

City Of Gardner Massachusetts



Annual Report
2013

2013 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

Kim M. Dembrosky

Henry P. Ares

Joshua L. Cormier

Ronald F. Cormier

Patrick M. Gerry

Scott J. Graves

WARD COUNCILLORS

Alice P. Anderson, Council President, Ward 1

Christine A. Wilson, Ward 2

Edward A. Gravel, Ward 3

Karen G. Hardern, Ward 4

James D. Johnson, Ward 5

2013 CITY OF GARDNER ANNUAL REPORT

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City of Gardner
2013 ANNUAL REPORT OF THE BOARD OF ASSESSORS
FISCAL YEAR 2013
(July 1, 2012 through June 30, 2012)

TAX RATE FY2013 - \$17.46

<u>REAL ESTATE</u>	<u>NUMBER OF PARCELS</u>	<u>ASSESSED VALUES</u>
Single Family Residences	3,909	\$670,651,600.
Condominiums	548	\$ 42,985,900.
Mobile Homes	62	\$ 7,630,400.
Two Family Residences	581	\$ 82,840,400.
Three Family Residences	261	\$ 44,070,100.
Four to Eight Family Residences	183	\$ 75,060,900.
Multiple Houses on One Lot	19	\$ 4,392,200.
Mixed Use Property	100	\$ 24,650,150.
Land	776	\$ 27,057,200.
Chapter Lands		
Forestry (61)	1	\$ 3,400.
Agricultural (61A)	2	\$ 34,300.
Recreational (61B)	8	\$ 561,250.
Commercial	313	\$ 101,751,600.
Industrial	151	\$ 61,370,600.
TOTALS	6,914	\$1,143,060,000.
Real Estate - Exempt	360	\$ 222,820,600.
Personal Property – Taxable	391	\$ 38,325,479.

<u>CLASS</u>	<u>VALUATION</u>	<u>TAXES</u>
Residential	\$969,707,075.	\$16,931,085.53
Commercial	\$111,731,325.	\$ 1,950,828.93
Industrial	\$ 61,621,600.	\$ 1,075,913.14
Personal Property	\$ 38,325,479.	\$ 669,162.86
LEVY TOTALS	\$1,181,385,479	\$20,626,990.46

MOTOR VEHICLE EXCISE COMMITMENTS PROCESSED FY2013

2013 - \$1,414,409.50
 2012 - \$ 95,575.40
 2011 - \$870.94

PERSONAL EXEMPTIONS -Veterans, Blind, Surviving Spouse & Elderly

Number of Exemptions Granted - 176
 Total Taxes Abated \$ 88,150.37
 Total Reimbursed by the State \$ 43,717.00

TAX SUMMARY**Revenues:**

Cherry Sheet Receipts	\$23,863,612.00
Mass School Building Authority	\$ 807,991.00
Cherry Sheet Offset Receipts	\$ 0.00
Local Receipts	\$ 2,984,322.00
Enterprise Funds	\$ 8,771,439.00
Free Cash	\$ 631,955.00
Other Available Funds	\$ 279,554.53
Real & Personal Property Levy	<u>\$20,626,990.46</u>
Total Revenues	\$57,965,863.99

Expenditures:

Cherry Sheet Charges	\$ 1,195,897.00
Cherry Sheet Offset	\$ 1,012,362.00
Overlay Deficit	\$ 0.00
Snow & Ice Deficit	\$ 0.00
Overlay	\$ 209,861.46
Budget Appropriations	<u>\$55,547,743.53</u>
Total Expenditures	\$57,965,863.99

ABATEMENTS PROCESSED FY2013

Fiscal Year	<u>2013</u>	<u>2012</u>	<u>2011</u>
Real Estate	\$ 45,254.50	\$ 8,988.64	\$ 6,532.13
Personal Property	\$ 1,525.24	\$ 851.71	NONE
Motor Vehicle	\$ 32,549.76	\$ 49,909.19	\$111,356.80

DEPARTMENT EXPENSES

City Assessor	\$ 61,199.84	
Board Members	\$ 4,000.08	
Assessors' Clerk	\$ 31,950.90	
Assessors' PT Clerk	\$ 6,183.05	
Prof Services	\$ 12,213.13	
Technology	\$ 1,499.99	
Office Supplies & Comm		\$ 4,607.33
Professional Develop		\$ 2,587.85
Valuation Expenses		<u>\$ 56,159.00</u>
Total		\$180,401.17

Respectfully Submitted,
BOARD OF ASSESSORS
Charles R. Leblanc, Chairman
Paulette A. Burns, Member
Susan M. Byrne, MAA, City Assessor
Lisa Targonski, Senior Assessors' Clerk
January 2014

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Recapitulation of Cash

Cash on Hand, All Funds, July 1, 2012	\$23,865,155.73	
Receipt, All Funds, Fiscal Year 2013	<u>93,258,869.69</u>	\$117,124,025.42
Expenditures, All Funds, Fiscal Year, 2013		<u>92,571,473.48</u>
Cash on Hand, All Funds, June 30, 2013		\$24,552,551.94

The following is a list of all receipts and expenditures as per warrants for all funds for the period beginning July 1, 2012 and ending June 30, 2013.

