

City Of Gardner Massachusetts



Annual Report
2014

2014 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

Marc Morgan
Matthew C.J. Vance
Jeffrey M. Palmieri
Ronald F. Cormier
Patrick M. Gerry
Scott J. Graves

WARD COUNCILLORS

James M. Walsh, Council President, Ward 1
Paul G. Tassone, Ward 2
Nathan R. Boudreau, Ward 3
Karen G. Hardern, Ward 4
James D. Johnson, Ward 5

2014 CITY OF GARDNER ANNUAL REPORT

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City of Gardner
2014 ANNUAL REPORT OF THE BOARD OF ASSESSORS
FISCAL YEAR 2014
(July 1, 2013 through June 30, 2014)

TAX RATE FY2014 - \$18.84

<u>REAL ESTATE</u>	<u>NUMBER OF PARCELS</u>	<u>ASSESSED VALUES</u>
Single Family Residences	3,913	\$633,628,900.
Condominiums	546	\$ 40,509,300.
Mobile Homes	62	\$ 7,502,200.
Two Family Residences	582	\$ 78,695,700.
Three Family Residences	259	\$ 43,738,300.
Four to Eight Family Residences	183	\$ 73,376,700.
Multiple Houses on One Lot	19	\$ 4,253,500.
Mixed Use Property	88	\$ 21,255,300.
Land	736	\$ 26,045,900.
Chapter Lands		
Forestry (61)	1	\$ 1,900.
Agricultural (61A)	7	\$ 31,500.
Recreational (61B)	14	\$ 537,500.
Commercial	302	\$ 101,886,700.
Industrial	146	\$ 62,143,500.
TOTALS	6,858	\$1,093,606,900.
Real Estate - Exempt	371	\$ 271,453,500.
Personal Property – Taxable	380	\$ 42,542,715.

<u>CLASS</u>	<u>VALUATION</u>	<u>TAXES</u>
Residential	\$920,245,074.	\$17,365,024.55
Commercial	\$110,967,326.	\$ 2,093,953.44
Industrial	\$ 62,394,500.	\$ 1,177,384.22
Personal Property	\$ 38,325,479.	\$ 669,162.86
LEVY TOTALS	\$1,136,149,615	\$21,439,143.24

MOTOR VEHICLE EXCISE COMMITMENTS PROCESSED FY2014

2014 - \$1,637,516.41
 2013 - \$ 288,596.81

PERSONAL EXEMPTIONS -Veterans, Blind, Surviving Spouse & Elderly

Number of Exemptions Granted - 192
 Total Taxes Abated \$99,237.00
 Total Reimbursed by the State \$ 59,862.00

TAX SUMMARY**Revenues:**

Cherry Sheet Receipts	\$24,293,498.00
Mass School Building Authority	\$ 807,991.00
Cherry Sheet Offset Receipts	\$ 0.00
Local Receipts	\$ 3,175,900.00
Enterprise Funds	\$ 9,324,877.00
Free Cash	\$ 1,080,560.00
Other Available Funds	\$ 260,458.00
Real & Personal Property Levy	<u>\$21,439,143.24</u>
Total Revenues	<u>\$60,382,427.24</u>

Expenditures:

Cherry Sheet Charges	\$ 1,283,395.00
Cherry Sheet Offset	\$ 869,669.00
Overlay Deficit	\$ 0.00
Snow & Ice Deficit	\$ 0.00
Overlay	\$ 225,854.24
Budget Appropriations	<u>\$58,003,509.00</u>
Total Expenditures	<u>\$60,382,427.24</u>

ABATEMENTS PROCESSED FY2014

Fiscal Year	<u>2014</u>	<u>2013</u>	<u>2012</u>
Real Estate	\$ 73,637.00	\$ 45,894.95	\$ 19,637.25
Personal Property	\$ 2,882.98	\$ 12,755.09	NONE
Motor Vehicle	\$ 39,553.26	\$ 20,192.86	\$ 2,266.80

DEPARTMENT EXPENSES

City Assessor	\$ 60,668.81	
Board Members	\$ 4,000.08	
Assessors' Clerk	\$ 32,916.55	
Assessors' PT Clerk	\$ 5,163.60	
Prof Services	\$ 7,381.25	
Office Supplies & Comm		\$ 2,614.85
Professional Develop		\$ 448.00
Valuation Expenses		<u>\$ 95,556.78</u>
	Total	<u>\$208,749.92</u>

Respectfully Submitted,

BOARD OF ASSESSORS

Charles R. Leblanc, Chairman

Paulette A. Burns, Member

Susan M. Byrne, MAA, City Assessor

February, 2015

GARDNER, MA

2014

FOR 2014 13

ACCOUNTS FOR: ORIGINAL APPROP TRANFRS/ADJUSTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

61002 SEWER REVENUE

42120 SEWER CHARGES - REVENUE	-2,624,487	.00	-2,624,487.00	-2,717,405.39	.00	92,918.39	103.5%
42121 INTEREST ON SEWER RATES	0	.00	.00	-30,124.29	.00	30,124.29	100.0%
42130 SEWER LIEN REV-TAX COLL	0	.00	.00	-81,118.20	.00	81,118.20	100.0%
42131 SEWER LIEN REV-TREAS T.T.	0	.00	.00	-2,825.35	.00	2,825.35	100.0%
42230 PAID IN ADVANCE	0	.00	.00	-14,720.00	.00	14,720.00	100.0%
42240 INSPECTION FEES	0	.00	.00	-735.00	.00	735.00	100.0%
45200 CEM PCIA - BANK INT REV	0	.00	.00	-5,902.29	.00	5,902.29	100.0%
48400 MISCELLANEOUS REVENUE	0	.00	.00	-5,280.00	.00	5,280.00	100.0%
TOTAL SEWER REVENUE	-2,624,487	.00	-2,624,487.00	-2,858,110.52	.00	233,623.52	108.9%

61009 OTHER FINANCING SOURCES

43300 MISC - OTHER STATE REV	-12,092	.00	-12,092.00	-12,092.85	.00	.85	100.0%
TOTAL OTHER FINANCING SOURCES	-12,092	.00	-12,092.00	-12,092.85	.00	.85	100.0%

61440 SEWER EXPENSES

51010 DEPT HEAD SALARY & WAGES	22,527	.00	22,527.00	22,526.39	.00	.61	100.0%
51011 ASSISTANT SALARY & WAGES	22,716	.00	22,716.00	22,715.89	.00	.11	100.0%
51012 CLERK/ASST SAL & WAGES	36,724	.00	36,724.00	36,864.44	.00	-140.44	100.4%
51013 SENIOR CLERK	0	.00	.00	12,597.80	.00	-12,597.80	100.0%
51014 BOARD & COMM SAL & WAGES	42,579	.00	42,579.00	-2,085.08	.00	44,664.08	-4.9%
51015 COMP PROG/OP SAL & WAGES	9,416	.00	9,416.00	9,451.38	.00	-35.38	100.4%
51030 OVERTIME	4,000	.00	4,000.00	319.92	.00	3,680.08	8.0%
51460 LONGEVITY	990	.00	990.00	675.00	.00	315.00	68.2%
52030 REPAIRS & MAINTENANCE	500	.00	4,030.00	3,993.19	.00	36.81	99.1%
52031 REPAIRS TO MAINS	50,000	.00	43,554.88	18,243.27	.00	25,311.61	41.9%
52040 INFORMATION TECHNOLOGY	0	.00	1,901.12	1,901.12	.00	.00	100.0%
52050 MINOR EQUIPMENT	60,000	.00	60,000.00	60,523.10	.00	-523.10	100.9%
52150 COMMUNICATIONS	1,300	.00	1,250.00	1,241.05	.00	8.95	99.3%
52151 TELECOMMUNICATIONS	1,000	.00	1,064.00	1,063.54	.00	.46	100.0%
52170 PROFESSIONAL DEV & TRAVEL	750	.00	750.00	.00	.00	750.00	.0%
52190 PROFESSIONAL SERVICES	25,000	.00	25,000.00	10,518.26	.00	14,481.74	42.1%
52230 OFFICE SUPPLIES	10,000	.00	10,000.00	3,306.72	.00	6,693.28	33.1%

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ACCOUNTS FOR: 610 SEWER FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
52360 LANDFILL OPERATIONS	1,413,225	.00	1,413,225.00	1,413,225.00	.00	.00	100.0%
52380 INDIRECT COSTS REIMBURSE	0	4,031.00	4,031.00	4,031.00	.00	4,031.00	100.0%
55030 COMPUTER SOFTWARE	10,000	.00	10,000.00	-10,000.00	.00	20,000.00	-100.0%
55032 COPPER OPTIMIZATION STUDY	5,000	.00	5,000.00	.00	.00	5,000.00	.0%
55035 NPDES REPORT/WMTF STUDY	6,000	.00	6,000.00	-6,000.00	.00	12,000.00	-100.0%
55139 I & I REMOVAL	600,000	-143,900.00	456,100.00	4,288.90	.00	451,811.10	.9%
56902 TAXES OTHER TOWNS	300	.00	300.00	.00	.00	300.00	.0%
57601 PRINCIPAL - OUTSIDE DEBT	158,122	.00	158,122.00	158,121.81	.00	.19	100.0%
57611 INTEREST - OUTSIDE DEBT	42,430	.00	42,430.00	42,528.53	.00	-98.53	100.2%
58614 PUMP STATIONS	0	143,900.00	143,900.00	.00	.00	143,900.00	.0%
62050 ENCUMB MINOR EQUIPMENT	0	23,708.00	23,708.00	.00	.00	23,708.00	.0%
62190 ENCUMB PROFESSIONAL SERV	0	36,692.99	36,692.99	24,990.00	.00	11,702.99	68.1%
65030 ENCUMB WATER SYS SOFTWARE	0	10,000.00	10,000.00	.00	.00	10,000.00	.0%
65139 ENCUMB I & I REMOVAL	0	384,761.03	384,761.03	.00	.00	384,761.03	.0%
68610 ENC FACILITY PLANNING	0	100,000.00	100,000.00	71,467.46	.00	28,532.54	71.5%
68614 ENC PUMP STATIONS	0	400,000.00	400,000.00	.00	.00	400,000.00	.0%
68616 ENCUM W MAIN S.MAIN/KRAFT	0	200,000.00	200,000.00	93,852.62	.00	106,147.38	46.9%
TOTAL SEWER EXPENSES	2,521,579	1,159,193.02	3,680,772.02	1,996,330.31	.00	1,684,441.71	54.2%

61999 SEWER OTHER EXPENDITURES

59996 TRANSFER TO GENERAL FUND	115,000	.00	115,000.00	119,030.97	.00	-4,030.97	103.5%
TOTAL SEWER OTHER EXPENDITURES	115,000	.00	115,000.00	119,030.97	.00	-4,030.97	103.5%
TOTAL SEWER FUND	0	1,159,193.02	1,159,193.02	-754,842.09	.00	1,914,035.11	-65.1%
TOTAL REVENUES	-2,636,579	.00	-2,636,579.00	-2,870,203.37	.00	233,624.37	
TOTAL EXPENSES	2,636,579	1,159,193.02	3,795,772.02	2,115,361.28	.00	1,680,410.74	

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ACCOUNTS FOR: WATER FUND

	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62002 WATER REVENUE							
42110 WATER CHARGES - REVENUE	-3,002,821	-345.00	-3,003,166.00	-3,222,922.41	.00	219,756.41	107.3%
42121 INTEREST ON SEWER RATES	0	.00	.00	-37,340.98	.00	37,340.98	100.0%
42130 SEWER LIEN REV-TAX COLL	0	.00	.00	-120,078.45	.00	120,078.45	100.0%
42131 SEWER LIEN REV-TREAS T.T.	0	.00	.00	-4,667.26	.00	4,667.26	100.0%
42210 OTHER UTIL CHGS REVENUE	0	.00	.00	-30,000.00	.00	30,000.00	100.0%
42220 LABOR & MACHINERY	0	.00	.00	-10,354.98	.00	10,354.98	100.0%
42221 WATER BACKFLOW REVENUE	0	.00	.00	-15,289.35	.00	15,289.35	100.0%
45200 CEM PCIA - BANK INT REV	0	.00	.00	-1,225.56	.00	1,225.56	100.0%
TOTAL WATER REVENUE	-3,002,821	-345.00	-3,003,166.00	-3,441,878.99	.00	438,712.99	114.6%
62009 OTHER FINANCING SOURCES							
43300 MISC - OTHER STATE REV	-297,032	.00	-297,032.00	-297,032.54	.00	.54	100.0%
TOTAL OTHER FINANCING SOURCES	-297,032	.00	-297,032.00	-297,032.54	.00	.54	100.0%
62450 WATER EXPENSES							
51010 DEPT HEAD SALARY & WAGES	22,527	.00	22,527.00	22,525.88	.00	1.12	100.0%
51011 ASSISTANT SALARY & WAGES	22,716	.00	22,716.00	22,715.38	.00	.62	100.0%
51012 CLERK/ASST SAL & WAGES	36,724	.00	36,724.00	36,864.44	.00	-140.44	100.4%
51014 BOARD & COMM SAL & WAGES	52,576	.00	52,576.00	52,575.84	.00	.16	100.0%
51015 COMP PROG/OP SAL & WAGES	9,416	.00	9,416.00	9,451.38	.00	-35.38	100.4%
51030 OVERTIME	4,000	.00	4,000.00	28.85	.00	3,971.14	.7%
51090 CLOTH/UNIFORM ALLOWANCE	700	.00	700.00	700.00	.00	100.00	100.0%
51105 SICK LEAVE INCENTIVE	100	.00	100.00	.00	.00	.00	.0%
51460 LONGEVITY	540	345.00	885.00	885.00	.00	.00	100.0%
52030 REPAIRS & MAINTENANCE	1,000	2,351.00	3,351.00	3,755.63	.00	-404.63	112.1%
52031 REPAIRS TO MAINS	20,000	10,500.00	30,500.00	30,496.81	.00	3.19	100.0%
52040 INFORMATION TECHNOLOGY	0	1,901.13	1,901.13	1,901.13	.00	.00	100.0%
52150 COMMUNICATIONS	300	390.00	690.00	689.85	.00	.15	100.0%
52151 TELECOMMUNICATIONS	1,000	-390.00	610.00	558.65	.00	51.35	91.6%
52170 PROFESSIONAL DEV & TRAVEL	1,000	.00	1,000.00	518.00	.00	482.00	51.8%
52190 PROFESSIONAL SERVICES	25,000	-3,173.00	21,827.00	21,165.70	.00	661.30	97.0%
52192 UNCLASSIFIED LABOR LAW	12,300	-7,101.13	5,198.87	5,101.37	.00	97.50	98.1%

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
620 WATER FUND							
52193 ARBITRATION	10,000	-10,000.00	.00	.00	.00	.00	.0%
52194 ANNUAL REPORT	12,000	5,200.00	17,200.00	17,200.00	.00	.00	100.0%
52230 OFFICE SUPPLIES	10,000	.00	10,000.00	3,977.19	.00	6,022.81	39.8%
52240 VEHICLE SUPPLIES	0	209.00	209.00	208.38	.00	.62	99.7%
52359 CONTRACT OPERATIONS	1,442,075	.00	1,442,075.00	1,442,074.20	.00	.80	100.0%
56902 TAXES OTHER TOWNS	3,000	113.00	3,113.00	3,112.20	.00	.80	100.0%
57601 PRINCIPAL - OUTSIDE DEBT	1,100,705	.00	1,100,705.00	1,100,704.73	.00	.27	100.0%
57611 INTEREST - OUTSIDE DEBT	362,174	.00	362,174.00	362,173.29	.00	.71	100.0%
58510 WATER SYSTEM IMPROVE EXP	0	240,000.00	240,000.00	.00	.00	240,000.00	.0%
62190 ENCUMB PROFESSIONAL SERV	0	10,892.00	10,892.00	.00	.00	10,892.00	.0%
68510 ENCUMB WATER MAIN REPLACEM	0	236,019.00	236,019.00	219,181.41	.00	16,837.59	92.9%
TOTAL WATER EXPENSES	3,149,853	487,256.00	3,637,109.00	3,358,565.32	.00	278,543.68	92.3%
62999 WATER OTHER EXPENDITURES							
59996 TRANSFER TO GENERAL FUND	150,000	.00	150,000.00	145,997.10	.00	4,002.90	97.3%
TOTAL WATER OTHER EXPENDITURES	150,000	.00	150,000.00	145,997.10	.00	4,002.90	97.3%
TOTAL WATER FUND	0	486,911.00	486,911.00	-234,349.11	.00	721,260.11	-48.1%
TOTAL REVENUES	-3,299,853	-345.00	-3,300,198.00	-3,738,911.53	.00	438,713.53	
TOTAL EXPENSES	3,299,853	487,256.00	3,787,109.00	3,504,562.42	.00	282,546.58	

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTATS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63002 GOLF COURSE REVENUE							
42900 GOLF COURSE MEMBERSHIP	-703,411	.00	-703,411.00	-251,073.75	.00	-452,337.25	35.7%
42901 GOLF COURSE GREEN FEES	0	.00	.00	-203,832.56	.00	203,832.56	100.0%
42902 TIMBER REVENUE	0	.00	.00	-32,145.00	.00	32,145.00	100.0%
42903 GOLF CART RENTAL REVENUE	0	.00	.00	-192,795.00	.00	192,795.00	100.0%
45200 CEM PCIA - BANK INT REV	0	.00	.00	-122.03	.00	122.03	100.0%
48400 MISCELLANEOUS REVENUE	0	.00	.00	-36,006.10	.00	36,006.10	100.0%
TOTAL GOLF COURSE REVENUE	-703,411	.00	-703,411.00	-715,974.44	.00	12,563.44	101.8%
63640 GOLF COURSE EXPENSES							
51010 DEPT HEAD SALARY & WAGES	68,932	.00	68,932.00	68,931.20	.00	6,744.52	100.0%
51011 ASSISTANT SALARY & WAGES	40,124	.00	40,124.00	33,379.48	.00	-31.39	83.2%
51012 CLERK/ASST SAL & WAGES	11,040	.00	11,040.00	11,071.39	.00	5,895.01	100.3%
51013 SENIOR CLERK	135,000	.00	135,000.00	129,104.99	.00	4,299.71	95.6%
51018 METER OFFICER	37,500	.00	37,500.00	33,200.29	.00	-175.90	88.5%
51030 OVERTIME	8,900	.00	8,900.00	9,075.90	.00	283.36	102.0%
51090 CLOTH/UNIFORM ALLOWANCE	2,150	.00	2,150.00	2,150.00	.00	.00	100.0%
51460 LONGEVITY	3,945	.00	3,945.00	3,661.64	.00	283.36	92.8%
51551 TERMINATION LEAVE	0	3,137.00	3,137.00	3,136.38	.00	.62	100.0%
52030 REPAIRS & MAINTENANCE	19,500	.00	18,700.00	18,157.19	.00	542.81	97.1%
52031 REPAIRS TO MAINS	79,500	-800.00	79,500.00	79,295.43	.00	204.57	99.7%
52040 INFORMATION TECHNOLOGY	0	.00	.00	2,000.00	.00	-2,000.00	100.0%
52050 MINOR EQUIPMENT	5,000	.00	34,980.00	36,921.05	.00	-1,941.05	105.5%
52110 ENERGY & UTILITIES	25,000	.00	25,000.00	25,760.75	.00	-760.75	103.0%
52150 COMMUNICATIONS	0	.00	.00	363.40	.00	-363.40	100.0%
52151 TELECOMMUNICATIONS	6,720	.00	6,720.00	3,781.13	.00	2,938.87	56.3%
52170 PROFESSIONAL DEV & TRAVEL	2,500	.00	2,500.00	1,319.87	.00	1,180.13	52.8%
52190 PROFESSIONAL SERVICES	2,600	.00	2,600.00	7,764.37	.00	-5,164.37	298.6%
52230 OFFICE SUPPLIES	1,000	.00	1,000.00	1,221.27	.00	-221.27	122.1%
52231 LIBRARY SUPPLIES	51,500	-180.00	51,320.00	57,390.03	.00	-6,070.03	111.8%
52240 VEHICLE SUPPLIES	23,000	.00	23,000.00	25,091.36	.00	-2,091.36	109.1%
57303 WATER	14,500	.00	14,500.00	10,473.88	.00	4,026.12	72.2%
57601 PRINCIPAL - OUTSIDE DEBT	31,000	.00	31,000.00	31,703.00	.00	-703.00	102.3%
57611 INTEREST - OUTSIDE DEBT	2,000	.00	2,000.00	.00	.00	2,000.00	.0%
57621 INTEREST - TEMPORARY LOANS	0	.00	.00	899.40	.00	-899.40	100.0%
62031 ENCUMB REPAIRS TO MAINS	0	1,739.00	1,739.00	1,738.80	.00	.20	100.0%
62190 ENCUMB PROFESSIONAL SERV	0	53.00	53.00	53.00	.00	.00	100.0%

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ACCOUNTS FOR:	ORIGINAL	TRANSFRS/ ADJUSTMTS	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
630 GOLF COURSE FUND	APPROP		BUDGET			BUDGET	USED
62231 ENCUMB CHEMICAL TREATMENT	0	680.00	680.00	680.00	.00	.00	100.0%
TOTAL GOLF COURSE EXPENSES	571,411	34,609.00	606,020.00	598,325.20	.00	7,694.80	98.7%
63999 GOLF COURSE OTHER EXPENDITURES							
59996 TRANSFER TO GENERAL FUND	132,000	.00	132,000.00	106,444.04	.00	25,555.96	80.6%
TOTAL GOLF COURSE OTHER EXPEND	132,000	.00	132,000.00	106,444.04	.00	25,555.96	80.6%
TOTAL GOLF COURSE FUND	0	34,609.00	34,609.00	-11,205.20	.00	45,814.20	-32.4%
TOTAL REVENUES	-703,411	.00	-703,411.00	-715,974.44	.00	12,563.44	
TOTAL EXPENSES	703,411	34,609.00	738,020.00	704,769.24	.00	33,250.76	

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FOR 2014 13

ACCOUNTS FOR: ORIGINAL APPROP TRANSFRS/ADJUSTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USED

64002 LANDFILL CLOSURE REVENUE

43200 CEM PCIA - BANK INT REV	0	.00	.00	-375.84	.00	375.84	100.0%
48400 MISCELLANEOUS REVENUE	0	.00	.00	-10,000.00	.00	10,000.00	100.0%
TOTAL LANDFILL CLOSURE REVENUE	0	.00	.00	-10,375.84	.00	10,375.84	100.0%

64433 LANDFILL CLOSURE EXPENSES

51010 DEPT HEAD SALARY & WAGES	18,278	.00	18,278.00	18,276.82	.00	1.18	100.0%
52030 REPAIRS & MAINTENANCE	15,000	.00	15,000.00	.00	.00	15,000.00	.0%
52031 REPAIRS TO MAINS	10,000	.00	10,000.00	6,586.93	.00	3,413.07	65.9%
52110 ENERGY & UTILITIES	5,000	1,000.00	6,000.00	6,899.92	.00	-899.92	115.0%
52151 TELECOMMUNICATIONS	3,000	.00	3,000.00	2,568.58	.00	631.42	79.0%
52190 PROFESSIONAL SERVICES	40,000	-1,000.00	39,000.00	28,484.41	.00	10,515.59	73.0%
52270 BOOKS & PERIODICALS	5,000	2,000.00	7,000.00	7,110.65	.00	-110.65	101.6%
52271 TEXTBOOKS	20,000	.00	20,000.00	14,120.00	.00	5,880.00	70.6%
52272 SULFER CONTROL	5,000	-2,000.00	3,000.00	3,085.79	.00	-85.79	102.9%
TOTAL LANDFILL CLOSURE EXPENSE	121,278	.00	121,278.00	86,933.10	.00	34,344.90	71.7%

64999 LANDFILL OTHER EXPENDITURES

59996 TRANSFER TO GENERAL FUND	3,000	.00	3,000.00	17,819.95	.00	-14,819.95	594.0%
TOTAL LANDFILL OTHER EXPENDITURE	3,000	.00	3,000.00	17,819.95	.00	-14,819.95	594.0%
TOTAL LANDFILL CLOSURE FUND	124,278	.00	124,278.00	94,377.21	.00	29,900.79	75.9%
TOTAL REVENUES	0	.00	.00	-10,375.84	.00	10,375.84	
TOTAL EXPENSES	124,278	.00	124,278.00	104,753.05	.00	19,524.95	

GARDNER, MA

2014

FOR 2014 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
650 SOLID WASTE FUND							
65002 SOLID WASTE REVENUE							
42441 LANDFILL TIPPING FEES	-1,407,770	.00	-1,407,770.00	-1,231,499.58	.00	-176,270.42	87.5%
42442 TRASH BAG FEES	0	.00	.00	-23,882.00	.00	23,882.00	100.0%
42443 GHS SUMMER SCHOOL REVENUE	0	.00	.00	-56,716.78	.00	56,716.78	100.0%
42444 GMS SUMMER SCHOOL REVENUE	0	.00	.00	-549.07	.00	549.07	100.0%
42445 LANDFILL STICKER FEES	0	.00	.00	-17,035.00	.00	17,035.00	100.0%
42446 BULK ITEM/VOLUME LOAD FEES	0	.00	.00	-49,214.00	.00	49,214.00	100.0%
42447 INTEREST ON UNIT TRASH FEE	0	.00	.00	-18,180.17	.00	18,180.17	100.0%
42448 RESIDENTIAL RECYCLING FEE	0	.00	.00	-871.11	.00	871.11	100.0%
42449 CORPORATE RECYCLING FEES	0	.00	.00	-2,352.31	.00	2,352.31	100.0%
45700 CEM PCIA - BANK INT REV	0	.00	.00	-238.58	.00	238.58	100.0%
48400 MISCELLANEOUS REVENUE	0	.00	.00	-587.00	.00	587.00	100.0%
TOTAL SOLID WASTE REVENUE	-1,407,770	.00	-1,407,770.00	-1,401,125.60	.00	-6,644.40	99.5%
65430 SOLID WASTE EXPENSES							
51011 ASSISTANT SALARY & WAGES	41,510	.00	41,510.00	41,509.44	.00	.56	100.0%
51013 SENIOR CLERK	32,928	.00	32,928.00	32,927.91	.00	.09	100.0%
51018 METER OFFICER	15,200	.00	15,200.00	13,748.44	.00	1,451.56	90.5%
51030 OVERTIME	500	.00	500.00	1,004.45	.00	-504.45	200.9%
51090 CLOTH/UNIFORM ALLOWANCE	700	.00	700.00	700.00	.00	.00	100.0%
51460 LONGEVITY	1,500	.00	1,500.00	950.00	.00	550.00	63.3%
52030 REPAIRS & MAINTENANCE	20,000	53,944.54	73,944.54	45,067.67	.00	28,876.87	60.9%
52050 MINOR EQUIPMENT	5,000	-88.00	4,912.00	1,099.82	.00	3,812.18	22.4%
52110 ENERGY & UTILITIES	5,000	.00	5,000.00	2,617.20	.00	2,382.80	52.3%
52150 COMMUNICATIONS	0	796.00	796.00	5,467.37	.00	-4,671.37	686.9%
52170 PROFESSIONAL DEV & TRAVEL	500	88.00	588.00	587.08	.00	.92	99.8%
52190 PROFESSIONAL SERVICES	15,000	.00	15,000.00	6,942.14	.00	8,057.86	46.3%
52230 OFFICE SUPPLIES	2,000	.00	2,000.00	1,668.85	.00	331.15	83.4%
52232 TRASH BAGS	15,000	.00	15,000.00	2,335.20	.00	12,664.80	15.6%
52240 VEHICLE SUPPLIES	6,500	-796.00	5,704.00	4,623.23	.00	1,080.77	81.1%
52361 TRASH HAULING O/S CITY	400,000	.00	400,000.00	384,227.27	.00	15,772.73	96.1%
52362 TRANSPORTATION CONTRACT	40,000	.00	40,000.00	43,272.15	.00	-3,272.15	108.2%
53126 CURBSIDE RECYCLING	179,500	.00	179,500.00	179,322.96	.00	177.04	99.9%
53361 CURBSIDE RUBBISH COLLECT	406,513	.00	406,513.00	406,114.08	.00	398.92	99.9%
53363 CURBSIDE YARD WASTE COLLEC	58,660	.00	58,660.00	58,602.30	.00	57.70	99.9%
53365 HOUSEHOLD HAZARDOUS WASTE	15,839	.00	15,839.00	15,822.64	.00	16.36	99.9%
57600 PRINCIPAL - INSIDE DEBT	100,000	.00	100,000.00	100,000.00	.00	.00	100.0%

GARDNER, MA

2014

FOR 2014 13

ACCOUNTS FOR: 650 SOLID WASTE FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
57610 INTEREST - INSIDE DEBT	5,920	.00	5,920.00	3,737.92	.00	2,182.08	63.1%
62030 ENCUMB REPAIRS & MAINTEN	0	9,000.00	9,000.00	9,000.00	.00	.00	100.0%
TOTAL SOLID WASTE EXPENSES	1,367,770	62,944.54	1,430,714.54	1,361,348.12	.00	69,366.42	95.2%

65999 SOLID WASTE OTHER EXPENDITURES

59996 TRANSFER TO GENERAL FUND	40,000	.00	40,000.00	54,639.95	.00	-14,639.95	136.6%
TOTAL SOLID WASTE OTHER EXPEND	40,000	.00	40,000.00	54,639.95	.00	-14,639.95	136.6%
TOTAL SOLID WASTE FUND	0	62,944.54	62,944.54	14,862.47	.00	48,082.07	23.6%
TOTAL REVENUES	-1,407,770	.00	-1,407,770.00	-1,401,125.60	.00	-6,644.40	
TOTAL EXPENSES	1,407,770	62,944.54	1,470,714.54	1,415,988.07	.00	54,726.47	

GARDNER, MA



2014 REVENUE

FOR 2014 13

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10001 TAXES & EXCISE							
10001 41100 PERSONAL PROP TAXES	0	-802,781.00	802,781.00	788,073.86	.00	14,707.14	98.2%*
10001 41200 REAL ESTATE TAXES	21,396,489	985,981.00	20,410,508.00	19,954,004.85	.00	456,503.15	97.8%*
10001 41210 TAXES IN LITIGATION	-210,000.00	-210,000.00	.00	.00	.00	.00	.0%
10001 41220 TAX LIENS	0	.00	.00	158,917.10	.00	-158,917.10	100.0%*
10001 41500 MOTOR VEHICLE EXCISE	1,500,000	-50,000.00	1,550,000.00	1,760,704.02	.00	-210,704.02	113.6%*
10001 41601 BOAT EXCISE REVENUE	1,000	.00	1,000.00	7,182.81	.00	-6,182.81	718.3%*
10001 41699 URBAN REDEVELOP EXCISE	50,000	.00	50,000.00	56,337.00	.00	-6,337.00	112.7%*
10001 41700 PENALTIES & INT ON TAX	200,000	.00	200,000.00	324,708.83	.00	-124,708.83	162.4%*
10001 41701 TAX TITLE COSTS & INTE	0	.00	.00	53,515.18	.00	-53,515.18	100.0%*
10001 41800 IN LIEU OF TAXES	31,000	.00	31,000.00	62,117.96	.00	-31,117.96	200.4%*
TOTAL UNDEFINED PROJECT	22,968,489	-76,800.00	23,045,289.00	23,165,561.61	.00	-120,272.61	100.5%
TOTAL TAXES & EXCISE	22,968,489	-76,800.00	23,045,289.00	23,165,561.61	.00	-120,272.61	100.5%
10002 FEES							
10002 42340 AIRPORT FEES	16,500	.00	16,500.00	8,019.00	.00	8,481.00	48.6%*
10002 42360 ASSESSOR'S FEES	300	.00	300.00	210.00	.00	90.00	70.0%*
10002 42380 MOBILE HOME - FEES	21,000	.00	21,000.00	21,456.00	.00	-456.00	102.2%*
10002 42390 DOG OFFICER FEES	2,000	.00	2,000.00	11,650.00	.00	-9,650.00	582.5%*
10002 42400 TREASURER'S FEES	500	.00	500.00	914.39	.00	-414.39	182.9%*
10002 42410 FORESTRY FEES	0	.00	.00	36,303.78	.00	-36,303.78	100.0%*
10002 42420 POLICE FEES	15,000	.00	15,000.00	39,107.97	.00	-24,107.97	260.7%*
10002 42430 POOL FEES	20,000	.00	20,000.00	9,748.93	.00	10,251.07	48.7%*
10002 42440 CITY CLERK FEES	90,000	.00	90,000.00	86,448.74	.00	3,551.26	96.1%*
10002 42450 CERT OF MUN LIENS - FE	30,000	.00	30,000.00	25,100.00	.00	4,900.00	83.7%*
10002 42460 WEIGHTS & MEASURES - F	3,000	.00	3,000.00	4,160.00	.00	-1,160.00	138.7%*
10002 42470 10% OVERHEAD	34,956	.00	44,956.00	24,282.77	.00	20,673.23	54.0%*
10002 42480 SURVEY FEES	300	.00	300.00	555.00	.00	-255.00	185.0%*
10002 42510 ELECTRICAL FEES	52,000	.00	77,000.00	72,351.04	.00	4,648.96	94.0%*
10002 42530 PUBLIC WORKS FEES	2,500	.00	2,500.00	5,776.14	.00	-3,276.14	231.0%*
10002 42540 VACANT/ABANDONED BLDG	18,000	.00	20,944.00	19,375.00	.00	1,569.00	92.5%*
10002 42550 AMBULANCE DISPATCH FEE	6,000	.00	6,000.00	5,000.00	.00	1,000.00	83.3%*
TOTAL UNDEFINED PROJECT	312,056	-37,944.00	350,000.00	370,458.76	.00	-20,458.76	105.8%
TOTAL FEES	312,056	-37,944.00	350,000.00	370,458.76	.00	-20,458.76	105.8%
10003 STATE REVENUE							

GARDNER, MA

2014 REVENUE

FOR 2014.13

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10003 43200 CS CHAPTER 70 SCHOOL A	18,939,506	-21,899.00	18,961,405.00	18,961,405.00	.00	.00	100.0%*
10003 43205 CS CHARTER SCHOOL REIM	32,301	190.00	32,111.00	16,321.00	.00	15,790.00	50.8%*
10003 43210 CS LOTTERY	3,668,914	.00	3,668,914.00	3,668,914.00	.00	.00	100.0%*
10003 43220 CS SCHOOL BUILDING ASS	807,991	.00	807,991.00	807,991.00	.00	.00	100.0%*
10003 43240 CS EXEMPT-SP BL VE ELD	59,862	.00	59,862.00	65,186.00	.00	-5,324.00	108.9%*
10003 43270 CS STATE OWNED LAND	172,962	-3,292.00	176,254.00	176,254.00	.00	.00	100.0%*
10003 43300 MISC - OTHER STATE REV	45,000	.00	45,000.00	174,738.07	.00	-129,738.07	388.3%*
10003 43310 ROOM OCCUPANCY TAX	73,000	.00	75,000.00	92,774.02	.00	-17,774.02	123.7%*
10003 43320 VETERANS REIMBURSMENT	525,283	.00	525,283.00	406,705.00	.00	118,578.00	77.4%*
10003 43330 MART REIMBURSMENT REV	65,500	.00	65,500.00	77,315.29	.00	-11,815.29	118.0%*
10003 43800 MEDICARE PART D SUBSID	140,000	25,000.00	115,000.00	119,920.91	.00	-4,920.91	104.3%*
10003 43810 MEDICAID REIMBURSEMENT	100,000	.00	100,000.00	273,289.34	.00	-173,289.34	273.3%*
10003 43820 INSURANCE FROM OTHER T	3,000	.00	3,000.00	4,224.09	.00	-1,224.09	140.8%*
TOTAL UNDEFINED PROJECT	24,635,319	-1.00	24,635,320.00	24,845,037.72	.00	-209,717.72	100.9%
TOTAL STATE REVENUE	24,635,319	-1.00	24,635,320.00	24,845,037.72	.00	-209,717.72	100.9%
10004 LICENSES & PERMITS							
10004 44100 ALCOHOL BEVERAGE LICEN	35,000	.00	35,000.00	38,700.00	.00	-3,700.00	110.6%*
10004 44110 OTHER LICENSES	10,000	.00	10,000.00	11,875.00	.00	-1,875.00	118.8%*
10004 44120 FIRE PERMITS	12,000	.00	12,000.00	11,522.18	.00	477.82	96.0%*
10004 44130 BUILDING PERMITS	100,000	-13,000.00	113,000.00	109,065.41	.00	3,934.59	96.5%*
10004 44140 HEALTH PERMITS	30,000	.00	30,000.00	33,180.50	.00	-3,180.50	110.6%*
10004 44150 GAS & PLUMBING PERMITS	40,000	.00	40,000.00	39,135.00	.00	865.00	97.8%*
TOTAL UNDEFINED PROJECT	227,000	-13,000.00	240,000.00	243,478.09	.00	-3,478.09	101.4%
TOTAL LICENSES & PERMITS	227,000	-13,000.00	240,000.00	243,478.09	.00	-3,478.09	101.4%
10005 RENTAL REVENUE							
10005 45820 WEST ST. SOLAR REVENUE	46,389	.00	46,389.00	62,500.00	.00	-16,111.00	134.7%*
10005 45860 CITY HALL RENTAL	1,000	.00	1,000.00	1,000.00	.00	.00	100.0%*
TOTAL UNDEFINED PROJECT	47,389	.00	47,389.00	63,500.00	.00	-16,111.00	134.0%
TOTAL RENTAL REVENUE	47,389	.00	47,389.00	63,500.00	.00	-16,111.00	134.0%
10006 DEPARTMENTAL REVENUE							

GARDNER, MA

2014 REVENUE

FOR 2014 13

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10006 46910 VET'S REIMB-INDIV-DEPT	0	.00	.00	5,203.90	.00	-5,203.90	100.0%*
10006 46930 CEM ANN/MISC - DEPT'L	25,000	.00	25,000.00	19,650.00	.00	5,350.00	78.6%*
10006 46950 CONTRIB RETIREMENT REV	79,821	.00	79,821.00	143,493.84	.00	-63,672.84	179.8%*
10006 46970 ANIMAL CONTROL AGREEME	43,190	.00	43,190.00	14,878.12	.00	28,311.88	34.4%*
TOTAL UNDEFINED PROJECT	148,011	.00	148,011.00	183,225.86	.00	-35,214.86	123.8%
TOTAL DEPARTMENTAL REVENUE	148,011	.00	148,011.00	183,225.86	.00	-35,214.86	123.8%
10007 FINES & FORFEITS							
10007 47700 COURT FINES	75,000	.00	75,000.00	78,414.50	.00	-3,414.50	104.6%*
10007 47710 PARKING FINES	90,000	26,000.00	64,000.00	69,735.40	.00	-5,735.40	109.0%*
10007 47720 BUILDING FINES	0	.00	.00	525.00	.00	-525.00	100.0%*
10007 47740 DOG FINES	1,000	.00	1,000.00	.00	.00	1,000.00	.0%*
10007 47750 FIRE FINES	0	.00	.00	100.00	.00	-100.00	100.0%*
10007 47760 POLICE FINES	0	.00	.00	140.00	.00	-140.00	100.0%*
TOTAL UNDEFINED PROJECT	166,000	26,000.00	140,000.00	148,914.90	.00	-8,914.90	106.4%
TOTAL FINES & FORFEITS	166,000	26,000.00	140,000.00	148,914.90	.00	-8,914.90	106.4%
10008 MISCELLANEOUS REVENUE							
10008 48100 SALE OF SURPLUS EQUIPM	0	.00	.00	25,000.00	.00	-25,000.00	100.0%*
10008 48200 EARNING ON INVESTMENTS	15,000	.00	15,000.00	24,817.28	.00	-9,817.28	165.4%*
10008 48220 PREM FROM SALE OF BOND	0	.00	.00	1,027.21	.00	-1,027.21	100.0%*
10008 48300 SALE OF FORECLOSED PRO	0	.00	.00	16,816.63	.00	-16,816.63	100.0%*
10008 48350 SALE OF CITY PROPERTY	0	.00	.00	23,875.00	.00	-23,875.00	100.0%*
10008 48400 MISCELLANEOUS REVENUE	0	.00	.00	16,809.39	.00	-16,809.39	100.0%*
TOTAL UNDEFINED PROJECT	15,000	.00	15,000.00	108,345.51	.00	-93,345.51	722.3%
TOTAL MISCELLANEOUS REVENUE	15,000	.00	15,000.00	108,345.51	.00	-93,345.51	722.3%
10009 OTHER FINANCING SOURCES							
10009 49700 TRANS FROM SPEC REV FU	236,367	236,367.00	.00	307,391.53	.00	-307,391.53	100.0%*

GARDNER, MA

2014 REVENUE

FOR 2014 13

ACCOUNTS FOR: 100 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10009 49702 TRANS FROM ENTERPRISE	440,000	.00	440,000.00	443,932.01	.00	-3,932.01	100.9%*
TOTAL OTHER FINANCING SOURCES	676,367	236,367.00	440,000.00	751,323.54	.00	-311,323.54	170.8%
TOTAL GENERAL FUND	49,195,631	134,622.00	49,061,009.00	49,879,845.99	.00	-818,836.99	101.7%
TOTAL REVENUES	49,195,631	134,622.00	49,061,009.00	49,879,845.99	.00	-818,836.99	

