occur in the early months of 2018 with project completion by June. The City is using CDBG funds from both the 2016 and 2017 grants.



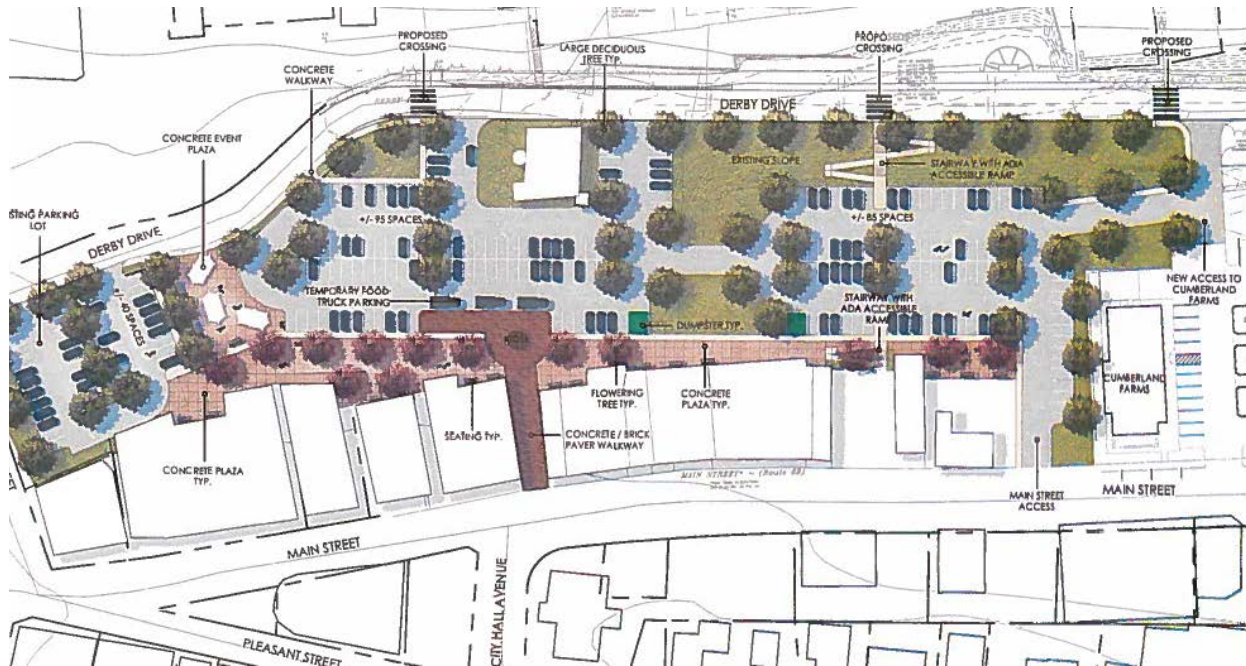
Rear Main Street Planning

The City conducted a review and evaluation of the Rear Main Street area with specific concentration on the area between Derby Drive and Main Street. The intent of this planning activity was to determine the best redevelopment use of the area and how to encourage more visitors to the area, provide a better way of life for those who live nearby, and to support the existing commercial opportunities adjacent. The Planning document (see below for image) will be used as a basis for the design of the area which is being funded with CDBG 17 funds. The project received \$20,000 in funding from CDBG 16.

Former Gardner Orpheum Theater Abatement and Demolition

In March, J.R. Vinagro Corporation commenced the abatement and demolition of the Former Orpheum Theater located at 32 Parker Street. The project was a complicated demolition given the location as well as its connection to the Ryan Building located adjacent to the structure. In fact, the two buildings had a shared wall at the Parker Street side of the building. Through careful demolition, the removal of the four-story tower in the rear of the building, the elimination of the building's portion of the shared wall, and the full demolition was completed by June. Once the demolition was completed, Vinagro finished the site by laying recycled asphalt in the rear portion of the site while loam and seeding the front portion. The latter will be used for a temporary parking lot while the former will be used as greenspace. In 2018, the City will work with Tighe & Bond to design and construct a permanent parking lot and park on the site. Finally, when the demolition was complete a sign was uncovered that dates back to before the building was constructed. This historic discovery enabled people to see the sign for the first time in more than 100 years.





Housing Rehab

In March, following a Public Hearing, the CDBG Steering Committee approved the transfer of funds from Program Income to Housing Rehab with the intent that the funds would be used for emergency repairs. With those funds approved, an emergency sewer repair and an emergency hot water heater repair was undertaken. The repairs were completed on single family homes, both, with female LMI head of households.

Additional Block Grant Activities

- **Downtown Planning:** The City conducted a review and evaluation of the Downtown Gardner area looking at sidewalks, streets, curb cuts, and lighting among other things. The project will highlight deficiencies in each of these areas that, when addressed, will result in a better and more visitor-friendly downtown commercial district. The final report consisted of seven separate phases that were reviewed and one phase was presented for Design & Construction within the CDBG 18 application. The project received \$85,600 in funding from CDBG 16.
- NewVue Communities received \$1,800 in block grant funds after providing First Time Homebuyer and Foreclosure Counseling for 6 LMI Gardner residents.
- Voices of Truth, a local non-profit dedicated to assisting victims of domestic violence, received \$10,000 in block grant funds to initiate a task force related to domestic violence awareness and counseling.
- The Gardner CAC received \$2,000 in grant funds for its Youth Employment Garden Project. The program assisted approximately 150 LMI Gardner residents.
- CDBG15 was monitored by the Department of Housing and Community Development in September. There were no findings during the monitoring.

Community Development Block Grant FY17

In September of 2017, DHCD awarded the Department a \$775,000 Community Development Block Grant. The Department will undertake a demolition project, the design and construction of a park within the northern section of 32 Parker Street (Former Orpheum Theater), the design and construction of a parking lot within the southern section of 32 Parker Street (Former Orpheum Theater), the design of the Rear Main Street Corridor Phase II, offer support for the Boys & Girls Club Gardner Clubhouse and establish a small business assistance program through NewVue Communities.

Pulaski Playground Dog Park

In September, the City of Gardner's Dog Park construction grant application was approved by the Stanton Foundation. Given the time of year, the project will be delayed until the spring of 2018. At that time, we will place the project out to bid, select a contractor, and begin construction on a Dog Park to be located at Pulaski Playground. This project is similar to those funded by CDBG in that it is a result of community request, input, and involvement.

Public Art

Working with students from Mount Wachusett Community College, the City of Gardner completed two separate public art projects in 2017. The first, located at the rear of the West Street Parking Lot, is a mural dedicated to the attractions of Gardner and is designed to look like large postcards. The scenes include those dedicated to Dunn Park, MWCC, and the Hospital as well as others. In addition, there are images of products and services that are provided by local businesses. The entire mural is a celebration of the City of Gardner and the overall community. The second project consisted of individual murals painted on the electric boxes throughout the City and had themes initiated by the student artists. These art pieces range from Monet to an aquarium. Each of these projects were completed with the goal of making the City of Gardner a more aesthetic community while providing local students with experience and further education.

HUD Wage Training

On June 1st, 2017, the City of Gardner hosted Cedric T. White for a presentation on HUD Wage Regulations. Mr. White is the Labor Relations Specialist, covering New Hampshire and Massachusetts, for the U.S. Department of Housing and Urban Development's Region I area. The training was attended by two dozen municipal employees and consultants seeking to become better educated on State and Federal Wage regulations.

Massachusetts Film Liaison

Serving as the City of Gardner's Film Liaison to the Massachusetts Film Office, this past year was extremely active with many scouts visiting the City seeking locations for the Stephen King television show, Castle Rock. Ultimately, the decision was made to film in the Town of Orange, however, the relationships built resulted in an increased economic development based on where the crew and cast resided as well as visited, shopped, and dined. The City continues to grow as a partner within this industry.

Memberships/Board Affiliations

Massachusetts Association of Public Purchasing Officials, Associate Member

North Central Mass Development Corp Loan Committee, Member

Greater Gardner Chamber of Commerce Ambassador Committee, Member

**ECONOMIC DEVELOPMENT
2017 ANNUAL REPORT
January 1, 2017 to December 31, 2017**

This report highlights the activities generated by the Economic Development Coordinator (EDC) position from January 1, 2017 to December 31, 2017. Scott Graves remained the Coordinator through June of 2017. Maribel Cruz took over the position in July 2017 and continues to serve in this capacity.

155 Mill Street - Former Garbose Site

Remediation at the former Garbose Metal Facility began in April of 2017. US Ecology removed 193 Tons of impacted soils, regraded and capped the affected area. Loam was placed in these areas were then hydro seeded and live shrub samplings were planted. This project is funded through a \$500,000 MassDevelopment grant, \$600,000 in EPA Clean-up funding, \$1.45 million in MassWorks funds, and \$340,750 in Brownfields Revolving Loan Funds. The Gardner Redevelopment Authority has hired Keller Williams Commercial to further market and sell the property.

140 South Main Street

Montachusett Regional Planning Commission has awarded the City of Gardner with MRPC Brownfields Grant of \$40,000 to complete a Phase II Environmental Site Assessment. While additional funds are being sought for additional cleanup at the site, plans for continued testing and site preparation are in process. 140 South Main is actively being marketed by Keller Williams Commercial.

42-50 and 52 Parker Street

MassDevelopment awarded \$400,000 to the Gardner Redevelopment Authority to purchase the two buildings on Parker Street, thru the Site Readiness Fund Program. The program aims to provide resources to help make sites project- ready and renovate mixed-use properties to expand retail, office and residential uses in downtowns. The GRA is expected to issue a request for proposals to attract developers for the repurposing of this site.

AMAZON

Amazon set out a competitive site selection process this fall for a second international corporate Amazon headquarters. The City of Gardner submitted a proposal to the State of Massachusetts as Gardner has many of the requirements Amazon was interested in. The EDC prepared an extensive proposal highlighting the details of Gardner along with mapping and specific site selection.

EDIP/TIF - The Economic Development Coordinator collected the annual report documentation from existing recipients ACT (Advanced Cable Ties) and NEP (New England Peptide).

ACT – Founded in 1994, Advanced Cable Ties is America’s leading manufacturer of nylon cable ties and wiring accessories. As a result of steady success that has led to capacity challenges, the company invested \$11.3 million to construct and equip a 50,000

square foot expansion to its existing facility. The Expansion Project has nearly doubled the company's real estate footprint, and more than double its employment base. Advanced Cable Ties has an existing workforce of 89 full-time employees in Gardner. Total calendar year investment for 2017 is \$1,265,747. The City of Gardner is supporting the project with a 10-Year Tax Increment Financing Agreement. The EACC approved \$352,000 in EDIP Investment Tax Credits.

NEP – Founded in Gardner in 1998, New England Peptide is a privately-held manufacturer of research-grade peptide and polyclonal antibodies for research laboratories all over the world. The company had invested almost \$2.2 million to construct a 12,500 square foot addition located adjacent to their existing facility. NEP has 44 full-time jobs 8 of which were hired in 2017. Total investment for 2017 \$186,758. The City of Gardner and the EACC approved 10-Year Tax Increment Financing Agreement. The EACC approved \$127,037 in EDIP Investment Tax Credits.

Downtown Gardner

The EDC is active board member of the downtown organization known as Square II. As a member of The Square II organization the EDC participates in all event planning such as, The Experience Gardner/ Sidewalk Sale, Shop Local, Holiday Lighting Campaign, Food Truck Festival and many more like events.

Montachusett Regional Planning Commission

The EDC participates in the Montachusett Regional Planning Commission (MRPC) meetings as an associate member for the City. The EDC also participates in review of brownfields, community and economic development, environment, health, housing, transit and transportation planning activities benefitting The City of Gardner.

North Central MA Workforce Investment Board

The EDC is currently a board member of The Workforce of MA Investment Board. The EDC promotes, develops and advances the economic and social welfare of the North Central Region. Through support of education, employment, and training program services that increase the employability of young people, adults and expanding opportunities for employment for Gardner residents. As a WIB member the EDC develops and fosters relationships with key stakeholders to implement WIB policies, programs, and initiatives. Conducts data analysis, research, and evaluation as needed to support workforce development efforts in priority industries. Acts as a technical resource to workforce partners and other WIB members as needed. Along with other WIB staff, identify key workforce development issues and opportunities, and research creative approaches / best practices within workforce development with a goal of potentially testing and implementing innovative solutions to workforce development problems locally. The EDC works closely and effectively with funding sources and with North Central WIB employers, career centers, education / training providers, community-based organizations, and other stakeholders as appropriate in order to match these resources to local company needs.

Affiliations

- **Greater Gardner Chamber of Commerce**
- **Gardner Square Two, Inc. Board of Directors**
- **Massachusetts Economic Development Council**
- **Montachusett Regional Planning Commission, Associate Member**
- **North Central MA Workforce Investment Board, Board of Directors**
- **North Central Chamber of Commerce**
- **Women Leadership Connection**

Gardner Fire Department
Annual Report
Fiscal Year July 1, 2016 through June 30, 2017

Honorable Mark P Hawke, Mayor
Members of the City Council
Citizens of Gardner

I, Richard P. Ares, Fire Chief of the City of Gardner, submit the Annual Report for the Gardner Fire Department.

MISSION

The mission of the Gardner Fire Department is to protect the city's residents and visitors from fires, medical emergencies, hazardous materials incidents, rescue situations and other natural and man-made disasters. We strive to provide this service by having well trained, highly motivated firefighters combined with public education and fire prevention programs. Our goal is to make a safer community for all who came here.

PERSONNEL

The backbone of any fire department is the personnel who serve our community. Currently we have forty active firefighters, consisting of one Chief, one Captain, four Lieutenants who work as Shift Commanders, one Lieutenant Training/Fire Prevention Officer, one Lieutenant who works fire prevention and rotates to Shift Commander when needed and thirty- two Firefighters assigned to four rotating platoons. The Department has one full time clerk. Three Firefighters work collateral jobs as department mechanics. Two Firefighters work collateral jobs as fire investigators; One Firefighter works a collateral job as a computer systems manager and one works as EMS coordinator.

FIRE APPARATUS, VEHICLES and TRAILERS

The Department operates a fleet of 17 vehicles. Three Engines, one Combination Engine/Ladder Truck, one Tower/Pumper Truck, one Heavy Rescue, one small Brush Truck, four Support Vehicles, a Decontamination Trailer, a Hazardous Materials Trailer, a Lighting Trailer, two Utility Trailers and Bucket Truck used by the City Wire inspector.

The Fire Department still needs to replace aging and unreliable apparatus. Engine 3 is twenty eight years old and needs to be replaced. It no longer meets National Fire Protection Association safety standards. It is more than seven years beyond its expected life cycle and cannot be relied upon for emergency response.

ANNEX BUILDING

In 2017 work was started on the old Cumberland Farms building at 80 City Hall Avenue to convert it to a storage facility for the Fire Department. The majority of the work is being done by Department members.

GRANTS

The Gardner Fire Department applied for a federal Assistance to Firefighters Grant to replace Engine 3. Unfortunately we were unsuccessful, although our grant application passed several steps and was in line for funding when money for the grant ran out.

The Department applied for and received a SAFE (Student Awareness of Fire Education) grant and Senior SAFE grant amounting to a total of

INJURIES

There were nineteen reported injuries to firefighters during this fiscal period. Eleven of these injuries occurred during emergency operations. Five of the injuries resulted in lost time. The most serious injury was a shoulder injury that resulted in a firefighter out of work from April through June.

FIRE DEPARTMENT INCIDENTS

The Department responded to 5424 emergencies or calls for assistance during this fiscal year. A complete breakdown of all calls or incidents is included with this report. Additionally, 694 fire inspections were conducted.

AMBULANCE

The Fire Department started a Basic Life Support transport ambulance service on March 1, 2017. Between March 1 and June 30 four hundred fifty six patients were treated and transported to a hospital. This service allows us to have two additional firefighters per shift, at little to no taxpayer cost.

MONETARY LOSS

The City of Gardner experienced an estimated dollar loss due to fire of \$443,811.00. Of this amount \$380,045.00 was structure or building related and \$63,766.00 auto or vehicle related. The largest dollar loss fire was at 185 Woodland Avenue on April 29, 2017. A three family house was destroyed. A breakdown of dollar loss fires is attached to this report.

RECOMMENDATIONS

The City should this year replace Engine 3. As stated earlier, Engine 3 is twenty eight years old. This vehicle has given good service to the City but because of its age and condition can't be relied on for emergency service.

Consideration should be given to building an addition to the current fire headquarters. The station was built in 1979 when we had two other fire stations as well. Space is limited for our

apparatus. Several of our smaller pieces of equipment must be stored outdoors. Our office and storage space is inadequate. We do not have proper facilities for future female employees.

RETIREMENTS

Firefighter/EMT Christopher Benoit retired July 30, 2016 with 20 years and 11 months of service.

Lieutenant/EMT Michael Boris retired April 14, 2017 with 32 years and 1 month of service.

Firefighter/EMT Jeffrey Sundnas retired April 27, 2017 with 40 years and 4 months of service.

I want to thank all of these men for their many years of service and dedication to the City of Gardner.

I wish to acknowledge the courage and commitment of the members of the Gardner Fire Department. Their dedication to serving the citizens of Gardner is a testament to their profession. It is a privilege and honor to lead and serve with them. I would also like to single out Captain Gregory Lagoy for stepping in and running the department while I was out injured. He did an exemplary job.

In conclusion, I wish to thank Mayor Hawke and the City Council for the support and cooperation they have given to the Fire Department during the last fiscal year.

Respectfully Submitted

Richard P. Ares
Fire Chief

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits
Smoke Detector Certificates of Compliance
Install/Alter Fuel Oil Burner Equipment
Storage of L.P. Gas
Fuel Oil Delivery Truck Inspections
Underground Tanks Removed
Storage of Smokeless Powder
Storage of Black Powder
Ammunition Storage
Flammable Fluid Storage
Sprinkler Work
Fire Suppression Systems (Ansul)
Fire Alarm Work

FIRE DRILLS/INSPECTIONS

12	Hospital Fire Drills
17	School Fire Drills
24	Quarterly Health Care Facility Inspections
14	Annual Inspections
6	Citizen Complaints

FIRE LOSS FY17

DATE	LOCATION	CAUSE	LOSS	Inc. #
7/2/2016	625 Betty Spring Rd. dryer fire	Oily cleaning cloths	\$16,000.00	16-3186
7/13/2016	365 Clark St. fence fire	Brush fire from a fire pit	\$500.00	16-3384
7/15/2016	160 Manca Dr.301 stove fire	Pot holders in drawer under gas oven	\$10.00	16-3428
7/16/2016	99 Graham St. pickup fire	Incendiary	\$19,500.00	16-3432
7/16/2016	99 Graham St. Car fire	Extension from pickup truck	\$2,116.00	16-3470
7/16/2016	99 Graham St. Building damage	Heat from pickup and car	\$8,500.00	16-3473
9/19/2016	88 Greenwood St.	Cooking oil	\$6,000.00	16-4622
11/10/2016	125 Connors St. Elevator pump	Electrical Arc	\$1,000.00	16-5463
11/11/2016	74 Abbott St. Porch	Smoking	\$1,600.00	16-5494
11/20/2016	178 Temple St. Stove fire	Failure to clean	\$1,000.00	16-5615
11/9/2016	Rt. 2 West Car fire	Undetermined	\$500.00	16-5446
11/25/2016	354 Park St. Basement fire	Combustibles too close to heat source.	\$5,000.00	16-5701
12/4/2016	19 Union Sq. Jade II Oven fire	Failure to clean	\$26,000.00	16-5854
12/15/2016	38 Blanchard St. Garage fire	Electrical Arc	\$45,000.00	16-6054
1/3/2017	60 Pearson Blvd. Car fire	Electrical Arc	\$200.00	17-0042
1/18/2017	795 Pearl St. Snowblower fire	Fuel leak	\$250.00	17-0295
1/22/2017	71 Lake St. D105 Bedding fire	Smoking	\$200.00	17-0355
1/27/2017	677 Timpany Blvd Car fire	Incendiary	\$4,500.00	17-0438
2/6/2017	404 Betty Spring Rd. Stove fire	Failure to clean	\$500.00	17-0595
3/7/2017	35 Catherine St. trash can fire- sprinkler activated	Smoking	\$11,000.00	17-1131
3/18/2017	Matthews St. Car fire	Oil leak	\$5,000.00	17-1328
3/24/2017	116 Church St. 5B Towel fire	Undetermined	\$2,010.00	17-1408
3/26/2017	677 Timpany Blvd Car fire insulation in engine	Undetermined	\$3,000.00	17-1433
3/31/2017	8 Nichols St. Bedding fire	Smoking	\$1,000.00	17-1512
4/12/2017	109 Edgell St. Dishwasher fire	Electrical failure	\$1,125.00	17-1727
4/27/2017	221 Main St. Car fire	Electrical short	\$500.00	17-1980
4/29/2017	185 Woodland Ave. Building fire	Undetermined	\$177,000.00	17-2016
4/29/2017	175 Woodland Ave. Building fire	Exposure fire	\$75,000.00	17-2019
4/29/2017	185 Woodland Ave. Car fire	Exposure fire	\$15,300.00	17-2020
4/29/2017	185 Woodland Ave. Car fire	Exposure fire	\$12,900.00	17-2021
6/14/2017	191 Connors St. Kitchen fire	Cooking oil	\$1,600.00	17-2755
		TOTAL	\$443,811.00	

GARDNER FIRE DEPARTMENT

Incidents - Primary Type Only

Printed: 2/8/2018 11:18 am

From Date 07/01/2016 to 06/30/2017

Jurisdiction: N/A

Primary Type Incidents



Rescue & Emergency Medical Service	71.4%
Service Calls	28.6%
Total:	100.0%

Rescue & Emergency Medical Service

- 5 EMS call, excluding vehicle accident with injury
- 5 Sub-Total, Rescue & Emergency Medical Service

Service Calls

- 2 Service Call, other
- 2 Sub-Total, Service Calls
- 7 Total Number of Incident Types

Total Count of Unique Incident Numbers for this Period: 7

GARDNER FIRE DEPARTMENT

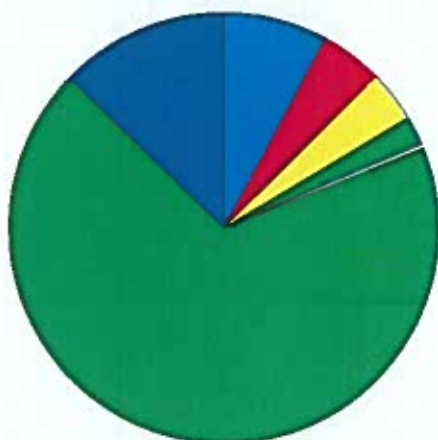
Incidents - Primary Type Only

Printed: 2/8/2018 11:18 am

From Date 07/01/2016 to:06/30/2017

Jurisdiction: Gardner

Primary Type Incidents



False Alarms & False Calls	7.8%
Fire	4.5%
Good Intent Calls	4.0%
Hazardous Conditions(No Fire)	1.9%
Other Incidents (codes w/ no rolup values)	0.3%
Other Type of Incidents	0.2%
Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)	0.1%
Rescue & Emergency Medical Service	88.5%
Service Calls	12.7%
Total:	100.0%

Fire

- 30 Building fire
- 3 Structure Fire (Not A Building)
- 134 Cooking fire, confined to container
- 9 Chimney or flue fire, confined to chimney or flue
- 21 Fuel burner/boiler malfunction, fire confined
- 15 Passenger vehicle fire
- 1 Forest, woods or wildland fire
- 13 Brush, or brush and grass mixture fire
- 1 Grass fire
- 6 Natural vegetation fire, other
- 4 Outside rubbish, trash or waste fire
- 1 Dumpster or other outside trash receptacle fire
- 3 Outside rubbish fire, other
- 2 Outside equipment fire
- 2 Special outside fire, other
- 245 Sub-Total, Fire

Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

- 1 Overpressure rupture from steam, other
- 1 Fireworks explosion (no fire)
- 2 Excessive heat, scorch burns with no ignition

GARDNER FIRE DEPARTMENT

Incidents - Primary Type Only

Printed: 2/8/2018 11:18 am

From Date:07/01/2016 to 06/30/2017

Jurisdiction: Gardner

4 Sub-Total, Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

Rescue & Emergency Medical Service

- 3,496 EMS call, excluding vehicle accident with injury
- 95 Vehicle accident with injuries
- 5 Motor vehicle/pedestrian accident (MV Ped)
- 108 Motor vehicle accident with no injuries
- 1 Extrication of victim(s) from vehicle
- 2 Removal of victim(s) from stalled elevator
- 1 Rescue or EMS standby
- 2 Rescue, emergency medical call (EMS) call, other
- 3,710 Sub-Total, Rescue & Emergency Medical Service**

Hazardous Conditions(No Fire)

- 18 Gasoline or other flammable liquid spill
- 16 Gas leak (natural gas or LPG)
- 5 Oil or other combustible liquid spill
- 8 Carbon monoxide incident
- 1 Heat from short circuit (wiring), defective/worn
- 9 Overheated motor
- 1 Light ballast breakdown
- 12 Power line down
- 7 Arcing, shorted electrical equipment
- 1 Vehicle accident, general cleanup
- 2 Attempt to burn
- 23 Hazardous condition, other
- 103 Sub-Total, Hazardous Conditions(No Fire)**

Service Calls

- 340 Lock-out
- 1 Ring or jewelry removal
- 11 Water or steam leak
- 1 Smoke or odor removal
- 3 Animal rescue
- 23 Assist police or other governmental agency
- 5 Police matter
- 92 Public service
- 114 Assist invalid
- 31 Defective elevator, no occupants
- 35 Unauthorized burning
- 8 Cover assignment, standby, moveup
- 24 Service Call, other
- 688 Sub-Total, Service Calls**

Good Intent Calls

- 70 Dispatched & canceled en route

GARDNER FIRE DEPARTMENT

Incidents - Primary Type Only

Printed: 2/8/2018 11:18 am

From Date: 07/01/2016 to 06/30/2017

Jurisdiction: Gardner

- 1 Wrong Location
- 18 No incident found on arrival at dispatch address
- 34 Authorized controlled burning
- 10 Smoke scare, odor of smoke
- 6 Steam, vapor, fog or dust thought to be smoke
- 4 EMS call, party transported by non-fire agency
- 10 Hazmat release investigation w/ no hazmat
- 65 Good intent call, other

- 218 Sub-Total, Good Intent Calls

False Alarms & False Calls

- 4 Municipal alarm system, malicious false alarm
- 2 Direct tie to FD, malicious/false alarm
- 1 Telephone, malicious false alarm
- 3 Local alarm system, malicious false alarm
- 9 Sprinkler activation due to malfunction
- 1 Extinguishing system activation due to malfunction
- 51 Smoke detector activation due to malfunction
- 3 Heat detector activation due to malfunction
- 38 Alarm system sounded due to malfunction
- 10 CO detector activation due to malfunction
- 9 Sprinkler activation, no fire - unintentional
- 112 Smoke detector activation, no fire - unintentional
- 83 Detector activation, no fire - unintentional
- 63 Alarm system sounded, no fire - unintentional
- 31 Carbon monoxide detector activation, no CO
- 5 False alarm or false call, other

- 425 Sub-Total, False Alarms & False Calls

Other Type of Incidents

- 8 Citizen complaint
- 2 Special type of incident, other

- 10 Sub-Total, Other Type of Incidents

Other Incidents (codes w/ no rollup values)

- 14 Emergency Medical

- 14 Sub-Total, Other Incidents (codes w/ no rollup values)

5,417 Total Number of Incident Types

Total Count of Unique Incident Numbers for this Period:	5,417
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Grand Total Count of Unique Incident Numbers for this Period:	5,424
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GARDNER FIRE DEPARTMENT EQUIPMENT LIST
June 30, 2017

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE	PUMP	STATION 2
ENGINE 2	2012 ROSENBAUER	PUMP	STATION 2
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
COMBO 4	2011 SUTPHEN	QUINT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
CAR 1	2015 FORD INTERCEPTOR	CHIEF'S	STATION 2
CAR 2	2010 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
CAR 3	2017 FORD EXPLORER	CAPTAIN	STATION 2
CAR 6	2004 CHEVY TAHOE	SUPPORT	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	UTILITY	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
RESCUE 2	2007 FORD	AMBULANCE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	
TECH RESCUE	TRAILER	TECH RESCUE	
ENGINE 2R	1931 AMERICAN LAFRANCE		



**City of Gardner
Greenwood Memorial Pool
69 Park Street
Gardner, MA 01440
(978) 632-0678**

Debra A. Pond, Director of Human Resources

2017 Annual Report
(Annual Year)
Greenwood Memorial Pool

In 2017, the Human Resources Director continued managing the oversight responsibility of the Greenwood Pool. The Greenwood Pool opened in late June the weekend that school closed for the summer.

Staffing:

Donald Lemieux, Certified Pool Operator, and Diana Ringer, Head Lifeguard, returned for the season. Mr. Lemieux has been instrumental in maintaining the pool to ensure that it meets all applicable health codes and that the water is crystal clear. Ms. Ringer with the assistance of two “seasoned” lifeguards, continues to work with the staff to provide the very popular swim lesson program. Several seasonal lifeguards returned for the summer and five (5) new seasonal lifeguards were hired. In addition, the City’s Building Maintenance and the Public Works staff assist with the general repairs, grounds and upkeep of the pool facilities.

Total income for the Greenwood Memorial Pool for 2017 was \$20,363.67, this included swim lessons (\$5,490.00), pool rentals and public swim admissions. There were ninety-four (94) swim lesson registrations for the 2017 summer season.

**Greenwood Memorial Pool
2017 Wages**

Employee	Position	Regular Wages	Overtime	Total Wages
Donald W. Lemieux	Certified Pool Operator	\$7,711.14	\$0.00	\$7,711.14
Diana Ringer	Head Lifeguard	\$7,577.20	\$23.64	\$7,600.84
Rebecca Brandeberry	Lifeguard	\$1,748.08	\$0.00	\$1,748.08
Brooke Couture	Lifeguard	\$1,774.69	\$0.00	\$1,774.69
Gabriel Davila	Lifeguard	\$2,325.46	\$0.00	\$2,325.46
Kasja Dymek	Lifeguard	\$997.22	\$0.00	\$997.22

Jessica Francis	Lifeguard	\$1,345.21	\$0.00	\$1,345.21
Danielle Klash	Lifeguard	\$420.50	\$0.00	\$420.50
Christopher Lottig	Lifeguard	\$527.69	\$0.00	\$527.69
Ivan Muchiutti	Lifeguard	\$1,383.70	\$0.00	\$1,383.70
Emily Parillo	Lifeguard	\$2,360.33	\$0.00	\$2,360.33
Nathan Ruth	Lifeguard	\$1,130.50	\$0.00	\$1,130.50
Benjamin Sekurski	Lifeguard	\$2,708.62	\$63.28	\$2,771.90
Nadine Theberge	Lifeguard	\$1,414.75	\$0.00	\$1,414.75
Heidi Villaran	Lifeguard	\$1,589.06	\$0.00	\$1,589.06
Rachel Whitaker	Lifeguard	\$925.31	\$0.00	\$925.31
		\$35,939.46	\$86.92	\$36,026.38

Total Wages:	\$36,026.38
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CITY OF GARDNER

OFFICE OF THE
BOARD OF HEALTH
ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682



To: *The Honorable Mark A. Hawke, Mayor*
The Honorable Members of the Gardner City Council

The Board of Health submits this 62nd. Annual Report for the Calendar Year 2017, ending December 31, 2017. The following notable events occurred over the past year:

- The Gardner Board of Health, through its participation in the Montachusett Public Health Network [MPHN] participated in a variety of community health initiatives throughout the year.
- The Board of Health, through the MPHN utilized a variety of strategies to address substance abuse issues. The Gardner Board of Health with the assistance of the MPHN secured a sharps kiosk to be placed in the Gardner Police Department to encourage the public to properly dispose of their sharps. The Board is a member of the Gardner Community Action Team [GCAT] that addresses substance issues in youth, and was an active participant in the Massachusetts Opioid Abuse Prevention Collaborative [MOAPC]. The Board continues to maintain the sharps collection kiosk located in the lobby of Community Health Connections on Connors St, and there are plans to place a sharps kiosk in the lobby of the Gardner Police Department to continue to enforce and encourage the proper disposal of sharps. The Leominster Tobacco Control Alliance provided tobacco enforcement and merchant education under the Board's guidance.
- The Board of Health passed a Regulation on the Sale of Flavored Tobacco in the city which went into effect on March 1, 2017.
- The city continues to join in the Central Massachusetts Mosquito Control Project. This past year Mosquito Control took 66 tires from the transfer station to properly dispose of them.
- Gardner continues as the host community for the MPHN for the (SAPC) grant otherwise known as, Substance Abuse Prevention Collaborative. This grant, in the amount of \$100,000 per year for 5 years, will help address alcohol awareness issues in the communities served.
- The Board held hearings on a variety of topics, including hearings on three housing code issue, one plumbing code variance request, and a public hearing regarding proposed ban on flavored tobacco in the city.
- Curbside trash collections totaled 4,050.28 tons for 2017; curbside recycling collections were 1,613 tons. Curbside yard waste collection was 219.37 tons. The residents of Gardner continue to be among the top recyclers in the state, and our thanks go out to them for making our recycling program a success.
- The Transfer Station at 744 West St. operated throughout the year, allowing residents an opportunity to dispose of bulk items, excess trash, recycling, yard waste, paints, hazardous materials and other items. The Transfer Station

handled 21.32 tons of trash and 220 upholstered items. The transfer station also held its annual Household Hazardous Waste day in June and in October.

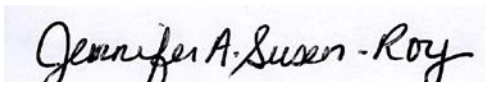
- The Board received a grant for mattress and box spring disposal of up to \$30,000 over the FY 2016 and FY 2017 from the Department of Environmental Protection. [DEP] Raw Materials took 203 mattresses from our transfer station under this grant.
- Through DEP the City was awarded Recycling Dividends Funds and Small Scale Initiative funds under the Sustainable Materials Recovery Program. The city was awarded \$9,250. The Board of Health purchased 200 more trash totes and both sizes of recycling totes for the residents as there is growth in the city. We used the Recycling Dividends Program funds to purchase the recycling totes.
- The Board continues to work with the Attorney General's Office with the Housing Initiative program in addressing vacant and abandoned properties. We were able to secure one receivership for a vacant property in the city in 2017 and substantial work has been done to the property so that it can be made habitable and be placed back on the market.
- The Board of Health worked very hard and closely with Waste Management to ensure that all residents comply with the regulations set forth for curbside recycling and trash disposal. All residents were reminded that all totes must be in compliance, and lids must be closed to ensure curbside disposal.
- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. Nursing services are provided from the Montachusett Public Health Network district nurse.
- The Department continued to provide inspectional services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, Perc Tests, and Nuisances. License information follows:

Licenses/Permits issued:

137	Food Licenses	117
7	Septic Haulers/	
8	Septic Installers Licenses	
1 / 4	Body Art/Tattoo License- Establishment/Practitioner	
0	Day Camps	
2	Hotel/Motel/Bed & Breakfast Licenses	
14	Solid Waste Hauler Licenses	
3	Funeral Director Licenses	
279	Burial Permits Note Calendar Year 2017	
6	Pool/Spa Licenses	
6	Tanning Salon Licenses	
2	Manufactured Home Parks	
24	Tobacco Sales Permits	
5	Septic System Permits	
2	Well Permits	
14	Beaver Trapping/Breaching Permits	
1	Movie Theater	

The Board of Health meets monthly at 5:00 pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Jennifer A. Susen-Roy, BA
Director of Public Health

City of Gardner / Gardner Public Schools

Information Technology Department

Annual Report for 2017

The Information Technology Department (ITD) delivers technology services to the various City Departments including the School Department for approx. 500 staff and 2300 students. The staff and students are located in a dozen buildings throughout the City. ITD maintains both enterprise-wide computer applications and applications at the device level. The largest applications include Munis, Google Apps, Admin Plus, Exchange and Google Email. The department also managed in 2017 approximately 600 desktop computers, 600 laptops 11 servers, 400 tablets, 180 projectors, 110 printers, and 200 access points, 1300 Chromebooks. At the school dept. alone this is an increase of over 500 devices.

Highlights for 2017

- Installed approx. 1300 Chromebooks at the School Dept. including 1:1 at both GMS and GALT
- Major Upgrade of the City's financial system, Munis.
- Replaced 100 old Mac desktops with brand new PC Desktops at ESS.
- Implemented a new CIPA webfilters to protect students internet access
- Replaced most Windows 7 computers at all City Departments with Windows 10

2017 Staff Include

Bob OKeefe Director

Todd Hall Network Administrator (School Dept.)

Jim Nicholson Systems Manager (City Hall)

Kurt Morin (School Dept., Retired in 2017)

Josh Guilmette (School Dept. Computer Technician)

Adam Dewar (School Dept. Computer Technician)

Terry Weber (School Dept. Database Administrator)

**Report of the Trustees
of the
Levi Heywood Memorial Library Association
To the Honorable Mayor and Members of the
Council of the City of Gardner**

We are pleased to present this, the report of the Trustees of the Levi Heywood Memorial Library Association for the fiscal year 2016-2017, our one hundred and thirty first annual report.

This report by our Director, as official spokesperson for our Trustees, reveals continued growth in our collections and increased use of our Library programs and services.

We sincerely appreciate your loyalty, encouragement, and understanding of the Library's importance and function in the Gardner community.

Respectfully submitted,

Ronald F. Cormier
Clerk of and for
Board of Trustees
October 25, 2017

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2016-2017**

BOARD OF TRUSTEES

<p>Karen Anderson, <i>President</i> Calvin Brooks, <i>Vice-President</i> Sally Hartshorn, <i>Treasurer</i> Ronald F. Cormier, <i>Clerk</i> Susan Goldstein Sheila Heglin</p>	<p>Michael Horrigan Neil Janssens Ambrose Marean Doris Pierce Arthur Young</p>
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EX-OFFICIO TRUSTEES

Mayor Mark P. Hawke
 Mark Pellegrino, Superintendent of Schools

HONORARY TRUSTEE

Atty. Henri L. Sans

TRUSTEE EMERITUS

Richard H. Greenwood

STAFF

Kathleen D. Leslie, Director
 Tammy M. Caissie, Assistant Director
 Celeste M. Burdett, Bookkeeper/Technical Services Librarian
 Shelby Carney, Youth Services Assistant
 Richard Cochran, Custodian
 Amelia Colman, Reference/Circulation Assistant*
 Elizabeth Covington, Circulation Assistant
 Lois Dishmon, Circulation Aide
 Jay Janell, Local History Librarian
 David LaPrade, Custodian
 Janet Percy, Circulation Assistant
 India Robles, Youth Services Assistant
 Samantha Skinner, Reference/Circulation Assistant
 Patricia Urato, Circulation Assistant
 Judith Vacarelo, Reference/Circulation Assistant
 Gina Verrelli, Reference/Network Transfer Librarian
 Melissa Walker, Coordinator of Youth Services

*Resigned

Levi Heywood Memorial Library Association
Membership 2016-2017

Ms. Linda Amidon	Ms. Doris Gearan	Ms. Roberta Lesperance
Mr. G. Albert Anderson	Mr. John Gearan	Ms. Margaret Locke
Ms. Karen Anderson (T)	Ms. Joann Gemborys	Ms. Judy Mack
Ms. Felicite Andersson	Mr. Robert Gifford	Ms. Joanne Mailloux
Mr. Edward Atter	Ms. Lorrie Glovins	Mr. Charles Manca
Ms. Sharon Babcock- Robideau	Ms. Susan Goldstein (T)	Mr. Ambrose Marean (T)
Ms. Donna Belleisle	Atty. Scott Graves	Mr. Matthew McDermott
Ms. Patricia Bergstrom	Dr. Jean Greenwood	Ms. MaryAnn McGee
Mr. Joseph Bishop+	Mr. Richard H. Greenwood (Trustee Emeritus)	Ms. Pamela Meitzler
Atty. John Bohman	Mr. Richard N. Greenwood II	Ms. Ann Ouellette
Ms. Holly Booth	Ms. Gail Guarino	Ms. Meredith Pavlosky
Ms. Claudette Bourque	Ms. Janet Harris	Ms. Julie Pera
Mr. Calvin D. Brooks (T)	Ms. Sally Hartshorn	Ms. Doris Pierce (T)
Ms. Judith Collette	Mr. Stanford Hartshorn III	Atty. Robert Rice
Mr. Craig Cormier	Ms. Susan Hartshorn	Mr. Michael L. Richard*
Mr. Joshua Cormier	Ms. Sydney Haughton	Ms. Margaret Roy
Ms. Marcelle Cormier	Mayor Mark P. Hawke (Ex Officio T)	Atty. Gerald St. Hilaire
Mr. Ronald F. Cormier (T)	Ms. Nancy Hawke	Atty. Henri Sans (Honorary Trustee)
Ms. Marisa Coviello	Ms. Sheila Heglin (T)	Ms. Michelle Sans
Mr. Edward Cronin	Ms. Theresa Hillman	Atty. Peter Sargent
Ms. Diane Cushing	Mr. Michael Horrigan (T)	Ms. Eileen Sisk
Mr. Christopher Daly	Mr. Neil W. Janssens (T)	Ms. Stephanie Snyder
Ms. Marjorie Delay	Ms. Linda Johnson	Ms. Ruth Suyenaga
Ms. Linda Dembek	Ms. Carolyn Kamuda	Mr. John Szvios
Ms. Lois Dishmon	Ms. Victoria Kazinskas	Ms. Gloria Tarpey
Mr. Jay Drake	Ms. Alice Kymalainen	Ms. Dorothy Tracy
Ms. Sheila Dudek	Ms. Paulette Langlois	Ms. Nancy Turcotte
Ms. Jennifer Dymek	Ms. Doreen LeClair	Ms. Barbara Yablonski
Ms. Brigitte Flick	Mr. Jack Lesperance+	Ms. Ann Young
Mr. James Gallant		Mr. Arthur Young (T)
Mr. Wayne Gallant		Ms. MaryAnn Zlotnik

(T) Trustee

*Resigned

+Deceased

Report of the Treasurer
Levi Heywood Memorial Library FY 2016-2017

	Unrestricted Funds	Restricted Funds	All Funds
REVENUES			
Municipal		\$704,289	\$704,289
State		\$19,392	\$19,392
Gifts/grants	\$7,948	\$1,025	\$8,973
Circulation	\$13,960		\$13,960
Photocopies/Printouts	\$2,620		\$2,620
Endowment	\$18,571		\$18,571
Meeting Room rental	\$100		\$100
Other	\$45		\$45
Carryover (Previous Year)	\$17,622	\$52,992	\$70,614
TOTAL	\$60,866	\$777,698	\$838,564
EXPENDITURES			
Compensation		\$503,307	\$503,307
Books	\$15,544	\$74,573	\$90,117
Electricity	\$259	\$25,683	\$25,942
Heat		\$12,453	\$12,453
Telecommunications		\$4,978	\$4,978
Printing/Supplies	\$615	\$11,869	\$12,484
Postage		\$770	\$770
Repairs and Maintenance	\$9,253	\$32,694	\$41,947
Information Technology	\$548	\$9,857	\$10,405
Insurance		\$11,510	\$11,510
Professional Services	\$9,290		\$9,290
Staff Travel	\$13		\$13
Furniture/Equipment	\$837		\$837
C/W MARS Membership		\$35,550	\$35,550
Programming	\$1,232	\$1,025	\$2,257
Other	\$11,487		\$11,487
Carryover	\$11,788	\$53,429	\$65,217
TOTAL	\$60,866	\$777,698	\$838,564

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of McKenna & Company, CPA's. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2017.

**LEVI HEYWOOD MEMORIAL LIBRARY
STATISTICAL REPORT
FY2017**

POPULATION SERVED: 20,270

NUMBER OF GARDNER REGISTERED BORROWERS: 9,213

NUMBER OF NON-RESIDENT REGISTERED BORROWERS: 6,588

NUMBER OF DAYS OPEN: 284

HOURS OPEN PER WEEK: JUNE – AUGUST: 37; SEPTEMBER – MAY: 41

7/01/16 - 6/30/17

CIRCULATION	ADULT/YA	CHILDREN	TOTAL
Books	58,516	37,682	96,198
Periodicals	2,769	95	2,864
Audio	5,959	1,295	7,254
Video	37,381	744	38,125
Electronic Resources	4,852	241	5,093
Miscellaneous	204	425	629
	109,681	40,482	150,163

Non-Resident Circulation	53,598
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ILL Received	18,679
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ILL Sent	15,353
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Total Items in Collection	164,956
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SERVICES	
Reference Transactions	18,259
Public Internet Use	6,714
Program Attendance	2,574
Storyhour Attendance	916
Meeting Room Use	522
Wireless Sessions	6,710

DIRECTOR'S REPORT FY2017

The Library's municipal budget met the eligibility requirement for participation in the State Aid to Libraries program without the need for a waiver application in fiscal year 2017. The Municipal Appropriation requirement for the current year has also been met. Certification in the State Aid Program generated an award of \$19,400 and, more importantly, allowed the Library to participate in 34,000 interlibrary loan transactions with the 344 libraries in the Commonwealth.

Additional funding for Library operations was provided by longstanding benefactors, including the Knowlton Foundation for the Elderly, whose partnership funded the purchase of \$3000 worth of large print and audio book materials. The Library Christmas Card Fund, with the current year's donation of \$1500, realized a total of \$49,000 in contributions to the Library over the past 53 years. A donation from the local chapter of AARP, together with individual gifts and memorial donations, also increased the budget. The Gardner Cultural council funded 3 summer reading programs and the MOC Community Partnership for Children renewed the pass program to Davis Farmland.

The Friends of the Library sponsored 15 museum passes, which had a total of 265 uses last year, and a subscription to Book Page, a monthly book review publication. They purchased a new laptop computer for staff to use in programming and replaced the library's outdated microfilm machine with a new state of the art reader/printer. The microfilm reader was used 117 times last year, roughly 40% of the days the library was open, and is especially popular with patrons conducting genealogical research. The Friends honored late Board member Patricia Kirsh by providing the seed money for a raffle to raise money for the scholarship established in her memory and were able to award \$500 to a Gardner High School graduate with a portion of the proceeds. In total, the Friends contributed over \$16,000 toward library operations in the last fiscal year. Their generosity was funded by two annual book sales which totaled \$11,700 in proceeds and by the dues of the friends 500+ members. The Friends' membership includes dozens of volunteers who sort, clean, and shelve our books, run the book club, deliver to shut-ins, and help with landscaping, programming and fund-raising. We are grateful for all of their valued contributions in providing library services to our community.

The children's room continued with weekly programs of pre-school storytimes, Lego club, a junior book club for students in grades 4 through 6, and a knitting club for 5th through 8th graders. Dolce the goldendoodle returned for a third year of confidence-building reading sessions for children aged 5 and older. Special programming included the annual pumpkin decorating event and January's "PJs and a Movie" series. Local author Rita Mae Reilly and illustrator Nancy Turcotte presented a program in April featuring readings from their book "Arnie's Restaurant."

329 children registered for the Summer Reading Club and 132 certificates were awarded for a total of 2078 hours of reading. "Build a Better World" was the theme of 22 programs held which had a total attendance of 510 participants. Thank you to Mayor Hawke for kicking off the first family night and to local prize sponsors Priscilla Candy Shop and Café Edesia.

In adult programming, the Library hosted Franklin Pierce University English Professor and local author Donna Decker in September for a book discussion and signing of her novel based on the Montreal Massacre of 1989.

The Friends Board, in conjunction with their annual meeting in October, sponsored author and photographer Christian Reifsteck, who presented a program of poetry and images of Ireland based on his book "Turning Turf."

In February, the Library collaborated in with Mount Wachusett Community College to present a lecture on the Lowell Mill Workers as part of their annual Humanities Project Series.

The Library repeated a food for fines drive this year during the month of June to benefit the Gardner CAC food pantry. We also participated in a pajama drive co-sponsored by the Boston Bruins and the Massachusetts Board of Library Commissioners in which 95 pairs of pajamas were collected at the Library and distributed by the Department of Children and Families to shelter residents in the Gardner community.

We participated in the City's Volunteer Incentive Program with the return of a 4 year veteran to a clerical position.

The art gallery held twelve monthly individual and group shows that featured travel and nature photography, a poster exhibit, oil and pastel landscapes and portraits, and the art of school children from the Gardner Public Schools and the Village School of Royalston.

Study rooms were booked for academic tutoring and literacy volunteers a total of 455 times last year. The Greenwood Meeting Room served as the venue for H.O.P.E. house graduations and programming, for Community Forums, for the Greater Gardner Chamber of Commerce women2women lunch program, and for the monthly meetings of the Gardner Disability Commission. The room also serves as a City voting location.

Several improvements were made to the Library facility in the past year, including the pendant lighting LED retrofit upgrade mentioned in the Trustees Report. In addition to lowering our electric bill, the upgrades have the benefit of eliminating the need for bulb replacements for a projected minimum of 10 years.

Repairs were made to the roof over the winter to prevent the leaks we were experiencing until the entire roof replacement could be performed during more clement weather.

Carbon monoxide and gas detectors were installed in the mechanical room following an inspection of our Alarm system.

An improper sewer connection between the library building and the street was identified and corrected by the City's Water and Sewer Systems. We will continue to maintain the current schedule of hydro-jetting the lines from the building to the street as a preventive measure.

In staffing changes, Reference and Circulation Assistant Amelia Colman resigned to spend time with her infant son in November. Samantha Skinner was hired as her replacement. Samantha's previous library experience helped make for a smooth transition. David LaPrade was hired as the new part-time custodian in March, and we have already noticed the benefits of his addition to the team.

In closing, I would like to thank the Board of Trustees, Association members, Friends group, Mayor and City Council, volunteers, and especially the Library staff, for the roles each of you play in making this Library a welcoming place for patrons and a most rewarding place to work. We are all very fortunate.



City of Gardner
Human Resources Department
95 Pleasant Street, Rm. 14
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025

Debra A. Pond, Director of Human Resources
 Brenda Smith, Administrative Coordinator

The Human Resources (the “HR”) Department handles a variety of responsibilities relating to all aspects of employee and benefit management for City of Gardner (the “City”) employees. Included in the daily operations for the HR Department are the drafting and implementation of applicable policies, management of the hiring and termination/retirement processes, worker’s compensation and 111F claims, unemployment claims, benefits administration, contract negotiations, working with the Mayor, Superintendent of Schools, City Solicitor and Department Heads on grievance and other complaint resolutions and the processing all personnel transactions, as well as the maintenance of all personnel related files. The Administrative Coordinator is responsible for the City employee benefit time record keeping, including accrual reports, the initial employee document orientation process, communicating benefit change notices to all employees and other functions including filing, answering the telephone, communicating with employees and members of the public requiring assistance, scheduling and other general clerical support functions.

Department Salaries for FY 2017:	Department Head:	\$82,291.58
	FT Administrative Coordinator	\$34,678.35

During FY 2017, twenty-four (24) full time employees (this includes the addition of the fire fighter/ambulance staff personnel), ten (10) part time employees and twenty-nine (29) intermittent/temporary/seasonal employees were hired by the City. The School Department hired thirty-nine (39) full time, three (3) part time and forty-four 44 intermittent/temporary/seasonal employees.

Over the course of FY 2017, the City experienced twenty-one (21) resignations and six (6) terminations.

There were also six (6) City retirements during FY 2017. The individuals retiring had long careers with the City and included the following positions:

<u>Position</u>	<u>Years of Service</u>
Heavy Motor Equipment Operator	37 Years, 4 Months
Fire Fighter	32 Years, 1 Month
Fire Lieutenant	30 Years, 3 Months
Golf Department Mechanic/Foreman	26 Years, 2 Months
Fire Fighter	21Years
City Engineer	15 Years, 2 Months

The School Department experienced twenty-eight (28) resignations, seven (7) terminations, eight (8) retirements and the passing of one employee.

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2017 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	10	4
Fire	29	3
Totals:	39	7

(There was an approximate 39% increase in reported claims/incidents. Of the claims reported, 18% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 25% decrease from FY 2016.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	11	4
School	37	3
Totals:	48	7

(There was an approximate 17% decrease in reported claims/incidents. Of the claims reported, 14.5% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was an 8.5% increase from FY 2016.)

The HR Director continues in the role as the designated Ethics Liaison and ADA Coordinator, sitting on the City's Disability Commission, for the City and School Department.

The overall mission of the HR Department, as it has been since the creation of the department, is to work with and provide advice to the Mayor, Superintendent of Schools, City Councilors and Department Heads to ensure that the laws, rules and regulations pertaining to all aspects of personnel management are adhered to. In addition, the HR Department is a resource for all City employees regarding their work environment needs, benefits and other related matters.