Receipts-General Fund

Income from Taxation

Personal and Real Estate Taxes

2009	\$1,169.50	
2011	139,168.69	
2012	277,730.81	
2013	<u>19,699,984.17</u>	\$20,118,053.17

Motor Vehicle Excise Taxes

1988	\$152.50
1989	120.00
1990	17.50
1991	38.85
1992	40.00
1993	41.25
1994	5.00
1995	79.17
1996	50.00
1997	106.46
1998	164.79
1999	143.12
2000	38.54
2001	799.58
2002	492.39
2003	291.55
2004	426.35
2005	793.96
2006	1,019.80
2007	1,721.88
2008	3,446.41
2009	3,814.29
2010	8,969.90
2011	31,669.24

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

2012	330,289.42	
2013	<u>1,245,825.84</u>	1,630,557.79
Boat Excise Taxes		
2010	\$65.00	
2011	110.00	
2012	<u>1,267.00</u>	1,442.00
Tax Liens		
	\$79,822.64	
Taxes in Litigation	<u>0.00</u>	79,822.64
Payment in Lieu of Taxes		
Collector's Interest and Costs	\$67,054.86	
Tax Lien Interest and Costs	298,999.03	
	<u>51,477.21</u>	417,531.10
<u>Departmental Receivables</u>		
Veterans Individual Reimbursement	\$3,242.23	
Cemetery-Miscellaneous	37,460.00	
Contributory Retirement	73,980.00	
Animal Control Agreement	<u>34,232.47</u>	148,914.70
<u>Income from State</u>		
Urban Excise Redevelopment	\$55,420.00	
Chapter 70 School Aid	18,422,676.00	
Charter School Reimbursement	15,158.00	
Lottery	3,584,191.00	
School Building Assistance	807,991.00	
Blind, Surviving Spouse, Elderly, Veteran	59,862.00	
State Owned Land	172,836.00	
Room Occupancy	81,044.66	
Veterans Reimbursement	497,240.00	
MART Reimbursement	64,085.26	
Medicare Part D Subsidy	118,306.76	
Medicaid Reimbursement	225,023.58	
Insurance from Other Towns	2,505.87	
Non-contributory Retirement COLA	1,891.05	
Hurricane Irene Relief	1,417.00	
Miscellaneous State Revenue	<u>425.00</u>	24,110,073.18
<u>Charges and Fees</u>		
Airport	\$7,694.80	
Assessors	334.50	
Mobile Home	21,456.00	
Dog Officer	4,958.00	
Treasurer	350.19	
Police	15,735.50	
Greenwood Pool	19,491.25	
City Clerk	84,206.50	
Certificates of Municipal Liens	31,200.00	
Weights and Measures	3,535.00	
10% Overhead	54,800.48	
Survey	400.00	

City of Gardner
Report of the City Auditor
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Electrical / Fire Alarm	87,638.60	
Public Works	2,885.00	
Vacant/Abandoned Building	23,357.00	
Ambulance Dispatch	<u>6,000.00</u>	364,042.82
 <u>Licenses and Permits</u>		
Alcohol Beverage License	\$38,225.00	
Other Licenses	10,050.00	
Fire Permits	13,525.00	
Building Permits	139,181.06	
Health Permits	29,800.00	
Gas and Plumbing Permits	<u>34,275.00</u>	265,056.06
 <u>Rental Income</u>		
West Street Solar	\$5,000.00	
City Hall	<u>1,000.00</u>	6,000.00
 <u>Fines</u>		
Court Fines	\$72,922.50	
Parking Fines	70,484.80	
Building Fines	770.00	
Health Fines	200.00	
Dog Fines	75.00	
Fire Fines	50.00	
Police Fines	<u>250.00</u>	144,752.30
 <u>Payroll Withholdings</u>		
Federal Withholding		2,889,755.19
State Withholding		1,280,525.14
Medicare		355,705.85
Contributory Retirement		936,269.20
Teacher's Retirement		1,490,485.87
Life Insurance		11,916.43
Voluntary Insurance (Group, Disability, and Universal)		74,004.28
Flexible Spending		84,685.10
Union Dues		67,105.96
Teacher Union Dues		142,386.61
Tax Sheltered Annuities		361,326.16
Deferred Compensation		362,013.30
Defined Contribution Plan		69,987.99
Workers Credit Union		63,454.71
GFA Credit Union		139,680.94
Garnishments		46,351.62
Uniform Cleaning		3,717.46
Senior Tax Workoff Program		10,109.92
Accounts Payable		623,142.75
Retainage		0.00
Accrued Payroll		214,028.15
Prepaid Payroll		0.00
Accrued Compensatory Time		31,560.29

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Miscellaneous

Refunds, Various Departments	\$16,619.55	
Bank Interest	20,194.95	
Premium from Sale of Bonds	37,403.38	
Petty Cash	940.00	
Life Insurance-Direct Pay	5,588.97	
Transfer from Special Revenue Funds	389,814.04	
Transfer from Enterprise Funds	443,173.22	
Sale of Surplus Equipment		
Sale of Foreclosed Property	40,002.00	
Tailings		
Miscellaneous	<u>14,816.34</u>	<u>968,552.45</u>

Total Receipts-General Fund		\$57,513,011.13
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Receipts-Special Revenue FundsRevolving Funds

Accounts Payable	\$1,333.47	
Consulting Fees- Wal-Mart (Conserv.)	3.77	
Wetland Revolving (Local)	4,006.25	
Consulting Fees- Gardner LLC	4.73	
Consulting Fees- Vertical Construction	5.74	
Consulting Fees- Wal-Mart (Planning)	24.97	
Law Enforcement	24,679.21	
Airport Fuel	21,743.61	
Transfer from Expend. Trust Fund-PCIA	6,257.57	
Council on Aging Revolving	4,782.98	
Insurance Recovery Under \$20,000	<u>35,851.17</u>	98,693.47

School Revolving Funds

Accounts Payable	\$164,374.14	
School Lunch-Federal Reimbursement	523,655.40	
School Lunch-State Reimbursement	11,706.23	
School Lunch-Sales	266,459.77	
Athletic Activities	91,850.17	
Tuition Revolving	73,205.74	
School Building Use	27,259.83	
School Gift	30,046.00	
Music Activities	4,777.00	
School Football Camp	5,145.00	
Transportation Revolving	4,210.00	
Lost Books	242.36	
GHS Summer School	3,310.00	
Elm St. After School Program	<u>16,829.25</u>	1,223,070.89

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Reserved for Appropriation Fund

Municipal Waterways Fees	\$60.00	
Parking Meter Fees	71,776.46	
Wetland Fees	5,818.75	
Cable Commission Fees	185,905.24	
Sale of Lots	6,000.00	
Unspent Funds Returned--		
Parking	7,500.77	
Cable	<u>16,317.12</u>	293,378.34