GARDNER, MA

2014 EXPENSE

FOR 2014 13

ORIGINAL APPROP TRANSFRS/ ADJUSTMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET PCT USED

100 GENERAL GOVERNMENT

111 CITY COUNCIL	89,501	5,000.00	94,501.00	93,537.96	.00	963.04	99.0%
121 MAYOR	136,610	2,758.18	139,368.18	131,254.62	.00	8,113.56	94.2%
135 AUDITOR	145,336	24,727.00	170,063.00	146,257.82	.00	23,805.18	86.0%
138 PURCHASING	87,903	35.00	87,938.00	92,826.91	.00	4,888.91	105.6%
141 ASSESSORS	62,915	160,298.98	223,213.98	199,195.50	.00	24,018.48	89.2%
145 TREASURER	360,262	44,573.01	404,835.01	376,795.42	.00	28,039.59	93.1%
151 LAW	117,669	5,000.00	122,669.00	117,668.15	.00	5,000.85	95.9%
152 PERSONNEL	126,552	2,633.06	129,187.06	128,486.19	.00	700.87	99.5%
155 INFORMATION TECHNOLOGY	216,480	449.00	216,929.00	206,480.17	.00	10,448.83	95.2%
161 CITY CLERK	140,637	13,244.27	153,881.27	145,383.63	.00	8,497.64	94.5%
162 ELECTION & REGISTRATION	45,100	-11,000.00	34,100.00	29,485.67	.00	4,614.33	86.5%
165 LICENSE COMMISSION	2,700	.00	2,700.00	2,328.35	.00	371.65	86.2%
171 PLANNING BOARD	39,255	15.00	39,270.00	37,620.95	.00	1,649.05	95.8%
175 ZONING BOARD OF APPEALS	3,800	7,500.00	11,300.00	5,479.15	.00	5,820.85	48.5%
182 COMMUNITY DEVELOPMENT	133,542	3,114.00	136,656.00	126,844.20	.00	-2,014.07	143.8%
192 CITY HALL MAINTENANCE	160,134	6,232.96	166,366.96	172,833.47	.00	9,811.80	92.8%
194 CABLE COMMISSION	196,223	199.38	196,422.38	145,886.00	.00	-6,466.51	103.9%
199 MAYOR'S UNCLASSIFIED	383,295	200,750.51	584,045.51	-135,331.35	.00	50,536.38	74.3%
TOTAL GENERAL GOVERNMENT	2,452,514	465,532.35	2,918,046.35	2,029,646.88	.00	888,399.47	69.6%

200 PUBLIC SAFETY

210 POLICE	2,658,674	97,103.79	2,755,777.79	2,688,382.55	.00	67,395.24	97.6%
220 FIRE	2,236,830	160,162.90	2,396,992.90	2,375,747.01	.00	21,245.89	99.1%
240 DISPATCHERS	353,472	582.00	354,054.00	344,304.88	.00	9,749.12	97.2%
241 BUILDING INSPECTOR	284,584	10,946.00	295,530.00	278,813.25	.00	16,716.75	94.3%
244 WEIGHTS & MEASURES	8,577	.00	8,577.00	8,433.97	.00	143.03	98.3%
290 ANIMAL CONTROL OFFICER	76,179	1,000.00	77,179.00	67,506.69	.00	9,672.31	87.5%
291 CIVIL DEFENSE	10,126	121.29	10,247.29	9,891.44	.00	355.85	96.5%
292 ANIMAL SHELTER	52,636	17,000.00	69,636.00	65,498.20	.00	4,137.80	94.1%
293 CIVIL ENFORCEMENT	14,600	.00	14,600.00	8,709.96	.00	5,890.04	59.7%
TOTAL PUBLIC SAFETY	5,695,678	286,915.98	5,982,593.98	5,847,287.95	.00	135,306.03	97.7%

300 EDUCATION

GARDNER, MA

2014 EXPENSE

FOR 2014 13

300	EDUCATION	ORIGINAL APPROP	TRAMFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
301	GARDNER HIGH SCHOOL	4,117,196	-68,446.86	4,048,749.19	3,844,577.84	.00	204,171.35	95.0%
302	MIDDLE SCHOOL	4,080,647	-96,547.85	3,984,099.46	3,903,503.58	.00	80,595.88	98.0%
303	ELM STREET SCHOOL	3,232,759	57,016.29	3,289,775.01	3,272,440.12	.00	17,334.89	99.5%
304	HELEN MAE SAUTER SCHOOL	1,523,931	-7,184.89	1,516,745.89	1,499,282.32	.00	17,463.57	98.8%
305	PROSPECT STREET SCHOOL	350,006	21,130.11	371,136.13	370,947.54	.00	188.59	99.9%
306	WATERFORD STREET SCHOOL	3,113,021	-63,022.57	3,049,998.90	2,998,064.00	.00	51,934.90	98.3%
309	EDUCATION UNDISTRIBUTED	5,196,580	1,314,122.00	6,510,701.67	5,981,016.84	.00	529,684.83	91.9%
399	REGIONAL SCHOOL DISTRICTS	814,778	.00	814,778.00	814,778.00	.00	.00	100.0%
	TOTAL EDUCATION	22,428,918	1,157,066.25	23,585,984.25	22,684,610.24	.00	901,374.01	96.2%
	400 PUBLIC WORKS							
410	SURVEY	220,606	43,787.78	264,393.78	224,777.63	.00	39,616.15	85.0%
421	PUBLIC WORKS	2,256,187	396,959.71	2,653,146.71	2,459,666.34	.00	193,480.37	92.7%
482	AIRPORT	12,000	.00	12,000.00	12,146.85	.00	-146.85	101.2%
	TOTAL PUBLIC WORKS	2,488,793	440,747.49	2,929,540.49	2,696,590.82	.00	232,949.67	92.0%
	500 HUMAN SERVICES							
512	HEALTH	191,727	115.00	191,842.00	169,921.35	.00	21,920.65	88.6%
541	COUNCIL ON AGING	178,619	11,075.00	189,694.00	188,582.50	.00	1,111.50	99.4%
542	YOUTH COMMISSION	300	.00	300.00	180.00	.00	120.00	60.0%
543	VETERANS	754,015	75,000.00	829,015.00	821,868.41	.00	7,146.59	99.1%
549	DISABILITIES COMMISSION	300	.00	300.00	.00	.00	300.00	.0%
	TOTAL HUMAN SERVICES	1,124,961	86,190.00	1,211,151.00	1,180,552.26	.00	30,598.74	97.5%
	600 CULTURE & RECREATION							
610	LIBRARY	620,659	75.00	620,734.00	620,734.00	.00	.00	100.0%
620	RECREATION	41,000	10,146.19	51,146.19	41,838.88	.00	9,307.31	81.8%
621	GREENWOOD MEMORIAL POOL	60,000	47,965.75	107,965.75	108,176.26	.00	-210.51	100.2%
650	HISTORICAL COMMISSION	200	4,500.00	4,700.00	178.96	.00	4,521.04	3.8%
	TOTAL CULTURE & RECREATION	721,859	62,686.94	784,545.94	770,928.10	.00	13,617.84	98.3%
	700 DEBT SERVICE							

GARDNER, MA

2014 EXPENSE

FOR 2014 13

700 DEBT SERVICE	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
710 DEBT SERVICE	1,814,600	.00	1,814,600.00	1,786,867.27	.00	27,732.73	98.5%
TOTAL DEBT SERVICE	1,814,600	.00	1,814,600.00	1,786,867.27	.00	27,732.73	98.5%
800 INTERGOVERN EXPENDITURES							
810 STATE & COUNTY ASSESSMENT	1,202,516	80,879.00	1,283,395.00	1,283,395.00	.00	.00	100.0%
TOTAL INTERGOVERN EXPENDITURES	1,202,516	80,879.00	1,283,395.00	1,283,395.00	.00	.00	100.0%
900 MISCELLANEOUS							
910 CONTRIBUTORY RETIREMENT	2,948,649	.00	2,948,649.00	2,943,887.89	.00	4,761.11	99.8%
914 EMPLOYEE BENEFITS	7,717,695	19,692.70	7,737,387.70	7,486,500.20	.00	250,887.50	96.8%
945 PROPERTY INSURANCES	435,000	.00	435,000.00	412,480.36	.00	22,519.64	94.8%
999 OTHER EXPENDITURES	0	954,673.00	954,673.00	954,673.00	.00	.00	100.0%
TOTAL MISCELLANEOUS	11,101,344	974,365.70	12,075,709.70	11,797,541.45	.00	278,168.25	97.7%
GRAND TOTAL	49,031,183	3,554,383.71	52,585,566.71	50,077,419.97	.00	2,508,146.74	95.2%

** END OF REPORT - Generated by Gene Ferrari **



City of Gardner
Department of Inspectional Services
115 Pleasant Street, Gardner, MA 01440
 Tel. (978) 630-4007 Fax: (978) 632-3313
www.gardner-ma.gov

March 17, 2015

To: Honorable Mark Hawke, Mayor, City of Gardner and Members of City Council
 Fr: Jeffrey K. Cooke, C.B.O. Building Commissioner/Zoning Enforcement Officer

Re: Annual FY'14 Report from the Gardner Building/Inspectional Services Department

Major notable projects within the City include the following:

- * New Police station
- * Mill Street Photovoltaic project
- *Planet Fitness

Number of On-site inspection performed: 2776

- Building..... 1532
- Electrical..... 808
- Plumbing & Gas..... 436

Estimated cost of construction value: \$24,102,711.00

- New residential 1,819,720.00
- New commercial 13,710,135.00
- Additions/renovation 8,572,856.00

Building Permits:

- | | |
|--|--|
| <ul style="list-style-type: none"> ➤ 14... Single Family Dwellings ➤ 12... pools (9 AG pools, 1 in ground pool) ➤ 8 ... accessory Structures ➤ 9 ... commercial new/additions ➤ 5 ... residential additions ➤ 22 ... decks ➤ 67 ... commercial renovations ➤ 172...residential renovations ➤ 113... roofs | <ul style="list-style-type: none"> ➤ 11 ... sheet metal ➤ 20 ... signs ➤ 59 ... solid Fuel Stoves ➤ 55 ... windows/doors/siding ➤ 1 ... large ground mounted Photovoltaic ➤ 10 ... misc. ➤ 17 ... demolition ➤ 6 ... foundations ❖ 197 .. stretch code projects |
|--|--|

Permit Fees Waived:

Estimate cost of construction \$10,209,881.00 Fees ***Bldg. \$51,709.00 Electrical \$14,250.00

Revenues

601 Building Permits	\$ 109,387.41
537 Electrical Permits/Inspections, (365-residential, 182- commercial)	\$ 72,396.04
529 Plumbing / Gas Permits (287- plumbing, 242- gas)	\$ 42,560.00
92 Vacant & Abandoned Bldgs.	\$ 19,750.00
98 Requests for annual inspections	\$ 9,378.00
8 Fines collected (starting work without permits)	<u>\$ 1,415.00</u>
TOTAL ..	\$ 254,886.45

Respectfully Submitted,
 Jeffery K. Cooke, C.B.O., Building Commissioner/Zoning Enforcement Officer
 Dawn Reynolds, Office Manager

Note: FY14 data is People's Software merged into ViewPermit Software, not all data transferred correctly. Without an in-depth audit to combine the data, the above is the most accurate possible using ViewPermit and hard copy data.

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances



CITY OF GARDNER MASSACHUSETTS

ALAN L. AGNELLI
CITY CLERK

2014 ANNUAL REPORT OF THE CITY CLERK

To His Honor Mayor Mark P. Hawke, City Council President James M. Walsh, Esq., and Members of the City Council:

I am pleased to submit the 2014 Annual Report of the City Clerk.

In 2014, the City Clerk was capably supported by Assistant City Clerk Titi Siriphan and Administrative Coordinator John Olivari.

The function of the City Clerk is not only to administer vital records and provide the public and municipal officers with a host of essential services, but to provide administrative support to the City Council, its standing committees, as well as to the Board of Registrars of Voters.

The Clerk's Office wishes to acknowledge the invaluable support of the Mayor, the City Council, the Board of Registrars of Voters -- Mrs. Patricia Darby, Mrs. Darlene Morrilly, and Mr. Mario Guay, and also the many dedicated Election Officers who efficiently administer the voting process at the City's ten polling precincts.

In summary, the entire team contributed to a very productive year for all three divisions; and fittingly, I express my grateful appreciation.

Respectfully,

City Clerk

Vital Records – Births

The process of creating, registering, reporting, issuing, amending and maintaining vital records forms an important part of the City Clerk's responsibilities.

In 2014, the City Clerk's Office registered 507 births. Of these, 111 babies were born in Gardner to residents of Gardner; 91 babies were born elsewhere in Massachusetts to Gardner residents; and, 305 babies were born in Gardner to non-Gardner residents. In addition, 2,159 certified birth certificates were issued.

Vital Records – Deaths

In 2014, the City Clerk's Office registered 331 deaths. Of these, 154 were Gardner residents who died in Gardner; 57 were Gardner residents who died elsewhere in Massachusetts; and, 120 were non-residents who died in Gardner. In addition, 1,567 certified death certificates were issued.

Vital Records – Marriages

In 2014, Marriage Intentions were filed by 141 couples and 132 couples were married and the licenses recorded with the City Clerk. Of these, 50 Gardner residents were married in Gardner; 37 Gardner residents were married elsewhere in Massachusetts; and, 45 non-residents were married in Gardner. In addition, 350 certified marriage certificates were issued.

City Council

Appointed by the City Council, the City Clerk also serves as Clerk of the Council. In this capacity, the City Clerk provided information and research assistance to enable the City Council to fulfill its legislative responsibilities. The Clerk prepared and distributed the Council Calendar (Agenda) for each meeting, attended and transcribed the proceedings of 1 Inaugural, 22 Regular meetings, 6 Informal/Special meetings, 3 Public Hearings, and 1 Joint Convention. In addition, the City Clerk attended and transcribed the proceedings of 24 Finance Committee meetings, as well as posting all meeting notices of the Council and its four standing committees.

As City Council administrator, the Clerk received and processed license applications for bowling alleys, billiard tables, new and used motor vehicle dealers, second hand article dealers and collectors, and flammable & explosive storage licensing. The City Clerk also processed public utility orders adopted by the City Council.

Elections

As Chief Election Official, the City Clerk is responsible for directing all elections conducted in the City of Gardner. The Clerk's responsibilities includes hiring, training and supervising from sixty to eighty poll officials including Wardens, Clerks, and Inspectors for ten voting precincts. The Clerk contracts for polling facilities; supervises the arrangement of each polling site for election day; oversees the printing of municipal election ballots; tests voting equipment; procures election supplies; and, certifies election results.

In 2014, the City Clerk supervised two elections, the September 9, 2014 State Primary and the November 4, 2014 State Election. In addition to planning and supervising elections, the City Clerk provides year-round election and voter information to media, political parties, candidates, and residents.

The City Clerk's Office disseminated voter lists and voter history data to candidates, political parties and others, and provided candidates and political party organizations with campaign finance reporting materials. The Clerk administered all Office of Campaign and Political Finance filings for candidates for Mayor, City Council and the School Committee.

Voter Registration

The City Clerk's Office serves as the administrative office for the Board of Registrars of Voters in their responsibilities to register new voters and maintain the voter list and the street list. The City Clerk serves as a full voting member of the Board of Registrars of Voters, overseeing the day-to-day registration of voters.

In 2014, the City Clerk's Office processed voter registration transactions affecting 3,513 voters. Voter registration transactions include registering new voters, changes of address, names, party affiliations, voter status, and voter history.

The City Clerk's Office also administered the annual street listing ("City Census"), processing 7,500 census forms. The end product was the publication of the Annual Street List, which was available for purchase in the Clerk's office and is available for download on the City's website.

Licensing and Permitting

The City Clerk's office received applications and issued 22 Bazaar and Raffle Permits, 54 Business Certificates, 1 Discontinued Business Certificate, and 1,549 Dog Licenses.

The City Clerk serves as the City's Administrator for the Department of Revenue's Annual License Information filing, which requires all of the Commonwealth's subdivisions to furnish to the Commissioner of Revenue an annual report of all licenses to conduct a profession, trade or business issued or renewed by the City during the preceding calendar year. All licenses issued by the City Council, the Chief of Police, License Commission, and Board of Health are collected and filed by the City Clerk.

Public Official

The City Clerk is charged with custody and maintenance of the Charter of the City of Gardner, the Code of the City of Gardner, and the City Seal.

The City Clerk, as Keeper of the City Seal, certified hundreds of official documents, including Appointments, Land Takings, Easements, Loan Orders, Resolutions, Council Votes, etc.

The City Clerk received all Certificates of Appointments from the Mayor for presentment to the City Council. All Appointments are filed in the Clerk's Office for permanent recording.

The City Clerk administered oaths of office to every public official upon appointment, including the Mayor, City Councillors, department heads, members of every board, committee and commission, as well as Police Officers, Dispatchers, and Constables. The Office maintains permanent records of these actions.

All City Clerk staff are commissioned Notaries Public who provide notarial services for official City purposes and to the general public. In 2014, the Clerk's Office staff notarized documents for 485 persons, 159 of which were non-Gardner residents.

On July 14, 2014, the Governor appointed City Clerk Alan Agnelli, Assistant City Clerk Titi Siriphan, and Administrative Coordinator John Olivari, as *Commissioners to Qualify Public Officers*. Commissioners administer to public officers appointed by the Governor the oaths of office required by the Massachusetts Constitution. Upon administering oaths, the commissioners make returns to the Secretary of the Commonwealth. In 2014, the Commissioners administered oaths to 10 persons appointed by the Governor as Notaries Public.

In 2014, the City Clerk, a Justice of the Peace, officiated the marriages of 21 couples in City Hall during business hours. The fees for officiating City Hall marriages are retained by the City.

The City Clerk serves as the City's System Administrator for the Department of Revenue's Division of Local Services Gateway Portal.

Filings, Recordings & Registrations

Under State Law, the City Clerk is responsible for filing, recording and registering the following:

Architect Certificate of Registration (if suspended/revoked/annulled (c.112,§60H))	Recording
Assignment for Benefit of Creditors (c.203, §41)	Recording
Assignment of Wages (c.154, §§1,2,3,5,6)	Recording
Beverage Vessel "Registered Brand" Registration (c.110,§17)	Registration
Blasting Bond (c.148, §19)	Filing
Campaign Finance Reports for Local Candidates & Local Ballot Questions (c.55, §24)	Filing
Certificate of Need by Department Head, Special Municipal Employ. (c.268A, §§17,18)	Filing
Claims and Actions Against the City (c.223, §37)	Filing
Claims for Injury Due to Defects in Public Ways (c.84, §§15,18,19,20)	Filing
Conflict of Interest Disclosure Statement (c.268A)	Filing
Conflict of Interest Legal Opinions Rendered for Public employees/officials (c.268A)	Filing
Constable Bond (c. 41, §§ 92, 93)	Filing
Corporate Merger Articles of Amendment (c.156, §46A)	Filing
Dairy Product Cans (Milk/Cream) "Registered Brand" Registration (c.110,§21)	Registration
Declaration of Trust (c.182, §2)	Filing
Electrologist License (c.112,§87HHH)	Recording
Financial Interest Disclosure Statement (c.268A, §§19,20,24)	Filing
Fireworks Bond (c.148, §42)	Filing
Flammables & Explosives Storage (AST/UST) Registrations (c.148,§13)	Registration
Garments/Linens Laundered for Rent/Lease Under "Registered Brand" (c.110,§25a)	Registration
Homestead Declarations for Manufactured Homes only (c.188, §2)	Recording
Legal Counsel Opinions Relating to Conduct of Public Officials and Employees (c.268A).	Filing
Local Boards of Conciliation Decisions (Labor Disputes) (c.150, §5)	Filing
Notice of Suspension of Official/Employee for Misconduct in Office (c.268A,§25)	Filing
Optometrist Certificate of Registration (c.112,§§70,71)	Recording
Physician Certificate of Registration (c.112,§8)	Recording
Planning Board Decisions (c.41,§81U)	Filing
Podiatrist Certificate of Registration (c.112,§21)	Recording
Political Committee Organization (c.52, §§2,4,5,6)	Filing
Pond Measurement Determination by DEP (c.131, §46)	Recording
Public Meeting Notices (c.39, §23B)	Filing
Public Official Bonds (c.41, §§13A,46; c.60,§13)	Filing
Public Official Resignations (c.41, §109)	Filing
Shooting Gallery Bond (c.140, §56A)	Filing
Stallion for Breeding Purposes Certificate of Registration (c.140, §176)	Filing
Wildlife Sanctuary, Div. of Fisheries & Wildlife Order of Establishment (c.131,§9)	Filing
Zoning Board of Appeals Decisions (c.40A)	Filing

QTY	2014 CITY CLERK DEPARTMENTAL RECEIPTS	TOTAL
2	Approval Not Required ("ANR") Filing (Subdivision)	5,440.00
2,159	Birth Certificates, certified	21,590.00
2	Bowling Alley and Pool/Billiard Table Licenses	630.00
1	Business Certificates (Discontinuance)	20.00
54	Business Certificates (New, Renewals)	2,160.00
1	Cable TV (Comcast) Annual License Fee	49,154.16
1	Collector of Junk License	30.00
5	Dealers in Second Hand Articles Licenses ("Junk Dealers")	500.00
1,567	Death Certificates, certified	15,670.00
1,549	Dog Licenses	18,150.00
178	Dog Licenses Late Fees	1,780.00
127	Mailing Fees (Vital record online purchases)	127.00
350	Marriage Certificates, certified	3,500.00
141	Marriage Intentions	3,525.00
21	Marriage Officiant Fees	1,050.00
---	Miscellaneous (photocopies, non-certified vital records)	61.50
24	Motor Vehicle Dealer Licenses (2014, All Classes)	4,800.00
1	Motor Vehicle Dealer License (2013, Class 2)	100.00
17	Petroleum Storage Annual Registration Fees	262.50
22	Raffle & Bazaar Permits	440.00
3	Site Plan Review	1,073.80
1	Special Permits (ZBA)	350.00
40	Street Lists	600.00
2	Underground Storage Tank (UST) Legal Ad Reimbursements	155.03
2	Underground Storage Tank (UST) License Application Fees	85.00
1	Underground Storage Tank (UST) Mailing Reimbursement	32.45
2	Underground Storage Tank (UST) Public Hearing Fees	60.00
5	Utility Pole Location Abutters List Fees	50.00
5	Utility Pole Location Mailing & Supplies Reimbursement	10.91
5	Utility Pole Location Recording Fees	250.00
14	Vital Record Corrections (Births, Deaths, Marriages)	600.00
1	Zoning Maps	10.00
14	Zoning Variance Application Fees	4,900.00
	TOTAL	\$ 137,167.35

ANNUAL REPORT OF THE CITY COUNCIL



2014 - 2015 CITY GOVERNMENT

Seated: Alan L. Agnelli City Clerk James M. Walsh, Esq. Ward 1 Councillor Council President Mark P. Hawke Mayor John M. Flick, Esq. City Solicitor Ronald F. Cormier Councillor At Large

Standing: Karen G. Hardern Ward 4 Councillor Scott J. Graves, Esq. Councillor at Large Matthew C.J. Vance Councillor at Large Jeffrey M. Palmieri Councillor at Large Marc Morgan Councillor at Large Nathan R. Boudreau Ward 3 Councillor James D. Johnson Ward 5 Councillor Paul G. Tassone Ward 2 Councillor Patrick M. Gerry Councillor at Large

The City Council is pleased to present this report to the Citizens of Gardner.

The City Council, the legislative branch, derives its authority from the City Charter, City Ordinances, and the Constitution and laws of the Commonwealth of Massachusetts. Comprised of eleven members elected every two years in odd-numbered years, six are elected at-large by the voters of all five wards, while the remaining five are elected by voters of the individual wards.

In 2014, the City Council was served by Councillors at Large Ronald F. Cormier, Patrick M. Gerry, Scott J. Graves, Esq., Marc Morgan, Jeffrey M. Palmieri, and Matthew C.J. Vance. Ward Councillors were James M. Walsh, Esq., Ward 1; Paul G. Tassone, Ward 2; Nathan R. Boudreau, Ward 3; Karen G. Hardern, Ward 4; and, James D. Johnson, Ward 5.

In 2014, the Council elected James M. Walsh as President. Following his election, the President appointed members to four Standing Committees -- Finance, Service, Safety and Welfare, as well as to the Cable TV Commission, Capital Improvement Committee and Traffic Commission.

STANDING COMMITTEES OF THE CITY COUNCIL
--

2014

**James M. Walsh, Esq., Chairman
Ronald F. Cormier
Scott J. Graves, Esq.**

The **COMMITTEE ON FINANCE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions defined generally as administrative and financial. The Committee serves as liaison to the Assessor, Auditor, Tax Collector & Treasurer, Information Technology, City Clerk, Registrars of Voters, Civil Code Enforcement, Purchasing, Contributory Retirement Board, Law Department, Human Resources, and Community Development & Planning. In addition, budgetary matters, salaries and compensation, appointments, position vacancies, Council Rules, and City Hall building fall within the Committee's purview.

The **COMMITTEE ON PUBLIC SERVICE** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Public Works Department and its divisions (Highway, Sewer, Water, Parks, Cemeteries, and Forestry), the Conservation Commission, Municipal Grounds Commission, Engineering and Survey Department, and the Flood Plain.

2014

**Marc Morgan, Chairman
Karen G. Hardern
Nathan R. Boudreau**

2014

**Paul G. Tassone, Chairman
Patrick M. Gerry
Jeffrey M. Palmieri**

The **COMMITTEE ON PUBLIC WELFARE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Gardner Municipal Airport, Council on Aging, Cultural Council, the Commission on Disability, Golf Course, the Greenwood Memorial Pool, Historical Commission, the Levi Heywood Memorial Library, Recreation, the Veterans Agent, Weights & Measures, the Youth Commission, Planning Board, Zoning Board of Appeals, the Gardner School Department, and the Montachusett Regional Vocational Technical School District.

The **COMMITTEE ON PUBLIC SAFETY** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Police and Fire Departments, Building and Health Departments, Animal Control and the licensing of automobile dealers, automobile junkyards, bowling alleys and pool halls, and dealers in second hand articles.

2014

**Scott J. Graves, Esq., Chairman
James D. Johnson
Matthew C.J. Vance**

CITY COUNCIL MEETINGS

The City Council meets regularly on the first and third Mondays of each month, except for July and August, when it meets only on the first Monday. Other meetings and hearings are scheduled as necessary. Meetings are open to the public and recorded live for broadcast on GETV. The Agenda and Minutes of every meeting are posted on the City's website.

DATE	TYPE	Time	Meeting Description/Purpose
1/6/2014	Inaugural	10:00 a.m.	Inauguration of City Government
1/6/2014	Regular	7:30 p.m.	Regular
1/21/2014	Joint Convention	7:00 p.m.	Joint Convention of the Council and School Committee to Appoint a Monty Tech School Committee member.
1/21/2014	Regular	7:30 p.m.	Regular
2/3/2014	Regular	7:30 p.m.	Regular
2/18/2014	Regular	7:30 p.m.	Regular
3/3/2014	Regular	7:30 p.m.	Regular
3/17/2014	Hearing	7:00 p.m.	Zoning - "Drive-Throughs"
3/17/2014	Regular	7:30 p.m.	Regular
4/7/2014	Regular	7:30 p.m.	Regular
4/22/2014	Regular	7:30 p.m.	Regular
5/5/2014	Hearing	7:00 p.m.	Zoning - Medical Marijuana Siting Ordinance
5/5/2014	Regular	7:30 p.m.	Regular
5/19/2014	Regular	7:30 p.m.	Regular
6/2/2014	Regular	7:30 p.m.	Regular
6/16/2014	Regular	7:30 p.m.	Regular
6/16/2014	Informal	7:00 p.m.	Calendar #9147 - Fire Department Ordinance
6/23/2014	Informal	6:00 p.m.	FY2015 Budget
6/23/2014	Special	7:30 p.m.	FY2015 Budget
7/7/2014	Regular	7:30 p.m.	Regular
8/4/2014	Regular	7:30 p.m.	Regular
8/25/2014	Informal	6:30 p.m.	#9308 - Williams-Rockwell Educational Fund Legislation
9/2/2014	Regular	7:30 p.m.	Regular
9/8/2014	Special	6:30 p.m.	Greenwood Spray Park
9/15/2014	Regular	7:30 p.m.	Regular
10/6/2014	Regular	7:30 p.m.	Regular
10/20/2014	Informal	6:30 p.m.	#9234, Special Act Charter; #9308, Williams-Rockwell Educational Fund Legislation.
10/20/2014	Regular	7:30 p.m.	Regular
11/3/2014	Hearing	7:00 p.m.	Zoning - Reclassification of 7 Elm Street Parcels
11/3/2014	Regular	7:30 p.m.	Regular
11/17/2014	Regular	7:30 p.m.	Regular
12/1/2014	Regular	7:30 p.m.	Regular
12/15/2014	Regular	7:30 p.m.	Regular

By State Law and City Ordinance, the Council is empowered to issue Licenses for Bowling Alleys and Billiard Tables; First, Second, and Third Class Motor Vehicle Dealers; Dealers in Second Hand Articles; and, the storage of petroleum products.

The City Council authorizes public improvements and expenditures through the Annual Budget and through short and long-term borrowings; determines the proportion of the annual tax levy borne by the four classes of property (residential, commercial, industrial, personal); adopts regulations, ordinances, and local acceptance provisions of Massachusetts General Law for the administration of the city government; adopts orders for the location of utility poles and the layout of public ways. The City Council also adopts resolutions for the pursuit of State and Federal Grants, the scheduling of elections and issuing election orders.

The City Council appoints four department heads, the City Clerk, City Treasurer, City Auditor and City Collector of Taxes. While the Mayor appoints all other department heads and members of municipal boards (except the School Committee), the Council is required to confirm the appointments. The positions of City Solicitor and Constable are also appointed by the Mayor; however, City Council confirmation is not required.

CITY OF GARDNER
CIVIL VIOLATIONS DEPARTMENT

Room 217 - City Hall
 95 Pleasant Street
 Gardner, MA 01440-2687



Telephone (978) 632-3810

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the Fiscal Year ending June 30, 2015.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, fire code, building code, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Mary Delaney, and part-time Account Clerk, Katherine Moore. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer. The firm of Kelley & Ryan serves as the City's violation processing company and Registry of Motor Vehicles liaison.

Parking violations committed for the City of Gardner and Mount Wachusett Community College:

	Number Committed
City	2431
College	11

Parking violations committed for the City of Gardner (detail):

Category	Number Issued
Meter violation	1178
Meter overtime (feeding meter)	0
Parking on sidewalk or crosswalk	56
Parking in front of driveway or private way	7
Wrong direction parking	35
Not parked within marked spaces	16
Overtime parking (except at meters)	3
Parking not within 12 inches of curb	11
Parking between 2 am and 6 am in fire zone	0
Violation of 2 hour parking restriction in metered zone	1
Parking between 2 am and 6 am during winter parking ban	980
Parking in restricted area	92
Parking within 20 feet of intersection	10
Parking or stopping in bus stop	0
Interfering with free flow of traffic	2
Obstructing/interfering with snow removal	25
Unauthorized parking in handicap zone	7

Blocking wheelchair ramp	1
Parking within 10 feet of hydrant	6
Parking in designated fire lane	1

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	2436	\$ 62,149.00
College	30	\$ 940.00

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$5350.00
Building Department Fines	\$ 775.00
Health Department Fines	\$ 750.00
Fire Department Fines	0
Motor Vehicle Lessor Surcharge	\$2160.60
Miscellaneous Police Fines	\$500.00
Miscellaneous Violations	\$3422.00

Respectfully submitted,

Mary A. Delaney
Director of Civil Enforcement

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Parking violations committed for the City of Gardner and Mount Wachusett Community College:

	Number Committed
City	2345
College	99

Parking violations committed for the City of Gardner (detail):

Category	Number Issued
Meter violation	995
Meter overtime (feeding meter)	0
Parking on sidewalk or crosswalk	168
Parking in front of driveway or private way	3
Wrong direction parking	95
Not parked within marked spaces	36
Overtime parking (except at meters)	31
Parking not within 12 inches of curb	17
Parking between 2 am and 6 am in fire zone	0
Violation of 2 hour parking restriction in metered zone	1
Parking between 2 am and 6 am during winter parking ban	838
Parking in restricted area	114
Parking within 20 feet of intersection	15
Parking or stopping in bus stop	0
Interfering with free flow of traffic	16
Obstructing/interfering with snow removal	10
Unauthorized parking in handicap zone	12

Blocking wheelchair ramp	0
Parking within 10 feet of hydrant	20
Parking in designated fire lane	17

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	2436	\$ 67,863.00
College	97	1,965.00

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$ 50.00
Building Department Fines	\$ 525.00
Health Department Fines	\$ 0.00
Fire Department Fines	\$ 100.00
Motor Vehicle Lessor Surcharge	\$ 2477.40
Miscellaneous Violations	\$ 150.00

Respectfully submitted,

Mary A. Delaney
Director of Civil Enforcement

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

I Herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the Fiscal Year Ending June 30, 2014:

2014 MOTOR VEHICLE EXICSE

COMMITTED: 2/4/14	1,320,730.00		
4/9/14	175,032.63		
6/5/14	134,777.53		
6/5/14	<u>6,976.25</u>	1,637,516.41	
Cost Collected		25,370.00	
Interest Collected		1,404.93	
Refunds:		<u>11,625.41</u>	1,675,916.75
Paid to Treasurer	1,364,833.61		
Cost	25,370.00		
Interest	<u>1,404.93</u>	1,391,608.54	
Abatements		39,553.26	
Uncollected June 30, 2014:		<u>244,754.95</u>	1,675,916.75

2014 FISCAL TAXES

Committed:			
Personal	802,781.24		
Real Estate	20,668,645.51		
Water Liens	157,383.26		
Sewer User	109,007.62		
Trash Liens	65,442.22		
Interest Collected	35,020.29		
Cost	9,145.50		
Misc. fees	422.00		
Community Health Connect:	7,500.00		
Gardner Housing Authority	7,227.31		
Binnal House	29,703.00		
Mobile Home Park Fees	21,456.00		
Municipal Liens	<u>25,100.00</u>	21,938,833.95	
Refunds:			
Personal	1,729.18		
Real Estate	<u>52,254.97</u>	<u>53,984.15</u>	21,992,818.10
Paid to Treasurer:			
Personal	781,933.89		
Real Estate	19,739,198.58		
Water Liens	109,949.88		

Sewer User	72,999.16		
Trash Liens	51,254.27		
Cost	9,145.50		
Interest	35,020.29		
Certificates of Mun.Lien	25,100.00		
Community Health Connecti	7,500.00		
Binnall House	29,703.00		
Gardner Housing Authority	7,227.31		
Mobile Home Park Fees	21,456.00		
Misc. fees	422.00		
		20,890,909.88	
Abatements:			
Personal	2,882.98		
Real Estate	185,550.26		
Water	<u>113.04</u>	188,546.28	
Tax Title			
Real Estate	7,451.76		
Water	846.36		
Sewer	427.76		
Trash Liens	<u>882.72</u>	9,608.60	
Uncollected June 30, 2014:			
Personal	19,693.55		
Real Estate	788,699.88		
Water Liens	46,473.98		
Sewer User	35,580.70		
Trash Liens	<u>13,305.23</u>	<u>903,753.34</u>	21,992,818.10
<u>2013 MOTOR VEHICLE EXICSE</u>			
Uncollected July 1, 2013	143,698.33		
Committed: 7/8/13	137,253.42		
8/12/13	49,868.61		
10/16/13	65,500.34		
12/04/13	27,369.14		
2/4/14	8,567.80		
4/9/14	37.50		
Boat	<u>1,146.00</u>	433,441.14	
Cost Collected		61,070.00	
Interest Collected		10,328.73	
Registry Fees Collected		7,240.00	
Refunds:		<u>17,238.57</u>	529,318.44
Paid to Treasurer	364,349.59		
Cost	61,070.00		
Interest	10,328.73		
Registry Fees	<u>7,240.00</u>	442,988.32	
Abatements		20,192.86	

Uncollected June 30, 2014		<u>66,137.26</u>	529,318.44
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2013 FISCAL TAXES

Uncollected July 1, 2013:			
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Personal	23,949.16		
Real Estate	805,981.15		
Water Liens	31,960.19		
Sewer User	25,886.73		
Trash Liens	<u>9,953.16</u>	897,730.39	
Cost Collected	8,003.77		
Interest Collected	<u>43,179.36</u>	51,183.13	
Refunds			
Personal	5,700.29		
Real Estate	<u>33,954.06</u>	<u>39,654.35</u>	988,567.87
Paid to Treasurer			
Personal	5,364.24		
Real Estate	331,621.80		
Water Liens	6,839.90		
Sewer User	5,220.09		
Trash Liens	4,248.58		
Cost	8,003.77		
Interest	<u>43,179.36</u>	404,477.74	
Abatements:			
Personal	12,755.09		
Real Estate	47,923.80		
Sewer User	463.92		
Water Liens	530.48		
Trash Liens	<u>214.64</u>	61,887.93	
Tax Title:			
Real Estate	196,028.59		
Water Liens	21,475.34		
Sewer User	17,740.03		
Trash Liens	<u>3,827.84</u>	239,071.80	
Uncollected June 30, 2014:			
Personal	11,530.12		
Real Estate	264,361.02		
Water Liens	3,114.47		
Sewer User	2,462.69		
Trash Liens	<u>1,662.10</u>	<u>283,130.40</u>	988,567.87

2012 MOTOR VEHICLE EXCISE

Uncollected July 1, 2013		72,213.60
Cost Collected		21,250.00
Interest Collected		7,564.63

Registry Fees Collected		9,380.00	
Refunds		<u>1,298.45</u>	111,706.68
Paid to Treasurer:	39,218.61		
Cost	21,250.00		
Interest	7,564.63		
Registry Fees	<u>9,380.00</u>	77,413.24	
Abatements		2,266.80	
Uncollected June 30, 2014		<u>32,026.64</u>	111,706.68
<u>2012 FISCAL TAXES</u>			
Uncollected July, 1, 2013:			
Personal	18,118.41		
Real Estate	279,320.91		
Water Liens	3,477.06		
Sewer User	3,476.38		
Trash Liens	1,861.32		
Water L & M	<u>152.95</u>	306,407.03	
Interest Collected		43,719.38	
Cost Collected		2,910.00	
Refunds:			
Real Estate		<u>19,637.25</u>	372,673.66
Paid to Treasurer:			
Personal	4,173.13		
Real Estate	175,592.34		
Water Liens	3,288.67		
Sewer User	2,898.95		
Trash	1,213.93		
Interest	43,719.38		
Cost	<u>2,910.00</u>	233,796.40	
Abatements:			
Real Estate		19,637.25	
Transferred to Tax Title:			
Real Estate	77,384.45		
Water	130.37		
Sewer User	60.26		
Water L& M	<u>152.95</u>	77,728.03	
Uncollected June 30, 2014:			
Personal	13,945.28		
Real Estate	26,344.12		
Water Liens	58.02		
Sewer User	517.17		
Trash	<u>647.39</u>	41,511.98	372,673.66

2011 MOTOR VEHICLE EXCISE

Uncollected July 1, 2013	32,284.31		
Cost Collected	7,320.00		
Interest collected	3,261.60		
Registry Fees	<u>3,660.00</u>	46,525.91	
Refunds		<u>594.51</u>	47,120.42
Paid to Treasurer	10,709.45		
Cost	7,320.00		
Interest	3,261.60		
Registry Fees	<u>3,660.00</u>	24,951.05	
Abatements		1,285.63	
Uncollected June 30,2014		<u>20,883.74</u>	47,120.42

2011 FISCAL TAXES

Uncollected July 1, 2013:			
Personal		2,478.95	
Real Estate		56,369.55	
Water Liens		1,974.64	
Sewer User		1,729.83	
Trash		321.99	
Interest Collected		<u>0.71</u>	62,875.67
Paid to Treasurer:			
Personal	267.20		
Real Estate	124.29		
Interest	<u>0.71</u>	392.20	
Tax Title:			
Real Estate	56,245.26		
Water Liens	1,974.64		
Sewer User	1,729.83		
Trash Liens	<u>321.99</u>	60,271.72	
Uncollected June 30,2014:			
Personal		<u>2,211.75</u>	62,875.67

2010 MOTOR VEHICLE EXCISE

Uncollected July 1,2013		23,743.36	
Cost Collected	4,580.00		
Interest Collected	2,488.89		
Registry Fees Collected	<u>2,240.00</u>	9,308.89	
Refunds		<u>44.95</u>	33,097.20

Paid to Treasurer	5,466.80		
Cost	4,580.00		
Interest	2,488.89		
Registry Fees	<u>2,240.00</u>	14,775.69	
Uncollected June 30, 2014		<u>18,321.51</u>	33,097.20

2010 FISCAL TAXES

Uncollected July 1, 2013:			
Personal	1,762.99		
Uncollected June 30, 2014			
Personal	1,762.99		

2009 MOTOR VEHICLE EXCISE

Uncollected July 1, 2013		17,058.63	
Cost Collected	2,520.00		
Interest Collected	1,731.12		
Registry Fees Collected	<u>1,260.00</u>	<u>5,511.12</u>	22,569.75
Paid to Treasurer	3,083.45		
Cost	2,520.00		
Interest	1,731.12		
Registry Fees	<u>1,260.00</u>	8,594.57	
Uncollected June 30, 2014		<u>13,975.18</u>	22,569.75

2009 FISCAL TAXES

Uncollected July 1, 2013			
Personal	1,929.47		
Uncollected June 30, 2014			
Personal	1,929.47		

2008 MOTOR VEHICLE EXCISE

Uncollected July 1, 2013		14,968.21	
Cost Collected		665.00	
Interest Collected		1,059.44	
Registry Fees Collected		<u>700.00</u>	17,392.65
Paid to Treasurer:	1,484.81		
Cost	665.00		
Interest	1,059.44		
Registry Fees	<u>700.00</u>	3,909.25	
Uncollected June 30, 2014		<u>13,483.40</u>	17,392.65

2008 FISCAL TAXES

Uncollected July 1, 2013:			
Personal		1,341.83	
Uncollected June 30, 2014:			
Personal		1,341.83	
<u>2007 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2013		14,580.73	
Cost		270.00	
Interest		592.45	
Registry Fees		<u>360.00</u>	15,803.18
Paid to Treasurer:	722.72		
Cost	270.00		
Interest	592.45		
Registry Fees	<u>360.00</u>	1,945.17	
Uncollected June 30, 2014		<u>13,858.01</u>	15,803.18
<u>2007 FISCAL TAXES</u>			
Uncollected July 1, 2013:			
Personal		667.62	
Uncollected June 30, 2014:			
Personal		667.62	
<u>2006 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2013		19,031.89	
Cost Collected	315.00		
Interest Collected	711.77		
Registry Fees	<u>420.00</u>	1,446.77	20,478.66
Paid to Treasurer	783.64		
Cost	315.00		
Interest	711.77		
Registry Fees	<u>420.00</u>	2,230.41	
Uncollected June 30, 2014		<u>18,248.25</u>	20,478.66
<u>2006 FISCAL TAXES</u>			
Uncollected July 1, 2013:			
Personal		965.43	
Uncollected June 30, 2014:			
Personal		965.43	
<u>2005 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		20,342.97	
Cost collected	45.00		

Interest collected	127.14		
Registry fees collected	<u>60.00</u>	<u>232.14</u>	20,575.11
Paid to Treasurer	120.00		
Cost	45.00		
Interest	127.14		
Registry Fees	<u>60.00</u>	352.14	
Uncollected June 30, 2014		<u>20,222.97</u>	20,575.11

2005 FISCAL TAXES

Uncollected July 1, 2013			
Personal		1,433.03	
Uncollected June 30, 2014			
Personal		1,433.03	

2004 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		15,724.35	
Cost collected		60.00	
Interest collected		194.65	
Registry Fees collected		<u>80.00</u>	16,059.00
Paid to Treasurer	165.83		
Cost	60.00		
Interest	194.65		
Registry Fees	<u>80.00</u>	500.48	
Uncollected June 30, 2014		<u>15,558.52</u>	16,059.00

2003 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		16,111.49	
Cost Collected		65.00	
Interest Collected		206.09	
Registry fees collected		<u>100.00</u>	16,482.58
Paid to Treasurer	158.75		
Cost	65.00		
Interest	206.09		
Registry fees	<u>100.00</u>	529.84	
Uncollected June 30, 2014		<u>15,952.74</u>	16,482.58

2002 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		12,131.70	
Cost Collected		40.00	
Interest Collected		331.76	
Regisstry Fees		<u>80.00</u>	12,583.46
Paid to Treasurer	233.65		

Cost	40.00		
Interest	331.76		
Registry fees	<u>80.00</u>	685.41	
Uncollected June 30, 2014		<u>11,898.05</u>	12,583.46
<u>2001 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		11,632.68	
Cost collected		20.00	
Interest collected		198.27	
Registry fees collected		<u>40.00</u>	11,890.95
Paid to Treasurer	135.41		
Cost	20.00		
Interest	198.27		
Registry Fees	<u>40.00</u>	393.68	
Uncollected June 30, 2014		<u>11,497.27</u>	11,890.95
<u>2000 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		9,209.91	
Uncollected June 30, 2014		9,209.91	
<u>1999 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		7,732.48	
Uncollected June 30, 2014		7,732.48	
<u>1998 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		6,291.94	
Cost collected		20.00	
Interest collected		171.87	
Registry fees collected		<u>40.00</u>	6,523.81
Paid to Treasurer	91.25		
Cost	20.00		
Interest	171.87		
Registry fees	<u>40.00</u>	323.12	
Uncollected June 30, 2014		<u>6,200.69</u>	6,523.81
<u>1997 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		7,257.61	
Cost collected		40.00	
Interest collected		411.58	
Registry fees collected		<u>80.00</u>	7,789.19

Paid to Treasurer	207.50		
Cost	40.00		
Interest	411.58		
Registry fees	<u>80.00</u>	739.08	
Uncollected June 30, 2014		<u>7,050.11</u>	7,789.19
<u>1996 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		6,942.24	
Cost collected		40.00	
Interest collected		104.68	
Registry fees collected		<u>80.00</u>	7,166.92
Paid to Treasurer	49.69		
Cost	40.00		
Interest	104.68		
Registry fees	<u>80.00</u>	274.37	
Uncollected June 30, 2014		<u>6,892.55</u>	7,166.92
<u>1995 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		6,911.90	
Cost collected		10.00	
Interest collected		20.88	
Registry fees collected		<u>20.00</u>	6,962.78
Paid to Treasurer	9.48		
Cost	10.00		
Interest	20.88		
Registry fees	<u>20.00</u>	60.36	
Uncollected June 30, 2014		<u>6,902.42</u>	6,962.78
<u>1994 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		6,071.05	
Uncollected June 30, 2014		6,071.05	
<u>1993 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		6,273.04	
Uncollected June 30, 2014		6,273.04	
<u>1992 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2013		8,312.95	
Uncollected June 30, 2014		8,312.95	

1991 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		13,236.20	
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Uncollected June 30, 2014		13,236.20	
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1990 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		15,150.55	
Cost collected		30.00	
Interest collected		98.73	
Registry Fees		<u>40.00</u>	15,319.28

Paid to Treasurer	36.04		
Cost	30.00		
Interest	98.73		
Registry Fees	<u>40.00</u>	204.77	
Uncollected June 30, 2014		<u>15,114.51</u>	15,319.28

1989 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		16,784.26	
Cost collected		10.00	
Interest collected		<u>18.26</u>	16,812.52

Paid to Treasurer	6.25		
cost	10.00		
Interest	<u>18.26</u>	34.51	
Uncollected June 30, 2014		<u>16,778.01</u>	16,812.52

1988 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		14,270.43	
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Uncollected June 30, 2014		14,270.43	
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1987 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		11,497.02	
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Uncollected June 30, 2014		11,497.02	
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1986 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013		7,777.58	
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Uncollected June 30, 2014		7,777.58	
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1985 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013	5,265.26
Uncollected June 30, 2014	5,265.26
<u>1984 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	4,357.14
Uncollected June 30, 2014	4,357.14
<u>1983 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	4,614.33
Uncollected June 30, 2014	4,614.33
<u>1982 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	3,953.19
Uncollected June 30, 2014	3,953.19
<u>1981 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	2,904.64
Uncollected June 30, 2014	2,904.64
<u>1980 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	8,785.67
Uncollected June 30, 2014	8,785.67
<u>1979 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	6,611.22
Uncollected June 30, 2014	6,611.22
<u>1978 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	2,011.88
Uncollected June 30, 2014	2,011.88
<u>1977 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2013	1,445.14
Uncollected June 30, 2014	1,445.14

1976 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2013	189.20
Uncollected June 30, 2014	189.20

Respectfully submitted,

Charline M. Daigle
Tax Collector

**COMMUNITY DEVELOPMENT
ANNUAL REPORT
January 1, 2014 to December 31, 2014**

MAJOR ACCOMPLISHMENTS

The Department of Community Development and Planning initiated and/or completed several noteworthy projects in 2014. They include the following:

MINI-ENTITLEMENT BLOCK GRANT FUNDS

1. In 2012, the Department received funding to create bid ready plans and specifications to reconstruct Connors Street between Knowlton and City Hall Avenue and Knowlton Street between Pleasant and Nichols Streets. The Connors Street portion was completed in 2013 and Knowlton Street was completed in 2014. The work included new concrete sidewalks with granite curbing and new pavement. Sidewalks were eliminated on the southerly side of the street in order to maintain street width for on-street parking. The total cost for this project came in under budget at \$191,621.00



2. With \$318,906 in Block Grant funds, the Department was able to reconstruct the sidewalks on Pleasant Street between City Hall Avenue and Wright Streets. The work involved removing the sidewalks and installing new concrete sidewalks with granite curbing.