**City of Gardner
Disability Commission
95 Pleasant Street, Rm. 14
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025**

**FY 2017 Annual Report
City Gardner Disability Commission**

Members of the Disability Commission (the “Commission”) include:

Chairman:	Eric Knudsen
Vice Chairman:	Tommy Davis
Clerk/Secretary:	Anne Hurst
Treasurer:	David Hackett
Members:	Sabazius Athame Aimee Ouellet
Appointed City Official & ADA Coordinator:	Debra Pond

The Commission addressed a number of issues this fiscal period, including the completion of an informational brochure. The brochure has been distributed to various City of Gardner Departments and to members of the Gardner community in an effort to create awareness.

Members of the Commission have attended a number of community based events, such as the Gardner Sidewalk Sale, and set-up an informational table. In addition, the Commission continues to explore various methods of enhancing the information available to the community regarding our disabled population and the provision of resources. Members have also actively participated in outreach opportunities to connect with organizations outside of Gardner for additional resources and information.

The Commission is continuing efforts to work collaboratively with City of Gardner officials on matters related to the disabled members of the City community.



CITY OF GARDNER POLICE DEPARTMENT

Neil C. Erickson
Chief of Police

200 Main street
Gardner, Massachusetts 01440

Phone:(978) 632-5600
Fax: (978) 630-4027

Mayor Mark P Hawke
115 Pleasant Street
Gardner Ma 01440

Dear Mayor Hawke;

Attached is the 2017 annual report for the Gardner Police Department . It has been a pleasure to serve as Chief of Police for the City of Gardner over the past 17 years. I wish to commend all my staff that continue to serve this City with honor and distinction. The job done by Officers, Clerks, Dispatchers, Command staff, Animal Control Officers and Custodial staff is second to none. We wish to thank yourself, the City Council and the Citizens of this community for their continued support.

Sincerely,



Neil C Erickson
Chief of Police



Accident Statistics By Time of Day

	<u>SUN</u>	<u>MON</u>	<u>TUE</u>	<u>WED</u>	<u>THR</u>	<u>FRI</u>	<u>SAT</u>	<u>TOTALS</u>
1 AM	1	0	0	0	1	0	0	2
2 AM	0	0	0	1	0	2	1	4
3 AM	0	3	1	0	0	0	1	5
4 AM	1	0	0	0	0	0	0	1
5 AM	0	0	0	1	0	1	1	3
6 AM	0	3	3	2	1	4	0	13
7 AM	0	4	5	2	7	4	0	22
8 AM	2	2	3	3	3	5	2	20
9 AM	3	7	5	5	2	2	3	27
10 AM	3	5	10	8	5	5	3	39
11 AM	5	6	8	7	9	9	10	54
12 PM	6	7	3	5	9	7	7	44
1 PM	4	5	5	10	11	9	2	46
2 PM	3	7	7	12	5	7	6	47
3 PM	5	5	8	5	11	11	5	50
4 PM	2	8	13	8	6	11	3	51
5 PM	3	7	9	8	8	8	5	48
6 PM	1	1	10	9	7	7	2	37
7 PM	3	3	1	5	4	5	3	24
8 PM	1	3	2	2	6	6	2	22
9 PM	4	1	1	0	2	2	2	12
10 PM	0	0	1	3	1	4	5	14
11 PM	0	0	0	1	1	1	2	5
12 AM	1	0	1	1	1	1	2	7
TOTALS	<u>48</u>	<u>77</u>	<u>96</u>	<u>98</u>	<u>100</u>	<u>111</u>	<u>67</u>	<u>597</u>

Accident Particulars

	Occurrence (s)	Percentage
Average posted speed at the accident scene		25 MPH
Occurred at On-ramps	1	0.2
Occurred at Off-ramps	2	0.3
Occurred at an intersection	147	24.6
Occurred at a rotary	13	2.2
Occurred on a one lane road/highway	9	1.5
Occurred on a two lane road/highway	54	9.0
Occurred on a three lane road/highway	2	0.3
Occurred on a four lane road/highway	1	0.2
Occurred on other number of lanes	531	88.9
Involved OUI violation(s)	2	0.3
Photos were taken	28	4.7
Measurements were taken	0	0.0
Investigation took place	13	2.2
Involved Injuries	95	15.9
Involved Fatalities	1	0.2

Age and Sex Breakdown of Operators

	<u>< 19</u>	<u>19-21</u>	<u>22-25</u>	<u>26-35</u>	<u>36-45</u>	<u>46-60</u>	<u>> 60</u>	<u>TOTALS</u>
Male	36	33	38	100	62	104	91	464
Female	15	37	47	86	64	94	93	436
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>51</u>	<u>70</u>	<u>85</u>	<u>186</u>	<u>126</u>	<u>198</u>	<u>184</u>	<u>900</u>

Occurrence (s) **Percentage**

Number of out of state operators	254	22.8
Number of operators who were cited	0	0.0

Manner Of Collision

	Occurrence(s)	Percentage
Single vehicle crash	109	18.3
Rear-end	129	21.7
Angle	221	37.1
Sideswipe, same direction	70	11.8
Sideswipe, opposite direction	27	4.5
Head-on	9	1.5
Rear-to-rear	14	2.4
Unknown	16	2.7
Total Occurrences	595	100.0 %

First Harmful Event Location

	Occurrence (s)	Percentage
Roadway	464	78.0
Median	1	0.2
Roadside	25	4.2
Shoulder -paved	3	0.5
Shoulder -unpaved	5	0.8
Shoulder - travel lane	3	0.5
Outside roadway	82	13.8
Unknown	12	2.0
Total Occurrences	595	100.0 %

First Harmful Event

	Occurrence (s)	Percentage
Coll. w/motor veh. in transp.	335	56.4
Coll. w/other movable object	6	1.0
Coll. w/parked motor vehicle	146	24.6
Collision with curb	3	0.5
Collision with tree	12	2.0
Collision with utility pole	23	3.9
Coll. w/light pole or support	7	1.2
Collision with guardrail	3	0.5
Collision with ditch	6	1.0
Collision with embankment	3	0.5
Collision with bridge	2	0.3
Coll.with bridge overhead str.	2	0.3
Collision with pedestrian	9	1.5
Coll. w/ unknown/fixed object	15	2.5
Coll. with cyclist	1	0.2
Other non-collision	1	0.2
Collision with animal - deer	10	1.7
Other	8	1.3
Unknown	2	0.3
<hr/> Total Occurrences	<hr/> 594	<hr/> 100.0 %

Non Motorist Type

	Occurrence(s)	Percentage
Pedestrian	10	83.3
Cyclist	1	8.3
Other non - motorist	1	8.3
Total Occurrences	12	100.0 %

Gardner Police Department
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Non Motorist Action

	Occurrence (s)	Percentage
Enter or cross specified loc	2	16.7
Walking , running Or cycling	9	75.0
Other	1	8.3
Total Occurrences	12	100.0 %

Non Motorist Location

	Occurrence(s)	Percentage
Marked crosswalk intersection	4	33.3
Intersection but no crosswalk	1	8.3
In roadway	5	41.7
Not in roadway	1	8.3
Shoulder	1	8.3
Total Occurrences	12	100.0 %

Gardner Police Department
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License Class

	Occurrence (s)	Percentage
Unknown	53	5.9
Class A vehicles	17	1.9
Class B vehicles	12	1.3
Class C vehicles	3	0.3
Class D vehicles	811	90.4
Class M vehicles	1	0.1
Total Occurrences	897	100.0 %

Light Condition

	Occurrence(s)	Percentage
Daylight	432	72.6
Dawn	8	1.3
Dusk	18	3.0
Dark-lighted roadway	79	13.3
Dark-roadway not lighted	39	6.6
Dark-unknown roadway lighting	1	0.2
Other	3	0.5
unknown	15	2.5
Total Occurrences	595	100.0 %

Gardner Police Department
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Vehicle Configuration Code

	Occurrence(s)	Percentage
Passenger car	921	87.6
Tractor / semi - Trailer	10	1.0
Unknown heavy truck	4	0.4
Oth. light trks-less 10001 lbs	4	0.4
Light truck with only 4 tires	74	7.0
Motorcycle	3	0.3
Bus seat for more than 15 peop	7	0.7
Bus seat for 9-15 people	6	0.6
Single-unit truck 2-axle,6-tir	8	0.8
Single-unit truck 3or-more axl	1	0.1
Truck/trailer	5	0.5
Other	7	0.7
Unknown	1	0.1
Total Occurrences	1051	100.0 %

Gardner Police Department
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Vehicle Action Prior to Crash

	Occurrence(s)	Percentage
Travelling Straight ahead	440	41.4
Backing	111	10.4
Parked	168	15.8
Slowing or stopped in traffic	142	13.3
Turning Right	42	3.9
Turning Left	80	7.5
Changing lanes	2	0.2
Entering traffic lane	52	4.9
Leaving traffic lane	6	0.6
Making U - turn	2	0.2
Overtaking/passing	8	0.8
Other	9	0.8
Unknown	2	0.2
Total Occurrences	1064	100.0 %

Sequence of Events

	Occurrence(s)	Percentage
Coll w/Motor veh. in transport	762	69.9
Coll w/Other movable object	6	0.6
Coll w/Unknown movable object	2	0.2
Coll w/Parked motor veh	165	15.1
Collision with curb	4	0.4
Collision with tree	14	1.3
Collision with utility pole	24	2.2
Coll w/Light pole or support	6	0.6
Collision with guardrail	4	0.4
Collision with ditch	5	0.5
Collision with embankment	4	0.4
Coll w/Highway traffic sign	5	0.5
Collision with pedestrian	10	0.9
Collision with fence	7	0.6
Collision with mailbox	3	0.3
Collision with bridge	3	0.3
Coll w/Bridge overhead struct	2	0.2
Coll w/Other fixed object	12	1.1
Coll w/Cyclist	1	0.1
Ran off road - right	9	0.8
Ran off road - left	3	0.3
Overturn/rollover	4	0.4
Immersion	1	0.1
Cargo/equipment loss or shift	1	0.1
Collision with animal - deer	10	0.9
Other non - Collision	3	0.3
Other	10	0.9
Unknown	10	0.9
Total Occurrences	1090	100.0 %

Gardner Police Department
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Driver Contributing Code

	Occurrence(s)	Percentage
No improper driving	524	46.0
Oper veh negligently etc.	19	1.7
Swerving or avoiding	7	0.6
Overcorrecting/Oversteering	15	1.3
Glare	2	0.2
Physical impairment	2	0.2
Illness	2	0.2
History heart/Epilepsy/Faint	1	0.1
Visibility obstructed	24	2.1
Inattention	220	19.3
Exceeded author. speed limit	11	1.0
Distracted	18	1.6
Fatigued/asleep	4	0.4
Operating defective equipment	4	0.4
Disregarded signs, signals, mark	16	1.4
Failed to yield right of way	62	5.4
Followed too closely	48	4.2
Made an improper turn	5	0.4
Driving too fast for cond	13	1.1
Wrong side or wrong way	3	0.3
Failure to keep in proper lane	30	2.6
Other improper action	14	1.2
Unknown	95	8.3
Total Occurrences	1139	100.0 %

Seating Position

	Occurrence(s)	Percentage
Front Left (or Mcycle driver)	1142	83.2
Front seat - right side	124	9.0
Second Left (or Mcycle passgr)	33	2.4
Second seat - middle	8	0.6
Second seat - right side	50	3.6
Third Left (or Mcycle passgr)	1	0.1
Third row - middle	1	0.1
Third row - right side	2	0.1
Other	6	0.4
Unknown	5	0.4
Total Occurrences	1372	100.0 %

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Safety System Used

	Occurrence(s)	Percentage
None used - vehicle occupant	59	5.1
Shoulder and lap belt used	657	56.7
Other (Non-Motorist)	5	0.4
Lap belt only used	1	0.1
Shoulder belt only used	5	0.4
Child safety seat used	47	4.1
Helmet (Mcycle only)	3	0.3
Unknown	381	32.9
Total Occurrences	1158	100.0 %

Gardner Police Department
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Air Bag Status Code

	Occurrence(s)	Percentage
Deployed -front	41	3.6
Deployed -side	8	0.7
Deployed-both front/side	19	1.7
Not-deployed	1041	90.7
Not applicable	27	2.4
Unknown	12	1.0
Total Occurrences	1148	100.0 %

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Ejection Code

	Occurrence(s)	Percentage
Not ejected	1140	99.4
Partially ejected	1	0.1
Not applicable	4	0.3
Unknown	2	0.2
<hr/> Total Occurrences	<hr/> 1147	<hr/> 100.0 %

Weather Condition

	Occurrence (s)	Percentage
Clear	378	57.5
Cloudy	137	20.9
Rain	59	9.0
Snow	41	6.2
Sleet, hail (freezing rain)	14	2.1
Fog , Smog, Smoke	3	0.5
Blowing , Sand, Snow	7	1.1
Other	6	0.9
Unknown	12	1.8
Total Occurrences	657	100.0 %

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<u>Trapped Code</u>	Occurrence(s)	Percentage
Not trapped	1130	98.5
Freed by mechanical means	6	0.5
Freed by nonmechanical means	8	0.7
Unknown	3	0.3
<hr/> Total Occurrences	<hr/> 1147	<hr/> 100.0 %

Injury Status

	Occurrence (s)	Percentage
fatal injury	1	0.1
Non-fatal injury-Incapacitati	5	0.4
Non-fatal injury-Non-incapaci	45	3.9
Non-fatal injury - Possible	80	6.9
No injury	1008	87.0
Unknown	20	1.7
<hr/> Total Occurrences	<hr/> 1159	<hr/> 100.0 %

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Transported by Code

	Occurrence(s)	Percentage
Not transported	1046	90.3
EMS (Emergency Medical Service)	104	9.0
Other	2	0.2
Unknown	7	0.6
<hr/> Total Occurrences	<hr/> 1159	<hr/> 100.0 %

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Traffic Control Device Type

	Occurrence(s)	Percentage
No Controls	404	67.9
Stop signs	90	15.1
Traffic control signal	36	6.1
Flashing traffic cont. signal	3	0.5
Yield signs	58	9.7
Warning signs	4	0.7
Total Occurrences	595	100.0 %

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Responding to Emergency

	Occurrence(s)	Percentage
Yes	4	0.4
No	998	98.8
Unknown	8	0.8
Total Occurrences	1010	100.0 %

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Road Contributing Circumstances (01/13)

	Occurrence(s)	Percentage
None	501	84.2
Obstruction in roadway	3	0.5
Shoulders (none, low, soft)	2	0.3
Traffic congestion related	23	3.9
Road surface cond. wet/icy/etc.	52	8.7
Work zone	3	0.5
Other	3	0.5
Unknown	8	1.3
<hr/> Total Occurrences	<hr/> 595	<hr/> 100.0 %

Gardner Police Department
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Driver Distracted By (01/13)

	Occurrence (s)	Percentage
Not Distracted	634	62.5
Manually oper. an elec. device	7	0.7
Talking on hand-held device	1	0.1
Other activity, electronic device	6	0.6
Other activity	25	2.5
Passenger	1	0.1
External distraction	16	1.6
Unknown	325	32.0
Total Occurrences	1015	100.0 %

Gardner Police Department
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Damaged Area Code (01/13)

	Occurrence(s)	Percentage
None	72	5.6
Center front	203	15.8
Undercarriage	18	1.4
Total (all areas)	19	1.5
Right front	180	14.0
Right side	122	9.5
Right rear	112	8.7
Center rear	115	8.9
Left rear	109	8.5
Left side	156	12.1
Left front	164	12.8
Other	5	0.4
Unknown	11	0.9
<hr/> Total Occurrences	<hr/> 1286	<hr/> 100.0 %

Road Surface

	Occurrence(s)	Percentage
Dry	420	70.6
Wet	105	17.6
Snow	41	6.9
Ice	9	1.5
Water (standing, moving)	1	0.2
Slush	7	1.2
Other	1	0.2
Unknown	11	1.8
<hr/> Total Occurrences	<hr/> 595	<hr/> 100.0 %

Law Enforcement Suspects Alcohol Use (01/13)

	Occurrence (s)	Percentage
Yes, alcohol used	9	2.0
No, alcohol not used	419	94.2
Unknown	17	3.8
<hr/> Total Occurrences	<hr/> 445	<hr/> 100.0 %

Gardner Police Department
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Law Enforcement Suspects Drug Use (01/13)

	Occurrence(s)	Percentage
Yes, drug used	4	0.9
No, drug not used	404	93.3
Unknown	25	5.8
<hr/> Total Occurrences	<hr/> 433	<hr/> 100.0 %

Roadway Intersection Type

	Occurrence(s)	Percentage
Not at intersection	340	57.1
Four-way intersection	82	13.8
T -Intersection	83	13.9
Y -Intersection	13	2.2
On ramp	3	0.5
Off ramp	5	0.8
Traffic circle	45	7.6
Five-point, or more	3	0.5
Driveway	12	2.0
Unknown	9	1.5
Total Occurrences	595	100.0 %

Trafficway Description

	Occurrence (s)	Percentage
Two-way, Not divided	418	70.3
2way div unprotected median	82	13.8
2way div pos. median barrier	1	0.2
One -way, Not divided	63	10.6
Unknown	31	5.2
<hr/> Total Occurrences	<hr/> 595	<hr/> 100.0 %

School Bus Related

	Occurrence(s)	Percentage
Yes, school bus involved	5	0.8
No	589	99.2
Total Occurrences	594	100.0 %

BUREAU OF CRIMINAL INVESTIGATIONS	OFFENSES
CRIMES AGAINST THE PERSON	FY2017
ACCESSORY AFTER THE FACT	0
ACCIDENTAL DEATH	0
AGGRAVATED RAPE	4
ARMED ROBBERY	2
ARMED BANK ROBBERY	0
BANK ROBBERY	0
ARMED KIDNAPPING	0
ASSAULT	3
ASSAULT WITH A DANGEROUS WEAPON	3
ASSAULT AND BATTERY	5
ASSAULT AND BATTERY ON PERSON +60	1
ASSAULT AND BATTERY WITH DANGEROUS WEAPON	4
ASSAULT AND BATTERY ON CHILD WITH INJURY	2
ASSAULT WITH INTENT TO RAPE	1
ASSAULT TO MAIM	0
ATTEMPT TO COMMIT A CRIME	0
ATTEMPTED MURDER	0
ATTEMPTED SUICIDE	2
CHILD NEGLECT/JUVENILE INVESTIGATIONS	0
CRIMINAL HARASSMENT	6
DRUGGING A PERSON FOR SEXUAL INTERCOURSE	0
FUGITIVE FROM JUSTICE	0
HOME INVASION	1
INDECENT ASSAULT AND BATTERY ON CHILD	6
INDECENT ASSAULT AND BATTERY ON CHILD OVER 14	8
INDECENT EXPOSURE	4
INDUCING A MINOR FOR SEX	1
INTIMIDATION OF A WITNESS	0
ILLEGAL WIRETAPPING	0
LARCENY FROM A PERSON	0
MAYHEM	0
MISSING PERSON	3
OPEN AND GROSS LEWDNESS	0
KIDNAPPING	0
KIDNAPPING BY RELATIVE	0
MURDER	0
NATURAL DEATH	1
OVERDOSE(NON PATROL)	7
PERSON UNDER 21 IN POSSESSION OF ALCOHOL	0
POSSESSION OF CHILD PORNOGRAPHY	1
RAPE	10
RAPE OF A CHILD	3
STALKING	1
STATUTORY RAPE OF A CHILD	4
THREAT TO COMMIT A CRIME	0
UNATTENDED DEATH	15
UNARMED BURGLARY	0
UNARMED ROBBERY	3
VIOLATION OF 209A ORDER (NON PATROL)	0
TOTAL CRIMES AGAINST THE PERSON	101

MISC. BCI INVESTIGATIONS (ASSIST CITIZEN, OTHER PD, ETC.	20
TOTAL B.C.I. CRIMES INVESTIGATED	352

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
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VIOLATION CODE	COUNT	PAID	VOID	MARK	CHALK	DESCRIPTION
A01	1513	22665.00	8%	5%	0%	METER VIOLATION
A02	1	15.00	0%	100%	0%	METER OVERTIME (FEEDING METER)
B01	101	1500.00	75%	10%	0%	PARKING ON SIDEWALK OR CROSSWALK
B02	3	45.00	33%	0%	0%	PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY
B03	77	1155.00	87%	7%	0%	WRONG DIRECTION PARKING
B04	33	495.00	81%	6%	0%	NOT PARKED WITHIN MARKED SPACES
B06	17	255.00	76%	11%	0%	PARKING NOT WITHIN 12 INCHES FROM CURB
B09	1417	21165.00	80%	13%	0%	PARKING BETWEEN 2:00AM AND 6:00AM - PARKING BAN
C01	194	3860.00	75%	8%	0%	PARKING IN RESTRICTED AREA
C02	17	340.00	82%	0%	0%	PARKING WITHIN 20 FEET OF INTERSECTION
C04	4	80.00	50%	25%	0%	INTERFERING WITH FREE FLOW OF TRAFFIC
D01	54	1350.00	79%	14%	0%	OBSTRUCTING / INTERFERING WITH SNOW REMOVAL
G01	11	2200.00	45%	18%	0%	UNAUTHORIZED PARKING IN A HANDICAP ZONE
H01	15	700.00	73%	20%	0%	PARKING WITHIN 10 FEET OF HYDRANT
V01	1	15.00	0%	100%	0%	BLANK CAUSE
Violations:	3458	55840.00	81%	10%	0%	
Tickets:	3353					

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COLLECTION SUMMARY		COUNT	FINE	PENALTY	NOTICE	RMV	OTHER	TOTAL
Due	427	13%	7,490.00	2,135.00	4,890.00	6,480.00	50.00	21,045.00
Paid	2,737	82%	44,590.00	5,930.00	6,375.00	8,500.00	0.00	65,395.00
Void	189	6%	3,760.00	20.00	15.00	20.00	0.00	3,815.00
Total	3,353		55,840.00	8,085.00	11,280.00	15,000.00	50.00	90,255.00

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OFFICER SUMMARY BADGE OFFICER	CODE: DESCRIPTION	COUNT	FINE	PAID	VOID	MARK	CHALK
896							
	B03: WRONG DIRECTION PARKING	3	45.00	100%	0%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	0%	0%	100%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	3	45.00	66%	0%	33%	0%
	C01: PARKING IN RESTRICTED AREA	3	60.00	100%	0%	0%	0%
	Total:	10	165.00	80%	0%	20%	0%
10	935						
	A01: METER VIOLATION	5	75.00	60%	20%	0%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%	0%
	C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%	0%
	Total:	8	130.00	75%	12%	0%	0%
13	935						
	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%
	Total:	1	15.00	100%	0%	0%	0%
4242	PCSTEST067						
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	100%	0%	0%
	B02: PARKING IN FRONT OF DRIVEWAY OR PRIVAT	1	15.00	0%	100%	0%	0%
	Total:	2	30.00	0%	100%	0%	0%
5	909						
	B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	100%	0%	0%	0%
	B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%	0%
	C01: PARKING IN RESTRICTED AREA	11	220.00	72%	27%	0%	0%
	Total:	15	280.00	80%	20%	0%	0%
6	915						
	B02: PARKING IN FRONT OF DRIVEWAY OR PRIVAT	1	15.00	100%	0%	0%	0%
	Total:	1	15.00	100%	0%	0%	0%
894	EBROW						
	B03: WRONG DIRECTION PARKING	6	90.00	100%	0%	0%	0%
	C01: PARKING IN RESTRICTED AREA	10	200.00	50%	20%	20%	0%
	Total:	16	290.00	68%	12%	12%	0%
9	931						

STATE OF MASSACHUSETTS
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	G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	6	1200.00	50%	16%	33%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%	0%
	Total:	7	1250.00	57%	14%	28%	0%
906	TVALARDI						
	A01: METER VIOLATION	253	3765.00	85%	5%	5%	0%
	B02: PARKING IN FRONT OF DRIVEWAY OR PRIVAT	1	15.00	0%	0%	0%	0%
	B04: NOT PARKED WITHIN MARKED SPACES	8	180.00	87%	12%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	3	105.00	100%	0%	0%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%	0%
	V01: BLANK CAUSE	1	30.00	0%	0%	100%	0%
	Total:	267	4145.00	85%	5%	5%	0%
909	JLAWRENCE						
	A01: METER VIOLATION	3	45.00	33%	33%	0%	0%
	Total:	3	45.00	33%	33%	0%	0%
915	RALLARD						
	A01: METER VIOLATION	1	15.00	100%	0%	0%	0%
	Total:	1	15.00	100%	0%	0%	0%
917	RCORMIER						
	B01: PARKING ON SIDEWALK OR CROSSWALK	2	45.00	50%	0%	50%	0%
	B03: WRONG DIRECTION PARKING	3	45.00	100%	0%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	196	2940.00	82%	3%	11%	0%
	C01: PARKING IN RESTRICTED AREA	1	45.00	100%	0%	0%	0%
	D01: OBSTRUCTING / INTERFERING WITH SNOW RE	17	425.00	76%	0%	23%	0%
	Total:	219	3500.00	82%	2%	12%	0%
919	JTRIFIRO						
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	35.00	0%	100%	0%	0%
	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%
	C01: PARKING IN RESTRICTED AREA	3	60.00	100%	0%	0%	0%
	Total:	5	110.00	80%	20%	0%	0%
926	SLAFRENNIE						
	A01: METER VIOLATION	10	150.00	90%	10%	0%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	0%	100%	0%
	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%
	C01: PARKING IN RESTRICTED AREA	1	20.00	0%	0%	0%	0%
	C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	35.00	100%	0%	0%	0%

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CITY OF GARDNER (067) - PARKING VIOLATION TICKET
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	D01: OBSTRUCTING / INTERFERING WITH SNOW RE	6	165.00	66%	0%	33%	0%
	G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	0%	100%	0%	0%
	Total:	21	600.00	71%	9%	14%	0%
931	JSMITH1						
	A01: METER VIOLATION	10	150.00	80%	10%	10%	0%
	Total:	10	150.00	80%	10%	10%	0%
934	JCZASNOWSKI						
	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%
	G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	100%	0%	0%	0%
	Total:	2	215.00	100%	0%	0%	0%
949	RSTPIERRE						
	B01: PARKING ON SIDEWALK OR CROSSWALK	12	270.00	83%	8%	8%	0%
	B03: WRONG DIRECTION PARKING	7	105.00	100%	0%	0%	0%
	C01: PARKING IN RESTRICTED AREA	7	155.00	28%	42%	14%	0%
	Total:	26	530.00	73%	15%	7%	0%
951	JWOLSKI						
	A01: METER VIOLATION	26	390.00	73%	19%	7%	0%
	Total:	26	390.00	73%	19%	7%	0%
952	NMARONI						
	B01: PARKING ON SIDEWALK OR CROSSWALK	9	175.00	66%	11%	22%	0%
	B03: WRONG DIRECTION PARKING	3	45.00	100%	0%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	100%	0%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	30	450.00	76%	3%	13%	0%
	C01: PARKING IN RESTRICTED AREA	4	60.00	50%	25%	25%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION	3	90.00	33%	33%	0%	0%
	Total:	50	835.00	72%	8%	14%	0%
953	953						
	B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	50%	50%	0%	0%
	B03: WRONG DIRECTION PARKING	1	15.00	0%	0%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	22	330.00	63%	0%	22%	0%
	C01: PARKING IN RESTRICTED AREA	49	980.00	91%	2%	6%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	0%	100%	0%	0%
	D01: OBSTRUCTING / INTERFERING WITH SNOW RE	1	40.00	100%	0%	0%	0%
	Total:	76	1415.00	80%	3%	10%	0%

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955	KGOGUEN	A01: METER VIOLATION	6	90.00	83%	0%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	100%	0%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	3	45.00	100%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	160	2400.00	81%	1%	13%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%	0%
		Total:	172	2585.00	81%	1%	12%	0%
956	LWALTER	A01: METER VIOLATION	22	330.00	86%	0%	9%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	12	240.00	83%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	9	210.00	66%	0%	33%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	317	4725.00	80%	0%	15%	0%
		C01: PARKING IN RESTRICTED AREA	3	105.00	100%	0%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	7	245.00	100%	0%	0%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	2	70.00	50%	0%	50%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	5	245.00	40%	0%	60%	0%
		Total:	377	6170.00	80%	0%	15%	0%
957	RSPAIN	A01: METER VIOLATION	14	210.00	92%	7%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	18	470.00	66%	11%	16%	0%
		B03: WRONG DIRECTION PARKING	10	255.00	80%	10%	10%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	30.00	100%	0%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	30.00	0%	0%	100%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	350	5275.00	80%	1%	15%	0%
		C01: PARKING IN RESTRICTED AREA	6	240.00	100%	0%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	50.00	100%	0%	0%	0%
		D01: OBSTRUCTING / INTERFERING WITH SNOW RE	3	75.00	66%	33%	0%	0%
		Total:	404	6635.00	80%	2%	14%	0%
959	RCOATES	A01: METER VIOLATION	56	810.00	76%	14%	7%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	6	120.00	100%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	3	110.00	100%	0%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	2	245.00	50%	50%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	3	45.00	100%	0%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	132	1980.00	85%	2%	9%	0%
		C01: PARKING IN RESTRICTED AREA	1	35.00	100%	0%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	2	115.00	100%	0%	0%	0%
		Total:	205	3460.00	83%	5%	8%	0%

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960	DDORVAL	A01: METER VIOLATION	799	11970.00	84%	7%	5%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	8	105.00	87%	0%	12%	0%
		B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	15	300.00	73%	13%	13%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	60.00	100%	0%	0%	0%
		C01: PARKING IN RESTRICTED AREA	39	795.00	66%	23%	7%	0%
		D01: OBSTRUCTING / INTERFERING WITH SNOW RE	20	530.00	90%	5%	5%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	2	115.00	100%	0%	0%	0%
		Total:	887	13905.00	84%	7%	5%	0%
962	DFERREIRA2	A01: METER VIOLATION	12	180.00	66%	33%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	5	95.00	60%	40%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	100%	0%	0%	0%
		C01: PARKING IN RESTRICTED AREA	26	550.00	96%	0%	3%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	20.00	0%	100%	0%	0%
		D01: OBSTRUCTING / INTERFERING WITH SNOW RE	1	25.00	100%	0%	0%	0%
		Total:	47	900.00	82%	14%	2%	0%
963	JBRAUN	A01: METER VIOLATION	101	1515.00	77%	14%	3%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	8	120.00	87%	0%	12%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	30.00	100%	0%	0%	0%
		C01: PARKING IN RESTRICTED AREA	2	70.00	50%	50%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	65.00	100%	0%	0%	0%
		Total:	114	1815.00	78%	14%	4%	0%
964	DBRYANT	A01: METER VIOLATION	178	2625.00	85%	6%	6%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	2	70.00	100%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	1	215.00	100%	0%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	65.00	50%	50%	0%	0%
		C01: PARKING IN RESTRICTED AREA	14	280.00	64%	7%	28%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	2	40.00	100%	0%	0%	0%
		D01: OBSTRUCTING / INTERFERING WITH SNOW RE	4	100.00	75%	0%	25%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZON	1	200.00	0%	0%	0%	0%
		Total:	204	3595.00	83%	6%	7%	0%

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966	CCHAUVETTE	A01: METER VIOLATION	5	75.00	20%	20%	60%	0%
		Total:	5	75.00	20%	20%	60%	0%
?	TNEUFELL	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	0%	0%	100%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PA	157	2325.00	78%	1%	12%	0%
		C01: PARKING IN RESTRICTED AREA	3	60.00	66%	33%	0%	0%
		Total:	162	2415.00	77%	2%	12%	0%
DC	896	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%	0%
		Total:	1	15.00	100%	0%	0%	0%
LT	933	B01: PARKING ON SIDEWALK OR CROSSWALK	4	60.00	100%	0%	0%	0%
		B03: WRONG DIRECTION PARKING	3	45.00	66%	33%	0%	0%
		C01: PARKING IN RESTRICTED AREA	2	40.00	50%	0%	0%	0%
		Total:	9	145.00	77%	11%	0%	0%
		Officer Totals:	3353	55840.00	81%	5%	9%	0%

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LOCATION NAME	COUNT	FINE	PAID	VOID	MARK	CHALK
A STREET	5	75.00	40%	40%	20%	0%
ABBOTT STREET	6	90.00	100%	0%	0%	0%
ALLEN STREET	4	60.00	0%	0%	0%	0%
AMES AVENUE	1	15.00	100%	0%	0%	0%
ASH STREET	16	280.00	75%	12%	12%	0%
ASHL	1	15.00	100%	0%	0%	0%
BAKER STREET	45	715.00	75%	0%	20%	0%
BANNER ROAD	1	15.00	100%	0%	0%	0%
BARTHEL AVENUE	8	120.00	100%	0%	0%	0%
BECKY AVENUE	1	15.00	0%	0%	100%	0%
BIRCH STREET	1	15.00	100%	0%	0%	0%
BLANCHARD STREET	3	230.00	33%	66%	0%	0%
BOND STREET	3	45.00	100%	0%	0%	0%
BRANCH STREET	2	30.00	100%	0%	0%	0%
BROOKSIDE DRIVE	5	90.00	60%	0%	40%	0%
CONANT STREET	2	30.00	100%	0%	0%	0%
CONNORS STREET	1	15.00	100%	0%	0%	0%
CARLSON LANE	4	60.00	100%	0%	0%	0%
CATHERINE STREET	11	205.00	81%	18%	0%	0%
CEDAR STREET	6	90.00	83%	0%	16%	0%
CENTRAL STREET	46	905.00	78%	13%	4%	0%
CENTRAL STREET	256	3860.00	84%	8%	5%	0%
CENTRAL ST.	1	15.00	0%	100%	0%	0%
CHAPMAN PARK	3	60.00	100%	0%	0%	0%
CHARBONNEAU STREET	1	15.00	100%	0%	0%	0%
CHARLES STREET	1	15.00	0%	100%	0%	0%
CHATHAM STREET	1	15.00	100%	0%	0%	0%
CHESTNUT STREET	4	80.00	100%	0%	0%	0%
CHESTNUT STREET	4	65.00	75%	25%	0%	0%
CHESTNUT STREET	13	195.00	92%	0%	7%	0%
CHURCH STREET	3	55.00	33%	0%	33%	0%
CITY HA	1	15.00	100%	0%	0%	0%
CITY HALL AVENUE	6	90.00	83%	0%	0%	0%
CITY HALL AVENUE	99	1485.00	89%	6%	1%	0%
CITY HALL AVENUE	14	210.00	85%	7%	7%	0%
COLEMAN STREET	8	120.00	87%	0%	0%	0%
CONANT STREET	16	245.00	100%	0%	0%	0%
CONNORS STREET	2	30.00	50%	50%	0%	0%
CONNORS STREET	13	420.00	84%	15%	0%	0%

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	12	180.00	75%	25%	0%	0%
CONNORS ST.						
CRAWFORD STREET	1	15.00	100%	0%	0%	0%
CROSS STREET	1	15.00	100%	0%	0%	0%
CROSS STREET	12	195.00	83%	0%	16%	0%
DARTMOUTH DRIVE	4	60.00	100%	0%	0%	0%
DINAN AVENUE	15	315.00	80%	6%	13%	0%
DONNA AVENUE	3	60.00	33%	0%	66%	0%
DOUGLAS ROAD	4	60.00	100%	0%	0%	0%
DRAPER ROAD	4	60.00	50%	0%	50%	0%
DUBLIN STREET	1	0.00	100%	0%	0%	0%
DYER STREET	1	15.00	100%	0%	0%	0%
EAST BROADWAY	15	225.00	86%	0%	6%	0%
EATON STREET	2	40.00	50%	0%	50%	0%
EDGEHILL STREET	7	120.00	71%	14%	14%	0%
ELIZABETH STREET	1	15.00	100%	0%	0%	0%
ELM	1	15.00	100%	0%	0%	0%
ELM	19	345.00	89%	10%	0%	0%
EMERALD STREET	11	230.00	90%	0%	9%	0%
EUCLID STREET	11	165.00	72%	9%	18%	0%
FAIRLAWN AVENUE	2	30.00	100%	0%	0%	0%
FAVOR STREET	1	15.00	100%	0%	0%	0%
FIFTH STREET	2	30.00	100%	0%	0%	0%
FORD STREET	5	75.00	100%	0%	0%	0%
FOSS ROAD	5	75.00	80%	0%	20%	0%
GLAZIER STREET	1	15.00	100%	0%	0%	0%
GLENWOOD STREET	3	45.00	100%	0%	0%	0%
GRAHAM STREET	23	345.00	69%	0%	17%	0%
GRAHAM STREET	38	695.00	76%	5%	13%	0%
GRANT	1	15.00	100%	0%	0%	0%
GRANT STREET	18	290.00	83%	0%	16%	0%
GREEN STREET	86	1630.00	94%	0%	5%	0%
GREEN & EATON STREET	3	60.00	66%	0%	33%	0%
GREENWOOD	2	30.00	100%	0%	0%	0%
GREENWOOD	2	30.00	100%	0%	0%	0%
GREENWOOD	64	1045.00	81%	0%	15%	0%
HALFORD STREET	16	270.00	81%	0%	18%	0%
HARVARD STREET	7	105.00	71%	0%	14%	0%
HEMLOCK DRIVE	1	200.00	0%	0%	100%	0%
HEYWOOD STREET	1	15.00	100%	0%	0%	0%
HEYWOOD STREET	1	15.00	100%	0%	0%	0%
HIGH	1	15.00	0%	0%	0%	0%
JA						

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JAMES	STREET	2	30.00	100%	0%	0%	0%
JAY	STREET	1	15.00	100%	0%	0%	0%
JAY	STREET	14	210.00	78%	0%	7%	0%
JEAN	STREET	9	135.00	100%	0%	0%	0%
JONATHAN	STREET	4	90.00	100%	0%	0%	0%
KELTON	STREET	1	20.00	0%	100%	0%	0%
KEN	DRIVE	2	30.00	100%	0%	0%	0%
KNOWLTON	STREET	27	425.00	88%	0%	7%	0%
KNOWLTON ST	LOT	19	310.00	68%	15%	5%	0%
KNOWLTON ST PARKING	LOT	45	900.00	75%	13%	8%	0%
LAKE	STREET	1	215.00	100%	0%	0%	0%
LAKEVIEW	DRIVE	2	30.00	100%	0%	0%	0%
LEAMY	STREET	27	415.00	92%	0%	7%	0%
LENNON	STREET	1	15.00	0%	0%	100%	0%
LIMERICK	STREET	12	270.00	75%	8%	0%	0%
LINCOLN	STREET	12	190.00	91%	0%	0%	0%
LINUS ALLAIN	AVENUE	1	40.00	0%	100%	0%	0%
LOGAN	STREET	11	165.00	90%	0%	0%	0%
LOVEWELL	STREET	8	155.00	37%	50%	0%	0%
LYNDE	STREET	1	15.00	0%	0%	100%	0%
MAIM		1	15.00	100%	0%	0%	0%
MAIN		80	1235.00	80%	13%	6%	0%
MAIN	STREET	345	5420.00	83%	7%	7%	0%
MAIN ST.		9	135.00	100%	0%	0%	0%
MANCA	DRIVE	5	850.00	60%	20%	20%	0%
MAPLE	STREET	14	310.00	57%	0%	7%	0%
MARQUETTE	STREET	15	290.00	80%	13%	6%	0%
MAYFIELD	ROAD	2	30.00	100%	0%	0%	0%
MEADOWBROOK	LANE	2	50.00	50%	0%	50%	0%
MECHANIC	STREET	24	400.00	83%	0%	4%	0%
METCALF	STREET	1	15.00	100%	0%	0%	0%
MISSION	STREET	2	30.00	100%	0%	0%	0%
MONADNOCK	STREET	7	95.00	57%	14%	28%	0%
MONTVALE	ROAD	6	90.00	100%	0%	0%	0%
MORAN	STREET	2	30.00	100%	0%	0%	0%
NICHOLS		1	15.00	100%	0%	0%	0%
NICHOLS	STREET	29	515.00	86%	3%	6%	0%
NICHOLS ST	LOT	2	30.00	50%	0%	0%	0%
NICHOLS ST MUN	LOT	7	135.00	71%	0%	28%	0%
NORMAN	STREET	2	30.00	100%	0%	0%	0%
OAK	STREET	46	740.00	84%	4%	10%	0%

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
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PLATE	STREET	VIOLATION	AMOUNT	STATUS	DATE	TIME	LOCATION
OLDE COLONIAL	DRIVE	3	75.00	100%	0%	0%	0%
ORIOLE	STREET	10	150.00	40%	10%	40%	0%
OSGOOD	STREET	37	580.00	78%	0%	18%	0%
OTHER RIVER	ROAD	1	15.00	100%	0%	0%	0%
PARK	STREET	44	780.00	86%	2%	11%	0%
PARKER		186	2880.00	82%	7%	4%	0%
PARKER	STREET	304	4615.00	85%	8%	4%	0%
PARKER ST.		22	325.00	77%	4%	18%	0%
PARTRIDGE	STREET	2	30.00	100%	0%	0%	0%
PEABODY		2	40.00	0%	50%	50%	0%
PEABODY	STREET	21	330.00	95%	0%	4%	0%
PEARL		1	15.00	100%	0%	0%	0%
PEARL	STREET	1	15.00	100%	0%	0%	0%
PELLEY	STREET	3	45.00	66%	0%	33%	0%
PINE	STREET	111	1685.00	81%	2%	12%	0%
PLEASANT		67	1025.00	74%	5%	11%	0%
PLEASANT	STREET	186	2880.00	76%	4%	16%	0%
PLEASANT ST	LOT	2	30.00	100%	0%	0%	0%
PLESSANT		1	15.00	100%	0%	0%	0%
POND	STREET	2	45.00	100%	0%	0%	0%
PROSPECT	STREET	4	75.00	75%	0%	25%	0%
REGAN	STREET	52	920.00	73%	1%	25%	0%
RESERVOIR	STREET	1	25.00	100%	0%	0%	0%
RICH	STREET	56	840.00	66%	1%	32%	0%
RICHMOND		1	15.00	100%	0%	0%	0%
ROBILLARD	STREET	1	15.00	100%	0%	0%	0%
ROUVILLE	AVENUE	2	30.00	100%	0%	0%	0%
SAND	STREET	4	60.00	100%	0%	0%	0%
SAWYER	STREET	1	15.00	100%	0%	0%	0%
SCHOOL	STREET	9	135.00	77%	11%	11%	0%
SECOND	STREET	3	45.00	100%	0%	0%	0%
SHERMAN	STREET	43	720.00	88%	0%	9%	0%
SOUTH MAIN	STREET	20	300.00	70%	0%	5%	0%
SPRUCE	STREET	1	25.00	100%	0%	0%	0%
STEPHANIE	DRIVE	1	15.00	100%	0%	0%	0%
SUMMER	STREET	8	125.00	87%	12%	0%	0%
SUNSET	ROAD	6	90.00	66%	0%	33%	0%
TEMPLE	STREET	4	65.00	100%	0%	0%	0%
TIMPANY	BOULEVARD	2	215.00	50%	0%	0%	0%
UNION	STREET	14	415.00	50%	7%	42%	0%
VAUGHN	STREET	4	115.00	100%	0%	0%	0%

STATE OF MASSACHUSETTS
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VERNON	1	15.00	0%	0%	100%	0%
VERNON STREET	58	890.00	72%	3%	20%	0%
VICTORIA	2	30.00	100%	0%	0%	0%
VICTORIA STREET	6	90.00	83%	0%	16%	0%
WACHUSETT ROAD	1	15.00	100%	0%	0%	0%
WALNUT	1	20.00	100%	0%	0%	0%
WALNUT STREET	6	170.00	50%	0%	33%	0%
WARWICK ROAD	1	15.00	100%	0%	0%	0%
WASA STREET	17	275.00	88%	0%	5%	0%
WASHINGTON	2	30.00	50%	0%	0%	0%
WASHINGTON STREET	22	350.00	72%	4%	22%	0%
WATER	1	15.00	100%	0%	0%	0%
WATERFORD	1	15.00	100%	0%	0%	0%
WATERFORD STREET	17	230.00	82%	0%	17%	0%
WAY	2	40.00	100%	0%	0%	0%
WEST	16	240.00	93%	0%	6%	0%
WEST STREET	34	545.00	79%	5%	14%	0%
WEST BROADWAY	2	30.00	100%	0%	0%	0%
WEST LYNDE	25	390.00	84%	4%	8%	0%
WEST LYNDE STREET	11	180.00	90%	0%	0%	0%
WEST LYNDE ST.	13	215.00	92%	7%	0%	0%
WEST ST MUN	15	300.00	86%	0%	13%	0%
WESTFORD	4	60.00	100%	0%	0%	0%
WICKMAN DRIVE	2	45.00	50%	50%	0%	0%
WILLOW STREET	8	120.00	87%	0%	12%	0%
WINTER STREET	1	15.00	100%	0%	0%	0%
WOODLAND AVENUE	8	155.00	87%	0%	12%	0%
WRIGHT STREET	1	35.00	100%	0%	0%	0%
YALE STREET	4	60.00	50%	0%	50%	0%
Total:	3353	55840.00	81%	5%	9%	0%

GARDNER POLICE DEPARTMENT**ANNUAL REPORT FY 2016-2017****POLICE RECORDS REQUESTS PROCESSED:**

INSURANCE COMPANIES	627
DEPARTMENT OF CHILDREN & FAMILIES	1064
CASA, COURT APPOINTED INVESTIGATORS	31
COURT HOUSE	51
DEPARTMENT OF CORRECTIONS	20
FBI	8
MEDICAL EXAMINER	20
BRANCHES OF THE MILITARY	13
HOSPITALS	25
PAROLE BOARD	49
REGISTRY OF MOTOR VEHICLES	5
SEX OFFENDER REGISTRY BOARD	11
SHERIFFS OFFICE	3
POLICE DEPARTMENTS	29
MISCELLANEOUS REQUESTS	37
PUBLIC REQUESTS	521
TOTAL REQUESTS	<u>2,512</u>

AUCTIONEER LICENSES ISSUED	1
DOOR TO DOOR/SOLICITATION PERMITS	20
HACKNEY LICENSES GRANTED	50
BIKE REGISTRATIONS	9
VENDOR/HAWKER/PEDDLER	46
CITATIONS ISSUED	11
ACCIDENTS	597
CALLS FOR SERVICE	26,448
OFFENSES	2,982
LICENSE TO CARRY FIREARMS	241
FIREARMS IDENTIFICATION CARDS	14
OVER 70 YEARS OF AGE-RENEWAL OF FID, LTC	21
LICENSE TO SELL AMMUNITION	0
LICENSE TO POSSESS MACHINE GUN	0
FID RESTRICTED NEW - RESTRICTED CHEMICAL PROPELLANT ONLY	0

CASE ACTIVITY STATISTICS

TOTAL FELONIES	920
TOTAL CRIME RELATED INCIDENTS	1215
TOTAL NON CRIME RELATED INCIDENTS	1285
TOTAL ARRESTS (ON VIEW)	454
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	130
TOTAL ARRESTS	588
TOTAL PROTECTIVE CUSTODIES	95
TOTAL JUVENILE ARRESTS	9
TOTAL JUVENILES HANDLED	0
TOTAL JUVENILES REFERRED	9
TOTAL HEARINGS	84
TOTAL SUMMONS	281
TOTAL OPEN WARRANTS	90
TOTAL RESTRAINT ORDERS	259
DOMESTIC VIOLENCE RELATED ARRESTS	139

Violation Breakdown
From: 07/01/2016 Thru: 06/30/2017

<u>State Law</u>	<u>Fine</u>	<u>Total</u>	<u>Civil</u>	<u>Warnings</u>	<u>Verbal</u>	<u>Arrests</u>	<u>Criminal</u>	<u>Totals</u>
138 / 34C	50.00		0	0	0	1	0	1
266 / 120	0.00		0	0	0	1	0	1
266 / 121A	250.00		1	0	0	0	0	1
540 CMR / 4.04	35.00		1	0	0	0	0	1
540CMR2205	35.00		1	3	0	1	0	5
540CMR224	0.00		1	4	0	0	0	5
720 / 9.06(7)	20.00		1	0	0	0	0	1
720 / CMR9.06(9)	20.00		1	3	0	0	0	4
85 / 15	0.00		2	7	0	0	0	9
89 / 1	0.00		0	0	0	0	1	1
89 / 11	510.00		3	5	0	0	0	8
89 / 2	105.00		1	0	0	0	0	1
89 / 4A	675.00		10	8	0	11	13	42
89 / 4B	0.00		0	1	0	0	0	1
89 / 4C	0.00		1	0	0	0	0	1
89 / 7A	0.00		0	1	0	0	0	1
89 / 7C	55.00		1	0	0	0	0	1
89 / 8	370.00		11	7	0	1	2	21
89 / 9	5090.00		74	83	1	6	5	169
90 / 10	0.00		3	0	0	9	21	33
90 / 11	415.00		25	16	0	3	2	46
90 / 13	475.00		19	16	0	0	4	39
90 / 13A	485.00		22	4	0	0	0	26
90 / 13B	735.00		9	12	0	2	0	23
90 / 14	110.00		4	4	0	0	2	10
90 / 14B	0.00		1	1	0	1	2	5
90 / 16	95.00		3	3	0	0	0	6
90 / 16/A	0.00		2	0	0	0	0	2
90 / 17	13035.00		111	184	0	9	10	314
90 / 18	565.00		4	11	0	1	0	16
90 / 1E	30.00		1	0	0	0	0	1
90 / 20	845.00		20	28	0	0	5	53
90 / 23	0.00		4	1	0	28	35	68
90 / 23 H	0.00		0	1	0	1	1	3
90 / 23/J	0.00		0	0	0	1	0	1
90 / 23C	0.00		0	0	0	2	2	4
90 / 24	0.00		3	0	0	27	41	71
90 / 24I	505.00		1	0	0	1	2	4
90 / 24L	0.00		0	0	0	0	1	1
90 / 25	0.00		0	0	0	2	3	5
90 / 26	40.00		1	0	0	0	0	1
90 / 26A	80.00		2	1	0	0	0	3
90 / 34J	0.00		4	4	0	2	17	27
90 / 6	115.00		4	6	0	2	1	13
90 / 7	305.00		15	41	0	11	7	74
90 / 8	80.00		2	0	0	0	0	2
90 / 8B	40.00		1	0	0	0	0	1
90 / 8M	315.00		3	0	0	0	0	3
90 / 9	470.00		10	12	0	2	14	38
90B / 26	0.00		0	0	0	0	1	1
90B / 32	0.00		0	0	0	0	1	1
TOTALS	25955.00		383	467	1	125	193	1169



Accident Breakdown

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>OUI INVLD.</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># OF ACC.</u>
AIRPORT RD	0	0	0	0	0	2
ASH ST	0	0	0	0	0	2
BAKER ST	2	0	0	2	0	2
BARTHEL	0	0	0	0	0	1
BETTY SPRING RD	1	0	1	0	0	2
BICKFORD HILL RD	0	0	0	0	0	1
BOULDER DR	1	0	0	1	0	3
CATHERINE ST	0	0	0	0	0	1
CENTRAL ST	1	0	0	0	0	20
CENTURY WAY	0	0	0	0	0	1
CHARBONNEAU ST	0	0	0	0	0	1
CHARLES ST	0	0	0	0	0	1
CHERRY ST	0	0	0	0	0	1
CHESTNUT	1	0	0	0	0	3
CHESTNUT ST	3	0	0	0	1	6
CHURCH ST	0	0	0	0	0	2
CITY HALL AVE	0	0	0	0	0	1
CLARK ST	2	0	0	0	0	9
COLEMAN ST	0	0	0	0	0	2
CONANT ST	1	0	0	0	0	4
CONNORS ST	0	0	0	0	0	6
COTTAGE ST	0	0	0	0	0	1
CRAWFORD ST	0	0	0	0	0	3
CROSS	0	0	0	0	0	3
CROSS ST	3	0	0	0	0	5
DONLAN ST	0	0	0	0	0	3
DYER ST	1	0	0	0	0	2
EAST BROADWAY	3	0	0	0	0	12
EASTWOOD CR.	0	0	0	0	0	1
EATON ST	0	0	0	0	0	4
EDGEHILL AVE	0	0	0	0	0	1
ELM	2	0	0	0	0	7
ELM ST	6	0	0	0	0	10
EMERALD ST	0	0	0	0	0	2
FORD ST	0	0	0	0	0	1
FOSS RD	0	0	0	0	0	1
FREDETTE ST	1	0	0	0	0	1
GLENWOOD ST	0	0	0	0	0	1
GRAHAM	0	0	0	0	0	1
GRAHAM ST	0	0	0	0	0	1
GRANT ST	0	0	0	0	0	1
GREEN ST	12	0	0	0	0	23
GREENWOOD PL	1	0	0	0	0	2
GREENWOOD ST	0	0	0	0	0	3
HEMLOCK DR	0	0	0	0	0	6
HIGH ST	0	0	0	0	0	1
JEAN ST	0	0	0	0	0	1
JOHN ST	0	0	0	0	0	1
JONATHAN ST	0	0	0	0	0	1
KELTON ST	1	0	0	0	0	1
KENDALL ST	0	0	0	0	0	1
KRAFT ST	0	0	0	0	0	1
LAKE ST	0	0	0	0	0	2
LAWRENCE ST	2	0	0	0	0	5
LEAMY ST	0	0	0	0	0	1
LOGAN ST	0	0	0	0	0	2
LOVEWELL ST	0	0	0	0	0	2
MAIN ST	8	0	0	3	0	55
MANCA DR	0	0	0	0	0	6
MARQUETTE ST	0	0	0	0	0	2
MATTHEWS ST	0	0	0	0	0	2
MEADOWBROOK LN	0	0	0	0	0	1
MILL ST	0	0	0	0	0	1
MINOTT ST	1	0	0	0	0	3
MONADNOCK ST	0	0	0	0	0	1