Gift Funds

Accounts Payable	\$105.00	
Conservation Commission Gift	4,000.00	
Old English Village Gift	65,243.17	
School Safety Gift	2,725.00	
Fire "Safe" Gift	2,000.00	
Animal Shelter Gift	4,117.00	
Airport Gift	1,200.00	
Council on Aging Gift	2,535.26	
Elderly of Greater Gardner Gift	13,382.00	
Playground Gift	13,342.70	
Park Bandstand Gift	<u>6,985.73</u>	115,635.86

Federal Grants Fund

Accounts Payable	\$4,017.75	
Retainage	9,371.70	
Brownfields Grant	39,339.60	
FY2011 JAG Grant	5,897.15	
Airport Fence Installation	<u>298,970.00</u>	357,596.20

School Federal Grants Fund

Accounts Payable	\$69,159.30	
Title I	77,937.00	
FY2013 Title I	340,920.00	
FY2013 Title IIA Teacher Quality	100,169.00	
FY2013 SPED 94-142	769,750.00	
SPED Early Childhood	7,386.80	
FY2013 SPED Early Childhood	14,747.20	
FY2013 Title III Limitd Lang. Proficiency	19,601.00	
Title I Support	4,033.00	
FY2013 Title I Support	3,575.00	
Race To The Top	8,963.00	
FY2013 Race To The Top	130,186.00	
Level 3 Targeted Assistance	7,979.00	
Interventions	7,593.00	
FY2013 Interventions	2,400.00	
SPED Professional Development	3,942.00	
Title I Professional Development	1,753.00	
FY2013 SPED Program Improvement	18,887.00	
FY2013 SPED Program Improv. (298)	4,250.00	
Title I At Risk	12,046.00	
FY2013 Title I At Risk	<u>3,125.00</u>	1,608,402.30

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

State Grants Fund

Accounts Payable	\$13,179.84	
Retainage	25,795.31	
Extended Polling Hours	5,005.00	
FY2013 Gardner Redevelop. Authority	50,000.00	
Otter River Project	342,186.00	
Massworks	460,543.10	
Green Community	3,900.00	
Traffic Enforcement	6,287.85	
Community Policing	6,814.23	
Bulletproof Vests	11,250.00	
Shannon Gang Grant	1,650.00	
Underage Alcohol Enforcement	183.35	
SAFE Grant	5,225.00	
SETB Grant	26,706.77	
SETB Grant	0.00	
Citizens Corps	2,500.00	
EMPG Grant	0.00	
Forestry Steward	0.00	
Airport Grant	105.00	
Airport Fence Installation	33,219.00	
FY2013 Recycling Incentive	4,775.00	
Council on Aging Formula Grant	28,854.00	
State Aid to Libraries	16,098.31	
Heritage State Park	120.06	
Arts Lottery	<u>9,549.77</u>	1,053,947.59

School State Grants Fund

Accounts Payable	\$12,340.23	
School Choice Reimbursement	812,479.00	
SPED Reimbursement	294,916.00	
FY2013 Enhanced School Health	84,460.00	
K-12 Literacy	3,313.00	
FY2013 K-12 Literacy	42,739.00	
FY2013 Summer Academic Support	27,100.00	
FY2013 Quality Full Day Kindergarten	83,134.00	
Education Jobs	4,169.00	
E-Rate	25,828.80	
FY2013 Summer Youth Program	<u>2,475.00</u>	1,392,954.03

Community Development Block Grant Fund

Accounts Payable	\$43.98	
Rehab Escrow	17,987.50	
Retainage	1,994.93	
Program Income	35,558.26	
State Income	<u>522,172.72</u>	577,757.39

HUD Federal Grant Fund

Bank Interest	<u>\$0.00</u>	0.00
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**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Receipts-Capital Funds

Highway Improvement Fund

Road Repaving Revenue	\$0.00	
State Revenue	<u>0.00</u>	0.00

Golf Course Capital Projects Fund

Bond Anticipation Notes	\$72,300.00	
Principal from Sale of Bonds	<u>31,700.00</u>	104,000.00

Landfill/Solid Waste Capital Projects Fund

Bond Anticipation Notes	\$300,000.00	
Principal from Sale of Bonds	<u>100,000.00</u>	400,000.00

School Capital Improvement Fund

Accounts Payable	\$16,300.00	
Retainage	2,422.90	
Bons Anticipation Notes	1,244,876.00	
Massachusetts School Building Authority	<u>154,813.00</u>	1,418,411.90

City Miscellaneous Capital Projects Fund

Accounts Payable	\$16,767.20	
Retainage	818.95	
Bond Anticipation Notes	3,500,000.00	
Transfer from General Fund	710,000.00	
Principal from Sale of Bonds	<u>770,000.00</u>	4,997,586.15

Receipts-Debt Service Fund

Water Refunding Debt Service Fund

Principal from Sale of Bonds	\$3,205,000.00	
Premium from Sale of Bonds	21,178.56	
Earnings on Investments	<u>459.61</u>	3,226,638.17

Receipts-Enterprise Funds

Sewer Fund

Accounts Payable	\$261,363.00	
Retainage	8,122.05	
Refunds	0.00	
Charges for Services	2,784,193.61	
Bank Interest	9,005.93	
WPAT Subsidy	12,629.31	
Miscellaneous Receipts	<u>7,558.00</u>	3,082,871.90

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Water Fund

Accounts Payable	\$153,607.31	
Refunds	0.00	
Charges for Services	3,383,136.53	
Bank Interest	1,651.05	
Bond Premium on Refunding Bonds	58,129.79	
WPAT Subsidy	<u>306,343.76</u>	3,902,868.44

Golf Course Fund

Accounts Payable	\$5,858.08	
Refunds	0.00	
Charges for Services	679,162.93	
Bank Interest	143.02	
Miscellaneous Receipts	<u>35,697.00</u>	720,861.03

Landfill Closure Fund

Accounts Payable	\$4,888.04	
Bank Interest	724.52	
Miscellaneous Receipts	<u>10,000.00</u>	15,612.56