- Jackson Playground also underwent a significant renovation with a combination of Block Grant funds, City funds and private donations. The DPW removed trees and brush and repaved the existing tennis court and turned it into a new basketball court with new poles, backboards and nets. Block Grant funds, in the amount of \$74,674, were utilized to purchase new playground equipment. The equipment included new swing sets and play areas to accommodate a range of ages.



- The City also utilized \$14,500 in Program Income funds to plan the demolition of the theater building at 32 Parker Street. Numerous site investigations have the City focused on removing the theater portion first.



5. An emergency sewer line repair was undertaken with CDBG Housing Rehabilitation Program Income funds. The total cost of the project was \$3,425. The property is a three-family home and the funds assisted six low- to moderate-income individuals.
6. The HOPEful Boutique was able to access \$1,225 in Program Income Commercial Improvement funding for a sign for their store location on Parker Street.
7. The Department also initiated and/or completed several small projects throughout 2014. These projects include the following:
 - a. The Community Development Corporation (CDC) received \$8,700 in funding for the First Time Homebuyer Program. This successful program assisted 29 low- to moderate-income Gardner residents with homebuyer education and counseling.
 - b. The House of Peace and Education (HOPE) was awarded \$15,000 to continue its Job Skills Training for Women program. The program assisted 10 low- to moderate-income Gardner women with job skills training as well as hands on retail experience in the HOPEful Boutique.
 - c. The Greater Gardner Community Action Committee (CAC) received \$7,000 in funding to purchase new, updated computers and software for the agency. The agency needed the upgrade in order to coordinate services with the regional Community Action Agency and to provide more efficient service to its clients. The upgrade benefitted 9,000 low- to moderate-income Gardner residents.
 - d. Both the CAC and HOPE applied to the block grant program for funding to replace aging telephone systems in 2014. The CAC was awarded \$2,900 and HOPE was awarded \$2,030. The agencies combined receive over 18,000 phone inquiries annually.
8. In July of 2014, DHCD awarded the Department a \$900,000 Community Development Block Grant. The projects included in that application were for demolition of the remaining building at the former S. Bent factory site; Housing Rehab funds to renovate a minimum of five units of housing in the target area; Design of the Greenwood Playground Skate Park; First Time Homebuyer Education and Counseling for the Community Development Corporation; a Job Skills Training program for the House of Peace and Education and funds to purchase a medical transportation van for the Gardner Community Action Committee.

OTHER COMMUNITY DEVELOPMENT FUNDING OPPORTUNITIES

1. A joint application between the Town of Athol and the City of Gardner was submitted to the Executive Office of Public Safety and Security to construct a Regional Emergency Communications Center in Gardner's new Police Station. A total of \$2,093,491 was requested. The City was awarded \$47,857 to prepare a feasibility study to determine if Athol and Gardner partnering was a viable option. If the final study is acceptable to both communities, construction funds will be sought in 2015.
2. The City was awarded \$200,000 from the Executive Office of Energy and Environmental Affairs, through the Our Common Backyards grant program, for the creation of a spray park at the Greenwood Memorial Pool. Construction was to be completed by December 31, however, the City was late in gathering all necessary approvals on the project and an extension was granted until June 30, 2015.

3. The City successfully closed out the Green Communities Grant in 2014. This grant funded five projects (Gardner High School Boiler, Senior Center Boiler and Windows, City Hall Boiler and Solar Array RFQ) for a total of \$206,100.
4. The Department assisted the Fire Department with two FEMA grants – one to purchase a new 1000 gallon Pumper/Engine to replace the current 1989 model. The total cost is \$499,000 and the grant share would be \$453,637. The second request was for equipment related to cleaning the firefighter's gear. The total cost of the washer/extractor and dryer cabinet is \$18,000 and the grant share would be \$16,364.

Respectfully Submitted,

Jennifer Dymek, Assistant Director

**ECONOMIC DEVELOPMENT
ANNUAL REPORT
January 1, 2014 to December 31, 2014**

This report highlights the activities generated by the Economic Development Coordinator, Joshua Cormier, during the 2014 calendar year.

Gardner Brownfields Revolving Loan Fund

In 2014, the Gardner Brownfields Revolving Loan Fund (GBRLF) aided in the remediation of the site that will become the new Gardner Police Station. With the \$200,000 loan issued, the initial phases of remediation were completed and building construction commenced with a projection of an opening in early 2015. Furthermore, with a GBRLF approved petroleum subgrant of \$158,500, the Gardner Redevelopment Authority commenced a cleanup project at 140 South Main Street. The project included the demolition of an existing garage, the removal of impacted soils, and the reconstruction of the site; which will be completed in the spring due to the impact of winter weather. The approved loan and issued subgrant will require increased administrative activities, by the Economic Development Coordinator (EDC), relative to the management of the GBRLF allowing us to include that successful experience within future grant applications. Finally, the Brownfields Steering Committee met throughout the year to discuss potential properties for funding as well as opportunities to increase our marketing outreach.

Gardner Brownfields Revolving Loan Fund Supplemental Funding

The City of Gardner was awarded \$250,000 in supplemental funding, from the U.S. Environmental Protection Agency (EPA) for its GBRLF based on an application submitted by the EDC. The award was announced via a press conference held by Congresswoman Nikki Tsongas and attended by local and State officials, environmental specialists, and the media. The award increases the GBRLF to \$1,250,000 and will allow more money to be dedicated to the remediation of contaminated sites, within the City of Gardner, with a primary focus on the Garbose site located at the corner so Timpany Boulevard and Mill Street.

Former Garbose Site

Through a City Council vote, Mayor Mark Hawke was given approval to convey the former Garbose Metal Company property, located at 155 Mill Street, to the Gardner Redevelopment Authority (GRA) pursuant to MGL Chapter 121B, Section 23 (a). With this action, the GRA was provided site control and was allowed to proceed with mitigation of contaminated soils and groundwater at the property. With that aid of a MassDevelopment grant, in the amount of \$500,000, to assist with this cleanup, the GRA continues the cleanup planning and pre-remediation activities at the site. While being directly managed by the EDC, these assessment activities have continued throughout 2014 with a final assessment, and subsequent submittal and bid process to follow, expected in the spring/summer of 2015. Through the GRA, the property is continuously marketed for redevelopment purposes that are in line with the plans set forth within the Mill Street Corridor Urban Renewal Plan (approved in January of 2013).

140 South Main Street

The City Council granted approval to Mayor Mark Hawke conveying 140 South Main Street to the Gardner Redevelopment Authority (GRA), pursuant to MGL Chapter 121B, Section 23 (a). With site control, the GRA has proceeded with mitigation of contaminated soils and groundwater at the property. Using funds granted by MassDevelopment, in the amount of \$201,500, and the GBRLF, in the amount of \$158,500, the GRA commenced the cleanup of this property. The project, managed directly by the

EDC, includes the demolition of an existing garage, the removal and disposal of impacted soils, and the reconstruction of the site including an adjoining wall between a residence and the removed garage. Due to the impacts of inclement weather, the final phase of reconstruction will be completed in the spring.

NEP/TIF/MassWorks

New England Peptide (NEP), located within Summit Industrial Park, was provided 10-year Tax Incremental Financing (TIF) assistance in relation to their proposed expansion. The existing business has seen unprecedented growth and success resulting in the need to expand its current footprint by 12,500 square feet. The TIF allows the organization to receive a reduced tax payment, for the next ten years, on the incremental value difference on the new real estate value. Furthermore, the City of Gardner was awarded a \$200,000 MassWorks grant to help move an existing sewer line as well as rebuild and pave Zub Lane. As 2014 ended, NEP was nearly 90% completed on the facility while the city had completed the portion of the project relative to the sewer line as well as the road. The expansion will result in a job growth of nearly 35 jobs over the next five years. Finally, a second phase of expansion has been planned with an additional 12,500 square foot of real estate expansion. The EDC wrote the TIF Agreement as well as the MassWorks Grant while managing the latter through the construction process.



Company Tours

In 2014, company tours, organized in conjunction with the EDC and Greater Gardner Chamber of Commerce, were held at Horrigan's Cleaners and inConcert Web Solutions. Horrigan's Cleaners, operating in Gardner for over 90 years, provided a behind-the-scenes tour of their facility which includes areas relative to dry cleaning as well as rug cleaning. In addition, the company announced their acquisition of Archambeault Flooring further expanding their offered services with the inception of Horrigan Flooring. The second tour was held at one of the region's premier web solutions company, inConcert Web Solutions, and included a rundown of services offered and an update on the owner's ongoing growth plan. Though the existing facility serves their current needs, inConcert continues to acquire other web-based companies as well as their client base. Finally, through State Representative

Jon Zlotnik’s “Business Listening Tour”, company tours were held at, local manufacturer, Kirk Eastern, and one of the City’s remaining furniture manufacturers the “Shaker Workshop”. Each of the tours, highlighted within this section, have the similar goals of publicizing the incredible things being accomplished by our local businesses while offering an opportunity to appreciate those involved within the organizations. Moving forward, the Economic Development Coordinator will work directly with the Greater Gardner Chamber of Commerce in the locating of sites to tour as well as the advertisement of such programs.

Downtown Gardner/New Business Growth

In 2014, Downtown Gardner witnessed amazing growth with the following new locations opening within the area: HOPEful Boutique, The People’s Place, Treasurables, a new Edward Jones location, DiMerco, and Evangelina’s Jewelry. Over the past two years, Downtown Gardner has witnessed the opening of ten new, or relocated businesses, and continues to grow through great products and rewarding localized events. Furthermore, the City of Gardner celebrated the Grand Opening/Ribbon Cuttings of Planet Fitness, Holy Family Academy, Heritage State Park, and the Solar Arrays on Mill Street and West Street. Within the majority of this small business development, the EDC visited with each of the owners to discuss opportunities that exist including, but not limited to, marketing assistance as well as financial aid relative to signage.



Fox 25 Zip Trip

The City of Gardner hosted Fox 25’s morning news team for their summer Zip Trip. The Zip Trip is held during the summer and helps showcase the various cities and towns within the Commonwealth. Gardner’s Zip Trip was organized with help from the Mayor’s Office and EDC while continuously working with local businesses and the Fox 25 news team. The program highlighted local businesses including Priscilla’s Candy, Turk’s Barber Shop, inConcert Web Solutions, and Chair City Wayside Furniture. Furthermore, the program helped to show a “way of life” within the community by recognizing local non-profits, such as Forward In Health, as well as significant events like the Chair Luge. Additionally, the Gardner Ale House, Blue Moon Diner, and Southside Grille provided segments on local food choices. The event was attended by thousands of residents and those who love Gardner. The Fox 25 team communicated that it was one of the best attended programs they have been a part of and further indicated that it was one of the biggest, by attendance, for any Zip Trip they can remember.



Uptown Roots Festival

In June, the City of Gardner's Downtown hosted a three-day musical festival called The Uptown Roots Festival. The festival was held in the West Street parking lot and consisted of 18 musical acts, four local brew pubs, local social clubs, arts & craft vendors, and family activities. The EDC was a member of the organizational committee and helped to ensure that local businesses benefited from the festival. The weekend was a success with thousands of people visiting Gardner for the first time or coming back to enjoy the city again.

Grow Gardner Fund/North Central Mass Development Corporation

In 2014, the EDC focused on marketing the GGF to financial institutions throughout the City of Gardner. This marketing was a result of a cooperative effort with representatives from the North Central Mass Development Corporation as well as the Twin Cities CDC and resulted in the ongoing education of representatives from eight local financial institutions.

Positive Ambassador Discussions

The EDC continues to be a positive ambassador for Economic Development within the City. Utilizing information from local tours and knowledge obtained from seminars and conferences, the EDC developed and encouraged the spread of a "positive thinking" message relative to the City of Gardner. The message highlights the many things that the City of Gardner has to offer potential businesses, local residents, and visitors. Furthermore, the message asks people to help spread this positive thinking by becoming "Positive Ambassadors" for the City. In 2014, the EDC delivered the message to the Chair City Club, members of the Gardner Public School System, Gardner Rotary Club and to various classrooms.

Film Economy

In the latter months of 2013, the EDC met with representatives from the Massachusetts Film Office to discuss the impact of film and television on the City's economy. The City utilized interns from Gardner High School, to document potential locations of interest, within the City, for filming and this database was placed on the Massachusetts Film Office's website allowing for interested parties to view images of Gardner. This database not only markets to those within the industry but also allows another avenue of marketing for the City. In 2014, the EDC completed coursework to be officially designated at the City's Film Liaison.

Johnny Appleseed Publication

The season specific advertisements, paid for by the GRA, in the Johnny Appleseed Publication were reviewed, and updated in some areas, to ensure the City of Gardner is promoted as a great place to live, work, shop, and find recreation. The publication is printed and delivered in the spring and fall, of each year, and lists the many seasonal activities taking place in the Northern Worcester County communities located along Route 2.

Memberships

The EDC is associated with the following:

Greater Gardner Community Development Corporation, Board of Directors
Greater Gardner Chamber of Commerce
Gardner Square Two, Inc., Board of Directors
Massachusetts Economic Development Council
Northeastern Economic Developers Association

Respectfully Submitted,

Joshua L. Cormier
Economic Development Coordinator

Gardner Fire Department
Annual Report
Fiscal Year July 1, 2013 through June 30, 2014

Honorable Mark P Hawke Mayor
Members of the City Council
Citizens of Gardner

I, Richard P. Ares, Fire Chief of the City of Gardner, submit the Annual Report for the Gardner Fire Department.

MISSION

The mission of the Gardner Fire Department is to protect the city's residents and visitors from fires, medical emergencies, hazardous materials incidents, rescue situations and other natural and man-made disasters. We strive to provide this service by having well trained, highly motivated firefighters combined with public education and fire prevention programs. Our goal is to make a safer community for all who came here.

PERSONNEL

The backbone of any fire department is the personnel who serve our community. Currently we have thirty three active firefighters, consisting of one Chief, one Captain, four Lieutenants who work as Shift Commanders, one Lieutenant Training/Fire Prevention Officer, one Lieutenant who works fire prevention and rotates to Shift Commander when needed and twenty five Firefighters assigned to four rotating platoons. The Department has one full time clerk. Three Firefighters work collateral jobs as department mechanics. Two Firefighters work collateral jobs as fire investigators; One Firefighter works a collateral job as a computer systems manager and one works as EMS coordinator.

FIRE APPARATUS, VEHICLES and TRAILERS

The Department operates a fleet of 17 vehicles. Three Engines, one Combination Engine/Ladder Truck, one Tower/Pumper Truck, one Heavy Rescue, one small Brush Truck, four Support Vehicles, a Decontamination Trailer, a Hazardous Materials Trailer, a Lighting Trailer, two Utility Trailers and Bucket Truck used by the City Wire inspector.

While in the past three years City has upgraded our fleet with the purchase of Engine 2 and Combination 4, unfortunately the Fire Department still needs to replace other aging and unreliable apparatus. Engine 3 is twenty five years old and needs to be replaced. Truck 10 is twenty nine years old and should be replaced immediately. Both of these trucks are more than five years beyond their life cycle and cannot be relied upon as emergency vehicles

INJURIES

There were thirteen reported injuries to firefighters during this fiscal period. Nine of these injuries occurred during emergency operations. One firefighter suffered a shoulder injury at an emergency scene. This injury required surgery causing the firefighter to miss six and one half months of work. One Lieutenant suffered a shoulder injury at a fire scene. This injury also required surgery and caused the Lieutenant to be out of work for two and one half months. At the time of this report he is still out of work. One Lieutenant sustained a shoulder injury during a training exercise resulting in him being out of work for more than eight months, at the time of this report he is still on light duty.

AMBULANCE DISPATCH

As of June 1, 2014 the Gardner Fire Department started dispatching all 911 calls needing an ambulance response from our station. The contracted ambulance service runs a Basic Life Support (BLS) and an Advanced Life Support (ALS) ambulance out of our headquarters. This has resulted in the streamlining of emergency medical services delivery in the city.

FIRE DEPARTMENT INCIDENTS

The Department responded to 3,380 emergencies or calls for assistance during this fiscal year. A complete breakdown of all calls or incidents is within this report.

MONETARY LOSS

The City of Gardner experienced an estimated dollar loss do to fire of \$444,051.00 of this amount \$416,250.00 was structure or building related and \$27,801.00 auto or vehicle related. Unfortunately there were two fatalities due to fire during this time period.

RECOMMENDATIONS

The City should hire eight more fire fighters. This would allow each platoon two more personnel per shift. While still less than the number of personnel specified in National Fire Protection Association Standard 1710, this would greatly enhance our initial on scene effectiveness and safety and in all probability reduce overtime costs by 50% or more. NFPA 1710 specifies twelve personnel on scene within 8 minutes, ninety percent of the time.

The City should this year replace Engine 3 and Truck 10. As stated earlier Engine 3 is twenty five years old and Truck 10 twenty nine years old. These vehicles have given good service to the City but because of their age and condition can't be relied on for emergency service.

The City should seriously consider establishing a Fire Department run Basic Life Support ambulance. This service, once established, could not only be a means of funding desperately needed firefighters but also provide a valuable service to the citizens.

RETIREMENT

Firefighter/EMT David Nisula retired June 29, 2014 after twenty one years of service. I thank him for his service to the City and the Gardner Fire Department

I wish to acknowledge the courage and commitment of the members of the Gardner Fire Department. Their dedication to serving the citizens of Gardner is a testament to their profession, it is a privilege and honor to lead and serve with them.

In conclusion, I wish to thank Mayor Hawke and the City Council for the support and cooperation they have given to the Fire Department during the last fiscal year.

Respectfully Submitted

Richard P. Ares
Fire Chief

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits
Smoke Detector Certificates of Compliance
Install/Alter Fuel Oil Burner Equipment
Storage of L.P. Gas
Fuel Oil Delivery Truck Inspections
Underground Tanks Removed
Storage of Smokeless Powder
Storage of Black Powder
Ammunition Storage
Flammable Fluid Storage
Sprinkler Work
Fire Suppression Systems (Ansul)
Fire Alarm Work

FIRE DRILLS/INSPECTIONS

10	Hospital Fire Drills
17	School Fire Drills
24	Quarterly Health Care Facility Inspections
14	Annual Inspections
6	Citizen Complaints

FIRE INVESTIGATIONS July 1, 2013 to June 30, 2014

Fire Investigators:

Capt. Richard Ares
FF Timothy Tenney

14 Incidents Investigated

12 Structure Fires
1 Motor Vehicle Fire
1 Other (Explosion)

Origin & Cause

0 Intentionally Set Fires
11 Accidental Fires
2 Undetermined Fire
0 Natural Fire
1 IED or Overpressure Device

Disposition

12 Investigations Closed
2 Investigation Open
0 Investigations Closed with Arrest
0 Investigation Inactive

742 Evidence Photographs Taken

STUDENT AWARENESS of FIRE EDUCATION (SAFE) PROGRAM

S.A.F.E. Instructors;

Lieutenant Michael Boris
Firefighter Guy Sharron, Jr.
Firefighter Peter Gamache, Jr.

Kindergarten	21 classes	1 visits ea.
Grade 1	27 classes	1 visits ea.
Grade 2	10 classes	1 visits ea.
Pre-Schools	2 classes	0 visit ea.
Public Demonstrations		5 events

GARDNER FIRE DEPARTMENT EQUIPMENT LIST
June 30, 2014

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE	PUMP	STATION 2
ENGINE 2	2012 ROSENBAUER	PUMP	STATION 2
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
COMBO 4	2011 SUTPHEN	QUINT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
CAR 1	2012 FORD TAURUS	CHIEF'S	STATION 2
CAR 2	2010 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
CAR 3	2004 CHEVY TAHOE	CAPTAIN	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	UTILITY	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

Printed: 3/3/2015 9:23 am

From Date:07/01/2013 to:06/30/2014

Jurisdiction: Gardner

Fire

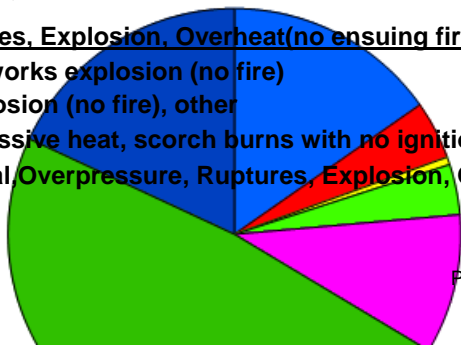
- 50 Building fire**
 - 1 Structure Fire (Not A Building)
- 34 Cooking fire, confined to container**
 - 3 Chimney or flue fire, confined to chimney or flue
 - 6 Fuel burner/boiler malfunction, fire confined
 - 1 Trash or rubbish fire, contained
- 14 Passenger vehicle fire**
- 19 Brush, or brush and grass mixture fire**
 - 1 Grass fire
 - 1 Natural vegetation fire, other
- 3 Outside rubbish, trash or waste fire**
- 2 Dumpster or other outside trash receptacle fire**
- 1 Outside rubbish fire, other**
- 2 Outside equipment fire**
- 1 Special outside fire, other**

139 Sub-Total,Fire

Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

- 1 Fireworks explosion (no fire)
 - 1 Explosion (no fire), other
 - 1 Excessive heat, scorch burns with no ignition
- 3 Sub-Total,Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)**

Reported Type Incidents



False Alarms & False Calls	15.2%
Fire	4.2%
Good Intex. Calls	0.8%
Hazardous Conditions(No Fire)	3.5%
Other Incidents (codes w/ no rollup values)	0.1%
Other Type of Incidents	9.8%
Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)	0.1%
Rescue & Emergency Medical Services	13.2%
Service Calls	18.1%
Total:	100.0%

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

65

Printed: 3/3/2015 9:23 am

From Date:07/01/2013 to:06/30/2014

Jurisdiction: Gardner

Rescue & Emergency Medical Service

- 1 Medical assist, assist EMS crew
- 1,417 EMS call, excluding vehicle accident with injury
- 174 Vehicle accident with injuries
 - 5 Motor vehicle/pedestrian accident (MV Ped)
 - 3 Motor vehicle accident with no injuries
 - 1 Lock-in (if lock out , use 511)
 - 1 Search for person on land
 - 1 Extrication of victim(s) from building/structure
 - 6 Removal of victim(s) from stalled elevator
 - 1 High angle rescue
 - 4 Extrication, rescue, other
 - 2 Rescue, emergency medical call (EMS) call, other
- 1616 Sub-Total,Rescue & Emergency Medical Service

Hazardous Conditions(No Fire)

- 16 Gasoline or other flammable liquid spill
- 13 Gas leak (natural gas or LPG)
 - 3 Oil or other combustible liquid spill
 - 8 Carbon monoxide incident
 - 5 Arcing, shorted electrical equipment
- 34 Electrical wiring/equipment problem, other
 - 8 Building or structure weakened or collapsed
 - 4 Vehicle accident, general cleanup
 - 1 Attempt to burn
- 26 Hazardous condition, other
- 118 Sub-Total,Hazardous Conditions(No Fire)

Service Calls

- 154 Lock-out
 - 5 Water or steam leak
 - 38 Water problem, other
 - 2 Smoke or odor removal
 - 1 Animal rescue
 - 41 Assist police or other governmental agency
 - 1 Police matter
- 196 Public service
 - 89 Assist invalid
 - 9 Defective elevator, no occupants
 - 14 Unauthorized burning
 - 7 Cover assignment, standby, moveup
 - 47 Service Call, other
- 604 Sub-Total,Service Calls

Good Intent Calls

- 3 Dispatched & canceled en route
- 2 Authorized controlled burning
- 12 Smoke scare, odor of smoke
 - 2 Steam, vapor, fog or dust thought to be smoke

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

66

Printed: 3/3/2015 9:23 am

From Date:07/01/2013 to:06/30/2014

Jurisdiction: Gardner

- 1 Hazmat release investigation w/ no hazmat
- 7 Good intent call, other
- 27 Sub-Total,Good Intent Calls

False Alarms & False Calls

- 2 Local alarm system, malicious false alarm
- 1 Bomb scare - no bomb
- 4 Sprinkler activation due to malfunction
- 29 Smoke detector activation due to malfunction
- 320 Alarm system sounded due to malfunction
- 4 CO detector activation due to malfunction
- 4 Sprinkler activation, no fire - unintentional
- 27 Smoke detector activation, no fire - unintentional
- 60 Detector activation, no fire - unintentional
- 13 Alarm system sounded, no fire - unintentional
- 43 Carbon monoxide detector activation, no CO
- 507 Sub-Total,False Alarms & False Calls

Other Type of Incidents

- 9 Citizen complaint
- 316 Inspection
- 2 Special type of incident, other
- 327 Sub-Total,Other Type of Incidents

Other Incidents (codes w/ no rollup values)

- 2 Emergency Medical
- 2 Sub-Total,Other Incidents (codes w/ no rollup values)
- 3,343 Incident Types

Total Count of Unique Incident Numbers for this Period: 3,295

GARDNER MUNICIPAL GOLF COURSE COMMISSION

ANNUAL REPORT

To His Honor the Mayor and
Members of the City Council

The Gardner Golf Course Commission is pleased to submit its annual report for the 2013/2014 fiscal year.

Membership Totaled	\$ 251,104.25
Green Fees	\$ 203,782.56
Cart Storage & Locker Rental	\$ 2,710.00
Miscellaneous	\$ 32,815.60
Driving Range Tokens	\$ 32,145.00
Carts	<u>\$ 193,295.00</u>
Total	\$ 715,852.41

There were approximately 54,670 rounds of golf including 10,934 greens fee rounds and 43,736 member rounds.

MEMBERSHIPS	<u>Resident</u>	<u>Non-Resident</u>
Weekday	13	11
Individual	77	30
Family	17	14
College	22	88
Junior	20	34
Sr. Cit. Ind.	60	39
Sr. Cit. Fam	12	8
Clergy Ind.	2	1
Clergy Fam.	0	0
Veteran Ind.	8	7
Veteran Fam.	1	0
Courtesy (Includes Lifetime)	11	3
Playing Privileges	15	4
	Total Memberships	497

Receipts	\$715,852.41
Expenditures	\$704,769.24

Respectfully submitted,

Jeffrey Gallant, Chairman,
Financial Chair.

David Noyes
Asst. Financial Chair.

Michael Budwick, Secretary

Karen Deneen, Member
Golf Course Commission

William L. Frank, Superintendent



**City of Gardner
Greenwood Memorial Pool
69 Park Street
Gardner, MA 01440
(978) 632-0678**

Debra A. Pond, Director of Human Resources

2014 Annual Report
(Annual Year)
Greenwood Memorial Pool

In 2014, the Human Resources Director continued managing the oversight responsibility of the Greenwood Pool. There were major renovations completed in the early summer months of 2014 to the outdoor pool facility and, as is the case with seasonal employment, some staffing changes.

Resurfacing of the Outdoor Facility:

The outdoor pool had not been resurfaced since its grand opening on July 17, 1991. In May 2014, the City contracted with Stone Edge Design to complete a full resurfacing of the outdoor pool. The project had to go out to bid three (3) times before receiving a viable offer and with the inclement weather there was a significant delay in the commencement of the project. As such, the outdoor pool did not open for the season until late summer. The cost for the resurfacing was \$82,652.00. On July 25, 2014 the newly resurfaced pool opened for the remainder of the summer season with an abbreviated swimming lessons schedule.

Staffing:

Donald Lemieux, Certified Pool Operator, and Diana Ringer, Head Lifeguard, returned for the season. Both were instrumental in getting the pool prepared for the resurfacing project and then taking care of the daily preparation process of the new surface before the pool could open for the summer. Several seasonal lifeguards returned for the summer and three (3) new seasonal lifeguards were hired.

Total income for the Greenwood Memorial Pool for 2014 was \$7,874.92, this included swim lessons (\$2,300.50), a donation for renovation costs (\$1,700.00) and payment for public swimming.

**Greenwood Memorial Pool
2014 Wages**

Employee	Position	Regular Wages	Overtime	Total Wages
Donald W. Lemieux	Certified Pool Operator	\$8,380.00	\$60.00	\$8,440.00
Diana Ringer	Head Lifeguard	\$6,730.50	\$0.00	\$6,730.50
Kelly Bingham	Lifeguard	\$596.55	\$0.00	\$596.55
Rebecca Brandeberry	Lifeguard	\$1,173.70	\$0.00	\$1,173.70
Jessica Francis	Lifeguard	\$1,749.30	\$0.00	\$1,749.30
Casey Galat	Lifeguard	\$1,362.20	\$44.10	\$1,406.30
Marissa Galat	Lifeguard	\$286.15	\$0.00	\$286.15
Charles Hartin	Lifeguard	\$127.40	\$0.00	\$127.40
Hannah Kondrotas	Lifeguard	\$347.90	\$0.00	\$347.90
Sarah Ruth	Lifeguard	\$715.38	\$0.00	\$715.38
Benjamin Sekurski	Lifeguard	\$2,703.20	\$485.10	\$3,188.30
		\$24,172.28	\$589.20	\$24,761.48

Total Wages:	\$24,761.48
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CITY OF GARDNER

OFFICE OF THE
BOARD OF HEALTH
ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682



To: The Honorable Mark A. Hawke, Mayor
 The Honorable Members of the Gardner City Council

The Board of Health submits this 60th Annual Report for the Calendar Year 2014, ending December 31, 2014. The following notable events occurred over the past year:

- The Gardner Board of Health, through its participation in the Montachusett Public Health Network [MPHN] presented our Community Health Assessment to the public this year. This comprehensive look at our community health will guide the Board in discharging their duties to protect the health and well-being of the residents. The Health Assessment indicated substance abuse to be of especial concern among our residents.
- The Board of Health, through the MPHN utilized a variety of strategies to address substance abuse issues. The Board is a member of the Gardner Community Action Team [GCAT] that addresses substance issues in youth, and was an active participant in the Massachusetts Opioid Abuse Prevention Collaborative [MOAPC]. In conjunction with the Police Department, the Board held 2 medication take back events, and the Board also maintained the sharps collection kiosk located in the lobby of Community Health Connections on Connors St. The Tobacco Collaborative provided tobacco enforcement and merchant education under the Board's guidance.
- The Board is a participant in a program of the GVNA called "Baby's Breath" that will try and address the highest in the state smoking rate among our young pregnant women in the area.
- The Board through the MPHN performed a variety of services, including water quality testing at the Greenwood Swimming Pool and the Lithuanian Outing Association Beach, medical sharps collection and disposal, and influenza clinics.
- Curbside trash collections totaled 3777 tons for 2014; curbside recycling collections were 1546 tons. Curbside yard waste collection was 296 tons. The residents of Gardner continue to be among the top recyclers in the state, and our thanks go to them for making our recycling program a success. The Board made various home composting equipment available for the residents this year at a substantial savings. Two types of compost bins, compost turners and scrap buckets were available.
- The Transfer Station at 744 West St. operated throughout the year, allowing residents an opportunity to dispose of bulk items, excess trash, recycling, yard waste, paints, hazardous materials and other items. The Transfer Station handled 496 tons of trash and 444 upholstered items.

- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. Nursing services are provided from the Montachusett Public Health Network district nurse. The District nurse also participated in 2 health fairs in the city in 2014 as well.
- The Department continued to provide inspection services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, and Nuisances. License information is on the following page of this report.

Licenses/Permits issued:

134	Food Licenses
5	Septic Haulers/
9	Septic Installers Licenses
1 / 2	Body Art/Tattoo License- Establishment/Practitioner
0	Day Camps
2	Hotel/Motel/Bed & Breakfast Licenses
12	Solid Waste Hauler License
4	Funeral Director Licenses
303	Burial Permits Note Calendar Year 2014
5	Pool/Spa Licenses
9	Tanning Salon Licenses
2	Manufactured Home Parks
20	Tobacco Sales Permits
2	Septic System Permits
1	Well Permits
42	Beaver Trapping/Breaching Permits
1	Movie Theater

The Board of Health meets monthly at 5:00pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Bernard F. Sullivan, R.S., C.H.O
Director of Public Health

Information Technology Department

Annual Report for Fiscal Year 2015

The Information Technology Department (ITD) provides technology services to approximately 150 users from various departments located in municipal buildings throughout the City. ITD maintains all enterprise-wide computer applications. The largest applications include Munis, Perform(IMC), Pamet, ViewPermit and Vision. The department also manages the approximately 130 computers and 20 servers.

ITD is continuously developing and improving the internal network which provides access to important City resources and information.

Highlights for 2015

- Combined the IT Director 's position at City Hall with that of the School Dept
- Implemented a new Permitting software, ViewPermit
- Instituted a public Wi-Fi service for the Fire Dept
- Upgraded City Firewalls and added additional network security
- Added distributed file services for the Fire Dept and Police Departments allowing more rapid and reliable access to documents which also added another point of redundancy for important City data
- Started a process of weekly/monthly and quarterly testing of the IT infrastructure
- Retired Windows XP
- Planning for IT needs and started procurement for the new Police Station
- Planning for Regional Dispatch with Athol

NOTICE OF THE ANNUAL MEETING
OF THE
LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION

Notice is hereby given that the 128th Annual Meeting of the Levi Heywood Memorial Library Association will be held in the Greenwood Meeting Room of the Levi Heywood Memorial Library, 55 West Lynde Street, Gardner, MA on Wednesday, October 22nd, 2014 at 7:00 p.m. for the transaction of the following business:

- I. To approve the minutes of the October 23rd, 2013 Annual Meeting (included with this mailing)
- II. To receive the Annual Reports of the Officers and Administrators
- III. To elect new members to the Association
- IV. To elect Trustees and Officers for the ensuing year
- V. To transact any other business that may legally come before the Meeting

Following the business meeting, Local History Librarian Pamela Meitzler will present a program entitled "Gardner Then and Now" using photographic resources from the Library's historical collections.

Ronald F. Cormier, Clerk
Levi Heywood Memorial Library Association
Gardner, MA
October 6, 2014

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2013-2014**

BOARD OF TRUSTEES

Karen Anderson, *Vice President*
Calvin Brooks
Ronald F. Cormier, *Clerk*
Richard H. Greenwood, *President*
Sally Q. Hartshorn, *Treasurer*
Sheila Heglin

Michael Horrigan
Neil W. Janssens
Patricia E. Kirsh+
Ambrose Marean
Doris Pierce
Arthur Young

EX-OFFICIO TRUSTEES

Alice P. Anderson, City Council President (July –December)
Dr. Carol Daring, Superintendent of Schools
Mayor Mark Hawke
Atty. Henri Sans, Honorary Trustee
Atty. James M. Walsh, City Council President (January – June)

Staff

Kathleen D. Leslie, Director
Tammy M. Caissie, Assistant Director
Jason Sullivan-Flynn, Coordinator of Youth Services
Celeste M. Burdett, Children's/Tech. Services Librarian
Shelby Carney, Children's Library Assistant
Richard Cochran, Custodian
Elizabeth Covington, Adult Library Assistant
Lois Dishmon, Adult Library Aide
Jayne Hallock, Bookkeeper/Tech. Services Assistant
Abigail Martell, Children's Library Aide
Pamela Meitzler, Local History Librarian
Amelia Monahan, Reference/Adult Library Assistant
Janet Percy, Adult Library Assistant
Patricia Urato, Adult Library Assistant
Gina Verrelli, Reference/Network Transfer Librarian

+Deceased

**Report of the Treasurer
Levi Heywood Memorial Library FY 2013-2014**

	Unrestricted Funds	Restricted Funds	All Funds
REVENUES			
Municipal		\$620,734	\$620,734
State		\$15,777	\$15,777
Gifts/grants	\$16,331	\$900	\$17,231
Circulation	\$15,377		\$15,377
Photocopies/Printouts	\$3,150		\$3,150
Endowment	\$205,635		\$205,635
Meeting Room rental	\$1,024		\$1,024
Other	\$420		\$420
Carryover (Previous Year)	\$14,142	\$102,828	\$116,970
TOTAL	\$256,079	\$740,239	\$996,318
EXPENDITURES			
Compensation		\$461,087	\$461,087
Books	\$5,205	\$63,175	\$68,380
Electricity		\$25,640	\$25,640
Heat		\$17,076	\$17,076
Telecommunications	\$271	\$4,432	\$4,703
Printing/Supplies	\$2,138	\$11,065	\$13,203
Postage		\$784	\$784
Repairs and Maintenance	\$1,814	\$21,824	\$23,638
Information Technology		\$11,476	\$11,476
Insurance		\$13,384	\$13,384
Professional Services	\$10,947		\$10,947
Staff Travel	\$148		\$148
Furniture/Equipment	\$3,012		\$3,012
C/W MARS Membership		\$31,216	\$31,216
Bond repayment expense	\$158,020		\$158,020
Programming	\$1,737	\$900	\$2,637
Other	\$5,992		\$5,992
Carryover	\$66,795	\$78,180	\$144,975
TOTAL	\$256,079	\$740,239	\$996,318

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of McKenna & Company, CPA's. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2014.