NICHOLS ST	0	0	0	0	0	3
OAK ST	1	0	0	0	0	6
ORIOLE ST	0	0	0	0	0	1
OTTER RIVER RD	0	0	0	0	0	3
PARK ST	2	0	0	1	0	9
PARKER	1	0	0	0	0	10
PARKER ST	5	0	0	0	0	32
PEABODY ST	0	0	0	0	0	1
PEARL ST	1	0	0	1	0	7
PEARLY LN	0	0	0	0	0	1
PEARSON BL.	11	0	0	0	0	39
PINE	4	0	0	0	0	3
PINE ST	3	0	0	0	0	7
PLEASANT ST	5	0	0	0	0	13
PROSPECT ST	0	0	0	0	0	1
REGAN ST	0	0	0	0	0	1
RICH ST	2	0	0	0	0	1
RIDGEWOOD LN	0	0	0	0	0	1
RISLEY ST	0	0	0	0	0	1
ROBILLARD ST	1	0	0	0	0	2
ROUTE 101	0	0	0	0	0	1
ROUTE 140	8	0	1	0	0	21
ROUTE 140 N	0	0	0	0	0	1
ROUTE 2	0	0	0	0	0	1
ROUTE 68	0	0	0	0	0	2
RT 140	0	0	0	0	0	1
RYAN ST	0	0	0	0	0	1
SAND ST	0	0	0	0	0	1
SAUNDERS ST	1	0	0	0	0	1
SHERMAN ST	0	0	0	0	0	2
SMITH ST	0	0	0	0	0	1
SNAKE POND RD	0	0	0	0	0	1
SOUTH MAIN ST	0	0	0	0	0	2
STEPHANIE DR	0	0	0	0	0	1
SUMMER ST	0	0	0	0	0	1
SUMMIT AVE	0	0	0	0	0	1
TIMPANY BL.	13	1	0	1	0	103
TIMPANY ROTARY	0	0	0	0	0	1
UNION ST	0	0	0	0	0	1
VERNON ST	0	0	0	0	0	2
WASHINGTON ST	0	0	0	0	0	1
WATERFORD ST	1	0	0	0	0	5
WEST BROADWAY	5	0	0	1	0	14
WEST LYNDE ST	0	0	0	0	0	2
WEST ST	7	0	0	1	0	18
WHITNEY ST	1	0	0	0	0	3
WILLOW ST	1	0	0	0	0	5
WOODLAND AVE	4	0	0	0	0	4
WRIGHT ST	0	0	0	0	0	1
TOTALS	130	1	2	11	1	597

Gardner Police Department
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<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
Gardner MA							
UNKNOWN	0	0	0	1	0	1	0
A ST	2	0	0	0	0	0	0
ABBOTT ST	8	0	0	0	0	0	0
ACADIA RD	14	1	0	0	0	2	0
AIRPORT RD	3	0	2	0	0	0	0
ALBION ST	1	0	0	0	0	0	0
ALLEN ST	2	0	0	0	0	0	0
ARMISTICE WAY	2	0	0	0	0	0	0
ASH ST	17	4	2	0	0	2	0
ASHLEY DR	1	0	0	0	0	0	0
BAKER	19	9	0	4	0	5	0
BAKER ST	27	10	2	3	0	0	0
BANCROFT ST	1	0	0	0	0	0	0
BANNER RD	2	0	0	1	0	0	0
BARTHEL	1	0	1	0	0	0	0
BARTHEL AVE	10	2	0	0	0	0	0
BATES RD	2	0	0	0	0	0	0
BAYBERRY DR	1	0	0	0	0	0	0
BEAR HILL RD	1	0	0	0	0	0	0
BECKY AVE	4	0	0	0	0	1	0
BEECH ST	7	0	0	0	0	0	0
BERTHA AVE	1	0	0	0	0	0	0
BETTY SPRING RD	10	5	2	3	0	0	0
BICKFORD HILL RD	1	0	1	0	0	0	0
BIRCH ST	11	3	0	0	0	8	0
BLANCHARD ST	10	2	0	1	0	1	0
BOULDER DR	5	1	3	0	0	0	0
BRIDGE ST	2	0	0	0	0	0	0
BROOK LN	1	0	0	0	0	0	0
BROOKSIDE DR	10	2	0	0	0	0	0
CARLSON LN	1	0	0	0	0	0	0
CARTER RD	0	0	0	1	0	0	0
CATHERINE ST	47	1	1	1	0	0	0
CEDAR ST	6	1	0	0	0	0	0
CENTRAL ST	68	12	15	50	0	10	0
CENTRAL ST	6	0	5	28	0	0	0
CENTURY WAY	10	1	1	0	0	1	0
CHAMPAGNE RD	1	0	0	0	0	0	0
CHAPEL ST	8	0	0	1	0	1	0
CHAPMAN PK.	5	2	0	0	0	0	0
CHARBONNEAU ST	2	0	1	0	0	1	0
CHARLES ST	3	0	1	0	0	0	0
CHATHAM ST	1	0	0	0	0	0	0
CHELSEA ST	4	1	0	0	0	0	0
CHERRY ST	1	0	1	0	0	0	0
CHESTNUT	17	4	3	6	0	0	0
CHESTNUT ST	22	5	6	6	0	6	0
CHURCH ST	14	1	2	0	0	1	0
CITY HALL AVE	24	3	1	2	0	0	0
CLARK CT	3	1	0	0	0	0	0
CLARK ST	25	3	9	8	0	2	0
CLEVELAND ST	1	0	0	0	0	0	0
COBURN AVE	1	0	0	0	0	0	0
COLEMAN ST	8	2	2	0	0	0	0
COLONY RD	1	1	0	1	0	0	0
CONANT ST	11	0	4	3	0	0	0
CONNORS ST	21	6	6	2	0	4	0
COTTAGE ST	5	4	1	0	0	0	0
CRAWFORD ST	9	1	3	1	0	0	0
CRESTWOOD DR	2	1	0	0	0	0	0
CROSS	25	3	3	0	0	6	0
CROSS ST	7	1	5	2	0	0	0
CRYSTAL LAKE DR	6	1	0	0	0	0	0
CYPRESS ST	2	0	0	0	0	0	0
DARTMOUTH ST	7	1	0	0	0	0	0
DEER HILL RD	1	0	0	0	0	0	0
DERBY DR	2	0	0	0	0	0	0
DINAN DR	15	0	0	1	0	1	0
DONLAN ST	4	1	3	4	0	0	0
DOUGLAS RD	4	0	0	0	0	0	0
DRAPER RD	3	0	0	0	0	0	0
DUBLIN ST	3	0	0	0	0	1	0
DYER ST	6	1	2	3	0	0	0
EAST BROADWAY	37	10	12	6	0	1	0

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EASTWOOD CR.	13	0	1	0	0	4		0
EATON ST	6	1	4	4	0	0		0
EDGELL AVE	2	0	1	0	0	0		0
EDGELL ST	1	0	0	0	0	0		0
ELI DR	1	0	0	0	0	0		0
ELIZABETH ST	2	0	0	0	0	3		0
ELM	42	5	7	12	0	3		0
ELM ST	7	2	10	8	0	0		0
EMERALD ST	13	3	2	3	0	5		0
EUCLID ST	6	2	0	0	0	1		0
FAIRLAWN AVE	1	0	0	0	0	0		0
FERNWOOD DR	3	1	0	0	0	0		0
FIELDSTONE DR	3	6	0	0	0	2		0
FIFTH ST	1	0	0	0	0	0		0
FORD ST	4	4	1	0	0	1		0
FOSS RD	0	0	1	0	0	0		0
FOSTER CT	1	0	0	0	0	0		0
FRANKLIN CT	8	3	0	0	0	4		0
FREDETE ST	2	1	1	1	0	0		0
GLAZIER ST	2	0	0	0	0	0		0
GLENWOOD ST	3	0	1	0	0	0		0
GRACE CT	1	0	0	0	0	0		0
GRAHAM	15	3	1	1	0	1		0
GRAHAM ST	17	3	1	1	0	3		0
GRANT ST	10	5	1	0	0	7		0
GREEN	0	0	0	1	0	0		0
GREEN ST	78	16	23	39	0	1		0
GREENWOOD	9	5	0	0	0	1		0
GREENWOOD PL	4	1	2	0	0	0		0
GREENWOOD ST	54	11	3	0	0	11		0
GUILD RD	1	0	0	0	0	0		0
HALFORD ST	6	1	0	0	0	1		0
HARVARD ST	2	0	0	0	0	0		0
HEMLOCK DR	103	12	6	2	0	16		0
HIGH ST	6	0	1	0	0	2		0
HIGHFIELD RD	0	1	0	0	0	0		0
HILL ST	3	0	0	0	0	1		0
HOLLY DR	3	1	0	0	0	0		0
HOSPITAL HILL RD	8	0	0	0	0	0		0
INDUSTRIAL ROWE	1	2	0	0	0	0		0
JACKSON HILL RD	1	0	0	0	0	0		0
JACKSON PK.	3	0	0	0	0	0		0
JAMES ST	2	0	0	0	0	0		0
JAY ST	3	0	0	0	0	0		0
JEAN ST	11	1	1	2	0	1		0
JEROME AVE	1	0	0	0	0	0		0
JOHN ST	0	0	1	0	0	0		0
JONATHAN ST	3	0	1	0	0	0		0
JUNE ST	1	0	0	0	0	3		0
KELTON ST	5	3	1	2	0	1		0
KEN DR	5	0	0	0	0	0		0
KENDALL ST	6	1	1	2	0	1		0
KENDALL POND EAST	2	0	0	0	0	0		0
KENDALL POND WEST	3	0	0	0	0	0		0
KEYES RD	2	1	0	0	0	0		0
KILEY'S WAY	1	0	0	0	0	0		0
KNOWLTON ST	23	4	0	0	0	1		0
KORSHOLM AVE	1	0	0	0	0	0		0
KRAFT ST	10	2	1	3	0	1		0
LACHANCE ST	2	0	0	0	0	0		0
LAKE ST	19	1	2	3	0	0		0
LAKEVIEW DR	5	0	0	0	0	0		0
LAWRENCE ST	1	0	4	0	0	0		0
LAWRENCE ST	0	0	1	0	0	0		0
LEAMY	1	0	0	0	0	0		0
LEAMY ST	3	1	1	0	0	0		0
Lennon ST	2	0	0	0	0	0		0
LEO DR	7	1	0	3	0	0		0
LIMERICK ST	23	7	0	0	0	6		0
LIMRICK ST	0	0	0	0	0	1		0
LINCOLN ST	7	0	0	0	0	0		0
LOGAN ST	2	1	2	0	0	0		0
LOVEWELL ST	2	0	2	2	0	0		0
LYNDE ST	1	0	0	1	0	0		0
MAIN ST	193	39	16	59	0	3		0
MAIN ST	103	28	39	31	0	1		0
MANCA DR	102	9	6	1	0	6		0
MAPLE ST	13	0	0	0	0	2		0
MARGARET ST	1	0	0	0	0	0		0

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MARQUETTE ST	11	4	2	0	0	1	0
MATTHEWS ST	6	0	2	1	0	0	0
MAYNARD ST	1	0	0	0	0	0	0
MEADOWBROOK LN	8	2	1	0	0	1	0
MECHANIC ST	2	0	0	0	0	0	0
MILL ST	5	1	1	0	0	0	0
MINOTT ST	1	1	3	1	0	0	0
MISSION ST	1	0	0	0	0	1	0
MOHAWK DR	1	0	0	0	0	0	0
MONADNOCK ST	3	1	1	0	0	0	0
MONTVALE RD	2	1	0	0	0	0	0
MORAN ST	11	2	0	0	0	0	0
MYLES CR.	1	0	0	0	0	0	0
MYRTLE RD	1	0	0	0	0	0	0
NICHOLS ST	57	14	3	1	0	0	0
NICOLLE TER	2	0	0	0	0	0	0
NORMAN ST	2	0	0	0	0	0	0
NUTTING ST	3	0	0	0	0	0	0
OAK ST	18	6	6	8	0	1	0
OLDE COLONIAL DR	17	3	0	0	0	4	0
OLNEY ST	2	1	0	0	0	1	0
ORIOLE ST	5	2	1	0	0	3	0
OSGOOD ST	7	4	0	0	0	0	0
OTTER RIVER RD	7	1	3	2	0	0	0
PARK ST	32	5	9	6	0	5	0
PARKER	34	4	9	6	0	6	0
PARKER ST	20	11	29	14	0	1	0
PARKER HILL RD	2	0	0	0	0	0	0
PARKER ST	5	4	3	5	0	0	0
PARTRIDGE ST	2	0	0	0	0	0	0
PEABODY ST	7	4	1	1	0	4	0
PEARL ST	37	4	7	86	0	3	0
PEARLY LN	4	0	1	1	0	0	0
PEARSON BL.	61	13	39	11	0	0	0
PELLEY ST	4	0	0	0	0	0	0
PINE	47	12	3	2	0	6	0
PINE ST	33	3	7	1	0	2	0
PINE GROVE AVE	1	0	0	0	0	1	0
PINEWOOD DR	6	0	0	1	0	1	0
PLEASANT ST	59	28	6	7	0	8	0
PLEASANT ST	53	20	7	2	0	3	0
POND ST	1	1	0	0	0	1	0
PRINCETON ST	3	1	0	0	0	2	0
PROSPECT ST	2	0	1	0	0	0	0
RACETTE AVE	2	0	0	0	0	1	0
RAYMOND ST	1	1	0	0	0	0	0
REGAN ST	46	18	1	0	0	14	0
RESERVOIR ST	2	0	0	0	0	0	0
RICH ST	2	0	1	0	0	1	0
RICHARDSON ST	1	0	0	0	0	0	0
RICHMOND ST	12	3	0	1	0	1	0
RIDGEWOOD LN	31	3	1	0	0	5	0
RISLEY ST	2	0	1	1	0	0	0
RIVERSIDE RD	1	0	0	0	0	0	0
ROBERT DR	1	0	0	0	0	0	0
ROBILLARD ST	3	1	2	0	0	0	0
ROUTE 101	1	0	1	4	0	0	0
ROUTE 140	7	1	20	82	0	0	0
ROUTE 140 N	0	0	1	0	0	0	0
ROUTE 2	0	0	1	0	0	0	0
ROUTE 2A	0	2	0	1	0	0	0
ROUTE 68	0	0	2	0	0	0	0
RT 140	0	0	1	0	0	0	0
RUBY RD	1	0	0	0	0	0	0
RYAN ST	2	0	1	0	0	0	0
SAND ST	2	1	1	2	0	0	0
SAUNDERS ST	7	0	1	0	0	0	0
SAWYER ST	2	0	0	0	0	0	0
SCHOOL ST	17	1	0	1	0	0	0
SHAWN AVE	2	0	0	0	0	0	0
SHERMAN ST	42	3	2	4	0	11	0
SMITH ST	4	0	1	0	0	0	0
SNAKE POND RD	6	0	1	0	0	0	0
SOUTH MAIN ST	22	2	2	3	0	0	0
SPRUCE ST	7	5	0	0	0	3	0
STEPHANIE DR	2	0	1	0	0	0	0
STONE ST	1	0	0	0	0	0	0
STUART ST	8	0	0	0	0	1	0
SUFFOLK LN	2	0	0	0	0	0	0

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SUMMER ST	21	3	1	0	0	1	0
SUMMIT AVE	0	0	1	0	0	0	0
SUNSET RD	3	3	0	0	0	0	0
SYLVAN RD	3	0	0	0	0	0	0
TEMPLE ST	7	3	0	9	0	0	0
TIMPANY BL.	174	31	103	48	0	0	0
TIMPANY ROTARY	0	0	1	0	0	0	0
TOBY ST	1	0	0	0	0	0	0
TRAVERS ST	1	0	0	0	0	0	0
UNION SQ	4	1	0	4	0	0	0
UNION ST	21	2	1	2	0	1	0
VERNON ST	13	4	2	2	0	1	0
VICTORIA ST	3	0	0	0	0	0	0
WARWICK RD	5	1	0	0	0	0	0
WASHINGTON ST	28	5	1	0	0	6	0
WATER ST	1	1	0	0	0	0	0
WATERFORD ST	17	3	3	1	0	1	0
WATERFORD ST	17	3	1	0	0	1	0
WATERVIEW DR	1	0	0	0	0	0	0
WATKINS ST	1	0	0	0	0	0	0
WAY ST	0	1	0	0	0	0	0
WEST ST	51	11	18	23	0	3	0
WEST BROADWAY	52	8	14	12	0	2	0
WEST LYNDE ST	5	0	2	2	0	0	0
WESTFORD ST	1	0	0	0	0	0	0
WHITNEY ST	7	0	3	2	0	0	0
WICKMAN DR	6	1	0	0	0	1	0
WILLIS RD	2	0	0	0	0	0	0
WILLOW ST	11	8	5	4	0	0	0
WILLOW ST	7	3	0	0	0	0	0
WINSLOW ST	1	0	0	0	0	0	0
WINTER ST	4	1	0	0	0	2	0
WOODLAND AVE	9	2	4	6	0	0	0
WRIGHT ST	6	4	1	1	0	0	0
YALE ST	1	1	0	0	0	0	0
W BROADWAY	1	0	0	0	0	0	0
W LYNDE ST	1	0	0	0	0	0	0
Totals:	2949	589	594	691	0	260	0



Jurisdictions: ALL
Location: ALL
Street: ALL
Weekdays: ALL
Zones: ALL
IBR Codes: ALL
Event Codes: ALL
Crimes Against: ALL
Bias Against: ALL
Offense Type: F, M, N, O, V
Suspected Using: ALL
Victim Aged: ANY
Offender Aged: ANY
Drugs: ALL
Follow Up: ALL

Offenses (State Law) By Month (IBR Grouped)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
IBR: KIDNAPPING / ABDUCTION													
KIDNAPPING	0	0	0	1	0	0	0	0	0	0	0	0	1
ENTICING CHILD UNDER 16	0	1	0	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 100	0	1	0	1	0	0	0	0	0	0	0	0	2
IBR: FORCIBLE RAPE													
RAPE	0	1	0	1	1	1	1	1	0	0	0	0	6
RAPE, AGGRAVATED	0	0	0	1	0	0	0	1	1	3	1	1	12
RAPE OF CHILD WITH FORCE	0	0	0	1	1	0	0	1	2	0	0	0	5
RAPE AND ABUSE OF CHILD UNDER	0	0	0	0	0	0	0	0	0	0	0	1	1
ASSAULT TO RAPE	0	1	0	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 11A	0	2	0	3	2	1	1	3	5	1	5	2	25
IBR: FORCIBLE SODOMY													
LEWDNESS, OPEN AND GROSS	0	1	0	0	1	0	1	0	0	0	0	0	3
SODOMY	0	0	0	0	0	0	1	0	0	0	0	0	1
TOTALS FOR IBR CODE: 11B	0	1	0	0	1	0	2	0	0	0	0	0	4
IBR: ROBBERY													
ROBBERY, ARMED	0	0	0	0	0	0	0	0	0	0	0	0	1
HOME INVASION, FIREARM-ARMED	1	0	0	0	0	0	0	0	0	0	0	0	1
ROBBERY, UNARMED	0	0	1	0	0	0	0	0	0	0	0	0	1
UNARMED ROBBERY	0	0	0	1	0	0	0	0	0	0	0	0	1
ASSAULT TO ROB, UNARMED	0	0	0	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 120	1	0	1	1	0	0	0	0	0	0	0	0	5
IBR: AGGRAVATED ASSAULT													
A&B +60	0	0	0	0	0	0	0	2	0	0	0	0	2
A&B, AGGRAVATED	0	0	0	0	0	0	0	0	0	0	1	0	1
A&B AGGRAVATED ASSAULT	0	0	0	0	0	0	0	1	0	0	0	0	1
A&B AGGRAVATED ASSAULT/PREGNAN	0	0	1	1	0	0	0	0	0	0	0	0	2
INDECENT A&B ON A CHILD UNDER	0	0	0	0	0	0	0	0	0	0	1	1	2
INDECENT A&B ON A CHILD UNDER	0	0	0	0	0	0	0	0	1	0	0	0	1

TOTALS FOR IBR CODE: 23A

IBR: PURSE-SNATCHING	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
LARCENY FROM PERSON	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2

TOTALS FOR IBR CODE: 23B

IBR: SHOPLIFTING	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
LARCENY FROM PERSON	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2

TOTALS FOR IBR CODE: 23C

IBR: THEFT FROM BUILDING	5	9	11	10	10	10	10	5	3	3	3	3	3	4	3	3	4	3	76	
LARCENY FROM BUILDING	7	5	2	4	0	4	4	4	1	5	4	4	4	4	4	4	4	4	10	50
FIREARM, LARCENY OF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250	6	0	2	3	0	1	0	0	0	2	1	1	1	1	1	1	1	1	0	16
LARCENY UNDER \$250	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
LARCENY FROM BUILDING	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	0	0	1
DRUG, LARCENY OF	0	0	0	0	0	0	1	1	1	0	1	1	1	1	1	1	1	0	0	4

TOTALS FOR IBR CODE: 23D

IBR: ALL OTHER LARCENY	14	5	4	7	1	5	5	2	8	6	6	7	10	74
FIREARM, LARCENY OF	0	0	0	0	1	1	0	0	0	0	0	0	0	2
LARCENY OVER \$250	17	8	12	9	2	14	4	4	4	6	2	6	88	
LARCENY OVER \$250 (OF THE CHEC	0	0	0	1	0	0	0	0	0	0	0	0	1	
LARCENY OVER \$250 BY SINGLE SC	0	0	0	1	1	1	3	0	2	0	0	0	8	
LARCENY UNDER \$250	7	6	5	9	11	7	4	4	3	8	7	6	77	
LARCENY UNDER \$250 (FROM M/V)	0	1	0	0	0	0	0	0	0	0	0	0	1	
LARCENY UNDER \$250 BY SINGLE S	0	0	0	0	0	1	0	0	0	0	0	0	1	
SHOPLIFTING OF SHOPPING CART	1	0	0	0	0	0	0	0	0	0	0	0	1	
LARCENY FALSE PRETENSE RELATIN	1	0	0	0	0	0	0	0	0	0	0	0	1	
LARCENY BY FALSE PRETENSE	1	2	2	0	1	0	0	0	1	0	0	1	8	
FIREARM, LARCENY OF	0	0	1	0	0	0	0	0	0	0	0	0	1	
LARCENY OVER \$250	0	0	0	0	0	1	0	0	0	0	0	0	1	

TOTALS FOR IBR CODE: 23H	27	17	20	20	16	25	11	8	10	14	9	13	190
IBR: MOTOR VEHICLE THEFT													
LARCENY OF A MOTOR VEHICLE OR	0	0	0	0	0	0	0	0	0	0	0	2	2
MOTOR VEH, LARCENY OF	1	2	1	0	0	0	2	1	1	1	1	0	10
USE MV WITHOUT AUTHORITY	1	2	0	1	1	1	2	0	2	0	0	0	10
USE MV WITHOUT AUTHORITY	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTALS FOR IBR CODE: 240	2	4	1	1	1	1	4	1	3	2	1	2	23

TOTALS FOR IBR CODE: 250	2	1	4	4	4	0	3	2	0	4	0	0	20
IBR: COUNTERFEITING / FORGERY													
FORGERY OF CHECK	0	0	1	2	0	0	1	0	2	0	0	0	6
UTTER COUNTERFEIT NOTE	0	1	0	0	0	1	0	0	0	0	0	0	2
COUNTERFEIT NOTES, COMMON UTTE	0	0	1	0	0	0	0	0	0	0	0	0	1
COUNTERFEIT NOTE, POSSESS	0	0	0	0	0	2	0	0	0	0	0	0	2
UTTER FALSE CHECK	1	0	2	2	0	0	1	0	2	0	0	0	8
UTTER FALSE DOCUMENT	1	0	0	0	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 250	2	1	4	4	4	0	3	2	4	0	0	0	20

TOTALS FOR IBR CODE: 26A	5	7	3	1	3	7	15	3	3	4	1	4	56
IBR: FALSE PRETENSES / SWINDLE / CO													
TRANSIENT VENDOR, UNLICENSED	0	0	0	0	0	0	0	0	1	0	0	0	1
TELEPHONE SERVICE BY FRAUD -\$5	0	0	1	0	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250	0	0	1	0	0	0	0	0	0	0	0	0	1
LARCENY UNDER \$250	0	0	0	0	1	1	2	0	0	0	0	1	5
LARCENY OVER \$250 FROM +60/DIS	0	0	1	0	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250 BY FALSE PRE	0	0	0	0	0	0	1	1	1	0	0	0	6
LARCENY UNDER \$250 BY FALSE PR	1	0	0	0	0	2	1	1	1	0	0	0	5
CREDIT CARD (MA DTA CARD) FRAU	0	1	0	0	0	0	0	0	0	0	0	0	1
CREDIT CARD FRAUD UNDER \$250	3	4	0	1	1	4	4	1	0	0	1	0	15
CREDIT CARD, IMPROPER USE UNDE	0	0	0	0	0	1	1	0	0	0	0	0	1
CREDIT CARD, LARCENY OF	1	1	0	0	1	0	2	0	0	0	0	0	5
CREDIT CARD, LARCENY OF (MA DT	0	1	0	0	0	0	0	0	0	0	0	0	1
CREDIT CARD, NON-CARDHOLDER SI	0	0	0	0	0	0	1	0	0	0	0	0	1
CREDIT CARD, RECEIVE LOST	0	0	0	0	0	4	0	0	0	0	0	0	4
CREDIT CARD, RECEIVE STOLEN	0	0	0	0	0	0	2	0	0	0	0	0	2
FRAUD/CHEAT, GROSS	0	0	0	0	0	0	1	0	0	0	0	0	1
FIRE ALARM, FALSE	0	0	0	0	0	0	0	0	0	0	0	1	1
DRUG, OBTAIN BY FRAUD	0	0	0	0	0	0	0	0	0	4	0	0	4
TOTALS FOR IBR CODE: 26A	5	7	3	1	3	7	15	3	3	4	1	4	56

IBR: CREDIT CARD / AUTOMATIC TELLER
 CREDIT CARD FRAUD OVER \$250 3 1 1 1 1 4 5 0 2 2 3 0 23
 CREDIT CARD, IMPROPER USE OVER 0 0 0 0 0 2 0 0 0 1 1 1 0 4

TOTALS FOR IBR CODE: 26B 3 1 1 1 1 6 5 0 2 3 4 0 27

IBR: IMPERSONATION
 IDENTITY FRAUD 1 6 2 3 2 9 6 2 3 1 1 1 37
 IDENTITY FRAUD/SCAM 0 0 0 0 0 0 0 0 0 0 0 1 1

TOTALS FOR IBR CODE: 26C 1 6 2 3 2 9 6 2 3 1 2 1 38

IBR: IDENTITY THEFT
 All Other Larceny 0 0 0 0 0 1 0 0 0 0 0 0 0 1

TOTALS FOR IBR CODE: 26F 0 0 0 0 0 1 0 0 0 0 0 0 1

IBR: EMBEZZLEMENT
 LARCENY UNDER \$250 0 0 0 1 0 0 0 0 0 0 0 0 1

TOTALS FOR IBR CODE: 270 0 0 0 1 0 0 0 0 0 0 0 0 1

IBR: STOLEN PROPERTY OFFENSES
 CREDIT CARD, RECEIIVE IMPROPER 0 0 1 0 0 1 0 0 0 0 0 0 2
 RECEIIVE STOLEN PROPERTY +\$250 1 4 1 0 1 2 4 0 1 0 1 3 18
 RECEIIVE STOLEN PROPERTY -\$250 0 3 1 0 0 1 2 0 1 0 0 1 9

TOTALS FOR IBR CODE: 280 1 7 3 0 1 4 6 0 2 0 1 4 29

IBR: DESTRUCTION / DAMAGE / VANDALI
 BUILDING, VANDALIZE 1 0 0 0 0 0 0 0 0 0 0 0 1
 GLASS IN BUILDING, BREAK 1 0 0 0 0 0 0 0 0 0 0 0 1
 DEFACE REAL PROPERTY 10 11 9 8 3 1 5 2 6 4 3 5 67
 Defacement of Real Property 0 2 2 0 1 0 0 0 0 0 0 0 5
 TAGGING PROPERTY 0 0 0 0 0 1 0 0 2 0 0 0 4
 DESTRUCTION OF PROPERTY +\$250, 7 7 0 4 5 3 4 4 1 5 6 2 48
 DESTRUCTION OF PROPERTY +\$250, 0 1 0 0 1 1 3 3 1 1 4 0 15
 DESTRUCTION OF PROPERTY -\$250, 3 4 2 8 5 4 7 4 4 5 3 5 54
 DESTRUCTION OF PROPERTY -\$250, 0 0 1 1 1 3 1 1 1 1 2 0 10
 MOTOR VEH, MALICIOUS DAMAGE TO 1 0 0 0 1 0 0 0 0 2 0 0 4

DANGEROUS WEAPON, CARRY 0 0 0 0 0 0 1 0 0 0 0 1 0 0 0 0 0 0 0 0 2
 FIREARM WITHOUT FID CARD, POSS 1 1 0 0 0 0 0 0 0 0 0 0 2 0 0 0 0 0 0 1 4
 FIREARM, CARRY WITHOUT LICENSE 1 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 FIREARM/FEEDING DEVICE POSSESS 0 0 0 0 0 0 0 0 0 0 0 0 1 1 0 0 0 0 0 0 2
 FIREARM, DISCHARGE WITHIN 500 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1

TOTALS FOR IBR CODE: 520 6 0 0 0 0 0 1 3 8 1 0 0 0 2 21

IBR: BAD CHECKS

LARCENY BY CHECK OVER \$250 0 0 2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 4
 LARCENY BY CHECK UNDER \$250 0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 2

TOTALS FOR IBR CODE: 90A 0 0 3 0 0 0 0 1 0 0 0 0 1 0 6

IBR: DISORDERLY CONDUCT

DISORDERLY CONDUCT 6 6 2 1 1 1 1 4 2 1 1 4 1 4 3 3 34
 DISORDERLY CONDUCT (PEEPING FO 1 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 DISTURBING THE PEACE 3 3 4 2 2 1 2 1 5 4 1 2 3 31
 INDECENT EXPOSURE 0 3 1 2 1 0 0 0 0 0 0 0 0 7

TOTALS FOR IBR CODE: 90C 10 12 7 5 3 3 5 7 5 5 5 5 6 73

IBR: DRIVING UNDER THE INFLUENCE

OUI WHILE LICENSE SUSPENDED FO 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 0 1
 OUI DRUGS 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 OUI DRUGS, 4TH OFFENSE 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 OUI LIQUOR 3 4 3 3 0 0 1 1 1 2 4 1 2 1 0 24
 OUI LIQUOR, 2ND OFFENSE 0 2 0 0 0 0 0 0 0 0 0 0 0 0 0 2
 OUI LIQUOR, 3RD OFFENSE 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 OUI LIQUOR, 4TH OFFENSE 0 0 0 0 0 0 0 1 0 0 0 0 0 0 0 1

TOTALS FOR IBR CODE: 90D 3 6 3 3 0 3 2 4 3 2 1 1 1 31

IBR: DRUNKENNESS

Protective Custody 9 14 7 4 5 7 7 3 3 14 13 95

TOTALS FOR IBR CODE: 90E 9 14 7 4 5 7 7 3 9 3 14 13 95

IBR: LIQUOR LAW VIOLATIONS

SELLING/FURNISHING LIQUOR TO P 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 LIQUOR, PERSON UNDER 21 PROCUR 1 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 LIQUOR, PERSON UNDER 21 POSSES 2 0 0 0 0 0 0 0 0 0 0 0 0 0 2

WARRANT ARREST (1463CR000888)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1463CR000889)	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1516CR001974)	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1542CR000580)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
WARRANT ARREST (1562CR009967)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1563CR000604)	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1563CR000698)	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1563CR000824)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
WARRANT ARREST (1563CR000886)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1598CR001889)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1601CR004214)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1616CR001512)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1616CR001513)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1642CR000676)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1644CR001161)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1661CR000350)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
WARRANT ARREST (1661CR000445)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1661CR000471)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1661CR000742)	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1661CR001070)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000203)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000214)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000219)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000254)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000374)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000484)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000485)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000486)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000488)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000490)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000632)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000708)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000873)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000938)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1663CR000880)	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1669CR001788)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1669CR001789)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1670CR000070)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
WARRANT ARREST (1670CR000128)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
WARRANT ARREST (1698CR000135)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
OUT OF TOWN BOOKING ARREST	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
PROTECTIVE CUSTODY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1

LEAVE SCENE OF PROPERTY DAMAGE	3	1	4	4	4	2	5	1	3	4	5	2	38
NEGLIGENT OPERATION OF MOTOR V	1	2	1	1	1	4	1	1	1	2	2	1	17
RECKLESS OPERATION OF MOTOR VE	2	2	0	2	1	0	0	1	1	0	1	0	10
STOP FOR POLICE, FAIL	2	1	0	0	0	0	0	1	1	0	1	1	7
ACCIDENT REPORT, FAIL, FILE W/I	0	0	0	0	0	0	0	0	0	0	0	1	1
OPERATING AN UNINSURED MV	0	0	0	0	0	0	0	0	0	0	0	2	2
UNINSURED MOTOR VEHICLE	0	2	0	3	3	3	1	4	4	3	3	2	28
NUMBER PLATE VIOLATION	0	0	0	1	0	0	1	0	0	0	0	0	3
BRAKES VIOLATION, MV	0	0	0	0	1	0	1	0	0	0	1	0	2
EQUIPMENT VIOLATION (FLAT TIRE	0	0	0	0	1	0	0	0	0	1	0	0	1
EQUIPMENT VIOLATION, MISCELLAN	1	0	1	0	1	0	0	0	0	0	1	0	4
LIGHTS VIOLATION, MV	5	0	1	2	0	0	0	1	0	1	1	0	11
OPERATING A MV WITH DEFECTIVE	0	0	0	0	0	0	0	0	0	0	0	1	1
CHILD UNDER 5 WITHOUT CARSEAT	0	0	0	0	0	0	0	0	0	0	0	1	1
UNREGISTERED MOTOR VEHICLE	0	3	1	4	4	3	1	6	4	3	3	6	41
SNOW/REC VEH HELMET VIOLATION	0	0	0	1	0	0	0	0	0	0	0	0	1
SNOW/REC VEH STOP FOR POLICE,	0	0	0	1	0	0	0	0	0	0	0	0	1
TOTALS FOR IBR CODE: 99	33	35	18	28	27	37	16	28	28	35	48	36	369



Jurisdictions: GAR
Location: ALL
Street: ALL
Weekdays: ALL
Zones: ALL
IBR Codes: ALL
Event Codes: ALL
Crimes Against: ALL
Bias Against: ALL
Offense Type: F,M,N,O,V
Suspected Using: ALL
Victim Aged: ANY
Offender Aged: ANY
Drugs: ALL
Follow Up: ALL

Case Activity Statistics

Total Offenses Committed: 2500
 Total Felonies: 920
 Total Crime Related Incidents: 1215
 Total Non Crime Related Incidents: 2
 Total Arrests (On View): 454
 Total Arrests (Based on Incident/Warrants): 130
 Total Summons Arrests: 4
 Total Arrests (Unspecified Type): 0
 Total Arrests: 588
 Total P/C's: 95
 Total Juvenile Arrests: 9
 Total Juveniles Handled (Arrests): 0
 Total Juveniles Referred (Arrests): 9
 Total Hearings: 84
 Total Summons: 281
 Total Open Warrants: 90
 Total Open Default Warrants: 0
 Total Orders: 259

	Occurrence (s)	Percentage
Orders Involving Alchohol	0	0.0
Orders Involving Drugs	0	0.0
Orders Involving Illness	0	0.0
Orders Involving Children	51	19.7
Crime Incidents Involving Domestic Violence	25	2.1
Crime Incidents Involving Gang Activity	0	0.0
Crime Incidents Involving Alcohol	3	0.2
Crime Incidents Involving Drugs	2	0.2
Crime Incidents Involving Computers	0	0.0
Crime Incidents Involving Alcohol and Drugs	0	0.0
Arrests Involving Domestic Violence	139	23.6
Arrests Involving Gang Activity	0	0.0
Arrests Involving Alcohol	50	8.5
Arrests Involving Drugs	14	2.4
Arrests Involving Computers	0	0.0
Arrests Involving Alcohol and Drugs	0	0.0

	REG PAY	OT 1.5	OTHER
DISPATCH			
BOIVIN, MATTHEW J.	9918.43	1414.30	857.58
CORMIER, MELISSA L.	2,824.38	0.00	0.00
CORMIER, SAMANTHA L.	22,326.67	5,316.54	5,052.79
DIPASQUALE, MARCUS A.	34,855.17	11,100.93	6,920.63
GODIN, JOSEPH L.	3,381.30	0.00	0.00
HERNANDEZ NOEMI	371.28	0.00	0.00
JEFFERSON, MIRANDA L	37,641.52	4,705.58	6,761.83
KILTY, DANIELLE T	35,584.24	11,635.61	7,525.26
LEBLANC, ADRIANNA E.	6,964.72	579.26	550.72
MELLO, DAWN M.	4,824.46	119.50	532.75
NEWTON, HEATHER M	39,139.60	15,530.05	6,738.88
PALMIERI, KATIE M	3,481.76	110.53	1,446.96
PARE, TIMOTHY P	10,248.52	1,635.19	952.32
PARENT, JILLIAN M	35,586.88	3,483.15	6,892.82
PENDER, AMANDA M.	6,581.68	2,143.24	1,144.55
PIERCE, LEAH M	35,183.92	23,411.24	6,835.30
RAYMOND, JANE M.	716.04	0.00	0.00
STEWART, JILL E	21,346.32	3,893.76	3,711.37
WHITE, MARK	4,690.64	1,351.81	973.03
DEPARTMENT TOTAL	315,667.53	86,430.69	56,896.79
ANIMAL CONTROL			
COLEMAN, JASON	3,052.50	0.00	0.00
INNISS, ROBYN	32,729.66	501.68	350.00
JOHNSON, MARGARET-MARY	5,029.00	0.00	0.00
LANDRY, KIM L	35,054.59	765.29	2,210.86
MACALISTER, KAITLYN	7,353.50	0.00	0.00
PARKER, LINDA	863.50	0.00	0.00
RICHARD, SARAH E.	2,959.75	0.00	0.00
SALERNO, KRISTEN	13,859.05	0.00	0.00
SLACK, CHERYL K	32,218.58	683.20	350.00
DEPARTMENT TOTAL	133,120.13	1,950.17	2,910.86
PATROL/ADMIN			
ALLARD, ROBERT F	55,366.80	2,333.60	20,345.06
ARSENAULT, MATTHEW H	49,220.76	16,615.69	25,479.88
BEAUREGARD, RAYMOND	36,507.05	1,596.65	350.00
BLODGETT, CHERYL A	35,534.81	0.00	0.00
BRAUN, JOHN	46,189.47	9,071.06	10,437.30
BRYANT, DYLAN A.	36,579.73	9,852.19	14,977.14
CHAUVETTE, COREY	8,037.99	1,738.00	1,820.43
CLEMENT, STACIA M	23,356.21	0.00	0.00
COATES, RYAN P	47,329.76	11,941.69	33,988.57
CORMIER, ROGER J	55,366.80	7,705.74	27,383.60

CROCKETT, WILLIAM C	57,581.34	9,668.71	13,586.24
DESMARAIS, MARYANN	40,846.02	2,147.77	0.00
DORVAL, DANIELLE M	47,327.87	6,048.18	4,436.76
FERRIERA, DEREK	46,191.01	8,089.17	11,309.15
GOGUEN, KEVIN M	47,899.40	8,129.36	23,076.61
GRASMUCK, WILLIAM J	3,251.34	389.37	80,246.09
KOLIMAGA, EUGENE W	53,490.95	3,588.52	7,365.47
LABONTE, JEFFREY S	46,434.27	11,676.34	43,784.03
LAFRENNIE, SEAN A	53,239.16	10,784.56	12,085.68
LAWRENCE, JOHN E	55,366.80	8,428.51	17,460.62
LYONS, LAURIE J	66,011.37	969.16	7,068.51
NEUFELL, THOMAS A.	47,327.88	13,691.95	27,033.88
SMITH, JOHN	53,239.16	8,244.75	39,104.56
SPAIN, RYAN M	47,901.28	8,784.65	23,879.99
STARZYNSKI, CHRISTOPHER A	53,237.04	24,887.47	34,217.34
VALARDI, TROY L	57,583.63	12,471.29	34,404.25
WALTER, LORIN A	47,363.54	3,720.71	40,927.24
WOLSKI, JOSEPH W	30,829.93	6,184.34	19,968.12
DEPARTMENT TOTAL	1,248,611.37	208,759.43	574,736.52

SUPERIOR OFFICERS

BERNARD, JOHN A	83,415.97	0.00	21,331.16
BRAKS, RICHARD A	70,984.70	23,078.83	30,163.79
BROW, EDWARD P	67,820.39	3,131.22	5,629.30
CZASNOWSKI, JOHN S	62,703.77	8,551.40	9,436.70
ERICKSON, NEIL C	99,104.79	0.00	21,844.11
MARONI, NICHOLAS P	57,972.99	12,365.32	13,809.75
MCAVENE, ERIC P	68,293.15	23,033.46	22,454.77
ST.PIERRE, RUSSELL J	62,667.87	11,936.37	35,932.30
TRIFIRO, JAMES F	65,211.73	20,800.14	26,238.39
DEPARTMENT TOTAL	638,175.36	102,896.74	186,840.27

CIVIL DEFENSE

TOPOLSKI, PAUL A	8,473.47	0.00	0.00
DEPARTMENT TOTAL	8,473.47	0.00	0.00

OUTSIDE DETAIL OFFICERS

BROWN, JEFFREY	0.00	0.00	840.00
CASAVANT, DENNIS B	0.00	0.00	1,260.00
GEMBORYS, BRIAN P	0.00	0.00	273.00
HALL, DEREK W	0.00	0.00	840.00
HAWKINS, LEROY	0.00	0.00	840.00
OINONEN, RICHARD E	0.00	0.00	1,197.00
SIMILIA, CALEB	0.00	0.00	1,491.00
SMITH, ERIC	0.00	0.00	924.00
ST.LAURENT, ROGER P	0.00	0.00	2,898.00

TOTAL	0.00	0.00	10,563.00
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**Gardner Police Department
Fiscal 2017 Annual Report
Personnel**

Chief of Police

Neil C. Erickson

Deputy Chief of Police

John A. Bernard

Lieutenants

Eric P. McAvene

Richard A. Braks

Sergeants

Edward P. Brow, James F. Trifiro, John S. Czasnowski,

Russell J. St.Pierre, Nicholas P. Maroni

Patrol

William C. Crockett, William J. Grasmuck, Troy L. Valardi, John E. Lawrence,

Robert F. Allard, Roger J. Cormier, Sean A. Lafrennie, John Smith,

Christopher A. Starzynski, Eugene W. Kolimaga, Joseph W. Wolski,

Jeffrey S. LaBonte, Matthew H. Arsenault, Kevin M. Goguen,

Lorin A. Walter, Ryan M. Spain, Ryan P. Coates,

Danielle M. Dorval, Derek S. Ferreira, John B. Braun,

Dylan A. Bryant, Thomas A. Neufell, Corey J. Chauvette

Director of Dispatch Center

Laurie Lyons

Clerical Staff

Maryann Desmarais, Cheryl Blodgett, Stacia Clement

Dispatchers (Full & Part Time)

Heather Newton, Miranda Jefferson, Jillian Parent, Katie Palmieri,

Jill Stewart, Danielle Kilty, Leah Pierce, Mark R. White, Timothy Pare,

Melissa Smith, Dawn Mello, Matthew Boivin, Marcus Dipasquale,

Samantha Cormier, Joseph Godin, Noemi Hernandez,

Adrianna LeBlanc, Amanda Pender, Jane Raymond

Animal Control Officers

Robin Inniss, Cheryl Slack,

Kristen Salerno, Kim Landry

Animal Shelter

Margaret-Mary Johnson, Jason Coleman,

Kaitlyn Macalister, Linda Parker, Sarah Richard



CITY OF GARDNER

Police Department



200 Main Street Gardner, Massachusetts 01440

Lieutenant Richard A. Braks
Community Policing Supervisor

Phone: (978) 632-5600
 Fax: (978) 630-4027

Community Policing Fiscal Year 2017 (July 2016 through June 2017)

Throughout the 2017 fiscal year, the Community Policing Unit participated with many of the community events and activities that were offered within the city. Numerous events focused on positive community engagement and providing resources and information for addressing both extraordinary and everyday situations to support a healthier community. Many of these events took the form of six benefit walks, four benefit runs, five benefit rides, Senior Center programs and events, Girl and Boy Scout Programs, Monument Park Community Events, National Night Out, Gardner Summer Concerts, Gardner Downtown Events, along with many other Community Events and functions which were held and sponsored by the Gardner Public School System.

In addition to our participation and input in these many positive community events, the Community Policing Unit held its 16th Annual Civilian Police Academy. This ten-week educational program is designed to offer residents and business owners an opportunity to learn about the Gardner Police Departments practices and services. The program is not intended to train participants to perform law enforcement duties, but to create a knowledgeable core of citizens who are well informed about the departments operations. The classes are structured to allow for working officers to present classroom instruction, explain the various unit functions during a station tour, and provide demonstrations and explanations of the various functions and unit operations that are performed at the Gardner Police Department on a daily basis.

The Gardner/Winchendon Area High Risk Domestic Violence Team is hosted at the Gardner Police Department and reviews potential high risk domestic violence cases within the city and amongst the communities represented in the team. Together the team develops plans of action toward high risk cases. The team offers assistance through Battered Woman's Resources, victim outreach, education and resources, as well as monitoring services for offenders. Our department has maintained a longstanding relationship with YWCA of Central Massachusetts who leads our outreach through the dedication of highly trained domestic violence advocates.

The Community Policing Unit utilizes the Child ID safety program to register children's vital descriptive information for parents. Throughout the year, the unit advertises programs at community businesses, community events and school functions. Parents are provided with all recorded information on a disc format to which includes the child's picture and fingerprints if the need ever arises away from home or in the city.

Additionally, the Gardner Police Department checks and installs Child Safety Seating throughout the year by appointment with our Child Safety Seat (CPS) certified technician. CPS activities are also conducted during several Annual Public Safety Events which are held in conjunction with the Gardner Fire Department and Gardner EMS. These safety events allow members of the community to talk with Officers, Firefighters and EMT's about various safety measures as well as an explanation of our available resources and equipment.

The community service model of the North County TRIAD has maintained its focus on enhancing relationships with seniors. A group collaborative was developed between North Worcester County Senior Center's, the Gardner Senior Center, Gardner Police Department, Worcester County District Attorney's Office, Worcester County Sheriff's Office, Gardner Visiting Nurses Association, Montachusett Home Care, Gardner Senior Housing Facility Directors, and other concerned agencies and individuals who meet and address the needs of all seniors. The North County Triad develops and staff's programs directed at situations which affect seniors and their families and are designed to provide information and services.

The Community Policing Unit actively participates with the efforts of the Gardner Community Action Team. GCAT's success is attributed to the efforts of community leaders and available resources who have put forth initiatives supported by the Drug-Free Community Support Programs. DFC Grant monies support the presentation of various Underage Alcohol and Drug Initiatives. Gardner was one of few communities nationwide to be awarded this grant. The DFC Grant provides funding for programming directed at reducing underage drinking and drug use by using education and enforcement to identify healthy behaviors along with the many unrealized consequences.

As a result of the many changes that have occurred in society as a whole, a primary mission of policing within our community continues to focus on maintaining practices for a safe community along with methods of identifying factors for potential violence and safety prevention practices. Together, public and private agencies within our community have addressed their individual concerns in combination with the expertise of the police department. The department has put forth meeting opportunities titled "Situational Awareness" which takes into account best practices for reacting to workplace violence. Working meetings and practical exercises utilizing individual action plans have created working models for each agency to utilize and expand upon.

The Community Policing Unit also meets with local businesses throughout the year to assist with development ideas and design of Crime Prevention Techniques. These established methods give advice and instruction to owners and managers on how businesses can keep their properties safer from crime and assist police with solving crime that may occur in the future.

The efforts put forth by officers within the police department on an annual basis is enhanced by the administration of four Governors Highway Safety Grants. These GHSB grants are advertised in the Gardner News and on social media as the deployment occurs throughout the city in an attempt to educate and minimize specific violations. GHSB has researched traffic safety and found that these moving violations to be most hazardous to pedestrians and the motoring public. Notwithstanding the exceptional efforts of our officers on a daily basis, GHSB grants allow for intensified efforts to occur and focus on specific violations as well as specific times of prevalence. In response to excellent GHSB participation our department has been awarded GHSB Grant funding for FY2018.

Throughout this last year, the Community Policing Unit has improved several social intervention programs within the city as a recipient of the Senator Charles E. Shannon Jr. Community Safety Grant Initiative. Shannon funding continues to enhance enforcement efforts

that have been identified utilizing crime mapping techniques to assist officers and community partners to focus on problems within our neighborhoods. We value working in partnership with residents to identify and coordinate effective solutions to problems, as we are ever mindful to continually build relationships on a daily basis to enhance the future responses to impending community needs. In addition, Shannon funding supports a cooperative effort with the Gardner Middle School and Gardner High School focusing on Drug Abuse and Education. Informative classes in the GMS reach all students in the 7th grade as well as the GHS senior high health students who focus on the hazards of drug abuse and the benefits of good decision making in a peer lead format. This program has developed over the last several years into a critical thinking and learning tool which has enhanced the existing health class curriculum and more importantly focused on problems that have been specifically identified by students. Furthermore, the Community Policing Unit has maintained a DEA supported bi-annual Drug Take Back program at various advertised locations in our community to assist residents with the safe and environmentally responsible disposal of unused prescription medications. During these take-back events officers provide information about the many reasons for the proper disposal of prescription drugs along with the many reasons to eliminate prescription drugs from the possibility of being used or abused. The police department has also established a 24-hour Drug Disposal Box in the lobby of the Gardner Police Department to allow citizens to drop off unused medications at any time throughout the day.

The Community Policing Unit is comprised of three officers assigned full-time which include a Supervisor, School Resource/ D.A.R.E. Officer and a Community Policing Officer assigned to Olde English Village. In addition, officers have received specialized training and dedicate their expertise beyond daily patrol responsibilities to the operation of the Community Policing Unit, Police Explorers Post and D.A.R.E. classes in the Gardner School System and at Holy Family Academy.

Officer John Lawrence is the principal School Resource Officer, D.A.R.E. Instructor and the primary liaison between all Gardner Schools and the police department. Officer Lawrence continues to run the D.A.R.E. Program and in his 16 years in the public schools has built a lasting bond with generations of students and school personnel within our community. Officer Lawrence maintains a daily focus on school safety and assists school administration with resolving student and staff involved occurrences, such as behavioral issues, truancy and other illegal incidences. Officer Lawrence is also involved with presenting safety programs focused on school, children, young adults and the elderly.

The police department has also continued the D.A.R.E. Program in the Gardner Parochial school system with instructor Officer Sean Lafrennie teaching at Holy Family Academy, which is the newly formed partnership between Holy Rosary School and Sacred Heart School.

Officer Sean Lafrennie has also continued his work with the Gardner Police Explorers. The Police Explorer Post is mentoring program that meets every Wednesday throughout the year. Officer Lafrennie is assisted by Officer John Lawrence, Dispatcher Heather Newton, Dispatcher Miranda Jefferson. The Explorers are taught leadership skills and have a dedicated focus to assist with community programs and functions such as the Relay-For-Life, Annual Gardner Downtown Sidewalk Sale and yearly Child ID programs. They also offer their assistance with traffic control at school functions and road races. The Police Explorers continue to attend the annual Explorer's National Conference and pay for that conference entirely through their fundraising efforts.