Solid Waste Fund

Accounts Payable	\$106,547.21	
Refunds	1,400.00	
Charges for Services	1,238,787.64	
Bank Interest	664.02	
Miscellaneous Receipts	<u>2,227.68</u>	1,349,626.55

Receipts-Trust FundsNon-expendable Trust Funds

Cemetery Perpetual Care	<u>\$2,075.00</u>	2,075.00
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Expendable Trust Funds

Bank Interest--	Flower Funds	\$241.49	
	Cemetery Perp. Care	6,449.62	
	Conservation	30.18	
	Stabilization	23,659.20	
	Assessor Stabilizator	144.00	
	Col. Gardner Statue	6.94	
	Health Insurance	12,998.78	
Transfer from General Fund		334,256.00	
Health-P/R Ded.,City Share,Reimbursen		<u>8,415,564.66</u>	8,793,350.87

City of Gardner
Report of the City Auditor
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Non-expendable Scholarship Funds

Sam Atter Scholarship	\$200.00	
Neil Champney Scholarship	2,562.23	
Joseph & Steph. Jasinski Scholarship	5,629.40	
Ovila & Alice Breau Scholarship	3,000.00	
Kyle Desrosiers Scholarship	1,759.00	
Chester Pearson Scholarship	24,928.01	
Trans. from Non-exp. Scholarship	<u>108.00</u>	38,186.64

Expendable Scholarship Funds

Bank Interest	<u>\$16,304.45</u>	16,304.45
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Receipts-Agency FundsAgency Funds

Accounts Payable	\$5,594.55	
Departmental Receivable-Perp. Care	2,200.00	
Due to State Firearms Fund	28,612.50	
Due to Vendors	22,927.00	
Purchasing Bid Deposits	39,170.55	
Flexible Spending Account	84,948.44	
Animal Adoption Deposits	855.00	
Planning Escrow- C.Donell,Pearly	66.40	
C.Donell,Farmhill	0.20	
Harvard St. Extensior	7.45	
Kiley's Way	50.30	
St. Paul's Trust	3,045.54	
Zoning Escrow- Robert Drive	122.58	
95 West Street	1.27	
632 Parker Street	0.48	
Highway Escrows	5,031.20	
Atkinson Escrow	20,000.00	
Middle School Student Activity	51,998.75	
High School Student Activity	<u>112,448.18</u>	377,080.39

Off Duty Detail Funds

Police Detail	\$576,712.51	
Fire Detail	<u>2,235.93</u>	<u>578,948.44</u>

Total Receipts-All Funds**\$93,258,869.69**

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
Expenditures-General Fund						
<u>City Council</u>						
Salary & Wages		\$78,500.00				\$78,000.44
Expenses		9,500.00	7,000.00			13,822.04
<u>Mayor</u>						
Salary & Wages		119,600.00	1,000.00			119,970.46
Expenses		14,400.00				11,585.29
<u>City Auditor</u>						
Salary & Wages		107,966.00				107,965.60
Expenses		25,700.00	8,500.00			24,046.91
<u>Purchasing</u>						
Salary & Wages		86,722.00				76,574.19
Expenses		5,250.00			442.00	5,202.39
Enc. Expenses	685.00					685.00
<u>Assessors</u>						
Salary & Wages		97,154.00	7,500.00			103,333.87
Expenses		29,725.00	19,205.33		18.00	41,091.31
Valuation Update		47,000.00		19,205.33		4,925.00
Enc. Expenses	12,781.99					4,499.99
Enc. Valuation Update	52,954.47					26,569.00
<u>City Treasurer</u>						
Salary & Wages		214,618.00				213,573.04
Expenses		122,990.00	15,000.00			111,680.99
Enc. Expenses	23,087.08					23,087.08
<u>Law</u>						
Salary & Wages		111,528.00				110,374.12
Expenses		4,000.00				4,000.00
<u>Personnel</u>						
Salary & Wages		88,432.00	13,000.00			84,123.43
Expenses		14,000.00				6,590.61
Enc. Expenses	1,778.50					1,778.50
<u>Information Technology</u>						
Salary & Wages		75,000.00				75,000.00
Expenses		137,000.00				133,369.23
Enc. Expenses	275.00					275.00
<u>City Clerk</u>						
Salary & Wages		129,075.00				128,207.22
Expenses		8,300.00				5,121.11
Enc. Expenses	9,974.27					2,229.96
<u>Election & Registration</u>						
Salary & Wages		17,900.00	17,000.00			33,682.77
Expenses		18,928.00	5,300.00			24,182.19
<u>License Commission</u>						
Salary & Wages		2,000.00				1,890.09
Expenses		700.00				587.04
<u>Conservation Commission</u>						
Salary & Wages		37,740.00				37,740.00
Expenses		700.00				24.39

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders</u>		<u>Refunds</u>	<u>Expended</u>
			<u>Added</u>	<u>Out</u>		
<u>Planning Board</u>						
Salary & Wages		3,200.00				3,200.00
Expenses		600.00			153.36	732.28
Enc. Open Space Plan	61.87					
<u>Zoning Board of Appeals</u>						
Salary & Wages		2,200.00				2,150.00
Expenses		2,400.00				1,619.00
Enc. Expenses	1,126.00					1,126.00
<u>Community Development</u>						
Salary & Wages		122,676.00	68,841.00			186,822.94
Expenses		6,100.00	2,500.00		30.06	6,051.28
Enc. Parker Pnd Restor.	16,674.92			16,674.92		
Enc. W. Lynde St. Lot	1,300.00					1,300.00
Enc. No. Central Path.	3,221.35					
<u>City Hall Maintenance</u>						
Salary & Wages		78,894.00	3,000.00			81,131.09
Expenses		89,400.00				80,609.92
<u>Cable Commission</u>						
Salary & Wages		104,574.00	150.00			104,722.50
Expenses		52,755.00		150.00		27,393.58
<u>Mayor's Unclassified</u>						
Salary & Wages		250,000.00		242,938.00		
Expenses		93,283.00	7,500.00			100,537.05
Capital Projects		25,000.00	102,674.92			117,544.42
Enc. Expenses	179.99					79.99
Enc. New Police Station	35,009.01					35,009.01
Enc. Capital Projects	422,714.10					72,114.11
Total General Government	581,823.55	2,435,510.00	278,171.25	278,968.25	643.42	2,437,931.43
<u>Police</u>						
Salary & Wages		2,273,402.00	35,844.00		2,321.84	2,235,684.02
Expenses		207,062.00	21,591.00			204,114.58
New Vehicles		60,000.00				59,899.95
Enc. Expenses	18,804.15					10,459.62
<u>Fire</u>						
Salary & Wages		2,007,555.00	45,000.00			2,035,068.61
Expenses		164,300.00			253.94	158,866.28
<u>Dispatchers</u>						
Salary & Wages		323,007.00	5,067.00			300,289.04
<u>Building Inspector</u>						
Salary & Wages		250,509.00	2,000.00			247,624.58
Expenses		31,530.00	6,000.00			20,056.97
<u>Weights & Measures</u>						
Salary & Wages		8,213.00				8,212.56
Expenses		200.00	260.00			454.20
<u>Wire Inspector</u>						
Enc. Expenses	233.23					220.10