**LEVI HEYWOOD MEMORIAL LIBRARY
STATISTICAL REPORT
FY2014**

POPULATION SERVED: 20,254

NUMBER OF GARDNER REGISTERED BORROWERS: 11,636

NUMBER OF NON-RESIDENT REGISTERED BORROWERS: 5,390

NUMBER OF DAYS OPEN: 286

HOURS OPEN PER WEEK: JUNE – AUGUST: 37; SEPTEMBER – MAY: 41

7/01/13 - 6/30/14

CIRCULATION	ADULT/YA	CHILDREN	TOTAL
Books	67,188	53,482	120,670
Periodicals	3,196	152	3,348
Audio	8,325	1,579	9,904
Video	44,585	748	45,333
Electronic Resources	3,802	39	3,841
Miscellaneous	556	757	1,313
	127,652	56,757	184,409

Non-Resident Circulation	66,733
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ILL Received	21,234
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ILL Sent	15,526
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Total Items in Collection	151,373
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SERVICES	
Reference Transactions	22,370
Public Internet Use	9,464
Program Attendance	1,650
Class Visit Attendance	943
Storyhour Attendance	828
Meeting Room Use	595
Wireless Sessions	6,044

DIRECTOR'S REPORT FY2014

Fiscal year 2014 was a year of continued progress in both Library operations and services.

For the second year in a row, the Library's municipal budget met the eligibility requirement for participation in the State Aid to Public Libraries program without the need for a waiver application. The Municipal Appropriation Requirement for the current fiscal year has also been met.

The Library received funding from longstanding benefactors including the Knowlton Foundation for the Elderly, the Library Christmas Card Fund, and the Gardner Cultural Council. The Wal-Mart Foundation again provided funds for the continuation and expansion of the Library's Jr. Book Club, which has recently added a second section for students in grades 6 through 8. We received a grant from the Department of Veterans' Services to fund the preservation of two Civil War documents in the Library's Local History Collection together with a matching grant from the Friends of the Library.

The Friends continued their customary support of the Library by sponsoring fifteen museum passes and children's room programming. In addition, they purchased a new scanner/printer, a coffee machine for the staff room, and a replacement lens for the Microform reader. A book grant and periodical subscriptions brought the total of the Friends' annual contributions to over thirteen thousand dollars. Their generosity is funded by the success of two annual book sales and a vibrant membership that currently numbers 574, with dozens of volunteers among them who sort, clean, and shelve our books, run the book club, deliver to shut-ins, and help with landscaping, programming and fund-raising.

We participated in the City's Volunteer Incentive Program again last year and had 3 volunteers return for their 4th consecutive year of service at the Library. Their familiarity with our setup allowed them to work through a backlog of maintenance and clerical tasks with speed and efficiency.

The Library maintained its relationship with the MOC Community Partnership for Children by co-sponsoring Scholastic's "Read and Rise" literacy initiative, created to support the development of independent readers. The Partnership continued its support of the Library by renewing the pass program to Davis Farmland and by funding two summer reading club events.

351 children participated in the science-themed Summer Reading Club and completed a combined 3200 hours of reading during the month of July. In total, 13 programs, including 4 family nights, were held.

The Library repeated a Food for Fines drive during the month of May to benefit the Gardner CAC food pantry, and collected 7 full boxes of food items to donate to the Center.

The Library's Art Gallery featured monthly exhibits by local artists and photographers, and showcased the work of Gardner elementary school students. In June, local history librarian Pam Meitzler created a display that documented the history of the Heywood Wakefield Furniture Company using resources from the Library's archival collections.

We received our long-awaited connection to the Mass Broadband fiber optic network in June, expanding the Library's high speed internet access. Additional improvements to our IT environment included outsourcing the monitoring and management of antivirus and operating systems software for our server and staff computers.

In staffing changes, we welcomed Coordinator of Youth Services Jason Sullivan-Flynn in May. During May and June, Celeste Burdett transitioned from the Children's Room to a new position of Bookkeeper /Staff Services Librarian in anticipation of Jayne Hallock's retirement in July.

As we mark the tenth anniversary of our Library's current location, we celebrate both our history and our future in the community.

Recently published statistics from the Massachusetts Board of Library Commissioners report an increase of nearly 50% in library use in the past decade in contrast to a 36% decrease in regional and municipal library State Aid.

Over 400 patrons visit our Library on any given day. Most come to borrow traditional materials of books, DVDs and music CDs. Many come for adult and children's programming. Others for free internet access, literacy tutoring, or study rooms. And some come simply because we provide a safe and welcoming alternative to the outdoors.

Meeting these needs is the work of many. Support from City Hall, the Board of Trustees, Association and Friends' members, volunteers, public and private agencies and individuals, and a truly dedicated staff all combine to fill the gaps left by diminished State funding. By pulling together, we ensure that Library services to the Gardner community will remain strongly in place in this, our 129th year of operation, and for many years to come.



City of Gardner
Human Resources Department
95 Pleasant Street, Rm. 14
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025

Debra A. Pond, Director of Human Resources
 Brenda Smith, Administrative Coordinator

The Human Resources (the “HR”) Department handles a variety of responsibilities relating to all aspects of employee and benefit management for City of Gardner (the “City”) employees. Included in the daily operations for the HR Department are the drafting and implementation of applicable policies, management of the hiring and termination/retirement processes, worker’s compensation and 111F claims, unemployment claims, benefits administration, contract negotiations, working with the Mayor, City Solicitor and Department Heads on grievance and other complaint resolutions and the processing all personnel transactions, as well as the maintenance of all personnel related files. The Administrative Coordinator is responsible for the City employee benefit time record keeping, including accrual reports, the initial employee document orientation process, communicating benefit change notices to all employees and other functions including filing, answering the telephone, communicating with employees and members of the public requiring assistance, scheduling and other general clerical support functions. In addition, the HR Director continues to work with the School Superintendent, on various School Department personnel related matters including new employee hire processes, unemployment, COBRA, Civil Service, arbitration and contractual matters.

Department Salaries for FY 2014:	Department Head:	\$72,800.62
	FT Administrative Coordinator	\$28,579.78

During FY 2014, eighteen (18) full time employees, nine (9) part time employees, and ten (10) intermittent/temporary/seasonal employees were hired. Over the course of FY 2014, the City experienced nine (9) full time, fifteen (15) part time and fourteen (14) temporary/seasonal resignations, six (6) layoffs and four (4) terminations. There were also four (4) retirements. The individuals retiring had long careers with the City and included the following positions:

<u>Position</u>	<u>Number of Years of Service</u>
• Treasurer/Collector’s Department Sr. Account Clerk	34
• Police Officer	29
• Deputy Chief of Police	26
• Firefighter	17

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government

Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2014 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	9	2
Fire	14	5
Totals:	23	7

(There was an approximate 8% decrease in reported claims/incidents. Of the claims reported, 30% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 10% increase from FY 2013.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	11	1
School	60	0
Totals:	71	1

(There was an approximate 12.7% increase in reported claims/incidents. Only 1.4% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a .2% decrease from FY 2013.)

Ethics Liaison

As the designated Ethics Liaison for the City, the HR Director continued the ethics testing certification for all newly hired, appointed, elected employees as well as volunteers for City and School Department.

ADA Coordinator/Disability Commission

The HR Director continues to serve as the ADA Coordinator for the City and sits on the City's Disability Commission. Members of the Disability Commission include Eric Knudsen, Chairman and Tommy Davis, Vice Chairman. Ms. Pond has held the position of Clerk for the Disability Commission since August 2005. The Commission continues to seek additional members. The Commission was not as active as in previous years with the decreased numbers of members and their respective availability. The Commission reviewed a few accessibility variance requests at the request of the Architectural Access Board and addressed a number of handicap parking matters.

In addition to updating the City's various policies, including the Computer Use and Electronic Communication Policies, the HR Department also completed the City's Employee Handbook. As the information included in the Employee Handbook comes from a number of different sources including the seven (7) City unions, the City ordinances and stand-alone policies, the drafting process was a significant undertaking. The purpose of the Employee Handbook is to provide employees with one source of information for wages, benefits and City policies (this is in addition to Union contract documents). It provides definitions with regard to employee status (full time, temporary, etc.) and classification; wage schedules; benefits (time and additional compensation); and City policies (i.e., Family Medical Leave Act, Harassment Prevention). The Employee Handbook was completed and distributed to all City employees in FY 2014. It continues to be provided to all newly hired City employees.

The overall mission of the HR Department, as it has been since the creation of the department, is to work with and provide advice to the Mayor, City Councilors and Department Heads to ensure that the laws, rules and regulations pertaining to all aspects of personnel management are adhered to. In addition, the HR Department is a resource for all City employees regarding their work environment needs, benefits and other related matters.



CITY OF GARDNER POLICE DEPARTMENT

Neil C. Erickson
Chief of Police

31 City Hall Avenue
Gardner, Massachusetts 01440

Phone: (978) 632-5600
Fax: (978) 630-4027

February 25, 2015

Mayor Mark Hawke
Gardner City Hall
95 Pleasant street
Gardner Ma 01440

Dear Mayor Hawke;

Once again it is my honor and pleasure to present the annual report for The Gardner Police Department. This report reflects the hard work that the men and women of this Department provide, each and every day to the Citizens of the City of Gardner. This report will provide statistics as to the work and service provided by Police Officers and support staff which includes, parking tickets, motor vehicle citations, firearms permits, reports issued, accident reporting, crime statistics and reports from Community Policing activities, as well as a report from the Bureau of Criminal Investigations (BCI). It is thanks to you and your colleagues in the City Council, that we should be moving into our new facility at 200 Main street in the next couple months. On behalf of the Gardner Police Department, I would like to thank you, the City Council and the Citizens of the City of Gardner for your continued support.

Sincerely;

Neil C. Erickson
Chief of Police



Accident Breakdown

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>OUI</u>	<u>INVLD.</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># OF ACC.</u>
ACADIA RD	0	0	0	0	0	0	1
ALLEN ST	0	0	0	0	0	0	1
ASH ST	0	0	0	0	0	0	1
ASHLEY DR	0	0	0	0	0	0	1
BAKER	2	0	0	0	0	0	4
BAKER ST	1	0	0	0	1	0	2
BARTHEL AVE	0	0	0	0	0	0	1
BAYBERRY DR	0	0	0	0	0	0	1
BETTY SPRING RD	1	0	0	0	0	0	5
BICKFORD HILL RD	0	0	0	0	0	0	2
BRIDGE ST	2	0	0	0	0	0	1
CENTRAL ST	2	0	0	0	1	0	22
CHARLES ST	0	0	0	0	0	0	1
CHESTNUT	0	0	0	0	0	0	6
CHESTNUT ST	0	0	0	0	0	0	4
CHURCH ST	1	0	0	0	1	0	3
CITY HALL AVE	0	0	0	0	0	0	7
CLARK ST	2	0	0	0	0	0	11
COLONY RD	1	0	0	0	0	0	2
CONANT ST	0	0	0	0	0	0	2
CONNORS ST	0	0	0	0	0	0	2
CRAWFORD ST	0	0	0	0	0	0	1
CROSS	2	0	0	0	0	0	1
CROSS ST	0	0	0	0	0	0	2
DINAN DR	0	0	0	0	0	0	1
DONLAN ST	0	0	0	0	0	0	1
DYER ST	0	0	0	0	0	0	1
EAST BROADWAY	2	0	0	0	0	0	5
EASTWOOD CR.	0	0	0	0	0	0	1
EATON ST	3	0	0	0	0	0	1
ELM	6	1	0	0	0	0	13
ELM ST	0	0	0	0	0	1	7
EMERALD ST	0	0	0	0	0	0	1
FREDETTE ST	1	0	0	0	0	0	5
GLAZIER ST	0	0	0	0	0	0	1
GRANT ST	0	0	0	0	0	0	1
GREEN ST	6	0	0	0	0	0	19
GREENWOOD	0	0	0	0	0	0	2
GREENWOOD PL	1	0	0	0	0	0	2
GREENWOOD ST	2	0	0	0	0	0	7
HIGH ST	0	0	0	0	0	0	1
HOWARD ST	0	1	0	0	0	0	1
HOWE ST	0	0	0	0	0	0	1
JEAN ST	0	0	0	0	0	0	1
KELTON ST	1	0	0	0	0	0	3
KENDALL ST	0	0	0	0	0	0	2
KNOWLTON ST	0	0	0	0	0	0	2
LAKE ST	0	0	0	0	0	0	4
LAKEVIEW DR	2	0	0	0	0	0	2
LAWRENCE ST	0	0	0	0	0	0	2
LENNON ST	0	0	0	0	0	0	1
LINCOLN ST	0	0	0	0	0	0	1
LOVEWELL ST	0	0	0	0	0	0	1
LYNDE ST	0	0	0	0	0	0	2
MAIN ST	12	0	0	0	4	0	49
MANCA DR	0	0	0	0	0	0	2
MAPLE ST	0	0	0	0	0	0	1
MARQUETTE ST	1	0	0	0	0	0	1
MATTHEWS ST	0	0	0	0	0	0	1
MECHANIC ST	0	0	0	0	0	0	1
MILL ST	0	0	0	0	0	0	1
MINOTT ST	1	0	0	0	0	0	1
MONADNOCK ST	0	0	0	0	0	0	3
NICHOLS ST	0	0	0	0	0	0	4
NICOLLE TER	0	0	0	0	0	0	1
OAK ST	0	0	0	0	0	0	9

Gardner Police Department
 From: 07/01/2013 Thru: 06/30/2014

PARK ST	1	0	0	0	0	5
PARKER	0	0	0	0	0	3
PARKER ST	2	0	0	1	1	20
PEARL ST	3	0	0	0	0	14
PEARSON BL.	4	0	0	1	1	42
PINE	1	0	0	1	0	5
PINE ST	0	0	0	0	0	3
PLEASANT ST	3	0	0	0	0	18
REGAN ST	1	0	0	0	0	3
RICHMOND ST	0	0	0	0	0	1
RIDGEWOOD LN	0	0	0	0	0	1
ROBERT DR	0	0	0	0	0	1
ROBILLARD ST	0	0	0	0	0	1
ROUTE 101	2	0	0	0	0	5
ROUTE 140	3	0	0	0	0	21
ROUTE 2	1	0	0	0	0	2
ROUTE 68	0	0	0	0	0	1
S MAIN ST	0	0	0	0	0	2
SAND ST	1	0	0	0	0	2
SAUNDERS ST	2	0	0	0	0	4
SCHOOL ST	1	0	0	0	1	3
SHERMAN ST	0	0	0	0	0	2
SOUTH MAIN ST	2	0	0	0	0	3
SPRUCE ST	0	0	0	0	0	1
STEPHANIE DR	1	0	0	0	0	1
SUFFOLK LN	0	0	0	0	0	1
SUMMER ST	0	0	0	0	0	3
TIMPANY BL.	22	0	0	1	0	93
UNION SQ	0	0	0	0	0	3
UNION ST	0	0	0	0	0	2
VERNON ST	3	0	0	0	0	2
W BROADWAY	1	0	0	0	0	2
WASHINGTON ST	0	0	0	0	0	1
WATERFORD ST	0	0	0	0	0	5
WAY ST	0	0	0	0	0	1
WEST BROADWAY	8	0	0	0	0	12
WEST ST	3	0	0	1	1	23
WHITNEY ST	0	0	0	0	0	1
WICKMAN DR	0	0	0	0	0	1
WILLOW ST	0	0	0	0	0	2
WINSLOW ST	0	0	0	0	0	1
WOODLAND AVE	0	0	0	0	0	3
TOTALS	117	2	0	12	5	570



Accidents By Street Name

<u>Street / Location Names</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
ACADIA RD	0	0	0	0	0	0	1	0	0	0	0	0	1
ALLEN ST	0	0	0	0	0	0	0	0	0	1	0	0	1
ASH ST	0	0	1	0	0	0	0	0	0	0	0	0	1
ASHLEY DR	1	0	0	0	0	0	0	0	0	0	0	0	1
BAKER	0	0	0	0	1	1	0	2	0	0	0	0	4
BAKER ST	0	1	0	0	0	0	0	0	0	0	1	0	2
BARTHEL AVE	0	0	1	0	0	0	0	0	0	0	0	0	1
BAYBERRY DR	0	0	1	0	0	0	0	0	0	0	0	0	1
BETTY SPRING RD	1	0	0	0	0	0	0	1	1	1	0	2	5
BICKFORD HILL RD	0	0	0	0	0	0	1	1	0	0	0	0	2
BRIDGE ST	0	0	0	0	0	0	0	0	0	0	1	0	1
CENTRAL ST	4	5	2	0	1	0	1	2	2	2	2	1	22
CHARLES ST	0	0	0	0	0	0	0	0	0	0	1	0	1
CHESTNUT	0	3	0	0	1	1	0	0	0	0	1	0	6
CHESTNUT ST	0	0	1	0	0	1	1	0	0	0	1	0	4
CHURCH ST	0	0	0	0	0	0	0	0	1	2	0	0	3
CITY HALL AVE	0	1	0	0	1	2	0	0	1	0	2	0	7
CLARK ST	2	2	3	0	0	0	0	1	0	0	1	2	11
COLONY RD	0	0	0	1	0	0	1	0	0	0	0	0	2
CONANT ST	0	1	0	0	0	0	0	0	0	0	0	1	2
CONNORS ST	0	0	0	0	0	0	0	1	1	0	0	0	2
CRAWFORD ST	0	0	0	0	0	0	0	0	0	0	1	0	1
CROSS	0	0	0	1	0	0	0	0	0	0	0	0	1
CROSS ST	0	1	0	0	0	0	0	0	0	0	0	1	2
DINAN DR	0	0	0	1	0	0	0	0	0	0	0	0	1
DONLAN ST	0	0	0	0	0	0	0	0	0	0	0	1	1
DYER ST	0	1	0	0	0	0	0	0	0	0	0	0	1
EAST BROADWAY	0	1	1	0	0	0	1	1	1	1	0	0	5
EASTWOOD CR.	0	0	0	0	0	0	1	0	0	0	0	0	1
EATON ST	0	0	0	0	0	0	0	0	1	0	0	0	1
ELM	0	1	0	0	1	0	0	2	3	2	4	0	13
ELM ST	3	0	0	1	0	0	1	0	0	1	0	1	7
EMERALD ST	0	0	0	0	0	0	0	0	0	1	0	0	1
FREDETTE ST	0	2	0	0	0	0	0	1	1	0	1	0	5
GLAZIER ST	0	0	0	0	1	0	0	0	0	0	0	0	1
GRANT ST	0	0	0	0	0	1	0	0	0	0	0	0	1
GREEN ST	2	3	2	0	1	0	3	2	0	0	1	5	19
GREENWOOD	0	0	0	0	0	0	0	0	0	0	1	1	2
GREENWOOD PL	0	0	1	0	0	0	0	1	0	0	0	0	2
GREENWOOD ST	1	0	0	1	1	0	1	0	0	3	0	0	7
HIGH ST	0	0	0	0	0	0	0	0	0	0	1	0	1
HOWARD ST	0	0	0	0	0	1	0	0	0	0	0	0	1
HOWE ST	0	0	0	0	0	0	0	0	0	1	0	0	1
JEAN ST	0	0	0	0	0	1	0	0	0	0	0	0	1
KELTON ST	1	0	0	0	0	0	2	0	0	0	0	0	3
KENDALL ST	2	0	0	0	0	0	0	0	0	0	0	0	2
KNOWLTON ST	0	1	0	0	0	0	0	0	0	0	0	1	2
LAKE ST	0	0	2	0	0	0	0	0	1	0	0	1	4
LAKEVIEW DR	0	1	0	0	0	0	0	0	0	0	0	1	2
LAWRENCE ST	0	0	1	1	0	0	0	0	0	0	0	0	2
LENNON ST	0	0	0	0	0	0	1	0	0	0	0	0	1
LINCOLN ST	0	0	0	0	0	0	0	0	0	1	0	0	1
LOVEWELL ST	0	0	0	0	0	0	0	0	0	0	0	1	1
LYNDE ST	0	1	0	0	0	0	0	0	0	0	0	1	2
MAIN ST	6	4	5	4	7	3	2	5	2	0	5	6	49
MANCA DR	0	0	0	0	1	0	0	0	0	1	0	0	2
MAPLE ST	0	0	0	0	0	0	0	0	0	0	1	0	1
MARQUETTE ST	0	0	0	0	0	0	0	0	1	0	0	0	1
MATTHEWS ST	0	0	0	0	0	0	0	0	0	0	0	1	1
MECHANIC ST	1	0	0	0	0	0	0	0	0	0	0	0	1
MILL ST	0	0	0	0	0	0	0	0	0	0	0	1	1
MINOTT ST	0	0	0	0	1	0	0	0	0	0	0	0	1
MONADNOCK ST	0	0	2	0	0	0	0	1	0	0	0	0	3
NICHOLS ST	0	1	1	0	0	0	0	0	1	0	1	0	4
NICOLLE TER	0	0	0	0	0	0	0	0	1	0	0	0	1
OAK ST	0	0	1	0	1	3	0	1	1	1	0	1	9
PARK ST	1	0	1	0	0	0	0	0	0	1	0	2	5

PARKER	0	0	0	0	0	0	1	0	0	1	1	0	3
PARKER ST	2	2	1	3	0	2	0	1	1	0	2	6	20
PEARL ST	1	1	1	2	0	1	1	2	0	0	2	3	14
PEARSON BL.	2	7	4	2	2	4	2	4	4	2	4	5	42
PINE	1	1	0	0	1	0	0	0	1	0	1	0	5
PINE ST	0	0	1	0	0	0	0	0	1	1	0	0	3
PLEASANT ST	0	1	1	3	2	3	1	0	1	1	1	4	18
REGAN ST	0	1	0	0	0	0	1	0	0	0	1	0	3
RICHMOND ST	0	0	0	0	0	0	0	1	0	0	0	0	1
RIDGEWOOD LN	0	0	0	0	1	0	0	0	0	0	0	0	1
ROBERT DR	0	0	0	0	1	0	0	0	0	0	0	0	1
ROBILLARD ST	0	0	0	0	0	0	0	1	0	0	0	0	1
ROUTE 101	1	0	0	1	0	1	0	1	0	0	0	1	5
ROUTE 140	5	3	2	0	0	4	0	1	1	2	2	1	21
ROUTE 2	0	0	2	0	0	0	0	0	0	0	0	0	2
ROUTE 68	0	0	0	0	0	1	0	0	0	0	0	0	1
S MAIN ST	0	0	0	0	0	0	0	0	0	1	1	0	2
SAND ST	0	0	0	0	1	0	0	0	0	1	0	0	2
SAUNDERS ST	1	1	0	0	0	0	0	0	0	0	1	1	4
SCHOOL ST	0	0	0	0	1	0	1	0	0	0	0	1	3
SHERMAN ST	0	1	1	0	0	0	0	0	0	0	0	0	2
SOUTH MAIN ST	0	1	0	0	0	0	0	1	0	0	0	1	3
SPRUCE ST	1	0	0	0	0	0	0	0	0	0	0	0	1
STEPHANIE DR	0	0	0	0	0	0	0	0	1	0	0	0	1
SUFFOLK LN	0	1	0	0	0	0	0	0	0	0	0	0	1
SUMMER ST	1	0	0	0	0	0	1	0	0	0	1	0	3
TIMPANY BL.	4	12	6	9	5	6	2	7	6	9	11	16	93
UNION SQ	1	0	1	1	0	0	0	0	0	0	0	0	3
UNION ST	0	1	1	0	0	0	0	0	0	0	0	0	2
VERNON ST	0	0	0	0	1	0	0	0	0	0	0	1	2
W BROADWAY	1	0	0	0	0	0	0	0	0	0	1	0	2
WASHINGTON ST	0	0	0	1	0	0	0	0	0	0	0	0	1
WATERFORD ST	1	0	0	0	2	0	0	0	0	0	2	0	5
WAY ST	0	0	0	0	0	0	0	0	0	1	0	0	1
WEST BROADWAY	1	2	0	2	1	2	0	1	2	0	0	1	12
WEST ST	4	0	3	1	0	4	0	1	2	1	3	4	23
WHITNEY ST	0	1	0	0	0	0	0	0	0	0	0	0	1
WICKMAN DR	0	0	0	0	0	0	1	0	0	0	0	0	1
WILLOW ST	0	0	0	0	0	0	0	0	0	0	0	2	2
WINSLOW ST	0	1	0	0	0	0	0	0	0	0	0	0	1
WOODLAND AVE	1	0	0	0	0	0	0	0	1	1	0	0	3
TOTALS	53	67	50	35	36	42	28	43	40	38	62	76	570

Age and Sex Breakdown of Operators

	<u>< 19</u>	<u>19-21</u>	<u>22-25</u>	<u>26-35</u>	<u>36-45</u>	<u>46-60</u>	<u>> 60</u>	<u>TOTALS</u>
Male	30	43	29	92	54	88	75	411
Female	37	35	43	66	60	75	61	377
Unknown	0	0	0	0	0	0	0	0
TOTALS	<u>67</u>	<u>78</u>	<u>72</u>	<u>158</u>	<u>114</u>	<u>163</u>	<u>136</u>	<u>788</u>

Occurrence (s)

Percentage

Number of out of state operators	244	24.6
Number of operators who were cited	0	0.0

Vehicle Action Prior to Crash

	Occurrence(s)	Percentage
Travelling Straight ahead	423	44.8
Backing	80	8.5
Parked	165	17.5
Slowing or stopped in traffic	123	13.0
Turning Right	30	3.2
Turning Left	60	6.3
Entering traffic lane	48	5.1
Leaving traffic lane	1	0.1
Making U - turn	1	0.1
Overtaking/passing	5	0.5
Other	8	0.8
Unknown	1	0.1
Total Occurrences	945	100.0 %

Driver Contributing Code

	Occurrence(s)	Percentage
No improper driving	484	48.3
Oper veh negligently etc.	21	2.1
Swerving or avoiding	12	1.2
Overcorrecting/Oversteering	11	1.1
Glare	7	0.7
Physical impairment	7	0.7
Emotional	1	0.1
Illness	7	0.7
History heart/Epilepsy/Faint	3	0.3
Visibility obstructed	17	1.7
Inattention	188	18.8
Exceeded author. speed limit	11	1.1
Distracted	14	1.4
Fatigued/asleep	9	0.9
Operating defective equipment	3	0.3
Cellular telephone	1	0.1
Disregarded signs, signals, mark	12	1.2
Failed to yield right of way	53	5.3
Followed too closely	33	3.3
Made an improper turn	2	0.2
Driving too fast for cond	27	2.7
Wrong side or wrong way	2	0.2
Failure to keep in proper lane	20	2.0
Other improper action	8	0.8
Unknown	49	4.9
Total Occurrences	1002	100.0 %

Weather Condition

	Occurrence (s)	Percentage
Clear	342	53.8
Cloudy	140	22.0
Rain	41	6.4
Snow	66	10.4
Sleet, hail (freezing rain)	16	2.5
Fog , Smog, Smoke	4	0.6
Severe crosswinds	2	0.3
Blowing , Sand, Snow	11	1.7
Other	9	1.4
Unknown	5	0.8
Total Occurrences	636	100.0 %

Injury Status

	Occurrence(s)	Percentage
fatal injury	2	0.2
Non-fatal injury-Incapacitati	7	0.7
Non-fatal injury-Non-incapaci	67	6.7
Non-fatal injury - Possible	43	4.3
No injury	876	87.0
Unknown	12	1.2
Total Occurrences	1007	100.0 %

Traffic Control Device Type

	Occurrence(s)	Percentage
No Controls	410	72.1
Stop signs	65	11.4
Traffic control signal	33	5.8
Flashing traffic cont. signal	3	0.5
Yield signs	50	8.8
School zone signs	1	0.2
Warning signs	3	0.5
Unknown	4	0.7
Total Occurrences	569	100.0 %

Roadway Intersection Type

	Occurrence(s)	Percentage
Not at intersection	321	56.4
Four-way intersection	56	9.8
T -Intersection	89	15.6
Y -Intersection	16	2.8
On ramp	2	0.4
Off ramp	4	0.7
Traffic circle	35	6.2
Five-point, or more	3	0.5
Driveway	34	6.0
Unknown	9	1.6
Total Occurrences	569	100.0 %



CITY OF GARDNER

Police Department



31 City Hall Avenue Gardner, Massachusetts 01440

Lieutenant Richard A. Braks
Community Policing Supervisor

Phone: (978) 632-5600
Fax: (978) 630-4027

Community Policing Fiscal Year 2014 (July 2013 through June 2014)

The Community Policing Unit is comprised of three officers assigned full-time which include a Supervisor, School Resource/ D.A.R.E. Officer and a Community Policing Officer assigned to Olde English Village. In addition, officers have received specialized training and dedicate their expertise beyond patrol responsibilities to the operation of the Community Policing Unit, Police Explorers Post and D.A.R.E. classes in the Gardner School System and at Holy Family Academy.

Officer John Lawrence is the principal School Resource Officer, D.A.R.E. Instructor and the primary liaison between all Gardner Schools and the police department. Officer Lawrence continues to run the D.A.R.E. Program and in his 14 years in the public schools has built a lasting bond with generations of students and school personnel within our community. Officer Lawrence maintains a daily focus on school safety and resolving student issues such as illegal activities, behavioral issues and truancy. Officer Lawrence is also involved with presenting safety programs focused on children, young adults and the elderly.

The police department continued the D.A.R.E. Program in the Gardner Parochial school system, with instructor Officer Sean Lafrennie teaching at Holy Family Academy, which is the new partnership of Holy Rosary School and Sacred Heart School.

Officer Sean Lafrennie has also continued his work with the Gardner Police Explorers which is a police mentoring program that meets every Wednesday throughout the year. Officer Lafrennie is assisted by Officer John Lawrence, Dispatcher Heather Newton, Dispatcher Miranda Jefferson and Dispatcher Katie Palmieri. The Explorers are taught leadership skills and have a dedicated focus to assist with community programs and functions such as the Relay-For-Life, Annual Gardner Downtown Sidewalk Sale and yearly Child ID programs. They also offer their assistance with traffic control at school functions and road races. The Police Explorers continue to attend the annual Explorer's National Conference and pay for that conference entirely through their fundraising efforts.

Officer Troy Valardi is the officer liaison dedicated to the community policing relationship with Olde English Village. Officer Valardi maintains a focus on resolving issues amongst the residents and those who visit the Olde English Village community. Officer Valardi, throughout the year, provides community programs and resources in addition to his traditional police functions. Some of the community activities included a partnership with the Summer-Up Program, which

keeps youth at Olde English Village active with sports and activities throughout the summer. Officer Valardi continues to dedicate his knowledge and experience toward building a partnership between the residents, Wynn Management the Gardner Police Department to improve the quality of life at Olde English Village.

Lieutenant Richard Braks throughout the year continued as the department's liaison for community programming. Lieutenant Braks presented safety programs focused on children, adults and the elderly. Senior Safety Programs were presented at the Gardner Senior Center. This collaborative programming educates seniors on personal safety, scams, identification fraud, proper disposal of unused prescription drugs and overall safety issues at home or while travelling. Lieutenant Braks also presented various Child Safety Programs to preschool and alternative school students directed toward both children and parents. Topics included: child car seats, 911 use, bicycle safety, water safety, personal safety and "Stranger Danger." These programs will continue to be offered upon request or need.

The North County Triad began this year with a focus on enhancing relationships with seniors in North Worcester County through a community service model. Stemming from a recognized need and utilizing existing Triad models, a group collaborative was developed between North Worcester County Senior Center's the Gardner Senior Center, Gardner Police Department, Worcester County District Attorney's Office, Worcester County Sheriff's Office, Gardner Visiting Nurses Association, Montachusett Home Care, Gardner Senior Housing Facility Directors, and other concerned agencies and individuals who meet regularly and address the needs of all seniors. The NC Triad then develops and staffs programs, directed at seniors and their families, designed to provide information and services.

The Community Policing Unit actively participates with the Gardner Community Action Team (GCAT); with the assistance of the LUK Coalition efforts have continued with various Underage Alcohol and Drug Initiatives. These efforts are supported by the Drug Free Communities Grant through LUK. Gardner was one of few communities nationwide to be awarded this grant. The grant has driven the effort to reduce underage drinking and drug use through education and enforcement.

The Gardner/Winchendon Area High Risk Domestic Violence Team is hosted at the Gardner Police Department and reviews potential high risk domestic violence cases within the communities represented and develops plans of action toward high risk cases. The team offers assistance through Battered Woman's Resources to the victims along with direction for education and monitoring services for the offenders.

To enhance the safety of our citizen's and visitors, the administration of four Governors Highway Safety Grants were advertised in the media and executed in an attempt to reduce and or eliminate those violations identified to be most hazardous by the motoring public. The exceptional efforts exhibited by the officers of the Gardner Police Department on a daily basis were intensified during specific times during the year with the awarding of GHSB Grants. In response to excellent GHSB participation our department was awarded an increase in GHSB Grant funding for FY2015.

The Community Policing Unit meets with local businesses throughout the year to assist with development and design of Crime Prevention Techniques. The methods used give advice and instruction on how businesses can keep their properties safer from crime and assist police with solving those already committed.

The Community Policing Unit utilizes the Child ID safety program to register children's vital descriptive information for parents. Throughout the year, the unit advertises programs at community businesses, community events and school functions. Parents are provided with all

recorded information on a disc format to which includes the child's picture and fingerprints if the need ever arises away from home or in the city.

The Gardner Police Department Community Policing Unit has utilized funding from a variety of sources including: The Edward Byrne Justice Assistance Grant, Governor's Highway Safety Bureau, Drug Free Communities Grant, departmental operating budget and Olde English Village. Through grant funding, the department has excelled at providing services and educational materials to strengthen the knowledge and safety of our community.

Through Shannon Grant funding, the Community Policing Unit has established bi-annual Drug Take Back program at various advertised locations in our community to assist residents with the disposal of unused prescription medications and provides information about the many reasons for the proper disposal of prescription drugs. The police department has also established a 24-hour Drug Disposal Box in the lobby of the Gardner Police Department to allow citizens to drop off unused medications at any time throughout the day. Shannon funding continues to enhance enforcement efforts identified utilizing crime mapping techniques to assist officers and community partners to focus on problems within our neighborhoods. While working in partnership with residents to identify and coordinate effective solutions to problems, relationship building has enhanced the future response to impending community needs. Shannon funding also supports a cooperative effort with the Gardner Middle School focusing on Drug Abuse and Education. Informative classes reach approximately 300 students yearly in 7th grade and focus on the hazards of drug abuse and the benefits of good decision making. This program has developed over the last several years into a critical thinking and learning tool that has enhanced the existing health class curriculum.

Throughout the year the Community Policing Unit was also involved with six benefit walks, three benefit rides, National Night Out, Gardner Summer Concerts, Gardner Downtown Events, Gardner Community Events along with functions involving Gardner Public Schools.

Strengthened through training and experience, along with community empowerment and partnership, the Community Policing Unit will continue to grow and address any challenges that may be faced. The goals of the Community Policing Unit continue to focus on the protection of our citizens and guests, crime prevention, educational programs, directed enforcement, community assistance and to strive to make the City of Gardner a safer community to live.

Respectfully submitted,

Lieutenant Richard A. Braks
Community Policing Supervisor

BUREAU OF CRIMINAL INVESTIGATIONS	OFFENSES
CRIMES AGAINST THE PERSON	FY2014
ACCESSORY AFTER THE FACT	0
ACCIDENTAL DEATH	3
AGGRAVATED RAPE	0
ARMED ROBBERY	1
ARMED BANK ROBBERY	0
ARMED KIDNAPPING	0
ASSAULT	0
ASSAULT WITH A DANGEROUS WEAPON	3
ASSAULT AND BATTERY	2
ASSAULT AND BATTERY ON PERSON +60	0
ASSAULT AND BATTERY WITH DANGEROUS WEAPON	3
ASSAULT AND BATTERY ON CHILD WITH INJURY	3
ASSAULT WITH INTENT TO RAPE	0
ASSAULT TO MAIM	0
ATTEMPT TO COMMIT A CRIME	1
ATTEMPTED MURDER	0
ATTEMPTED SUICIDE	0
CRIMINAL HARASSMENT	0
DISTRIBUTING FOOD WITH HARMFUL SUBSTANCE	0
DRUGGING A PERSON FOR SEXUAL INTERCOURSE	0
FUGITIVE FROM JUSTICE	0
INDECENT ASSAULT AND BATTERY ON CHILD	10
INDECENT ASSAULT AND BATTERY ON CHILD OVER 14	3
INDECENT EXPOSURE	0
INDUCING A MINOR FOR SEX	1
INTIMIDATION OF A WITNESS	0
KIDNAPPING	0
MAYHEM	0
MISSING PERSON	0
OPEN AND GROSS LEWDNESS	0
SUICIDE	2
KIDNAPPING	0
KIDNAPPING BY RELATIVE	0
MURDER	0
NATURAL DEATH	0
OVERDOSE(NON PATROL)	4
PERSON UNDER 21 IN POSSESSION OF ALCOHOL	1
POSSESSION OF CHILD PORNOGRAPHY	1
PURSE SNATCHING	0
RAPE	9
RAPE OF A CHILD	5
STALKING	0
STATUTORY RAPE OF A CHILD	2
THREAT TO COMMIT A CRIME	0
UNARMED BURGLARY	0
UNARMED ROBBERY	3
VIOLATION OF 209A ORDER (NON PATROL)	0
TOTAL CRIMES AGAINST THE PERSON	57
TOTAL B.C.I. CRIMES INVESTIGATED	250

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (all States)
 07/01/2013...06/30/2014

VIOLATION SUMMARY	VIOLATION CODE	COUNT	PAID	MARK	CHALK	DESCRIPTION
	A01	995	92%	6%	0%	METER VIOLATION
	B01	168	86%	10%	0%	PARKING ON SIDEWALK OR CROSSWALK
	B02	3	100%	0%	0%	PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY
	B03	95	89%	8%	0%	WRONG DIRECTION PARKING
	B04	36	94%	2%	0%	NOT PARKED WITHIN MARKED SPACES
	B05	31	93%	6%	0%	OVERTIME PARKING (EXCEPT AT METERS)
	B06	17	94%	5%	0%	PARKING NOT WITHIN 12 INCHES FROM CURB
	B08	1	100%	0%	0%	VIOLATION OF 2HR PARKING RESTRICTION METERED ZONE
	B09	838	84%	12%	0%	PARKING BETWEEN 2:00AM AND 6:00AM - PARKING BAN
	C01	113	90%	7%	0%	PARKING IN RESTRICTED AREA
	C02	15	93%	6%	0%	PARKING WITHIN 20 FEET OF INTERSECTION
	C04	16	87%	0%	0%	INTERFERING WITH FREE FLOW OF TRAFFIC
	D01	10	90%	10%	0%	OBSTRUCTING / INTERFERING WITH SNOW REMOVAL
	G01	13	76%	15%	0%	UNAUTHORIZED PARKING IN A HANDICAP ZONE
	H01	20	95%	5%	0%	PARKING WITHIN 10 FEET OF HYDRANT
	H02	16	87%	12%	0%	PARKING IN A DESIGNATED FIRE LANE
	V01	1	100%	0%	0%	BLANK CAUSE
Violations:		2388	89%	9%	0%	
Tickets:		2344				

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States)
 07/01/2013...06/30/2014

COLLECTION SUMMARY		COUNT	FINE	PENALTY	NOTICE	RMV	OTHER	TOTAL
Due	11%	263	4,805.00	1,315.00	3,120.00	4,140.00	25.00	13,405.00
Paid	89%	2,081	35,487.00	4,055.00	4,050.00	5,440.00	25.00	49,057.00
Total		2,344	40,292.00	5,370.00	7,170.00	9,580.00	50.00	62,462.00

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OFFICER SUMMARY BADGE	OFFICER	CODE: DESCRIPTION	COUNT	FINE	PAID	MARK	CHALK
919		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	4	80.00	100%	0%	0%
		H02: PARKING IN A DESIGNATED FIRE LANE	1	50.00	100%	0%	0%
		V01: BLANK CAUSE	1	15.00	100%	0%	0%
		Total:	8	175.00	100%	0%	0%
1	896	C01: PARKING IN RESTRICTED AREA	1	7.00	100%	0%	0%
		Total:	1	7.00	100%	0%	0%
11	931	G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	0%	100%	0%
		Total:	1	200.00	0%	100%	0%
14	948	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	1	15.00	100%	0%	0%
		Total:	1	15.00	100%	0%	0%
15	948	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	20.00	100%	0%	0%
		Total:	4	70.00	75%	0%	0%
17	952	G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	100%	0%	0%
		Total:	1	200.00	100%	0%	0%
19	954	B04: NOT PARKED WITHIN MARKED SPACES	1	15.00	100%	0%	0%
		Total:	1	15.00	100%	0%	0%
4	895	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		Total:	1	15.00	100%	0%	0%

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5	906	C01: PARKING IN RESTRICTED AREA	2	40.00	100%	0%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	100%	0%	0%
		Total:	3	240.00	100%	0%	0%
6	909	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	8	160.00	100%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%
		H02: PARKING IN A DESIGNATED FIRE LANE	10	500.00	90%	10%	0%
		Total:	20	725.00	95%	5%	0%
758		B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%
		Total:	2	30.00	100%	0%	0%
8	915	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		Total:	1	15.00	100%	0%	0%
893	DC	B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	20.00	100%	0%	0%
		Total:	6	100.00	100%	0%	0%
894	894	B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	50%	0%	0%
		C01: PARKING IN RESTRICTED AREA	15	300.00	86%	13%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	3	60.00	33%	0%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	0%	0%	0%
		Total:	21	590.00	71%	9%	0%
896	JBERNARD	A01: METER VIOLATION	3	45.00	66%	33%	0%
		Total:	3	45.00	66%	33%	0%
909	JLAWRENCE	A01: METER VIOLATION	9	135.00	100%	0%	0%