Officer John Smith has excelled as the officer liaison dedicated to Olde English Village apartment community. In true Community Policing fashion, Officer Smith has embraced a

relationship with the Olde English Village community and has enhanced the rapport throughout this close fashioned community. Officer Smith's dedication to detail and diligence on resolving issues amongst the residents as well as those who visit the Olde English Village community has been exceptional. Officer Smith provides and supports community programs and resources at the Olde English Village complex in addition to his traditional police functions. Some of the community activities included a partnership with the Summer-Up Program, which keeps youth at Olde English Village active with sports and activities throughout the summer. Officer Smith continues to dedicate his knowledge and experience toward building a partnership between the residents, Wynn Management and the Gardner Police Department to improve the daily lives of those he encounters at Olde English Village.

Lieutenant Richard Braks is the police department liaison for community programming. Throughout the year, Lieutenant Braks is involved with many of the city events and organizations. Lt. Braks also presents safety programs focused on crime prevention and safety pertaining to children, adults and the elderly. Various Child Safety Programs are presented to preschool and alternative school students directed toward both children and parents. Topics included: child car seats, 911 use, bicycle safety, water safety, personal safety and "Stranger Danger." These programs will continue to be offered upon request. Senior Safety Programs were presented at the Gardner Senior Center, various public meeting locations, and senior housing locations. These collaborative programs educate and inform seniors on personal safety, scams, identification fraud, proper disposal of unused prescription drugs and overall safety issues at home or while travelling.

The Gardner Police Department Community Policing Unit has also utilized funding from a variety of other sources including: The Edward Byrne Justice Assistance Grant, Governor's Highway Safety Bureau, Drug-Free Communities Grant, Olde English Village, and the City of Gardner Police departmental operating budget. Through grant funding, the department has excelled at providing services and educational materials to strengthen the knowledge and safety of our community.

The efforts of the Community Policing Unit are strengthened through training and experience in conjunction with community empowerment and partnership. Our Community Policing Unit will continue to be vigilant and address the community needs and challenges. The Community Policing Unit will continue to focus on the protection of our citizens and guests, crime prevention, educational programs, directed enforcement, and community assistance while striving to make the City of Gardner a safer community to live.

Respectfully submitted,

Lieutenant Richard A. Braks
Community Policing Supervisor



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works. The following pages contain information pertaining to the various Public Works Divisions for Fiscal Year 2017.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

DEPARTMENT OF PUBLIC WORKS				
SALARY & LABOR July 1, 2016 Thru June 30, 2017				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Akers, Eugene R.	36,465.96	8,771.90	1,051.81	46,289.67
Arnold, Dane E.	96,583.29		158.07	96,741.36
Benedict, Christopher	247.50	0	0	247.50
Bridge, Aaron	33,008.40	6,304.05	500.00	39,812.45
Caron, Gregory A	319.00	0	0	319.00
Dorais, Andrew W	1,501.50	0	0	1,501.50
Gravel, Adam W	25,624.28	4,941.91	0	30,566.19
Gravel, Gilbert	50,494.43	31,137.02	1,698.26	83,329.71
Guertin, Gary	58,995.72	16,971.07	1,543.78	77,510.57
Hagan, Brian	55,629.76	1,885.63	1,558.15	59,073.54
Hallock, Adam	35,056.00	4,541.56	500.00	40,097.56
Hammond, Jacob W	2,226.10	0	0	2,226.10
Herr, Paul A.	41,025.28	8,010.40	500.00	49,535.68
Kendall, Scott	35,886.90	11,864.16	500.00	48,251.06
King, Chad	37,620.55	15,824.59	500.00	53,945.14
LaChance, Jacob A.	36,942.08	17.25	500.00	37,459.33
LaHair, Wayne	39,862.40	9,729.00	500.00	50,091.40
LeBlanc, Michael	51,481.70	22,047.80	1,170.00	74,699.50
MacAllister, Carl	48,282.32	5,523.29	1,170.00	54,975.61
Mahan, Justin P	3,503.30	0	0	3,503.30
McNamara, Jonathan M	19,489.24	0	0	19,489.24
Meagher, Kevin P.	39,101.18	0	500.00	39,601.18
Merriam, Denise M.	41,445.96	8,074.57	3,000.00	52,520.53
Meunier, Dean R.	56,554.64	13,517.09	1,601.26	71,672.99
Morin, Izik	30,162.08	5,509.75	500.00	36,171.83
Munroe, Douglas Jr.	40,316.84	19,565.11	1,178.26	61,060.21
Munroe, Douglas Sr.	43,252.12	13,089.89	1,319.64	57,661.65
Munroe, Kameron P	7,664.54	44.89	0	7,709.43
Peete, Brian D.	9,446.84	0	0	9,446.84
Perron, Nicholas	33,036.16	5,799.13	500.00	39,335.29
Roy, Jeffrey A.	34,592.53	10,436.93	500.00	45,529.46
Stark, Todd S.	43,078.40	7,172.99	1,170.00	51,421.39
Straus, Michael H.	41,518.56	2,782.13	500.00	44,800.69

Yelle, Ryan	39,089.37	4,660.31	500.00	44,249.68
TOTAL	\$ 1,169,504.93	\$ 238,222.42	\$ 23,119.23	\$ 1,430,846.58
PUBLIC WORKS EXPENDITURES				
July 1, 2016 through June 30, 2017				
Department Head				47,343.00
Clerk				20,567.24
Maintenance Crew				997,477.55
Board & Commission Salary & Wage				1,700.00
Overtime				46,861.34
Week-end Standby				17,340.00
Clothing				15,880.00
Shift Differential				255.00
Working Out of Grade				5,069.73
Sick Leave Incentive				3,172.53
Longevity				480.00
Termination Leave				2,225.68
Repairs & Maintenance				239,346.94
Traffic Maintenance				43,863.92
Parking Meter Maintenance				8,916.16
Crusher Maintenance				325.81
Cemetery Maintenance				9,000.00
Information Technology				1,955.04
Unaccepted Road Maintenance				1,385.45
Minor Equipment				21,120.55
Energy & Utilities				28,792.68
Equipment Rental				1,000.00
Street Lighting				100,065.47
Communications				1,192.05
Telecommunications				8,259.31
Professional Development & Travel				5,683.65
Professional Services				12,711.42
Tree Planting				9,144.00
Snow & Ice				706,571.94
Office Supplies				1,552.73
Vehicle Fuel				173,174.51
Road Maintenance				58,750.91
Building Rehab				13,160.02
Road Resurfacing Expense				22,167.30
Enc. Road Resurfacing				96,723.77
Chapter 90				723,889.83
Encumbered Matthew Street				4,918.20
Encumbered Traffic Maintenance				4,169.76
Encumbered Parking Meter Maintenance				73,311.45

Encumbered Cemetery Maintenance	692.87
Encumbered Road maintenance	3,512.88
Encumbered New Equipment	175,742.33
Holiday Lights & Decorations	10,000.00
Professional Services	12,500.00
Playground Improvements	13,836.65
Encumbered Playground Improvements	790.01
Cemetery Perpetual Care	8,709.17
Dog Park Gift Expense	12,566.00
Playground Gift Expenses	1,794.60
Park Bandstand Gift Expense	9,237.30
TOTAL PUBLIC WORKS EXPENSES	\$ 2,985,103.19

CATCH BASIN AND DRAIN MANHOLES

33 Repairs and Replace

DRAINAGE PROJECTS		
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STREET	LENGTH & WIDTH	LOCATION
Conant Street	380' 10" ADS Pipe	Sylvan Rd to Hs #110
Conant Street	180' 8" ADS Pipe	Hs. #110 to Hs #91
Tracy Street	80' 8" ADS Pipe	So. Main St. to Hs #19

CRACK SEALING		
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STREET	LENGTH	LOCATION
Nothing this year		

BERM		
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STREET	LENGTH	LOCATION
Conant Street	1889'	Timpany Blvd. to Glenwood St.
Conant Street	1401'	Timpany Blvd. to W. Broadway
Glenwood Street	2175'	Kendall St. to House
Mechanic Street	342'	Conant St. to End
Park Street		Central St. to Clark St.
South Main Street	412'	New Intersection
Temple Street	80'	New Island at Elm St.

SIDEWALKS		
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STREET	LENGTH	LOCATION
Conant Street	800'	Timpany Blvd to Glenwood St
Conant Street	600'	Timpany Blvd to W Broadway
Glenwood Street	920'	Conant St to Kendall St
South Main Street	127'	RR to Travers St

RESURFACING		
STREET	LENGTH & WIDTH & DEPTH	LOCATION
Betty Spring Road	3725'x30'x2"	Pearl St to Teaberry Lane
Conant Street	1140' x 32'x2"	W. Broadway to Timpany Blvd
Conant Street	1163'x34'x2"	Timpany Blvd. to Glenwood St
Glenwood Street	1860'x28'x2"	Kendall St to Conant St
Intervale Road	700'x20'x2"	Jackson Hill Rd to Jackson Park
Jackson Hill Road	1570'x30'x2"	Conant St to Intervale Rd
Jackson Park	1080'x35'x2"	Jackson Hill Rd to Kendall St
Logan Street	900'x30'x2"	Chestnut St to Sherman St
Park Street	4600'x36'x2"	Central St to Clark St
Ryan Street	1400'x35'x2"	West St to Glen Road
Tracy Street	515'x25'x2"	So. Main St to Glenwood St
Winter Street	1000'x22'x2"	W. Broadway to Mill St

SEWER DEPARTMENT EXPENDITURES	
July 1, 2016 Through June 30, 2017	
Dept. Head	23,668.83
Dept. Head Engineer	22,138.24
Clerk	39,295.00
Part Time Clerk	35,124.72
DPW Clerk	10,283.83
Engineer's Salary	5,221.74
Termination Leave	8,358.29
Repairs & Maintenance	1,946.79
Repairs To Mains	5,839.92
Information Technology	353.50
New Equipment	3,735.00
Communications	741.68
Telecommunications	933.96
Professional Dev & Travel	40.00
Professional Service	18,990.21
Office Supplies	3,487.43
AWWTP Contract Operations	1,446,000.84
Copper Opt.	3,890.00
Facility Asset Inventory	95,305.00
NPDES Report/WWTF Study	9,581.70
Principal – Outside Debt	58,422.60
Interest Outside	21,792.70
Encumbered Repairs to Mains	5,000.00
Encumbered New Equipment	71,064.50
Encumbered Sludge Landfill	66,485.00
TOTAL SEWER EXPENDITURES	\$ 1,957,701.48

SEWER DEPARTMENT				
SALARY & LABOR JULY 1, 2016 TO JUNE 30, 2017				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Strout, Donna	35,642.05	0	0	35,642.05
TOTAL	\$35,642.05	0	0	\$35,642.05

SEWER MAINS REPLACED			
STREET	LOCATION	SIZE	APPROXIMATE LENGTH
NONE			

WASTEWATER TREATMENT FACILITY: FLOW REPORT

MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIP
July 2016	61.2	2.0	5.2	0.9	2.32
August 2016	67.7	2.2	6.0	0.9	3.73
September 2016	63.8	2.1	3.8	0.5	3.12
October 2016	62.9	2.0	3.8	0.6	3.18
November 2016	62.1	2.1	3.8	0.6	3.38
December 2016	73.6	2.4	4.4	1.0	2.28
January 2017	91.1	2.9	5.0	2.7	2.56
February 2017	87.6	3.1	7.1	1.3	3.23
March 2017	100.7	3.2	6.0	1.6	3.86
April 2017	151.4	5.0	10.4	2.3	3.02
May 2017	135.1	4.4	9.9	2.0	3.95
June 2017	96.3	3.2	6.2	1.4	3.58

NEW SEWER & WATER CONNECTIONS

Residential
Sewer & Water Services 18
Sewer Only 2

WATER DEPARTMENT**SALARY & LABOR JULY 1, 2016 TO JUNE 30, 2017**

NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Harty, Christine	39,385.14	0	0	39,385.14
Suchocki, David	57,586.72	5,147.22	900.00	63,633.94
TOTAL	\$ 96,971.86	\$5,147.22	\$ 900.00	\$ 103,019.08

**WATER TREATMENT FACILITY
FLOW REPORT (In Million Gallons)**

FINISHED WATER MONTH	CRYSTAL LAKE Water Pumped	SNAKE POND Water Pumped	PERLEY BROOK Water Pumped
July 2016	41.253	17.28	63.668
August 2016	25.082	28.481	34.489
September 2016	21.345	27.131	0
October 2016	34.158	15.107	0
November 2016	49.558	0	0
December 2016	48.899	0	0
January 2017	49.863	0	55.832
February 2017	45.103	0	55.142
March 2017	49.047	0	66.876
April 2017	47.939	0	13.438
May 2017	52.655	0	0
June 2017	53.09	0	0

WATER DEPARTMENT EXPENDITURES	
July 1, 2016 through June 30, 2017	
Dept. Head Salary	23,668.83
Dept. Head Engineer Salary	22,137.73
Clerk	38,879.05
Maintenance Crew	56,751.84
DPW Clerk Salary	10,288.38
Engineer Salary	3,089.54
Overtime	1,960.81
Clothing Allowance	900.00
Termination Leave	8,358.29
Repairs & Maintenance	1,681.29
Repairs to Mains	68,748.93
Information Technology	353.50
Communications	1,092.58
Telecommunications	489.96
Professional Development & Travel	600.00
Professional Services	14,772.60
WPAT Administrative Fees	15,015.49
Office Supplies	3,601.70
Vehicle Supplies	5,500.00
Contract Operations	1,474,265.16
Taxes Other Towns	0
Principal Outside Debt	1,048,574.49
Interest Outside Debt	211,238.87
Design & Construction New Building	26,351.84
Encumbered Professional Services	12,712.97
Encumbered Taxes Other Towns	3,000.00
TOTAL WATER EXPENDITURES	\$ 3,054,033.85

CEMETERY COMMISSION				
SALARY & LABOR JULY 1, 2016 TO JUNE 30, 2017				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Audycki, John T.	700.00			700.00
LaRoche, Brian R.	500.00			500.00
Robichaud, Ludger A.	500.00			500.00
TOTAL				\$ 1,700.00

BURIALS:

CRYSTAL LAKE CEMETERY 10

GREENBOWER CEMETERY 10

WILDWOOD CEMETERY 31

MONUMENT PARK		
July 1, 2016 through June 30, 2017		
BEGINNING BALANCE	EXPENSES	ENDING BALANCE
\$ 31,794.93	\$9,237.30	\$ 22,557.63

Monument Park: We continue to have the concerts and movies in the park.

PLAYGROUNDS

Installed Skate Board Park in Jackson Playground

FORESTRY DIVISION

Fiscal year 2017 we continued with the aggressive tree trimming and removal of diseased or dead trees, in doing this we have seen a decline in power outages during severe weather.

Tree Planting: Several trees were planted throughout the City replacing diseased trees that were taken down.

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the year ending December 31, 2017.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Jennifer Dymek, and Administrative Assistant, Stephanie West-Poirier. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official, is a member of the Massachusetts Association of Public Purchasing Officials and performs the duties of Affirmative Marketing Construction Officer for the City.

Major contracts procured during 2017 included:

- Public Works / Engineering Administration Building – DPW/Engineering
- Rear Main Street Corridor Redevelopment – DCDP
- Smart Parking Meters – Mayor
- Water Tank Cleaning and Painting – DPW
- Zoning Recodification and Update – DCDP
- Bucket Truck with Telescoping Boom – Building
- Demolition of 53 Greenwood Street – DCDP
- Demolition of 216-218 Mill Street – DCDP
- Snow and Ice Control – DPW
- Treated Sodium Chloride Road Salt Co-Operative Purchase – DPW

For the first time, the Department utilized an online auction to dispose of five (5) surplus Police vehicles. The City was able to advertise on the site free of charge and the bidders paid a buyer's premium to the auction house. The City earned \$1,575.00 to the General Fund from that auction.

The Purchasing Department also secured fixed natural gas and electric rates for a two year period. The City was able to broker electric rates at \$0.8510 per KWh and natural gas rates of \$5.06 per Dth.

The Purchasing Department issued 2,068 Purchase Orders in 2017, for \$25,296,638.54.

The above mentioned procurements were conducted using best business practices, quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting departments, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to keep abreast of current developments in pricing, market conditions and the availability of new products.

In 2017, the Purchasing Department continued its use of the CommBuys program instituted by the State Operational Services Division, and was one of the first municipalities in the Commonwealth to post bids online and utilize the resources of the State Purchasing Office to increase competition and receive the benefit of cooperative pricing.

In closing, it should be noted that Gardner continues to be a lead community in collaborative purchasing agreements with surrounding communities to increase buying power and reduce costs for our municipality and those of our neighbors.

Respectfully submitted,

Jennifer Dymek
Director of Purchasing

Annual Report of the Gardner School Committee Gardner, Massachusetts 2017

School Committee Members

Mayor Mark Hawke, Chairman	985 West Broadway
Robert Swartz, Vice Chairman & Finance Officer	58 Racette Avenue
John Lafreniere, Alternate Finance Officer	72 Kendall Street
Jennifer Pelavin, Alternate Finance Officer	19 Jackson Street
Anne Hurst, Secretary	24 Hillside Place
James Abare, Member	29 Nelson Street
Melody Phelps, Member	500 Park Street

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 p.m. in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the New Year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are subcommittees of the School Committee:

- Policy Subcommittee
- Finance Subcommittee
- Facilities Subcommittee

Membership in the various subcommittees is determined annually.

Central Administration

Mark Pellegrino	Superintendent of Schools
Dr. Catherine Goguen	Chief Academic Officer
J. Robert Detweiler	Business Administrator
Joyce West	Director of Special Education
Robert O'Keefe	Director of Technology
Meredith Pugh	Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School.

The Gardner Public Schools website, www.gardnerk12.org, provides the best possible communication between the schools, students and parents.

Mission Statement

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community; have adults consistently interact in ways that foster positive, supportive relationships; and be engaged in relevant, academically rigorous instruction, informed by data.

The Students and the Schools

The Gardner Public School District includes five schools: Gardner High School, Gardner Academy of Learning and Technology (GALT,) Gardner Middle School, Elm Street School and Waterford Street School. A total of 2,368 students were enrolled in the Gardner Public Schools as of January 1, 2018.

Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under the Massachusetts Inter-District School Choice program.

Major Highlights of the Year

Department of Elementary and Secondary Education (DESE) conducted a Coordinated Program Review and Title I Program Review:

In January of 2017, the Department of Elementary and Secondary Education (DESE) conducted a Coordinated Program Review regarding 3 categories of the School District Program: Special Education, Civil Rights, and English Language Learner Programming. Results of the review included a list of areas needing updates or revisions with benchmark deadlines to complete those updates or revisions. Final revisions will be completed by the end of the 2017-2018 school year. Most of the revisions and updates in each category included an update of policies and procedures to reflect changing state and federal guidelines/laws.

In December of 2016 and in April of 2017, the Department of Elementary and Secondary Education (DESE) also conducted a Title I Program Review regarding all aspects of Title I programming throughout the District. Results of this review yielded a satisfactory rating with no findings for improvement in any category.

Professional Development News

During the 2016-2017 School Year the Gardner Public Schools' administration and staff attended numerous professional development sessions provided through a grant from the Department of Elementary and Secondary Education including Positive Behaviors Intervention Systems (PBIS), Universal Design for Learning (UDL) and Massachusetts Tiered System of Supports (MTSS) Literacy. Below is an outline of various professional development training sessions that were held in the district during the summer of 2017:

June & July:

- Using WIDA in the Classroom Training (grades PreK-8);
- Curriculum alignment: Guidance (all grades);
- Curriculum development and alignment: Science (grade 1);
- Curriculum development and alignment: ELA (grades K-8);
- Curriculum development and alignment: Mentor Program;
- Curriculum development and alignment: PBIS;
- Curriculum development and alignment: Mathematics (grades K-8);
- Interim Assessment development: ELA (grades 5-8), Math (grades 1-7), Science (grades 5-7)
- Guided Reading Training: ELA (grades K-4).

August:

- Presenter Polly Bath, “Clear and Concise FBA” Training: (all grades)

In addition to the many professional development activities for staff members, administrators met for two days in June and three full days in August to prepare for the new school year. Using information from educational research and best practices literature, along with District academic, social emotional, and survey data, administrators developed a new Vision/Mission and core values. From the Vision/Mission and core values, administrators then developed short term and long term District goals that will inform each school’s goals. Corresponding professional development was also mapped out to assist in accomplishing those goals. Professional development will take place during teacher common planning time; staff, department, and grade level meetings; designated professional development days, and also at administrative council meetings. Each District goal focuses on the success of all children through tiered instruction, social/emotional growth of students, and transparent communication to all stakeholders.

Massachusetts Comprehensive Assessment System (MCAS)

The DESE created and administered an updated/revised MCAS assessment for the first time in the Spring of 2017 for grades 3 through 8. Since this was considered to be a baseline testing year, all school districts that met the minimum requirements received a designation of “No Level”. This means that each District is only compared to itself and other districts based on the Spring of 2017 test results and all future results, rather than from a historical perspective. Grade 10 students were assessed using the traditional MCAS assessment as the DESE has not yet completed the Next Generation assessment for grade 10. The grade 10 Next Generation MCAS assessment is scheduled to be administered for the first time during the Spring of 2019.

As a formerly designated level 3 District, however, the Department of Elementary and Secondary Education recommends that the District continue to use DESE’s self-assessment process, and to consult with the District & Schools Assistance Center (DSAC) regarding proposed supports and interventions. The District participated in each of the recommended activities during 2017, as well as, utilizing grant funds to have an independent program audit of instructional programming at the two lowest scoring schools, Elm Street School and Gardner Middle School. Results of this audit led to the development of a comprehensive and specific turnaround plan for each school to be implemented and monitored during the 2017-2018 school year.

MCAS scores in the All Students category were as follows:**Grade 10 (Traditional MCAS Assessment)**

- 93% of our high school students scored proficient or advanced in the English Language Arts portion of the assessment, which is a 9% increase from 2016.
- 85% of our high school students scored proficient or advanced in the Math portion of the assessment, which is a 14% increase from 2016.

Grade 3 – 8 (Next Generation MCAS Assessment)

Grade	ELA District	ELA State	Math District	Math State
3	33%	41%	25%	49%
4	23%	48%	19%	49%
5	27%	49%	23%	36%
6	29%	50%	25%	49%
7	19%	50%	15%	47%
8	37%	49%	16%	48%

2016-2017 Grants

Grant	Amount	Purpose
Title I	\$840,743	Supplemental Support to WSS, ESS and GMS
Title IIA	\$115,517	Class size reduction and mentor program
Title III	\$17,937	Supports to English Language Learners
Fund 320	\$25,974	Promising Practices for At-Risk Students
Fund 323-B	\$77,780	Professional Development
Fund 220-E	\$14,896	Professional Development
Total received to date	\$1,092,847	

Gardner High School, Grades 8-12

Paula Bolger, Principal
Sherry Gelinis, Assistant Principal

Gardner High School has an impressive history of providing a broad and deep educational program. Course offerings, school wide expectations, educational goals and objectives, graduation requirements, as well as the policies and procedures that guide the school's daily life, are grounded in the Mission Statement:

At Gardner High School, we strive to prepare all students to become educated, productive, and responsible citizens.

January

Mid-January marked a change in administration at GHS with Paula Bolger taking over as principal for Mark Pellegrino who moved on to the Superintendent position. By all accounts, the hard work of faculty and staff has helped contribute to an efficient transition and the building has continued to operate very smoothly.

During the month of January, only two students received suspensions, which continues our trend of sharply reducing our suspension rate from last year.

Mid-terms were held the week of January 16th and ran very well. The Link Crew sponsored Cocoa and Cram for the 8th grade students to give them an opportunity to receive extra help to study for their exams. Attendance was excellent.

Faculty and staff continue to work towards our NEASC Accreditation and spent time during our January faculty meetings gathering evidence to help support all the standards to be covered in our 2018 visit. This work will be ongoing, right into next year.

Four students from GHS presented at the DIRT performance at Mount Wachusett Community College. This performance was held at GHS the previous month and with the urging of the Gardner Community Action Team, the students presented poems and spoke to a full audience at the MWCC auditorium about their impressions of the performance, how it influenced them, and they shared their own personal struggles. These four students represented our community well and received a standing ovation. They were the surprise highlight of the night.

March

March proved to be a very busy month at GHS. MCAS retakes for ELA were held on March 1st through the 3rd and the retakes for math on March 6th and 7th. The ELA MCAS for all sophomores took place from March 21st through the 23rd. Student attendance was excellent and the tests all ran very smoothly thanks to the hard work of our staff and guidance department, in particular, Judy Mack, who organizes the MCAS test administration.

The National Latin Exams were administered to all Latin 2, 3 & 4 students on March 10th. We are hoping to match our outstanding student scores from last year.

The spring musical “Emma” was held on March 16th through the 18th and was a smashing success. Our LHS students (and of course Mr. Pellegrino and Mrs. Poulin) under the direction of our excellent chorus teacher, Joanne Landry, put on a wonderful performance for community.

Our GHS Cheerleading Team placed 2nd in the state and earned a spot in the national tournament. They are making preparations to go to Myrtle Beach in April to represent our high school as well at the state of Massachusetts. This is an amazing accomplishment for this team.

On March 21st our guidance department held an information night for parents and 8th grade students. This evening gave parents updates on what to expect as their sons and daughters move into the 9th grade. Information about grades, credits, course offerings and other general information about this important transition time for students was presented. Thank you to Karen McCrillis for organizing this event.

On March 23rd, several brave high school students put their talents to the test hoping to be crowned Mr. GHS. The night drew a large crowd and proved to be a great deal of fun.

The weather finally cooperated and on the weekend of March 25th the GHS Boys Baseball Team went to Cape Cod to play in a weekend tournament. They were able to play seven games over the course of two very busy days. It should be noted that hotel staff commented to the chaperones that the GHS boys in particular were very polite and well behaved. As always, our student athletes represented Gardner well.

Our March Madness Dodgeball Tournament was again a great success on March 28th. This is always a fun competition and fundraiser and also drew a very large crowd of students, staff, coaches and parents.

Our incredible guidance department held its annual Junior Information Night for parents and 11th grade students on March 29th. Information on the college application process and all post-secondary planning was disseminated along with the many opportunities for students to access college coursework during their high school years. Over 50 families attended this information session and the feedback was very positive. Thank you to Chrissy Leamy for organizing this event.

In conjunction with UMass Medical Center, we were again able to have the DRIVE Simulator at GHS during the week of March 27th. This simulator gave juniors and seniors the experience of being a distracted driver in order to educate them on the importance of driving safely.

Once again our overall suspension rates at GHS continue to decline. March suspension rates were down over 70% from last year and we are on track to have 40% fewer suspensions this year as compared to last year. We are very optimistic that this trend will continue.

Delaney Santos and Anne Robinson were chosen to represent Gardner High School at RYLA this year. They were chosen from a very select group of students. Congratulations to both girls.

April

April was another great month at GHS as we had many functions, activities and accomplishments. Once again our Latin students did a great job on the National Latin Exam, which is taken by Latin students in all 50 states and 16 different countries. This year, almost 150,000 exams were administered. The total number of awards our students received increased from 12 awards last year to 18 awards this year. We had 3 gold medal winners, 5 silver medal winners and 10 honorable mentions. All these students scored well above the national average.

Thirty-five Gardner High School students participated in the annual math contest at Fitchburg State University in April. These students represented the school well. Top scorer for GHS was junior Luke Fenner who placed just outside Honorable Mention. Top senior was Cameron Cormier. Top sophomore was Cameron Davis. The annual math contest draws students from all over Central Massachusetts. Student teacher, Shantel McGrade, a senior at Fitchburg State, attended this year's contest as part of the GHS staff instead of being an FSU student proctor for the event. She is completing her student teaching assignment with math teacher, Matt Christ, at GHS.

The GHS Student Talent Show was held on April 6th and proved to be very entertaining. We had an array of performances and student turn-out was great.

The World Language Department organized a trip to Quebec City from April 7th through the 9th. Thirty students attended the trip which went very well. There was a very full itinerary and students learned the robust history of Quebec City through both walking and bus tours. They ate French Canadian cuisine and were able to get a full experience of the Quebec way of life.

Also during the weekend of April 7th, the GHS Cheerleaders went to Myrtle Beach and won the National Championship! This was a wonderful accomplishment for this team. (News of their victory was heard on the bus back from Quebec which prompted quite a celebration!) We were also fortunate to have the team perform for the entire school so that all the students could see their award winning routine and celebrate with the team.

On April 12th the Guidance Office held an Incoming 8th Grade Parent Information Night to disseminate information to parents of current 7th grade students and answer any questions. Attendance was very good and the feedback from parents was very positive.

Also during advisory on April 12th our Guidance Office held an AP Information Session for any students in grades 8 through 12 who are interested in taking AP classes. All AP teachers were available to answer questions and to explain the AP curriculum for all the classes we offer. This went very well and students received a plethora of information to help guide their decisions as to what AP classes they would like to enroll. This day event was followed by an evening Parent AP Information Session that also disseminated information to parents regarding AP classes. Several AP teachers were available to speak with parents and answer questions.

ELA computer-based MCAS testing was held on April 12th and 13th for our 8th grade students. Testing went very well and we are preparing for the upcoming Science and Math testing for our 8th grade students as well. Testing for 9th graders in Science will follow in June.

On April 26th two GHS students, Emma Ciaccio and Sarah Percifull, presented their final project at the Women in Technology Conference at Monty Tech. These girls have been working on this project throughout the school year under the supervision of one of our science teachers, Mrs. Rebecca Anderson. The girls did a great job and represented our school well.

Also on April 26th, we held our first annual Career Fair at the high school. This event was organized by Karen McCrillis in our guidance department and was a huge success. Community members represented 38 different

careers and shared their work experiences with our 8th grade students. Our students thoroughly enjoyed this event and the feedback from the presenters was very positive.

Another event that occurred on April 26th was the GFA Annual Meeting at which our GFA Student Advisory Board students were recognized for their hard work over the course of the year. One of our students, Jonathan Chipman, did a presentation to the group which was informative, quite humorous and well received.

One final note, our overall discipline referrals for the month of April dropped by 40% from our March referrals this year, and suspensions from March to April of this year dropped by 65%. Our April comparison discipline data from April 2015/16 to this April is as follows:

April Suspensions 2015-2016				April Suspensions 2016-2017			
Student Group	Total Number	Number Disciplined	Percentage	Student Group	Total Number	Number Disciplined	Percentage
All Students	801	12	1.50%	All Students	710	6	0.85%
ELL	26	0	0.00%	ELL	19	1	5.26%
Economically Dis.	367	5	1.36%	Economically Dis.	383	5	1.31%
Students w/disabilities	151	5	3.31%	Students w/disabilities	129	1	0.78%
High needs	430	8	1.86%	High needs	531	5	0.94%
Afr. Amer./Black	30	1	3.33%	Afr. Amer./Black	21	2	9.52%
Hispanic/Latino	93	0	0.00%	Hispanic/Latino	84	2	2.38%
Multi-race, Non-Hisp.	35	0	0.00%	Multi-race, Non-Hisp.	50	0	0.00%

May/June

AP Exams were administered the first two weeks of May. Over two hundred exams were administered to 138 students. MCAS exams were administered for 8th and 10th grade as well during the months of May and early June. All test administration ran very smoothly.

On May 3rd, Attorney General Maura Healey held a round-table press conference at the high school to award the Gardner and Narragansett school systems with a \$40,000 grant to focus on opioid education and prevention. This grant is still in the planning stages, but we are very excited about the potential services it will provide to our students.

We held our semi-annual Mock Car Crash at the high school on May 8th. This was organized by the Gardner Fire and Police Departments. This was a very powerful presentation. Some of our drama students did a great job playing the roles of crash victims. A debrief with students afterwards closed out the event, which went very well.

The annual Senior Citizens Prom was held on May 9th. As always, this is a wonderful event. The Prom was well attended by senior citizens from our community along with many students and faculty. Thank you to Judy Mack for organizing this event.

The Music Boosters held their annual Theme Basket Extravaganza on May 13th to raise money for our music program. Thank you to the GHS Music Boosters for your continued support.

Our annual Mandatory Pre-Prom Meeting for parents and students was held on May 15th. The District Attorney's Office did a presentation on Social Host Liability and the Gardner Police Department spoke to the audience as well. Attendance for this event was near 100%.

The GHS Spring Concert was on May 16th. As usual our band and chorus under the direction of Mr. Lepisto and Mrs. Landry did an outstanding job and the program represented the Gardner community well.

The Junior/Senior Prom took place on May 19th and went off without a hitch. Students and faculty had a wonderful time. Thank you to the junior and senior class advisors, Jessie Flaherty, Jess Currier, Judy Mack and Chrissy Leamy for organizing this and all other class events as this school year comes to a close.

The Senior Class Trip went to Hershey Park for an overnight May 25-26. The seniors were well-behaved, as usual, and had a great time. (Restaurant staff came over to the chaperones and commented on how well-mannered and polite our students were.)

Three of our athletic teams, baseball, softball and tennis all made it to districts. Although they lost in the first round, they all put together outstanding seasons. They have made the GHS community proud. Thank you to all the coaches and student athletes for their hard work and dedication.

Graduation week was very busy with multiple events: Baccalaureate, Senior Awards Night, the Senior Class Walk-through, and of course, graduation. The Class of 2017 ended the year strong and are now moving on to the next chapter in their lives. We wish them all well!

September

The start of the 2017-2018 school year at GHS is going well. Our first two days of professional development with staff was upbeat, positive and productive. Many faculty members spent time on their own during the summer, participating in their own professional development, working on curriculum, and taking classes to enrich their teaching practices.

We welcomed 8th grade students into the building on 8/30 and all students on 8/31. Our Link Crew, led by advisors Karen McCrillis, Jesse Flaherty and Monique Leblanc did an amazing job helping with the transition of our new 8th grade students from the middle school. It was a very fun day!



GHS participated in the annual "Meet and Greet" on August 23rd and enjoyed seeing all the students and their families. Practice fields were buzzing with athletes the week before school started in preparation for our fall

sports season, and the marching band put in long hours that same week fine-tuning their skills for the start of the new school year.



Up-to-the-minute school sports schedules and results can be viewed on a free phone app called “rSchool Activity Scheduler.” You can connect the app to Gardner High School and the sport(s) you want to follow.

Summer renovations at the school included new thermostats in all the classrooms to help better regulate the heating system. We have new copiers throughout the building as well. We are very excited about the new electronic sign in front of the building made possible by GFA and an anonymous donor. This addition, along with the new patio, have really spruced up our entrance and both look great as students, parents, staff and community members enter our building.



Falling in line with our district initiatives, GHS is embracing the vision of the school district:

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community; have adults consistently interact in ways that foster positive, supportive relationships; and be engaged in relevant, academically rigorous instruction, informed by data.

- Our focus at GHS throughout this year will be based on these areas:
- Utilizing Social Emotional Learning Strategies and Restorative Practices with our students.
- Using data to drive instruction in our classrooms.
- Ensuring that all students are participating in a rigorous curriculum.
- Increasing parent involvement and utilizing transparent communication with families.

Data Comparison Summary for the past four years:

Attendance %:

2016-2017	94.1%
2015-2016	93%

2014-2015	93.6%
2013-2014	93.9%

Discipline Data:

YEAR	% OF STUDENTS SUSPENDED
2016-2017	5.07%
2015-2016	10.7%
2014-2015	11.8%
2013-2014	12.6%
2012-2013	25%
2011-2012	25.8%

Initial data regarding the Grade 10 2017 MCAS has recently become available. These scores are very encouraging, showing growth in both English and math for both our high-needs students, as well as our non-high needs students. Data at this point is still embargoed. Full testing results, including grades 3-8, will be available soon.

Our attendance for the month of September was as follows:

	All Students	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
September	94.68%	95.67%	93.94%	94.58%	94.85%	94.37%

Discipline/suspension data for the month of September as compared to last year is as follows:

<u>August/September Suspensions 2016-2017</u>			
Student Group	Total Number	Number Disciplined	Percentage
All Students	710	2	0.28%
ELL	19	0	0.00%
Economically Dis.	383	2	0.52%
Students w/disabilities	129	0	0.00%
High needs	531	2	0.38%
Afr. Amer./Black	21	0	0.00%
Hispanic/Latino	84	1	1.19%
Multi-race/Non-Hisp.	50	0	0.00%

<u>August/September Suspensions 2017-2018</u>
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Student Group	Total Number	Number Disciplined	Percentage
All Students	690	4	0.58%
ELL	19	0	0.00%
Economically Dis.	400	4	1.00%
Students w/disabilities	134	0	0.00%
High needs	553	4	0.72%
Afr. Amer./Black	23	1	4.35%
Hispanic/Latino	100	2	2.00%
Multi-race/Non-Hisp.	45	0	0.00%

There is a lot of excitement at GHS from our faculty and our students and we are looking forward to a productive, enriching, and fun school year!

October

The start of the school year at Gardner High School has gone very smoothly. We had our class assemblies for each grade to begin school. This was a great opportunity for us to explain regular building protocols along with having some fun with raffle prizes for our students. Our Open House on 9/19 was quite successful with good parent turnout. Our fall athletic teams are going strong with the ongoing support of our marching band. We continue to work with Mount Wachusett Community College on a host of grant opportunities as well as school to college/career pathway options. We also filled two busses with juniors and seniors who attended a college fair at MWCC. Also, five 8th grade students were recognized for being positive GHS community members and were selected by their teachers to have Pizza with the Principal. Congratulations to Devyn Goyette, Cody Tom, Taylor Cordio, Emma Dessereaux and Abigail Saner.

As the GHS 2017-2019 School Improvement Plan is being developed, we will be focusing on three key areas:

Providing an academically rigorous environment for all students with relevance to ‘real life’ experiences.
 Implementing standards-based instruction based on the analysis of formative and summative assessments to measure student academic growth, and communicate results with all stakeholders.
 Addressing student social/emotional and behavioral growth through attendance, parent involvement and proactive intervention.

Professional development for teachers and support staff will be geared towards these goals throughout the entire school year. These particular areas were a focus during our opening days of teacher meetings and will be incorporated into our October half-day of professional development as well as during our upcoming staff meetings.

October was an active month at Gardner High School. Our field hockey, soccer and cross-country teams finished their seasons. Our football team will be on the field until Thanksgiving Day. We had our annual class relays, which are always a great time for staff and students, and we also had a great pep rally organized by our student council and student government. The Powder Puff football game between the juniors and seniors brought in a large, rambunctious crowd. (The seniors won.) The month finished on a great note with a very successful Pumpkin Palooza and Haunted House sponsored by the junior and senior classes.

On October 11th, all students in grades 8 through 11 took the PSATs and all 12th grade students took the SATs. This was done free of charge for all students. This was a continuation of GHS’s ongoing mission to

help prepare all students for college and career readiness. The day went very smoothly thanks to the diligent preparations by our guidance department.

Five 9th grade students were recognized for being positive GHS community members and were selected by their teachers to have Pizza with the Principal.

Congratulations to Anthony Perry, Anaka Simonds, Alicea Walton, Mikayla Nichols and Skylar Grenier.

Also, congratulations to Joy Yan for being chosen by the Student Council and Student Government as October's Teacher of the Month. Francie Lemieux was selected for the month of September.

Our attendance for the month of October was as follows:

	All Students	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
September	94.68%	95.67%	93.94%	94.58%	94.85%	94.37%
October	94.69%	94.94%	94.91%	94.87%	95.24%	93.22%

Discipline/suspension data for the month of October as compared to last two years:

October Suspensions 2015-2016			
Student Group	Total Number	Number Disciplined	Percentage
All Students	801	21	2.62%
ELL	26	1	3.85%
Economically Dis.	367	14	3.81%
Students w/disabilities	151	9	5.96%
High needs	430	16	3.72%
Afr. Amer./Black	30	0	0.00%
Hispanic/Latino	93	6	6.45%
Multi-race/Non-Hisp.	35	3	8.57%

October Suspensions 2016-2017			
Student Group	Total Number	Number Disciplined	Percentage
All Students	710	10	1.41%
ELL	19	1	5.26%
Economically Dis.	383	6	1.57%
Students w/disabilities	129	2	1.55%
High needs	531	7	1.32%
Afr. Amer./Black	21	0	0.00%
Hispanic/Latino	84	2	2.38%

Multi-race/Non-Hisp.	50	0	0.00%
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October Suspensions 2017-2018			
Student Group	Total Number	Number Disciplined	Percentage
All Students	690	13	1.88%
ELL	19	1	5.26%
Economically Dis.	400	12	3.00%
Students w/disabilities	134	5	3.73%
High needs	553	12	1.45%
Afr. Amer./Black	23	2	8.70%
Hispanic/Latino	100	7	7.00%
Multi-race/Non-Hisp.	45	1	2.22%

November

The month of November closed out the fall athletic season and opened the winter season. Fall athletics finished with their end of the season banquets and recognized athletes for their participation. The golf team ended their season with a fun golf tournament with some of the staff. The football team was supported by students, staff, community members and families at the Thanksgiving Day game, which was very well attended. On the last day of school before Thanksgiving we held our Student Awards Assembly where every teacher awarded two students for their academic efforts. That assembly was followed by a pep rally run by our Student Council. The Cheer Team continued its great success with another trophy at the Mid-Wach Cheering Championship, and theater students put on three wonderful shows of 'The Game of Tiaras.' November also included both math and English MCAS retakes and our Parent-Teacher Conferences, which were also well attended.

Five 10th grade students were recognized for being positive GHS community members and were selected by their teachers to have Pizza With The Principal. Congratulations to Monique Merrilat, Megan Haley, Tom Piermirini, Chandra Oulette and Alex McGee.

Our attendance for the month of November was as follows:

	All Students	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
September	94.68%	95.67%	93.94%	94.58%	94.85%	94.37%
October	94.69%	94.94%	94.91%	94.87%	95.24%	93.22%
November	92.82%	93.60%	92.96%	92.72%	93.77%	91.04%

Discipline/suspension data for the month of November as compared to last two years:

November Suspensions 2017-2018

Student Group	Total Number	Number Disciplined	Percentage
All Students	690	14	2.03%
ELL	19	1	5.26%
Economically Dis.	400	11	2.75%
Students w/disabilities	134	7	5.22%
High needs	553	11	1.99%
Afr. Amer./Black	23	1	4.35%
Hispanic/Latino	100	4	4.00%
Multi-race/Non-Hisp.	45	0	0.00%

<u>November Suspensions 2016-2017</u>			
Student Group	Total Number	Number Disciplined	Percentage
All Students	710	2	0.28%
ELL	19	0	0.00%
Economically Dis.	383	2	0.52%
Students w/disabilities	129	0	0.00%
High needs	531	2	0.38%
Afr. Amer./Black	21	0	0.00%
Hispanic/Latino	84	0	0.00%
Multi-race/Non-Hisp.	50	0	0.00%

<u>November Suspensions 2015-2016</u>			
Student Group	Total Number	Number Disciplined	Percentage
All Students	801	21	2.62%
ELL	26	1	3.85%
Economically Dis.	367	19	5.18%
Students w/disabilities	151	7	4.64%
High needs	430	19	4.42%
Afr. Amer./Black	30	2	6.67%
Hispanic/Latino	93	3	3.23%

December

The month of December saw the beginning of the winter sports seasons for boys and girls basketball, hockey, swimming, indoor track and the winter cheer team. All teams have been practicing hard to get the season off to a good start. The GHS faculty and staff, along with Central Office personnel, welcomed in the holiday season with our annual Holiday Party, which is always a lot of fun. The GHS band and chorus put on a wonderful show at their holiday concert. They performed in front of a packed auditorium. Also during December, we

met with staff from Mount Wachusett Community College as we continue exploring the possibility of incorporating more college level classes within our school day at GHS. In January we will be offering a college level computer class free of charge to students through a grant from the MWCC STEM Early College Program. We are excited about the prospect of expanding these types of courses for our students as we plan for next year.

Five 11th grade students were recognized for being positive GHS community members and were selected by their teachers to have Pizza With The Principal. Congratulations to Kyle Dimuccio, Anthony Haimala, Katelyn Hargon, Jared Hebert, and Abby Gavin. Also congratulations to Chrissy Leamy for being chosen as the faculty member of the month by the Student Council.

Our attendance for the month of December was as follows:

	All Students	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
September	94.68%	95.67%	93.94%	94.58%	94.85%	94.37%
October	94.69%	94.94%	94.91%	94.87%	95.24%	93.22%
November	92.82%	93.60%	92.96%	92.72%	93.77%	91.04%
December	92.64%	92.70%	93.52%	92.42%	93.52%	91.03%

Discipline/suspension data for the month of December as compared to last two years:

December Suspensions 2015-2016			
Student Group	Total Number	Number Disciplined	Percentage
All Students	801	20	2.50%
ELL	26	0	0.00%
Economically Dis.	367	15	4.09%
Students w/disabilities	151	4	2.65%
High needs	430	16	3.72%
Afr. Amer./Black	30	3	10.00%
Hispanic/Latino	93	5	5.38%
Multi-race/Non-Hisp.	35	2	5.71%

December Suspensions 2016-2017			
Student Group	Total Number	Number Disciplined	Percentage
All Students	710	9	1.27%
ELL	19	1	5.26%
Economically Dis.	383	7	1.83%

Students w/disabilities	129	1	0.78%
High needs	531	7	1.32%
Afr. Amer./Black	21	0	0.00%
Hispanic/Latino	84	2	2.38%
Multi-race/Non-Hisp.	50	1	2.00%

December Suspensions 2017-2018			
Student Group	Total Number	Number Disciplined	Percentage
All Students	690	9	1.30%
ELL	19	0	0.00%
Economically Dis.	400	8	2.00%
Students w/disabilities	134	4	2.99%
High needs	553	8	1.45%
Afr. Amer./Black	23	0	0.00%
Hispanic/Latino	100	2	2.00%
Multi-race/Non-Hisp.	45	1	2.22%

Athletics

Andrew McKenzie, Athletic Director

Gardner High spring sports finished off the 2016-2017 school year in a positive fashion, placing three teams in district playoffs! The softball team, led by second year head coach Maureen Horn, competed against perennially strong Auburn High School, in the Central Mass Division 2 playoffs, eventually falling 6-0. The softball team finished with an overall record of 12-7, 6-2 in league with outstanding efforts from Mid-Wach All Stars Anna Tassone, Abby Tassone and Becca Lashua.

The Wildcat Baseball team had strong 2017 campaign; qualifying for district play and hosting a first round game versus Nipmuc High School. Nipmuc rallied for a late win, beating the host Wildcats 5-1. The team finished the season with an overall record 10-11, including a huge 5-2 win over rival Oakmont, at Oakmont. Evan Schoonover and Shane Lindemuth were named Mid-Wach All Stars.

Behind veteran coach Leigh Craft, the Girls' tennis team had a phenomenal year. The team finished the season with an overall record of 16-3 and tying for first place in Mid-Wach C with a 5-1 record. The team hosted a first round district playoff game versus Leicester, in which the visitors would eventually win 4-1. Suji Kim and Ella Cormier represented Gardner as Mid-Wach All Stars.

The boys' and girls' track teams as well as boys' tennis continued to develop their rosters as more participants joined the teams. We hope to continue the upward trend and compete more consistently with our local and league opponents.

The fall sports of 2017 welcomed a new boys' soccer coach, Ralph Kay. Ralph is a veteran soccer coach and had an immediate impact on the development of the program. The team improved their overall record to 6-8-4, including a dramatic come from behind win against league champion, North Middlesex, on senior night. The

team rallied with 4 goals in the second half with strong efforts from league all -stars, Jacob Clancy, Rigo Ruiz and Angel Ruiz, and looks to continue to improve in 2018.

Girls' soccer, playing an extremely difficult schedule, finished their season strong with two consecutive wins, finishing at 6-11-1. Their season included a very memorable and dramatic win on senior night versus Oakmont. Behind stellar keeper play from Keira Columbus, the Wildcats won 1-0 over the Spartans. Senior Suji Kim and junior were selected as Mid-Wach all stars.

Head Coach Lynn Sayarath and the field hockey team continued to make an impact. Goalie Gabby Hart, Sammy Gallant, and Anne Robinson earned Mid-Wach all-star honors for their outstanding play and helping to improve the teams' record. Furthermore, the field hockey program continues to give back to the Gardner community, with multiple fundraising events to benefit charitable cancer organizations. The most popular event is the annual Play for the Cure game versus Murdock, in which proceeds from this years' concessions and gate revenues were donated to the Joe Andruzzi Foundation. Truly educational athletics at its finest!

Gardner's golf program welcomed Narragansett as a coop partner this year. Under first year golf coach, Maureen Horn, our team had two students participate in the league championships. Coach Horn is relentlessly working the hallways to encourage more students to participate in this great sport, as the student participation numbers have been dwindling.

Football experienced hardship and adversity in a challenging 2017 season. Participation numbers are not currently high enough to overcome injuries and lack of depth at many positions, but that did not prevent senior players like Xavier Vargas and Zack Vallaire playing their hearts out. In the end, the character that team members demonstrated "when the going got tough" was impressive and reflects well on them and their families. As the planning is underway for Watkins' Field renovation, Coach Allard hopes to revive participation in our program and rebuild it from the ground up.

Our winter sports season is currently under way. 2017 was a year of change in our basketball programs. Veteran coach, Pete Gamache, will move from the girls' program to the boys' program and 1st year coach Melissa Proffitt will take over the girls' program. Both teams are in good hands as they each have the opportunity to compete in every game and if they finish their seasons strong, they will have the opportunity to compete in the district playoffs.

Indoor track coaches Ken Pelletier and Mike Lawrence have the team's training hard in the hallways and weight room. At high school venues like Wachusett, Shrewsbury, and Fitchburg the boys and girls teams have put together several outstanding individual efforts and are looking forward to improving their personal bests.

Hockey continues to partner with local schools in a coop agreement. We welcome Narragansett, Murdock, and Quabbin to our program, as head coach John Meany works to develop team skills and team chemistry with our area players. The team is very young this year, dominated by freshman and sophomores and we look forward to seeing them come together as a team and improve this season.

Go Wildcats!

Gardner Academy for Learning and Technology, Grades 9-12

Peter McMorrow, Principal

School Mission

As an alternative to traditional schools, the Gardner Academy for Learning and Technology seeks to provide a challenging and safe environment where students develop their analytical, critical thinking and communication skills for the 21st century to become productive, responsible members of our community.

January

With the gracious help of Mrs. Theresa Thompson—Manager of Physician Recruiting at Heywood Hospital—and some incredibly generous donors, we have been able to assemble a food pantry at our school.

Our aim here is to be able to provide students with healthy food choices from various canned goods to cereal, to macaroni and cheese and pasta. To keep matters confidential, we have asked student to approach Principal McCormick, or any other staff member they feel they can trust, about receiving this food. At that point, we can assemble a tote bag (pictured) for them to take home filled with whatever they may need.

We have strived to give our students better opportunities academically but it feels incredibly rewarding to give them the basic essentials we all need. Mrs. Thompson has also assembled an impressive array of health care products for our students that range from deodorant to toothpaste. This is something to truly celebrate for us and an amazing opportunity to affect our students lives in a new way!

School improvements included a new security camera at the front door and brand new side doors for the street-facing side of the building.

School Attendance

Our Goal = 83%

Current = 82.80%

February

We are incredibly proud to announce that two GA faculty members have been awarded grant money to spearhead some exciting programs at GA.

Mr. Derek Beauregard (Math) and Mrs. Janet Henderson (History/English) were both recipients of grant monies from the Williams-Rockwell Committee which—through the sale of a Norman Rockwell painting—awarded the city of Gardner almost \$50,000 in funding.

Beauregard will be using the money to begin an intramural basketball program at GA. Day in and day out, we see students playing basketball outside of our school and Beauregard took it upon himself to organize an afterschool program that should prove to be immensely popular in the future!

Mrs. Henderson will be using her money to fund an afterschool program for fledgling artists to be held at “Art on the Rocks” in Gardner. This will be an excellent opportunity for students to flex their artistic muscles and push some of their abilities to the next level. We have a bevy of talented artists at GA and it will be fantastic to see them branch off into this new arena.

Principal Tim McCormick was also granted money to fund a program centered around mindfulness for both staff and students. The hope is to get more students invested in this worthwhile program and this additional training will be an outstanding way to boost that awareness at GA.

March

Community/Family Engagement:

We held two family councils this month to discuss our attendance rates. We also discussed the ideas of fundraising for the Spring and prepared for our Comedy show.

Several students made student of the week this week.

Assessment Data:

We have prepared a MCAS prep session for the upcoming MCAS ELA testing. We are hoping for a 85% proficient rate.

Attendance rates:

Attendance is a focus and we are maintaining 85% attendance rates.

Suspensions/ Bullying/ and Discipline referrals:

We had no referrals for this month.