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Animal Control</u>						
Salary & Wages		43,635.00	25,255.00			61,486.77
Expenses		1,000.00	6,658.00			1,943.52
<u>Civil Defense</u>						
Salary & Wages		8,064.00				8,063.52
Expenses		1,900.00				1,769.54
<u>Animal Shelter</u>						
Salary & Wages		20,000.00				16,843.70
Expenses		27,100.00	5,000.00			31,671.25
<u>Civil Enforcement</u>						
Salary & Wages		2,500.00				2,499.96
Expenses		11,050.00				8,602.50
<u>Forestry</u>						
Enc. Outside Tree Work	15,000.00					5,050.00
Total Public Safety	34,037.38	5,441,027.00	152,675.00	0.00	2,575.78	5,418,881.27
<u>Schools</u>						
Salary & Wages		15,755,122.71	26,164.00			15,476,689.60
Expenses		4,681,918.29				4,219,919.17
Enc. Salary & Wages	32,747.55					32,747.55
Enc. SPED Transport.	161,924.87					52,244.40
Enc. Expenses	938,190.32					584,090.82
<u>Mont. Tech. Assessment</u>						
Expenses		868,080.00				868,080.00
Total School	1,132,862.74	21,305,121.00	26,164.00	0.00	0.00	21,233,771.54
<u>Survey</u>						
Salary & Wages		123,859.00	25,150.00			125,852.48
Expenses		46,850.00			1.25	24,315.17
Enc. Expenses	43,782.78					14,608.52
<u>Highway</u>						
Enc. New Equipment	160,002.00					160,002.00
Enc. TIP-Pearson Blvd.	31,000.00					22,530.00
Enc. Expenses	6,721.95				8,806.00	15,527.95
<u>Public Works</u>						
Salary & Wages		1,064,488.00	5,000.00			1,069,277.00
Snow & Ice		275,000.00	165,708.00			397,620.65
Expenses		729,050.00	110,000.00	1,708.00	37.34	795,960.62
<u>Municipal Garage</u>						
Enc. Expenses	13,900.00					13,374.55
<u>Airport</u>						
Expenses		12,500.00				11,636.66
Total Public Works	255,406.73	2,251,747.00	305,858.00	1,708.00	8,844.59	2,650,705.60

City of Gardner
Report of the City Auditor
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<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Health</u>						
Salary & Wages		124,439.00				123,679.87
Expenses		57,500.00			198.00	42,235.36
<u>Council on Aging</u>						
Salary & Wages		159,103.00	36,191.00			191,455.32
Expenses		18,850.00	6,800.00		100.00	24,100.43
<u>Youth Commission</u>						
Expenses		300.00				
<u>Veterans</u>						
Salary & Wages		51,631.00				51,630.04
Expenses		661,135.00	70,000.00			710,743.82
Enc. Expenses	5,000.00					2,060.76
<u>Disabilities Commission</u>						
Expenses		300.00				
Total Human Services	5,000.00	1,073,258.00	112,991.00	0.00	298.00	1,145,905.60
<u>Library</u>						
Salary & Wages		427,008.00	28,054.00			455,062.00
Expenses		181,900.00				181,900.00
<u>Recreation</u>						
Celebrations & Sp.Evnts.		11,000.00				10,853.81
<u>Greenwood Pool</u>						
Salary & Wages		84,141.00	37,106.00			82,857.76
Expenses		66,200.00	5,000.00	10,000.00		33,807.25
<u>Parks</u>						
Expenses		10,000.00				2,997.86
Enc. Playground Improv.	45,000.00					44,999.44
<u>Historical Commission</u>						
Expenses		200.00				
Enc. Expenses	4,500.00					
Total Culture & Recreation	49,500.00	780,449.00	70,160.00	10,000.00	0.00	812,478.12
<u>Debt Service</u>						
Principal		1,805,500.00				1,796,500.00
Interest		307,800.00				285,790.17
<u>State Assessment</u>						
Expenses		1,237,191.00	45,665.00	41,294.00		1,241,562.00
<u>Contributory Retirement</u>						
Salary & Wages		76,464.00				72,403.58
Expenses		2,744,652.00	2,788.00			2,747,439.01
<u>Non-contributory Retirement</u>						
Salary & Wages		34,673.00		6,164.00		28,508.16
<u>Employee Benefits</u>						
Expenses		7,609,615.00		135,385.00		7,064,554.52
Enc. Expenses	10,000.00					3,500.21