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915	RALLARD	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	15.00	100%	0%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	40.00	100%	0%	0%
		Total:	11	190.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	12	225.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	15.00	100%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	90	1350.00	78%	17%	0%
		C01: PARKING IN RESTRICTED AREA	3	60.00	100%	0%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	20.00	100%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%
		Total:	109	1735.00	82%	14%	0%

917	RCORMIER	B01: PARKING ON SIDEWALK OR CROSSWALK	5	75.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	5	90.00	80%	20%	0%
		B05: OVERTIME PARKING (EXCEPT AT METERS)	29	435.00	93%	6%	0%
		B08: VIOLATION OF 2HR PARKING RESTRICTION METERE	1	15.00	100%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	129	1935.00	81%	13%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	0%	100%	0%
		Total:	170	2600.00	83%	12%	0%

919	JTRIFIRO	A01: METER VIOLATION	1	15.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	4	60.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	5	130.00	80%	20%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	100%	0%	0%
		H02: PARKING IN A DESIGNATED FIRE LANE	1	50.00	100%	0%	0%
		Total:	13	470.00	92%	7%	0%

926	SLAFRENNIE	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	100%	0%
		B02: PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY	1	15.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	6	90.00	100%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%
		Total:	10	185.00	90%	10%	0%

931	JSMITH1						
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	A01: METER VIOLATION	139	2100.00	92%	6%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK	2	30.00	100%	0%	0%
	B03: WRONG DIRECTION PARKING	5	90.00	100%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	3	45.00	66%	33%	0%
	C01: PARKING IN RESTRICTED AREA	4	80.00	100%	0%	0%
	G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	100%	0%	0%
	Total:	154	2545.00	92%	6%	0%
933	RBRAKS					
	B01: PARKING ON SIDEWALK OR CROSSWALK	4	80.00	75%	25%	0%
	B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	30.00	100%	0%	0%
	C01: PARKING IN RESTRICTED AREA	2	40.00	100%	0%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%
	Total:	11	230.00	90%	9%	0%
934	JCZASNOWSKI					
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	230.00	100%	0%	0%
	C01: PARKING IN RESTRICTED AREA	1	35.00	0%	100%	0%
	G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	0%	100%	0%
	Total:	5	480.00	60%	40%	0%
937	EMCAVENE					
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
	Total:	1	15.00	100%	0%	0%
942	EKOLIMAGA					
	B01: PARKING ON SIDEWALK OR CROSSWALK	8	120.00	100%	0%	0%
	B03: WRONG DIRECTION PARKING	2	30.00	50%	50%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	30.00	100%	0%	0%
	C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%
	D01: OBSTRUCTING / INTERFERING WITH SNOW REMOVAL	1	45.00	0%	100%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT	2	100.00	100%	0%	0%
	Total:	17	365.00	88%	11%	0%
947	RROBERT					
	B01: PARKING ON SIDEWALK OR CROSSWALK	3	45.00	66%	33%	0%
	Total:	3	45.00	66%	33%	0%

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948	JGADAROWSKI	A01: METER VIOLATION	18	270.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	1	35.00	100%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	85.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	2	40.00	0%	100%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%
		Total:	24	465.00	91%	8%	0%

949	RSTPIERRE	B01: PARKING ON SIDEWALK OR CROSSWALK	4	60.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	6	90.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	2	40.00	50%	0%	0%
		H02: PARKING IN A DESIGNATED FIRE LANE	1	50.00	100%	0%	0%
		Total:	13	240.00	92%	0%	0%

951	JWOLSKI	D01: OBSTRUCTING / INTERFERING WITH SNOW REMOVAL	1	25.00	100%	0%	0%
		Total:	1	25.00	100%	0%	0%

952	NMARONI	A01: METER VIOLATION	172	2580.00	93%	5%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	19	285.00	89%	10%	0%
		B02: PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY	1	15.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	4	60.00	100%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	15	225.00	86%	6%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	3	60.00	100%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	1	15.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	34	695.00	97%	2%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	3	60.00	100%	0%	0%
		C04: INTERFERING WITH FREE FLOW OF TRAFFIC	6	120.00	100%	0%	0%
		D01: OBSTRUCTING / INTERFERING WITH SNOW REMOVAL	8	200.00	100%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	4	215.00	100%	0%	0%
		Total:	270	4530.00	93%	4%	0%

953	JLABONTE	B01: PARKING ON SIDEWALK OR CROSSWALK	4	60.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	4	75.00	100%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	12	180.00	83%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	2	115.00	100%	0%	0%

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954	MARSENAULT		23	450.00	91%	0%	0%
		Total:					
	A01: METER VIOLATION		562	8430.00	93%	6%	0%
	B03: WRONG DIRECTION PARKING		1	15.00	100%	0%	0%
	B04: NOT PARKED WITHIN MARKED SPACES		9	135.00	100%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB		1	30.00	100%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING		26	390.00	76%	19%	0%
	C01: PARKING IN RESTRICTED AREA		7	170.00	100%	0%	0%
	G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE		1	200.00	100%	0%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT		1	50.00	100%	0%	0%
	H02: PARKING IN A DESIGNATED FIRE LANE		2	100.00	50%	50%	0%
	Total:		610	9520.00	92%	6%	0%
955	KGOGUEN						
	B01: PARKING ON SIDEWALK OR CROSSWALK		5	105.00	100%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING		161	2415.00	79%	13%	0%
	C01: PARKING IN RESTRICTED AREA		1	20.00	100%	0%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION		1	20.00	100%	0%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT		1	65.00	100%	0%	0%
	Total:		169	2625.00	80%	12%	0%
956	LWALTER						
	A01: METER VIOLATION		10	150.00	100%	0%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK		12	255.00	91%	8%	0%
	B03: WRONG DIRECTION PARKING		8	135.00	87%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING		283	4260.00	87%	11%	0%
	C01: PARKING IN RESTRICTED AREA		5	115.00	80%	0%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION		6	120.00	83%	16%	0%
	H01: PARKING WITHIN 10 FEET OF HYDRANT		2	120.00	100%	0%	0%
	Total:		326	5155.00	88%	10%	0%
957	RSPAIN						
	A01: METER VIOLATION		23	345.00	78%	13%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK		18	300.00	77%	11%	0%
	B03: WRONG DIRECTION PARKING		7	105.00	100%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB		2	30.00	100%	0%	0%
	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING		123	1860.00	89%	9%	0%
	C01: PARKING IN RESTRICTED AREA		1	20.00	100%	0%	0%
	G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE		1	200.00	100%	0%	0%
	Total:		175	2860.00	87%	9%	0%

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LOCATION SUMMARY

LOCATION NAME	COUNT	FINE	PAID	MARK	CHALK
A STREET	1	15.00	100%	0%	0%
ABBOTT STREET	1	15.00	100%	0%	0%
ALLEN STREET	7	105.00	100%	0%	0%
ASH STREET	3	45.00	100%	0%	0%
ASH STREET	1	50.00	100%	0%	0%
ASH STREET	28	495.00	89%	10%	0%
BAKER STREET	1	20.00	0%	100%	0%
BAKER STREET	18	305.00	72%	22%	0%
BANCROFT STREET	1	15.00	100%	0%	0%
BARTHEL AVENUE	6	90.00	100%	0%	0%
BATES ROAD	2	30.00	100%	0%	0%
BEAR HILL ROAD	1	15.00	100%	0%	0%
BECKY AVENUE	1	40.00	100%	0%	0%
BENNETT ROAD	4	65.00	100%	0%	0%
BERTHA AVENUE	5	75.00	100%	0%	0%
BIRCH STREET	1	15.00	100%	0%	0%
BLANCHARD STREET	4	60.00	100%	0%	0%
BOND STREET	6	90.00	100%	0%	0%
BOULDER DRIVE	4	60.00	100%	0%	0%
BRANCH STREET	2	45.00	100%	0%	0%
BROOKSIDE DRIVE	5	75.00	60%	20%	0%
CONANT STREET	5	75.00	100%	0%	0%
CATHERINE STREET	17	630.00	100%	0%	0%
CATHERINE STREET	2	40.00	100%	0%	0%
CATHERINE STREET	4	65.00	100%	0%	0%
CENTRAL STREET	204	3150.00	91%	7%	0%
CENTRAL STREET	2	30.00	100%	0%	0%
CHARLES STREET	1	15.00	100%	0%	0%
CHATHAM STREET	5	85.00	100%	0%	0%
CHERRY STREET	23	385.00	95%	0%	0%
CHESTNUT STREET	23	370.00	95%	4%	0%
CHURCH STREET	6	125.00	66%	33%	0%
CITY HALL AVENUE	40	610.00	97%	0%	0%
CLEVELAND STREET	1	15.00	100%	0%	0%
COLEMAN STREET	7	110.00	100%	0%	0%
CONANT STREET	10	165.00	90%	10%	0%
CONANT STREET	14	210.00	100%	0%	0%
CONANT ST MUN LOT	1	15.00	100%	0%	0%
CONNORS	2	35.00	100%	0%	0%

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CONNORS	STREET	21	340.00	100%	0%	0%
CRAWFORD	STREET	4	60.00	75%	25%	0%
CRESTWOOD	DRIVE	2	30.00	100%	0%	0%
CROSS	STREET	17	300.00	100%	0%	0%
CYPRESS	STREET	1	15.00	0%	0%	0%
DONNA	AVENUE	2	30.00	100%	0%	0%
DOUGLAS	ROAD	8	120.00	100%	0%	0%
DR	DRIVE	1	15.00	100%	0%	0%
DRAPER	ROAD	3	45.00	100%	0%	0%
DYER	STREET	3	65.00	100%	0%	0%
EAST BROADWAY	STREET	5	460.00	80%	20%	0%
EATON	STREET	1	20.00	100%	0%	0%
EDGEHILL	STREET	7	105.00	85%	14%	0%
ELIZABETH	STREET	2	30.00	100%	0%	0%
ELM	STREET	22	355.00	59%	31%	0%
EMERALD	STREET	15	245.00	80%	20%	0%
EUCLID	STREET	10	150.00	90%	0%	0%
FAIRLAWN	AVENUE	3	45.00	100%	0%	0%
FAVOR	STREET	2	30.00	100%	0%	0%
FERWOOD	DRIVE	1	15.00	100%	0%	0%
FRANKLIN	COURT	2	30.00	100%	0%	0%
GARDNER	PLAZA	2	220.00	100%	0%	0%
GENE	STREET	1	15.00	100%	0%	0%
GLAZIER	STREET	2	30.00	50%	50%	0%
GLENWOOD	STREET	5	75.00	100%	0%	0%
GRAHAM	STREET	17	260.00	94%	5%	0%
GRANT	STREET	11	185.00	100%	0%	0%
GRANT	STREET	4	60.00	75%	25%	0%
GREEN	STREET	20	315.00	95%	5%	0%
GREENWOOD	PLACE	3	45.00	100%	0%	0%
GREENWOOD	STREET	3	45.00	100%	0%	0%
GREENWOOD	STREET	33	535.00	72%	27%	0%
HALFORD	STREET	9	135.00	66%	22%	0%
HARVARD	STREET	9	135.00	100%	0%	0%
HIGH	STREET	3	45.00	66%	33%	0%
HIGHLAND	STREET	1	15.00	100%	0%	0%
HOWE	STREET	2	85.00	100%	0%	0%
JACKSON HILL	ROAD	2	30.00	100%	0%	0%
JAMES	STREET	2	35.00	100%	0%	0%
JAY	STREET	4	60.00	75%	25%	0%

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 07/01/2013...06/30/2014

STREET	1	15.00	100%	0%	0%
JAY STREET	11	165.00	63%	36%	0%
JEAN AVENUE	1	15.00	100%	0%	0%
JEROME STREET	2	30.00	100%	0%	0%
JONATHAN STREET	2	22.00	100%	0%	0%
KELTON DRIVE	4	60.00	75%	25%	0%
KENDAL STREET	1	15.00	100%	0%	0%
KENDALL STREET	1	15.00	100%	0%	0%
KNOWLTON STREET	1	15.00	0%	100%	0%
KNOWLTON STREET	24	405.00	75%	20%	0%
KNOWLTON ST LOT	1	20.00	100%	0%	0%
KORSHOLM AVENUE	2	30.00	100%	0%	0%
LAITINEN DRIVE	1	15.00	100%	0%	0%
LAKE STREET	4	270.00	75%	0%	0%
LAKEVIEW DRIVE	4	60.00	100%	0%	0%
LAUREL STREET	1	15.00	100%	0%	0%
LAWRENCE STREET	1	15.00	100%	0%	0%
LEAMY STREET	8	120.00	100%	0%	0%
LENNON STREET	2	30.00	100%	0%	0%
LEO DRIVE	1	15.00	100%	0%	0%
LIMERICK STREET	2	40.00	100%	0%	0%
LIMERICK STREET	2	40.00	100%	0%	0%
LINCOLN STREET	8	140.00	100%	0%	0%
LINCOLN STREET	4	60.00	100%	0%	0%
LINCOLN STREET	5	75.00	100%	0%	0%
LOGAN STREET	16	245.00	100%	0%	0%
LOVEWELL STREET	9	210.00	77%	0%	0%
LYNDE STREET	1	15.00	100%	0%	0%
MONTVALE STREET	334	5370.00	92%	6%	0%
MAIN AND CITY HALL DRIVE	1	50.00	100%	0%	0%
MANCA STREET	3	240.00	100%	0%	0%
MAPLE STREET	9	135.00	55%	22%	0%
MARQUETTE ROAD	2	30.00	100%	0%	0%
MAYFIELD LANE	2	30.00	100%	0%	0%
MEADOWBROOK STREET	1	15.00	100%	0%	0%
MECHANIC STREET	4	60.00	100%	0%	0%
MILL STREET	2	30.00	100%	0%	0%
MISSION STREET	1	15.00	100%	0%	0%
MONADNOCK STREET	8	155.00	87%	12%	0%
MORAN STREET	3	45.00	66%	33%	0%
NELSON STREET	1	15.00	100%	0%	0%

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States)

07/01/2013...06/30/2014

STREET		91%	7%	0%
NICHOLS	56	910.00	91%	7%
O	1	15.00	100%	0%
OAK	19	370.00	73%	21%
OLNEY	2	30.00	100%	0%
OR	1	15.00	100%	0%
ORIOLE	14	210.00	64%	35%
OSGOOD	5	75.00	80%	20%
P	1	15.00	100%	0%
PARK	16	310.00	87%	6%
PARKER	397	6105.00	90%	7%
PARKER HILL	1	15.00	100%	0%
PEABODY	2	30.00	50%	50%
PEABODY	16	240.00	81%	12%
PEARL	2	30.00	100%	0%
PEARLY	1	15.00	0%	0%
PEARSON	2	85.00	100%	0%
PELLEY	4	60.00	75%	25%
PINE	1	15.00	100%	0%
PINE	59	935.00	77%	16%
PINE @ 335	1	15.00	100%	0%
PLEASANT	13	225.00	84%	7%
PLEASANT	123	1925.00	92%	5%
POND	1	15.00	100%	0%
PROSPECT	8	120.00	100%	0%
RACETTE	2	30.00	100%	0%
REAGAN	1	15.00	100%	0%
REAGAN & MORIN	1	15.00	0%	100%
REG	1	15.00	100%	0%
REGAN	49	755.00	81%	16%
RICH	1	15.00	100%	0%
RICH	6	90.00	100%	0%
RICHMOND	1	15.00	100%	0%
RICHMOND	1	20.00	100%	0%
ROBILLARD	4	60.00	100%	0%
SAND	2	30.00	100%	0%
SAUNDERS	6	90.00	100%	0%
SCHOOL	4	75.00	50%	50%
SECOND	1	20.00	100%	0%
SHAWN	1	15.00	100%	0%
SHERMAN	30	455.00	73%	26%
SOUTH MAIN	9	135.00	88%	11%

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States)
 07/01/2013...06/30/2014

Street	Count	Amount	Percentage	Percentage
SPRUCE STREET	1	15.00	100%	0%
STEPHANIE DRIVE	1	15.00	0%	100%
STEPHANIE DRIVE	2	30.00	100%	0%
STUART STREET	9	150.00	88%	11%
SUMMER STREET	2	30.00	100%	0%
SUMMER LANE	11	185.00	100%	0%
SUNRISE ROAD	1	15.00	100%	0%
SUNSET ROAD	5	75.00	100%	0%
SYLVAN ROAD	4	60.00	100%	0%
TALCOTT AVENUE	2	30.00	100%	0%
TARR STREET	1	15.00	100%	0%
TEMPLE STREET	5	75.00	100%	0%
TEMPLEST	1	25.00	100%	0%
TIMPANY BOULEVARD	7	885.00	100%	0%
TIMPANY PLAZA	3	115.00	100%	0%
UNION SQUARE	1	15.00	100%	0%
UNION STREET	16	290.00	75%	18%
VAUGHN	2	35.00	100%	0%
VERNON	1	15.00	100%	0%
VERNON	25	410.00	80%	12%
WALMART PARKING	1	200.00	100%	0%
WALNUT STREET	7	115.00	71%	28%
WARWICK ROAD	3	45.00	66%	33%
WASA STREET	3	45.00	66%	33%
WASHINGTON STREET	16	240.00	75%	18%
WATERFORD STREET	5	260.00	40%	40%
WATERFORD WAY	9	135.00	77%	22%
WEST	1	20.00	100%	0%
WEST	1	15.00	100%	0%
WEST BROADWAY	35	560.00	82%	11%
WEST END AVENUE	3	50.00	66%	0%
WEST L	7	150.00	85%	0%
WEST LYNDE	1	15.00	100%	0%
WEST LYNDE	8	160.00	87%	0%
WEST LYNDE	13	380.00	76%	7%
WEST LYNDE MUN. LOT	2	60.00	50%	50%
WEST ST MUN LOT	1	15.00	100%	0%
WESTFORD STREET	3	45.00	100%	0%
WICKMAN DRIVE	1	15.00	100%	0%
WILLOW STREET	4	65.00	100%	0%
WINSLOW STREET	1	15.00	100%	0%

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States)
 07/01/2013...06/30/2014

WINTER					
STREET	4	75.00	100%	0%	0%
WOODLAND	7	120.00	85%	0%	0%
WRIGHT	4	65.00	75%	25%	0%
YALE	2	30.00	100%	0%	0%
Total:	2344	40292.00	88%	8%	0%

	REG PAY	OT 1.5	OTHER
DISPATCH			
BONK, KIMBERLY L	30,333.50	4,018.12	5,385.44
BURGESS, AMBER-MAE E	2,668.99	0.00	0.00
DAVIEAU, GARRETT C	1,675.31	152.88	0.00
FAIOLA, JESSICA L	293.02	0.00	0.00
HIBBERT, AMY E	3,418.38	169.51	217.22
JEFFERSON, MIRANDA L	34,204.40	3,400.39	6,871.66
KELLY, ANTHONY P	1,172.08	0.00	0.00
KILTY, DANIELLE T	34,204.40	5,380.59	6,581.42
NEWTON, HEATHER M	35,581.60	1,346.13	2,430.48
PALMIERI, KATIE M	34,204.40	3,112.15	6,012.24
PARE, TIMOTHY P	4,764.76	0.00	0.00
PARENT, JILLIAN M	34,204.40	7,583.96	5,934.80
PIERCE, LEAH M	28,649.05	9,223.41	3,726.25
ROBERTS, KELLEY A	356.72	0.00	0.00
SCOTT, CASEY R	864.60	43.23	224.51
STEWART, JILL E	34,204.40	3,092.79	5,753.80
DEPARTMENT TOTAL	280,800.01	37,523.16	43,137.82
ANIMAL CONTROL			
LANDRY, KIM L	37,100.58	210.08	350.00
SLACK, CHERYL K	27,020.00	0.00	350.00
DEPARTMENT TOTAL	64,120.58	210.08	700.00
PATROL/ADMIN			
ALLARD, ROBERT F	46,669.44	3,841.88	24,537.64
ARSENAULT, MATTHEW H	44,874.66	11,791.82	29,907.17
BERGERON, ANDREW S	136.55	0.00	0.00
BLODGETT, CHERYL A	33,647.32	65.41	570.00
BROWN, JEFFREY S	48,572.65	3,232.15	27,374.62
CLEMENT, STACIA M	11,408.99	0.00	0.00
COATES, RYAN P	10,240.96	0.00	614.46
CORMIER, ROGER J	46,669.44	3,556.34	47,573.05
CROCKETT, WILLIAM C	50,477.83	7,904.21	16,118.12
DESMARAIS, MARYANN	38,008.99	270.30	360.00
DESMARAIS, TIMOTHY A	44,874.66	8,549.87	16,914.44
DORVAL, DANIELLE M	7,424.70	558.76	1,155.14
GADAROWSKI, JESSE M	44,874.66	10,873.68	15,413.60
GOGUEN, KEVIN M	39,164.13	5,379.76	29,045.84
GRASMUCK, WILLIAM J	50,477.83	293.37	10,472.10
KOLIMAGA, EUGENE W	44,874.66	3,683.82	5,935.13
LABONTE, JEFFREY S	44,874.66	11,424.91	37,391.23
LAFRENNIE, SEAN A	46,669.44	11,486.76	23,330.55
LAWRENCE, JOHN E	48,015.23	9,558.16	26,548.47
LYONS, LAURIE J	58,300.69	1,908.91	6,228.02

PERINI, JOSHUA S	7,680.72	0.00	2,082.34
ROBERT, ROGER J	15,898.39	0.00	16,730.33
SICILIANO, ROCCO J	4,571.02	15.85	53,591.89
SMITH, JOHN	46,283.65	5,722.22	32,958.03
SPAIN, RYAN M	39,164.13	5,007.75	30,406.87
STARZYNSKI, CHRISTOPHER A	45,585.93	15,698.25	30,431.55
VALARDI, TROY L	48,536.28	5,692.78	28,033.11
WALTER, LORIN A	39,164.13	5,004.89	40,346.15
WOLSKI, JOSEPH W	39,285.45	12,114.82	30,299.30
DEPARTMENT TOTAL	1,046,427.19	143,636.67	584,369.15

SUPERIOR OFFICERS

BARRIEAU, ROCK A	26,302.69	0.00	62,025.44
BERNARD, JOHN A	72,079.88	8,574.85	45,251.09
BRAKS, RICHARD A	60,180.64	19,258.98	27,837.67
BROW, EDWARD P	62,663.98	3,370.28	5,289.49
CZASNOWSKI, JOHN S	56,620.22	15,144.73	8,939.44
ERICKSON, NEIL C	87,981.88	0.00	19,555.31
MARONI, NICHOLAS P	45,284.48	6,098.98	15,265.02
MCAVENE, ERIC P	60,695.63	23,782.33	21,993.73
MINNS, KEVIN J	0.00	0.00	57.49
ST.PIERRE, RUSSELL J	55,727.74	17,265.24	25,013.21
TRIFIRO, JAMES F	57,946.46	20,846.10	24,559.50
DEPARTMENT TOTAL	585,483.60	114,341.49	255,787.39

CIVIL DEFENSE

TOPOLSKI, PAUL A	8,211.58	0.00	0.00
DEPARTMENT TOTAL	8,211.58	0.00	0.00

OUTSIDE DETAIL OFFICERS

CASAVANT, DENNIS B	0.00	0.00	10,764.00
FAGUNDES, ROBERT J	0.00	0.00	1,833.00
GEMBORYS, BRIAN P	0.00	0.00	11,885.25
HALL, DEREK W	0.00	0.00	1,560.00
MCCAULEY, TRAVIS W	0.00	0.00	312.00
MONACO, NICHOLAS A	0.00	0.00	1,404.00
OINONEN, RICHARD E	0.00	0.00	624.00
RIXFORD, TRAVIS S	0.00	0.00	2,749.50
ROSENGREN, BRIAN V	0.00	0.00	156.00
SONGY, JOHN D	0.00	0.00	2,359.50
ST.LAURENT, ROGER P	0.00	0.00	1,618.50
TOTAL	0.00	0.00	35,265.75

**Gardner Police Department
Fiscal 2014 Annual Report
Personnel**

Chief of Police

Neil C. Erickson

Deputy Chief of Police

John A. Bernard

Lieutenants

Eric P. McAvene

Richard A. Braks

Sergeants

Edward P. Brow, James F. Trifiro, John S. Czasnowski,
Russell J. St.Pierre, Nicholas P. Maroni

Patrol

William C. Crockett, Jeffrey S. Brown, William J. Grasmuck,
Troy L. Valardi, John E. Lawrence, Robert F. Allard, Roger J. Cormier,
Rocco J. Siciliano, Sean Lafrennie, John Smith, Christopher Starzynski,
Eugene Kolimaga, Roger Robert, Jesse Gadarowski, Joseph Wolski,
Jeffrey LaBonte, Matthew Arsenault, Kevin Goguen, Lorin Walter,
Ryan Spain, Timothy Desmarais, Ryan P. Coates, Danielle M. Dorval

Systems Manager

Laurie Lyons

Clerical Staff

Maryann Desmarais, Cheryl Blodgett, Stacia Clement

Dispatchers

Heather Newton, Miranda Jefferson, Jillian Parent, Katie Palmieri,
Jill Stewart, Danielle Kilty, Leah Pierce

Dispatchers--Part Time

Amy Hibbert, Kimberly Bonk, Casey Scott, Timothy Pare,
Amber-Mae Burgess, Garrett Davieau, Jessica Faiola, Anthony Kelly, Kelley Roberts



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Records Analysis Report
07/01/2013 - 06/30/2014

01/13/2015

Jurisdictions: GAR
Location: ALL
Street: ALL
Weekdays: ALL
Zones: ALL
IBR Codes: ALL
Event Codes: ALL
Crimes Against: ALL
Bias Against: ALL
Offense Type: F,M,N,O,V
Suspected Using: ALL
Victim Aged: ANY
Offender Aged: ANY
Drugs: ALL
Follow Up: ALL

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 Records Analysis Report
 07/01/2013 - 06/30/2014

01/13/2015

Case Activity Statistics

Total Offenses Committed: 2593
 Total Felonies: 1195
 Total Crime Related Incidents: 1346
 Total Non Crime Related Incidents: 0
 Total Arrests (On View): 514
 Total Arrests (Based on Incident/Warrants): 90
 Total Summons Arrests: 8
 Total Arrests (Unspecified Type): 0
 Total Arrests: 612
 Total P/C's: 93
 Total Juvenile Arrests: 17
 Total Juveniles Handled (Arrests): 2
 Total Juveniles Referred (Arrests): 15
 Total Hearings: 47
 Total Summons: 321
 Total Open Warrants: 105
 Total Open Default Warrants: 0
 Total Orders: 283

	Occurrence(s)	Percentage
Orders Involving Alcohol	1	0.4
Orders Involving Drugs	2	0.7
Orders Involving Illness	0	0.0
Orders Involving Children	81	28.6
Crime Incidents Involving Domestic Violence	5	0.4
Crime Incidents Involving Gang Activity	1	0.1
Crime Incidents Involving Alcohol	6	0.4
Crime Incidents Involving Drugs	0	0.0
Crime Incidents Involving Computers	1	0.1
Crime Incidents Involving Alcohol and Drugs	0	0.0
Arrests Involving Domestic Violence	114	18.6
Arrests Involving Gang Activity	0	0.0
Arrests Involving Alcohol	60	9.8
Arrests Involving Drugs	6	1.0
Arrests Involving Computers	0	0.0
Arrests Involving Alcohol and Drugs	0	0.0

Gardner Police Department
Geographical Analysis From 07/01/2013 Thru 06/30/2014

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
Gardner MA							
A ST	6	0	0	0	0	0	0
ABBOTT ST	4	0	0	0	0	0	0
ACADIA RD	15	4	1	2	0	0	0
ADAMS ST	2	0	0	0	0	0	0
AIRPORT RD	3	2	0	0	0	0	0
ALLEN ST	4	0	1	0	0	0	0
ARMISTICE WAY	2	0	0	0	0	0	0
ASH ST	19	7	1	0	0	1	0
ASHLEY DR	0	0	1	0	0	0	0
BAKER	21	6	4	2	0	1	0
BAKER ST	18	11	2	9	0	2	0
BANCROFT ST	3	0	0	0	0	0	0
BARTHEL	2	1	0	0	0	4	0
BARTHEL AVE	16	2	1	0	0	2	0
BATES RD	2	2	0	0	0	0	0
BAYBERRY DR	0	0	1	0	0	0	0
BEAR HILL RD	2	1	0	0	0	0	0
BECKY AVE	2	0	0	0	0	0	0
BETTY SPRING RD	9	2	5	22	0	0	0
BETTY SPRING NB @ RR	0	0	0	1	0	0	0
BICKFORD HILL RD	6	1	2	1	0	0	0
BIRCH ST	8	2	0	0	0	12	0
BLANCHARD ST	5	1	0	0	0	0	0
BOND ST	2	0	0	0	0	0	0
BOULDER DR	10	3	0	0	0	0	0
BRANCH ST	1	0	0	0	0	1	0
BRIDGE ST	0	0	1	0	0	0	0
BROADWAY	0	0	0	3	0	0	0
BROOKSIDE DR	7	3	0	0	0	4	0
CARLSON LN	0	0	0	0	0	1	0
CATHERINE ST	30	0	0	0	0	1	0
CEDAR ST	4	1	0	0	0	0	0
CENTRAL ST	66	11	16	77	0	7	0
CENTRAL ST	7	3	6	38	0	2	0
CENTURY WAY	8	1	0	0	0	1	0
CHAMPAGNE RD	3	1	0	0	0	0	0
CHAPEL ST	4	1	0	1	0	0	0
CHAPMAN PK.	3	0	0	0	0	0	0
CHARBONNEAU ST	4	0	0	1	0	0	0
CHARLES ST	1	0	1	0	0	0	0
CHATHAM ST	2	0	0	0	0	0	0
CHELSEA ST	9	2	0	0	0	0	0
CERRY ST	1	0	0	0	0	0	0
CHESTNUT	9	1	6	18	0	0	0
CHESTNUT ST	27	6	4	17	0	4	0
CHURCH ST	15	0	3	2	0	0	0
CITY HALL AVE	51	44	7	7	0	0	0
CLARK CT	4	0	0	0	0	1	0
CLARK ST	13	3	11	15	0	2	0
COBURN AVE	1	0	0	0	0	0	0
COLEMAN ST	12	3	0	0	0	4	0
COLONY RD	2	1	2	0	0	0	0
COMEE ST	1	0	0	0	0	0	0
CONANT ST	17	3	2	0	0	2	0
CONNORS ST	16	5	2	12	0	1	0
COTTAGE ST	3	0	0	1	0	0	0
CRAWFORD ST	5	0	1	0	0	0	0
CRESCENT RD	1	0	0	0	0	0	0
CRESTWOOD DR	1	0	0	0	0	0	0
CROSS	10	5	1	2	0	2	0
CROSS ST	5	1	2	1	0	0	0
CRYSTAL LAKE DR	2	0	0	0	0	0	0
CYPRESS ST	1	0	0	0	0	0	0
DINAN DR	8	0	1	1	0	2	0
DONLAN ST	3	1	1	1	0	0	0
DOUGLAS RD	0	1	0	0	0	0	0
DRAPER RD	2	0	0	0	0	0	0
DYER ST	6	3	1	1	0	0	0
EAST BROADWAY	16	1	5	15	0	1	0
EASTWOOD CR.	11	1	1	0	0	0	0
EATON ST	1	1	1	6	0	0	0
EDGE L AVE	2	0	0	0	0	0	0
EDGE L ST	5	0	0	0	0	3	0
ELEANOR ST	1	0	0	0	0	0	0
ELIZABETH ST	1	0	0	0	0	0	0

Gardner Police Department

Geographical Analysis From 07/01/2013 Thru 06/30/2014

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P</u>	<u>Ticket</u>
ELM	41	4	13	16	0	3		0
ELM ST	7	1	7	10	0	0		0
EMERALD ST	12	4	1	2	0	1		0
EUCLID ST	4	0	0	0	0	2		0
FAIRLAWN AVE	4	1	0	0	0	0		0
FERNWOOD DR	4	0	0	1	0	0		0
FIELDSTONE DR	1	0	0	0	0	0		0
FORD ST	12	0	0	0	0	0		0
FOSS RD	1	0	0	0	0	0		0
FOSTER CT	1	0	0	0	0	0		0
FRANKLIN CT	1	2	0	0	0	1		0
FREDETTE ST	1	0	5	2	0	0		0
GLAZIER ST	6	1	1	0	0	0		0
GLEN RD	2	1	0	0	0	0		0
GLENWOOD ST	4	1	0	0	0	0		0
GRAHAM	7	2	0	1	0	2		0
GRAHAM ST	15	4	0	1	0	11		0
GRANT ST	13	0	1	0	0	2		0
GREEN ST	58	16	19	23	0	0		0
GREENWOOD	15	2	2	2	0	0		0
GREENWOOD PL	2	1	2	0	0	0		0
GREENWOOD ST	50	19	7	5	0	4		0
HALFORD ST	8	0	0	0	0	0		0
HARVARD ST	5	2	0	0	0	0		0
HEMLOCK DR	75	13	0	2	0	14		0
HERO AVE	3	0	0	0	0	0		0
HIGH ST	5	3	1	1	0	0		0
HIGHLAND ST	2	0	0	0	0	0		0
HILL ST	2	2	0	0	0	1		0
HOLLY DR	4	0	0	0	0	1		0
HOSLEY RD	2	0	0	0	0	0		0
HOSPITAL HILL RD	6	0	0	0	0	0		0
HOWARD ST	1	0	1	0	0	0		0
HOWE ST	0	0	1	0	0	0		0
INDUSTRIAL ROWE	3	0	0	0	0	0		0
JACKSON ST	0	3	0	0	0	0		0
JACKSON HILL RD	6	0	0	0	0	1		0
JAMES ST	1	0	0	0	0	0		0
JAY ST	2	0	0	1	0	0		0
JEAN ST	10	3	1	3	0	2		0
JEROME AVE	2	0	0	0	0	0		0
JONATHAN ST	5	0	0	0	0	0		0
JUNE ST	0	0	0	0	0	1		0
KELTON ST	3	2	3	2	0	0		0
KENDALL ST	0	1	2	1	0	0		0
KENDALL POND WEST	1	0	0	0	0	0		0
KEYES RD	1	1	0	0	0	0		0
KILEY'S WAY	0	1	0	1	0	0		0
KNOWLTON ST	13	4	2	2	0	4		0
KORSHOLM AVE	1	0	0	0	0	0		0
KRAFT ST	5	0	0	0	0	0		0
LAKE ST	19	3	4	2	0	2		0
LAKEVIEW DR	2	0	2	1	0	0		0
LAWRENCE ST	1	0	2	0	0	0		0
LEAMY	9	0	0	0	0	0		0
LEAMY ST	11	2	0	0	0	0		0
LENNON ST	3	0	1	0	0	0		0
LEO DR	3	2	0	0	0	0		0
LIMERICK ST	24	3	0	0	0	6		0
LINCOLN ST	5	1	1	0	0	0		0
LINWOOD ST	3	0	0	0	0	0		0
LOGAN ST	1	0	0	0	0	0		0
LOVEWELL ST	2	0	1	0	0	0		0
LYNDE ST	3	0	2	1	0	0		0
MAIN ST	105	45	21	87	0	12		0
MAIN ST	59	13	28	20	0	1		0
MANCA DR	43	5	2	8	0	8		0
MAPLE ST	11	2	1	0	0	0		0
MARQUETTE ST	14	3	1	0	0	0		0
MATTHEWS ST	9	1	1	4	0	1		0
MAYNARD ST	3	0	0	0	0	0		0
MEADOWBROOK LN	8	0	0	0	0	2		0
MECHANIC ST	0	1	1	0	0	0		0
METCALF ST	1	0	0	0	0	0		0
MILL ST	8	3	1	0	0	0		0
MINOTT ST	2	0	1	1	0	0		0
MISSION ST	3	0	0	0	0	1		0
MONADNOCK ST	8	1	3	2	0	0		0
MORAN ST	6	1	0	1	0	0		0

Gardner Police Department
 Geographical Analysis From 07/01/2013 Thru 06/30/2014

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
MYLES CR.	1	0	0	0	0	0	0
NICHOLS ST	47	13	4	10	0	4	0
NICOLLE TER	0	0	1	0	0	0	0
NORMAN ST	3	0	0	0	0	0	0
NUTTING ST	1	0	0	0	0	0	0
OAK ST	41	7	9	3	0	5	0
OLDE COLONIAL DR	7	2	0	0	0	3	0
OLNEY ST	1	0	0	0	0	0	0
ORIOLE ST	12	4	0	1	0	1	0
OSGOOD ST	4	0	0	1	0	0	0
OTTER RIVER RD	8	2	0	0	0	3	0
PARK ST	25	6	5	19	0	4	0
PARKER	35	12	3	11	0	11	0
PARKER ST	13	7	16	23	0	0	0
PARKER HILL RD	2	0	0	0	0	0	0
PARKER ST	11	1	4	4	0	0	0
PARTRIDGE ST	2	0	0	1	0	0	0
PEABODY ST	9	6	0	0	0	4	0
PEARL ST	29	8	14	68	0	4	0
PEARLY LN	4	2	0	0	0	2	0
PEARSON BL.	58	11	42	14	0	0	0
PELLEY ST	3	1	0	0	0	0	0
PINE	49	8	5	4	0	7	0
PINE ST	21	11	3	4	0	2	0
PINEWOOD DR	1	0	0	0	0	0	0
PLEASANT ST	49	14	11	16	0	6	0
PLEASANT ST	54	16	7	7	0	2	0
PRINCETON ST	2	0	0	0	0	0	0
PROSPECT ST	4	0	0	0	0	0	0
RACETTE AVE	1	0	0	0	0	0	0
REGAN ST	15	4	3	1	0	1	0
RESERVOIR ST	2	0	0	0	0	0	0
RICH ST	1	1	0	2	0	0	0
RICHMOND ST	5	0	1	0	0	0	0
RIDGEWOOD LN	26	7	1	0	0	6	0
RISLEY ST	1	0	0	1	0	0	0
RIVERSIDE RD	2	0	0	0	0	0	0
ROBERT DR	1	0	1	0	0	0	0
ROBILLARD ST	4	1	1	0	0	0	0
ROSEWOOD DR	1	0	0	0	0	0	0
ROUTE 101	1	0	4	0	0	0	0
ROUTE 140	8	3	18	169	0	0	0
ROUTE 140 SOUTHBOUND	0	0	0	1	0	0	0
ROUTE 2	2	1	2	6	0	0	0
ROUTE 68	0	0	1	0	0	0	0
ROUVILLE AVE	1	0	0	0	0	1	0
RYAN ST	5	0	0	0	0	0	0
SANBORN ST	1	0	0	0	0	0	0
SAND ST	7	0	2	0	0	1	0
SAUNDERS ST	1	1	4	1	0	0	0
SAWYER ST	2	0	0	0	0	0	0
SCHOOL ST	24	4	3	1	0	3	0
SHAWN AVE	2	0	0	0	0	0	0
SHERMAN ST	13	1	2	3	0	0	0
SMITH ST	9	0	0	0	0	2	0
SNAKE POND RD	3	0	0	0	0	0	0
SNOW ST	3	0	0	0	0	0	0
SOUTH MAIN ST	21	4	3	1	0	0	0
SPRUCE ST	4	0	1	0	0	7	0
STEPHANIE DR	2	0	1	1	0	0	0
STONE ST	1	0	0	0	0	0	0
STUART ST	1	1	0	0	0	0	0
SUFFOLK LN	0	0	1	0	0	0	0
SUMMER ST	11	2	3	0	0	2	0
SUMMIT AVE	1	0	0	0	0	0	0
SUNRISE LN	1	1	0	0	0	0	0
SUNSET RD	3	0	0	0	0	1	0
SYLVAN RD	1	0	0	0	0	0	0
TALCOTT AVE	1	0	0	0	0	0	0
TEABERRY LN	1	1	0	0	0	0	0
TEMPLE ST	12	0	0	3	0	0	0
TIMPANY BL.	171	56	93	45	0	3	0
TRACEY ST	1	0	0	0	0	0	0
TRAVERS ST	2	0	0	0	0	0	0
UNION SQ	7	2	3	40	0	0	0
UNION ST	10	3	2	0	0	1	0
VAUGHN ST	2	0	0	0	0	0	0
VERNON ST	3	1	2	2	0	0	0
VICTORIA ST	2	1	0	2	0	0	0

Gardner Police Department
 Geographical Analysis From 07/01/2013 Thru 06/30/2014

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
WALNUT ST	1	0	0	0	0	0	0
WARWICK RD	1	0	0	0	0	0	0
WASA ST	3	0	0	1	0	0	0
WASHINGTON ST	10	1	1	0	0	0	0
WATER ST	1	0	0	0	0	0	0
WATERFORD ST	19	5	3	4	0	2	0
WATERFORD ST	22	4	2	0	0	6	0
WATERVIEW DR	0	1	0	0	0	0	0
WATKINS ST	3	0	0	0	0	0	0
WAY ST	2	2	1	0	0	0	0
WEST ST	47	8	23	13	0	8	0
WEST BROADWAY	48	12	12	14	0	5	0
WEST LYNDE ST	3	2	0	3	0	0	0
WHITNEY ST	10	0	1	0	0	0	0
WICKMAN DR	3	0	1	0	0	0	0
WILKINS RD	0	1	0	0	0	0	0
WILLIS RD	1	1	0	0	0	1	0
WILLOW ST	7	3	2	6	0	1	0
WILLOW ST	3	2	0	4	0	1	0
WINSLOW ST	0	1	1	0	0	0	0
WOODLAND AVE	23	4	3	8	0	6	0
WRIGHT ST	13	8	0	0	0	0	0
YALE ST	1	0	0	0	0	0	0
BROADWAY	1	0	0	0	0	0	0
MAIN ST	0	0	2	0	0	0	0
BROADWAY	0	1	2	0	0	0	0
Totals:	2473	610	566	977	0	260	0