April

Gardner Academy staff will address student social/emotional and behavioral health through improved attendance, parent involvement, and proactive intervention. We will increase parent/family involvement using One-call; monthly newsletters, and three academic awards nights. Implementing the shared community health services with Heywood Hospital and continuing our work with North Central Mental Health we plan to increase the number of students serviced by 25% during the 2016-2017 school year.

Over the 2016-2017 school year, Gardner Academy staff members will continue to implement academic power standards for the remainder of our core curricula classes. Using common benchmark assessments, our performance rubrics, and weekly data team meetings, staff members will reflect weekly and adapt their instruction to the learning outcomes of our students. Through this targeted instruction, Gardner Academy plans to increase the number of students minimally scoring in the Needs Improvement category (220) to 80% across all three testing subjects (ELA, Math, and Biology).

Gardner Academy will provide all stakeholders (students, parents, community) with transparent communication that is respectful, timely, consistent, and inclusive of all. Staff members will make a minimum of 6 communications per week. These communications and student support data will be discussed; logged in a shared file, and analyzed weekly in order to determine student concerns and which interventions have been used. Teachers, students, and parents will have regular access to Rediker gradebook and all teachers will post/share this data weekly. The school wide attendance goal will continue to be 85% or higher over the course of the 2016-2017 school year.

May

May is a busy month at Gardner Academy with nearly a quarter of our students taking the MCAS STE examination; seniors final exams, and gearing up for our graduation. Our comedy night held back on May 4th served as our primary fundraiser held by our GA school council. This fundraiser and the monies raised have been used to supplement graduation costs; student supplies, and our senior class trip.

We also held our second FAFSA financial aid night of the school year on May 10th. Between these two parent/student sessions, we have met with 18 of our soon to be graduating seniors and their parents. This process has been instrumental in maximizing financial aid and scholarships for our students.

Starting in late April and running through May, we started our MCAS Biology prep courses for those students who wanted a targeted and hyper focused infusion of Biology material before the test in early June. These prep courses are similar to the math prep course we held earlier in the year as we had 8 students meet over the four-week period. The hope is to maximize the number of students scoring in the proficient range upon taking the test for the first time.

June

As we gear up for the homestretch of the 2016-2017 school year, our graduation is the major upcoming event. On Saturday, June 3rd we will be saying goodbye to 23 students as they will be receiving their GA diploma. These students personify hard work and perseverance and we are excited to watch them embark on their next journey. To date, more than half of our students intend to start classes at MWCC in the fall. As Gardner Academy continues to grow and evolve, we hope to have even more graduates continue on with their higher education.

September

Community/Family Engagement:

This year at Gardner Academy we have a focus on our position in the community and the role we play within it. Our students have been seen in a different light than students enrolled in a traditional high school setting. We want to focus on the contributions that our students make within the community. The most immediate area to demonstrate this is in the level of employment that our students have. By working in the community, our students are contributing to a solid tax base.

We are also putting together our parent school council and a student advisory board. Both of these entities will provide us with solid input from students and parents. It will also allow us to keep all stakeholders informed of our goals and how we are meeting them.

On the 29th of August we held our annual opening day cookout for students, staff, and families. It was a great success. We had well over 100 people come and meet with us. Many staff were on hand to meet and greet the parents and students who were both new and returning. We held a power point presentation explaining some of the ideas that we have for student success in the upcoming year. We also took the chance to explain some of the changes we are implementing and the reasoning behind it. Students were able to get their schedules and parents were able to fill out many of the needed documents that are so hard to collect. Overall it was a great success.

This year at Gardner Academy we have a focus on our position in the community and the role we play within it. On 9/12/17 we held our parent council meeting. This is a set meeting that takes place on the second Tues. of each month. We took a look at the transition and what it will entail. We agreed that the council will play a more active role in helping us determine our policies and expectations for the students, as well as, be the leaders of our fundraising efforts. On 9/20/17 we held our open house for parents at the school. It was a great opportunity for parents to speak to their student's teachers and to address any of the concerns that they may have. On the 26th we held our Caring for Kids dental health program at the school. Put on by the Community Health council, students were able to receive check-ups and other dental health needs for no cost to them.

2017-2018 goals:

At Gardner Academy we are setting goals in several areas.

-Implementation of the district goal to build positive supporting relationships for every student, in every classroom, every day.

- Focusing on employment rates and implementation of school to career policies/practices
- Increasing graduation rates by 10% for GALT/ Tracking students who returned to high school or other programs for contribution to graduation
- Increasing attendance to school and class by 10% meeting statewide goal of 92%
- Increasing all MCAS results in passing, proficiency, and advanced by 10% or a reasonable shift between each category to equal 10%
- Increase the role of students in the community to advance goodwill and create a foundation for community service learning.

Progress to goals:

At GALT the very nature and structure of our program focuses on positive relationships with students. We tend to build special bonds with kids in a manner that builds rapport and trust. Our students come to us because this is where they feel safe and supported even in the worst of situations. We have adopted the belief that, “Not all those who wander are lost; we are committed to the success of all of our stakeholders, we are “All IN”. Our students and staff embody this very spirit every day. We realize that, “even on your worst day, the chance to be a child’s best hope” exists.

In addition to our beliefs, we are continuing to focus on giving students the tools needed for their success outside just the academics. Many of our students come to us with a host of stressors in their lives. For this we have partnered with Ivy Child to teach the staff techniques in mindfulness. They are also going to work with the students directly and have follow-up visits with them. On the 29th of August, the staff took part in training with them to learn practices, techniques, and motivations for the approach. It was very well received and we look forward to further implementation.

One program that we intend to keep and expand on is our Work and Learning academic support classes. Through a grant we maintain a jobs coach. This year we want to have the coach expand their role as a community liaison to recruit businesses to employ our students and to support the students in applying for and receiving jobs. They will also track the progress of students in their positions and help them complete a work based learning portfolio so they can gain credit for working. Eventually we want this opportunity to expand to GHS as a means of receiving credit through GALT programming.

We will continue to focus on graduation and attendance rates as we always have. We have asked parents this year to sign a contract with us partnering for success in these areas. We have already had several students who left us contact us for re enrollment to the school. We will also continue to track students who have not finished with us and contact them to discuss their best options. Finally we will also track our students who have returned to a more traditional setting and measure their success as being prepared form GALT to get on track for graduation.

We have also added enrichment courses based on testing. Not only will we focus on the tradition approach of MCAS, we will also align practices to help achievement in the Accuplacer and the ASFAB tests. We have structured our math courses to support students in two separate pipelines. In addition to the regular math class, many students will receive enrichment courses in math. These courses will be focused on the needs of the lower and upper school. Students who are still in the MCAS pipeline will receive enrichment targeted to help in MCAS. Students who have passed the MCAS and are in the upper school level will receive enrichment that focuses on Accuplacer and ASFAB.

Finally we are focusing on our role in the community. The 3-5 year plan is to have a system of community service opportunities open to them to showcase our partnership with the immediate neighborhood and the community as a whole. By volunteering in the community we will show what we are made of and give the students the opportunity to lay a foundation that may eventually lead to a community service model.

Assessment Data:

This year we are moving away from a trimester approach and following a more traditional quarterly and semester style of school year. This was done for two reasons. First, to be more aligned with the high school in timing for students who enter into our school mid-session. Secondly so that students will have more assessments for grading and achievement. Instead of six marking periods there will be eight. Although this gives the students a shorter period of time in collecting the data, it does allow for more opportunity to get work in for credit.

We have just completed our progress report session and are looking at the progress of our students. We will meet with every student over the next 2 weeks to discuss progress with them around their attendance, grades, work completion, scheduling issues, and credit status for graduation. In addition, we will create Individual Learning Plans for all students through our guidance department.

Attendance rates:

At present we are in the same pace in attendance as we were this time last year. The data does show some flux due to the changes in times and the schedule. For the most part, we are on track to continue to work hard on increasing attendance to match the 92% rate.

Suspensions/ Bullying/ and Discipline referrals:

At this point we are below the rate of suspensions from last year, although we have had one suspension. Bullying and discipline referrals are at a match from last year. The very nature of our school lends itself to paying special attention in these areas. Many of our students receive specific attention to their needs creating a sense of trust and rapport that is unique.

October

Community/Family engagement:

In reaching out to the community, we have had two parent council meetings to date with our third meeting being held on 11/8/17. So far we have discussed the transition process and the policy changes that have taken place. One point that has been applauded is the use of community service for the students as a means to “buy back” time for attendance purposes. This program is the seed to extend further into our community and make this process a consistent program. We are very excited to do so.

Progress to goals:

Every child, In every classroom, Every day, is the purpose of GALT. We build very special relationships with students and foster a positive environment for them to learn in. We also see this as being able to support students in their need. To do so this month we have begun our support group. Through the members of Heywood, we offer a drop-in program for our students to work with a counselor for supporting their emotional needs. The group is focused on support for students whose lives are being affected by this dilemma. The group also focuses in on any other personal struggle that the students may be having. Although it is in its' second year, this group has a special impact on our population.

Assessment Data:

We have completed our first quarter and our compiling the data from grading to assess our methodology and our practices. We are also focusing on aligning the standards for classes with the high school in a manner that fills the gaps for our students. By doing so we will be able to meet the students at their level and build their understanding and skill to achieve.

Attendance rates:

Attendance is beginning to fall off the pace from this time last year. We recognize that there has been a substantial change in our schedule and busing needs. This has created a gap for some students whose lives require them to be a non-traditional student. This is a focus for us in the upcoming quarter.

Suspensions/ Bullying/ and Discipline referrals:

Our statistics on bullying have taken an increase this past month. There has been a specific case that is ongoing. In a smaller population, this has a large impact statistically. Safety is always our main concern and we have safety plans in place. We are also taking steps to address this issue and others through our systems in place. We are looking at our personal responses to all situations and are changing our method of reporting and standards used to reinforce a sound learning environment.

Our suspensions and referrals are in two separate places. At this time last year there were 12 referrals. At present there are 16. The results in suspensions, however, are in different places. In 2016-2017 the suspensions from the 12 referrals resulted in 10 suspensions. To date, we have had 6 suspensions out of our 14 referrals. Much like bullying, we are looking at our methods and resetting our standards and practices in how we respond and what level of consequence is given.

At GALT we realize that our situation and population is different from more traditional schools. We are dedicated to the success of all of our students and their families. At GALT we are “ALL IN”.

November

This past month we had to move our Parent Council meeting to a different day and time. For December, we will be back on track. The focus of the meetings coming up for this month will be for fundraising and scheduling review. During the week of Thanksgiving we changed our scheduled. The students voted to come in early and match the high schools schedule. By doing this we are reviewing their reactions to the move for a possible shift. Of course, we will take the parents’ input as a final say. We also, sent out our district-wide parent surveys and are awaiting the amassed data and results.

This past month we have recognized that our efforts to give students voice and choice needed to be accelerated. We have created a series of guiding questions and focus topics for creating GALT talk periods. These will act as break out groups to discuss the needs of the school with students to gain their input into solutions.

We also held further professional development for our staff in the area of practicing mindfulness. We work with instructors from Ivy Child to help coordinate efforts and give technical assistance to utilize these practices in our school. We are also looking into creating a space for practicing mindfulness in each classroom and the school overall.

Assessment Data:

We have completed our first quarter and our compiling the data from grading to assess our methodology and our practices. Teachers are utilizing this data to gage the completion of our district standards and that also of the high school. Interim assessments will be utilized this month to enhance this process.

Attendance rates:

Attendance has continued to be an area of concern. This is going to be utilized as the focus point for the academy in our district data team meetings. The key is to utilize a case study approach to gain insight into possible solutions.

Suspensions/ Bullying/ and Discipline referrals:

Our statistics on bullying have leveled this past month. The ongoing case has been settled. Safety is always our main concern and we have safety plans in place. We adopted a set of expectations and responses in our 11/7 professional development that addressed the major areas of concern we have in discipline and the responsibilities for all staff in the responses. This has made a large difference in the amount of suspensions for behaviors in the classroom.

Suspensions this past month matched total referrals. We had seven incidents that required suspensions as consequences and that matched the number of referrals written. This moves our total number of referrals to 23 for the year. This matches the number from 2016-2017.

December

One of our more pressing issues is the possibility of changing the school schedule to start at an earlier time. Due to a change in our bussing needs, we have noticed a sharp drop off in attendance in our later day programming. This issue has been addressed at both the student and parent level. We have conducted a survey of the students around their needs and issues with a possible change. We have also created a survey for parents based on the suggestions of our parent council. It is imperative that all stakeholders have a say in their school and we are affording every student and parent the chance to do so.

In addition, if there is significant interest, we will hold an open meeting for both students and parents around the issue. We value the feedback that we get from everyone involved in our school and will continue to do so.

At the end of the second quarter, we will hold our awards night. Parents and students will be invited and we will recognize the many achievements of our students. These events are cherished by all of us involved here at GALT.

We have formalized our break out groups and have let the students decide on the meeting schedules. We will focus first on the scheduling but, more importantly, we will begin on culture setting. The initial focus will be on the expectations we hold for each other on how we treat each other and accept our differences. This really goes towards a larger idea of creating the “GALT way” of doing things. We look forward to the progress that we will make while trying to infuse our use of mindfulness in our own community.

We are also very pleased to announce that our Career and graduation coach has begun at GALT. Fran Kondrotas is back with us. The focus of his position is to help students with our school to career program. This program is two-fold. Students with existing jobs will be monitored to maintain progress in the skills that they learn in the work place. We have leveled these different types of positions based on the skills used and the mobility that these positions can bring within the company. The other part of the program is to create job possibilities. Mr. Kondrotas’ position is to create and sustain partnerships with area businesses for placement of our students. Students may receive positions once they have been coached in building a resume and interview skills. In addition, how to maintain a solid working relationship and set personal goals to schedule

themselves for success. This position will also have a summer component. This year we have expanded the program to include students from GHS. All students will need to fill out the work based portfolio from the state and receive credit for working. We are very excited about this program.

We are also pleased to announce that we are actively pursuing a BARR grant for funding professional development. If we secure this grant we will be funding professional development in the area of Universal Design.

We also have become a member of the Trauma sensitive schools partnership. This organization is a network for resources and structures to support schools who deal with population that are largely trauma based. This network provides tools for partnerships and curriculum initiatives to serve this critical population. We look forward to this partnership and the prospects it brings to us.

Assessment Data:

We are triangulating data from the first quarter, MCAS, and weekly formative assessments to ensure the progress of our students. We have been pleased with the performance in the Science and English MCAS and recognize the need to seek to strive further in student performance. As for the math MCAS, are students follow a common pattern among students in other districts, especially for our specific type of student. Our teachers have been targeting the interim assessments to help pinpoint where our students are and the areas we need to address. This is continuous in all disciplines and a focal point of how we meet the needs of students.

Attendance rates:

Attendance is our main focus and the most pressing issue at this point. Many families were contacted about their student's attendance record and have made arrangements to recover their lost days. We are keenly aware that changes in the schedule have created stressors on our students and families and are actively looking at ways to support them. We are seriously considering the possibility of a time change to afford our students more options for transportation and scheduling to meet their needs.

Suspensions/ Bullying/ and Discipline referrals:

The past month has seen a drop in discipline from last year. To date we have had only one suspension this month for something that happened off campus. To date for 2016 there were three suspensions. Bullying has also gone down.

Gardner Middle School, Grades 5-7

Arthur Murphy, Principal
Traci Podrazik, Assistant Principal

The mission of the Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co-curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development.

January

At Gardner Middle School we have had a festive holiday season! We are so proud of our student leadership groups who took the lead in organizing many different ways to give back not only to the city of Gardner but also to people in need across the world. For example, the GMS Food Drive collected non-perishable food items. This food drive will benefit the GMS backpack program as well as the Gardner CAC. This food drive

started out as a competition between all three grade levels. Although it was a competition it slowly turned into yet another way to solidify Gardner Middle School as a Community.

Our GMS English Language Learner (ELL) students have raised funds to support “clean water” projects in developing countries throughout the world. Specifically, they partnered with Charity: Water.org to raise funds via an aluminum soda can drive at Gardner Middle School. What a success! The GMS food drive and The GMS Clean Water Project are wonderful examples of our school’s commitment to service learning projects!

The week of December 19th students participated in Spirit Week at Gardner Middle School. They showed their GMS pride by wearing PJs on Monday, Sportswear on Tuesday, mismatched outfits on Wacky Wednesday, by dressing up as twins on Thursday and on Friday students wore a color assigned to their grade level. It was impressive to see how many members of the GMS community participated in our Spirit Week! Go Bobcats! Spirit week culminated with our “GMS Talent Show.” Many talented comedians, musicians, dancers and performers participated in the GMS Talent Show.

In addition, The Kindergarten students from Waterford Street School took their yearly field trip to GMS to get a preview of the band winter concert on Dec. 20th. The 6th grade and, 7th grade bands and Jazz Band played for our WSS guests. Thursday, December 22nd, the 7th Grade Band and Chorus travelled to WSS to perform with the 1st Grade students.

Lastly, we are grateful to the Heywood Charitable Foundation for awarding Gardner Middle School the Mindful Schools grant. We now have 18 faculty members who will be participating in 2 online courses through Mindful Schools located in Oakland, CA. The first course will be for the individual educator’s personal practice and the second will train the participants in the Mindful Schools Curriculum. During the 2017-2018 academic year, the mindful schools’ curriculum will be implemented by the 18 trained faculty members at Gardner Middle School.

February

January at GMS saw the first completed month by Peter F. McMorrow as interim principal. Much of the focus was to carry on with the good work that the staff has been doing with the students. The building operations remained intact to serve our students to the best of our ability.

Our cafeteria routine was revamped to ensure maximum efficiency for the time allotted for lunch. The physical arrangements of the tables were moved to allow for a more efficient manner for student flow. In addition, several of the a-la-carte items were moved to outside the line space to stop cross-flow of students. To do this, space was cleared by having an out of use vending machine removed after 4 years of being idle. We took the mobile cart that was not being used and set up a new station for the a-la-carte items. On average we added 5-7 minutes for the students to get their lunch and enjoy it. Even though there is still room for improvement, this was a great improvement over existing operations.

In looking at our student data to evaluate our efforts in social emotional learning, we are focusing on the areas of special education, referrals rates, and our student climate. One notable area was our referral and suspension rates. From August to December, the school had over 289 referrals. Of these referrals 56 resulted in suspensions. When we looked at the data, a large number of these suspensions affected students in our specific populations. We spent time and professional development focusing on how we will re-evaluate our methods around this topic. For the month of January, the total number of referrals dropped to 25. Although there were still a portion that resulted in warranted suspensions, the number of students affected in our special populations categories dropped to two children. We are continuing to focus on these interventions to ensure that our efforts in social emotional learning are the best they can possibly be.

Another area that we have been focused on is the efficiency of our schedule. Although it would not be prudent to have a wholesale change of schedule at this point in the school year, looking at changes within the existing schedule can take place. A volunteer committee of teachers were formed to look at how we utilize our “active break” and also to brainstorm the efficiency of our “advisory” program. Two sub-groups of the committee formed to brainstorm ideas and look for solutions. One group was given the task of creating a solid and viable routine to the active break. At present, each grade is utilizing the time in a different manner. The task for the advisory group was a little more specific. They were asked to see how viable it was to increase RTI, special education service delivery, and remediation tutoring for critical failures during this time. Both sub committees will report back for February.

Even with the extent of change that has taken place in the building, our students and staff prove to be resilient. It shows the extent of the character of our community in focusing on the job at hand.

March

March saw much of the focus to carry on with the good work that the staff has been doing with the students. The building operations remained intact to serve our students to the best of our ability.

In looking at our student data to evaluate our efforts in social emotional learning, we are focusing on the areas of special education, referrals rates, and our student climate. One area that was notable was our referral and suspension rates. From August to December, the school had over 289 referrals. Of these referrals 56 resulted in suspensions. When we looked at the data a large number of these suspensions affected students in our specific populations. We spent a large amount of time and professional development focusing on how we will re-evaluate our methods around this topic. For the month of January, the total number of referrals dropped to 25. Although there were still a portion that resulted in warranted suspensions, the number of students affected in our special populations categories dropped to two children. For February it moved to 4 referrals with all 4 being suspensions. In Mar the number of referrals jumped to 32, 20 of these resulted in suspensions. We are continuing to focus on these interventions to ensure that our efforts in social emotional learning are the best they can possibly be.

Another area that we have been focused on is the efficiency of our schedule. Although it would not be prudent to have a wholesale change of schedule at this point in the school year, looking at changes within the existing schedule can take place. A volunteer committee of teachers were formed to look at how we utilize our “active break” and also to brainstorm the efficiency of our “advisory” program. Two sub-groups of the committee formed for ideas for solutions. They were given the task of creating a solid and viable routine to the active break. At present, each grade is utilizing the time in a different manner. The task for the advisory subcommittee was a little more specific. They were asked to see how viable it was to increase RTI, special education service delivery, and remediation tutoring for critical failures during this time. Both sub committees will report back for February.

Even with the extent of change that has taken place in the building, our students and staff prove to be resilient. It shows the extent of the character of our community in focusing on the job at hand.

April

The past month and a half GMS has been moving forward and focusing on the mission of Gardner Public Schools.

We continued to look at our building systems to ensure efficiency, safety, and a well-balanced learning environment. To do so, we formulated an Instructional Leadership Team to use the experience in the building to create organic initiatives. When we looked at the data, we realized that we were having an issue around some of our scheduled activities. In particular, we focused on “active break”. What we realized was that the

bulk of our discipline was centered on this ten minute period. Several ideas were put forth to address routine and structure. Everyone agreed on the premise of the idea, however, we realized that the timeframe was too short. There was not sufficient time for the students to de-escalate once they were physically energized. Time on task was valued over extending the period. After much debate, we decided to remove it and put the time back into our schedule. We did agree that when the weather improves we will open the courtyard at lunch for students to get fresh air. In addition we focused on utilizing our advisory time to enhance our RTI initiatives and build strong curriculum around the focus of the advisory.

We have also decided to focus on internal structures. We have changed the focus of how we utilize meeting time. We will use the bi-monthly staff meetings to focus on departmental alignment across grades. Presently the work is to identify and share our standards and practices so all teachers can see their role in moving the students forward. We will utilize one team based concerns meeting to run SST meetings to assist our tier two students with their needs. Another meeting will focus on the teams themselves setting expectations and creating inter-disciplinary curriculum. The last meeting will be at grade level but working directly with discipline specific teachers. All these meeting will have a special education profession there to help in the design and planning of these meetings.

On another note, GMS had two specific events take place during this time period that brought the community together in a fun and meaningful way. One event was our annual dodge ball tournament. As always this was a huge success. Teams from the school, referees from the high school, and families came out to make the event both fun and exciting. In the end, Rocky Deltaville outlasted the fierce competition to become this year's champion. Another fantastic event that took place was our Family Literacy Night on 3/30/17. Words cannot describe the pride and dedication that was on display. This was not just a school or student event; instead it was a community event. Dozens of families showed to celebrate their dedication to education with us. Students, staff, and parents participated in a manner that showed how valuable education is to our community. I can honestly say that I have rarely seen this level of connection and it was a tribute to all stakeholders for showing what a caring community looks like. This is the stuff that GMS and our community are made of.

May

The past month GMS has been focused on our standardized testing and looking ahead to systemic changes for next year.

We continued to look at our building systems and base their effectiveness on our needs. Our Leadership Team has been focused on targeting areas of strength and also weaknesses in our curriculum. As we seek to roll out the power strands of Rigor, Relevance, and Relationships, we are also taking into account the good work that has been the corner stone of our school. In addition, we are looking at the way we schedule and are experimenting with the possibility of a new building schedule for next year. We continue to hold our special needs population in high priority and are looking at the best methods for employing our services.

This past month has been the roll out of the MCAS 2.0. This test has brought some logistical challenges with it. Our tech department has been stellar at quickly getting us back on track and managing our student testing sessions. As with any new process we are on a steep learning curve. Ian Flaherty and Michelle Wirzbicki have been working tirelessly behind the scenes to get the logistics down. We are confident that our testing numbers will exceed 95% participation. More importantly, we look forward to the growth that we will see from our students' and staff's efforts. We always look forward to any feedback that will let us know how we are doing and where we need to improve.

As a building, we are tackling the tough decisions and needs that arise from turnover. It is clear that we need to improve in several areas. Coming up in the month of May is a chance to take an in-depth look at ourselves. We are having a "Turnaround School Visit" that will give valuable information to all of our stakeholders. In addition, we are going to send out a series of survey's in May to obtain as much feedback and perspective as

we can about everything we do. This will be part of our data driven decision making that can help us focus on the positives and push our existing success even further along.

We look forward to our commitment to the community of Gardner to build the brightest futures we can.

June

As the year winds down GMS has committed its focus to evaluation and assessment data.

We finished up our MCAS testing with a paper and pencil test for 5th grade science. The testing was smooth and our participation rate extended past the required 95%. We had a random audit from the state that evaluated our process and we came through with flying colors. In addition, we finalized our MAPS testing for the third round. As you know this testing was held three times this year and gave us valuable data in reading and math. We will utilize both of these methodologies to help structure our academic needs, schedule students, and set up a solid baseline for a snapshot of the student population as we start the new school year.

In other efforts to evaluate our progress, we were proud to take part in a two day visit by the state to help in our efforts to move out of a level three status school. This visit included a partnership with Schoolworks and DESAC. The focus was on several areas of assessment. We held teacher interviews, classroom observations, and a look at systemic practices. This data was compiled and reported out to our central office, Instructional Leadership Team, DESAC, and other agencies. We then utilized the report to focus a strong School Improvement Plan to lead us into the next school year. This plan is not final but has a solid start to quality instruction and practices, climate and culture change, and systemic programming. We look forward to planning our professional development with the students in mind for next year.

In other news the school finished up strong in several areas of community involvement, athletics, and music. We held the “Living Museum” with the 5th grade students. The quality of understanding and learning was of high task and rigor. Our students performed brilliantly as we demonstrated to hundreds of people in the community our sense of history and research. Teachers, students, and parents were beaming with pride. Our track team has great success for both the girls and boys. We went deep into the district rounds with several students qualifying for the states. Our music program once again competed in the “Great East” competition. We had to make some last minute changes but still took 6 gold standards, one in every category. The final touch was the graduation walkthroughs that took place on June 2nd. It was exciting to see our former students graduate while showing our existing students that they too can graduate.

September

Community/Family Engagement:

Gardner Middle School has a brand new administrative team that has community and family engagement as a top priority.

One of the main community concerns that was brought to our attention was athletics. Since the redistricting, we have played against schools that send teams that mostly have 8th graders on their rosters. We contacted stakeholders in the community and reached out to parents to hold a discussion about intramurals. The community responded with 80 people and we had a round table discussion, which led to our programs staying as they were. This really showed us the power of opening the discussion on important decisions to the community and allowing all stakeholders to have a voice.

We at GMS believe we had the best booth at the “Meet and Greet”! We gave out multiple books, were doing rub on tattoos for the children and got important information from a survey for adults.

Calendar

September 14th - Gardner Middle School Open House 6:00-7:30

***remaining calendar will be released soon

2017-2018 Gardner Public School District Vision/Mission:

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community; have adults consistently interact in ways that foster positive, supportive relationships; and be engaged in relevant, academically rigorous instruction, informed by data.

2017/2018 Gardner Middle School goals:

Gardner Middle School's goal align with the district goals. Everything we do at GMS follows the district vision. Our Turnaround Plan and School Improvement Plan have been developed with the vision in mind.

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

Every day at Gardner Middle School starts with administration outside to greet every student with a smile and an affective statement. We try not to just say hi or good morning, we try and make a compliment, learn something about the student or ask them a question.

We have eliminated morning and afternoon announcements at GMS after a discussion with our staff. They found that the announcements were interrupting important conversations with students, time on learning and caused confusion for students and staff that could not hear them. We now email teachers all pertinent information and they give that information to their students at a set time in the morning and afternoon.

We have changed our schedule at GMS for the betterment of our school community. We only have a two day schedule rotation, which means less confusion for our students and staff, outside counselors, and parents.

We have restructured our RTI block at the end of the day. The last 45 minutes of the day on Monday, Wednesday and Friday will be used for students to get the academic and social emotional learning that they need. This time will be for math and ELA interventions, guidance groups, ELL interventions, Special Education needs and any other interventions that are needed throughout the year.

On Tuesday and Thursday at the end of the day, GMS will be teaching PATH's to the 5th and 6th grade and a similar curriculum to the 7th grade. The PATHS® curriculum is a comprehensive program for promoting emotional and social competencies and reducing aggression and behavior problems in elementary school-aged children while simultaneously enhancing the educational process in the classroom.

Gardner Middle School is now in its 4th year of implementation of the PBIS (Positive Behavior Intervention and Support) system. We look to highlight the positive behavior and continuously recognize the positive behavior and expected behavior in our students throughout the day in the classroom, hallways, bathrooms, cafeteria, and on the bus. We have many incentives built around recognizing positive behavior in the individual as well as at the classroom community and building community level. We continue to look to provide support for all our students including moving more towards restorative practices for dealing with discipline.

Gardner Middle School's Open House was a night filled with positive energy. As parents and guardians entered the building, they were met with the sounds of our chorus singing "Eye of the Tiger" by Survivor, "Hello" by Adele and "Don't Stop Believing" by Journey. In the lower lobby, there were various informational tables. They included: Boy and Girls Scouts, Girls on the Run, PTO, Special Education Parent Advisory Council (SEPEC), The Backpack Program and others. Up on the floors teachers were encouraged to think

outside of the box to introduce their classes. We had classroom scavenger hunts, activities in the art room and gym, surveys, quizzes in their child's curriculum, band performances, place your family's heritage on a map, and many other great ideas.

We had our first PTO meeting on 9-13-17. The main topic was how the PTO can support field trips and activities at the school. They asked if the school can get an advisor from each grade to come to the meetings and be a point person for information. We emailed the grades to start to organize the field trips they want and when they would take place. This way we can spread out fundraisers so they are not taking place at the same time. The PTO came up with a mini-grant application for clubs and grades to ask for funds. This will allow us to get all the information in advance that we need to make decisions on spending. The meeting ended with our longtime members (Rick Comeau and Nicole DiVito) stating that they will be stepping down at the end of the year. They were thanked for all of their hard work and dedication to GMS.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

If adults feel respected, safe, and supported, these values will be replicated in their relationships with the children. Administration has worked hard over the summer to target relationships between administration and the adults in the building. One the first day of PD for teachers they were asked to participate in a "Circle." They closed their eyes and were asked to picture what makes them happy in life, they were asked how it makes their mind and heart feel, asked to focus on it and breathe deeply, and then they were asked to draw it. Administration took those drawings and posted them in the staff hallway where they come into the building. Administration organized a staff barbeque on the first day where staff brought salads and desserts and administration brought a grill for burgers and hotdogs and we all broke bread together. We set up a photo booth with props, where staff took fun pictures of themselves which were posted in the main office with captions about themselves, so children and parents coming into the office see them in a different light.

The more students feel cared about and respected, the better they will do in the classroom. We have divided all of our staff meeting to focus on academic rigor and relevance and positive and supportive relationship. During the positive and supportive relationship PD's, staff will receive training on "Circle Forward," Circles support individual learning and growth, and at the same time they contribute to the development of a healthy positive school and community for all. This can be used in the morning, but also in the classroom.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

The district has purchased a new Reading program for grades K-5 called WONDERS. A major focus will be on early literacy and The WONDERS literacy program is "uniquely designed to move students ahead seamlessly—whether in the core classroom, participating in English Language Development instruction, or benefiting from intervention support. Through research-tested strategies, purposeful technology, and powerful data that informs instruction, WONDERS supports <our> efforts to guide <our> students to success." We are excited about this program in the 5th grade. 6th and 7th grade are continuing their work in EngageNY and also working towards writing new curriculum for the newly adopted Science Standards.

Interim Assessment Data:

Gardner Middle School will be continuing to use MAPS testing to isolate where students are and finding out the skills that are needed to get them to where they need to be. The first round of testing will be in October.

Attendance rate compared to last year:

Will continue to collect this data and report when enough days have occurred to become relevant.

Suspensions as compared to last year:

Will continue to collect this data and report when enough days have occurred to become relevant.

of bullying allegations and findings for 2017-2018:

Will continue to collect this data and report when enough days have occurred to become relevant.

October

Community/Family Engagement:

On October 19th we held “A Night of Wonder” which was celebrating our students’ summer reading accomplishments. The night included:

In the cafeteria:

- Ice cream sundaes served by police officers
- Wonder Bingo
- Commit to Kindness Station

In the lobby:

- Create your own precept
- Kindness Rocks
- Chorus performance
- Pocket full of precepts

Outside of the library:

- Make your own Wonder bookmark
- Kindness quotes coloring pages

Over 350 people came through our doors to enjoy this night. This was a great accomplishment for our Literacy Team and the talk is to continue this night yearly.

On Friday, October 27th we held a Fall Costume Dance for a fundraiser for our Destination Imagination Program. The 5th grade was in the gym for activities and dancing and 6th and 7th grade was in the cafeteria for a dance party. We had snacks and drinks and teachers volunteered to DJ. Over 230 students attended this dance and 95% of them were in costumes. We gave out awards for Best, Most Original and Funniest Costumes for 5th and 6th-7th grade.

Calendar

October 19th: “A Night of Wonder”- Celebrate your summer reading with a “Wonder” themed night from 6-7:30pm at GMS. We will be having readings, activities and even our resource officer serving ice cream!

October 27th: Halloween Dance and Activities 6-7:30

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

The first fire drill of the year went well. GMS was cleared of all students and staff in 4 minutes and 13 seconds. We were told this was a record for the middle school by Officer Lawrence and the fire department. We are so proud of everyone at GMS for understanding the seriousness of fire drills and setting the bar for all future fire drills.

The GMS Selfie Wall was brought back to the middle school. Teachers and staff who want to recognize students who are showing outstanding behavior in our school are giving a “Care Card” and then take a selfie with that staff member. Students love seeing their picture up on the wall and their smiling faces bring a great atmosphere to our lobby.

On 9-29-17, Mr. Murphy joined other members from the district to attend District Attorney Joseph Early’s Safe School Summit. We heard stories and received information and resources on multiple serious topics including dating violence and sex abuse.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

Restorative Practices are being implemented at GMS. They start with the notion that decisions are best made and conflicts best resolved by those most directly involved in them. To do this, we are implementing protocol with how we respond to a classroom call and even after school detention. GMS has had a teacher assigned to being an after school detention monitor. That position is now being change to a Restorative Practices position, where teachers and students can have restorative meetings with a facilitator.

The goals of Restorative Practices are:

- Trying to foster understanding of the impact of the behavior.
- Seeking to repair the harm that was done to people and relationships.
- Attending the needs of the victims and others in the school.
- Avoiding imposing on students intentional pain, discomfort or embarrassment.
- Actively involving others as much as possible.

The last key point of Restorative Practices is to separate the deed from the doer. The change in focus to the act, instead of the person, allows people to move on from the incident when restored. The relationship can move forward in a positive way if it is understood the act was not personal.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

Through our Schoolworks data it was shown that we need to focus on three main areas in the classroom; feedback, adjustment to practice and assessment strategies. GMS, under the district umbrella, is implementing Common Planning Forms that centers discussions during meeting times on collecting data from formative assessments, giving proper feedback, and then adjusting teacher practice to put interventions in place to help the students achieve mastery in a standard. This is going to be a change for teachers and they will receive a lot of support on this initiative.

Interim Assessment Data:

Gardner Middle School will be continuing to use MAPS testing to isolate where students are and finding out the skills that are needed to get them to where they need to be. The first round of testing will be in October.

Attendance rate compared to last year:

2017-18: 95.9% 2016-17: 96.69%

Suspensions as compared to last year:

7 Incidents for 9 Days (2 Incidents and 2 Days were internal suspensions)

4 Incidents for 10 Days

of bullying allegations and findings for 2017-2018:

4 Allegations bullying - 0 substantiated

November

Community Engagement

We held Parent Teacher Conferences in the evening on Monday, November 20th and in the afternoon on Tuesday, November 21st. Parents entered the school and were greeted by administration. We had a table to explain and hand out their child's MCAS score sheet, a laptop station for our parent surveys, and a coffee and

hot chocolate station to promote a 5th grade fundraiser for “Dean’s Beans.” Parents reported that they enjoyed the layout and had a positive experience at the school.

We had 49 families fill out our Parent Survey. Some highlights of the survey were:

- My child enjoys going to school. Agree/Strongly Agree 91.84%
- The school provides my child a safe place to learn. Agree/Strongly Agree 95.92%
- The school does a good job helping my child develop important social/emotional skills. Agree/Strongly Agree 95.92%
- I feel accepted as a valued member of the school community. Agree/Strongly Agree 93.47%
- Teachers have high expectations for my child- they expect my child to achieve. Agree/Strongly Agree 97.92%

Our lowest score was 26.53% of parents answered that their child was bored in class. This information is vital for our administration, coaches and teachers to reflect on their lesson planning and ways to challenge all of our students at their current levels of mastery when applied to a standard.

At GMS we started a tradition of handing out treats for veterans. The PTO purchased, and student volunteers bagged over 200 cookies, to hand out to parents in the parent drop-off line. The bags had a label that said, “Thank you for your service. Keep Smiling and Go Bobcats!” Students handed the bags to the parents and asked them to please give the bag to a veteran for Veteran’s Day. We ran out of bags and parents were thankful as they accepted the bags.

Our band and chorus performed at Waterford St. School for a Veteran’s Day ceremony. The ceremony was well attended by the community and Mr. Hill was a great host to our students.

On Friday, October 27th we held a Fall Costume Dance for a fundraiser for our Destination Imagination Program. The 5th grade was in the gym for activities and dancing and 6th and 7th grade was in the cafeteria for a dance party. We had snacks and drinks and teachers volunteered to DJ. Over 230 students attended this dance and 95% of them were in costumes. We gave out awards for Best, Most Original and Funniest Costumes for 5th and 6th-7th grade.

Calendar

November 14th @ 5:30 - PTO Meeting

November 14th @ 6:30 - Nature’s Classroom Parent Night

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

GMS had Officer Lawrence and Lieutenant Braks at our school for ALICE (Run, Hide, Fight) training in October. They did a tremendous job at explaining all of the options staff has in a crisis situation to keep students and themselves safe. They used aerial photos of the school, discussed all exits, showed training videos, and took questions to make sure all staff could voice any concerns. We all left here aware of our surroundings and more prepared for any situation.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The Restorative Practices program at GMS is now implemented. We have had 8 Restorative Meetings (4 Student/Student and and 4 Student/Teacher). Teachers are feeling empowered to seek out a peer to resolve a situation that has left them feeling disrespected. This has alleviated time for administration to focus more on tier 2-3 behavioral issues in the building.

The letter to a teacher program has been going very well. The guidance department has been calling down 2 random students on each team every Friday to write a personal card to a teacher that has done something

positive for them during the week. The teacher gets the card in their mailbox and leaves for the weekend on a positive note.

We refocused the three half days before Thanksgiving. Looking at our district's vision of fostering positive and supportive relationships, we wanted to pinpoint a time of year to have a positive relationship week. Looking at the drop in attendance during the three half days in the past and all of the work that goes into parent teacher conferences by our staff, we decided to make this a kindness week. We had ways students could earn their ticket into an activity. There was: write a letter to an active service member, write a holiday card to the boy from Maine dying of cancer, make a kindness rock, or perform an act of kindness for a student or teacher. If a student didn't do one of these acts they were in an "earn it room" and had to do one on the day of the activity to participate. We made over 200 kindness rocks, wrote over a thousand letters and cards and performed hundreds of kindness acts at our school. Our activities included arts and crafts, a dodgeball tournament, a showing of the movie "The Sandlot", a Turkey Trot around our school's campus and a pep rally to celebrate the quarter 1 wins. We had an increase in attendance and zero discipline referrals during the week. The week after Thanksgiving, we had a total of 4 referrals combined on Monday and Tuesday.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

We conducted our first "Learning Walk" at GMS on November 6th. Central Office staff and coaches from other buildings joined GMS teachers and administration to enter every class at GMS with a specific focus. The teams were focused on gathering data on posted rigorous objectives matching the task, students performing higher order thinking within the task and student engagement in the task. The data was collected and the groups shared out on the experience. We will share the data with staff at a future PD meeting.

Teachers are now using Common Planning Time to look mainly at data. The district has created Common Planning Time Data forms that focus teachers in on areas of weaknesses for students on a particular standard in each content area. They sit with their curricular partners and review this data and come up with interventions that best serve the individual student towards achieving mastery of a standard. This work is still in the implementation stage, but the conversations have already been focused around Data Driven Instruction.

On our full day Professional Development in November, we focused on MCAS rigor. Our Objectives that day were:

- 1. Use MCAS data to create an action plan that targets students near each of the thresholds, identifies their areas need and help them to improve in these areas.**
- 2. Create an assessment that matches the rigor of MCAS.**
- 3. Create Action Plan to generate excitement for students to perform well on MCAS.**

Helping teachers embed MCAS rigor in their instruction and lessons without just photo copying provided questions by the state allowed teachers to think outside of the box and create questioning and assessments that were relevant to our students. Implementing these assessments will happen in December and January and we will continue to have these conversations around rigor and assessment.

Interim Assessment Data:

Gardner Middle School has completed the first interim assessments for Math and ELA. The teachers and coaches are hard at work going through the assessment and correlating the data for further use in their classrooms.

Attendance rate compared to last year:

2017-18: 95.9% 2016-17: 94.7%

Suspensions as compared to last year:

14 Incidents for 22 Days (4 Incidents and 5 Days were internal suspensions)

10 Incidents for 30 Days

of bullying allegations and findings for 2017-2018:

9 Allegations bullying - 1 substantiated

December

Community Engagement:

On December 8th, the PTO hosted a Winter Wonderland Dance at GMS. Over 200 students attended. The PTO sold baked goods and pizza and we had a teacher volunteer to DJ the event. This is another example that shows that there is a want in the community for us opening our doors at night for a safe place for students to come and have fun. Not only are the students coming, but the teachers in the building are taking a night out of their busy schedule to come and chaperone the dance and the relationships during the day are much more positive because the time put in at events like this.

On December 14th, GMS hosted their annual Winter Concert. For the first time in well over a decade, the concert was held at GMS instead of the high school. The admin team has said since the beginning of the year that GMS events should be held at GMS. Set up was a lot of work; administration, Joe the Janitor, teachers, students and parent volunteers set up decorations, 220 chairs, choral risers borrowed from GHS and Waterford, and all of the booths as people entered. All though it was time consuming and parking led some people around Watkin's Field, all the stakeholders that administration talked to were excited about the event being held at GMS. It helped that the students did an amazing job!

Calendar

December 8th @ 6-7:30 - Winter Wonderland Dance

December 14th @ 6:00-8:00 - Winter Concert at GMS

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

Our Guidance Department has created a Peer Relations Team to travel to Elm St. School to model and assist younger students to make positive decisions when interacting with their peers. Our team gets bussed over on Tuesdays and spends over an hour at Elm St. School. It is a 6 week program and then we switch our students. While there, they support teachers at recess and handle tier 1 behaviors. Our first group of students will be surveyed to collect data on its effectiveness. Feedback from our guidance department and Elm St. has been nothing but positive thus far.

GMS held a coat and boot drive and received over 70 coats and and 20 bots that will be given to children in need. This was started by a teacher in the building and will hopefully grow each year. Our backpack program also has increased in size in both the number of backpacks and what went into the backpack over the winter break.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The administration and teachers at GMS have been working hard to build relationships with the students. Discipline is always a hot topic in a middle school came into the building with a focus of not only improving the referral numbers, but also the perception of the building by all in it and around it. After seeing the great response to the building in the recent district wide survey, we started to dive into the discipline data. GMS has gone from an average of around 30 referrals a day down to around 5 per day. These are numbers that we are proud of and will continue to strive to keep referrals in an average of single digits.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

This is a snapshot of a color coded summative data sheet that shows the results of 6th grade ELA interim assessment:

This showed us that our students were struggling more with analytical writing more than narrative writing. Teachers then were able to focus their writing prompts on analysis to strengthen their students' writing.

Author name(s)	Focus/Opinion	Organizatin	Support/Eviden	Language	Author name(s)	Focus/Setting W-3 W-4	Organization/Pl W-3 W-4	Narrative Techn W-3	Language L-1 L-2
	1	1	1	2		3	1.5	2	1
	0	0	0	0		3	1	3	3
	2	1	2	2		3	2	2	1
	1	2	1	3		2	1	2	1
	1	1	1			2	1	2	2
						3	3	3	3
	1	1	1	1		3	2	2	2
	2	2	2	2		3	1	2	2
						2	1	1	1
						2	1	1	2
	2	1	2	3		2	1	1	1
	2	2	2	2					
	2	2	2	2		2	1	2	1
	1.5	1	1	1		3	2	2	2
	1	1	1	2					
						3	2	2	2
	1	1	1	1		0	0	0	0
	1	1	2	2		2	1	2	2
	2.5	1	2.5	2		3	2	2.5	2
	2.5					2	2	2	2
	1.5	1	2	2		2	2	2	2
	1.5	1	1	2		3	1	2	2
	1.5	1.5	1	1.5		4	4	3	4
	1.5	1	1	1					

Attendance rate compared to last year:

December 2017-18: 94.5% 2016: 94.2%

Suspensions as compared to last year for December:

4 incidents for 11 days as of 12/26/17

9 incidents for 17 days as of 12/26/16

of bullying allegations and findings for December 2017:

2 allegations of bullying- 1 substantiated as of 12/26/17

Elm Street School, Grades 2-4

David Fredette, Principal
Paul Guerin, Assistant Principal

Vision Statement

All students will leave Elm Street School with the skills required in literacy and math to enter the next level of schooling. They will have gained the appropriate social skills to cooperate with others and form positive relationships.

January

Academics

January is one of our Data Months. We complete a number of our interim assessments including DIBELS and MAPS testing. DIBELS testing, a set of procedures and measures for assessing the acquisition of early literacy skills from kindergarten through sixth grade, was conducted by our four Title 1 tutors, in hopes that by having only four people assess the students, the chances of discrepancies would lessen compared to having teachers assess their own students. We used fall DIBELS scores as baseline for our students in ELA. The winter DIBELS will help us to analyze any movement of students from Intensive, Strategic, Core, to Above Grade Level. This data helps us to further analyze classroom instruction and help to provide proper supports on a whole class, small group, and individual level. The raw data from DIBELS sweep by grade level shows some marked improvement:

Grade 2 - 78% of students showed improvement in their composite score

Grade 3 - 92% showed improvement

Grade 4 - 82% showed improvement

The MAPS testing also provides us with appropriate data on both ELA and Mathematics. MAPS is an intuitive program that meets the specific needs of the student and scales up or down in difficulty as students answer questions. The final RIT score and reports available through the MAPS testing are normed and compare students to their grade level peers on a national level. But the reports also drill down to concepts and specific student needs and strengths. This data allows teachers to form small groups based on student needs and group students alike to provide the additional instruction.

Both of these data points represent the visual data in our data room. The Data/Instructional Leadership Team collected the data, and labeled the student cards with their new winter scores. Teachers will then go into the Data Room to move students up or down the charts, making the information more relevant and real.

ACCESS testing for our ELL students was administered online and facilitated by our ELL teachers. ACCESS testing assesses our Limited English Proficient (LEP) students in listening, speaking, reading, and writing. This data is compiled online and will be available soon.

Character Education

Our guidance department has worked hard to develop an age-appropriate character education curriculum that will be provided through monthly lessons taught in conjunction with the classroom teachers. This month we focus on Honesty.

School Advisory

School Advisory focused on Family and Home Engagement during its last meeting. Out of this last meeting spawned a Family Engagement Calendar sub-committee. The sub-committee will meet in hopes of hammering out a calendar of family events for the remainder of the school year and for the next school year. The hope is that we will be able to create a solid, consistent calendar that can be shared with families in September and let them know when events are scheduled for the year. Our goal continues to be to get parents and guardians into the school and taking an active role in their student's life and schooling.

The next meeting is scheduled for March 3rd at 7:45-8:45 at Elm Street. Our focus will move towards Data Driven Instruction and our most recent data dive.

Professional Development

A full professional development day was scheduled for Friday, February 10th. The morning session will be led by Karen Martin, an educational consultant we've been working with in regards towards the co-teaching model. The afternoon session will be focused on Data Driven Instruction and analyzing our current data as well as a preliminary look at the new MCAS 2.0 format. A follow-up on the day will be included in next month's report.

PTO

We are so grateful to our amazing PTO for sponsoring and organizing this year's Mother-Son Event held at Elm Street. Tommy James, the magician, was fantastic as he entertained the audience. We had quite the turnout. Students were given a Magic Treehouse book when they left, which were provided by the PTO.

Attendance

	Aug-Sept	October	November	December	January
Whole School	96.98%	95.64%	93.64%	92.8%	95.05%
2nd grade	97.44%	95.87%	93.40%	92.6%	95.48%
3rd grade	96.38%	95.06%	92.30%	92.7%	94.35%
4th grade	97.10%	95.96%	95.09%	93.2%	95.32%
August-Month		96.35%	95.42%	94.7%	94.82%

We are also tracking tardy numbers, which in some ways is a bigger concern to Elm Street. Some students consistently miss morning work and instruction that sets the groundwork for the day. School administration is reaching out to families in hopes of getting students into school on time.

February

Read Across America

Congratulations and HUGE Thank Yous to Mandy Blackbird and Virginia Jepson for organizing Waterford and Elm Street's Read Across America Day. All our classrooms were visited by Community Readers, who were welcomed into the school and classrooms to read to our students: Schools, First Day of School and Ada's, Violin: The Story of the Paraguay Orchestra.

Then everyone joined us in the Auditorium for a reading of "The Snitches" by Mayor Hawke as our Student Council acted it out. It was a wonderful day!

Professional Development

A half-day Professional Development was provided for Elm Street staff on March 28th on the topic of: Student Task and Rigor. Teachers, ESPs, and Title 1 tutors viewed a Powerpoint and videos of classroom activity and analyzed the teaching and learning with a focus on what was the student task and what was the teacher task. Our goal is to increase rigor in our classrooms - that is to challenge students by providing instruction that requires higher-order thinking, and engages students in being more cognitive.

Guidance

Beth Tata, one of our “Super Guidance Counselors,” has been busy lately. She has spearheaded two phenomenal programs at Elm Street. The School Buddies program has paired many of our 2nd grade at-risk students with students from Karen McCrillis’s advisory from the high school. The high school students come down to Elm Street, work with their buddies on some school work and then spend time bonding over Legos, board games, or a good book. Our kids really look forward to their days with their Buddies.

The other program, Homework Helpers, has paired certain students in Grades 3 & 4 with student volunteers from the Gardner High School National Honor Society. The NHS students come to Elm Street, meet with our students in the library, and help them with their homework. This program is just getting off the ground, and we are really looking forward to some positive outcomes.

March

Academics

Grades 3 and 4 have been feverishly preparing for the MCAS 2.0 tests coming up this spring. ELA tests are scheduled between April 4th and May 3rd and the Math MCAS is scheduled May 8-18th. The MCAS 2.0 is completely computer-based and new to all districts this year. Practice tests were released toward the end of January, so our teachers and students have been familiarizing themselves with the scope and sequence as well as the functionality of the test.

Enough cannot be said for the amount of time and hardwork that Mandy Blackbird, Beth Tata, Corey Tawczynski, and Paul Guerin along with our amazing IT department have put into the organization, scheduling, and planning of this test. It is a tremendous undertaking.

We had a “Rock the Test” MCAS Rally in our Auditorium on Monday the 3rd to encourage the students to put forth their best effort.

Report Cards for Term 2 were issued on March 24th.

Character Education

Our guidance department has worked hard to develop an age-appropriate character education curriculum that will be provided through monthly lessons taught in conjunction with the classroom teachers. This month we focus on Citizenship.

We are also tracking tardy numbers, which in some ways is a bigger concern to Elm Street. Some students consistently miss morning work and instruction that sets the groundwork for the day. School administration is reaching out to families in hopes of getting students into school on time.

School Advisory

Out of a discussion with our School Advisory focused on getting more parents and families involved, was born the Family Engagement Committee. The FEC was tasked with developing a calendar of events that can be given to families in the beginning of the school year, so families are aware of events and have advanced warning. The goal is to increase participation and continue to develop those positive relationships between the home and school. We started those meetings after Read Across America day on March 2nd. Our first events were Book Bingo. We scheduled one night for every grade level and invited Elm Street students and their families. Everyone gathered in the cafeteria, enjoyed a snack, and every child left with a book. The remaining schedule for the year follows:

Math Night - Grade 3 and Grade 4 MCAS reviews - April 26 and 27. Students and families are invited to a Math Night focused on grade level math scavenger hunts.

Movie Night - All grades and their families are invited to view a movie in our Auditorium. Popcorn and refreshments will be served.