City of Gardner
Report of the City Auditor
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<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Property Insurances</u>						
Expenses		430,000.00		15,000.00	4,257.76	376,965.86
<u>Other Expenditures</u>						
Transfer to Stabilization		52,500.00	281,756.00			334,256.00
Transfer to Capital Fund			710,000.00			710,000.00
Cable Comm. Transfer						16,317.12
Parking Meter Transfer						7,500.77
 Total Other	 10,000.00	 14,298,395.00	 1,040,209.00	 197,843.00	 4,257.76	 14,685,297.40
 Sub-total General Fund	 2,068,630.40	 47,585,507.00	 1,986,228.25	 488,519.25	 16,619.55	 48,384,970.96
 <u>Payroll Withholdings</u>						
Federal Withholding Tax						2,889,755.19
State Withholding Tax						1,280,525.14
Contributory Retirement						936,269.20
Teacher's Retirement						1,490,485.87
Life Insurance						17,510.03
Voluntary Insurance (Group,Disability,and Universal)						74,004.28
Flexible Spending						84,685.10
Union Dues						67,105.97
Teacher Union Dues						142,386.61
Tax Sheltered Annuities						361,601.16
Deferred Compensation						362,113.30
Defined Contribution Plan						69,987.99
Medicare						355,705.85
Workers Credit Union						63,454.71
GFA Credit Union						139,680.94
Garnishments						46,351.62
Uniform Cleaning						3,717.46
Senior Tax Workoff Program						10,109.92
 <u>Miscellaneous</u>						
Petty Cash						940.00
Accounts Payable						708,071.83
Retainage						1,452.04
Accrued Payroll						186,691.62
Prepaid Payroll						0.00
Refunds-						94,704.29
Personal and Real Estate Taxes						94,704.29
Motor Vehicle Excise and Boat Excise Taxes						<u>28,531.66</u>
 Total General Fund						 \$57,800,812.74

**City of Gardner
Report of the City Auditor
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Expenditures-Special Revenue Funds

Revolving Funds

Accounts Payable	\$0.00	
Wetland Revolving (Local)	690.00	
Consulting Fees- Gardner LLC	2,281.07	
Consulting Fees- Vertical Construction	2,623.91	
Law Enforcement	27,939.50	
Airport Fuel	18,037.76	
Perpetual Care Income Account	25,611.66	
Insurance Recovery under \$20,000	15,573.60	
Transfer to General Fund	<u>1,275.00</u>	94,032.50

School Revolving Funds

Accounts Payable	\$135,811.84	
School Lunch	877,781.98	
Athletic Activities	100,391.97	
Tuition Revolving	64,789.70	
Building Use	17,409.50	
School Gift	45,769.86	
Music	3,836.98	
Summer Football Camp	6,673.65	
GHS Summer School	<u>2,800.00</u>	1,255,265.48

Reserved for Appropriation Fund

Trans.to Gen'l Fund-Parking Meter Fee:	\$64,235.00	
Wetland Fees Expenditures	336.00	
Trans.to Gen'l Fund-Cable Commission	<u>196,223.00</u>	260,794.00

Gift Funds

Accounts Payable	\$3,262.89	
Old English Village Officer Gift	66,347.36	
Police School Safety Program Gift	3,091.70	
Fire "SAFE" Gift	1,462.00	
Animal Shelter Gift	3,029.55	
Highway Gift	1,637.50	
Council on Aging Gift	392.90	
Elderly of Greater Gardner Gift	63.79	
Greenwood Pool Gift	1,979.45	
Park Bandstand Gift	<u>5,767.55</u>	87,034.69

Federal Grants Funds

Accounts Payable	\$3,990.00	
Retainage	9,371.70	
Brownfields Grant	55,497.25	
FY2011 JAG Grant	6,195.15	
FEMA February, 2013 Snowstorm	47,999.41	
Airport Fence Installation	<u>298,970.00</u>	422,023.51

City of Gardner
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School Federal Grants Fund

Accounts Payable	\$96,365.93	
Title I	112,484.77	
FY2013 Title I	456,795.80	
Title IIA Teacher Quality	4,376.79	
FY2013 Title IIA Teacher Quality	107,854.63	
Title IV Drug Free Schools	162.90	
SPED 94-142	119,158.68	
FY2013 SPED 94-142	659,013.02	
Early Childhood	3,184.69	
FY2013 Early Childhood	36,252.10	
Title III--Ltd. English Proficiency	1,142.18	
FY2013 Title III Ltd. English Proficiency	15,915.63	
COPS School	429.79	
ARRA Title I	(755.44)	
ARRA IDEA	12,498.06	
ARRA Early Childhood	235.35	
Title I Support	(35.24)	
ARRA Title IID	0.68	
Title I Distinguished Schools	745.97	
Race to the Top	18,698.54	
FY2013 Race To The Top	122,863.87	
Level 3 Targeted Assistance	9,741.02	
Interventions	1,968.00	
FY2013 Interventions	2,400.00	
SPED Professional Development	6,221.99	
FY2013 SPED Program Improvement	16,448.54	
FY2013 SPED Program Improv. (298)	4,177.95	
Title I At Risk	14,610.47	
FY2013 Title I At Risk	<u>7,541.30</u>	1,830,497.97

State Grant Funds

Accounts Payable	\$13,218.93
Retainage	27,460.06
Extended Polling Hours	5,005.00
Gardner Redevelopment Authority	28,234.11
FY2013 Gardner Redevelop. Authority	23,666.50
Economic Development Coordinator	1,427.18
FY2013 Econ. Develop. Coordinator	24,500.00
Otter River Land Acquisition	(62,674.92)
Chapter 43D Technical Assistance	5.71
Green Community	49,643.25
Massworks	499,999.35
Mass CEC	15,000.00
Traffic Enforcement	6,287.85
Public Safety Equipment	500.00
Community Policing	5,341.23
FY2013 Underage Alcohol Enforce.	760.53
Fire SAFE Grant	2,317.48
FY2013 SAFE Grant	3,105.93
Bioterrorism Preparedness	3,346.29
SETB Grant	21,626.17

**City of Gardner
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FY2013 EOPS Regionalization	25,000.00	
FY2013 911 Support & Incentive	11,384.84	
FY2013 911 Training	924.00	
FY2010 EMPG Grant	865.75	
Airport Fence Installation	33,219.00	
Bioterrorism Preparedness (Health)	242.46	
Council on Aging Formula Grant	28,854.00	
State Aid to Libraries	15,403.59	
Cultural Council	<u>7,332.10</u>	791,996.39