Violation Breakdown
From: 07/01/2013 Thru: 06/30/2014

<u>State Law</u>	<u>Fine Total</u>	<u>Civil</u>	<u>Warnings</u>	<u>Verbal</u>	<u>Arrests</u>	<u>Criminal</u>	<u>Totals</u>
138 / 34C	0.00	0	0	0	1	1	2
266 / 121A	250.00	1	0	0	0	0	1
266 / 28	0.00	0	0	0	1	0	1
266 / 30 - ALL OTHER	0.00	0	0	0	1	0	1
268 / 32B - AGGR ASSA	0.00	0	0	0	1	0	1
272 / 53A	0.00	0	0	0	1	0	1
540 / 4.04	35.00	1	0	0	0	0	1
540CMR205	0.00	0	0	0	0	1	1
540CMR224	0.00	0	2	0	0	0	2
720 / 9.06(7)	0.00	0	3	0	0	1	4
720 / 9.06(9)	20.00	1	2	0	0	0	3
720 / 906	105.00	3	2	0	0	1	6
85 / 15	10.00	1	0	0	0	0	1
89 / 1	0.00	0	1	0	0	0	1
89 / 10	0.00	0	1	0	1	0	2
89 / 11	0.00	3	5	0	0	1	9
89 / 2	100.00	2	1	0	0	0	3
89 / 4	0.00	0	1	0	0	0	1
89 / 4A	750.00	15	7	0	3	2	27
89 / 4B	100.00	1	0	0	0	0	1
89 / 7	0.00	1	0	0	0	0	1
89 / 8	190.00	6	4	2	0	4	16
89 / 9	4970.00	81	136	5	5	11	238
9.06 / 19	0.00	0	0	0	0	1	1
90 / 10	0.00	2	2	0	9	21	34
90 / 11	515.00	18	6	0	0	3	27
90 / 12	0.00	0	0	0	1	2	3
90 / 13	85.00	3	1	0	0	0	4
90 / 13A	690.00	29	2	1	0	0	32
90 / 13B	135.00	3	2	0	0	0	5
90 / 14	435.00	4	0	0	0	0	4
90 / 14B	25.00	2	0	0	0	0	2
90 / 16	55.00	2	1	0	0	0	3
90 / 16/A	310.00	6	0	0	0	0	6
90 / 17	14545.00	173	177	5	7	10	372
90 / 18	755.00	8	9	0	0	1	18
90 / 20	1725.00	48	23	3	4	5	83
90 / 22	0.00	0	0	0	2	0	2
90 / 23	0.00	1	2	0	30	34	67
90 / 23 H	0.00	0	3	0	0	7	10
90 / 23C	0.00	2	0	0	6	3	11
90 / 24	0.00	3	0	0	21	30	54
90 / 24B	0.00	0	0	0	1	1	2
90 / 25	0.00	1	0	0	2	2	5
90 / 26A	35.00	2	0	0	1	0	3
90 / 34J	0.00	0	2	0	2	11	15
90 / 6	210.00	7	7	0	0	0	14
90 / 7	425.00	20	26	0	6	3	55
90 / 7AA	25.00	1	0	0	2	0	3
90 / 7Q	45.00	1	0	0	0	0	1
90 / 9	1215.00	15	16	0	2	12	45
906 / 9	105.00	1	0	0	0	0	1
94C / 32	0.00	0	0	0	1	1	2
94C / 32A	0.00	0	0	0	1	0	1
94C / 32D	0.00	0	0	0	1	0	1
VCO / 9-69	35.00	1	0	0	0	0	1
TOTALS	27900.00	469	444	16	113	169	1211



Jurisdictions: ALL
 Location: ALL
 Street: ALL
 Weekdays: ALL
 Zones: ALL
 IBR Codes: ALL
 Event Codes: ALL
 Crimes Against: ALL
 Bias Against: ALL
 Offense Type: F,M,N,O,V
 Suspected Using: ALL
 Victim Aged: ANY
 Offender Aged: ANY
 Drugs: ALL
 Follow Up: ALL

Offenses (State Law) By Month (IBR Grouped)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
IBR: KIDNAPPING / ABDUCTION KIDNAPPING	0	0	0	0	0	0	0	1	0	0	0	0	1
TOTALS FOR IBR CODE: 100	0	0	0	0	0	0	0	1	0	0	0	0	1
IBR: FORCIBLE RAPE Forcible Rape	0	0	0	0	0	0	0	0	0	0	1	0	1
RAPE	0	0	0	1	0	2	0	1	0	0	0	0	5
RAPE OF CHILD WITH FORCE	0	0	0	1	0	0	1	0	0	1	0	0	3
TOTALS FOR IBR CODE: 11A	0	0	0	2	0	2	1	1	0	1	1	1	9
IBR: FORCIBLE SODOMY LEWDNESS, OPEN AND GROSS	0	0	1	0	1	1	0	0	0	0	0	0	3
TOTALS FOR IBR CODE: 11B	0	0	1	0	1	1	0	0	0	0	0	0	3
IBR: ROBBERY ROBBERY, ARMED ROBBERY, ARMED & MASKED ASSAULT TO ROB, ARMED HOME INVASION ROBBERY, UNARMED ASSAULT TO ROB, UNARMED	0	0	0	0	0	0	0	0	0	0	1	0	1
TOTALS FOR IBR CODE: 120	1	0	0	2	0	4	2	3	1	1	3	0	17
IBR: AGGRAVATED ASSAULT A&B AGGRAVATED ASSAULT/PREGNAN INDECENT A&B ON A CHILID UNDER A&B ON POLICE OFFICER A&B ON CHILD WITH SUBSTANTIAL A&B WITH DANGEROUS WEAPON ASSAULT W/DANGEROUS WEAPON ASSAULT W/DANGEROUS WEAPON (FI MURDER, ATTEMPTED	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTALS FOR IBR CODE: 13A	8	2	8	6	2	5	10	4	7	8	5	7	72

LARCENY FROM PERSON	1	0	0	1	1	1	0	0	0	0	0	0	1	5
LARCENY FROM PERSON +65	0	0	0	0	0	0	0	0	0	2	0	0	0	2

TOTALS FOR IBR CODE: 23A	1	0	0	1	1	1	0	0	2	0	0	0	1	7
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IBR: PURSE-SNATCHING	0	0	0	1	0	0	0	1	0	0	1	0	0	3
LARCENY FROM PERSON	0	0	0	1	0	0	0	1	0	0	1	0	0	3

TOTALS FOR IBR CODE: 23B	0	0	0	1	0	0	0	1	0	0	1	0	0	3
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IBR: SHOPLIFTING	1	0	0	2	4	3	2	1	1	3	3	3	3	23
SHOPLIFTING \$100+ BY ASPORTATI	0	0	2	0	1	2	0	0	0	0	0	0	0	5
SHOPLIFTING \$100+ BY CONCEALIN	8	3	2	3	3	2	12	6	8	4	3	7	61	
SHOPLIFTING BY ASPORTATION	0	0	0	0	1	0	0	0	0	0	0	0	1	
SHOPLIFTING BY ASPORTATION, 2N	1	0	2	3	2	1	1	0	1	0	5	0	16	
SHOPLIFTING BY CONCEALING MDSE	1	0	2	3	2	1	1	0	1	0	5	0	16	

TOTALS FOR IBR CODE: 23C	10	3	6	8	11	8	15	7	10	7	11	10	106	
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IBR: THEFT FROM BUILDING	8	11	3	3	6	7	4	6	3	3	4	13	71	
LARCENY FROM BUILDING	2	4	0	2	2	1	0	0	3	3	4	0	21	
LARCENY OVER \$250	0	1	1	0	0	0	0	0	0	0	1	0	3	
LARCENY OVER \$250 BY SINGLE SC	3	0	0	0	2	0	1	0	0	0	1	1	8	
LARCENY UNDER \$250	1	0	1	0	0	0	0	1	0	2	3	0	8	
DRUG, LARCENY OF	1	0	1	0	0	0	0	1	0	2	3	0	8	

TOTALS FOR IBR CODE: 23D	14	16	5	5	10	8	5	7	6	8	13	14	111	
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IBR: THEFT FROM MOTOR VEHICLE TRUCK, LARCENY FROM	2	0	0	0	0	0	0	0	0	0	0	0	2	
TOTALS FOR IBR CODE: 23F	2	0	0	0	0	0	0	0	0	0	0	0	2	

IBR: ALL OTHER LARCENY FIREARM, LARCENY OF	0	0	0	0	0	0	0	0	3	0	0	0	3	
LARCENY OVER \$250	20	17	18	7	8	10	8	14	10	12	10	15	149	
LARCENY OVER \$250 BY SINGLE SC	0	0	0	0	1	0	0	0	1	0	0	0	2	
LARCENY UNDER \$250	18	11	12	11	10	8	9	7	8	17	10	19	140	
LARCENY UNDER \$250 BY SINGLE S	1	0	0	1	0	0	0	0	0	0	0	0	2	
LARCENY UNDER \$250 FROM +60/DI	0	0	0	0	0	0	0	0	0	0	0	1	1	
LARCENY BY FALSE PRETENSE	1	1	1	1	2	0	1	1	0	1	1	2	12	
IDENTITY FRAUD	0	0	0	0	1	0	0	0	0	0	0	0	1	

TOTALS FOR IBR CODE: 23H	40	29	31	20	22	18	18	22	22	30	21	37	310	
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IBR: MOTOR VEHICLE THEFT
 MOTOR VEH, LARCENY OF 4 1 1 2 0 3 1 1 3 0 1 0 0 17
 MOTOR VEH, LARCENY OF, SUBSQ.0 0 0 0 0 0 0 0 0 0 0 0 0 1 1
 USE MV WITHOUT AUTHORITY 0 0 0 0 0 0 0 1 0 0 0 0 0 2
 TOTALS FOR IBR CODE: 240 4 1 1 2 0 3 1 2 4 0 2 0 20

IBR: COUNTERFEITING / FORGERY
 FORGERY OF CHECK 2 1 0 0 0 1 1 0 0 3 1 0 0 9
 FORGERY OF DOCUMENT 1 0 0 0 0 1 0 0 0 0 0 0 0 2
 UTTER COUNTERFEIT NOTE 1 0 1 0 2 0 0 0 1 0 0 0 0 5
 COUNTERFEIT NOTE, POSSESS 0 0 0 0 0 0 0 0 0 0 0 0 0 2
 UTTER CHECK 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 UTTER FALSE CHECK 2 1 0 1 0 0 2 1 0 0 2 1 0 10
 UTTER FALSE DOCUMENT 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 FORGERY OF TRAVELLER'S CHECK 0 0 0 0 0 1 1 0 0 0 0 0 0 1
 RMV DOCUMENT, FORGE/MISUSE 0 0 0 0 0 0 1 0 0 0 0 0 0 2
 TOTALS FOR IBR CODE: 250 6 2 2 2 2 3 5 1 3 5 2 0 33

IBR: FALSE PRETENSES / SWINDLE / CO
 PEDDLING DOOR-TO-DOOR VIOLATIO 0 1 0 0 0 0 0 0 0 0 0 0 0 1
 LARCENY OVER \$250 0 1 2 1 0 0 0 1 0 0 1 0 0 8
 LARCENY OVER \$250 BY SINGLE SC 0 0 0 0 0 0 1 0 0 0 0 0 0 2
 LARCENY UNDER \$250 0 0 0 0 0 0 0 0 0 0 0 0 0 4
 SHOPLIFTING BY PRICE TAG TAMPE 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 LARCENY OVER \$250 BY FALSE PRE 0 0 0 0 0 0 1 0 0 0 1 0 0 4
 LARCENY UNDER \$250 BY FALSE PR 1 0 0 0 0 0 0 0 0 0 0 0 0 5
 LARCENY UNDER \$250 BY FALSE PR 1 0 0 0 0 0 0 0 0 0 0 0 0 2
 CREDIT CARD FRAUD UNDER \$250 0 0 0 0 0 0 0 0 0 0 0 0 0 0
 CREDIT CARD, IMPROPER USE UNDE 1 0 0 0 0 0 0 0 0 0 0 0 0 1
 CREDIT CARD, LARCENY OF 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 CREDIT CARD, RECEIVE STOLEN 3 0 1 1 1 1 0 0 1 1 2 0 0 10
 CREDIT CARD, GROSS 0 0 0 0 0 0 0 0 0 0 0 0 0 1
 FRAUD/CHEAT, GROSS 0 0 0 0 0 0 0 0 0 0 0 0 0 2
 TOTALS FOR IBR CODE: 26A 5 2 3 2 4 2 3 2 5 4 4 5 41

IBR: CREDIT CARD / AUTOMATIC TELLER
 CREDIT CARD FRAUD OVER \$250 1 2 0 4 1 0 0 1 1 0 0 0 10
 CREDIT CARD, IMPROPER USE OVER 0 1 0 0 0 1 0 1 0 0 1 2 5
 TOTALS FOR IBR CODE: 26B 1 3 0 4 1 1 0 2 3 0 2 3 15

IBR: IMPERSONATION

TOTALS FOR IBR CODE: 90C 9 2 4 10 1 5 6 5 5 2 5 7 61

IBR: DRYING UNDER THE INFLUENCE

OUI DRUGS 0 0 0 0 0 0 0 0 0 0 0 0 0 1
OUI LIQUOR 2 1 0 1 0 0 0 2 1 1 0 0 0 10
OUI LIQUOR, 2ND OFFENSE 0 0 1 1 0 0 0 0 0 0 1 1 0 4
OUI LIQUOR, 3RD OFFENSE 0 0 0 0 0 0 0 0 0 1 1 0 0 2

TOTALS FOR IBR CODE: 90D 2 1 1 2 0 3 1 2 2 2 0 1 17

IBR: DRUNKENNESS

Protective Custody 10 9 13 15 4 4 8 7 6 8 5 15 104
LIQUOR TO PERSON UNDER 21, SEL 0 0 1 0 0 0 0 0 0 0 0 0 1

TOTALS FOR IBR CODE: 90E 10 9 14 15 4 4 8 7 6 8 5 15 105

IBR: FAMILY OFFENSES, NONVIOLENT

SCHOOL, FAIL SEND CHILD TO 0 0 0 0 0 0 2 0 0 0 0 0 0 2

TOTALS FOR IBR CODE: 90F 0 0 0 0 0 0 2 0 0 0 0 0 0 2

IBR: LIQUOR LAW VIOLATIONS

LIQUOR, PERSON UNDER 21 PROCUR 0 1 0 0 0 0 0 0 0 0 0 0 0 1
LIQUOR, PERSON UNDER 21 POSSES 0 0 1 3 0 0 0 0 0 0 0 0 0 5
OPER. OF M/V WITH ALCOHOL, BY P 0 0 0 1 0 0 0 1 0 0 0 0 0 2
ALCOHOL CONTAINER, OPEN IN PUB 1 0 0 1 0 2 1 0 0 0 0 0 0 6

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IBR: ALL OTHER OFFENSES

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GARDNER POLICE DEPARTMENT**ANNUAL REPORT FY 2013-2014****POLICE RECORDS REQUESTS PROCESSED:**

INSURANCE COMPANIES	495
DEPARTMENT OF CHILDREN & FAMILIES	436
CASA, COURT APPOINTED INVESTIGATORS	22
COURT HOUSE	18
DEPARTMENT OF CORRECTIONS	25
MEDICAL EXAMINER	12
DEPARTMENT OF HOMELAND SECURITY	2
BRANCHES OF THE MILITARY	25
HOSPITALS	19
PAROLE BOARD	32
REGISTRY OF MOTOR VEHICLES	3
SEX OFFENDER REGISTRY BOARD	5
SHERIFFS OFFICE	4
POLICE DEPARTMENTS	22
MISCELLANEOUS REQUESTS	29
PUBLIC REQUESTS	524
TOTAL REQUESTS	1673

AUCTIONEER LICENSES ISSUED	0
DOOR TO DOOR PERMITS	6
HACKNEY LICENSES GRANTED	44
BIKE REGISTRATIONS	4
VENDOR/HAWKER/PEDDLER	40
CITATIONS ISSUED	1211
ACCIDENTS	570
CALLS FOR SERVICE	25,951
OFFENSES	2503
LICENSE TO CARRY FIREARMS	440
FIREARMS IDENTIFICATION CARDS	55
OVER 70 YEARS OF AGE-RENEWAL OF FID, LTC	58
LICENSE TO SELL AMMUNITION	2
LICENSE TO POSSESS MACHINE GUN	1
FID RESTRICTED NEW - RESTRICTED CHEMICAL PROPELLANT ONLY	9

CASE ACTIVITY STATISTICS

TOTAL FELONIES	1195
TOTAL CRIME RELATED INCIDENTS	1346
TOTAL NON CRIME RELATED INCIDENTS	1247
TOTAL ARRESTS (ON VIEW)	514
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	90
TOTAL ARRESTS	612
TOTAL PROTECTIVE CUSTODIES	93
TOTAL JUVENILE ARRESTS	17
TOTAL JUVENILES HANDLED	2
TOTAL JUVENILES REFERRED	15
TOTAL HEARINGS	47
TOTAL SUMMONS	321
TOTAL OPEN WARRANTS	105
TOTAL RESTRAINT ORDERS	283
DOMESTIC VIOLENCE RELATED ARRESTS	114



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works. The following pages contain information pertaining to the various Public Works Divisions for Fiscal Year 2014.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

DEPARTMENT OF PUBLIC WORKS				
SALARY & LABOR July 1, 2013 TO June 30, 2014				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Akers, Eugene R.	32,005.92	4,887.55	950.00	37,843.47
Arnold, Dane E.	91,452.11	0	464.61	91,916.72
Boucher, William	45,066.24	6,372.40	1,440.00	52,878.64
Bridge, Aaron	5,616.00	343.06	0	5,959.06
Gallant, Paul	7,368.21	123.15	0	7,491.36
Gravel, Gilbert	46,534.48	19,990.55	1,800.00	68,325.03
Guertin, Gary	55,035.41	11,758.61	1,510.00	68,304.02
Hagan, Brian	53,946.21	4,073.72	1,480.00	59,499.93
Hallock, Adam	1,872.00	61.43	0	1,933.43
Hallock, John L.	42,775.76	684.08	1,240.00	44,699.84
Herr, Paul A.	38,294.40	9,918.08	770.00	48,982.48
Kendall, Scott V.	34,964.75	11,154.50	500.00	46,619.25
King, Chad	35,012.87	9,637.19	500.00	45,150.06
Kliskey, Jason	5,955.17	963.23	0	6,918.40
Kolodka, Alexander G.	6,040.35	221.79	150.00	6,412.14
LaChance, Jacob A.	32,916.35	3,397.07	500.00	36,813.42
LaHair, Wayne	38,294.40	10,147.03	680.00	49,121.43
LeBlanc, Michael	45,420.00	18,655.26	1,710.00	65,785.26
MacAllister, Carl	44,837.49	8,680.56	1,410.00	54,928.05
Meagher, Kevin P.	37,206.24	1,479.74	800.00	39,485.98
Melanson, Kevin J.	29,975.57	2,921.37	500.00	33,396.93
Merriam, Denise M.	38,238.44	7,382.54	4,340.00	49,960.98
Meunier, Dean	49,336.20	10,200.37	1,250.00	60,786.57
Munroe, Douglas Sr.	39,611.81	12,588.26	1,130.00	53,330.07
Munroe, Douglas Jr.	37,841.94	11,311.56	500.00	49,653.50
Peete, Brian D.	34,473.38	8,525.73	500.00	43,499.11
Peralta, Kyle	15,748.66	3,349.98	0	19,098.64
Perron, Nicholas	20,665.30	4,237.24	0	24,902.54
Roy, Jeffrey A.	33,676.71	6,398.35	500.00	40,575.06
Straus, Michael	37,001.60	3,639.46	1,550.00	42,191.06
Yelle, Ryan	37,237.40	1,564.02	500.00	39,301.42
Guercio, Steven G.	5,074.84	69.36	0	5,144.20
Hammond, Dillon	3,752.08	0	0	3,752.08

Hammond, Jacob	6,130.44	79.25	0	6,209.69
Schofield, Joseph	5,607.42	0	0	5,607.42
TOTAL	\$ 1,094,986.16	\$194,816.49	\$26,674.61	\$1,316,477.24

PUBLIC WORKS EXPENDITURES
July 1, 2013 through June 30, 2014

Department Head				\$ 45,052.77
Clerk				25,253.78
Maintenance Crew				914,211.40
Board & Commission Salary & Wage				2,200.00
Overtime				44,995.68
Week-end Standby				16,869.40
Clothing				14,280.00
Shift Differential				444.15
Working Out of Grade				10,212.64
Sick Leave Incentive				926.62
Longevity				9,170.00
Termination Leave				29,003.91
Repairs & Maintenance				84,171.97
Traffic Maintenance				43,906.94
Parking Meter Maintenance				29,558.63
Crusher Maintenance				737.80
Information Technology				1,296.07
Minor Equipment				15,419.02
Energy & Utilities				43,605.66
Street Lighting				148,928.92
Communications				1,148.14
Telecommunications				7,770.04
Professional Development & Travel				3,662.25
Professional Services				6,552.69
Tree Planting				1,981.25
Snow & Ice				421,917.36
Office Supplies				1,374.90
Vehicle Supplies				112,212.80
Vehicle Fuel				279,464.56
Road Maintenance				60,816.65
Building Rehab				5,589.32
Road Resurfacing Expense				63,211.28
Enc. Repairs & Maintenance				58.38
Enc. Traffic Maintenance				1,606.94
Enc. Minor Equipment				74.55
Enc. Professional Services				448.00
Enc. Outside Tree Work				9,950.00
Enc. Tree Planting				7,083.09

Enc. Vehicle Supplies	2,630.68
Enc. Road Maintenance	3,314.07
Enc. New Equipment	21,425.03
Enc. Building Rehab	525.45
Enc. TIP – Pearson Blvd	8,470.00
Chapter 90 Road Resurfacing	28,187.25
FY 2014 Resurfacing	719,840.34
Holiday Lights & Decorations	10,000.00
Professional Service	10,000.00
Celebration & Special Events	327.00
Playground Improvements	28,859.76
Encumbered Playground Improvements	6,822.00
Cemetery PCIA Interest Expense	5,793.85
Playground Gift Expense	10,221.00
Park Bandstand Gift Expense	6,199.88
TOTAL PUBLIC WORKS EXPENSES	\$3,353,278.87
CATCH BASINS & DRAIN MANHOLES	
59 Catch Basins Replaced and Repaired	

DRAINAGE PROJECTS		
STREET	LENGTH & WIDTH	LOCATION
None		
CRACK SEALING		
STREET	LENGTH	LOCATION
Betty Spring Road	1700'	Linus Allan Ave. to Westminster Line
Central Street	3100'	Rotary to Main Street
Church Street	1200'	Marquette St. to Leamy St.
City Hall Avenue	900'	Main St. to Nichols St.
Comee Street	500'	Pearl St. to Edgell St.
Crawford Street	800'	Timpany Blvd. to Eleanor St.
Cross Street	400'	Elm St. to Chestnut St.
Donlan Drive	700'	Main St. to Timpany Blvd.
Dyer Street	2100'	Mill St. to Sawyer St. Bridge side
Fieldstone Drive	800'	All
Leamy Street	1950'	Baker St. to Baker St.
Main Street	2100'	Emerald St. to Parker St.
Maple Street	1400'	Central St. to Cross St.
Marquette Street	1600'	Parker St. to Baker St.
Mill Street	700'	Dyer St. to Timpany Blvd.
Mill Street	700'	Timpany Blvd. to Dyer St.
Oak Street	400'	Way St. to West St.
Parker Street	2100'	Jean St. to Main St.
Sand Street	500'	West St. north 500'

Sherman St.	500'	Cross St. to Grant St.
Timpany Boulevard	1000'	Seams pavement
Temple Street	700'	Elm St. to Nichole Terrace
Walnut Street	800'	Elm St. to School St.
Waterford Street	1900'	Parker St. to Baker St.
West Street	2100'	Monadnock St. to Graham St.
Willow Street	300'	Main St. to Pleasant St.
BERM		
STREET	LENGTH	LOCATION
None		

SIDEWALKS		
STREET	LENGTH	LOCATION
Cottage Street	300'	All
Park Street	360'	Cottage St. to Central St.
Timpany Boulevard	640'	Along wall at Hannaford's

RESURFACING		
STREET	LENGTH & WIDTH & DEPTH	LOCATION
Clark Street	3000' x 30" X 4"	Park St. to Ryan St.
Donlon Street	500' x 48' x 3"	Route 2 rotary to Main St.
Lennon Street	1575' x 28" x 4"	Temple St. to Elm St.
Main Street	1800' x 48" x 3"	Donlon St. to Timpany Blvd.
St. John's Road	500' x 24" x 2"	All
Wright Street	500' x 28" x 3"	All
Pleasant St. Parking Lot	5000' x 200' x 100'	All

SEWER DEPARTMENT EXPENDITURES	
July 1, 2013 Through June 30, 2014	
Dept. Head	\$ 22,526.39
Dept. Head Engineer	22,715.89
Clerk	36,864.44
Part Time Clerk	12,597.80
DPW Clerk Salary	9,451.38
Overtime	319.92
Longevity	675.00
Repairs & Maintenance	4,028.85
Repairs to Mains	18,243.27
Information Technology	1,901.12
New Equipment	60,523.10
Communications	1,241.05
Telecommunications	1,109.00
Professional Service	10,518.26
Office Supplies	3,306.72
AWWTP Contract Operations	1,413,225.00
I & I Removal	52,017.92
Principal Outside Debt	158,121.81
Interest Outside	42,528.53
Encumbered Professional Services	36,693.08
Encumbered I & I	358,103.98
Enc. Facility Planning	98,185.60
Enc. Sludge Landfill	194,850.00
TOTAL SEWER EXPENDITURES	\$2,560,068.03

SEWER DEPARTMENT				
SALARY & LABOR JULY 1, 2013 TO JUNE 30, 2014				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Alyssa Haley	10,419.25	0	0	10,419.25
TOTAL	\$10,419.25	0	0	\$10,419.25

SEWER MAINS REPLACED			
STREET	LOCATION	SIZE	APPROXIMATE LENGTH
NONE			

**WASTEWATER TREATMENT FACILITY
FLOW REPORT**

MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIP
July 2013	96.7	3.1	6.8	0.8	3.19
August 2013	86.4	2.8	7.4	1.0	5.12
September 2013	73.8	2.5	6.0	0.9	3.53
October 2013	67.0	2.2	4.0	0.4	2.35
November 2013	59.6	2.0	4.4	0.4	2.97
December 2013	77.3	2.5	4.2	0.6	4.13
January 2014	97.4	3.1	6.5	1.3	2.83
February 2014	65.3	2.3	4.8	1.1	3.18
March 2014	102.9	3.3	11.8	1.1	4.78
April 2014	143.9	4.8	8.8	2.4	4.22
May 2014	112.2	3.6	7.2	1.9	25.88
June 2014	77.4	2.6	4.6	0.9	1.93

WATER/SEWER CONNECTIONS

Residential
4 Water Services
5 Sewer Services

WATER DEPARTMENT

SALARY & LABOR JULY 1, 2013 TO JUNE 30, 2014

NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Christine Harty	37,286.56	28.86	465.00	37,780.42
David Suchocki	53,361.60	3,843.19	1,120.00	58,324.79
TOTAL	\$90,648.16	\$3,872.05	\$1,585.00	\$96,105.21

**WATER TREATMENT FACILITY
FLOW REPORT (In Million Gallons)**

FINISHED WATER MONTH	CRYSTAL LAKE Water Pumped	SNAKE POND Water Pumped	PERLEY BROOK Water Pumped
July 2013	29.096	26.718	
August 2013	33.49	20.073	
September 2013	39.582	9.677	
October 2013	40.722	10.787	55.07
November 2013	45.799	5.114	
December 2013	52.492	0	
January 2014	52.636	52.636	
February 2014	48.675	48.675	
March 2014	54.924	54.924	
April 2014	32.049	54.316	
May 2014	38.862	56.569	
June 2014	41.436	17.026	

WATER DEPARTMENT EXPENDITURES	
July 1, 2013 through June 30, 2014	
Dept. Head Salary	\$ 22,525.88
Dept. Head Engineer Salary	22,715.38
Clerk	36,864.44
Maintenance Crew	52,575.84
DPW Clerk Salary	9,451.38
Overtime	28.36
Clothing Allowance	700.00
Longevity	885.00
Repairs & Maintenance	4,089.08
Repairs to Mains	30,496.81
Information Technology	1,901.13
Communications	689.85
Telecommunications	575.92
Professional Development & Travel	518.00
Professional Services	21,165.70
WPAT Administrative Fees	5,101.37
Dam Inspections	17,200.00
Office Supplies	3,977.19
Vehicle Supplies	208.38
Contract Operations	1,442,074.20
Taxes Other Towns	3,112.20
Principal Outside Debt	1,100,704.73
Interest Outside Debt	362,173.29
Encumbered Water Main Replacement	243,475.41
TOTAL WATER EXPENDITURES	\$ 3,383,210.04

CEMETERY COMMISSION				
SALARY & LABOR JULY 1, 2013 TO JUNE 30, 2014				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Audycki, John T.	700.00			700.00
LaRoche, Brian R.	500.00			500.00
Robichaud, Ludger A.	500.00			500.00
White, Terri-Ann	500.00			500.00
TOTAL				\$ 2,200.00

BURIALS:

CRYSTAL LAKE CEMETERY 10

GREENBOWER CEMETERY 8

WILDWOOD CEMETERY 25

MONUMENT PARK			
BUDGET	RECEIPTS	EXPENSES	BALANCE
\$ 18,384.10	\$ 8,153.78	\$ 5,998.06	\$ 20,539.82

Monument Park: Replaced the sidewalks on Park Street and Cottage Street. Removed five old trees and replanted three new ones

Installed four benches for seating

PLAYGROUNDS

Ovila Case: Up Down all Around playground was rebuilt by volunteers

Installed a walking path and picnic area

Rebuilt ball field

Bickford Playground: Installed swings, slide and monkey bars

Installed Rainbow playground

Tore down old bathroom

FORESTRY DIVISION

Fiscal year 2014 we continued with the aggressive tree trimming and removal of diseased or dead trees, in doing this we have seen a decline in power outages during severe weather.

Tree Planting: 9 Trees at the Congo Church (Green St.)

2 Trees on Green Street

3 Trees Uptown Park (Elm at Central)

1 Blanchard Street

2 Pearl Street

8 Central Street

3 Lynde Street and 1 Lynde Street at Main Street

10 Pleasant Street in front of City Hall

We also cleaned up the front of City Hall, removal of old shrubs, planted new ones, mulching

**CITY OF GARDNER
PURCHASING DEPARTMENT**

Room 217 - City Hall
95 Pleasant Street
Gardner, MA 01440-2687



Telephone (978) 632-0426

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the Fiscal Year ending June 30, 2015.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Mary Delaney, and part-time Account Clerk, Katherine Moore. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official, has been re-elected as President of the Massachusetts Association of Public Purchasing Officials (term 7/2015 to 6/2017) and performs the duties of Affirmative Marketing Construction Officer for the City.

Major contracts procured during Fiscal Year 2015 included:

- Heating Oil – General Contract
- Office and Cleaning Supplies – General Contract
- Service of Boilers and Burners – Facilities Contract
- Service of Generators – Facilities Contract
- Service of Elevators – Facilities Contract
- Disposition of Air Rights at West Lynde Street – Mayor
- Heating System for Perry Auditorium – City Hall
- Facilities Study for Gardner Public Schools – Schools
- Student Transportation – Schools
- Custodial Services – Schools
- Pipe Relining – Public Works
- Crack Sealing – Public Works
- Carpeting at Gardner Middle School – Schools
- Carpeting at Gardner High School – Schools
- Food Service for Students – Schools
- Gardner High School Band Uniforms – Schools

The Purchasing Office also conducted several sales of real property and tax title property.

The Purchasing Department issued 2630 Purchase Orders in FY15, for \$18,000,671.94.

The above mentioned procurements were conducted using best business practices, quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting departments, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to be abreast of current developments in pricing, market conditions and the availability of new products.

In Fiscal Year 2015, the Purchasing Department utilized the CommBuys pilot program instituted by the State Operational Services Division, and was one of the first municipalities in the Commonwealth to post bids online and utilize the resources of the State Purchasing Office to increase competition and receive the benefit of cooperative pricing.

In Fiscal Year 2016, the Purchasing Director will be communicating with local and statewide leaders to identify ways to improve the procurement process, by promoting better legislation and oversight with respect to MA Procurement laws. In the Fall of 2015, the office will reach out to local vendors and contractors to encourage local businesses to respond to the City's needs by responding to bid and quote requests. In order to increase transparency, the Purchasing Office will utilize our website and social media to both advertise opportunities for doing business with the City, and to post results of procurements.

In closing, it should be noted that Gardner continues to be a lead community in collaborative purchasing agreements with surrounding communities to increase buying power and reduce costs for our municipality and those of our neighbors.

Respectfully submitted,

Mary A. Delaney
Director of Purchasing

**Annual Report
Of the
Gardner School Committee
Gardner, Massachusetts
2014**



School Committee Members

Mayor Mark Hawke, Chairman
James Boone, Vice Chairman
Carol Bailey, Finance Officer
Melody Phelps, Secretary
James Abare, Member
Jennifer LaRoche, Member

985 West Broadway
50 Ash Street
107 Rich Street
500 Park Street
29 Nelson Street
237 Clarke Street

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 p.m. in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the new year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are subcommittees of the School Committee:

Policy Subcommittee	Finance Subcommittee
Facilities Subcommittee	Technology Subcommittee
Transportation Subcommittee	

Membership in the various subcommittees is determined annually.

Central Administration

Denise L. Clemons	Superintendent of Schools
Catherine Goguen	Chief Academic Officer
Dr. Christopher Casavant	Business Administrator
Joyce West	Director of Special Education
Robert O'Keefe	Director of Technology
Susan Hui	Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School.

The Gardner Public Schools website, www.gardnerk12.org, provides the best possible communication between the schools, students, and parents.

Mission Statement

The mission of the Gardner Public Schools is to prepare, in collaboration with parents, students who are ready upon graduation for the challenges of college and career without remediation. This will be done in a safe, caring, just and equitable environment. Our Core Values are Academic Excellence, Creativity, Respect and Responsibility.

The Students and the Schools

The Gardner Public School District includes three elementary schools, Elm Street School, Helen Mae Sauter School, and Waterford Street School, plus Gardner Middle School and Gardner High School. In addition, the Gardner Academy for Learning and Technology (GALT), an alternative high school, operates out of the former Prospect School. A total of 2,473 students were enrolled in the Gardner Public Schools as of October 1, 2014.

The Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under the Massachusetts Interdistrict School Choice program.

Major Highlights of the Year

- **A.L.I.C.E. Training** – The Gardner Police Department and Gardner Public Schools joined together to provide a training for administrators and teachers that focused on statistics regarding active shooter situations, the liability of proactive vs. passive response scenarios, the experience of live scenario drills, and the strategies to implement effective A.L.I.C.E. strategies.

- **GHS Students Chosen**

- The Hugh O'Brien Youth Leadership Conference representatives were Mark Carpentier and Jennifer Slade.

At the annual Youth Art Month Exhibition held at Worcester Art Museum, Ryan Barba, a Gardner High School student, was one of the featured speakers. Other Gardner High School exhibitors were Lorelei Dietz, Dan Espinoza, Jeongki Kim, and Cassie Pillsbury. Their work, along with that of other high school students from schools in Worcester County, was on display through the month of March.

- **Massachusetts School Building Authority Projects and Other Projects**

The district finalized two Massachusetts School Building Authority (MSBA) projects which included the installation of new gas heating boilers at Gardner Middle School and new windows, doors and a dual-fuel heating system at the Gardner High School.

The Gardner Public Schools was invited to participate in yet another MSBA project to upgrade the windows, doors and heating system at the Elm Street School. This project is projected to be completed in the Spring of 2016.

The Gardner Public Schools initiated the Universal Breakfast Program, which provided free breakfast to every student at the Helen Mae Sauter School regardless of the student's economic status. This program proved to be very successful and will be expanded to other eligible schools in the district.

- **Professional Development News**

During 2013-2014 School Year the Gardner Public Schools' administration and staff attended numerous professional development sessions. Below is an outline of various professional development training sessions that were held in the district:

- DSAC sponsored course “Unleashing the Power of Collaborative Inquiry: A Program for Data Coaches” (all grades)
 - District and School Assistance Center (DSAC) sponsored course “Fractions” (grades 3-5)
 - Full year classroom embedded training in Balanced Literacy provided by Teaching and Learning Alliance
 - DESE sponsored 3-year course “Positive Behavior Interventions and Supports (PBIS)” (grades prek-8)
 - DESE sponsored 1-year course “Universal Design for Learning (UDL)” (Elm Street School)
 - District sponsored workshop “Aligning Lucy Calkins writing units with the Writers Workshop model (grades 3-5)
 - District sponsored workshop “Math Talks and Interactive Math Lessons” (grades k-5)
 - District sponsored curriculum alignment in Science and Guidance
 - District sponsored professional development and collaboration regarding Classroom Discourse & Accountable Talk, Essential Questions, Formative Assessment, and calibrating standards-based grading practices
- **Narragansett, Ashburnham -Westminster, Winchendon, Gardner (NAWWG) –**

During 2014, the NAWWG district members collaborated with members of CAPS Collaborative, FLLAC Collaborative, Fitchburg Public Schools, Leominster Public Schools, and Ayer-Shirley Public Schools to prepare for virtual learning experiences for all of our students. The members of this group are committed to providing learning opportunities that meet the needs of all learners. The collaborative group contracted with Edgenuity, a virtual learning company to provide learning experiences for students that can include credit recovery, specialized coursework not offered in the traditional programs of studies, accelerated learning, college dual enrollment, and/or career certification programs. In addition to this initiative, the group offered numerous opportunities for educators in member districts to participate in job-alike professional development.

- **Massachusetts Comprehensive Assessment System (MCAS)**

Gardner High School was declared a Level 3 school by the Department of Elementary and Secondary Education. MCAS scores indicated that in the All Students category, 83% of our students were successful in the English Language Arts portion of the assessment, which is an 11% decrease from 2013. In the All Students category, 59% of our students were successful in the Math portion of the assessment, a 21% decrease from 2013.

On the elementary level, MCAS testing showed that Helen Mae Sauter School was given a Level 2 designation and Elm Street School was given a Level 3 designation. Students in grades 3, 4 and 5 are assessed in English Language Arts and Math, and grade 5 students have an additional MCAS test in Science and Technology.

- **Grants – We received many grants in 2014. Examples are**
 - Title I: \$530,341
 - Title IIA - \$117,777; class size reduction (elementary) and professional development
 - Title III - \$20,087; supports for English Language Learners
 - Fund 220E - \$4529; Targeted Assistance
 - Fund 320 – \$35, 000; Support for At-risk students (GMS; GHS & GALT)
 - Fund 323B - \$20,382; Title I School Improvement (DSAC Support)
 - Fund 625 - \$21,100; MCAS Summer Support
 - Fund 738 - \$20,553; Literacy Partnership
 - Fund 790 - \$21,000; Alternative Education State Grant
 - Full Day Kindergarten - \$89,638; one teacher and 2 paras for full day K
 - Action for Healthy Kids - \$4700; implement universal breakfast programs at ESS, WSS, and GMS (HMS received the grant in FY14)
 - Race to the Top: \$137,072

Athletics

- Football stretched its winning streak over traditional rival Oakmont to five consecutive wins on Thanksgiving. Community youth football and cheering programs continue to expand thru Pop Warner, American Youth Football and a newly added Flag Football program. These programs not only provide recreational opportunities for the youth of our city but also area youth from surrounding communities.
- In Gardner Middle School's season opener vs Quaboag, QB Joey Reed connects with Zack Wiseman for a 23 yard TD pass to help the Wildcats to their first victory of the season. The Cats won the game 28-0. In Gardner's last game, Kevin Charette finished off the scoring drive with a nifty extra point kick which is rare in Middle School football..
- Senior Felicia Banda wins the Div. II X-Country District Championship Meet as well as running faster than anyone in the Division I race at the district meet held in Gardner.
- In indoor track this season Felicia won the 2 mile event at the Mass State Track Winter Festival in Boston with a time of 11:23 that also broke the GHS school record held by Stephanie Ellis back in 2009 by three seconds.
- Varsity baseball had a record of 8-12 missing the playoffs by 2 games.
- Girls Tennis - The girls' tennis team made it to the central mass division 3 semi-finals!
- Despite a losing record, the Gardner High School field hockey team ended the season with an inspired effort in the pouring wind driven rain against Lunenburg. The game epitomized the never quit attitude this group of young ladies displayed throughout the season. Off the field, the team volunteered once again in the community at the

Pumpkin Run 5k Sponsored by the North Country Quad Series, and were presented with a check to benefit their booster club.

Gardner High School, Grades 9-12

Mark J. Pellegrino, Principal

Mitchel G. Aho, Assistant Principal

Peter F. McMcorrow, Assistant Principal

Gardner High School has an impressive history of providing a broad and deep educational program. Course offerings, school wide expectations, educational goals and objectives, graduation requirements, as well as the policies and procedures that guide the school's daily life, are grounded in the Mission Statement:

At Gardner High School, we strive to prepare all students to become educated, productive, and responsible citizens.

Academic Expectations for Student Learning

Gardner High School students will *think critically*.

Gardner High School students will *listen actively*.

Gardner High School students will *read effectively*.

Gardner High School students will *demonstrate creativity*.

Gardner High School students will *write effectively*.

Gardner High School students will *communicate effectively*.

Gardner High School students will *utilize technology effectively*.

Gardner High School students will *problem solve effectively*.

Civic and Social Expectations for Student Learning

Gardner High School students will *assume responsibility for their choices*.

Gardner High School students will *demonstrate pride in school and community*.

Gardner High School students will *demonstrate social and civic responsibility*.

- In response to the high need for mental health services in the area, Heywood Hospital secured a grant to place a school based care coordinator and mental health clinician at GHS/GMS. The goal of this program is to provide a greater level of access to behavioral health care and care coordination within the Emergency Department and to middle and high school students at Gardner Public Schools.
- The administration provided faculty with an overview of the new schedule designed by the scheduling committee. This new schedule will include a FleX-Block. This 90-minute weekly block is "open" time when we can supplement students' coursework through remediation or enrichment activities. Activities will focus on increasing College and Career.