There are a few more events that are currently being planned and will be announced ASAP

The School Advisory is currently engaged in an “autopsy” our of current SIP (which is coming to an end). Elm Street’s new SIP is being developed with help from the Level 3 Turnaround Project, a grant funded program designed to bring in outside consultants to evaluate the school’s needs and provide feedback and Action Planning.

Read Across America

Congratulations and HUGE Thank Yous to Mandy Blackbird and Virginia Jepson for organizing Waterford and Elm Street’s Read Across America Day. All our classrooms were visited by Community Readers, who were welcomed into the school and classrooms to read to our students: Schools, First Day of School and Ada's, Violin: The Story of the Paraguay Orchestra

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Attendance

	Aug-Sept	October	November	December	January	February	March
Whole School	96.98%	95.64%	93.64%	92.8%	95.05%	95.97%	92.56%
2nd grade	97.44	95.87%	93.40%	92.6%	95.48%	95.92%	92%

	%						
3rd grade	96.38 %	95.06%	92.30%	92.7%	94.35%	95.6%	92.16%
4th grade	97.10 %	95.96%	95.09%	93.2%	95.32%	96.35%	93.41%
August-Month		96.35%	95.42%	94.7%	94.82%	95.09%	94.66%

April

Academics

Grade 2 - In ELA we have started our Unit on poetry. We will be reading, writing and learning about different kinds of poetry. We are learning about the different conventions poets may use. Some examples: haiku poems, concrete (shape) poems, alliteration, rhyming and using sensory images to help understand the poems.

In math we are adding and subtracting up to 3 digits with and without regrouping. Also focusing on applying these strategies in word problems.

Grade 3 & Grade 4

Both grades have focused their attention on preparing and taking the MCAS this month. The focus of each grade level in ELA was on the power standards identified through the MA Frameworks and through analysis of previous MCAS tests.

Character Education

Focus on Citizenship - This month, we focused on what it means to be a positive and good citizen of our classrooms, our school, and the community of Gardner. In class lessons taught by our Guidance counselors were supported by our classroom teachers. Our PBIS grade level incentive for the month also took citizenship in mind. Classrooms planted seeds and will grow small flowers and plants that will be donated to members of our community.

School Advisory

Our school advisory continues to dissect our current SIP, which is slated to expire at the end of the year. Gardner Public Schools have joined with the Level 3 Turnaround Project headed by the DESE and DSAC. Through this involvement, we have contracted with Schoolworks to further audit Elm Street to get an unbiased view of what our needs are. Their observations and feedback will help to drive our next School Improvement Plan.

In addition to the SIP, the Advisory continues to promote positive school and family involvement. We have finished our Family Engagement calendar for the year and will finalize next year's calendar as well. Currently, we are looking at summer programs and how we can continue to support our students through literacy and keeping them connected to school.

Attendance

	Aug-	Octobe	Novem	Decem	January	Februar	March	April
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	Sept	r	ber	ber		y		
Whole School	96.98%	95.64%	93.64%	92.8%	95.05%	95.97%	92.56%	95.27%
2nd grade	97.44%	95.87%	93.40%	92.6%	95.48%	95.92%	92%	95.15%
3rd grade	96.38%	95.06%	92.30%	92.7%	94.35%	95.6%	92.16%	94.85%
4th grade	97.10%	95.96%	95.09%	93.2%	95.32%	96.35%	93.41%	95.76%
August-Month		96.35%	95.42%	94.7%	94.82%	95.09%	94.66%	94.72%

We are also tracking tardy numbers, which in some ways is a bigger concern to Elm Street. Some students consistently miss morning work and instruction that sets the groundwork for the day. School administration is reaching out to families in hopes of getting students into school on time.

May/June

Character Education

The focus for the Month of May was Fairness. Morning announcements provided examples of what it means to be fair, and lessons provided by our teachers and guidance department focused on being fair to one another whether it be in the classroom, on the playground, and in the community.

Turnaround Program and Schoolworks

Elm Street School is currently involved in the Turnaround Project with the DSAC. Given our Level 3 status from the DESE, we have joined with DSAC and contracted with Schoolworks, an Educational Consultant Group, to help identify our strengths and needs as a school. Schoolworks consultants visited on Wednesday, May 24th, conducting interviews with teacher focus groups and observations in a number of classrooms. They presented their initial findings to the School Leadership team the next day. These recommendations will help to frame our new School Improvement Plan along with the summer work that is planned with the Instructional Leadership Team. We are very excited to get started and the initial ideas that are flowing from this consultancy as well as the School Turnaround Leadership Conference are pointing us in the right direction.

Guidance

Buddy Program - Gardner High School students in Mrs. McCrillis' Advisory and 2nd graders from Elm Street had an end of year breakfast sponsored by the PTO on May 31 st to celebrate their work together over this past year. The GHS students gifted the ESS students with stress balls and both groups made cards for each other. We plan to reconnect in the fall with the same group of students.

Student Council and PAWS: The Student Council and PAWS students will have their end of year breakfast on June 5th, also sponsored by the PTO. This group of 50 student leaders has been involved in many activities throughout the year that have benefitted the school and the community. They have done a Food Drive, a Gift Drive and a Personal Hygiene Drive for the Gardner Community Action Committee. They have helped with organizing Lost and Found, grounds clean up, sponsored Spirit Week, and assisted with assemblies and so much more! We thank them for their service and hope this sparks future leadership endeavors!

Professional Development

May 9th - Gardner Public Schools has made a HUGE step forward in supporting our early literacy program by purchasing the WONDERS Reading Program for grades K-5. Teachers and support staff will receive professional development on implementing this new curriculum. PD will continue into August and next October to help build capacity and strengthen the teachers knowledge before instructing our students. This will bring a strong structure and continuity to our ELA and literacy instruction continuation of rigor lessons

Attendance

	Aug-Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Whole School	96.98 %	95.64 %	93.64 %	92.8%	95.05 %	95.97 %	92.56 %	95.27%	95.14 %
2nd grade	97.44 %	95.87 %	93.40 %	92.6%	95.48 %	95.92 %	92%	95.15%	94.76 %
3rd grade	96.38 %	95.06 %	92.30 %	92.7%	94.35 %	95.6%	92.16 %	94.85%	95.07 %
4th grade	97.10 %	95.96 %	95.09 %	93.2%	95.32 %	96.35 %	93.41 %	95.76%	95.43 %
August-Month		96.35 %	95.42 %	94.7%	94.82 %	95.09 %	94.66 %	94.72%	94.77 %

September

Community/Family Engagement:

Our Elm Street Family Engagement Committee worked hard last spring to develop a yearlong calendar of events for our GPS families. We found that by creating a calendar well in advance and providing families with sufficient notice, we had more family engagement. We ended our 2016-2017 school year with the Family Literacy Night - Reading under the Lights at Watkins Field. Mr. Pellegrino read from "The True Story of the Three Little Pigs" over the PA as students and families read along in their own copies of the story. Families received a copy of the book and a game board to play along with during our outing. The weather was fantastic, as was the event.

During the summer, our Reading Coaches, Mandy Blackbird and Virginia Jepson (Waterford School) organized our Summer Reading Check-ins - stationing themselves around the city throughout the summer offering check-ins for students as well as offering free books and tangible incentives. Altogether, we offered 9 check-ins, all of which were attended and supported by staff from Waterford, Elm Street, and the Middle School.

Our first two Family Engagement events went off without a hitch. We held our Open House on September 13th, where we invited all families of Elm Street students to join us to visit their student's classroom, meet their new teacher, and then hear a presentation on PBIS and Title 1 with the administration. Joining us this night were the Boy Scouts, who had tables as well as a climbing wall outside, the Girl Scouts, the Gardner CAC and our Gardner SEPAC.

In 2nd grade, 56% of our families were in attendance.

In 3rd grade, 70% of our families were in attendance

In 4th grade, 54% of our families were in attendance

Our second Family Engagement event was our ESS Family Movie Night. We showed Disney's "Hocus Pocus" on the big screen and all attendees enjoyed popcorn and water generously donated by our PTO. We counted 185 heads that night. A wonderful night was had by all! Next up is our Book Bingo/Family Game Night on October 19th.

2017-2018 Gardner Public School District Vision/Mission:

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community; have adults consistently interact in ways that foster positive, supportive relationships; and be engaged in relevant, academically rigorous instruction, informed by data.

2017/2018 Elm Street School goals:

Elm Street's goals align with the district goals and, in fact, our Turnaround Plan and School Improvement Plan also mirror those of the district.

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

Every day at Elm Street starts the same way - - with music over the PA system and breakfast in the classrooms. Students are welcomed personally into the building by their teachers and faculty.

We have restructured our day to include a Morning Meeting time in the classroom where after breakfast, students and the teachers will engage in relationship building and social skill development in a small community setting, before academics begin for the day. The end of the day is similar in that we are looking to bookend the students academic day with Social-Emotional supports. The district has purchased the PATHS curriculum, a classroom-based social emotional learning program for elementary students to reduce aggression and behavior problems in children. The PATHS curriculum teaches skills in five conceptual domains: self-control, emotional understanding, positive self-esteem, relationships, and interpersonal problem solving. The students will end their academic day and have another SEL mini-block at the end of the day to help process the day's events, continue to teach prosocial skills, and to get them ready to transition home for the day.

We have also restructured our schedule to include two WINN (What I Need Now) blocks during the day. The WINN blocks are attached and are concurrent with the students' Math class and ELA class. These WINN blocks are designed to provide center-learning opportunities and additional supports for students in these subject fields using small group learning with support from Special Education, Title 1 tutors, and additional staff.

Elm Street continues to employ two guidance counselors and a shared adjustment counselor (with Waterford). Our counselors offer small groups that address prosocial behavior and address more specific needs of our students including but not limited to a Boys' group, a Grief and Loss Group, as well as some Anger Management groups. They also teach some sections of Character Education (Respect, Responsibility, Integrity, etc.) to all grade levels throughout the school year.

Elm Street is now in its 4th year of implementation of the PBIS (Positive Behavior Intervention and Support) system. We look to highlight the positive behavior and continuously recognize the "expected" behavior in our students throughout the day in the classroom, hallways, bathrooms, cafeteria, recess, and bus. We have many incentives built around recognizing positive behavior in the individual as well as at the classroom community and building community level. We continue to look to provide support for all our students including moving more towards a restorative justice system of discipline.

Elm Street Family Engagement Committee, a subcommittee of of School Advisory, has worked tirelessly last year to develop a full calendar year of Family Engagement events that engages the students and their families and brings families into Elm Street with the goal of making them feel more comfortable and a part of our community.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The PBIS program is embedded in the fabric of Elm Street and the focus is on developing those positive behaviors and relationships. We have a tiered system of support that assists teachers first in identifying students who may be struggling and then providing them with a slew of interventions to assist the child. Teachers have been engaged in ongoing professional development in PBIS, Growth Mindset, Teaching with Poverty in Mind, and Classroom Management.

Elm Street’s tiered system of support also includes supports for our Tier II/III students, those most at risk. We utilize a Check-In/Check-out system, where the student will meet with their H.U.G. buddy (Hello, Update, Goodbye) in the morning and again in the afternoon, utilizing a positive behavior rubric. Students earn points towards rewards and receive recognition for hard work and positive interactions throughout the day. Recent data has shown this program to be a tremendous success. Adding in the PATHS curriculum, we anticipate even more emotional growth for our students.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

The district has purchased a new Reading program for grades K-5 called WONDERS. A major focus will be on early literacy and The WONDERS literacy program is “uniquely designed to move students ahead seamlessly—whether in the core classroom, participating in English Language Development instruction, or benefiting from intervention support. Through research-tested strategies, purposeful technology, and powerful data that informs instruction, WONDERS supports <our> efforts to guide <our> students to success.” Having a uniformed, consistent program for all our students is key to moving the school forward. Also, much work has been done this summer by many of our teachers to unpack the Eureka Math curriculum, and also develop Interim Assessments for our students. We have created a districtwide assessment calendar and will utilize both formative and summative assessment data to help inform our instruction on a daily, weekly, and monthly basis. Teachers continue to receive ongoing professional development of rigorous instructional strategies and classroom structures/routines that elicit higher-order thinking in our students. Elm Street’s Instructional Leadership Team (ILT) will meet at the building level to work with all teachers to analyze academic and social-emotional behavioral data.

Interim Assessment Data (Nov/Dec , Feb/March , End of year):

Our first round of Interim assessment data will be available toward the end of October/beginning of November. These interim assessments were developed by many of our staff during the summer. These assessments will provide us with valuable data to help inform instruction and programming for all students. We will be using the assessments from our new reading program, WONDERS, as well NWEA MAPS for Math, and DIBELS to track overall early literacy skills.

Attendance rate compared to last year:

Month	Grade 2	Grade 3	Grade 4	Whole School
	2016-2017 //	2016-2017 //	2016-2017 //	2016-2017 //

	2017-2018	2017-2018	2017-2018	2017-2018
September	97.46% //	96.41% //	97.14% //	96.98%
October	95.87%	95.06%	95.96%	95.64%
November	93.4%	92.3%	95.09%	92.64%
December	92.6%	92.67%	93.19%	92.83%
January	95.48%	94.35%	95.32%	95.05%
February	95.9%	95.6%	96.4%	95.97%
March	92.56%	92.16%	93.41%	92.56%
April	95.15%	94.85%	95.76%	95.27%
May	94.76%	95.07%	95.43%	95.14%
June	94.68%	94.48%	94.8%	94.66%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	1	2
October	7	
November	1	
December	1	
January	0	
February	0	
March	1	
April	0	
May	1	
June	3	
Totals	15	

of bullying allegations and findings for 2017-2018:

	Accusations	Findings

September	0	0
October		
November		
December		
January		
February		
March		
April		
May		
June		

Office Referrals compared to last year:

	Grade 2	Grade 3	Grade 4
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	15 // 13	7 // 2	10 // 4
October	10	3	14
November	8	5	11
December	8	5	5
January	6	0	10
February	3	2	1
March	3	2	6
April	2	1	1
May	13	8	11
June	7	4	7
Totals	75	37	76

Elm Street has seen a lot of changes over the last few years but none so positive as the ones we implement this year.

October

Community/Family Engagement:

On October 19th, we held Book Bingo for our 2nd graders. During this nighttime event, we welcomed in students and family to play BINGO and win books. It was an amazing site to see all our students delight in winning and getting to choose among a table-full of books. We held our Book Bingo for 3rd and 4th graders on November 2nd.

Unfortunately, due to inclement weather, we needed to cancel this year's Horribles Parade at Waterford School. This is a yearly tradition where students from both Waterford and Elm Street get to parade around Waterford wearing their Halloween costumes. We were saddened by this cancellation, but Elm Street and Waterford administration will work with our PTO to avoid such an issue in the future by planning contingencies.

In the interim, Elm Street chose to celebrate "Spirit" Week during the week of October 30th. We celebrated Crazy Hair Day on Monday, Dress-up Day on Tuesday, where our staff and students certainly got into the "spirit," Pajama Day on Wednesday, Sports Day on Thursday, and Pride Day (Orange and Black) on Friday.



CAC Canned Food Drive

Elm Street students and staff have been collecting canned goods for the last month to benefit the Gardner CAC. Students filled 22 computer paper boxes and Student Council dropped them off at the CAC on November 1st.



Literacy Pumpkins

Many of our staff took part in creating “Literacy Pumpkins” to showcase their love of reading to our students.



Worcester Bravehearts Exercise Your Mind - Reading Program

We welcomed in the Worcester Bravehearts on Friday, November 3 as they kicked off their Exercise Your Mind Reading Program. Coach Kevin Hartigan read “Casey Still at the Bat” while Jake the Lion entertained the crowd. Elm Street students will take part in this four month program where they complete reading logs containing books they read or had read to them. If students fill a log (10 books) they will receive a free ticket to a Bravehearts game. There are incentives for grade levels, classrooms, and for the biggest readers in the school. In the spring, the top winners will take a field trip to Fitton Field at Holy Cross to watch a morning game.



The ESS Homework Clinic is in year two. Working in conjunction with 4 student members from the Leo Club, homework assistance is provided to 8 ESS students, on Thursday afternoons from 3:00-4:00 in the ESS library. Students have a snack then get right to work. The plan is to grow this program, so we will be reaching out to the Advisors of the Leo Club to see if we can bring in more volunteers so we can then add more ESS students.

The Buddy Program is in year two, once again pairing Mrs. McCrillis' Advisory Group with 3rd Grade ESS students who were identified in 2nd grade through the SST process. There are 9 GHS students who work with 17 ESS students.

They meet once a month for about an hour. The GHS students help the ESS students with academics, but after work is completed they are able to socialize for 10 minutes with their buddies. They have played games, used Legos, used the thumb balls, and when the weather is nice, they may go outside. Both groups look forward to their time together.

This will be our first year of our Peer Relations Team from GMS. Tier II students from the middle school will come down and work with our students under the direction of GMS guidance counselor, Deb Leone and ESS guidance counselor, Beth Tata. The goal is to provide opportunities for the middle school students to give back to their community and schools in a positive way. Some ideas for them to help are to lead activities during outdoor recess for the elementary students as well as helping out cleaning in the lunchroom and hallways.

Attendance rate compared to last year:

Month	Grade 2	Grade 3	Grade 4	Whole School
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	97.46% // 96.2%	96.41% // 96.2%	97.14% // 96.7%	96.98%// 96.6%
October	95.87% // 95.5%	95.06% // 96.1%	95.96% // 95.3%	95.64% // 95.6%
November	93.4%	92.3%	95.09%	92.64%
December	92.6%	92.67%	93.19%	92.83%
January	95.48%	94.35%	95.32%	95.05%
February	95.9%	95.6%	96.4%	95.97%
March	92.56%	92.16%	93.41%	92.56%
April	95.15%	94.85%	95.76%	95.27%
May	94.76%	95.07%	95.43%	95.14%
June	94.68%	94.48%	94.8%	94.66%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	1	2
October	7	3
November	1	
December	1	
January	0	
February	0	
March	1	
April	0	
May	1	
June	3	
Totals	15	

of bullying allegations and findings for 2017-2018:

	Accusations	Findings
September	0	0
October	1	0
November		
December		
January		
February		
March		
April		
May		
June		

Office Referrals compared to last year:

	Grade 2	Grade 3	Grade 4
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	15 // 13	7 // 2	10 // 4
October	10 // 16	3 // 4	14 // 3
November	8	5	11
December	8	5	5
January	6	0	10
February	3	2	1
March	3	2	6
April	2	1	1
May	13	8	11
June	7	4	7
Totals	75	37	76

November

Community/Family Engagement:

Turkey Trot - On November 9th, many of our students and families took part in our ESS Turkey Trot. Due to inclement weather, we were forced to move the event indoors. But that didn't stop our students and staff from showing up. We plotted a course around the school that was marked by footprint cutouts with inspirational quotes as well as cutout turkeys. Each time a student passed a specific checkpoint, they received a ticket to be entered into a drawing for a Walmart gift card. We also had a full turkey dinner raffle donated by the Elm Street staff and book bins for students to try and win. After our laps around the building, we all settled in the Auditorium to draw the raffle winners and watch "A Charlie Brown Thanksgiving." A great time was had by all - and a ton of credit goes to the Elm Street Family Engagement Committee for their hard work!

Our next Family Engagement Night will be on December 21st. It's an ESS Family Craft Night. Students and families will be entertained by the reading of two winter-themed books in the Auditorium and then will move to the cafeteria to create a craft or two designed around the book themes, as well as enjoy some hot chocolate.

Parent/Teacher Conferences

Grade 2 = 79% of families either attended or had a phone conference with teacher(s)

Grade 3 = 83% of families either attended or had a phone conference with teacher(s)

Grade 4 = 82% of families either attended or had a phone conference with teacher(s)

*There are a number of families that have meetings scheduled for a later date. Our teachers are sure to contact each family a number of times and in different ways (phone/email/note in backpack) for meetings.

Book Fair - Thank you very much to our PTO for organizing our Scholastic Book Fair this year! Once again, there were many titles for our students, families, and staff to choose from.

Bureau of Lectures and Concert Artists - On Friday, December 1st, Elm Street was visited by Realize Anything's Possible (R.A.P.) featuring Ike Hill and Cutright.

What's more exciting than walking down the halls of your school, knowing that you're hours away from the most exciting rap concert you've ever experienced? JHLMG artists Cutright and Ike Hill, provide an interactive assembly program for grades K-12, by way of a full production rap concert that connects with youth through positive music while delivering an encouraging message. They hit on topics such as:

- Literacy
- Respecting one another's differences
- Persevering through obstacles
- Having an optimistic attitude
- Reaching goals through self-discipline
- Discovering potential

It was an amazing and rockous time! The kids and staff danced and cheered along with the performers.



Professional Development

Elm Street Staff took part in a full day of professional development on Tuesday, November 7th. The teachers day was split in two, with the first half focused on unpacking our new PATHS Social-Emotional curriculum boxes. The teachers worked together by grade level to plan the scope and sequence of topics and lessons for the year. Specific lessons will be targeted for instruction during Morning Meeting time, but also when the need arises. The second half of their day was on Educational Rigor - understanding what rigorous instruction looks like and how we add rigor to our classes.

DSAC continues to play an important part in Elm Street's turnaround as we have been working closely with them to analyze our academic data. Through the consultancy process, the principal has been networking with other area principals in the Turnaround process to share best practices, provide guidance and sounding boards for issues that may arise in the schools.

On November 30th, the Instructional Leadership Team (ILT) from the 4th grade including the principal and our Reading Specialist visited Johnny Appleseed Elementary School in Leominster. Johnny Appleseed has a similar demographic and is currently and Level 1 school with the old accountability system. We were fortunate enough to meet with their fourth grade teachers to discuss their implementation of the WONDERS Reading Program. While Gardner Public Schools has just purchased and started using it, Johnny Appleseed has been using it for 4 years. Their insight into the pitfalls, planning, data, and successes was incredibly helpful to our staff. Gardner staff went with a list of questions and all were answered. It was a very productive day, and our staff left with many ideas that we then processed and used to design an action plan.

Worcester Bravehearts Exercise Your Mind - Reading Program

We have completed our first month of the reading program and have over 70 completed logs! That means that at least 70 of our students read 10 or more books in the last month! Some logs may come in afterwards, and we will continue to encourage our students to read every day.

Interim Assessment Data (Nov/Dec , Feb/March , End of year):

	ELA	Math
Grade 2	Fall <u>DIBELS</u> scores- Intensive(below grade level) = 18% Strategic (approaching grade level)= 11%	Fall <u>MAPS</u> scores = 40% meeting benchmark

	Core (at or above grade level) = 71%	
Grade 3	Fall <u>DIBELS</u> scores- Intensive(below grade level) = 28% Strategic (approaching grade level)= 11% Core (at or above grade level)= 61%	Fall <u>MAPS</u> scores = 41% meeting benchmark
Grade 4	Fall <u>DIBELS</u> scores- Intensive(below grade level) = 34% Strategic (approaching grade level)= 10% Core (at or above grade level = 56%	Fall <u>MAPS</u> scores = 41% meeting benchmark

Attendance rate compared to last year:

Month	Grade 2	Grade 3	Grade 4	Whole School
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	97.46% // 96.2%	96.41% // 96.2%	97.14% // 96.7%	96.98%// 96.6%
October	95.87% // 95.5%	95.06% // 96.1%	95.96% // 95.3%	95.64% // 95.6%
November	93.4% // 92.5%	92.3% // 93.8%	95.09% // 92.2%	92.64% // 92.8%
December	92.6%	92.67%	93.19%	92.83%
January	95.48%	94.35%	95.32%	95.05%
February	95.9%	95.6%	96.4%	95.97%
March	92.56%	92.16%	93.41%	92.56%
April	95.15%	94.85%	95.76%	95.27%
May	94.76%	95.07%	95.43%	95.14%
June	94.68%	94.48%	94.8%	94.66%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	1	2
October	7	3
November	1	1
December	1	

January	0	
February	0	
March	1	
April	0	
May	1	
June	3	
Totals	15	

of bullying allegations and findings for 2017-2018:

	Accusations	Findings
September	0	0
October	1	0
November	2	1

Office Referrals compared to last year:

	Grade 2	Grade 3	Grade 4
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	15 // 13	7 // 2	10 // 4
October	10 // 16	3 // 4	14 // 3
November	8 // 13	5 // 4	11 // 6
December	8	5	5
January	6	0	10
February	3	2	1
March	3	2	6
April	2	1	1
May	13	8	11
June	7	4	7
Totals	75	37	76

December

Winter Concerts –

Once again, Mrs. Kathy MacKay, our Elm Street music teacher, put together an amazing Holiday concert for our 4th graders and 3rd graders. The 4th grade show on December 7th was very well attended and included both Christmas music as well as music from around the globe. A few students accompanied the singing on the xylophones and recorders. At one point, the lights were turned off and patrons were treated to a seasonal song and light show from students. They also performed the Hora on stage.

The 3rd grade show also had tremendous moments as the large group was barely able to fit on the risers in front of the stage, but regaled the crowd with beautifully done Christmas and Holiday sing-alongs.

Great job on behalf of our 3rd and 4th graders, but also Mrs. MacKay, and her helper Mrs. Beaudoin.

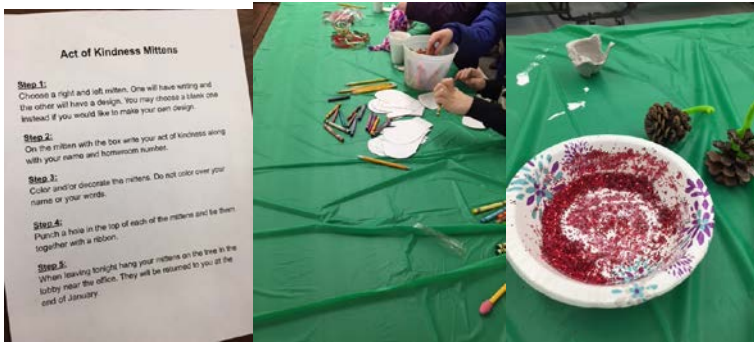


Community/Family Engagement

Our December Family Engagement Night was a Family Craft Night on December 21st. We had over 170 students sign up to attend the event! Now while a fewer number actually showed, the impending snow and school cancellation probably having something to do with it, those that did turn out filled our cafeteria for crafts. The evening started out in the auditorium where students and families were entertained by a reading of *The Mitten* from Mrs. Hallinan and then followed by *Snowflake Bentley* read by Mrs. Ouellet. Both books were projected on the big screen so everyone could view the pictures as the stories were read.

After the readings, we retired to the cafeteria where there were three crafts connected to the books. Our Family Engagement Committee worked hard to gather the materials, print out directions and provide examples of Snow dipped pinecones, Kindness Mittens, and cut out snowflakes. Hot chocolate with marshmallows and candy canes were also provided.





PBIS

Our monthly incentive for December had the students making Holiday Cards for area residents and community members. Students made cards for the Fire department, Heywood Hospital, City Hall, Wachusett manor, and the Montachusett Veterans Outreach Center. They were delivered by our guidance counselor, Corey Tawczynski.



Student Council

Student Council delivered presents to the CAC on December 8th! Thank you to everyone in our Elm Street Community who purchased a gift for our Gifting Tree!



Worcester Bravehearts Exercise Your Mind - Reading Program

We have completed our 2nd month of the reading program and have over 100 completed logs! For every reading log a student completes, they earn 1 ticket to a Bravehearts game in the spring. The classroom that reads the most will earn a field trip to a special morning game in June as a class!

Interim Assessment Data (Nov/Dec , Feb/March , End of year):

	ELA	Math
Grade 2	Fall <u>DIBELS</u> scores-	Fall <u>MAPS</u> scores = 40% meeting

	Intensive(below grade level) = 18% Strategic (approaching grade level)= 11% Core (at or above grade level) = 71%	benchmark
Grade 3	Fall <u>DIBELS</u> scores- Intensive(below grade level) = 28% Strategic (approaching grade level)= 11% Core (at or above grade level)= 61%	Fall <u>MAPS</u> scores = 41% meeting benchmark
Grade 4	Fall <u>DIBELS</u> scores- Intensive(below grade level) = 34% Strategic (approaching grade level)= 10% Core (at or above grade level = 56%	Fall <u>MAPS</u> scores = 41% meeting benchmark

Attendance rate compared to last year:

Month	Grade 2	Grade 3	Grade 4	Whole School
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	97.46% // 96.2%	96.41% // 96.2%	97.14% // 96.7%	96.98%// 96.6%
October	95.87% // 95.5%	95.06% // 96.1%	95.96% // 95.3%	95.64% // 95.6%
November	93.4% // 92.5%	92.3% // 93.8%	95.09% // 92.2%	92.64% // 92.8%
December	92.6% // 93.2%	92.7% // 95.6%	93.2% // 93.9%	92.8% // 94.3%
January	95.48%	94.35%	95.32%	95.05%
February	95.9%	95.6%	96.4%	95.97%
March	92.56%	92.16%	93.41%	92.56%
April	95.15%	94.85%	95.76%	95.27%
May	94.76%	95.07%	95.43%	95.14%
June	94.68%	94.48%	94.8%	94.66%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	1	2
October	7	3

November	1	1
December	1	1
January	0	
February	0	
March	1	
April	0	
May	1	
June	3	
Totals	15	

of bullying allegations and findings for 2017-2018:

	Allegations	Confirmation/Findings
September	0	0
October	1	0
November	2	1 - in house restorative justice protocols instituted
December	0	0

Office Referrals 2017/2018 compared to 2016/2017:

	Grade 2	Grade 3	Grade 4
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	15 // 13	7 // 2	10 // 4
October	10 // 16	3 // 4	14 // 3
November	8 // 13	5 // 4	11 // 6
December	8 // 10	5 // 3	5 // 6
January	6	0	10
February	3	2	1
March	3	2	6
April	2	1	1

May	13	8	11
June	7	4	7
Totals	75 //	37 //	76 //

Waterford Street School, Grades Pre-Kindergarten-1

F. Daniel Hill, Principal
Melissa A. McDonald, Assistant Principal

The mission of Waterford Street School is to work collaboratively with families to develop strong foundational reading, writing and math skills that will prepare students to be successful lifelong learners. This will be done in a supportive and caring environment where safe, respectful and responsible daily choices are the core values of our students.

January

Administrative Update and Recovery from Surgery

I would like to thank the central office team, WSS secretaries, guidance staff, ELA and Math coaches for supporting Miss McDonald in my absence. She is doing a fabulous job of the day to day running of Waterford Street School. I can't thank her enough for her dedicated work with staff, students and parents. Although I am making slow but steady progress with my recovery, I am not yet able to resume my duties yet. My next medical appointment is January 17th and this is when I will have a timeline for returning to work.

Miss McDonald and my academic coaches have been monitoring and updating me on the use of common grade level assessments. January is an extremely busy month with a variety of common assessments being given (DIBELS, DRA, ELA and Math MAPS). WSS Administration, coaches and grade level teams will review, compare and discuss the data from these assessments to inform best instructional practices moving forward for the remainder of the school year. Miss McDonald and my coaches have also been conducting learning walks with DSAC Support Facilitators-Sarah Jordan and Thomas Lamey. They are focused on increasing student rigor by increasing student talk and use of math vocabulary. I look forward to giving you a more detailed update on both common assessments and DSAC support in my February report.

PTO UPDATE and Shop Til You Drop

I would like to thank the WSS PTO for sponsoring the Museum of Science Grade One -Life Cycle Show and Kindergarten – Habitat Show. They will be coming to visit Waterford, Thursday-January 5th and 19th, four grade one and four kindergarten classes will enjoy the show on the 5th of January. The remaining grade one and kindergarten classes will enjoy the same shows on Thursday-January 19th. The Museum of Science staff puts on engaging, informative and entertaining shows that students always enjoy.

Shop Til You Drop was held on Saturday, December 3rd, from 8:00 AM-1:00 PM in the WSS cafeteria. Four Disney Hopper passes were one of the big ticket raffle items this year. PTO members solicited area businesses to donate items to the Chinese auction. As in previous years, theme baskets were also raffled and a bake sale was held. Families also donated items to our bake sale. We had help from Leo Club volunteers again, as well as WSS staff and PTO members. A special thanks to WSS PTO Officer-Jennifer Coxall, Physical Education teacher-Sharleen Goguen, First Grade teachers- Jackie Rouisse and Lauren Bastien, Kindergarten teacher-

Hilary Pineo, WSS Parent and GMS Assistant Principal-Ian Flaherty for all their work before, during and after this annual event. There is no WSS PTO meeting this month.

Waterford Street School Kindergarten Field Trip to Gardner Middle School for Winter Concert-Tuesday-December 13th

The kindergarten students and teachers thoroughly enjoyed their field trip to Gardner Middle School on Tuesday-December 13th to see the 7th Grade GMS Flute Loops, Bobcat Jazz Band and 7th Grade Band performance of their winter concert. Mrs. Heffner (the GMS Music teacher) and her students did an absolutely wonderful job of entertaining the WSS kindergarten students. Kindergarten students got to see and hear the 7th Band, Flute Loops and Bobcat Jazz Band perform a variety of songs. I would like to thank GMS principal Laura Olsen for helping to organize this annual fieldtrip to GMS.

Waterford Street School-Second Grade Winter Concert-Thursday-December 22nd

Mr. McGann, Michelle Heffner, the Gardner Middle School 7th Grade chorus and band students joined the first grade students in Mrs. Thompson's, Mrs. Elwell's, Mrs. Gallant's and Mr. Pianka's did a wonderful job at our Winter Concert on Thursday-December 22nd . The WSS Faculty and students, WSS families and friends all had a great time listening and singing along with the performers. I would like to especially thank both Mr. McGann and Mrs. Heffner for their efforts with both concerts. It put all who attended into the holiday spirit.

Kindergarten and Preschool Report Cards Issued Friday- January 20, 2017 and Grade One Term Two Progress Reports Issued Friday- January 27, 2017

I would like to remind WSS families that on Friday, January 20th the Kindergarten and preschool students will receive their Term One Report Cards. Grade One Students will be receiving their Term Two Progress Reports, Friday, January 27th. Please feel free to contact your child's teacher if you have any questions about their progress report or report card.

Waterford Street School Annual American Heart Association Penny Drive

Our annual Penny Drive starts January 9th and ends February 9th. Students will be participating in the Jump Rope for Heart Event during their physical education classes February 3rd through February 9th. Thank you to Sharleen Goguen, the WSS Physical Education teacher for organizing and running this event.

February

Mr. Hill Returns Full Time

I want to thank Waterford families and staff for their patience and well wishes as I recovered from my hip replacement surgery. As of Wednesday, February 1st, I returned to work on a full time basis. I want to extend a special thanks to my assistant, Mrs. Melissa McDonald, for taking such good care of my school in my absence. I informed Waterford families of my return in the WSS February newsletter and provided them with my contact information.

February 10th Professional Development

WSS teachers focused on building personal and team capacity with effective analysis of ELA and Math data/assessments and Social and Emotional Data. Below is a comparison of Fall and Winter DIBELS Data for Kindergarten and First Grade. This data was used to form an action plan for the rest of the school year.

Kindergarten Fall 2016 DIBELS # of students 190	Kinder. Winter 2017 DIBELS # of Stud. 193	Intensive Fall	Intensive Winter	Strategic Fall	Strategic Winter	Core Fall	Core Winter
FSF		79 = 41.5%	52=26.9%	26 = 13.6%	49=25.3%	85 = 44.7%	92=47.6%
PSF		n/a	62=32.1%	n/a	40=20.7%	n/a	91=47.1%
NWF-CLS		n/a	28=14.5%	n/a	49=25.3%	n/a	116=60.1%
Comp. Score		70 = 36.8%	74=38.3% +1.5 %	39 = 20.5%	42=21.7% + 1.2 %	81 = 42.6%	77=39.8% -2.8 %
First Grade Fall 2016 DIBELS # of students 180	First – Winter 2017 DIBELS # of stud. 177	Intensive Fall	Intensive Winter	Strategic Winter	Strategic Winter	Core Fall	Core Winter
PSF		28 = 15.5%	n/a	58 = 32.2%	n/a	94 = 52.2%	n/a
NWF-CLS		31=17.2%	43=24.2%	32=17.7%	24=13.5%	113=62.7%	110=62.1%
NWF-WWR		-----	40=22.5%	82=45.5%	42=23.7%	94=52.2%	95=53.6%
DORF		n/a	50=28.2%	n/a	23=12.9%	n/a	104=58.7%
Comp. Score		46 = 25.5%	53=29.9% +4.4%	26 =14.4%	20=11.29% -3.1 %	108 = 60.0%	104=58.7% -1.3 %

Arrival and Dismissal

First Student requested that I use my February newsletter to review safety protocols for both arrivals and dismissal with Waterford families. Unfortunately many families were cutting across the Waterford Street School driveway and WSS parking lot without using sidewalks/painted paths. When this practice occurs we are putting student safety at risk. WSS Families were reminded that when dropping off and picking up students they need to stay on the sidewalks and use the painted walkways in front of the school and in the parking lot. These painted walkways help families to avoid the buses entering and exiting the WSS driveway and parking lot during the busiest times of the school day. I have also made a minor change to WSS teachers' dismissal duties. We still utilize three dismissal teams of 8-9 staff members and each team is officially assigned bus dismissal duty every third week in the gym. All staff not officially assigned to bus dismissal duty stay in the cafeteria with their students being picked up until their contracted work day ends at 3:45 PM. At this time two members of the dismissal team will enter the cafeteria to relieve teaching staff and assist Miss McDonald with the remaining students in the cafeteria. The rest of the dismissal teams stays in the gym until the last bus is loaded.

February 9th is Kindergarten's 100th Day Project Night and Upcoming WSS Events

This month all students in kindergarten will create and complete their own personal 100th Day project to commemorate the hundredth day of school. On Thursday, February 9th from 6:00 to 7:00 PM the kindergarten students and teachers shared their projects in the Waterford Street School Cafeteria and gym with kindergarten families and friends. Kindergarten families enjoyed viewing the many different, creative and imaginative 100th Day Projects students created. First Grade teachers and students will be having a Geometry Project Night on Thursday, May 4th. Later in the year, preschool teachers and students will be hosting a combined Number Museum Project Night and Parent Night

Waterford Street School Annual American Heart Association Penny Drive

Our annual American Heart Association Penny Drive started on January 9th and ended on February 9th. Kindergarten and Grade 1 students participated in the Jump Rope for Heart Event during their physical education classes February 3rd through February 9th. Thank you to Sharleen Goguen, the WSS Physical Education teacher for organizing and running this annual event.

Preschool Open House and Registration for the School Year 2017-2018

On Wednesday, February 15th from 5:00-6:30 PM and Monday, February 27th from 9:30-11:00 AM we will be holding our annual preschool Open House at Waterford Street School. Children must be 3 years old by August 31, 2017 to be eligible for our program. The 3 year old morning session runs from 9:15AM - 12:00 PM, Tuesday thru Friday and the 4 year old afternoon session runs from 12:45 - 3:30 PM, Tuesday thru Friday. Limited full day slots are available Tuesday thru Friday from 9:15 AM-3:30 PM. Waterford is NAEYC accredited, run by highly qualified teachers and paraprofessionals who are certified in CPR and First Aid. The program is for Gardner residents only, proof of residency is required, and openings are filled on a first come, first served basis. Tuition payment plans are available.

Upcoming WSS PTO Events

The Mother and Son Night is scheduled for Friday, March 31st from 6:00-7:00 PM and will feature a Hoedown theme. This event is for kindergarten and first grade students.

The annual Father Daughter Dance is being held Friday, April 7th at 6:00 – 7:30 PM and has a Luau theme this year. This event is for kindergarten and first grade students.

2017-2018 Kindergarten Registration

Waterford Street School will be holding 2017 – 2018 Kindergarten Registration next month. Registration packets will be available in the main office or online on the WSS website and GPS Homepage on March 1, 2017. Students who are five years old on or before August 31, 2017 are eligible for kindergarten next year.

Day time Registration Dates and Times: March 7th, March 8th and March 9th from 9:30 AM-2:30 PM.

Night time Registration Date and Time: March 8th from 5:00 PM to 7:00PM.

Fieldtrip to Elm Street School for “Pirates Two-The Hidden Treasure”

WSS Kindergarteners and First Graders will be continuing the annual tradition of visiting Elm Street School during one of their dress rehearsals on Wednesday, March 8th @ 10 AM. This year’s show will be “Pirates”. WSS students always enjoy watching their brothers, sisters, cousins or friends performing on stage.

Off Our Rockers Update

The Winter/Spring Sessions of Off Our Rockers begins Wednesday, March 1st and ends Wednesday, April 12th. All seven sessions are being held in the morning. We will be holding sessions before school from 8:00 AM-8:45 AM and after session is over the students will report to their recess playground. This program promotes physical fitness and healthy eating habits. The students begin the session with doing fitness activities and end it with a healthy snack. Thank you to GPS-School Nurse Leader Becky McCaffrey for supervising and organizing this session and a special thanks to WSS Paraprofessional, Debra Wallgren, for leading the physical fitness portion of each session.

March

2017-2018 Kindergarten Registration

Waterford Street School will be holding 2017 – 2018 Kindergarten Registration this month. Registration packets are available in the main office or online on the WSS website and GPS Homepage. Students who are five years old on or before August 31, 2017 are eligible for kindergarten next year.

Daytime Registration Dates and Times: March 7th, March 8th and March 9th from 9:30 AM-2:30 PM.
Nighttime Registration Date and Time: March 8th from 5:00 PM to 7:00PM.

Upcoming WSS PTO Events

PTO fundraiser forms need to be returned to your child's classroom teacher by Wednesday-March 1st.

The Mother and Son Night is scheduled for Friday, March 31st from 6:00 -7:00 PM and will feature a Hoedown theme. This event is for kindergarten and first grade students.

The annual Father Daughter Dance is being held Friday, April 7th from 6:00 - 7:30 PM and has a Luau theme this year. This event is for kindergarten and first grade students.

WSS Kindergarten and First Grade Events

Thursday - February 16th all students in kindergarten created and displayed their own personal 100th Day project for families and friends. The Waterford Kindergarten Staff and I would like to thank the kindergarten families and friends who attended this annual event. WSS Kindergarten students proudly presented their projects to the many different visitors who made time in their busy schedules to join us on this fun and busy night. Thanks to the WSS/ESS PTO for funding the water, fruit and cookies that were available to snack on.

The First Grade teachers and students will be having a First Grade Geometry Project Night on Thursday, May 4th from 6:00-7:00 PM. Please mark your calendars and bring the whole family.

First Grade Term Two Report Cards

I would like to remind WSS Grade One families that grades close on Friday-March 17th and Term II Report Cards will be issued Friday-March 24th. Term II Preschool and Kindergarten progress reports will also be issued on Friday-April 7th.

Please feel free to contact your child's teacher if you have any questions about their progress report or report card.

Off Our Rockers Update

The Winter/Spring Sessions of Off Our Rockers begins Wednesday, March 1st and ends Wednesday, April 12th. All seven sessions are being held in the morning before school from 8:00 AM-8:45 AM. When the session is over the students will report to their recess playground. This program promotes physical fitness and healthy eating habits. The students begin the session with doing fitness activities and end it with a healthy snack.

Listed below are the dates for the Winter/Spring sessions of Off Our Rockers:

Wednesday - March 1st
Wednesday - March 8th
Wednesday - March 15th
Wednesday - March 22nd
Wednesday - March 29th
Wednesday - April 5th

Wednesday - April 12th

Gardner Elementary Students' Art Show

The annual Gardner Public Schools Elementary Art Exhibit will be displayed at the Levi Heywood Memorial Library, 55 West Lynde Street, from Monday, March 6th through Tuesday, March 28th. WSS Kindergarten and First Grade student art work is featured along with works from Elm Street School students.

The artwork is displayed in celebration of Youth Art Month. The exhibit is open to the public from Monday, March 6th until Tuesday, March 28th. We will have an opening reception on Wednesday, March 15th, from 5:00 PM until 6:45 PM. Come in and view the wonderful art work that our students have created.

April

March 24th Half Day Professional Development

The majority of WSS staff focused on brainstorming and sharing scheduling ideas for the 2017-2018 school year. Below are objectives and considerations staff was asked to consider during this process:

- Share 17-18 Pod configurations, Title I assignments and teacher/paraprofessional teams, ELL and SPED assignments
- Factor in co-teaching PD for Title I staff, grade and classroom and special teachers.
- All staff will brainstorm possible 17-18 schedule changes will maximize resources.
- Kindergarten and Grade Level teams will create their Pods schedules based on input from all staff.
- SEL needs to be taught explicitly and time to do so will be built into the schedule
- Do we start specials at 10:00 AM so we have 45 minutes for breakfast and morning circle?
- Continue practice of kindergarten paraprofessionals working with assigned classes at lunch and recess
- Based on 17-18 assignments can we do same with grade one supports staff
- Specialist Create Alternative Schedule
- Kindergarten and first grade level teams set up this year's class data chart.
- SPED, ELL and Preschool teachers begin first draft of placing SPED and ELL students
- 17-18 Pods will be given chance to begin process of creating draft schedule that will be finalized at April grade level meeting
- Support staff given time to work on improving/refocusing this year's duties
- 30 students with IEPs entering kindergarten, with 4-5 of those students receiving support from Options Room
- 30 students with IEPs entering first grade, with 1 student receiving support from Options Room
- 11 ELL students entering grade one and 19 registered for kindergarten
- High needs students with or without formal supports

At the April staff meeting I will be sharing an exemplar of a grade one schedule that was created with a small team of classroom, SPED, Title I and ELL teachers. We took into account all the factors listed above. This exemplar will serve as a main building block for next year's master schedule that we hope to complete in May.

Both kindergarten and grade teachers were given time to organize and compare Fall and Winter DIBELS/DRA results by using classroom pocket charts in the WSS data room. Mrs. Jepson led this activity and many classroom teachers revised their upcoming ELA lessons/centers and grouping based on their interpretation of this data. Below are pictures of classroom charts hung in WSS data room.



Upcoming WSS PTO Events

Unfortunately the Mother and Son Night scheduled for Friday, March 31st had to be canceled due to the snowstorm. We will now be holding this event, next Wednesday, April 5th from 5:30 -6:30 PM and it will feature a Hoedown theme. This event is for kindergarten and first grade students.

Tuesday, April 4th from 5:00 PM-8:00 PM the PTO is hosting the Gardner Ale House Fundraiser to benefit the Elm Street & Waterford Street School PTOs.

The annual Father Daughter Dance is being held this Friday, April 7th from 6:00 - 7:30 PM and has a Luau theme this year. This event is for kindergarten and first grade students.

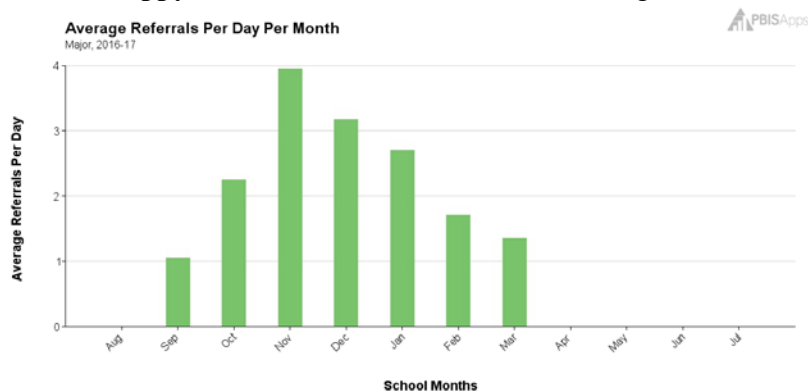
First Grade Fieldtrip to see GHS Band and Geometry Project Night

Wednesday - March 29th all students in grade one went to hear the Gardner High School band. Mr. Lepisto and his students put on a great show that mesmerized the first graders. Everyone was extremely well behaved at the show and during the bus ride.

The First Grade teachers and students will be having a First Grade Geometry Project Night on Thursday, May 4th from 6:00-7:00 PM. Please mark your calendars and bring the whole family.

WSS PBIS Update

The PBIS team and entire WSS staff continues to analyze data, breaking down referrals by student, category, location and time to determine interventions that will assist students and help staff be more successful with developing effective strategies for managing Tier I and II behaviors. Below is breakdown of office referral by month and I am happy to note referrals have been trending down since I returned from my surgery.



Preschool Shape Project Night

On Thursday-April 27th from 6 to 7 PM in the WSS cafeteria, students in preschool will share their personal shape project with their families and friends. This highly successful annual event is enjoyed by preschool teachers, students and families. The Waterford Street School PTO will be providing the cookies, fruit and water for all attendees to snack on while viewing these creative projects.

Off Our Rockers Update

The Second Session of Off Our Rockers will continue until the second week in April. Listed below are the remaining two dates:

- Wednesday-April 5th
- Wednesday-April 12th

Sessions are held from 8:00-8:45 AM in WSS gym. At the conclusion of each session students report to their assigned recess area. I want to thank all the volunteers who made this Spring Session of Off Our Rockers so successful. I need to first thank GPS School Nurse Leader, Becky McCaffrey for assisting Waterford Paraprofessional, Deb Wallgren with supervising this session. Nurses Amy Lovern, Tina Rusak and WSS Paraprofessionals Dina DiMuccio, Dawn Stewart and a student volunteer from MWCC community college service learning program have all been a great help with keeping all students busy and having fun. I also want to thank Doug Miller and Heywood Hospital who have been helping this program from the very beginning; plus Hannaford for supplying the healthy snacks. We are planning to have another session of Off Our Rockers in the Fall of 2018.

Memorial Day Show

We will be holding a Memorial Day Concert in the WSS Gym on Thursday-May 25th @ 10 AM. Unfortunately, due to safety concerns we cannot fit all grade one family and friends into the WSS gym at one time. The classrooms that are performing in this year's show have not yet been determined. An invitation will be sent to families in these classrooms early in May inviting them to the show.

May

May 9th Half Day Professional Development

- Grade One, special education teachers and Title I teachers will finalize 17-18 schedule
- Kindergarten and special education teachers will continue working on 17-18 draft schedule
- Preschool Team will complete monthly vocabulary lists and create short presentation of how vocabulary is used for facilitated play/language based learning in preschool. Will make presentation to Waterford staff at the June 6 staff meeting.
- Paraprofessionals will discuss and revise initial PBIS implementation to start school year.
- Kindergarten, first grade teachers, special education teachers, Title I teachers and all paraprofessional will end their day at Elm Street School where they will all be receiving initial training in Wonders reading series from McGraw-Hill.

PBIS Update

The PBIS team has been analyzing office discipline referral data throughout the course of the year. As a result of some increased referrals for instances of physical aggression during first grade recess and transition they, together with administration, developed a plan to help our young students navigate these stimulating, unstructured times with success. As such, classes will now be split up so that no more than two classrooms will be in any designated area at any time. This is a reduction from the four classrooms that would have been

grouped together. Administration along with recess supervisors noted an immediate reduction in instances of unsafe behavior and transitions from the lunch room to recess appear smooth and much calmer. We are looking forward to tracking the data over the next month to see if it has the type of impact we expect. We are also working on coming up with a similar option for morning arrival recess.

Fire Safety Days

Firefighter Peter Gamache and our friends from the Gardner Fire Department will be visiting Waterford Street School to discuss fire safety at home and school. They give a presentation that is similar to Officer Phil and is age appropriate, engages students and child friendly. They will be presenting to kindergarten and first grade classes on May 16th, 17th and 18th.

Tuesday, May 16th

9:45 - Mrs. Triolo
10:15 - Mrs. Cofield
10:45 - Mrs. Sicard
11:15 - Mrs. Bastien
11:45 - Mrs. Rouisse

Wednesday, May 17th

9:45 - Mrs. Thomas
10:15 - Mrs. Doherty
10:45 - Ms. Pineo
11:15 - Mrs. Whiting
11:45 - Mrs. Mathieu-Therault

Thursday, May 18th

9:45 - Miss Sposato
10:15 - Mrs. Whitcomb
10:45 - Mrs. Gallant
11:15 - Mrs. Thompson
11:45 - Mr. Pianka & Mrs. Elwell

Memorial Day Show

We will be holding a Memorial Day Concert in the WSS Gym on Thursday, May 25th at 10 AM. Unfortunately, due to safety concerns we cannot fit all grade one families and friends into the WSS gym at one time. That being the case, four grade one classrooms are performing in this year's show. Students in Mrs. Bastien, Mrs. Elwell, Mrs. Thompson, and Mrs. Mathieu-Therault's classrooms will be participating in this year's show. An invitation will be sent to families in these classrooms early in May reminding them when the show is being held.

Grade One Geometry Project Night for First Grade Students

During the month of April all students in grade one created and completed their own personal geometry project. On Thursday, May 4th from 6:00 to 7:00 PM the first grade students and teachers will be sharing their projects in the Waterford Street School Cafeteria with First Grade families and friends. Please come see the many different and imaginative projects that students created.