School State Grants Fund

Accounts Payable	\$3,424.03	
School Choice Reimbursement	1,026,994.58	
SPED Reimbursement	392,850.66	
Enhanced School Health	37,136.16	
FY2013 Enhance School Health	80,674.72	
K-12 Literacy	1,923.69	
FY2013 K-12 Literacy	42,801.50	
Project Bread	625.26	
FY2013 Summer Academic Support	27,100.00	
Kindergarten Enhancement	8,782.99	
FY2013 Quality Full Day Kindergarten	89,523.89	
I.C.E. Grant	22,217.37	
Education Jobs	(9,330.02)	
E-Rate Expenses	7,500.00	
Big Yellow Bus	400.00	
Tools of the Mind	694.74	
FY2013 Math & Science Initiative	6,841.16	
Summer Youth Program	<u>2,475.00</u>	1,742,635.73

Community Development Block Grant Fund

Accounts Payable	\$237,963.54	
Rehab Escrow	17,987.50	
Retainage	12,732.93	
Program Income	802.37	
2010 Mini-Entitlement	2,133.79	
2011 Mini-Entitlement	433,278.58	
2012 Mini-Entitlement	<u>197,155.32</u>	902,054.03

HUD Federal Grant Fund

HUD Expenses	<u>\$0.00</u>	0.00
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**City of Gardner
Report of the City Auditor
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Expenditures-Capital Funds

<u>Highway Improvement Fund</u>		
Road Resurfacing	\$23,329.31	
Chapter 90--FY2013	<u>604,523.00</u>	627,852.31
<u>Golf Course Capital Projects Fund</u>		
Bond Anticipation Notes	\$104,000.00	
New Equipment	<u>5,200.25</u>	109,200.25
<u>Landfill/Solid Waste Capital Projects Fund</u>		
Bond Anticipation Notes	<u>\$400,000.00</u>	400,000.00
<u>School Capital Improvement Fund</u>		
Accounts Payable	\$0.00	
GHS Science Labs and Windows	488,611.81	
GMS Boilers	<u>58,110.00</u>	546,721.81
<u>City Miscellaneous Capital Projects Fund</u>		
Accounts Payable	\$46,393.86	
Bond Anticipation Notes	3,770,000.00	
New Police Station	<u>1,430,040.41</u>	5,246,434.27

Expenditures-Debt Service Fund

<u>Water Refunding Debt Service Fund</u>		
Principal	\$3,150,000.00	
Interest	45,138.17	
Redemption Premium	<u>31,500.00</u>	3,226,638.17

City of Gardner
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<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
Expenditures - Enterprise Funds						
<u>Sewer</u>						
Salary & Wages		139,166.00				90,634.68
Expenses		1,550,685.00	95,975.00			1,562,571.48
I & I Removal		600,000.00		17,900.00		167,386.63
Debt Principal		156,150.00				156,149.65
Debt Interest		36,857.00	12,629.00			49,485.55
Capital Projects			700,000.00			0.00
Enc. Expenses	117,609.41					91,730.99
Enc. New Equipment	221,381.00					218,281.80
<u>Other Expenditures</u>						
Indirect Cost Transfer		100,000.00	18,736.00			118,735.06
Sub-total Sewer Fund	338,990.41	2,582,858.00	827,340.00	17,900.00	0.00	2,454,975.84
Accounts Payable						109,039.07
Retainage						82,887.77
Refund on Sewer Rates						<u>97.04</u>
Total Sewer Fund						\$2,646,999.72
<u>Water</u>						
Salary & Wages		146,202.00				142,271.87
Expenses		1,504,411.00	84,234.00	56,872.00		1,518,041.05
Debt Principal		1,057,485.00	35,000.00			1,092,484.13
Debt Interest		450,083.00		14,147.00		435,935.86
Water Main Replacement			236,019.00			0.00
Enc. Expenses	41,538.07					38,516.12
<u>Other Expenditures</u>						
Indirect Cost Transfer		110,000.00	35,967.00			145,966.96
Sub-total Water Fund	41,538.07	3,268,181.00	391,220.00	71,019.00	0.00	3,373,215.99
Accounts Payable						129,401.51
Refund on Water Rates						<u>8,822.02</u>
Total Water Fund						\$3,511,439.52
<u>Golf Course</u>						
Salary & Wages		320,072.00		2,419.00		287,495.37
Expenses		225,770.00	9,719.00			230,986.99
Debt Principal		31,703.00		3.00		31,700.00
Debt Interest		1,297.00				1,296.39
<u>Other Expenditures</u>						
Indirect Cost Transfer		145,000.00				106,292.26
Sub-total Golf Course Fund	0.00	723,842.00	9,719.00	2,422.00	0.00	657,771.01
Accounts Payable						<u>5,740.93</u>
Total Golf Course						\$663,511.94

City of Gardner
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<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Landfill Closure</u>						
Salary & Wages		38,122.00				38,119.65
Expenses		110,000.00		14,800.00		82,865.00
Enc. Expenses	4,670.00					4,670.00
<u>Other Expenditures</u>						
Indirect Cost Transfer		3,000.00	14,800.00			17,793.20
Sub-total Landfill Closure	4,670.00	151,122.00	14,800.00	14,800.00	0.00	143,447.85
Accounts Payable						<u>9,045.64</u>
Total Landfill Closure						\$152,493.49
<u>65430 Solid Waste</u>						
Salary & Wages		87,426.00				85,437.33
Expenses		1,118,200.00	23,574.00	14,400.00	1,400.00	1,118,922.31
Debt Principal		100,000.00				100,000.00
Debt Interest		5,920.00		574.00		4,986.11
Enc. Expenses	9,300.00					9,300.00
<u>65999 Other Expenditures</u>						
Indirect Cost Transfer		40,000.00	14,400.00			54,385.74
Sub-total Solid Waste Fund	9,300.00	1,351,546.00	37,974.00	14,974.00	1,400.00	1,373,031.49
Accounts Payable						93,816.80
Refund on Unit Trash Fees						<u>135.00</u>
Total Solid Waste						\$1,466,983.29