- We will be administering assessments of student learning during an “x-block” period three Thursdays each month. These assessments are designed to ensure that students are learning the standards taught in core academic subjects. We will be using the power standards we designed last year to set the learning objectives for each class. Power Standards are measurable learning objectives that meet standardized test standards, get students ready for the next grade or course level or are necessary for life. These standards are now the foundation for all core subjects.
- Additionally, once each month, this “x-block” period will be dedicated to an activity period. This activity was created in response to students’ and teachers’ requests for clubs and activities during the school day. We have found, through a survey conducted last year, that students who are active in any school activity are more connected with the school. It is our hope that this block will help foster that sense of connection.
- Teachers in the core areas will also have three common planning times each week. During these meetings, we will analyze the data collected in the x-block assessments. Our goal is to have common language and standards regarding our expectations of students and to use data to inform our instruction and curriculum. We will also set our departmental MCAS goals, which we expect to be measurable and rigorous, in these meetings.
- We have also implemented an Advisory period. Students report to their advisor for the first five minutes of the day, every day. Each student will have the same advisor for all four years at GHS. Twice per month, the advisor will go over each student’s progress in their classes. Students who are doing well can expect a monthly phone call or email to their parents reporting on how well things are going. Struggling students can expect weekly updates to their parents. The goal of the advisory is two-fold:
 - Make sure every student in the building knows and trusts at least one adult in the building who can support them through their high school years. This type of program has proven to again increase school connectedness.
 - Ensure that we support our parents/guardians by making sure they are aware of their child’s progress in school.
- Our Link Crew Program was a hit! This program is designed for freshmen only. Juniors and seniors work with the freshmen for the opening day of school by running fun activities that engage the students, help them feel comfortable with the school and learn about our culture. This well-researched program has had a tremendous impact on schools’ cultures as well as helped support freshmen in their transition to high school.
- The Advanced Placement Academy has more than doubled our enrollment in our highest level courses. We are excited to continue our relationship with the Massachusetts Math and Science Initiative who will help us with our AP kick-off and training for teachers. Several of our AP teachers took advantage of the exceptional training this group offers.

Gardner Academy for Learning and Technology, Grades 9-12

Timothy J. McCormick, Principal

School Mission

As an alternative to traditional schools, the Gardner Academy for Learning and Technology seeks to provide a challenging and safe environment where students develop their analytical, critical thinking and communication skills for the 21st century to become productive, responsible members of our community.

Gardner Academy educators will:

- Develop a rigorous curriculum with differentiated lessons and assessments that ensure students are learning at a high level.
- Create unique, personal graduation plans with every student.
- Constantly strive to engage students in every lesson, every day.
- Work honestly and creatively with parents and students in a positive way to improve students' self-image and confidence; instill a sense of community; and increase their sense of responsibility to themselves and others.
- Ensure transparent, accurate and frequent communication with students and parents regarding our standards and student achievement.

These stated objectives call for our students to

- Earn a Massachusetts high school diploma.
- Achieve at a high level when assessed by standards-based school assessments, state testing and the Accuplacer.
- Meet two-year college entrance requirements, without remediation, by their graduation.
- Create and follow a personalized, meaningful long-term career and education plan.

A New School Year Begins

On the first day of school in the fall of 2013, Gardner Academy held an opening day cookout. According to staff members who have been to past opening days, this year's event was our biggest ever. The gymnasium was crowded and quite warm as students, parents, and families enjoyed hot dogs and hamburgers. The event was sponsored in part by Youth for Peace, a non-profit organization that runs our community gardens. After the BBQ, attendees watched a brief presentation about Gardner Academy and its mission, vision, and student expectations.

We continue to have conversations on how we will improve our instruction and increase student learning. We have rich conversations about following the best practices on a regular basis:

1. Clearly stated and communicated objectives in "student friendly" language
2. Starting classes with an activator activity, i.e., "QOD" (Question of the Day)
3. Teaching from "bell to bell" and engaging students with differentiated instruction
4. Updating Ed Line with attendance (daily) and grades (minimum of once a week)
 - good communication piece for students and parents

Our data teams (English Language Arts and Math) met weekly during the year. One of the functions of these committees is to share and analyze attendance data and to share information regarding common students. Our overall attendance has been consistent with numbers from last school year as we have been actively communicating with parents/guardians on a weekly basis. The expectation is for every teacher to make a minimum of six communications weekly (email or phone) and to track contacts. Communications are not limited to attendance issues alone, but also positive reinforcement for great work and classroom behavior. Ms. LeBlanc, Guidance Counselor, and Mr. McCormick also conduct weekly unannounced home visits. These visits are just another effort to bring students back to school and are helpful when other means of communication are not working. These visits have brought back many students.

With help from our facilities staff, our students and Mr. Richard installed a new sink and cabinets in the staff room. Students will continue with this project as they will be installing Formica countertops in the near future. These projects are learning-based activities for some of our Technology/Engineering students who meet with Mr. Richard on their Friday lab day. All of the Technology/Engineering classes have been met with enthusiasm as we are giving our students another “hands on” science class experience.

As we continue to work within our data teams, we have used past Math MCAS data to determine some trouble spots for our students. One of those areas is the open response questions/short answer questions. With help from Math Coach Mike Lawrence we developed a guide for better unraveling these questions and helping students maximize their points per question. We have also set aside class time three days a week where students will work on open response questions from past tests. These strategies are all in place with hopes of increasing our number of proficient scores for the March 2015 MCAS test.

Other Events

During the week of November 18th we had two large events at Gardner Academy. On Thursday, November 21st we had a graduating nursing cohort from Fitchburg State University present to the entire school on making “Healthier Eating Options”. The students were divided into small groups where they traveled around our gymnasium learning about the many facets of eating healthy. The nursing students then put our students through a “super quiz” on the material they learned, awarding small prizes and gift cards to Hannaford Supermarket. Students and staff were actively engaged throughout the presentation and the event successfully laid the groundwork for a promising partnership with FSU and Heywood Hospital in the upcoming future.

The culminating activity of the week was our community bake sale on Saturday morning. With donations from over 35 different bakers, we were able to offer not only baked goods but also clothing and books for our shoppers. One of the highlights of this event was the 12 students who donated most of their Saturday to working the event. These students, along with the staff members who participated, made the day special and successful. The event brought in nearly \$500 for our students for future events slated for the 2014-2015 school year. All volunteers

received a custom made T-shirt and were paid generously in brownies and chocolate chip cookies!

Rachel's Challenge was introduced to Gardner Academy students in February. This is a nationally recognized program that educates students on acceptance and anti-bullying. There was an all-day training for students and an evening session for the public.

Academic Award Night

We held our academic awards night on Thursday, December 5th. We recognized sixty students for earning the distinction of academic achievement (B) or academic excellence (A). There was a light meal served to the 80 plus students, parents, and family members in attendance. It was a great night for the Gardner Academy community as we celebrated the successes of the first trimester! This is one of three such awards nights we held over the course of the school year.

Community

Community Gardens for Youth was implemented in 2010 and we continued this project for another year at the Gardner Academy of Learning and Technology. The objective of this program is to help educate students and community about sustainability, health and nutrition, as well as allowing students to fulfill community service hours, work toward earning academic credit and lastly, stay in school! The School Community Garden Program provided 15-20 youth, who were at-risk academically, the support and guidance of organizing, planning, designing and planting a vegetable and herb garden for the spring of 2013. When it was time to harvest the garden, 50% of the vegetables went to the youth and their families and the other 50% went to those in need within the community. The youth served by this program range in ages from 13-21 years-old. All services are provided free-of-charge as the majority of these youth are living at or below poverty level and have limited support from their families. By working closely with these youth, together we are able to create safe and trusting relationships. These youth develop a sense of ownership and responsibility for their everyday well-being. Their self-esteem increases, they develop awareness of the advantages of order, learn to participate in a cooperative effort and recognize their accomplishments as leaders. We are currently talking with local businesses to work together to implement more gardens within the community to create more connections for these youth. The funding for this program comes from community members, local businesses, grants and foundations.

Comedy Night

Our second annual Parents Night Out-Comedy Show Fundraiser was a complete success. Our school council and guidance counselor arranged this event for May 11th. The program raised over \$2000. This money will be used to pay for the community events, graduation supplies, as well as a senior trip to Boston.

Graduation

Gardner Academy held its commencement exercises on Saturday, June 3rd on Watkins field. We had 26 students who graduated in 2014 with 19 students taking part in the commencement exercises. This was the largest number of graduates that Gardner Academy has ever had.

Gardner Middle School, Grades 6-8

Deborah Langlois, Principal

Samuel Fanfan, Assistant Principal

Arthur Murphy, Assistant Principal

The mission of the Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co-curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development.

At the middle school we have focused our energies on raising student achievement through growing our culture of teaching and learning.

We are working towards that goal in a variety of ways:

- Encouraging student ownership of learning
- Increasing the use of Galileo data to support instruction
- Increasing parent engagement
- Aligning the use of Learning Objectives
- Increasing student engagement and participation

Highlights of the 2013-2014 school year:

Culture

Our school held a number of meetings with parents, students and faculty to determine the values that were central to student success. We determined that having PRIDE (being positive, being respectful, having Integrity, being determined and striving for excellence) were values that mattered to us. PRIDE is a central part of our schools PBIS (Positive Behavior Intervention Supports) program.

Community service and giving back to the community truly blossomed at GMS during the 2013-2014 school year. Project 351, a leadership initiative fostered by Governor Deval Patrick, selected one of our 8th grade students to participate in this exciting initiative. As her community service project our student leader launched and completed a successful clothing drive to benefit needy families in our community.

Our school collected canned goods just before Christmas which we donated to a local food bank. These are just a few examples of the outreach done by students and staff at GMS.

Curriculum

We continued our work with Balanced Literacy and had a number of very successful trainings on site for our ELA teachers. We have made real strides in creating classroom libraries and building a community of readers in our school. We are looking forward to strengthening our Writers' Workshop program after receiving additional training in the spring.

We dedicated a significant amount of time this year to learning strategies to increase active student participation in classrooms as well as clearly identifying objectives in every class. We conducted four Learning Walks during the year which allowed us to see the success we had in meeting these goals.

In the spring GMS had the privilege of hosting three author talks. Parents and community members were invited to attend alongside our GMS students. We hosted Peter J. Murray, author of the Mokey Joe series, Ashley Winter, author of It All Began With an Apple, and Federal Judge Michael J. Ponsor who generously took time from his official responsibilities to share his experiences presiding over a courtroom as well as his writing process for publishing his first novel: Hanging Judge.

Sports

The Girls' Basketball Team had a young and energetic roster. Four of the five starters were 7th graders and the rest of the roster was filled with players new to the sport. The team showed its PRIDE on and off the court; by staying Positive in lopsided losses, showing the other team Respect while winning, and displaying Excellence by helping beautify the school on days where they had late practices.

The Boys' Basketball Team consisted of 7th and 8th graders with a roster of fifteen 8th graders and five 7th graders. They compiled a successful 11-1 regular season record. They also participated in a tournament at Monty Tech held during February vacation and won their first three games before losing in the finals and taking home second place. The boys had positive, hard-working attitudes and displayed a real passion for the game. They had a lot of fun and improved every day.

The GMS softball team was a juggernaut. They went 12-2 in a very competitive league. Two highlights were the 2-1 and 4-2 wins over Overlook Middle School. In both games the girls were down early and came back in the late innings, showing their Determination.

Music/Theatre

Gardner Middle School students put on an entertaining production of School House Rock Live Jr. featuring stars from 8th, 7th, and 6th grade. In February, two performances were presented to the public and a third performance was put on for the 5th graders of Elm Street School.

In May, two of our 8th graders performed in the Junior Central District Band and Orchestra respectively. Both students were selected by audition from hundreds of other musicians from the central part of Massachusetts. The Select Choir attended the MICCA Choral Festival. The group performed 3 challenging pieces for a judging panel and received a gold medal. The

Select Choir also performed with the GHS Women's Choir at Gardner's Relay for Life, Survivor's reception.

Fifteen band students were invited to participate in the Massachusetts Youth Concert Band sponsored by Syracuse University. Students were able to work with faculty members from the University and performed at the end of May.

The Gardner Middle School music students in both band and chorus attended the Great East Festival in May. All 8 musical groups performed for a judging panel and received a brief clinic after each performance. They came home with one Platinum, five Gold, and two Silver medals.

Helen Mae Sauter School Grades 1-3

Janet Smith, Principal

Faculty and Staff Changes

There were several faculty changes at Helen Mae Sauter during the 2013-2014 year. With the retirement of Joyce Bourque, Special Education teacher, and Ruth Suyenaga, Art teacher, HMS School acquired Special Education teacher Lisa Lajoie from Elm Street School and Julie Guerin, Art teacher respectively to replace the retired teachers. Ashley Mathieu was hired to fill the new 1st grade teaching position, and Stephanie Curtis was hired to fill the 2nd Grade teaching position vacated by Mandy Blackbird who was hired as Reading Specialist and district ELA coach. All faculty are highly qualified. Geraldine LeBlanc, a .5 paraprofessional resigned at the beginning of the school year and was replaced with Sara Infantino.

Enrollment and Grade Distribution

HMS had an 11% increase in overall enrollment in 2013-2014 of 277 from 2012-2013 of 249. There was an additional 1st grade classroom added to HMS also to accommodate the large Kindergarten grade class that joined us as 1st graders from Waterford Street School. The school is now comprised of 5 first grades, 4 second grades and 3 third grades and 1 RISE (Special Education) classroom.

Standardized Test Measures

As a result of the MCAS ratings, with HMS moving from a Level 1 to a Level 2 school, Title I allocations increased to a full-time position at HMS. That distribution is designed to align resources with the need as evidenced in the MCAS scores. Helen Mae Sauter School is the only school in the Gardner district that is Level 2 in a Level 3 district in the MCAS accountability and assistance rating. Although HMS did not meet target in both Math and English MCAS, and the mathematics proficiency gap broadened from the 2012-2013 school year, the English Language Arts proficiency gap narrowed which means the scores improved from 2012-2013 school year.

Children in grades 1 through 3 were assessed throughout the year in the DIBELS tests, an analysis of basic literacy skills and fluency (and comprehension). Students who did not

achieve Benchmark were given additional support and/or alternative instruction in smaller groups. They were tracked throughout the school year in this assessment.

GALILEO testing, a formative assessment, was given to children in grades 2 and 3 in both Math and ELA. Results were tracked by teachers and used to inform the instructional planning of the teachers in individual classrooms. A shift in focus, when necessary, was discussed at monthly grade level meetings and common planning meetings (monthly) in both buildings. *Teaching Learning Alliance and District Coaches-* monthly, staff assisted the faculty at Helen Mae Sauter with the design of lessons and instructed ELA classes in the Balanced Literacy design. Teachers worked in small groups, observing and delivering lessons and received feedback from TLA instructors. Our District Coaches, Aniello Alberio and Mandy Blackbird, facilitated data and grade level meetings, modeled lessons and assisted teachers in the design of classroom lessons. The contribution made by these Coaches was, and continues to be, very highly valued with much credit due to them for the maintenance of Level 2 Accountability and Assistance with an increase of 11% student population.

Guidance

Guidance counselor, Ms. Leone, planned all TASC (Teachers Assisting Children in the Classrooms) meetings, facilitated all outside counseling extended to our children and assisted in all testing schedules and interfaced daily with teachers and administrators relative to our students' needs. The Guidance department oversaw character education programming, weekly character awards and taught lessons in classrooms throughout the year. We currently have one Guidance Counselor at Helen Mae Sauter, Ms. Deb Leone. Ms. Leone has concentrated on the tracking and improvement of attendance as well as a new district Character Education guidance initiative and was successful at meeting a district guidance goal of 1% improvement. This was a school-wide objective as well with attendance incentives, increased parent contact, and newsletters helping to improve attendance emphasizing the understanding and importance of being in school every day. The contributions made by the department in the 2013-2014 year have been very valuable.

Physical Education/Health

At Helen Mae Sauter students continued to take part in the Annual Walk Across America (lapping Stone Field for those thousands of miles). They collected pennies for the Jump Rope for Heart event benefitting American Heart Association and participated in the Annual Fitness Night and CAC Food Drive, and generally delighted in the rigorous and physically educational classes of Mrs. Sharlene Goguen. At the completion of the school year, Mrs. Goguen organized an enjoyable and wonderful field day, with some generous parent help! Off our Rockers (Heywood Hospital Sponsored program) continued into a second year at HMS. This program filled to capacity each time with the educating of healthy and properly portioned food choices along with an exercise component. The Mobile Dentist program visited each classroom at HMS and provided education on oral health.

The Arts

Our students attended performances at our local ‘Theater at the Mount’, the ‘Nutcracker’ at Monty Tech in December. Holiday concerts were very well attended, with Helen Mae Sauter families, on occasion, utilizing the spacious auditorium space at Elm Street. Under the direction of our skilled and enthusiastic teacher, Mr. Shawn McGann at Helen Mae Sauter School, the HMS students perform superbly with enthusiasm for the concerts performed throughout the year. The Gardner High School Wildcat Marching Band contributed greatly to our music events, playing for the Helen Mae Veterans’ Day assembly. 2nd grade students participated in the art tile project for the new police station from a grant with the help of Art teacher Julie Guerin and retired Art teacher, Ruth Suyenaga.

Parent Organizations

The parents in HMS supported children’s field trips and extracurricular activities through fundraising. The 2013-2014 school year there was a continued collaborated effort to join the families of Waterford Street School and Helen Mae Sauter School in planning. The annual Father Daughter Dance was held, jointly, at Waterford Street School and the parents of both schools planned for the new school year calendars with collaboration in mind. The annual mother/son bowling was a popular event as was Movie Night with an outdoor viewing of a movie under a beautiful moonlit night in September. The parents of Helen Mae Sauter students held book fairs which brought thousands of dollars in books directly into classrooms and the building library. Parents brought the gift of lunch and/or breakfast to faculty and staff throughout the year and generally extended educational experiences (supplementing the fees for field trips) to the school. Parents supported and underwrote many activities, through strong organization and generous individuals.

Elm Street School Grades 3-5

Maryann Pour-Previti, Ph.D., Principal

Vision Statement

All students will leave Elm Street School with the skills required in literacy and math to enter the next level of schooling They will have gained the appropriate social skills to cooperate with others and form positive relationships.

The effectiveness of our schools is determined by the conduct, character and achievement of our children. The year’s work was guided by the School Improvement Plan written with our Advisory Council. In the 2013-14 Plan we focused on:

- *Using data to guide and direct instruction and enable our students to demonstrate proficiency in the standards of the Common Core through on-going classroom assessments.*
- *Holding students to high academic and social standards*
- *Expanding parent-school avenues of communication and increasing parent involvement in school activities*

The goals framed, and were reflected in, all of our work at ESS this academic year.

Enrollment and Grade distribution – the enrollment averaged just over 480 throughout the year, our free and reduced umbers (low income) averaged 58-59%. The children were distributed in three grades: third, fourth and fifth, with the largest number of children in grade four. We served children in five classes at grade three, nine at grade four and eight in grade five; class number shifted to accommodate numbers, but class rise averaged 23 students. In addition to classroom teachers, we had the support of para-professionals, Special Educators, Curriculum Coaches and two Guidance Counselors. The School has two administrators: Principal and Vice Principal.

Professional Development –Faculty members were involved in a number of professional experiences to prepare for the 14-15 year. Sixteen teachers took one, or more, of the following courses/workshops: the MA New Literacies Institute, Leadership (NISL) training, the Teaching and Learning Alliance Coaches Institute, Reading and Writing Information Texts Workshops, the Department of Education Literacy partnership and Data Course, Atlas Mapping and training specific to our English Language Learners. The year saw many of our faculty members take Sheltered English Immersion endorsements through extensive coursework, some provided in District.

Teacher Evaluation Training was conducted in District. Four of our teachers were trained-as-trainers, throughout the year in a course offered by the Massachusetts Teachers Association. They brought back to the school (in faculty meetings and PD days) their creativity, attention to detail and intention to make the Evaluation elements understood by their peers. The embedded PD offered by the Teaching and Learning Alliance (TLA) expanded to include specific strategies for writing instruction. The TLA staff led administrators and faculty through a number of Learning Walks to make observations of instruction and determine next steps for our own growth in lesson design and delivery. .

Assessments-Standardized Test Measures –Student growth and progress is measured by formal and informal assessments and by, daily, teacher observations. We learned, with the results of the 2014 MCAS administration, that ESS retains its Level 3 designation; we have made significant progress with our Low-Income children, particularly in grade 3. Students at Elm in grades 3, 4 and 5 are assessed in ELA and Math; grade five has an additional MCAS test, Science and Technology. Our students with disabilities remain a major concern, though Advanced and Proficient rates improved in Math in grades 3 (math and ELA) and 5 (Math). Our children were assessed throughout the year in the DIBELS/DAZE tests, an analysis of basic literacy skills and fluency (and comprehension). Students who did not achieve Benchmark (where they needed to be at any point in time) were given additional support and/or alternative instruction in smaller groups (Tier support). They were tracked throughout the school year in this assessment. GALILEO testing, another formative measure, was administered to children in grades 3 through 5 in both Math and ELA. Results were analyzed by teachers and used to inform the instructional planning in individual classrooms. Common assessments at all grades were administered to determine mastery of Standards throughout the year.

Guidance - Guidance classes are taught in all grades. It is from Guidance that the Character Education Curriculum elements are framed and scheduled. The focus for the year in 5th grade

is 'Character' 'Team Work', in grade four, conflict resolution skills. The focus for the third graders is in the social skills area. ADA Julie Lesure, GHS sports teams, SADD and Band members all visited our Monthly Character meetings with anti-bullying, team work and 'persistence' messages. The students have lessons on respecting differences, anti-bullying, conflict resolution, self-esteem and good sportsmanship. Our two full-time Guidance Counselors planned all TASC meetings (Teachers Assisting Children in the Classrooms), assisted in all testing schedules and interfaced, daily, with community agencies, teachers and administrators relative to our student's needs. They also, for the second consecutive year, lead the Child Study Team which consists of both administrators, our school nurse and our adjustment counselor. Bi-weekly the team meets to monitor children's progress and evaluate programs and supports in place for children determined in need of additional/special attention in order to access curriculum.

Our Student Council (grade five) was in place for the fourth consecutive year. Students give service to the school and the community. The students assisted PTO with fundraisers, acted as guides for parent/Teacher Conferences, decorated for special events and organized the annual food and gift drives for the CAC. The PTO provides, each year, for the purchase of distinctive Student Council 'shirts' which helped identify the students as Council members.

Peer Mediation – Two-day training by School Mediation Associates (paid for by the PTO) was held, in the fall, for twenty four of our students in grades four and five. The children left the trainings with the skill set to allow them to help their peers resolve their conflicts; an excellent training...and a valuable service to the school. We scheduled our second annual installation ceremony for Student Council and Peer mediators, with oaths of office led by our Mayor. Peer Mediators presented two representatives from the Montachusett Veteran's Outreach Center with a check for \$250 in January. Funds they raised from the 'Hat Day' and 'Pajama Day' they had organized for the school.

Music Program – In September of 2013, over 90 (30 fifth graders) students signed up for Beginning Band, Advanced Band presently has 42 students (37 5th graders). We had 72 students sign up for Chorus and 18 for the Recorder Club. Students perform in an Annual Winter and Spring Concert, for various Holidays and, annually, at Band Night, alongside the GHS Marching Band. The Annual Musical, this year 'Joust' played to a full house with singing knights, a full round table, and an impressive guest playing his bagpipes! The Music Program is extensive, inclusive and the work of one very talented individual, Mrs. MacKay! The GMS, in the fall of 2013, had approximately 70 children coming into grade six who had been members of the ESS Band; largest group ever.

Physical Education – in the spring of 2014, we implemented parts of the new 'Fitness gram' test that has replaced the annual 'President's Challenge'. The children were given fitness reports to share with parents relative to their child's level of fitness. The data gathered from the assessment helps to frame the carefully designed weekly PE lessons, children participated in our annual Road Race/Health Walk in October and all ended the academic year with their annual Junior Olympic Field Days on Stone Field.

Intramural sports continued this year, as an after-school activity. 221 of our students participated in intramurals in the last school year (ending in June). So far this year, we have

had 115 students participate in the Basketball intramural and another 98 participate in the Floor Hockey Intramurals.

The Arts – children receive weekly art class from Ms. Donna Murphy. She designs her program following the Massachusetts State Standards for Visual Arts, often connecting and reinforcing the Mathematics and ELAS frameworks of their grade levels. ESS exhibited their artwork in March at the Levi Heywood Library. The student work is exhibited, too, at the Annual GPS Art Exhibit and in a cumulative show at ESS's Pride Night in June of each year. Our Art and Music programs team to create sets for our Annual Musical. The Program fosters a safe arena for the highly visual learners; there is a great sense of pride and accomplishments in the work they create. In June, after school closed for the year, one of our Children received recognition of an award for her work (MEFA Art Contest) in a Ceremony at our State House; a work produced with the guidance of her art teacher here in GPS.

Parent Organizations – Parents supported children's field trips and extracurricular activities through fundraising. There were trips to the Theater, the Red Apple Farm, the Boston Museum of Science and Northfield Mountain and a beautiful Father-Daughter dance. Parents sponsored an annual Book Fair which brought thousands of dollars in books directly into classrooms and our Library. They brought the gift of lunch, and or breakfast, to faculty and staff throughout the year and generally, extended educational experiences (supplementing the fees for field trips) to the school.

Additionally, we:

- Welcomed 76% to our fall Open House and 87% to Parent-conferences
- Visited local Nursing Homes (2 fourth grades)
- Filled local food pantries
- Kept our library open for daily use with our volunteer support
- Witnessed one of our fifth grade students speak, eloquently, at HOPE's Annual Pasta Supper
- Introduced monthly All School Assemblies to the calendar
- Marveled at the talent of a Russian Folk Music and Dance Troupe (Gardner Cultural Council funded)
- Administered the first ACCESS tests to our English Language Learners

Waterford Street School, Grades Pre-Kindergarten-2

F. Daniel Hill, Principal

Melissa A. McDonald, Assistant Principal

The Waterford Street School mission is to foster the full development of each child's intellectual, creative, and physical capabilities and educate the child to live effectively and cooperatively with others.

Waterford Street School is fortunate to have such a dedicated, hard-working staff that works collaboratively to meet the needs of our educational community. We are working together to meet the educational, emotional, and social needs of our young students.

National Association for the Education of Young Children Reaccreditation

During the 2013-2014 year the WSS preschool and kindergarten staff went through the rigorous NAEYC reaccreditation process. Two NAYEC inspectors came for two days last May to evaluate if the WSS preschool and kindergarten staff met their high program standards in ten areas. The ten standards they assess are relationships, curriculum, teaching, assessment of child progress, health, teachers, families, community relationships, physical environment, Leadership and management. Our staff spent hours creating portfolios to demonstrate proficiency in all NAEYC standards. While preparing for the NAEYC inspection, many local early childhood programs were consulted as we compiled our evidence portfolios. We were told by the majority of these programs that they had different forms of missing evidence in one standard or another. When this occurred, the program was given one hour to produce the evidence. The WSS staff was so diligent in its preparation for this NAEYC inspection that the WSS portfolios met the high NAEYC standards and the demanding criteria for each standard. There was such a thorough job done of compiling evidence for these portfolios that no additional evidence was asked for. I am extremely proud of my staff and all the hard work they collectively did to ensure we earned our NAEYC reaccreditation.

Professional Development

The Waterford Street School teaching staff participated in numerous professional development sessions throughout the year. Evaluation training, Self-Assessment, Goal Setting and Educator Plan Forms on Teachpoint, It's Learning, and Emotions Coaching were valuable courses provided to the Waterford Street Staff.

Waterford Street School Math Night

Over the last few years many of the GPS Pre-K to Grade 2 elementary teachers have taken the District and School Assistance Center Course-Foundations of Mathematics: Numbers and Number Sense. This course is designed to explore early childhood Mathematics concepts, with a focus on numbers. Teachers discuss and explore critical learning experiences necessary to build a strong foundation in Mathematical understanding. Specific topics that are covered include counting and cardinal meaning of numbers, number relationships, place value, additive thinking and early multiplicative thinking. Throughout the course, teachers create and discuss learning activities that build conceptual knowledge. Furthermore, teachers work with problem solving and assessment tasks that help to reveal common student misconceptions. Teachers create solutions to these revealed misconceptions, and design appropriate instructional activities to move children to a deeper level of understanding numbers. A Math Night for all Waterford and Helen Mae Sauter Families was held. The purpose of this event was to expose parents to how we are approach the teaching of Mathematics under the new Common Core in a way that is more meaningful rather than a mystery to students. Teachers set up learning stations representing some of the types of grade level activities the district is utilizing to

promote Math thinking and understanding of numbers. Additionally, handouts were provided to parents with ideas to try at home to foster positive Mathematical experiences.

Grade 2 Totem Pole Project Night

During the month of December all students in grade two created and completed their own personal totem pole. In January the second grade students and teachers shared their projects in the Waterford Street School cafeteria with second grade families and friends. This event was extremely well attended with over ninety percent of second grade families coming to view the many different and imaginative totem poles that students created.

Off Our Rockers

The *Off Our Rockers* program continued at Waterford Street School. Gardner Public Schools offered the program in collaboration with Heywood Hospital, Fitness Concepts, Hannaford and Stop 'n Shop Supermarkets, and the Gardner Board of Health. The goal of this after school program is to promote physical activity, nutrition, and healthy eating habits.

Feasting on Fitness Nights

The families of Helen Mae Sauter and Waterford Street Schools once again took time out of their busy schedules to attend a Family Fitness Night. Those in attendance had a great workout and lots of fun. School wide, we were able to donate 1,707 cans to the CAC Food Pantry food drive. The CAC, as well as the families they help, greatly appreciated our generous contribution.

Transition Days

Community Partnership Director Katie Abbott and Waterford Street School Kindergarten Guidance Counselor Terry Burnham collaborated on hosting our second annual Transition Day for incoming 2013-2014 Kindergarten students. The event was held on June 25th and all Kindergarten teachers were present to review and explain the many different facets of a day in the life of a Kindergarten student. Some examples were bus safety, playground rules, classroom curriculum and expectations, daily schedules, lunch transitions, tour of the school and Math and English Language Art activities. Waterford Street School welcomed 197 new Kindergarten students in the fall of 2013.

The guidance departments at Waterford Street, Helen Mae Sauter and Elm Street School worked together in planning the annual transition trips for students. In June 2014, Waterford Street students entering 3rd grade and Kindergarten students entering 1st grade visited the school they would be attending for the 2014-2015 school year.

Other District News

The Gardner School Committee spent many hours reviewing the budget for the fiscal year that began on July 1, 2013. We offer a wide range of programs, including Advanced Placement courses at Gardner High School and art, music, and physical education, to our students.

Our Advanced Placement Program at Gardner High School is flourishing. As you can see from the table below, we had a slight dip in the participation last year, but this year we have almost double the participants and a 74% increase in the number of Advanced Placement seats. The growth is due to:

- **Designing an AP Academy in the school:** Participants agree to take 5 or more AP classes during their high school career, do 100 hours of community service and a capstone project.
- Offering new AP classes, including AP biology, AP Physics I, AP Human Geography to our freshmen, and AP World History to our sophomores

As we are still part of the Massachusetts Math and Science Initiative, we have decided to expand our PSAT participation by offering it to all sophomores **and** juniors during the school day. This test gives us a strong indication of who is ready for Advanced Placement courses. We are excited about how well this program has been received and raised the rigor in the school.

Gardner High School 5-Year AP History						
	2009- 2010	2010- 2011	2011- 2012	2012- 2013	2013- 2014	2014- 2015
Total AP Students	64	63	87	103	96	174
Number of Exams/AP Seats	109	116	143	228	184	320
AP Students with Scores 3+	34	47	49	67	55	TBA
% of Total AP Students with Scores 3+	53.1	74.6	56.3	65.0	57.3	TBA

Gardner High School's 4-year graduation rate continues to improve with the graduation rate for 2013 at 89.1%. This represents an increase of 1.7 percentage points over the comparable 2013 cohort rate of 87.4% and 2.7 percentage points over the comparable 2012 graduation rate of 86.4%. The Department of Elementary and Secondary Education also calculates a 4-year adjusted graduation rate. This separate calculation is done to show only students who began their first year of high school in the fall of 2010 at Gardner High School and did not transfer out of Gardner High School. Also, this adjusted rate excludes students who transferred into Gardner High School. It is notable that the 4-year adjusted graduation rate for Gardner High School for the 2014 cohort is 93.3%. If students start their high school years with us as freshmen and remain with us for all four years, they perform even better than the overall population that includes transfer students.

Gardner Academy for Learning and Technology (GALT) continued its stellar program of both credit recovery and credit acceleration. Gardner residents as well as residents of neighboring communities have taken advantage of offerings at the school. The GALT school community has become well-established and sharing of resources with GHS has become the norm. We were all proud to see 26 GALT graduates walk across the stage in June 2014, particularly since 18 of these students will be attending college and 2 will be joining the armed services.

Our elementary and middle school students were and will continue to be the beneficiaries of all of the embedded, focused professional development our teachers have completed in the areas of both Literacy and Math. We continued our work in the area of Balanced Literacy and were fortunate to have the services of additional instructional coaches in both literacy and math. Coaching has been in demand and the added staffing allowed us to have coaches focus on particular grades and spend more time with teachers. Data teams in schools at all levels have collected and analyzed data associated with student achievement and are using this process to effect change that will help our students to get the most out of their school experience. All teachers have taken part in the Atlas curriculum mapping process and will continue to work over the next several months on this process. This past year saw all staff working to promote parent engagement and improve overall student attendance. While we had many students at all levels with perfect or near perfect attendance, there were some students whose many absences impeded their academic progress. School personnel have utilized many different strategies for assisting such students, including parent outreach, working closely with school nurses, and personal contact with absent students.

Each public school district in the Commonwealth is required to submit a Technology Plan to the Department of Elementary and Secondary Education. We are pleased that we already have a jump start on our approved plan. We are installing various equipment, software, etc. a year in advance of our plan goal. We added many new interactive whiteboards and tablet technologies to our school this year. Also, through professional development, we have added features to our EdLine for the secondary schools and It's Learning for our elementary schools. Both of these are our parent portals. Please don't forget to log on to access news about our curriculum, classroom activities, and homework assignments.

Finally, we are a community. We could not operate our schools without the assistance and

support of the Mayor, City Council, School Councils, City officials, school staff, parent groups such as the PTO's, and our many community organizations. All of these individuals and groups form a cohesive structure. We work every day to prepare our students for college and careers in an environment that nurtures their success.

Respectfully Submitted,

Denise L. Clemons
Superintendent of Schools

ANNUAL REPORT

SURVEY DEPARTMENT – FY2014

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2013 through June 30, 2014. The Survey / Engineering Department staff consists of: City Engineer Robert B. Hankinson, Assistant Engineer Chris Coughlin, GIS Administrator Rachael Catlow and Clerk Typist Michelle Wells.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home and condominium construction remains slow during this period with some evidence of recovery of our regionally slow economy. A good indication of construction activity is the 21 new street addresses were issued during this fiscal year compared to 6 in FY 2013.

COMMERCIAL DEVELOPMENT - There has been increased interest from individuals looking into available property within the City as well as new construction on varied projects. The Bent Mill and Garbose properties are actively being studied and selective cleanup and demolition is taking place. Both solar facilities, Mill and West Streets, have been completed and are functional. Community Development Department is sponsoring cleanup at property located at 140 South Main Street. New England Wooden Ware is expanding their facility on Sherman Street. Seaman Paper has filed plans for an expansion of its facilities on Fredette Street. The new gym facility on the site of R. Smith Furniture has been completed and is open for business. The Wal-Mart expansion project is complete. New England Peptide at the Summit Industrial Park is expanding their facility. The Shell Service station at the intersection of Timpany Boulevard and West Broadway is being reconstructed.

SUBDIVISION ACTIVITY – Subdivision activity has continued to be slow due to the economy; active projects include:

Sapphire Park – mobile home park along Pearl Street – Approved with construction under way;
Wilder Brook single family home development – Active, with new construction taking place

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently. Water quality is excellent and with its reduced manpower requirements, resources of our contract operator have been directed to maintenance of the water distribution system.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated well over FY14 with excellent water quality and system reliability.

WASTEWATER TREATMENT FACILITY – The newest parts of our treatment facility are over 25 years old, equipment is wearing out and with more stringent discharge requirements

proposed, upgrades are being planned. Engineer Department has been active in working with the Department of Public Works to begin the study and redesign of old equipment and treatment process upgrades. During this past year we have selected an Owner's Project Manager (OPM) and a design firm to begin the project.

STREET ACCEPTANCE – The Survey / Engineering Department continues to work toward accepting certain unaccepted streets and abandoning others that do not serve the City and its residents.

BRIDGE RECONSTRUCTION - Pleasant Street Bridge has been closed to traffic and is on a priority list with the Massachusetts Department of Transportation which is responsible for its design and replacement. City representatives are actively lobbying State officials to speed up the process of funding this project.

GEOGRAPHIC INFORMATION SYSTEMS – Rachael Catlow, our GIS professional is involved in assisting many departments in the City with mapping and analysis:

- New Interactive Mapping website - Migrated from a consultant hosted online mapping website to an internal mapping application which integrated the assessor's property cards. Established both staff and public facing websites.
- Cemetery Mapping – Mapped all plots for Crystal Lake, Wildwood and Greenbower.
- Street Mapping – Maintain office street listings and maps.
- Zoning Mapping – Applied zoning edits as needed.
- Acquire New Ortho Imagery (MassGIS/USGS) – Acquired 3inch resolution orthophotography which will be available for use in December 2014
- Parcel Map Updates – continuously update and improve the parcel layer in accordance with the MassGIS Level III Parcel Standards
- Community Development
 - Open Space and Rec Plan (POCD) – Provided extensive analysis and mapping support.
 - Distressed Properties – mapped 125+ properties. Added these to the city's mapping website and integrated photos.
 - Medical marijuana siting analysis
 - Environmental Justice Maps
 - CDBG Application
- School Mapping (student and bus routes)-Mapped all student housing and all bus routes.
- Easement Mapping – developed easements from historic tax maps.
- Utility Mapping – Continued aligning and updating the stormwater and sewer systems.
- Police – served as point of contact for address verification

MISCELLANEOUS - Additional services provided to the City and residents include:

- The Engineering Department is responsible for providing inspections of seven dams in the City. Funding is being explored for options to replace the Wayside Pond Dam in South Gardner.
- The Engineering Department is responsible for the administration of our Federal permit for the discharge of storm water to rivers and streams. While new more stringent regulations regarding storm water pollution are still pending, we continue to work on improving our management of storm drain infrastructure within the City.
- We have completed the effort to replace the heating system in City Hall to improve heating efficiency and replace 65 year old piping within the building.
- We are working to assist in improvements to the City Hall auditorium, including upgrading the heating system within this building.
- We are assisting in the support of construction activities for the new Police Department Headquarters when requested.
- We serve as chair for the Capital Improvement Committee of the City of Gardner
- We perform engineering studies for roadways, City Buildings and special projects.
- GIS has prepared over 164 abutters lists for the public, various commissions and departments.
- Assisted with approximately 117 Dig Safe requests, which represents a decrease over the previous year. The number of dig safes last year was not typical due to the large number of electric poles replaced throughout the City.
- Provided information and prints of Assessor's Plans and other record plans to realtors, contractors, private citizens as well as other City Departments on request.
- Issued 5 driveway permits during FY14
- Four ANR plans were reviewed and signed on behalf of the Planning Board

Respectfully submitted.



Robert B. Hankinson, P.E.
City Engineer



City of Gardner Treasurer/Collector's Department

Charline M. Daigle, Treasurer/Collector
95 Pleasant Street, Room 116
Gardner, MA 01440
Tel. 978-630-4016 • Fax: 978-630-2520

To: His Honor, Mark P. Hawke, Mayor
 Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2014.

Cash on Hand, July 1, 2013	\$ 24,552,551.94	
Total Receipts, 7/1/13 –6/30/14	\$ 93,428,345.11	
		\$117,980,897.04
Total Disbursements, 7/1/13-6/30/14	\$ 86,453,007.91	
Cash on Hand, June 30, 2014		\$ 31,527,889.14

Respectfully submitted,

Charline M. Daigle
 City Treasurer/Collector

FISCAL YEAR 2014

CASH RECONCILIATION

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$24,552,551.94	\$10,551,523.26	\$10,471,100.79	\$10,471,100.79	\$6,153,577.82	\$28,950,497.38
August	\$28,950,497.38	\$4,749,337.24	\$13,175,229.34	\$13,175,229.34	\$9,451,739.18	\$24,248,095.44
September	\$24,248,095.44	\$4,619,433.40	\$7,107,398.76	\$7,107,398.76	\$5,397,641.99	\$23,469,886.85
October	\$23,469,886.85	\$9,185,494.13	\$14,790,490.72	\$14,790,490.72	\$8,955,072.35	\$23,700,308.63
November	\$23,700,308.63	\$4,989,563.79	\$8,028,846.35	\$8,028,846.35	\$6,067,777.29	\$22,622,095.13
December	\$22,622,095.13	\$5,105,589.33	\$8,005,297.07	\$8,005,297.07	\$6,027,507.40	\$21,700,177.06
January	\$21,700,177.06	\$9,170,041.40	\$7,912,234.01	\$7,912,234.01	\$7,739,497.50	\$23,130,720.96
February	\$23,130,720.96	\$7,190,850.88	\$7,137,766.67	\$7,137,766.67	\$4,886,179.93	\$25,435,391.91
March	\$25,435,391.91	\$17,436,889.25	\$4,370,566.21	\$4,370,566.21	\$5,850,810.48	\$37,021,470.68
April	\$37,021,470.68	\$7,962,671.22	\$13,587,434.18	\$13,587,434.18	\$5,900,001.73	\$39,084,140.17
May	\$39,084,140.17	\$6,786,799.96	\$5,165,887.59	\$5,165,887.59	\$12,184,832.57	\$33,686,107.56
June	\$33,686,107.56	\$5,680,151.25	\$11,122,580.93	\$11,122,580.93	\$7,838,369.67	\$31,527,889.14
TOTAL	\$24,552,551.94	\$93,428,345.11	\$110,874,832.62	\$110,874,832.62	\$86,453,007.91	\$31,527,889.14

**CITY TREASURER
 BONDED DEBT - FISCAL 2014**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY14 PAYMENT	OUTSTANDING 30-Jun-14
*****	*****	*****	*****	*****	*****	*****
10/17/83	Fredette Street	Bonds	5.00%	10/27/22	\$0	\$0
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$479,395	\$3,262,552
04/05/02	Water Projects	Bonds	5.50-4.00%	04/01/22	\$0	\$0
04/01/03	School Remod., Parking Meters	Bonds	2.00-4.00%	04/01/16	\$190,000	\$360,000
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$31	\$214
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$186,000	\$2,546,496
06/01/05	Municipal/School Refinance 1995/1997	Bonds	3.00-5.00%	11/01/17	\$990,000	\$3,515,000
12/06/12	Water Project 4/05/02 Refinance	Bonds	2.00%	01/01/12	\$350,000	\$2,500,000
06/28/13	Police Station - Brownfield	EPA	1.50%	07/31/33	\$0	\$200,000
03/07/14	Police Station	Bonds	3.00-5.00%	03/01/34	\$0	\$12,000,000
Total Bonded Debt Payments					\$2,195,427	
Total Bonded Debt - June 30, 2014						\$24,384,262



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
 Room 13, City Hall
 Gardner, Massachusetts 01440
 Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

February 10, 2015

To His Honor the Mayor, and
 Members of the City Council
 City Hall
 Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2014 Annual Report of the Veterans' Service Department for the period of July 1, 2013 through June 30, 2014.