PTO-Update

We held the rescheduled Mother and Son Night, Wednesday- April 5th and the WSS Father Daughter Dance on Friday, April 7th from 6:00-7:30 PM in the WSS gym. Both events were extremely well attended and all participants seemed to have a great time. I would like to thank all the WSS PTO volunteers and Waterford Staff members for all their hard work before, during and after these fun filled nights. Mrs. Goguen kept everyone busy in the gym for the Mother and Son Night. While the DJ kept everyone on the dance floor and people dancing all night at the Father and Daughter Dance. There were many tasty treats available in the WSS cafeteria for all who attended these events.

Gardner Public School's Art Show

Many of our first grade and kindergarten students will have their art work displayed at the GPS annual art show. Mrs. Torres has sent home notices to families whose student's work is being displayed. The show is being held Thursday, May 11th at the Gardner Middle School from 5 to 7 PM.

Grade One Field Trip to Elm Street School

First grade students will be visiting with Elm Street School teachers and staff to prepare for their transition to Elm Street School. Grade One will visit Elm on Friday-June 2nd. Waterford students will enjoy visiting their new school and getting to meet some of the staff members there. Field trip forms will be sent home later this month. If you have any questions about your child's transition to Elm Street School please contact WSS Guidance Counselor Terry Burnham at 978-632-1605, extension 5500. We will also be scheduling transition days for kindergarten students going to first grade and preschool students moving to kindergarten. We are still working on scheduling these events and will notify parents when they have been scheduled.

Waterford Street School-2017 Field Day Dates and Times

Preschool and Options:

Tuesday, June 13, 2017 10:00-10:45 AM 1:30-2:15 PM

Full day Preschool and full day Options students will attend the AM session.

Rain Date for Preschool and Options:

Wednesday, June 14, 2017 10:00-10:45 AM 1:30-2:15 PM

Kindergarten:

Tuesday, June 13, 2017 10:00-11:25 AM 1:30-2:55 PM

Mrs. Cofield's, Mrs. Thomas', Miss Sposato's and Mrs. Whitcomb's Kindergarten classes will attend the AM session from 10:00-11:25.

Mrs. Doherty's, Miss Pineo's, Mrs. Sicard's and Mrs. Triolo's Kindergarten classes will attend the PM session from 1:30-2:55.

Rain Date for Kindergarten:

Wednesday, June 14, 2017 10:00-11:25 AM 1:30-2:55PM

First Grade:

Thursday, June 15, 2017 1:30-3:00 PM

Rain Date for First Grade:

Friday, June 16, 2017 1:30-3:00 PM

Kindergarten and Preschool Show Dates and Times

June 19, 2017 Mrs. Cofield, Mrs. Thomas, Ms. Sposato, Mrs. Whitcomb at 10:00 AM

June 20, 2017 Mrs. Doherty, Ms. Pineo, Mrs. Sicard, Mrs. Triolo at 10:00 AM

June 21, 2017 Preschool Show at 1:30 PM

Last Day of School for Students

Thursday, June 22, 2017 is the last day of school for students and it is a half day of school. Dismissal will be at 11:45 and report cards will be issued on this date.

2017-2018 Waterford Street School Kindergarten Transition Day

The Community Partnership director, Mrs. Katie Abbott and Waterford Street School Kindergarten staff are hosting a Kindergarten Transition Day event that will benefit the incoming 2017-2018 students. It is an overview of various kindergarten experiences. WSS Administration, staff and kindergarten teachers will be present at this event on Friday-June 23rd from (9:00 AM to 12:00 PM). WSS Staff will review and explain the many different facets of a day in the life of a kindergarten student. These include bus safety, playground rules, classroom curriculum and expectations, daily schedules, lunch transitions, tour of the school and Math and ELA physical education activities. The event will conclude with a performance by the Children's Museum

featuring characters from the PBS program Arthur. It is titled “DW’s First Day of Kindergarten” and the show begins at 11:00 AM. We look forward to hosting this annual event.

June

Grade One Field Trip to Elm Street School

On Friday, June 2nd the WSS First Grade students met with Elm Street School teachers and staff to prepare for their transition to Elm Street School. Students enjoyed touring their new school and getting to meet some of the staff members there. I want to thank the Elm Street School staff for hosting this well run visit.

Stepping Up to Grade One classroom visits for WSS Kindergarten Students

Wednesday, June 7th kindergarten students transitioning to first grade next year visited First Grade classrooms to prepare for this transition. Below is a list of classrooms they were paired with for their visit. Kindergarten students got to ask first grade students and teachers questions about grade one and then visited the grade one playground.

Group A Kindergarten:

- Mrs. Doherty
- Mrs. Sposato
- Ms. Pineo

Group A First Grade

Mrs. Gallant
Mrs. Rouisse
Mrs. Elwell

Group B Kindergarten:

- Mrs. Whitcomb
- Mrs. Cofield
- Mrs. Triolo

Group B First Grade:

Mrs. Whiting
Mrs. Thompson
Mr. Pianka

Group C Kindergarten:

- Mrs. Thomas
- Mrs. Sicard

Group C First Grade:

Mrs. Rouisse
Mrs. Theriault

Last Day of School for Students

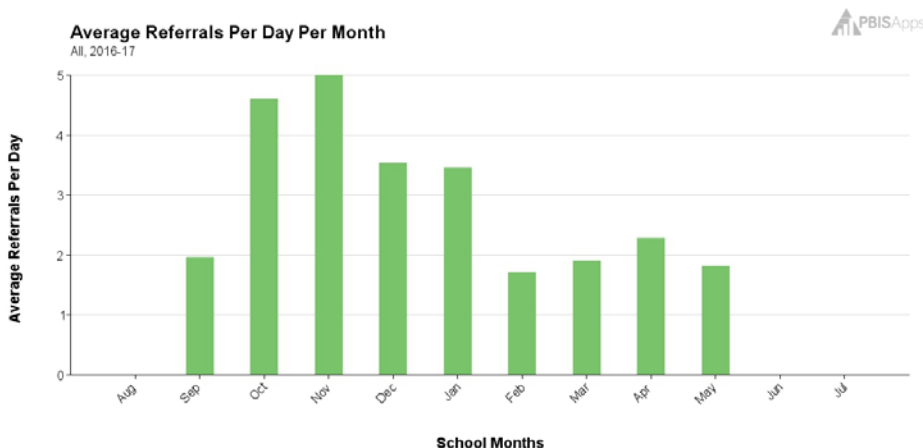
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Year end discipline referrals and PBIS summer work

The WSS PBIS team continues to work hard to help create and sustain our system of Positive Behavior Interventions and Supports. As part of this work they, along with building administration, consistently look at school wide trends, specifically office discipline referral data. This data will be deeply dissected over the summer when the team gets together to further refine and improve building practices that create a positive and safe learning environment for all. By using this data to drive our decision making we can specifically and strategically target those areas that need it the most through universal systems and practices and, when needed, more intensive interventions for specific students. Below is a snapshot of office discipline referral data to date:



September

Community/Family Engagement:

We have always had great attendance at our annual grade level project nights and that was certainly the case last year. This year we are going to use these project night as a platform for educating our families about the new Wonders Reading Series and PATHS our new social and emotional curriculum. We ended our 2016-2017 school year with the annual Kindergarten and Preschool shows, The Waterford gym is always packed for these show and they are a great way to end the year for students, families and staff alike.

Virginia Jepson(WSS) and Mandy Blackbird(ESS), the elementary reading coaches,) organized ran the Summer reading check-ins. These check in were at a variety of venues across the city throughout the summer. At check-ins students were offered free books and variety of age appropriate prizes and incentives as well as. Altogether, we offered 9 check-ins, all of which were attended and supported by staff from Waterford, Elm Street, and the Middle School. Our reading coaches are amazing.

2017-2018 Gardner Public School District Vision/Mission:

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community; have adults consistently interact in ways that foster positive, supportive relationships; and be engaged in relevant, academically rigorous instruction, informed by data.

2017-2018 Waterford Street School goals:

Waterford Street's goals align with the district goals and the School Improvement Plan also mirrors those of the district. Mr. Freddette has shared the Elm Street School Turnaround Plan with me and we have aligned are instructional practices closely with his school.

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

Every day at Waterford Street School starts the same way as they arrive at school. Our young students are welcomed personally as they arrive on the bus or brought to school by a family members. High five and hugs are frequently given and received.

At morning meetings in the classroom where after breakfast, students and the teachers engage in activities to build social skills, build trusting relationship and create a safe learning environment in the classroom. We continue to use PBIS protocols to create to do the same throughout the school common areas. The district has purchased the PATHS curriculum, a classroom-based social emotional learning program for elementary students to improve self-regulation skills to reduce aggression and behavior problems in children. The PATHS curriculum teaches skills in five conceptual domains: self-control, emotional understanding, positive self-esteem, relationships, and interpersonal problem solving. All my teaching schedule include SEL mini-block during the school day.

The grade one schedule restructured s to include a 40 minute SWARM time (Student Working on Reading and Math) and a 30 minute ELA intervention block. These are the times that Title I teachers are working in the classroom. Last year many of my kindergarten teachers include a WINN (What I Need Now) block into their daily schedule. They used this practice for Math and ELA blocks. These WINN blocks will now be incorporated by all kindergarten teachers.

I am very pleased that Waterford Street School will now have two guidance counselors. My new hire, Colleen Coyle, will work with grade ones, Mrs. Burnham will work with kindergarten and they will share preschool. We shared adjustment counselor with Elm Street School and we have a behavior interventionist. Our counselors offer small groups that address a variety of behavior and address more specific needs of our students including but not limited to boys' and girls' groups, a grief and loss group, as well as some anger management groups. When we had only one guidance counselor she had limited ability to teach lessons in the classroom. Now that we have we two counselors they will teach lesson that support the Waterford way (Respectful, Responsible and Safe) throughout the school year.

Waterford Street School is now in our 3rd year of implementation of the PBIS (Positive Behavior Intervention and Support) system. We look to highlight the positive behavior and continuously recognize the positive behavior and expected behavior in our students throughout the day in the classroom, hallways, bathrooms, cafeteria, recess, and bus. We have many incentives built around recognizing positive behavior in the individual as well as at the classroom community and building community level. We continue to look to provide support for all our students including moving more towards a restorative justice system of discipline.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The PBIS approach is the foundation of Waterford Street School. By developing positive behaviors and relationships with our young students will benefit the entire school system as they progress thru the grades. All schools have a tiered system of support that assists teachers first in identifying students who may be struggling and then providing them with a slew of interventions to assist the child. Teachers have been engaged in ongoing professional development in PBIS, Rigorous Instruction, Teaching with Poverty in Mind, and Classroom Management.

The school's tiered system of support also includes supports for our Tier II/III students, those most at risk. We utilize a variety of supports for students who do not respond to our school wide universal supports this includes a Check-In/Check-out system, where the student will meet with their PAWtner in the morning and again in the afternoon, following a positive behavior rubric. Students earn points towards rewards and recognition for hard work and positive interactions throughout the day. Recent data has shown this program to be a tremendous success. The addition of the PATHS curriculum coupled with an additional guidance staff will enable us to do

more small group/direct teaching of social skills and targeting student with individual needs. We are excited to see the positive impact on our student's social emotional growth.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

The district has purchased a new Reading program for grades K-5 called WONDERS. A major focus will be on early literacy and The WONDERS literacy program is designed so all students make progress. This program has supports and intervention for ELL and special needs students. The WONDERS curriculum has a strong technology and data component that informs instruction. Having a consistent reading curriculum from kindergarten to fifth grade will assist the district with moving forward. Grade one teachers will continue to using the Eureka Math curriculum and its interim assessments. Preschool and kindergarten students will continue follow and use monthly grade level math checklists and assessments. We will utilize and follow the district assessment calendar. Teachers use both formative and summative assessment data to inform their instruction on a daily, weekly, and monthly basis. Staff continues to receive ongoing professional development of rigorous instructional strategies and classroom structures routines that elicit higher-order thinking in our students. Waterford Street's Instructional Leadership Team (ILT) will meet at the building level to work with all teachers to analyze academic and social-emotional behavioral data.

Interim Assessment Data (Nov/Dec Feb/March , End of year):

Our first round of Interim assessment data will be available toward the end of October/beginning of November. These interim assessments were developed by many of our staff during the summer. These assessments will provide us with valuable data to help inform instruction and programming for all students.

Attendance rate compared to last year:

Month	Preschool	Kindergarten	Grade1	Whole School
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	96.44% //	96.14% //	97.03% //	96.%//
October	94.88%	93.40%	94.73%	94.%
November	94.78%	93.11%	93.02%	93.%
December	89.85%	88.74%	90.15%	89.%
January	93.42.%	96.11%	97.08%	95.%
February	86.59%	92.27%	94.29%	92.%
March	93.98%	94.48%	93.82%	93.%
April	93.181%	91.14%	92.65%	93.%
May	92.26%	92.97%	92.31%	92.%
June	91.79%	93.44%	93.70%	92.%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	0	
October	2	
November	0	
December	0	
January	1	
February	0	
March	0	
April	2	
May	0	
June	0	
Totals	5	

of bullying allegations and findings for 2017-2018:

	Accusations	Findings
September		
October		
November		
December		
January		
February		
March		
April		
May		

June		
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Office Referrals compared to last year:

	Preschool	Kindergarten	Grade 1
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	0 //	4 //	18 //
October	0	11	34
0	0	3	68
December	0	5	49
January	0	11	38
February	0	10	14
March	0	18	26
April	0	12	20
May	0	3	34
June	0	4	22
Totals	0	81	323

October

Community/Family Engagement:

WSS held our Open House on Tuesday, September 12th, Mr. Pellegrino and I greeted our families as they walked through the front door. They were also greeted by Assistant Principal, Melissa McDonald, Guidance Counselors Terry Burnham and Colleen Coyle, and Reading Coach Virginia Jepson, who handed out Preschool, Kindergarten and First Grade Curriculum Guidelines. Parents were then greeted by Physical Education Teacher Sharleen Goguen, Music Teacher Shawn McGann, Long Term Substitute Art Teacher Linsey Laserte and GPS Elementary Adjustment Counselor Christine Rayner. Multiple community groups including the Girls Scouts, Boy Scouts, Cub Scouts, MOC Childcare, Hope House and Caring for Kids were in the cafeteria with information for parents. As we greeted and thanked WSS families for attending our Open House, we felt family attendance was equal or greater to last year's Open House. Unfortunately for the second year in a row, two out of three grade levels had their overall attendance decrease. I have included 16-17 Open House Data versus 17-18 Open House Data below in my data chart. I am at a loss to explain why the overall decrease occurred as we once again included info prominently in the September Newsletter, sent home a reminder and made a One Call to families right before Open House to remind them it was occurring. I will be brainstorming ideas with my Instructional Leadership Team on ways we can ensure that we have greater family participation at next year's Open House.

<u>16-17</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
16-17 Over All Percentage for Waterford	216	456	47%
16-17 VS. 17-18 Difference			-5%
<u>17-18</u>	<u>Families that Attended</u>	<u>Total Number of Students</u>	<u>Overall Attendance</u>
17-18 Over All Percentage for Waterford	200	474	42%

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

All WSS staff have been working collaboratively as we launch the third year of the Positive Behavioral Intervention and Support program (PBIS). All kindergarten and first grade classes have had brief lessons to set behavior expectations for common areas such as the hallway, the cafeteria, at recess, the bathroom and the bus. These expectations are constantly being reinforced by all WSS staff members and we are off to a great start with students developing their self-regulation skills for these common areas.

This month all WSS staff members will be promoting and rewarding students for safe behavior choices with self and others. When a staff member sees a student making a safe choice he or she will be rewarded a Safe P.A.W Ticket (Practice Safety, Act Responsibly, With Respect). These tickets are collected by their classroom teacher and when the class accumulates 100 tickets collectively they select from a menu of classroom rewards such as: Pajama Day, Hat, Day, Super Hero Day, Extra Recess, Game Day, Dance Party, Movie Day, Favorite Stuffed Animal Day, Beach Day, Eat Lunch With Special Staff Member, Character Day, King and Queen Day, Backwards Day, Outside Snow Day, Beach Party or Crazy Hair Day.

WSS PBIS Coaches Brooke Tenney and Jessica Cormier have made Safe Month expectations explicit for staff and students. See text from Email that Mrs. Cormier sent to staff on Monday October 2, 2017.

Dear Waterford St. School Staff,

We have officially declared Oct. SAFETY MONTH!! This month we will explicitly focus on acknowledging safe behavior.

Call it out, play a game with it, over use it, spell it, prompt it...obsess with being SAFE!

It doesn't matter if you are in the office, a worker in the cafeteria, a substitute, a para, a teacher, a

coordinator, a coach, a tutor, or custodian! We want ALL STAFF to acknowledge safe behavior this month when we see it.

Brooke and I will be coming around this morning to pass out SAFE PAW Tickets for teachers to use in class and out in the school. (These are the same ones from last year ONLY given to students exhibiting safe behavior.)

There are also baskets with safety PAWS around the school. When giving out the PAWS do this:

0. If you notice a student touching the friend next to them
1. Look for the student that is NOT touching and explicitly state the safe behavior you saw "I notice you are keeping hands to self" (say it loud in front of the students that you want to stop touching, so they can hear)
2. " Great job _____ I'm giving you a Safety PAW for following our 1st rule of being safe"
3. Write or have student write their first name on the ticket
4. Circle their classroom teachers name initial on the ticket
5. Student will pass in the PAW and count it towards the classroom reward count

Please see any PBIS team member with questions and THANK YOU FOR ENHANCING our school expectations and reinforcing positive behavior at WSS.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The PBIS approach is the foundation of Waterford Street School. By stressing different character traits each month we enhance student self-regulation by developing strong positive relationships with WSS staff. Teachers will continue to have ongoing professional development in PBIS, Rigorous Instruction, Teaching with Poverty in Mind, and Classroom Management.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

Professional Development for new WONDERS Reading program will continue at the October 5th half day professional development day . The focus will be on the digital components of WONDERS, teachers have been working with a tutorial program to prepare for this training. Paraprofessional will continue to receive training on giving the DIBELS and reading interventions. The OPTIONS teacher and RBTs will have specialized training in data collection and behavior interventions strategies. The preschool staff will begin unpacking the new social emotional curriculums PATHs to create a strategy and timeline for implementing this program.

Interim Assessment Data (Nov/Dec Feb/March , End of year):

Our first round of DIBEL data will be available toward the end of October/beginning of November. These assessments will provide us with valuable data to help inform reading instruction and programming for all students.

Attendance rate compared to last year:

Month	Preschool	Kindergarten	Grade1	Whole School

	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	96.44% // 95.93%	96.14% // 95.40%	97.03% // 95.46%	96.55% // 95.51%
October	94.88%	93.40%	94.73%	94.18%
November	94.78%	93.11%	93.02%	93.39%
December	89.85%	88.74%	90.15%	89.50%
January	93.42.%	96.11%	97.08%	96.02.%
February	86.59%	92.27%	94.29%	91.10%
March	93.98%	94.48%	93.82%	93.50%
April	93.181%	91.14%	92.65%	92.27%
May	92.26%	92.97%	92.31%	92.56.%
June	91.79%	93.44%	93.70%	93.20.%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	0	1
October	2	
November	0	
December	0	
January	1	
February	0	
March	0	
April	2	
May	0	
June	0	
Totals	5	1

of bullying allegations and findings for 2017-2018:

	Accusations	Findings

September	0	0
October		
November		
December		
January		
February		
March		
April		
May		
June		

Office Referrals compared to last year:

	Preschool	Kindergarten	Grade 1
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	0 // 0	4 // 0	18 // 12
October	0	11	34
November	0	3	68
December	0	5	49
January	0	11	38
February	0	10	14
March	0	18	26
April	0	12	20
May	0	3	34
June	0	4	22
Totals	0	81	323

November

Community/Family Engagement:

Unfortunately, the Horribles Parade was canceled due to the weather conditions. Staff, students and their families were extremely disappointed when this occurred and since this parade includes students from Waterford Street and Elm Street School holding an indoor parade at Waterford was not a viable or safe option. After speaking with both, Superintendent Pellegrino and Principal Fredette, we have decided if the parade is canceled due to poor weather, indoor parades will be held at each school. Students would march at the school they attend.

We will be holding Parent and Teacher Conferences, Monday-November 20, 2017 and Tuesday-November 21, 2017. Evening conferences are held on Monday from 5-8 PM and daytime conference at held on Tuesday from 12:30-3:30 PM. WSS Teachers make every effort to accommodate parents' and/or guardians' busy schedules to arrange a conference to discuss their student's academic progress. I will share the data from the Parent and Teacher Conference in the December School Committee report.

Another event we annually hold in November, Family Fitness Night, is no longer being held. One reason is the dwindling attendance the last few years and the other reason is the recent retirement of WSS physical education teacher Sharleen Goguen. In December we will be holding an event to introduce her replacement, Brian Burpee.

Mr. Burpee is currently researching ways to promote family engagement through fitness activities and has not yet determined the focus of how he will introduce himself to Waterford families. We hope to maximize family engagement on this night with WSS teaching staff, Title I staff, Reading and Math coaches coordinating and sharing activities with WSS families in the WSS cafeteria to support and enhance their children's basic math and literacy skills. Date of this event to be determined.

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

Monday-October 2, 2017, was custodian appreciation day and we honored our daytime custodian Brandon and nighttime staff, Gil , Anna and Caesar Herrea. We wanted to honor this hard working group by pointing out to our young students how hard they all work keeping Waterford clean. A clean school is a safe school and the WSS Instructional Leadership Team decided to have a friendly competition between the boys and girls to see who can help Mr. Brandon by keeping the boy's and girl's rooms cleanest. I check all the bathrooms three times a day: after breakfast, after lunch/ recess, and dismissal after the students have left for the day. Each bathroom has a PAW Chart posted and if bathroom is clean during I will stamp the appropriate time with a PAW. I have been sharing the daily PAW count with the entire school and students have been much more diligent with keeping their bathrooms clean. We currently have a tie with each group earning 56 PAWs.

Based on the success of this competition we are now tracking all four lunch groups to see which group cleans under and on top of their tables the best. We have posted a Lunch Table PAW chart in the cafeteria and each lunch group is represented in this chart. If the entire lunch group does a good job cleaning up then that lunch group will earn a PAW for that day. We will track lunchtime PAWs until just before December vacation. The group that earns the most PAWs will earn a dance party with the principals.

Safety month was highly successful with the majority of classes earning a 100 PAWs. The favorite three class incentives chosen were Pajama Day, Super Hero Day and Favorite Stuffed Animal Day. We will continue to promote and emphasize keeping the both the bathroom and cafeteria areas clean throughout the entire school year.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The PBIS approach is the foundation of Waterford Street School. By stressing different character traits each month we enhance student self regulation by developing strong positive relationships with WSS staff. For the month of November Waterford St. School is celebrating Respectful month. PBIS coaches went around to each classroom to deliver new respectful PAW tickets on a silver platter, while presenting the classroom teachers with a red carpet and crown donated from Burger King. They spoke to the students about what Respectful means at school, and reminded both staff and students that new respectful tickets can be earned by students demonstrating respectful behavior such as treating everyone (like kings and queens), and everything (our castle) like it is important. Respectful tickets are located throughout our school's common areas dressed with a purple balloon to remind staff to hand out respectful tickets often.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

Professional Development for Data Driven Instruction was given at the November 7th full day professional development day. Individual teaching PODs were given time to interpret and analyze their classes Fall DIBELs data. Based on their analysis they created a six week action plan to meet all students' needs. Preschool and special education teachers received training on progress monitoring for students on Individual Education Plans. SWIS Data will also be shared and analyzed. We will be focusing on how to best support students with a high number of Office Referrals.

Interim Assessment Data (Nov/Dec Feb/March , End of year):

Fall DIBELs Data

Kindergarten

Core=45%

Strategic= 18.3%

Intensive=36.6%

First Grade

Core=54.6%

Strategic=14.7%

Intensive=30.6%

Attendance rate compared to last year:

Month	Preschool	Kindergarten	Grade1	Whole School
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	96.44% // 95.93%	96.14% // 95.40%	97.03% // 95.46%	96.55% // 95.51%
October	94.88% // 92.45%	93.40% // 92.59%	94.73% // 94.75%	94.18% // 93.41%
November	94.78%	93.11%	93.02%	93.39%
December	89.85%	88.74%	90.15%	89.50%

January	93.42.%	96.11%	97.08%	96.02.%
February	86.59%	92.27%	94.29%	91.10%
March	93.98%	94.48%	93.82%	93.50%
April	93.181%	91.14%	92.65%	92.27%
May	92.26%	92.97%	92.31%	92.56.%
June	91.79%	93.44%	93.70%	93.20.%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	0	1
October	2	1
November	0	
December	0	
January	1	
February	0	
March	0	
April	2	
May	0	
June	0	
Totals	5	2

of bullying allegations and findings for 2017-2018:

	Accusations	Findings
September	0	0
October	1	1
November		
December		

January		
February		
March		
April		
May		
June		

Office Referrals compared to last year:

	Preschool	Kindergarten	Grade 1
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	0 // 0	4 // 0	18 // 12
October	0 // 0	11 // 20	34 // 50
November	0	3	68
December	0	5	49
January	0	11	38
February	0	10	14
March	0	18	26
April	0	12	20
May	0	3	34
June	0	4	22
Totals	0	81	323

December

Community/Family Engagement:

We held Parent and Teacher Conferences, Monday-November 20, 2017 and Tuesday-November 21, 2017. Evening conference were held on Monday from 5-8 PM and daytime conference were held on Tuesday from 12:30-3:30 PM. WSS Teachers made every effort to accommodate parents' and/or guardians' busy schedules to

arrange a conference to discuss their student's academic progress. Below is the data from the Parent and Teacher Conference in December school Committee report.

McGann continues to collaborate with GMS music staff this month. The kindergarten students will be taking a fieldtrip to Gardner Middle School on Tuesday-December 12th to see the GMS Flute Loops, Bobcat Jazz Band and 7th Grade Band perform their winter concert. Later in the month, Mr. McGann and the First grade students from Mrs. Bastien's, Mrs. Jarvis', Mrs. Theriault's, Mrs. Rouisse's and Mrs. Whiting's classrooms will be putting on our annual Winter Concert on Thursday-December 21st at 10:00 AM in the WSS gym. (Snow Date is Friday December 22nd) Michelle Heffner and Gardner Middle School 7th Grade band will be joining us for our Winter Concert. WSS first grade families and friends are invited to join us for this fun filled show.

Gardner High School alum and cancer survivor, Anna Sarcinelli, recently met with GPS Central Office and Administrative staff to discuss how GPS students and staff can participate in 25th Anniversary Relay For Life held at Mount Wachusett Community College. Miss Sarcinelli is the American Cancer Society Community Development Manager for the Northeast region of Massachusetts. She will be joining us at the December 12th staff meeting to discuss different ways that both WSS staff and students can support this year's relay for Life. One night in January we will kick off a Penny Drive by inviting WSS families to walk laps around the school, while Title I staff distributes information on how they can support the development of basic ELA and Math skills. The new WSS Physical Education teacher, Mr. Burpee will be hosting a Skipathon in the WSS gym as a way to introduce himself to WSS families.

Every Child, In Every Classroom, Every Day will feel welcomed, safe, and included in our community:

The WSS PBIS motto focuses on student being Respectful, Responsible and Safe. Last month we focused on rewarding students for being respectful and this month's focus is being responsible. We continued our PAWS competitions and will remind students they are responsible for keeping the cafeteria and bathrooms clean. The Boy's and Girl's room competition is neck and neck, as well as the the cafeteria cleanliness count.

We will track lunchtime and bathroom PAWs until just before December vacation. The group that earns the most PAWs will earn a dance party with the principals.

Respectful month was very successful with the majority of classes earning well over a 100 PAWs. The favorite three class incentives continue to be Pajama Day, Super Hero Day and Favorite Stuffed Animal Day. We will continue to promote and emphasize keeping the both the bathroom and cafeteria areas clean throughout the entire school year.

Every Child, In Every Classroom, Every Day will have adults consistently interact in ways that foster positive, supportive relationships:

The PBIS approach is the foundation of Waterford Street School. By stressing different character traits each month we enhance student self-regulation by developing strong positive relationships with WSS staff. For the month of December Waterford St. School is celebrating Responsible month. PBIS coaches went around to each classroom to deliver new green Responsible PAW tickets to the classroom teachers. They spoke to the students about what Responsible means at school, and reminded both staff and students that new responsible tickets can be earned by students demonstrating responsible behavior such as cleaning up in the bathroom, classroom or cafeteria. Responsible tickets are located throughout our school's common areas dressed with a green balloon to remind staff to hand out responsible tickets often.

Every Child, In Every Classroom, Every Day will be engaged in relevant, academically rigorous instruction, informed by data:

Below is the outline of the action plan for the book study of the book UDL NOW! By Katie Novack. It is Teacher's Guide for applying Universal Design for Learning in Today's Classroom. This book study activity is being led by kindergarten teacher-Julie Triolo and grade one teacher Kara Gallant.

October Staff Meeting

Intro UDL Now! book study to staff.

Assign first 2 chapters to be read by November staff meeting.

Staff members who elect to answer questions on the google doc will receive PDP's.

November Staff Meeting

Allow time for UDL Now! discussion questions on Chapters 1&2.

Have staff peruse the remaining chapter titles and they will choose 2 additional chapters to read and respond to the questions. (To be discussed during January staff meeting.)

December Staff Meeting

WSS UDL team will intro our UDL Padlet with UDL resources to staff.

(This may be introduced earlier if needed.)

Remind staff to complete reading their 2 chapters by January.

January Staff Meeting

Allow time for book discussion with staff.

Please allow ample time to discuss the remaining 10 chapters.

February Staff Meeting

UDL Team would like to share a video/videos and discuss UDL Guidelines evident, possible barriers, and one thing that could be done to address it.

Give opportunity for staff to sign up for a UDL visit from Kara and Julie to discover UDL Guidelines already in practice in the classroom.

March Staff Meeting

Have staff bring a lesson, work in groups to identify clear explicit goal, possible barriers and the "Plus 1 Strategy" (the one change that could make it more UDL).

Offer another opportunity for staff to sign up for a UDL visit from Kara and Julie to discover UDL Guidelines already in practice in the classroom.

Interim Assessment Data (Nov/Dec Feb/March , End of year):

The GPS Elementary Math Coach, Mrs. Stephanie Curtis, kindergarten and grade one teachers uploaded their November/Fall math data into their grade level data sheets. December grade levels and common planning times will be utilized to analyze this data to create grade level/PODs action plan to meet individual and whole group needs in mathematics.

Math Grade One Data

Grade level Pre-assessment - average % correct =49%

Eureka math module 1 interim assessment - average % correct=75%

Fall Math Kindergarten Checkpoint Data

Average % accuracy = 87%

Preschool team along with WSS Reading and Math coaches are collaborating with DSAC data specialist to create Google sheets to organize preschool ELA and Math data from their Fall assessments.

Attendance rate compared to last year:

Month	Preschool	Kindergarten	Grade1	Whole School
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	96.44% // 95.93%	96.14% // 95.40%	97.03% // 95.46%	96.55% // 95.51%
October	94.88% // 92.45%	93.40% // 92.59%	94.73% // 94.75%	94.18% // 93.41%
November	94.78% // 92.54%	93.11% // 92.39%	93.02% // 91.69%	93.39% // 92.15%
December	89.85%	88.74%	90.15%	89.50%
January	93.42.%	96.11%	97.08%	96.02.%
February	86.59%	92.27%	94.29%	91.10%
March	93.98%	94.48%	93.82%	93.50%
April	93.181%	91.14%	92.65%	92.27%
May	92.26%	92.97%	92.31%	92.56.%
June	91.79%	93.44%	93.70%	93.20.%

Suspensions as compared to last year:

	2016-2017	2017-2018
September	0	1
October	2	1
November	0	1
December	0	
January	1	
February	0	
March	0	
April	2	
May	0	
June	0	

Totals	5	3
---------------	----------	----------

of bullying allegations and findings for 2017-2018:

	Accusations	Findings
September	0	0
October	1	1
November	0	0
December		
January		
February		
March		
April		
May		
June		

Office Referrals compared to last year:

	Preschool	Kindergarten	Grade 1
	2016-2017 // 2017-2018	2016-2017 // 2017-2018	2016-2017 // 2017-2018
September	0 // 0	4 // 0	18 // 16
October	0 // 0	11 // 22	34 // 45
November	0 // 0	3 // 16	68 // 26
December	0	5	49
January	0	11	38
February	0	10	14
March	0	18	26

April	0	12	20
May	0	3	34
June	0	4	22
Totals	0	81	323

Information Technology Department

Robert O'Keefe, Director of Technology

The Information Technology Department (ITD) delivers technology services to the various City Departments including the School Department for approx. 500 staff and 2300 students. The staff and students are located in a dozen buildings throughout the City. ITD maintains both enterprise-wide computer applications and applications at the device level. The largest applications include Munis, Google Apps, Admin Plus, Exchange and Google Email. The department also managed in 2017 approximately 600 desktop computers, 600 laptops 11 servers, 400 tablets, 180 projectors, 110 printers, and 200 access points, 1300 Chromebooks. At the school dept. alone this is an increase of over 500 devices.

Highlights for 2017:

- Installed approx. 1300 Chromebooks at the School Dept. including 1:1 at both GMS and GALT
- Major Upgrade of the City's financial system, Munis.
- Replaced 100 old Mac desktops with brand new PC Desktops at ESS.
- Implemented a new CIPA webfilters to protect students internet access
- Replaced most Windows 7 computers at all City Departments with Windows 10

As a team, the entire school district has moved forward to improve and deepen student learning and understanding, and support their social emotional needs. We will continue our efforts in these two major areas and will strive to make students', families', and our community's experiences with Gardner Public Schools exceptional.

Respectfully Submitted,

*Mark J. Pellegrino
Superintendent of Schools*

ANNUAL REPORT
SURVEY DEPARTMENT – FY2017

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2016 through June 30, 2017. The Survey / Engineering Department staff consists of: City Engineer Chris Coughlin, GIS Administrator Rachael Catlow and Clerk Typist Christine Kumar.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home construction continues slowly; condominium construction remains flat. 23 new street addresses were issued during this fiscal year compared to 14 in FY 2016.

COMMERCIAL DEVELOPMENT - There has been increased interest from individuals looking into available property within the City as well as new construction on varied projects.

SUBDIVISION ACTIVITY – Subdivision activity has been active with the majority of new homes being built in the following two projects;
Sapphire Park – mobile home park along Pearl Street – Active, Approved with construction under way;
Wilder Brook single family home development – Active, Approved with construction under way;

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently. Water quality meets or exceeds all regulatory requirements.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated reliably and efficiently. Water quality meets or exceeds all regulatory requirements.

WASTEWATER TREATMENT FACILITY – The treatment facility upgrades have begun. The new Headworks Facility began construction in April of 2016. The project is anticipated to be complete in the Winter of 2018. Additionally, design has begun on the dewatering portion of the treatment facility. Design should conclude in the Fall of 2017.

BRIDGE RECONSTRUCTION - Pleasant Street Bridge has been closed to traffic and is on a priority list with the Massachusetts Department of Transportation which is responsible for its design and replacement. City representatives are actively lobbying State officials to speed up the process of funding this project. Construction is currently slated to begin in the Summer of 2018

GEOGRAPHIC INFORMATION SYSTEMS – Rachael Catlow, our GIS professional is involved in assisting many departments in the City with mapping updates and analysis. FY17 Projects included:

- Assessing
 - ArcGIS Online – continued enhancements to the mapping application portal
 - Parcel Map Updates – continuously update and improve the parcel layer to Level 3 MassGIS standard, produced tax map pdfs and linked them to the ArcGIS Online application for citizens to query and print.
 - Maintained searchable online Property Record Card lookup application for the Assessor.
- Building - Updated vacant and abandoned property listing and customized an Access database for the maintenance of up to date information for the Building Department.
- City Clerk – Provided Census mapping updates the State as needed, update ward maps
- Community Development – Various project including zoning updates, trail mapping, sign development, census mapping, Complete Streets prioritization. Support various Conservation mapping efforts.
- Fire Department – Hydrant mapping updates and in vehicle mapbook development.
- Police – Developed an intersection point feature class and accurate addressing for the implementation of the new IMC upgrade. Served as point of contact for address verification,
- Purchasing - Mapped parking meter locations and developed unique ids for the smart meter program implementation.
- Public Works
 - Utility Mapping – Continued aligning and updating the storm water and sewer systems. Hyperlinked historic maps to web mapping application. Oversee intern for all utility scanning, and metadata tagging for searchable database for plans. The database contains roughly 13,000 plans which are stored in the Amazon cloud.
 - Enhanced Google application for entering in database information and linking to plans.
 - Cemetery Mapping – continued to map cemetery plots, assign unique id's to link the mapping to the Access database
- Planimetric updates including buildings, streets, poles.
- Assisted Google with community mapping – responsible for edits in Gardner MA.
- Responded to 38 abutters requests.
- Served as point of contact for all City website assistance.
- Complete the Green Communities Annual report by entering in all energy consumption for municipal facilities.

MISCELLANEOUS - Additional services provided to the City and residents include:

- The Engineering Department is responsible for providing inspections of seven dams in the City.
- The Engineering Department is responsible for the administration of our Federal permit for the discharge of storm water to rivers and streams.
- We are working to assist in improvements to the City Hall auditorium, including upgrading the heating system within this building.
- We serve as chair for the Capital Improvement Committee of the City of Gardner
- We perform engineering studies for roadways, City Buildings and special projects.
- Provided information and prints of Assessor's Plans and other record plans to realtors, contractors, private citizens as well as other City Departments on request.

Respectfully submitted,



Chris Coughlin
City Engineer



CITY OF GARDNER

Treasurer/Collector's Department

Charline M. Daigle, Treasurer/Collector
 95 Pleasant Street, Room 116
 Gardner, MA 01440
 Tel: 978-630-4016 • Fax: 978-630-2520

To: His Honor, Mark P. Hawke, Mayor
 Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2017.

Cash on Hand, July 1, 2016	\$ 26,203,173.21	
Total Receipts, 7/1/16 –6/30/17	\$ 87,089,939.48	
		\$113,293,112.69
Total Disbursements, 7/1/16-6/30/17	\$ 86,009,326.46	
Cash on Hand, June 30, 2017		\$ 27,283,786.23

Respectfully submitted,

Charline M. Daigle
 City Treasurer/Collector

CASH RECONCILIATION

FISCAL YEAR 2017

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$26,203,173.21	\$9,348,731.24	\$8,092,991.88	\$8,092,991.88	\$5,965,181.44	\$29,586,723.01
August	\$29,586,723.01	\$4,851,695.02	\$14,842,581.47	\$14,842,581.47	\$9,210,469.85	\$25,227,948.18
September	\$25,227,948.18	\$5,317,165.14	\$10,366,655.67	\$10,366,655.67	\$6,400,752.91	\$24,144,360.41
October	\$24,144,360.41	\$9,933,811.85	\$7,304,707.83	\$7,304,707.83	\$6,733,503.77	\$27,344,668.49
November	\$27,344,668.49	\$5,788,090.50	\$6,670,283.87	\$6,670,283.87	\$4,443,068.55	\$28,689,690.44
December	\$28,689,690.44	\$4,717,888.04	\$11,442,992.33	\$11,442,992.33	\$8,938,348.91	\$24,469,229.57
January	\$24,469,229.57	\$10,334,003.98	\$7,734,246.37	\$7,734,246.37	\$5,763,076.18	\$29,040,157.37
February	\$29,040,157.37	\$6,536,499.92	\$8,263,106.91	\$8,263,106.91	\$6,209,171.87	\$29,367,485.42
March	\$29,367,485.42	\$5,704,879.85	\$9,647,881.17	\$9,647,881.17	\$7,551,245.63	\$27,521,119.64
April	\$27,521,119.64	\$9,571,504.56	\$7,651,172.53	\$7,651,172.53	\$5,762,744.27	\$31,329,879.93
May	\$31,329,879.93	\$7,284,102.43	\$6,549,214.95	\$6,549,214.95	\$5,937,613.46	\$32,676,368.90
June	\$32,676,368.90	\$7,701,566.95	\$21,671,188.60	\$21,671,188.60	\$13,094,149.62	\$27,283,786.23
TOTAL	\$26,203,173.21	\$87,089,939.48	\$120,237,023.58	\$120,237,023.58	\$86,009,326.46	\$27,283,786.23

**CITY TREASURER
 BONDED DEBT - FISCAL 2017**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY17 PAYMENT	OUTSTANDING 30-Jun-17
*****	*****	*****	*****	*****	*****	*****
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$532,662	\$1,717,833
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$34	\$112
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$206,811	\$1,950,600
06/01/05	Municipal/School Refinance1995/1997	Bonds	3.00-5.00%	11/01/17	\$765,000	\$750,000
12/06/12	Water Project 4/05/02 Refinance	Bonds	2.00%	01/01/12	\$335,000	\$1,475,000
06/28/13	Police Station - Brownfield	EPA	1.50%	07/31/33	\$0	\$200,000
03/07/14	Police Station	Bonds	3.00-5.00%	03/01/34	\$430,000	\$10,760,000
04/13/17	Water Pollution Abat. Trust CWP-15-21	Bonds	2.00%	07/15/37	\$0	\$4,433,242
Total Bonded Debt Payments					\$2,269,506	
Total Bonded Debt - June 30, 2017						\$21,286,788



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
 Room 13, City Hall
 Gardner, Massachusetts 01440
 Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

February 13, 2018

To His Honor the Mayor, and
 Members of the City Council
 City Hall
 Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2017 Annual Report of the Veterans' Service Department for the period of July 1, 2016 through June 30, 2017.

During this reporting period, this department had a high of 98 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

This department continues to assist those that had their benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

	<u>SALARY</u>
Agents Salary	\$54,874.00
Longevity	750.00
TOTAL	<hr/> \$55,624.00

DEPARTMENT EXPENSES

Office Supplies	\$987.00
Professional Development	\$ 35.00
TOTAL	\$1,022.00

ORDINARY BENEFITS

* Veterans Cash Benefits	\$613,661.74
* Heat and Fuel	\$110,555.65
* Doctors	\$ 1,927.53
* Medication	\$ 27,576.26
* Hospitals	\$ 2,748.21
* Dental	\$ 16,578.00
** Miscellaneous	\$136,708.70
TOTAL	\$910,756.06

* The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

** Miscellaneous includes Flags for Veterans Graves, Flag Holders, Health Insurance Premiums, Reimbursements to Veterans/Clients for Medicare Part "B", "C" and "D", Emergency Fuel Assistance not to exceed \$500.00 per client and Rental arrearages (one time basis).

Respectfully Submitted;



Phillip D. Buso
Veterans' Agent

**CONSERVATION COMMISSION
ANNUAL REPORT
January 1, 2017 to December 31, 2018**

Members:

The [City of Gardner Conservation Commission](#) (the Commission) is made up of seven (7) members and a Conservation Agent (the Agent). Commission members and their agent possess knowledge, experience, and skills related to: education, forestry, ecology, turf & landscape management, natural resources management, conservation, recreation, research, business, technology, construction oversight, customer service, and public relations.

Conservation Commission Members and Staff:

Greg Dumas, Chairman	
David Beauregard, Member	Norman Beauregard, Member
Duncan Burns, Member	Jane Cullen, Member
Donna Lehtinen, Member	David Orwig, Member

Jeffrey Legros, Agent

Christine Fucile, Administrative Coordinator

In 2017, a long-time member of the Commission, Jane Cullen, resigned her position after many years of dedicated service; her experience, skills, upbeat personality, and matter-of-fact directness were appreciated by the Commission and will be missed. Michael Hermanson, former Gardner Municipal Golf Course Superintendent, was appointed to the open position; his skills and experience in landscape management, in addition to his credentials from UMass Stockbridge School of Agriculture, will be a benefit to the Commission and their mission of Wetlands Protection. In 2017, several members were re-appointed for additional 3-year terms and the Conservation Agent was re-appointed for a 3-year term, an increase from the previous 1-year appointment period for that position.

Wetlands Protection Act (WPA) Administration

During 2017, the Commission actively worked to ensure the protection of wetland resources for the public benefit as mandated by the Wetlands Protection Act and City of Gardner Wetlands Protection Ordinance. As part of these efforts and others, the Commission issued several Determinations and Orders of Conditions to ensure that wetland resources were protected through actions, measures, performance standards, or special conditions. The Commission and their agent continued to work closely with the Department of Public Works, Engineering and Survey Department, Building and Zoning Department, and Community Development and

Organizational Memberships & Participation:

In 2017, the Conservation Commission maintained active membership to the **Massachusetts Association of Conservation Commissions (MACC)** and the **Massachusetts Society of Municipal Conservation Professionals (MSMCP)**. In addition, Agent Legros continued to represent the City of Gardner as a member of the **Montachusett Regional Trails Coalition** and joined the **Massachusetts Association of Tree Wardens and Foresters**.

Professional Development Training Workshops and Seminars:

Commission members and Agent Legros participated in several training workshops and seminars during 2017. The Agent attended several conferences and workshops related to trail planning & stewardship, trail building and urban & Community forestry. Agent Legros, Chairman Dumas and Commission member D. Beauregard attended the 2017 MACC Annual Environmental Conference at the College of the Holy Cross. Agent Legros is scheduled to give a presentation at the 2018 MACC Annual Environmental Conference in March of 2018. His presentation will focus on prioritization and ecological assessment of potential and existing conservation lands based recent experiences updating Gardner's Open Space and Recreation Plan and the Bailey Brook Landscape Conservation project, specifically the acquisition of the Alisauskas Conservation Area (see more below).

Agent Legros also attended training courses toward completion of the Tree Warden Qualification course offered by the Massachusetts Association of Tree Wardens and Foresters.

Conservation and Open Space Outreach, Events, and Stewardship Activities:

The Conservation Commission directed many different outreach and stewardship activities throughout the year. In particular, the Commission conducted activities related to trails, boating, and increased public awareness of the City's Open Space and Conservation Areas – all activities identified as goals and objectives of the [2015 Open Space and Recreation Plan](#).

- Earth Day Volunteer Planting and Cleanup at Crystal Lake Community Forest and Wellness Path.
- Owl Prowl Hike with North County Land Trust at Rome Conservation Area.
- Freedom's Way Hidden Treasures Event – Guided Hike and Outdoor Photo Exhibit along Perely Brook Loop Trail.
- Boyscout Troop 9 Trail Maintenance & Stewardship Service Projects

Building on the success of this year's events, in 2018, the Commission plans to host a volunteer Earth Day trail maintenance and stewardship event, co-sponsor another Owl Prowl with North County Land Trust, lead a guided hike at the Crystal Lake Community Forest as part of the Freedom's Way Hidden Treasures program, and partner with the Millers River Watershed Council to co-sponsor a canoe and kayak paddle along the Otter River Blue Trail.

Trail maintenance and mapping efforts were conducted throughout the year through coordination between the Agent, local Boy Scouts (Troop 9) and volunteers, including student volunteers from Mount Wachusett Community College and Gardner High School.

Forest Stewardship Outreach and Implementation:

The Commission also continued to play an active role in Public Outreach of the [City's Forest Stewardship Program](#). The Commission completed a Forest Stewardship Implementation Grant project in 2017 creating the Crystal Lake Community Forest, a native forested garden and nature trail with interpretive signage for teaching and learning opportunities. The project included habitat enhancements through native plantings of wildlife forage and pollinating species and interpretive educational signage focused on forest stewardship, ecology, and watershed protection and will encourage and promote outdoor recreation and wellness. Three unique habitat demonstration areas were created along the North Central Pathway and Wellness Path, including a Wildlife Forage Shrub Garden, Forested Wetland Rain Garden, and Natural Pollinator Garden. Tree identification signs were also installed along the wellness path between the North Central Pathway and Heywood Hospital.

A highlight of the project was the 2017 Earth Day planting and trail stewardship event which attracted many volunteers from Gardner High School, Mount Wachusett Community College, Heywood Hospital, Mount Grace Land Trust, and was included an appearance by Matthew Beaton, Secretary of the Massachusetts Executive Office of Energy and Environmental Affairs. Over 400 native plants were planted within the Crystal Lake Community Forest that day!

Agent Legros also worked with the Mayor's Office, DPW Director, and City Engineer on an application for funding from the Massachusetts Department of Conservation and Recreation (Mass DCR) for Urban and Community Forestry activities, including tree plantings, a tree inventory and management plan, and a City public tree nursery. In addition, they took steps toward becoming a Tree City USA designated City, including the development of a draft Public Tree Ordinance and proposed Tree Advisory Board.

Open Space Plan Outreach and Implementation:

The Commission conducted many activities aimed at implementing the goals of the [Open Space and Recreation Plan](#). See descriptions of activities below related to Goals 1 – 5 of the Plan:

Goal 1. Protect and improve the quality of existing open spaces, parks and recreational opportunities:

The Commission continued to promote and implement the City's Forest Stewardship Program and were the successful implemented a Forest Stewardship Implementation Grant for habitat enhancements and interpretive, educational signs at the Crystal Lake Community Forest between Heywood Hospital and the North Central Crystal Lake Reservoir. The Agent routinely

monitored the City's Conservation Areas, trails, and Open Space Lands and worked closely with the DPW and volunteers to address litter and dumping issues in an effort to reduce occurrences of such activities. Signage was installed at the Otter River Conservation Area encouraging users not to litter or dump and promoting allowable uses of the Conservation Area. Trail signs and informational signs were installed at the Otter River Conservation Area and Perley Brook Reservoir. Trail signs related to the Otter River Blue Trail were also installed by local scouts at the Otter River and Cummings Conservation Areas in cooperation with the Miller's River Watershed Council and Conservation Commission. Trail mapping and maintenance was also conducted at these areas in addition to the Crystal Lake Community Forest, City Forest, and Perley Brook Areas and the newly acquired Alisauskas Conservation Area.

Goal 2. Selective expansion of open spaces, parks and recreational opportunities:

In June of 2017, the Commission acquired 224-acres of land, now known as the Alisauskas Conservation Area, for conservation purposes under Article 97 through the Landscape Partnership grant program. In July of 2017, the Commission submitted applications to the Land Acquisition for Natural Diversity (LAND) and Parkland Acquisition and Renovations for Communities (PARC) grant programs seeking funding to acquire the 122-acre Omealia Property as an open-space park, recreation, and conservation area. The acquisition of both of these properties will meet specific targets of the Open Space and Recreation Plan to protect high priority conservation parcels and create a park in West Gardner to accommodate the needs associated with the residential growth and development of the area over the past few decades.

Goal 3. Protect water resources and improve water quality:

In 2017, the Commission issued Orders of Conditions for multiple projects for which stormwater standards were strongly considered to ensure that water quality is protected within the City. Given the importance of water quality and future stormwater regulations (MS4 program), the Commission continues to make stormwater management a high priority when reviewing and approving projects under their jurisdiction and during the Development Review process.

Goal 5. Increase public awareness, use and stewardship of the City's water resources, forests, parks, conservation areas and recreational opportunities:

The Commission improved outreach and education efforts through the continued partnership between the Commission and the Gardner High School Environmental Science classes to develop a conservation volunteer program and promote teaching and learning opportunities within Gardner's Open Space and Conservation Lands. Specifically, the Gardner High Environmental Science students were an integral part of the volunteer efforts to implement the Forest Stewardship Habitat Enhancements at the Crystal Lake Community Forest and plan to utilize the area as an outdoor classroom for forestry and plant and animal identification related labs and course work.

Planning Department and participated in Public Service and Development Review Committee meetings to review several projects involving wetlands, open space, and conservation matters.

Public Meetings:

The Conservation Commission held 21 public Meetings during the calendar year 2017. These meetings included a combination of 43 different public hearings, requests, or meeting items related to the administration of the Massachusetts Wetlands Protection Act and City of [Gardner Wetlands Protection Ordinance](#). As a result of these public meetings and hearings the Commission reviewed nine (9) Notices of Intent and issued nine (9) Orders of Conditions, one (1) Extension of Orders of Conditions, eight (8) Determinations of Applicability, ten (10) Certificates of Compliance, one (1) Emergency Certification, and monitored one (1) ongoing Enforcement Orders (#160-0511, Sapphire Realty Trust, Sapphire Park, off Pearl Street).

Commission Wetland Fees Collected (2017):

Wetland (WPA) Fees Collected:	\$5,414.00
Wetland (Local Ordinance) Fees Collected:	\$6,226.50

Committee Participation:

As part of his duties to the Commission and [City of Gardner](#), Agent Legros participated as a member of several Committees, and provided technical review for other City Departments, and their related Boards, Commissions, and Committees.

Agent Legros participated regularly in Public Service Committee Meetings and provided the Committee with requested updates and information on Commission activities related to Wetlands Protection Administration and Conservation and Open Space matters. The Agent also participated in Development Review Committee Meetings to facilitate the pre-development planning process with regard to Conservation, Wetlands Protection, and the promotion of stormwater best management practices.

In general, the Commission continued to work closely with other City Departments and Boards such as Engineering Department, Building Department, Zoning Board, Community Development and Planning Department, Health Department, Department of Public Works, and Assessor's Office. Agent Legros provided support to various Departments and City Officials and acted in an advisory and technical review capacity regarding matters related to Conservation and Open Space and Recreation and continued to play a leadership role in the Gardner [Forest Stewardship Program](#).

In addition, Agent Legros participated as a member of the Local Cultural Council representing the Community Development and Planning Department.

The Agent also helped to apply for funding for a public shade tree inventory and improvements to the City's urban forestry efforts, to include shade tree management and planting, and the construction of a public tree nursery.

In addition, the Commission continued to identify important conservation, open space, and recreation resources and implement City-wide trail enhancements under the Recreational Trails Grant project aimed at improving trail signage and parking areas and developing trail maps, and wayfinding and interpretive signs.

In 2018, the Commission will continue to protect wetlands, and implement goals of the Open Space Plan to promote conservation, recreation, and wellness opportunities to the City and public. Specifically, they will work toward the completion city-wide trail enhancements under a Recreational Trails Grant; and complete the acquisition of the Omealia property (former Morgan property) off of Clark Street and Leo Drive for the purposes of Conservation and Open Space Recreation under the LAND and PARC grant programs, respectively; and, the Commission will pursue public boating access improvements at Lake Wampanoag and Parkers Pond.

Conservation and Open Space Land Acquisitions:

In June of 2017 the Commission acquired 224-acres of land, now known as the **Alisaukas Conservation Area**, for conservation purposes under Article 97 through the Landscape Partnership grant program. The City of Gardner was awarded \$343,525.00 for the acquisition and conservation of the Alisaukas Property on Howard Street in Gardner and Mellen Road in Winchendon.

The Landscape Partnership Grant from the Massachusetts Executive Office of Energy and Environmental Affairs, Division of Conservation Services also included, and was awarded to a group of partners, including Mass Division of Fisheries and Wildlife, Town of Winchendon, and Mount Grace Land Trust to conserve several hundred acres of additional, adjacent lands between Winchendon and Gardner to provide a contiguous connection between existing open space lands and adjacent parcels of forested lands within the headwaters of the Bailey Brook cold-water stream corridor, an area containing *BioMap 2 Critical Natural Landscape, Landscape Block*, and *Wetland Core* habitat. The project provided the potential for landscape-level protection of a majority of the watershed of Bailey Brook, a state-designated Cold-water Fish Resource Area. The Alisaukas Conservation Area, located primarily in Gardner (203 of 224-acres), includes prime forest land with existing trails, prime farmland of statewide significance, core wetland habitat for rare & endangered species and those of conservation concern, and land on *both* sides of Bailey Brook. The land is adjacent to the Rome Conservation Area located north of Leo and Brookside Drive and was ranked as a high priority for Conservation within Gardner's 2015 Open Space and Recreation Plan. Further, it was ranked as the highest priority for protection within

the City of Gardner by the Mass Audubon, Mapping & Prioritizing Parcels for Resilience (MAPPR) tool.

The property will provide valuable public resources and services, recreational opportunities, and ecological value in perpetuity. The final net cost to the City after state grant reimbursement was only \$51,840.00 making a considerable bargain given its size, uniqueness, abundance and variety of natural resources, and current real property market values.

In July of 2018, the Commission submitted applications for a LAND grant and PARC grant to acquire the Omealia Property (former Morgan Property) off of Clark Street and Leo Drive. The parcel is adjacent to the Alisaukas Conservation Area and Bailey Brook runs through the length of the property. The overall purpose of the planned acquisition is to provide further protection of Bailey Brook and its wetland habitat in addition to providing the opportunity for both protections and connections and the development of an open-space recreation area and park. The proposed park will be designed as a low-impact, environmentally friendly open-space recreation area consisting of athletic fields, a 1-mile walking path, an accessible trail, and forested and natural areas. Further, it will serve as a gateway into the City's expansive Conservation, Forest, and Water Supply Protection lands.

In December of 2017, a LAND grant was awarded to the City in the amount of \$71,038. Notice of the PARC grant awards are expected in early January of 2018 and the City has strong hopes of receiving an award of \$97,388 to fully facilitate the acquisition of the Omealia property. Together, these grants will facilitate the purchase of the land as two parcels, one composed of 94-acres conservation of conservation land, and the other comprising 28-acres of land for the development of an open-space park. It is the Commission's intent to apply for another PARC grant in July of 2018 to provide the necessary funding for design and development of the open-space-park and playground.

Respectfully Submitted,
On behalf of the Conservation Commission,

Jeffrey D. Legros, Conservation Agent

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT

FOR YEAR ENDING DECEMBER 31, 2017

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2017.

The assets of the Gardner Contributory Retirement System as of December 31, 2017, totaled \$55,654,204.68.

The total receipts for the year amounted to \$13,797,848.14. Of this amount the Annuity Savings Fund received \$1,348,797.34 from members' deductions, make-up payments and buybacks, transfers from other systems, and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$135,696.54 from investment income. The Pension Funds was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor Benefits, and Pension Fund appropriation, totaling 3,982,424.70. The Expense fund was credited \$416,288.64 from investment income. The Military Service Fund was increased by \$6.47 from investment income. Federal Grant reimbursement and excess investment income in the amount of \$7,914,634.45 was credited to the Pension Reserve Fund.

The total disbursement amounted to \$6,860,644.17. Of this figure, members' refunds and transfers to other systems totaled \$298,773.32. The total annuities paid, including Option B refunds, were \$972,887.51. The total pensions paid equaled \$4,927,113.67. Other systems were reimbursed \$245,581.03. The total expenses paid were \$416,288.64.

The total membership as of December 31, 2017, was 603. There were 292 active members, 66 inactive members, and 245 retirees.

Page 2
 Gardner Contributory Retirement System
 Signed on March 27, 2018
 Annual Report
 Year Ending December 31, 2017

The following is a December 31, 2017, Balance Sheet.


ASSETS	
Cash	\$ (2,000.00)
Pension Reserves Investment Trust (Cash)	\$ 947.79
Pension Reserves Investment Trust (CORE)	\$ 55,579,965.06
Accounts Receivable	\$ 319,026.20
Accounts Payable	\$ (243,734.37)
Total	<u><u>\$ 55,654,204.68</u></u>

LIABILITIES	
Annuity Savings Fund	\$ 12,112,001.71
Annuity Reserve Fund	\$ 4,756,186.69
Military Service Fund	\$ 6,476.21
Pension Fund	\$ 486,779.86
Pension Reserve Fund	\$ 38,292,760.21
Total	<u><u>\$ 55,654,204.68</u></u>

Respectfully submitted,
 GARDNER RETIREMENT BOARD


 John Richard, Ex-Officio Member


 Kevin McInerney, Appointed Member


 Denise M. Merriam, Elected Member &
 Chairperson


 Robert W. Newton, Elected Member


 Neil W. Janssens, Appointed Member

**GARDNER COUNCIL ON AGING AND
SENIOR CENTER**

Annual Report for Calendar Year 2017

The Gardner Senior Center is a safe and enjoyable place where senior citizens come to enjoy many different activities, and come for valuable resources. They also enjoy the fellowship of people from Gardner and surrounding communities. It is our goal to continue providing fun activities as well as helpful resources that our members find very useful and valuable.

The Senior Center is coming off another successful year. There were increases in many activities and presentations that we offered to the seniors. As in the past years we are once again offering, through AARP, a free tax service that is currently in progress. We currently are booked full with a waiting list right through tax season. With this successful program we will have helped over 100 seniors with their taxes. We are about at the one year anniversary of our Memory Café. With Gardner working on continuing towards their efforts at staying a Dementia friendly community we are working on improving this program. Attendance has been way down the last few months of this program so myself and program partner Nicole Kanis of Montachusett Home Care have decided to suspend the program for a few months to concentrate on promoting a different way and increase attendance. This is a very successful program in many of our surrounding communities and our goal is to make this one as successful. We will resume the program in May.

The Senior Center also offers other informational programs such as a prescription brown bag event with a local pharmacist, as well as monthly S.H.I.N.E (Serving Health Insurance Needs for Everyone) sessions, and quarterly Fallon insurance sessions. The center is also the home for AARP and Golden Agers monthly meetings.

In May we held our 55th anniversary celebration of the COA. This event was very well attended by the seniors and invited guests. The Secretary of Senior Affairs Alice Bonner was our keynote speaker for the program. Our senior guests commented on how much they enjoyed her talk as well as yours and other remarks made by the various speakers. This was another program that the seniors enjoyed very much.

After 27 (+/-) years of service to the center and Gardner community, for health reasons, Steve Brow had to be replaced as the building custodian. Taking his spot was newly hired building maintenance man Robert Cormier. Rob brings so many more skills to the position which we were able to take advantage of right away. With Rob's carpentry background and with the monies from our state formula grant we were able to add the much needed storage area for our center. Rob has also upgraded our handrails in the front entrance and brought them up to code. This was done without taking a big hit on our building maintenance budget since Rob did all the work himself.

As it has been for years and will continue until a solution is in place, parking is still our biggest challenge. With the increase in people attending our activities and programs it would be nice if some kind of solution to improve parking could take place. I ask that you, the council, and myself continue to monitor the possible land or buildings that may become available around the center to help us with this problem. Many seniors park at the old St. Joseph's church parking lot or Sadowski's market to attend activities and programs at the Senior Center. The walk to and from St. Joseph's is a bit long for many seniors and the neighborhood we are located in is not the most friendly or safest either. For these reasons we must continue to try to improve our parking situation.

Upon the completion of our most recent annual inspection it was brought to my attention that the second floor/ CAC does not have any smoke or fire detection or a warning system for building fires. This is a major safety concern for myself and the fire dept. With the help of Chris Coughlin we are searching for a contactor that is familiar with our current control panel. I have also applied for Capitol Improvement funds with Chris to help with the costs of this project. Without receiving quotes yet I am estimating a cost of around \$25,000. This project is my top priority for the upcoming year.

In my 2019 budget request I have asked for an increase of \$7,500, which I now know is not enough. I would like to install two heat and cooling air exchangers in the main hall. The A/C cooling part of the units will replace our inefficient window units that had been built into the walls several years ago. The new units would also improve the looks of the hall as opposed to the un-level units we currently have in place. The heating part of the units will only be a supplemental part of heating the hall. It would be much more efficient to turn those on when the seniors are cold than try to bring the temperature up by cranking the boiler. The exchangers have blowers so the heat can circulate through the room quicker for a more immediate result. I am waiting for my estimate to come in as I write this. I thought the cost would be around \$10,000 which I believe could have been paid with the additional \$7,500 to our current building maintenance budget. I now have an estimate of \$10,000 each unit with a \$3,200 rebate available for each. That quote does not include electrical hookup.

2017 also seen the expansion of our media room / library. With the help of Don LeBlanc our volunteer librarian we have tripled our book and puzzle selection and also added movies for our seniors to enjoy. There is also a new flat screen TV and cable for them to enjoy. The expanded library prompted the start of our book club which is popular at this early stage.

As our budget allows we will continue to offer informational and recreational programs for the seniors of Gardner. We will also continue on improving the building and making it a safe enjoyable place for the seniors of Gardner to visit.

Submitted By,



Claude Leger
Director
Gardner Senior Center / COA

Statistical information on the following pages are not 100% accurate and are only guidelines.

The numbers are dependent on whether seniors swipe their ID tags when using the center.

The numbers recorded on our "My Senior Center" program are most likely on the low side for most events.


Event Statistics from 01/01/2017 to 12/31/2017
Filters:

Age: >=0

Site(s): All

Gender: Female

Male

Category	Duplicated	Unduplicated	60 and Over Guests	Under 60 Guests	Hours	Tickets
Community Education	521	198	23	2	3,520.25	0
Cultural Event	29	26	3	0	31.92	0
Elder Law	8	8	4	0	104.00	0
Fitness/Exercise	3275	192	50	6	10,004.83	0
Health Screening	827	86	11	0	1,287.67	0
Information Sharing	389	202	51	3	2,623.42	0
Insurance	187	135	104	1	192.00	0
Nail technician	36	14	6	0	180.00	0
Nutritional	3821	322	115	0	2,553.83	0
Recreation	2857	157	249	0	17,556.00	0
Social Event	6191	450	319	34	9,755.08	0
Total Event Signins	18141	+1038 808	935	46	47,809.00	0
Total Swipes	15208	+1122 541				

Event Statistics from 01/01/2017 to 12/31/2017

Filters:

Age:>=0

Site(s):All

Gender:Female

Male

Social Event Event Name	Duplicated	Unduplicated	60 and Over Guests	Under 60 Guests	Hours	Tickets
AARP	226	79	7	0	388.50	0
Bingo	898	69	57	7	1,403.50	0
Bridge	139	22	9	0	207.00	0
Burger BBQ	27	27	0	0	40.50	0
Christmas Party	132	132	21	0	165.00	0
COA Anniversary	77	77	22	0	115.50	0
Cookie Contest and Exchange	6	6	0	0	6.00	0
Cribbage	1779	93	13	0	2,390.50	0
Donut Social	2	2	23	0	4.00	0
Golden Age	358	84	5	0	640.00	0
Halloween Party	83	83	14	0	166.00	0
Harvest Moon Dance Party	67	67	14	0	134.00	0
Hot Dogs	13	13	0	0	33.58	0
ICE CREAM SOCIAL	12	12	0	0	12.00	0
Irish Dinner	1	1	0	0	2.50	0
Karaoke	6	6	0	0	9.00	0
Knitting	169	26	9	0	382.50	0
Memory Cafe	3	3	0	0	4.50	0
Pie Contest	8	8	2	0	8.00	0
Pitch	1248	70	67	0	1,788.00	0
Poetry	5	5	1	0	2.50	0
Quilt Guild	12	9	2	0	30.00	0
Quilters	607	40	6	27	1,440.00	0
Scrabble	31	13	6	0	30.00	0
Tommy Rull	7	7	18	0	7.00	0
Valentines Party	119	119	18	0	178.50	0
WHIST	156	28	5	0	302.00	0
Total Event Signins	6191	450	319	34	9,890.58	0


Event Statistics from 01/01/2016 to 12/31/2016
Filters:

Age: >=0
 Site(s): All
 Gender: Female
 Male

Category	Duplicated	Unduplicated	60 and Over Guests	Under 60 Guests	Hours	Tickets
Community Education	478	192	25	4	3,193.25	0
Cultural Event	15	15	0	0	13.75	0
Elder Law	26	23	5	0	338.00	0
Fitness/Exercise	1905	139	81	1	6,568.17	0
Health Screening	719	72	56	2	1,165.00	0
Information Sharing	411	225	83	3	2,940.92	0
Insurance	121	86	63	4	122.00	0
Nail technician	8	6	1	0	40.00	0
Nutritional	3767	255	218	1	2,524.17	0
Recreation	2363	79	291	4	15,062.50	0
Social Event	6933	449	356	32	10,434.58	0
Volunteer	357	40	4	1	2,796.50	0
Total Event Signins	17103	713	1183	52	45,198.84	0
Total Swipes	14086	538				


Event Statistics from 01/01/2016 to 12/31/2016
Filters:

Age: >=0

Site(s): All

Gender: Female

Male

Social Event Event Name	Duplicated	Unduplicated	60 and Over Guests	Under 60 Guests	Hours	Tickets
AARP	293	91	13	0	483.00	0
Bingo	1821	93	28	9	2,492.00	0
Bridge	77	20	1	0	115.50	0
Christmas Party	128	128	12	0	160.00	0
Cribbage	1871	118	21	0	2,224.25	0
Donut Social	18	18	0	0	36.00	0
Golden Age	385	99	40	0	714.00	0
Hot Dogs	4	4	26	0	10.33	0
ICE CREAM SOCIAL	24	22	5	0	24.00	0
Irish Dinner	109	109	35	0	272.50	0
Knitting	163	28	1	1	405.00	0
Memorial Day Lunch	50	50	16	0	100.00	0
New Year Party	56	56	19	3	84.00	0
Pitch	1016	53	49	1	1,836.00	0
Quilt Guild	37	22	67	3	87.50	0
Quilters	663	41	15	14	1,391.25	0
Volunteer Luncheon	43	43	5	0	43.00	0
Watermelon	3	3	0	0	6.00	0
WHIST	172	21	3	1	344.00	0
Total Event Signins	6933	449	356	32	10,828.33	0



Seniors that were active between 01/01/2017 and 12/31/2017

Filters:

Age: >=0
 Site(s): All
 Gender: Female
 Male

Age Range	Count	Percent
Ages 55-59	15	1.9%
Ages 60-64	69	8.5%
Ages 65-69	147	18.2%
Ages 70-74	183	22.6%
Ages 75-79	146	18.1%
Ages 80-84	103	12.7%
Ages Below 55	14	1.7%
Ages Over 85	124	15.3%
Unknown	7	0.9%
Totals	808	100%

City/Town	Count	Percent
In Town	650	80.4%
Out of Town	158	19.6%
Totals	808	100%

Deceased	Count	Percent
No	804	99.5%
Yes	4	0.5%
Totals	808	100%

Disabilities	Count	Percent
C.O.P.D.	1	7.1%
cane	5	35.7%
Deaf	2	14.3%
Dementia	1	7.1%
hearing impaired/hearing aids	1	7.1%
Low vision/legally blind	1	7.1%
Walker	3	21.4%

WheelChair	1	7.1%
Totals	15	100%

Ethnicity	Count	Percent
Asian American	1	0.1%
Caucasian	134	16.6%
Unknown	673	83.3%
Totals	808	100%

Gender	Count	Percent
Female	551	68.2%
Male	257	31.8%
Totals	808	100%

Head of Household	Count	Percent
No	639	79.1%
Yes	169	20.9%
Totals	808	100%

Lives Alone	Count	Percent
No	710	87.9%
Yes	98	12.1%
Totals	808	100%



Seniors that were active between 01/01/2016 and 12/31/2016

Filters:

Age: >=0
 Site(s): All
 Gender: Female
 Male

Age Range	Count	Percent
Ages 55-59	16	2.2%
Ages 60-64	45	6.3%
Ages 65-69	121	17.0%
Ages 70-74	161	22.6%
Ages 75-79	134	18.8%
Ages 80-84	107	15.0%
Ages Below 55	10	1.4%
Ages Over 85	112	15.7%
Unknown	7	1.0%
Totals	713	100%

City/Town	Count	Percent
In Town	569	79.8%
Out of Town	144	20.2%
Totals	713	100%

Deceased	Count	Percent
No	709	99.4%
Yes	4	0.6%
Totals	713	100%

Disabilities	Count	Percent
cane	7	46.7%
Deaf	2	13.3%
disabled	1	6.7%
hearing impaired/hearing aids	2	13.3%
Low vision/legally blind	1	6.7%
Walker	2	13.3%
WheelChair	1	6.7%

Totals	16	100%
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Ethnicity	Count	Percent
African American	1	0.1%
Asian American	2	0.3%
Caucasian	145	20.3%
Hispanic	1	0.1%
Unknown	564	79.1%
Totals	713	100%

Gender	Count	Percent
Female	491	68.9%
Male	222	31.1%
Totals	713	100%

Head of Household	Count	Percent
No	565	79.2%
Yes	148	20.8%
Totals	713	100%

Lives Alone	Count	Percent
No	616	86.4%
Yes	97	13.6%
Totals	713	100%



CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 7, 2017 CITY ELECTION
Official Results

<i>COUNCILLOR AT LARGE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	323	103	208	274	237	349	193	123	179	336	2,325
BLANKS	566	141	322	424	411	645	296	207	283	509	3,804
SCOTT J. GRAVES	154	58	111	152	128	177	123	66	96	203	1,268
CHRISTINE A. JOHNSON	127	53	88	114	104	131	96	66	79	177	1,035
RONALD F. CORMIER	228	67	130	155	137	207	115	67	101	200	1,407
PAUL G. TASSONE	142	45	97	125	77	132	79	36	66	133	932
DEXTER A. LISON	62	25	51	52	52	61	47	44	42	90	526
JEFFREY M. PALMIERI	79	23	59	98	73	106	62	43	60	113	716
CRAIG R. CORMIER	183	59	102	128	121	178	101	56	95	160	1,183
MATTHEW C.J. VANCE	133	49	86	119	84	126	75	51	83	128	934
JAMES S. BOONE	159	58	112	151	124	168	89	57	96	172	1,186
EDWARD A. GRAVEL	113	40	89	124	111	162	74	45	73	131	962
FRANCIS P. ROCCA (Write-in)	-	-	1	-	-	-	-	-	-	-	1
DARCIE JAMISON (Write-in)	-	-	-	1	-	-	-	-	-	-	1
PAUL DEMEO (Write-in)	-	-	-	1	-	-	-	-	-	-	1
ISAAC CROTEAU (Write-in)	-	-	-	-	-	1	-	-	-	-	1
CORTNEY KIEWEL (Write-in)	-	-	-	-	-	-	1	-	-	-	1

<i>WARD ONE COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	323	103									426
BLANKS	68	22									90
JAMES M. WALSH	249	78									327
JAY D. DRAKE (Write-in)	1	-									1
JOSHUA CORMIER (Write-in)	2	1									3
SHELLY HAWKE (Write-in)	2	-									2
ELIZABETH KAZINSKAS (Write-in)	1	-									1
KENNETH ARSENAULT (Write-in)	-	1									1
ROCCO SICILIANO (Write-in)	-	1									1

<i>WARD TWO COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST			208	274							2,325
BLANKS			38	45							83
ELIZABETH J. KAZINSKAS			170	227							397
DAVID CLAPHEM (Write-in)			-	1							1
THOMAS DRALEAU (Write-in)			-	1							1

<i>WARD THREE COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST					237	349					586
BLANKS					39	70					109
NATHAN RYAN BOUDREAU					198	279					477



**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 7, 2017 CITY ELECTION
Official Results**

WARD FOUR COUNCILLOR	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST							193	123			316
BLANKS							27	15			42
KAREN G. HARDERN							166	106			272
PAN GREENWOOD (Write-in)							-	1			1
PAUL DEMEO (Write-in)							-	1			1

WARD FIVE COUNCILLOR	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST									179	336	515
BLANKS									45	75	120
JAMES D. JOHNSON									131	258	389
ANNE HURST (Write-in)									1	-	1
JOHN ARMSTRONG (Write-in)									1	-	1
JAMES ARMSTRONG (Write-in)									1	-	1
APRIL AGNELLI (Write-in)									-	3	3

SCHOOL COMMITTEE- 4 YEARS	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	323	103	208	274	237	349	193	123	179	336	2,325
BLANKS	261	53	168	197	206	314	154	91	142	267	1,853
JENNIFER ZLOTNIK PELAVIN	220	79	139	186	162	223	137	84	127	247	1,604
ANTHONY JOHN RUGGIERO	131	51	83	135	107	138	70	49	65	136	965
JAMES R. ABARE	191	61	121	160	117	200	111	70	107	188	1,326
ANNE F. HURST	163	64	113	142	119	171	107	75	96	170	1,220
JOSHUA CORMIER (Write-in)	1	-	-	-	-	-	-	-	-	-	1
ADAM LEWIS (Write-in)	2	-	-	-	-	-	-	-	-	-	2
JIM BOONE (Write-in)	-	1	-	-	-	-	-	-	-	-	1
D. ANTAYA (Write-in)	-	-	-	1	-	-	-	-	-	-	1
DARCIE JAMISON (Write-in)	-	-	-	1	-	-	-	-	-	-	1
DEXTER LISON (Write-in)	-	-	-	-	-	1	-	-	-	-	1

NO. OF VOTERS CASTING BALLOTS	323	103	208	274	237	349	193	123	179	336	2,325
NO. OF REGISTERED VOTERS	1,337	584	1,276	1,334	1,102	1,325	1,226	890	1,053	1,313	11,440
PERCENTAGE OF REGISTERED VOTERS CASTING BALLOTS	24.16%	17.64%	16.30%	20.54%	21.51%	26.34%	15.74%	13.82%	17.00%	25.59%	20.32%

A True Copy, Attest:

Alan L. Agnelli
Alan L. Agnelli, City Clerk



CITY OF GARDNER, MASSACHUSETTS
DECEMBER 5, 2017 SPECIAL STATE ELECTION
Official Results

<i>SENATOR IN GENERAL COURT</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	265	94	169	170	141	224	145	83	144	235	1,670
BLANKS	-	1	-	-	1	-	-	-	-	-	2
SUSAN A. CHALIFOUX-ZEPHIR	130	26	68	76	85	110	84	42	71	97	789
DEAN A. TRAN	127	65	88	86	47	105	55	36	68	133	810
CHARLENE R. DiCALOGERO	1	1	5	2	4	3	-	2	1	2	21
CLAIRE M. FREDA	7	1	8	6	4	6	6	3	4	3	48

NO. OF VOTERS CASTING BALLOTS	265	94	169	170	141	224	145	83	144	235	1,670
NO. OF REGISTERED VOTERS	1,339	588	1,283	1,335	1,105	1,326	1,235	895	1,047	1,311	11,464
PERCENTAGE OF REGISTERED VOTERS CASTING BALLOTS	19.79%	15.99%	13.17%	12.73%	12.76%	16.89%	11.74%	9.27%	13.75%	17.93%	14.57%

A True Copy, Attest:

Alan L. Agnelli, City Clerk



**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 7, 2017 SPECIAL STATE PRIMARY
Democratic Primary - Official Results**

SENATOR IN GENERAL COURT	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	211	74	123	169	171	216	130	71	127	207	1,499
BLANKS	-	-	-	-	-	1	-	-	-	1	2
SUSAN A. CHALIFOUX-ZEPHIR	93	30	51	66	71	103	64	36	51	96	661
MICHAEL P. KUSHMEREK	60	23	39	44	50	68	35	17	47	54	437
MICHAEL A. MAHAN	58	21	33	59	50	44	31	18	29	56	399

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 7, 2017 SPECIAL STATE PRIMARY
Republican Primary - Official Results**

SENATOR IN GENERAL COURT	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	83	27	58	79	48	62	45	35	33	106	576
BLANKS	3	-	1	-	1	1	-	-	1	-	7
DEAN A. TRAN	80	27	57	78	47	60	45	35	32	106	567
THOMAS DRALEAU (Write-in)	-	-	-	1	-	-	-	-	-	-	1
JEN FLANAGAN (Write-in)	-	-	-	-	-	1	-	-	-	-	1

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 7, 2017 SPECIAL STATE PRIMARY
Libertarian Primary - Official Results**

SENATOR IN GENERAL COURT	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	-	-	-	-	-	-	1	-	2	3	6
BLANKS	-	-	-	-	-	-	1	-	1	3	5
WRITE-INS	-	-	-	-	-	-	-	-	-	-	-
JEN FLANAGAN (Write-in)	-	-	-	-	-	-	-	-	1	-	1

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 7, 2017 SPECIAL STATE PRIMARY**

BALLOTS CAST BY PARTY	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
DEMOCRATIC BALLOTS CAST	211	74	123	169	171	216	130	71	127	207	1,499
REPUBLICAN BALLOTS CAST	83	27	58	79	48	62	45	35	33	106	576
LIBERTARIAN BALLOTS CAST	-	-	-	-	-	-	1	-	2	3	6
TOTAL BALLOTS CAST	294	101	181	248	219	278	176	106	162	316	2,081
NO. OF REGISTERED VOTERS	1,337	584	1,276	1,334	1,102	1,325	1,226	890	1,053	1,313	11,440
PERCENTAGE OF REGISTERED VOTERS CASTING BALLOTS	21.99%	17.29%	14.18%	18.59%	19.87%	20.98%	14.36%	11.91%	15.38%	24.07%	18.19%

A True Copy, Attest:

Alan L. Agnelli

Alan L. Agnelli, City Clerk



CITY OF GARDNER



OFFICE OF THE
BOARD OF LICENSE COMMISSION
ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

RENEWAL FEES COLLECTED 2017

To His Honor the Mayor and Members of the City Council

The Board of License Commission herewith issues their Annual Report for 2017
Below are the licenses issued, and their respective fees collected.

<u>License Type</u>	<u>Total Amount</u>
Common Victualler	\$ 3850.00
Lodging House	\$ 50.00
One Day Liquor Licenses	\$ 675.00
Automatic Amusement/ Poker Licenses	\$ 7,600.00
Annual All Alcohol Clubs	\$12,000.00
Annual All Alcohol Restaurant	\$ 7,000.00
Annual All Alcohol Package	\$ 6,000.00
Inn/Motel Annual All Alcohol	\$ 2,000.00
Annual Malt & Wine Package	\$ 5,000.00
Annual Malt & Wine Restaurant	\$ 2,100.00
Seasonal Alcohol	\$ 1,500.00
Urban Renewal	

TOTAL RENEWAL FEES COLLECTED 2017 \$47,775.00

(Calendar Year 2017)

PLANNING BOARD
2017 ANNUAL REPORT
January 1, 2017 to December 31, 2017

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules and Regulations Governing the Subdivision of Land guide the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up to date subject to approval by the Mayor and City Council.

Rules and Regulations Governing the Subdivision of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

The members of the Planning Board are appointed by the Mayor subject to confirmation by the City Council. They are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Mark M. Schafron
- Robert J. Swartz

Mr. Swartz represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Trevor M. Beauregard, Director of Community Development and Planning (CDP); Chris Coughlin, City Engineer; Jeffrey Legros, Conservation and Planning Agent; and Christine Fucile, Administrative Coordinator. Mr. Beauregard and Mr. Coughlin represent the Gardner Planning Board on the Montachusett Joint Transportation Committee (MJTC), and the Montachusett Metropolitan Planning Organization (MMPO).

The Planning Board generally meets on the second Tuesday of each month at 7 PM in the second floor of City Hall's Manca Annex. Meetings are recorded for later broadcast over the City's cable television station – WGET.

Site Plan Review Applications

The purpose of Site Plan Review is to protect the health, safety, convenience and general welfare of the inhabitants of the City of Gardner by providing for a review of plans for uses and structures which may have significant impacts on traffic, municipal buildings and public services and utilities, environmental and design quality, community economics and community values in the City.

The following applications were approved in 2017:

DATE SUBMITTED and FEE PAID	APPLICANT	LOCATION and DESCRIPTION OF PROPERTY	APPROVAL DATE FROM PLANNING
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>March 8, 2017</u></i> <u>Fee: \$150.00</u></p>	<p>Urgent Care MSO, LLC 1001 Consol Energy Drive Canonsburg, PA 15317 <u>Owner:</u> <i>Cedar Timpany, LLC</i> 44 South Bayles Ave., Suite 204 Port Washington, NY 11050</p>	<p><u>Location:</u> 326-384 Timpany Boulevard Gardner, MA 01440 <u>Deed Information:</u> Book 42153/page 59</p>	<p>DID NOT RETURN BACK WITH A DEFINITIVE PLAN</p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>March 30, 2017</u></i> <u>Fee: \$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review Received on <u>October 26, 2017</u> <u>Fee: 1,101.60</u></p>	<p>GFA Federal Credit Union P.O. Box 468 Gardner, MA 01440 <u>Engineer:</u> Whitman & Bingham Associates, LLC 510 Mechanic Street Leominster, MA 01453</p>	<p><u>Locations:</u> 229, 242 & 244 Parker Street Gardner, MA 01440 <u>Deed Information:</u> Book 4303/page 367 Book 3744/page 458 Book 4348/page 220 Book 55410/page 68</p>	<p>Site Plan Review Decision Planning Board Approval On <u>November 14, 2017</u> By a Vote of <u>5-0</u></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>April 26, 2017</u></i> <u>Fee: \$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review Received on <u>August 15, 2017</u> <u>Fee: \$2,010.00</u></p>	<p>Borrego Solar Systems, Inc. Attn: David Albrecht 55 Technology Drive, Suite 102 Lowell, MA 01851 <u>Owner:</u> <i>D&E Realty Corp.</i> 560 Main Street, PO Box 752 Hudson, MA 01749 <u>Engineer:</u> Northeast Survey Consultants 116 Pleasant Street, Suite 302 PO Box 109, Easthampton, MA</p>	<p><u>Location:</u> 959 West Street Gardner, MA 01440 <u>Parcels:</u> H32-17-11 C37-20-20 <u>Deed Information:</u> Book 19341/Pg 244 Book 9180/Pg 77</p>	<p>Site Plan Review Decision Planning Board Approval On <u>September 5, 2017</u> By a Vote of <u>4-0</u></p>

Approval Not Required Applications

The following Plans were submitted and approved in 2017:

DATE RECEIVED	APPLICANT and FEE	LOCATION and DESCRIPTION OF PROPERTY	APPROVAL DATE FROM AUTHORIZED AGENT
2/27/2017	Estate of Eleanor R. Ufnal 165 Willis Road, Gardner Contact: Michael Ufnal FEE: \$75.00 <i>Paid check # 1070 (John Vedoe/Realtor) Received on February 27, 2017</i>	Land around 137 Willis Road – 4.17 acres And 165 Willis Road – <u>2.02 acres</u> Property has required frontage and acreage on a public road.	<i>Approved and Signed by Chris Coughlin On March 2, 2017 Recorded at Registry of Deeds On May 2, 2017 Plan Book 926 ~ Pg 86</i>
3/8/2017	City of Gardner 95 Pleasant Street Gardner, MA FEE: Waived One	<u>61.815 acres</u> off of Pearl Street <ul style="list-style-type: none"> ▪ To be divided into two lots-- both with frontage on Pearl Street ▪ 5.415 acres to be conveyed to Commonwealth of Massachusetts 	<i>Approved and Signed by Chris Coughlin On April 18, 2017 Recorded at Registry of Deeds On May 8, 2017 Plan Book 926 ~ Pg 101</i>
4/18/2017	158 Lovewell Trust c/o Walter Dubzinski 83 Temple Street Gardner, MA FEE: \$75.00 <i>Paid check #11156 (Szoc Surveyors) Received on April 18, 2017</i>	<u>2 lots</u> on the southerly side of Lovewell Street Both lots have required area and frontage for Single Family District	<i>Approved and Signed by Chris Coughlin On April 25, 2017 Recorded at Registry of Deeds On 5/22/2017 Plan Book 927 ~ Pg 21</i>
5/26/2017	Mark Gerber 70 Marquette Street Gardner, MA 01440 FEE: \$75.00 <i>Paid Cash</i>	<u>One outlot</u> between 70 Marquette Street and 61 Greenwood Street The outlot is for conveyance purposes only, it is not a separate building lot. <i>(owner Elizabeth Leonard)</i>	<i>Approved and Signed by Chris Coughlin On May 31, 2017 Recorded at Registry of Deeds On May 31, 2017 Plan Book 927 ~ Pg 56</i>
10/16/2017	Stephen E. & Patricia L. Cormier 365 Pearl Street Gardner, MA FEE: \$75.00 <i>Paid check #11332 (Szoc Surveyors) Received on October 16, 2017</i>	Revised Lot "A" <u>28,516 S.F.</u> Revised Lot "B" <u>143,788 S.F.</u> On southeast side of Pearl Street	<u>Not Recorded with Registry of Deeds in 2017</u>

		Both lots have the required area & frontage on a city street.	
12/14/2017	Helen D. MacDonald, Trustee 884 Pearl Street Gardner, MA 01140 FEE: \$100.00 <i>Paid check #1194 (Alfred Berry) Received on December 14, 2017</i>	884 Pearl Street 11.27 acres Three (3) lots Lot 1 conforms to existing zoning by-laws. Lots 2 & 3 are to be conveyed to abutting land owners and are not considered separate buildable lots.	<i>Approved and Signed by Chris Coughlin On January 2, 2018 Recorded at Registry of Deeds On January 23, 2018 Plan book 932 ~ Pg 99</i>
12/22/2017	Beech Hill Realty, LLC P.O. BOX 822 Westminster, MA 01473 <i>Paid check #996 (Beech Hill Realty, LLC) Received on December 22, 2017</i>	Revision of Lots "66" & "67" at Brookside Drive (2 lots) Both lots have required frontage and area on Brookside Drive--- a Way on an Approved Subdivision. (Book 56781/Page 276)	<u>Not Recorded with Registry of Deeds in 2017</u>

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City's efforts to reestablish the downtown's historic vitality, and in doing so provide enhanced opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

Mill Street Corridor Urban Renewal Plan

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor currently dominated by derelict mill buildings and contaminated, blighted open areas.

The City of Gardner Planning Board and City Council created and approved the Mill Street Corridor Overlay District in June of 2016, in order to encourage commercial and industrial development and increase redevelopment options in the Corridor consistent with the Plan.

Complete Streets Plan

The Director and Conservation/Planning Agent have successfully secured \$49,991.00 in Complete Streets funding to procure the services of BSC Group to develop a Complete Streets Tier 2 Prioritization Plan. This plan will identify and prioritize complete street projects within the City. The Conservation/Planning Agent has taken the lead for this project, which was

<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>July 21, 2017</u></i> <u>Fee: \$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review Received on August 22, 2017 <u>Fee: \$1,132.00</u></p>	<p>TJA Solar Timothy Vautour 150 John Vertente Blvd. New Bedford, MA <u>Owner:</u> Bill Shea Gardner Fish & Gun Club PO Box 396 Gardner, MA 01440 <u>Engineer:</u> Richard Tabaczynski PO Box 1051 Sandwich, MA 02563</p>	<p><u>Location:</u> 538 Clark Street Gardner, MA 01440 <u>Deed Information:</u> Book 2637/Pg 203 <u>Parcel:</u> H32-4-19</p>	<p>Site Plan Review Decision Planning Board Approval On <u>September 5, 2017</u> By a Vote of <u>4-0</u></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>September 5, 2017</u></i> <u>Fee: \$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review Received on September 22, 2017 <u>Fee: \$1,063.00</u></p>	<p>Otter River Road Solar, LLC 111 Speen Street, Suite 410 Framingham, MA 01701 <u>Owner:</u> John L. and James L. Fletcher Trust No. 1 P.O. Box 401 Templeton, MA 01438 <u>Engineer:</u> AMEC Massachusetts, Inc. 271 Mill road Chelmsford, MA 01824 978-692-9090</p>	<p><u>Location:</u> Otter River Road Gardner, MA 01440 <u>Parcels:</u> C37-19-19 and C37-9-23 <u>Deed Information:</u> 24960-130 24960-56</p>	<p>Site Plan Review Decision Planning Board Approval On <u>October 10, 2017</u> By a Vote of <u>4-0</u></p>
<p><i>Application for Approval of Preliminary Site Plan Review Received on <u>March 30, 2017</u></i> <u>Fee: \$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review Received on October 26, 2017 <u>Fee: \$1,101.60</u></p>	<p>GFA Federal Credit Union P.O. Box 468 Gardner, MA 01440 <u>Engineer:</u> Whitman & Bingham Associates, LLC 510 Mechanic Street Leominster, MA 01453</p>	<p><u>Location:</u> 229 Parker Street And 242-244 Parker Street <u>Deed Information:</u> 4303-367 3744-458 4348-220 55410-68</p>	<p>Site Plan Review Decision Planning Board Approval On <u>November 14, 2017</u> By a Vote of <u>5-0</u></p>

completed in mid-2017. The City received a \$327,949 Complete Streets Grant in late 2017 to implement a number of projects in and around the downtown and hospital.

Complete Streets Prioritization Planning includes a focus on making connections to the North Central Pathway and the Downtown and Commercial Areas including a safe connection between North and South Gardner.

North Central Pathway Bike Trail Planning Activities and Coordination Meetings

In January of 2017 the DCDP organized a meeting w w with National Grid to discuss the recreational use of the former Crystal Lake Substation on Park Street and an easement along the old rail bed/power company right-of-way to provide a more direct connection of the North Central Pathway to the existing Route 140 section providing a more complete, direct, and safer connection between Winchendon and Gardner and their downtowns districts. The DCDP also worked with MassDOT to identify funding to create design plans for a pedestrian/bicycle bridge over Route 140 connecting this proposed route to the existing Pathway. In 2017, the DCDP acted as a coordinator with Mass DOT to facilitate a public information meeting related to a pedestrian and traffic safety improvement project of the Route 2/Route 68 Rotary and participated in planning meetings related to the project. Mass DOT coordination meetings and public hearings were held on August 3, 2016, September 25, 2017, and November 8, 2017.

Open Space, Recreation and Trail Planning:

In 2017 the Department of Community Development and Planning worked in coordination with the Conservation Commission and the Department of Public works on multiple projects aimed at implementing goals of the Open Space and Recreation Plan. To this end the City applied for and received multiple grants which were administered and managed under the dual role of Conservation & Planning Agent.

Conservation, Open Space, Recreation and Forestry Grants – 2017:

Grant Program (Funding Source)	Grant Amount	Project Purpose
Landscape Partnership Grant Program (<i>Mass EOEEA</i>)	\$357,525	Protection of the Bailey Brook Coldwater Stream through acquisition of the Alisuskas Conservation Area.
Recreational Trails Grant Program (<i>Mass DCR</i>)	\$22,109	City-wide enhancement of trail amenities, accessibility, connections, and wayfinding.
Forest Stewardship Program Implementation Grant (<i>Mass DCR</i>)	\$4,000	Enhancement of habitat for pollinators and wildlife and development of conservation educational opportunities.

Urban & Community Forest Challenge Grant (<i>Mass DCR</i>)	\$7,500	Planting of public shade trees within public ways and parks.
Land Acquisition for Natural Diversity Grant (<i>Mass EOEEA</i>)	\$71,038	Acquisition (2018) of a portion of the Omealia Property for Conservation purposes.
Parkland Acquisition and Renovations for Communities Grant Program (<i>Mass EOEEA</i>)	\$97,388	Acquisition (2018) of a portion of the Omealia Property for Park and Recreation purposes.

Trail Planning for Open Space and Recreation, Land Stewardship, Ecotourism and Economic Development:

The DCDP continued the implementation of planned connections of the Otter River Blue Trail (canoe and kayak water trail) to the Millers River (Templeton) in coordination with the Millers River Watershed Council with the assistance of local Boy Scouts of America, Troop 9, along with planning and implementation of Trail Connections between Perley Brook Reservoir/City Forest/Rome Conservation Area trail networks and Cowee Pond and Lake Wampanoag Areas. Personnel investigated potential for long-distance trail connections from Gardner to Mid-State Trail and Wachusett Station area for regional hiking and mountain biking opportunities for urban commuters and to promote economic development through local ecotourism opportunities, and potential for long-distance Mountain Bike Trail between Gardner and Orange to promote regional eco-tourism, economic development, and significant recreational opportunities.

The Conservation Planning Agent continues to be involved with planning and implementation of city-wide trail enhancements, mapping of trails in coordination with GIS Coordinator, and participation in the Montachusett Regional Trails Coalition meetings by providing updates of Gardner's trail network for regional trail maps printed and distributed by the Montachusett Regional Planning Commission.

Zoning Recodification

In July of 2017 the City retained the services of BSC Group to recodify and update the existing Zoning Code. Working with the Zoning Advisory Group, BSC personnel is working on a final draft of the revised Zoning Code for public distribution and approval by the City in early 2018.

Zoning Amendment Recommendations

- 229 Parker Street – Recommended change a portion of site from GR3 to Commercial 2
- Timpany Crossroads – West Broadway – Recommended change a portion of site from GR3 to Commercial 2

Escrow Releases

- Wilderbrook partial release of funds – infrastructure improvements have been completed to the satisfaction of the City. \$280,000 of the \$310,000 has been released at the recommendation of the City Engineer. \$50,000 has been retained for as-builts and general maintenance of roadways until 18 month following accepted by the City.

Street Acceptance / Discontinuance

The Planning Board recommended that the City Council accept Pearly Lane and Myles Circle.

Respectfully Submitted,

Trevor M. Beauregard
Director

GARDNER REDEVELOPMENT AUTHORITY
2017 ANNUAL REPORT
January 1, 2017 to December 31, 2017

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2017.

The GRA was established in 1966 under Massachusetts General Law Chapter 121B for the purpose of engaging in urban renewal projects or other work authorized under 121B and that is in the public interest. The GRA has been an ally with the City in matters ranging from implementing portions of the Downtown and Mill Street Corridor Urban Renewal Plans to the management of the Summit Industrial Park and work to establish a new Business Park within the City.

GRA Membership

The members of the GRA are:

Ronald F. Cormier, Chairman
Paul G. Tassone, Vice Chairman, State Appointed Member
Neil W. Janssens, Treasurer
M. Paul Carlberg, Assistant Treasurer
Timothy J. Horrigan, Clerk
Trevor M. Beauregard, Executive Director

Economic Development Coordinator

As a result of an eight year partnership between the GRA and City of Gardner to establish the Economic Development Coordinator position, the position continues to effectively represent the City and its partnership with the local businesses community. The position is now fully covered through City and grant funding. Ms. Maribel Cruz was hired in July 2017 as the new and current Coordinator and continues to work closely with the GRA providing a single point of contact for business support services including the Economic Development website - <http://www.gardner-ma.gov/468/Economic-Development> and to manage projects supporting job retention and creation through business retention and attraction efforts, and expansion of the City's tax base.

Mill Street Corridor

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor historically dominated by derelict mill buildings and contaminated, blighted open areas. The Plan is available at <http://www.gardner-ma.gov/230/Urban-Renewal-Plans> .

- **Former S. Bent Site** –The twenty-seven (27) acre industrially zoned site, ten (10) of which is a mill pond (Bent Pond), has been cleared of all derelict buildings and contamination. Ten (10) acres on the north side of Mill Street was acquired by the GRA in November of 2016 from the City and is pad-ready for redevelopment, while seven (7) acres on the south side of Mill Street already owned by the GRA contains a four (4) acre solar array (1 MW) and three (3) acres of undeveloped land. The site is currently being marketed by Keller Williams Commercial Realty.
- **Former Garbose Site** – With the use of over \$3 million in state and federal funding, the Gardner Redevelopment Authority, working with Tighe and Bond, Inc., and U.S. Ecology, Inc., successfully implemented the cleanup plan for the site. The site is currently being marketed by Keller Williams Commercial Realty.



- **216-218 Mill Street** – The GRA acquired the property in December of 2016. The GRA was awarded a \$20,000 demolition grant from the Attorney General’s Office and will match this money with CDBG funds. The existing duplex on the site is scheduled for demolition in in early 2017. It is expected that this parcel will be assembled with adjacent parcels for redevelopment purposes at a future date.

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City’s efforts to reestablish the downtown’s historic vitality, and in doing so provide enhanced

opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

- **NGRID Park Street Substation** – Construction of the new substation was completed in early 2016. Initial discussions with NGRID on repurposing the old substation site for parking, and recreational purposes are ongoing. The City conducted a survey of the site in order to delineate between uses.
- **Rear Main Street Corridor Revitalization Project** – This project received a \$1.2 million MassWorks Grant from the Commonwealth of Massachusetts in late 2015. The grant will fund the project as outlined below. Demolition of the last remaining mill building at 158 Rear Main Street, which was completed in June of 2016. Design of the roadway was completed in August of 2016 and bids were received for construction in September. The apparent low bidder was substantially higher than the budget estimates for the project. A request for additional \$550,000 in funds for the project was submitted to MassWorks Program personnel in October and approved by the State in March 2017. Work has progressed to 75% completion as of the end of 2017 and will be completed in the spring of 2018.



- **57-67 Parker Street** – The former MAKI block was purchased by the GRA in partnership with the City in November of 2016. For health and safety reasons the plan is to demolish the building and repurpose the site. The City hired Tighe and Bond, Inc. to conduct a hazardous materials inventory at the site along with plans and specifications for demolition. The demolition is expected to go out to bid in the winter of 2018 with demolition taking place soon thereafter.
- **32 Parker Street** – In March, J.R. Vinagro Corporation commenced the abatement and demolition of the Former Orpheum Theater located at 32 Parker Street. Through careful demolition, the removal of the four-story tower in the rear of the building, the elimination of the building's portion of the shared wall, and the full demolition was completed by June. In 2018, the City will work with Tighe & Bond to design and construct a permanent parking lot and park on the site.

- **Property Acquisitions** – The GRA acquired properties within the URA as follows:
 - 122 Main Street – The GRA acquired this 4-unit residential structure in August as a component of phase II of the Rear Main Street Corridor Revitalization Project.
 - 42-50 and 52 Parker Street – The GRA purchased these contiguous mixed-use buildings in July. The GRA plans on issuing an RFP to identify a potential owner/developer to rehabilitate or redevelop the site.

140 South Main Street

Since the GRA assumed ownership of this property in 2010, it has proceeded with mitigation of contaminated soils and groundwater at the property. Using funds granted by MassDevelopment, in the amount of \$201,500, and the GBRLF, in the amount of \$158,500, the GRA completed cleanup in the spring of 2016 with the installation of monitoring wells at the site to ensure the mitigation is complete. Continued testing at the site has identified existing reportable levels of contamination and the GRA continues to investigate its options for closing the site out. The GRA received \$40,000 in assessment funding through MRPC's EPA Brownfields Assessment Program to continue its efforts to bring closure to the site.

Grow Gardner Fund (GGF)

There was no activity within this program throughout 2017. Since the last loan through this program was issued in 2005, the GRA has voted to investigate the process of dissolving this program.

Summit Industrial Park

- The GRA disposed of Lot 6 to BioMedical Polymers, Inc. in February of this year in order for this local company to initiate expansion plans within the City. It is expected that they will build a new manufacturing facility to replace their existing site in East Gardner Industrial Park.
- Wind Turbine Project – Due to the sale of Lot 6 noted above, the GRA no longer has the land required to construct the turbine project. The \$400,000 Wind Development Grant was closed out November of this year with the submittal and approval of a Final Report submitted by Tighe & Bond, Inc.

Industrial Park Study

The GRA in partnership with the City continues to research partnerships and potential funding sources to conduct a study for a new industrial park. In February the GRA and City was awarded a \$40,000 Predevelopment Grant from MassDevelopment to conduct a feasibility study and market analysis for the creation of the new park. The GRA and City submitted a \$350,000 Site Readiness Grant through MassDevelopment to assist with moving this project along. Award announcements are expected in early 2018, and if awarded the funds will be used for site acquisition, master planning, and permitting for the project.

Johnny Appleseed Publication

The GRA continues to develop a marketing advertisement for the bi-annual Johnny Appleseed Publication promoting Gardner as a great place to live, work, shop and recreate. The magazine is published in the spring and fall, and lists the many seasonal activities taking place in North Worcester County communities located along Route 2.

Memberships:

Massachusetts Economic Development Council
 Northeastern Economic Developers Association
 Massachusetts Association of Planning Directors
 American Planning Association
 Greater Gardner Chamber of Commerce
 Gardner Square Two, Inc.

Boards and Committees

Trevor Beauregard continues to serve as President of the MEDC (Massachusetts Economic Development Council). The MEDC is a statewide association of economic development professionals in Massachusetts.

Trevor Beauregard is a Board member of the Greater Gardner Chamber of Commerce, and North Central Massachusetts Development Corporation.

Joshua Cormier serves on the North Central Massachusetts Development Corporation Small Business Loan Review Committee.

Maribel Cruz also serves on the Square Two, Inc., Board of Directors.

The GRA's efforts on behalf of the City of Gardner would not have been possible without support from Mayor Mark Hawke; Maribel Cruz, Economic Development Coordinator; Christine Fucile, Administrative Coordinator; Joshua Cormier, Assistant Director; Katie Medina, Financial/Project Manager; Chris Coughlin, and Attorney Mark Goldstein, Esq.

Respectfully Submitted,

Ronald F. Cormier, Chairman

Trevor M. Beauregard, Executive Director

GARDNER ZONING BOARD OF APPEALS

ANNUAL REPORT

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the January 1, 2017 through December 31, 2017:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of twelve (12) public hearings/meetings, eight (8) decision meetings. The number of cases heard was twenty-four (14) and the decisions rendered were as follows:

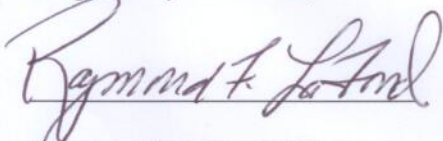
7	Variations Granted
1	Variations Denied
2	Special Permits Granted
0	Special Permits Denied
0	Finding
3	Amendment of Special Permits
1	Applications Withdrawn
0	Decisions Pending
2	Continued Application

Application forms for Variations/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.

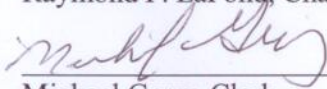
The application fees are Three-hundred Fifty-dollars (\$350.00) for a Variance, Special Permit, Finding or an Appeal of the Building Commissioner's Interpretation of a Zoning Ordinance. There is an additional fee of One-hundred Fifty-dollars (\$150.00) for each continuance requested by the Applicant. Fees must be paid upon submission of the application to the City Clerk's Office.

This report does not include the number of times a public hearing may be continued.

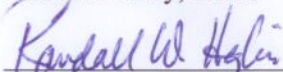
Respectfully Submitted,



Raymond F. LaFond, Chairman



Michael Gerry, Clerk



Randall W. Heglin, Third Member