During this reporting period, this department had a high of 91 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

This department continues to assist those that had there benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

SALARY

Agents Salary	\$52,019.76
Longevity	660.00
TOTAL	<u>\$52,679.76</u>

DEPARTMENT EXPENSES

Office Supplies	\$677.90
Professional Development	<u>\$135.00</u>
TOTAL	\$812.90

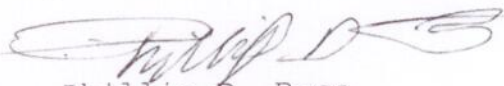
ORDINARY BENEFITS

* Veterans Cash Benefits	\$578,396.51
* Heat and Fuel	\$82,306.97
* Doctors	\$2,555.52
* Medication	\$25,241.29
* Hospitals	\$2,973.83
* Dental	\$4,866.00
** Miscellaneous	<u>\$75,844.37</u>
TOTAL	\$772,184.49

** Miscellaneous includes Flags for Veterans Graves, Flag Holders, Health Insurance Premiums, Reimbursements to Veterans/Clients for Medicare Part "B", "C" and "D", Emergency Fuel Assistance not to exceed \$500.00 per client and Rental arrearages (one time basis).

The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

Respectfully Submitted;



Phillip D. Buso
Veterans' Agent

**CONSERVATION COMMISSION
ANNUAL REPORT
January 1, 2014 to December 31, 2014**

Members:

The Gardner Conservation Commission ('the Commission') is made up of seven (7) members and a Conservation Agent with a considerable, combined amount of service time and relevant skills and experiences. In particular, the members possess a strong combined set of practical experience that includes backgrounds in education, forestry, ecology, natural resources management, conservation, recreation, research, finance, business, technology, customer service, and public relations.

Conservation Commission Members and Staff:

Greg Dumas, Chairman

David Beauregard, Member	Norman Beauregard, Member
Duncan Burns, Member	Jane Cullen, Member
Donna Lehtinen, Member	David Orwig, Member

Jeffrey Legros, Agent
Christine Fucile, Administrative Coordinator

In 2014 the Commission experienced the appointment of a new Conservation Agent, Jeffrey Legros, a new member, David Orwig, and the re-appointment of several members including the Commission Chairman, Greg Dumas.

Wetlands Protection Administration and Commission Activities

Public Meetings:

The Conservation Commission held twenty (20) regular public meetings during the calendar year 2014. These meetings included a combination of thirty-three (33) different Wetlands Protection filings in the form of Notices, Orders, Certificates, Requests, Determinations, or Extensions related to the administration of the Wetlands Protection Act and Gardner Wetlands Protection Ordinance. As part of these meetings and their related filings the Commission held ten (10) Public Hearings for Notice of Intent Filings, issued ten (10) Orders of Conditions, six (6) Certificates of Compliance, two (2) Determinations of Applicability, and four (4) Permit Extensions.

The Commission issued two Orders of Conditions prohibiting work for projects that could not be conditioned to meet the performance standards of the Wetlands Protection Act or the City of Gardner Wetlands Protection Ordinance as proposed. Both of these Orders were for work proposed within Riverfront Areas which have performance standards requirements that are considerably greater than those of other protected Resource Areas. One of these projects was appealed to the Massachusetts Department of Environmental Protection (Mass DEP) and was subsequently allowed under a Superseding Order of Conditions issued by Mass DEP. In this case, the Commission actively participated in a site visit and discussions moderated by Mass DEP and worked together with the applicant to reach a solution. Upon the recommendation of Mass DEP, the applicant was asked to

develop an alternative plan that would include enhanced restoration activities beneficial to the Riverfront Resource Area and be agreeable to all parties. The Commission was given the opportunity to review and comment on the newly proposed plans, made recommendations, and was ultimately satisfied that the resulting Superseding Orders of Conditions, issued by Mass DEP, served to protect the interests of the Wetlands Protection Act. As a result an adjudicatory hearing was not required, the project was permitted, and the Resource Area was substantially improved upon.

Site Visits and Assessment & Monitoring Activities:

Agent Legros and the Commission conducted regular site visits and monitoring activities throughout the year. Some notable examples were: Mill Street and West Street Solar Sites, Cummings Conservation Area, Otter River Conservation Area, City Forest – Route 140, Crystal Lake, and Cowee Pond, Park Street Substation Project, Sapphire Park Subdivision Development Project, Wilder Brook Subdivision Development Project, Biomedical Polymers, Risley and John Street – Chair City Realty Trust/Salvador Site, Walmart Expansion Project, Gardner District Courthouse Project, Crystal Lake – Heywood Hospital Wellness Trail, 140 South Main Street, Clark Street DPW Paving Project, Pearl Street Unitil Gas Pipe Extension Project, New England Peptide, Mill Street, Dyer Street, Betty Spring Road railroad culvert and downstream dam, Lovewell Street, Betty Spring Road and Linus Allain Avenue Fuel Spill, North Central Pathway – Proposed extension off Stone Street, 115 Coburn Avenue, Mechanic Street Ball-field and Conservation Area, Kendall Pond, Parker Pond Spillway, and others.

Presentations to the Commission:

During 2014, the Commission hosted several presentations during public meetings: Steve Coswell of Plantscape Services, presented a Landscape Plan to the Commission for the Watkins Family Plot at the Crystal Lake Cemetery; Gary Gouldrop of New England Forestry Consultants, updated and informed the Commission on the City of Gardner's Forest Stewardship Program and recent forest cuttings at the Route 140/Perly Brook and Crystal Lake areas of the City Forest; Jeffrey Tylor of Vegetation Control Services, presented an informative talk on Invasive Plant Control and Eradication; and Rob Hubbard, former City of Gardner Director of Community Development and Planning, presented the 2014 Open Space and Recreation Update Plan for the Commission's review and approval.

Operations and Finances

Operational Activities:

In the past year Agent Legros and the Commission have worked to improve the work-flow, organization, operation, and record-keeping and documentation processes of the Commission, its office, and administrative activities. In particular, Agent Legros has worked to familiarize himself with the Commission's files, documents, and plans and has improved organization of the office and its files to increase accessibility to information for the public, staff, and Commission. Recently, Agent Legros created a database of Wetlands Protection Filings for the last fifteen (15) years. These actions have helped to increase work-flow and productivity, and enhance the Commission's ability to administer the Wetlands Protection Act in a more timely and orderly fashion.

During this year the Commission has developed plans to improve signage at Conservation Areas and major waterbodies and stream crossings. They have also developed plans to improve the Commission's

website with the addition of information and the inclusion of maps of Conservation Areas. Mapping of the trails of our Conservation Areas and Open Spaces and development of informational materials, descriptions, and identification of amenities available at each area is planned for the calendar year 2015. Overall, these plans will serve to improve public awareness and access to the City's Conservation Areas and Open Spaces and provide enhanced, conservation, recreation, and wellness opportunities. These goals and objectives are directly in line with the City's recent Open Space and Recreation Plan Update.

The Conservation Commission will utilize Wetlands Protection funds, gift accounts, and seek additional sources of funding to implement these objectives.

Commission Payroll, Income, Purchases and Acquisitions (2014):

Agent Salary:	\$23,560.74
Commission Member Stipends:	\$3,450
Wetland Fees – WPA and Local Ordinance Income:	\$4,096.98
Purchases, Requisitions, and other expenses:	\$1,472

Committee Participation:

As part of his duties to the Commission and City, Agent Legros actively participated as a member of several Committees, and sought or provided review for several City Departments, and their related Boards, and Committees.

Specifically, Agent Legros participated as a member on the 2014 Open Space and Recreation Update Plan Committee where he was joined by fellow Commission members Norman Beauregard (as a member) and David Orwig (as a public participant present at both public meetings). The Commission and its Agent were instrumental in developing the 2014 Open Space and Recreation Update Plan both as members and participants of the Committee. Further, the Commission provided funding for a portion of the work for the consultant hired to develop and compose the plan. In addition, the Commission provided considerable input, feedback, support, and technical review to the process. Perhaps most importantly, the Commission and its Agent will play a considerable role in the implementation of the Plan moving forward. (For examples of Commission activities in 2014 and planned future activities directly related to the implementation of the City's Open Space and Recreation Plan see the 'Conservation Area and Open Space Outreach and Stewardship Activities' section of this report below.)

Agent Legros also actively participated in several Public Service Committee Meetings where he provided the Committee with requested updates on Commission activities and answered questions of the Committee relating to Conservation and Open Space matters.

In addition, Agent Legros actively participated in Development Review Committee Meetings helping to facilitate the Development Review process with regards to Conservation and Wetlands Protection related matters.

In general, Agent Legros and the Commission have and will continue to work cooperatively with other City Departments and Boards such as Engineering, Building Commission, Zoning Board of Appeals,

Community Development and Planning, Board of Health, Department of Public Works, Forest Stewardship Program and City Forestry Consultant, and Assessor's Office in an advisory and technical review capacity regarding all matters related to Conservation and Open Space and Recreation.

Memberships & Meetings Attended:

In 2014 the Conservation Commission maintained active membership to the Massachusetts Association of Conservation Commissions (MACC) and the Massachusetts Society of Municipal Conservation Professionals (MSMCP).

Conservation Agent Legros attended several meetings in the interest of Wetlands Protection, Conservation, Sustainable Forestry and Open Space Planning, including: Massachusetts Society of Municipal Conservation Professionals (MSMCP) Meeting and Osprey Banding Event; "A Conversation with your Service Forester", Mike Downey, DCR Forest Stewardship Program Service Forester; Mass DEP New Regulations Seminar Meeting; Open Space Plan Public Meeting; Meeting with Mike Hermanson, regarding Mechanic Street Ballfield; Meeting with Bill Fank, Golf Course Superintendent, regarding Mechanic Street Ballfield and Conservation Area – invasive plant eradication and control; Meetings with David Kotker, Mount Grace Land Trust, regarding Crystal Lake – Heywood Hospital Wellness Trail; Ivan Ussach, Millers River Watershed Association, regarding Otter River Blue Trail; Mrs. Rodecki and Mrs. Smith, regarding Cummings Conservation Area.

Conservation Area and Open Space Outreach and Stewardship Activities:

Conservation Agent Legros and the Commission conducted many different outreach and stewardship activities throughout the year. Many of these activities were directly related and beneficial to achieving the goals of the City's past and recent Action Plans and Goals and Objectives identified in the Open Space and Recreation Plan.

In particular, Agent Legros and the Commission conducted many activities related to trails, boating access, improved signage, improved recreation areas, and increased public awareness of the City's Open Space and Conservation Areas – all identified as goals and objectives of the 2014 Open Space and Recreation Plan. Specifically, Agent Legros worked closely with the Millers River Watershed Coalition's Miller's River Blue Trail on creating boater access to and promoting the Otter River portion of the Blue Trail – a goal of the Open Space and Recreation Plan. As part of this effort, Agent Legros and Ivan Ussach of the Miller's River Blue Trail planned a volunteer clean-up day at the Otter River Airport Conservation Area and removed many large bags of trash, debris, and waste from the Area.

Agent Legros and the Commission also took an active role in Public Outreach of the City's Forest Stewardship Program – a goal of the Open Space and Recreation Plan – to help foster an understanding of the benefits of forestry and address public concern following the forest cutting between Crystal Lake and Heywood Hospital. The Commission hosted City Forestry Consultant, Gary Gouldrup, to educate themselves on the City's Forest Stewardship Program and subsequently addressed questions and concerns from the public and City Councilors with informative and educational answers during an open public meeting. Agent Legros responded to many questions from the public regarding the Forest Stewardship Program and the forest harvest at Crystal Lake City Forest. In the interest of public

outreach and to answer many common and reoccurring questions, Agent Legros was interviewed for an article in the Gardner News related to the forest harvest, the City's Forest Stewardship Program, and the reasons and benefits of forest management.

As a proactive measure, the Commission composed a letter to Mr. Gouldrup, addressing four (4) major concerns of the Commission relative to the forest cutting with respect to: 1. Water quality of Crystal Lake Reservoir, 2. Identification and implementation of filter strips, 3. Buffer-zones and selective cutting to preserve the ecological and aesthetic character of the area and prevent erosion and sedimentation, and 4. Efforts to prevent damage to the existing infrastructure of the area with specific regard to the North Central Pathway. This letter was well-received by Mr. Gouldrup and implemented by the licensed forest harvester along with standard protection measures, already proposed and in place, to satisfactory results. Neither the Conservation Commission, nor the Engineering Department witnessed any erosion or sedimentation following the cutting.

As part of these efforts and others, Agent Legros worked to develop strong working relationships within and among City Hall Departments to help meet the goals and objectives of the Commission and Community Development and Planning Department as well as those of other City departments and boards related to the mission of the Commission. In particular, Agent Legros worked closely with the Department of Public Works Director, Dane Arnold on several projects and helped to identify when filing for Wetlands Protection Act permits was necessary and when it was not. Together, Mr. Arnold and Agent Legros completed a filing for paving a section of Clark Street and improving drainage conditions at that location. Mr. Arnold and Agent Legros met on several other occasions to review projects in the field and Mr. Arnold also came in front of the Commission to update them on future DPW maintenance plans. Of particular importance was the completion of the much needed and long awaited maintenance and clean-out of the Parker Pond Spillway restoring proper flow conditions and protecting against potential flooding and storm damage. This accomplishment, identified as a necessity in former City Action Plans, was the direct result of the cooperation and effective communication between the Conservation Commission, Department of Public Works, and Public Service Committee.

The Commission also undertook activities and provided funding to help meet another goal of the Open Space Plan and former City Action Item: Development of Mechanic Street Youth Baseball and Softball Field and an adjoining Conservation, Recreation, and Wellness Area. The Commission provided funding to install fencing for the ball field and began work to protect and improve the ecology of the Pond Brook by removing invasive plants from the area with the assistance of the Golf Course Superintendent, Bill Frank. Plans have been developed for signage, a walking path, and potentially a foot-bridge at that location. The result would be a multi-use Conservation, Recreation, and Wellness Area that would provide substantial benefits to the health and wellness of the public and environment.

The Commission also assisted with the development of the Crystal Lake – Heywood Hospital Wellness Trail created by a local Eagle Scout as part of his Service Project. Agent Legros acted as an intermediary between the Scout, the City, Heywood Hospital, Mount Grace Land Trust (project sponsor), and the City Forestry Consultant to help coordinate the project during and immediately following the forest harvest at that same location. The project was an incredible success and Agent

Legros was honored to present a Certificate of Honor on behalf of the Commission at his Eagle Scout Court of honor. Further, the project prompted discussions between the Commission, Mount Grace Land Trust, Heywood Hospital Diabetes Center, and Mount Wachusett Community College's Horticulture Program, to develop an interpretive native forest garden around the trail to serve as a conservation, recreation, education, and health and wellness area. The Commission hopes to allocate existing and identify additional funds and further develop partnerships to help facilitate this project to planning and development.

In response to other goals and objectives identified in the Open Space and Recreation Plan and former City Action Plans, and in alignment with the goals of the Commission, several ideas were developed and discussed at Commission meetings throughout the year. For example, there is a plan in place to create and improve signage and access to conservation areas as well as waterbodies with the assistance of the Department of Public Works. There is also a plan to identify areas where conservation and recreation can occur together to provide combined conservation, recreation, education, and wellness experiences for the public. Two well-suited areas have been discussed by the Commission and in this report (see above) as suitable for such activities: the area adjacent to Pond Brook and Mechanic Street Youth Baseball and Softball Field, and the area of City Forest between Heywood Hospital and Crystal Lake. Identifying Conservation Commission funding and potential grant opportunities for these types of projects has been discussed throughout this past year; it is the hope of the Commission and Agent Legros to appropriate and secure these funds to implement these ideas in the coming year.

In all of these efforts the Commission and Agent Legros have worked closely with the City Engineer and Assistant Engineer, GIS Technician, Assessor, Department of Public Works Director, and entire Community Development and Planning Department to build strong working relationships, achieve common goals. Most importantly we have worked to meet the goals and objectives identified in the City's Open Space and Recreation Plan. It is the intent of the Commission to continue such efforts into the next year with a focus of increasing public awareness, use, and accessibility of our Conservation Areas to further enhance the recreation and wellness opportunities that they provide.

Respectfully Submitted,

Jeffrey D. Legros, Conservation Agent
On behalf of the Conservation Commission

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2014

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2014.

The assets of the Gardner Contributory Retirement System as of December 31, 2014, totaled \$47,085,788.58.

The total receipts for the year amounted to \$8,159,289.49. Of this amount the Annuity Savings Fund received \$1,231,956.83 from members' deductions, make-up payments and buybacks, transfers from other systems, and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$126,764.61 from investment income. The Pension Fund was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor benefits, and Pension Fund appropriation, totaling \$3,361,137.45. The Expense fund was credited \$369,210.34 from investment income. The Military Service Fund was increased by \$6.45 from investment income. Federal Grant reimbursements and excess investment income in the amount of \$3,070,213.81 was credited to the Pension Reserve Fund.

The total disbursements amounted to \$5,955,291.39. Of this figure, members' refunds and transfers to other systems totaled \$229,097.55. The total annuities paid, including Option B refunds, were \$734,674.68. The total pensions paid equaled \$4,414,000.08. Other systems were reimbursed \$208,308.74. Total expenses paid were \$369,210.34.

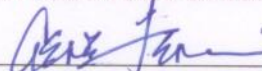
The total membership as of December 31, 2014, was 552. There were 270 active members, 55 inactive members, and 227 retirees.

The following is a December 31, 2014, Balance Sheet:

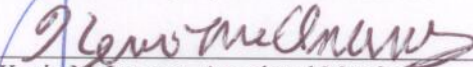
ASSETS	
Cash	\$ 0
Pension Reserves Investment Trust (Cash)	78,838.91
Pension Reserves Investment Trust (CORE)	46,951,687.96
Accounts Receivable	278,513.75
Accounts Payable	(223,252.04)
 Total	 <u>\$47,085,788.58</u>
LIABILITIES	
Annuity Savings Fund	\$ 11,411,499.22
Annuity Reserve Fund	4,427,920.26
Military Service Fund	6,456.82
Pension Fund	547,290.80
Pension Reserve Fund	30,692,621.48
 Total	 <u>\$47,085,788.58</u>

Page 2
Gardner Contributory Retirement System
Signed on March 26, 2015
Annual Report
Year Ending December 31, 2014

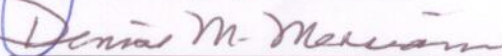
Respectfully submitted,
CONTRIBUTORY RETIREMENT BOARD



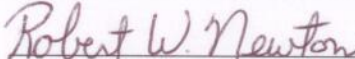
Gene A. Ferrari, Jr., Ex-Officio Member



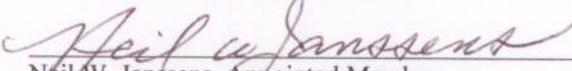
Kevin McInerney, Appointed Member



Denise M. Merriam, Elected Member & Chairperson



Robert W. Newton, Elected Member



Neil W. Janssens, Appointed Member

GARDNER COUNCIL ON AGING AND SENIOR CENTER

City Report for Calendar Year 2014

The senior center is a place where folks can go to obtain information, learn something new, volunteer, enjoy a lunch, play pool, several different types of card games, quilt, exercise, or any other array of events. There have been many changes and improvements to not only the building but the limited space to become more usable. A media center was created where three computers are set up for classes as well as for seniors to utilize any time. We have had new baseboards installed in the large function hall and ceiling fans installed to assist with better heating and to reduce the heating costs. We had to have all six heating circulator pumps replaced due to failure. We are still having heating and air conditioning issues in certain parts of the building and there are several items that need replacing and repair and will continue to work on them.

We have had other changes as well, the transportation service is now covered by Montachusett Area Regional Transit Authority (MART), which in turn have eliminated those staff and we had a change in job description because of the dispatching piece no longer being needed. This then changed the duties of the secretary who then unfortunately retired and I wish Lorrie well in her retirement and her 35 years of service to the City. I was able change the job description into a secretarial/activities staff member. This person will answer calls as well as assisting with planning events. I would also like to thank all the van drivers for their service and to Anne for her 20 years and her retirement.

Last year in March I had the MySeniorCenter software tracking system installed to let us know the amount of folks that come through our doors and for what purposes? These numbers are needed for granting purposes and we need these numbers not only for the state but also to help us know what folks are interested in. If you have not yet registered, stop by to check out the touch screen and become registered. This registration will allow you to receive important telephone messages from the senior center.

This table shows the statistics for the year:

Event Statistics

Community Education	631
Fitness/Exercise	1134
Health Screening	41
Information Sharing	406
Nutritional	2698
Recreation	1767
Social Event	5983
Volunteer	738

There is a total of 13,398 event sign-ins that took place since March of last year and as we move through this next year, our goal is to increase it. We will be educating folks on the importance of the signing-in and this helps us to track what events are popular and if we should run the event again.

We have had a change in the staff in the lunch program, the past site manager retired and a new site manager was hired at the end of the year. We are working on making improvements to the site and we are hoping to make it grow so that is feasible to have the site. We hope you will join us for a great lunch.

I had obtained several grants and we had run the Aging Mastery Pilot Program through Massachusetts Councils on Aging and the National Council on Aging. This program was a 12 week program and every week was a different topic provided with incentive items given at each session and then points were earned and redeemed for gift cards.

I would like to thank all of our volunteers that have provided to be a significant help to us throughout the year. The volunteers have donated their time and if we turned that into money, it would be over \$50,000.00 worth of service if these folks were paid. Thank you for your service to your community and the senior center, we truly appreciate your assistance.

I held our first annual Health, Wellness, and Safety Fair in March. We had 45 vendors and over 100 folks come through the doors. There was a variety of topics and

folks to talk with about anything that was of interest to folks. I offered free lunch and vendors provided many raffle items. The next one will be held in April and is moved to Waterford Street School due to more parking space available.

My goals for this year is to increase outreach, repair air conditioning units, increase programing and services and to engage more community members. If you are interesting in being an associate board member, starting a friends group, assisting in some other way, or making donations, feel free to contact me here at the senior center.

Lastly, I want to thank the staff for their dedication and service and assistance during the many new events, changes, and improvements and in making the center a welcome place to go for our elder population.

Sincerely,

Eileen Clarkson, HS-BCP, CDP, MS, MPA
Notary Public, Certified Director
Director of the Gardner Senior Center/Council on Aging



CITY OF GARDNER



OFFICE OF THE
BOARD OF LICENSE COMMISSION
ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

RENEWAL FEES COLLECTED 2014

To His Honor the Mayor and Members of the City Council

The Board of License Commission herewith issues their Annual Report for 2014
Below are the licenses issued, and their respective fees collected.

<u>License Type</u>	<u>Total Amount</u>
Common Victualler	\$ 4,050
Lodging House	\$ 50
One Day Liquor Licenses	\$ 1,000
Automatic Amusement/ Poker Licenses	\$ 8,750
Annual All Alcohol Clubs	\$12,000
Annual All Alcohol Restaurant	\$ 8,000
Annual All Alcohol Package	\$ 6,000
Inn/Motel Annual All Alcohol	\$ 2,000
Annual Malt & Wine Package	\$ 5,000
Annual Malt & Wine Restaurant	\$ 2,100
Seasonal Alcohol	\$1,500
Urban Renewal	

TOTAL RENEWAL FEES COLLECTED 2014 \$ 50,450
(Calendar Year 2014)

PLANNING BOARD
ANNUAL REPORT
January 1, 2014 to December 31, 2014

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules and Regulations Governing the Subdivision of Land guide the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up to date subject to approval by the Mayor and City Council.

Rules And Regulations Governing The Subdivision of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

The members of the Planning Board are appointed by the Mayor subject to confirmation by the City Council. They are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Mark M. Schafron
- Robert J. Swartz

Mr. Gross represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Trevor M. Beauregard, Director of Community Development and Planning; Robert Hankinson, City Engineer; and Christine Fucile, Administrative Coordinator. Mr. Beauregard and Mr. Hankinson represent the Gardner Planning Board on the Montachusett Joint Transportation Committee.

The Planning Board generally meets on the second Tuesday of each month at 7 PM on the second floor of City Hall's Manca Annex. Meetings are recorded for later broadcast over the City's cable television station – WGET.

Site Plan Review Applications

The following applications were approved in 2014:

DATE SUBMITTED and FEE PAID	APPLICANT	LOCATION and DESCRIPTION OF PROPERTY	APPROVAL DATE FROM PLANNING BOARD
<p><i>Preliminary Project Narrative submitted on October 29, 2013</i></p> <p>Application for Approval of Definitive Site Plan Review received on December 23, 2013</p>	<p>Ayoub Engineering, Inc. Nourai Energy Corp.</p>	<p>264 Timpany Blvd.</p>	<p>Site Plan Review Decision approved on January 14, 2014 by a vote of 4 – 0.</p>
<p><i>Application for Approval of Preliminary Site Plan Review received on August 14, 2014</i></p> <p><u>\$150.00</u></p> <p>Application for Application for Approval of Definitive Site Plan Review received on September 3, 2014</p> <p><u>\$1,400.00</u></p>	<p>Patriot Enterprise Trust Samuel Massoni, Trustee</p>	<p>65 Zub Lane</p>	<p>Site Plan Review Decision approved on September 16, 2014 by a vote of 5 – 0.</p>
<p><i>Application for Approval of Preliminary Site Plan Review received on September 25, 2014</i></p> <p><u>\$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review received on September 25, 2014</p> <p><u>\$623.80</u></p>	<p>Cumberland Farms, Inc.</p>	<p>126, 136 & 150 Main St. and Rear Main St. <i>Assessors Map M22-10-1, 39, 40 & 41</i></p>	<p>Site Plan Review Decision approved on October 28, 2014 by a vote of 5 – 0.</p>
<p><i>Application for Approval of Preliminary Site Plan Review received on September 26, 2014</i></p> <p><u>\$150.00</u></p> <p>Application for Approval of Definitive Site Plan Review received on October 17, 2014</p> <p><u>\$5,290.00</u></p>	<p>Advanced Realty LLC</p>	<p>245 Suffolk Lane</p>	<p>Site Plan Review Decision approved on October 28, 2014 by a vote of 5 – 0.</p>

Approval Not Required Applications

The following Plans were submitted and approved:

DATE RECEIVED	APPLICANT and FEE	LOCATION and DESCRIPTION OF PROPERTY	APPROVAL DATE FROM ENGINEERING
12/11/2013	City of Gardner Hannigan Engineering <i>No fee required.</i>	Nichols Street – Parcel A Corner of Nichols and Parker Streets.	January 30, 2014
03/13/2014	Wilder Brook Development, LLC <i>Check # 27984 for \$75 received from Dymek Custom Builders</i>	Lots 86-88 being combined to create 2 lots: Revised 86 & 88	March 17, 2014
08/27/2014	Gardner Redevelopment Authority <i>No fee required.</i>	Lot 12A – Summit Industrial Park 4.70 acres on Suffolk Lane.	August 29, 2014
10/14/2014	Daniel Rodrigues and Krystal Miller <i>Check #17104597 for \$75 from First American Title Insurance Company</i>	20,794 sf on the northerly side of Plymouth Street. (#21 Plymouth Street)	October 31, 2014
10/14/2014	Thomas Pelletier <i>Check #17104597 for \$75 from First American Title Insurance Company</i>	13,112 sf on the northerly side of Plymouth Street (#29 Plymouth Street)	October 31, 2014

Zoning Amendments

Public Hearings were held either separately or jointly with the City Council to consider the following amendments to the Zoning Ordinance:

- A joint Public Hearing was held March 17, 2014 to review a proposed amendment to Article VII of the City's Zoning Code to allow by special permit Drive throughs in certain districts and provide design criteria for such. The City Council approved the amendment on April 22, 2014.
- A joint Public Hearing was held May 5, 2014 to review a proposed amendment to Article X of the City's Zoning Code to create Subsection 675-1080 to allow by special permit Medical Marijuana Facilities in appropriate places. The City Council approved the amendment on June 16, 2014
- The Planning Board held a Public Hearing on Monday, November 3, 2015 to discuss proposed rezoning for the southern end of Elm Street. This amendment changes the zoning district of the seven parcels. They all have frontage on Elm Street, five of which are zoned General Residential 3 and two are zoned Single Family Residential. The zoning will change for all seven properties to Commercial 2. The rear portion of the parcel containing Kiley's Way is changed from General Residential 3 to Single Family Residential for consistency with its current use and the neighboring zone. This amendment was approved by the City Council on November 17, 2014.

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City's efforts to reestablish the downtown's historic vitality, and in doing so provide enhanced opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

- **Police Station** – Construction for the new police station began in August of 2013 and progressed successfully throughout 2014. As of the end of the year the station was 85% complete and is scheduled for an early spring 2015 opening.
- **Heywood Wakefield IV** – A 55-unit affordable rental housing development received approval to its' Comprehensive Permit in 2013. Rehab construction began in 2014 and is projected to be completed in mid-2015. The City has allocated \$100,000 in FY13 Block Grant funding as a local match for this project.
- **NGRID Park Street Substation** – approvals for the relocation of the Park Street substation were granted to NGRID throughout 2014. Site work has begun on the new site for the substation and construction will continue into 2015.
- **Outdoor Pool** – The City was awarded Grant funds to construct a Spray Park adjacent to the outdoor pool. Construction will begin in the Spring of 2015.
- **Cumberland Farms Project** – Cumberland Farms received Site Plan Approval for a development along Main Street directly north of the new Police Station. The \$4 million project consists of four parcels of land, demolition of three vacant, dilapidated buildings and the construction of a 4,700 square foot retail store and filling station.

Mill Street Corridor Urban Renewal Plan

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor currently dominated by derelict mill buildings and

contaminated, blighted open areas. The Plan is available at www.gardner-ma.gov/Pages/GardnerMA_CommDev/draftmillurp.pdf.

In October of 2013 the GRA entered into a lease agreement with BCC SEA QALIB II, LLC, to construct a 1 MW solar array on property identified for this purpose within the MSCURP. A ribbon cutting ceremony was held June 25, 2014 and the project is now up and running.

The demolition project the last remaining building on the former S. Bent was awarded to JR Venegro in late December 2014. Demolition is expected to begin late winter / early spring of 2015.

Complete Streets Plan

As a Planning Board condition for their expansion project, Wal-Mart provided the City with a \$10,000 grant to fund preparation of a conceptual plan incorporating MASSDOT 'Complete Street' policies along Timpany Boulevard between Route 2A and the project site. A draft Complete Street Concept Plan was developed. Due to a revision in the scope and the time associated with identifying the funds to pay for this revision, a final plan is expected in the first or second quarter of 2015.

Open Space and Recreation Plan

In April of 2014 the City hired a consultant to update the City's Open Space and Recreation Plan. With input from the Open Space and Recreation Committee, and public input received through a community-wide survey and two public meetings, a final draft of the Plan was developed. The draft Plan presented to the Conservation Commission and Planning Board in October, and both groups voted to unanimously support the draft Plan as written. Presentation to the City Council and submittal of the final draft Plan to the Commonwealth of Massachusetts for final approval will take place in early 2015.

Respectfully Submitted,

Trevor M. Beauregard
Director

REDEVELOPMENT AUTHORITY
ANNUAL REPORT
January 1, 2014 to December 31, 2014

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2014.

The GRA was established in 1965 under Massachusetts General Law Chapter 121B for the purpose of engaging in urban renewal projects or other work authorized under 121B and that is in the public interest. The GRA has been an ally with the City in matters ranging from implementing portions of the Downtown and Mill Street Corridor Urban Renewal Plans to the management of the Summit Industrial Park.

GRA Membership

The members of the GRA are:

Ronald F. Cormier, Chairman
Paul G. Tassone, Vice Chairman, State Appointed Member
Neil W. Janssens, Treasurer
M. Paul Carlberg, Assistant Treasurer
Timothy J. Horrigan, Clerk
Trevor M. Beauregard, Executive Director

Economic Development Coordinator

As a result of a seven year partnership between the GRA and City of Gardner to fund the Economic Development Coordinator position, 2014 saw the first year the GRA did not contribute. The position is now fully covered through City and grant funding. Mr. Joshua Cormier was hired in June of 2013 and continues to work closely with the GRA providing a single point of contact for business support services including the Economic Development website - www.grow.gardner-ma.gov and to manage projects supporting job retention and creation through business retention and attraction efforts, and expansion of the City's tax base.

Wind Turbine / Solar PV

The GRA continues to investigate the feasibility of erecting a wind turbine at the end of Suffolk Lane in the Summit Industrial Park. The GRA applied for a \$400,000 Wind Development Grant in February of 2014 through the Massachusetts Clean Energy Center. The GRA continues to await a final determination on the grant request.

Mill Street Corridor

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor currently dominated by derelict mill buildings and contaminated, blighted open areas. The Plan is available at www.gardner-ma.gov/Pages/GardnerMA_CommDev/draftmillurp.pdf.

In October of 2013 the GRA entered into a lease agreement with BCC SEA QALIB II, LLC, to construct a 1 MW solar array on property identified for this purpose within the MSCURP. A ribbon cutting ceremony was held June 25, 2014 and the project is now up and running.



The demolition project the last remaining building on the former S. Bent was awarded to JR Venegro in late December 2014. Demolition is expected to begin late winter / early spring of 2015.

The City Council granted approval for Mayor Hawke to convey the former Garbose Metal Company property located at 155 Mill Street to the GRA pursuant to MGL Chapter 121B, Section 23 (a). Site control will allow the GRA to proceed with mitigation of contaminated soils and groundwater at the property. In November of 2012, MassDevelopment awarded the GRA a grant in the amount of \$500,000 to assist with the clean-up. In April of 2013 the GRA entered into a \$247,200 contract with Tighe & Bond, Inc., an environmental consulting firm, to begin cleanup planning at the site. Cleanup planning continued through 2014. The GRA continues to actively market this property for redevelopment purposes. Total cost of the clean-up is estimated between \$1.5 and \$2 million.

140 South Main Street

The City Council granted approval to Mayor Mark Hawke conveying 140 South Main Street to the Gardner Redevelopment Authority (GRA), pursuant to MGL Chapter 121B, Section 23 (a). With site control, the GRA has proceeded with mitigation of contaminated soils and groundwater at the property. Using funds granted by MassDevelopment, in the amount of \$201,500, and the GBRLF, in the amount of \$158,500, the GRA commenced the cleanup of this property. The project, managed directly by the EDC, includes the demolition of an existing garage, the removal and disposal of impacted soils, and the reconstruction of the site including an adjoining wall between a residence and the removed garage. Due to the impacts of inclement weather, the final phase of reconstruction will be completed in the spring.

Grow Gardner Fund (GGF)

The GGF's outstanding loan to the Gardner Ale House was paid in full this year. There are no other outstanding loans at this time.

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City's efforts to reestablish the downtown's historic vitality, and in doing so provide enhanced opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

- Police Station – Construction for the new police station began in August of 2013 and progressed successfully throughout 2014. As of the end of the year the station was 85% complete and is scheduled for an early spring 2015 opening.
- Heywood Wakefield IV – A 55-unit affordable rental housing development received approval to its' Comprehensive Permit in 2013. Rehab construction began in 2014 and is projected to be completed in mid-2015. The City has allocated \$100,000 in FY13 Block Grant funding as a local match for this project.
- NGRID Park Street Substation – approvals for the relocation of the Park Street substation were granted to NGRID throughout 2014. Site work has begun on the new site for the substation and construction will continue into 2015.
- Outdoor Pool – The City was awarded Grant funds to construct a Spray Park adjacent to the outdoor pool. Construction will begin in the Spring of 2015.
- Cumberland Farms Project – Cumberland Farms received Site Plan Approval for a development along Main Street directly north of the new Police Station. The \$4 million project consists of four parcels of land, demolition of three vacant, dilapidated buildings and the construction of a 4,700 square foot retail store and filling station.

Summit Industrial Park

The GRA completed two land sales during 2014. New England Peptide (NEP) purchased 1.25 acres of land, and Segger Real Estate Holdings purchased 4.7 acres.

NEP received Site Plan Approval for a 12,500 square foot addition to their existing 10,000 square foot building. Construction began in late 2014.

Advanced Cable Ties, Inc., received Site Plan Approval for a 50,500 square foot addition to their existing 50,000 +/- square foot building.

The City received a \$200,000 MassWorks grant to funds a force main relocation to allow the NEP expansion to take place. The funds were also used to complete a full-depth repavement of Zub Lane.

Johnny Appleseed Publication

The GRA continued to pay for bi-annual advertisements in the Johnny Appleseed Publication promoting Gardner as a great place to live, work, shop and recreate. The magazine is published in the spring and fall, and lists the many seasonal activities taking place in North Worcester County communities located along Route 2.

Memberships

Massachusetts Economic Development Council
 Northeastern Economic Developers Association
 Massachusetts Association of Planning Directors
 American Planning Association
 Greater Gardner Community Development Corporation

Greater Gardner Chamber of Commerce
Gardner Square Two, Inc.

Trevor Beauregard continued to serve as 1nd Vice President of the MEDC (Massachusetts Economic Development Council), and Joshua Cormier is a member. The MEDC is an association of economic development professionals in Massachusetts.

The GRA's efforts on behalf of the City of Gardner would not have been possible without support from Mayor Mark Hawke; Joshua Cormier, Economic Development Coordinator; Christine Fucile, Administrative Coordinator; Jennifer Dymek, Assistant Director; Katie Medina, Financial Administrator; and Robert Hankinson, City Engineer.

Remembrances

The GRA would like to acknowledge the passing of two individuals who played a vital role in establishing economic development policy for the City and GRA for more than two decades, longtime GRA Board member and Treasurer Cleo E. Monette, and former Executive Director Robert L. Hubbard. The dedication and knowledge of these two individuals provided the GRA and City with the vision to establish and promote economic prosperity within the City, region, and Commonwealth for the unforeseeable future.

Respectfully Submitted,

Ronald F. Cormier, Chairman

Trevor M. Beauregard, Executive Director

GARDNER ZONING BOARD OF APPEALS

ANNUAL REPORT

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the Fiscal Year July 1, 2013 through June 30, 2014:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of eleven (11) public hearings/meetings, twelve (12) decision meetings, and one (1) discussion meeting were conducted. A total of twelve (12) properties were viewed. The number of cases heard was thirty (31) and the decisions rendered were as follows:

11	Variances Granted
4	Variances Denied
11	Special Permits Granted
1	Special Permits Denied
1	Finding
3	Modifications of Special Permits
2	Applications Withdrawn
2	Decisions Pending
1	Continued Application

Application forms for Variances/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.

The application fees are Three-hundred Fifty-dollars (\$350.00) for a Variance, Special Permit, Finding or an Appeal of the Building Commissioner’s Interpretation of a Zoning Ordinance. There is an additional fee of One-hundred Fifty-dollars (\$150.00) for each continuance requested by the Applicant. Fees must be paid upon submission of the application to the City Clerk’s Office.

This report does not include the number of times a public hearing may be continued.

Respectfully Submitted,

Raymond F. LaFond, Chairman

Randall W. Heglin, Clerk

Michael D. Gerry, Third Member

GARDNER ZONING BOARD OF APPEALS

ANNUAL REPORT

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the Fiscal Year July 1, 2014 through June 30, 2015:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of eight (8) public hearings/meetings, two (2) decision meetings, and no (0) discussion meeting were conducted. A total of six (6) properties were viewed. The number of cases heard was twelve (12) and the decisions rendered were as follows:

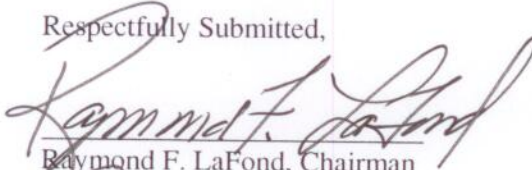
4	Variances Granted
1	Variances Denied
5	Special Permits Granted
1	Special Permits Denied
0	Finding
1	Amendment of Special Permits
0	Applications Withdrawn
0	Decisions Pending
0	Continued Application

Application forms for Variances/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.

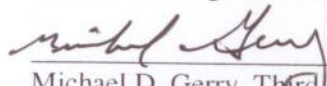
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This report does not include the number of times a public hearing may be continued.

Respectfully Submitted,


Raymond F. LaFond, Chairman


Randall W. Heglin, Clerk


Michael D. Gerry, Third Member



CITY OF GARDNER
ZONING BOARD OF APPEALS
CITY HALL ANNEX, ROOM 101
GARDNER, MA 01440
(978) 630-4007 • Fax (978) 632-3313
www.gardner-ma.gov

July 1, 2014 – June 30, 2015 Annual List FY 15

**Three cases heard in FY 14*

Modification Special Permit	Conrad J. Donell, Trustee, Sunshine Realty Trust Sapphire Mobile Home Park, off Pearl Street - Garages	Granted July 15, 2014
Special Permit 14-06-01	John M. Parker & Linda C. Parker 49 Brookside Drive – Egress, Stairs	Denied July 15, 2014
Special Permit 15-07-02	Robin A Pratt 17-19 Walnut St – Construct New Egress	Granted September 16, 2014
Special Permit 15-07-01	Daniel King 208 Clark Street-New construction Deck	Granted August 19, 2014
Special Permit 15-11-1	Paul Lehoux 157 West Street-Operate Convenience Store	Granted-w/conditions December 15, 2014
Special Permit 15-01-03	Cumberland Farms Main St., -New Construction	Grant-w/conditions March 17, 2015
Special Permit 15-02-02	Juliano Fernandes 115 Coburn Ave., -Earth Removal	Granted-w/conditions March 17, 2015
Variance 14-06-03	Andrea H. Cormier Lot L. Leo Drive - Construct Single Family Dwelling	Granted July 15, 2014
Variance 15-02-01	Jasminkumar Patel, Gunatitanand, LLC 5 Foss Road-Retail Store	Granted-w/conditions March 17, 2015
Variance 15-01-01	Cumberland Farms Main St., Driveway	Granted March 17, 2015
Variance 15-01-02	Cumberland Farms Main St., -Signage	Granted-w/conditions March 17, 2015
Variance 15-08-01	Vilson Camargo 57 Princeton St-Construct, Auto Repair	Denied October 21, 2014