**City of Gardner
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Expenditures-Trust Funds

Expendable Trust Funds

Flower Funds	\$340.50	
Transfer to Revolving Fund-PCIA	6,257.57	
Health Payments, Settlements, Refunds	<u>7,791,528.33</u>	7,798,126.40

Non-expendable Scholarship Funds

Weighill Math Scholarship	\$902.00	
J E Miller Scholarship	453.00	
Sam Atter Scholarship	269.00	
H Willaim Snell Scholarship	245.00	
Peter S Moutsos, Jr. Scholarship	935.00	
Matthew Smith Scholarship	68.00	
Kenneth Arsenault Scholarship	300.00	
Neil Champney Scholarship	320.00	
Ken Aho Scholarship	100.00	
GHS Alumni Scholarship	1,545.00	
Girls Athletic Scholarship	310.00	
Cecelia McKean Scholarship	300.00	
Ovila & Alice Breau Scholarship	523.00	
Kyle Desrosiers Scholarship	<u>500.00</u>	6,770.00

Expendable Scholarship Funds

Scholarships	\$14,326.34	
Trans. to Non-exp. Scholarship	<u>108.00</u>	14,434.34

Expenditures-Agency Funds

Agency Funds

Accounts Payable	\$8,892.53	
Due to Cemetery Perpetual Care Fund	2,450.00	
Refund of Purchasing Bid Deposits	35,170.55	
Due to State Firearms Fund	28,612.50	
Animal Adoption Deposits	5,652.55	
Due to Vendors	22,987.00	
Flexible Spending Account	83,131.33	
Planning Escrow	3,483.43	
Highway Escrow	5,006.94	
Atkinson Escrow	6,666.65	
Elm Street School Student Activity	60.00	
HM Sauter School Student Activity	33.00	
Middle School Student Activity	53,577.03	
High School Student Activity	<u>99,596.93</u>	355,320.44

Off Duty Detail Funds

Police Details	\$609,160.51	
Fire Details	<u>2,239.98</u>	<u>611,400.49</u>

Total Expenditures-All Funds

\$92,571,473.48

City of Gardner
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100 - General Fund - Balance Sheet

100-10400 Cash & Investments - Treasurer	\$4,647,201.03	
12105 Personal Property - 2005	1,433.03	
12106 Personal Property - 2006	965.43	
12107 Personal Property - 2007	667.62	
12108 Personal Property - 2008	1,341.83	
12109 Personal Property - 2009	1,927.47	
12110 Personal Property - 2010	1,762.99	
12111 Personal Property - 2011	2,478.95	
12112 Personal Property - 2012	18,118.41	
12113 Personal Property - 2013	23,949.16	
12211 Real Estate - 2011	56,369.55	
12212 Real Estate - 2012	279,320.91	
12213 Real Estate - 2013	805,981.15	
12400 Tax Lien Receivable	677,659.57	
12450 Deferred Real Estate Tax Receivable	1,266.88	
12600 Motor Vehicle Excise - 2000	9,209.91	
12601 Motor Vehicle Excise - 2001	11,632.68	
12602 Motor Vehicle Excise - 2002	12,131.70	
12603 Motor Vehicle Excise - 2003	16,111.49	
12604 Motor Vehicle Excise - 2004	15,724.35	
12605 Motor Vehicle Excise - 2005	20,342.97	
12606 Motor Vehicle Excise - 2006	19,031.89	
12607 Motor Vehicle Excise - 2007	14,580.73	
12608 Motor Vehicle Excise - 2008	14,968.21	
12609 Motor Vehicle Excise - 2009	17,058.63	
12610 Motor Vehicle Excist - 2010	23,743.36	
12611 Motor Vehicle Excist - 2011	32,284.31	
12612 Motor Vehicle Excist - 2012	72,213.60	
12613 Motor Vehicle Excist - 2013	143,698.33	
12676 Motor Vehicle Excist - 1976	189.20	
12677 Motor Vehicle Excist - 1977	1,445.14	
12678 Motor Vehicle Excist - 1978	2,011.88	
12679 Motor Vehicle Excist - 1979	6,611.22	
12680 Motor Vehicle Excist - 1980	8,785.67	
12681 Motor Vehicle Excist - 1981	2,904.64	
12682 Motor Vehicle Excist - 1982	3,953.19	
12683 Motor Vehicle Excist - 1983	4,614.33	
12684 Motor Vehicle Excist - 1984	4,357.14	
12685 Motor Vehicle Excist - 1985	5,265.26	
12686 Motor Vehicle Excist - 1986	7,777.58	
12687 Motor Vehicle Excist - 1987	11,497.02	
12688 Motor Vehicle Excist - 1988	14,270.43	
12689 Motor Vehicle Excist - 1989	16,784.26	
12690 Motor Vehicle Excist - 1990	15,150.55	
12691 Motor Vehicle Excist - 1991	13,236.20	
12692 Motor Vehicle Excist - 1992	8,312.95	
12693 Motor Vehicle Excist - 1993	6,273.04	
12694 Motor Vehicle Excist - 1994	6,071.05	
12695 Motor Vehicle Excist - 1995	6,911.90	
12696 Motor Vehicle Excist - 1996	6,942.24	
12697 Motor Vehicle Excist - 1997	7,257.61	
12698 Motor Vehicle Excist - 1998	6,291.94	
12699 Motor Vehicle Excist - 1999	7,732.48	
12710 Boat Excise - 2010	556.00	
12711 Boat Excise - 2011	619.00	
12712 Boat Excise - 2012	739.00	
13100 Dept. Rec. - Veterans Benefits	531,356.22	
13110 Dept. Rec. - MART	17,714.50	
14000 Miscellaneous Receivables	199.98	
15100 Notes Receivable	122,500.00	
17900 Due from State Receivable	273,293.26	
18800 Tax Foreclosures/Possessions	652,114.25	
20200 Accounts / Warrants Payable	623,142.75	
20500 Contracts Payable - Retained Percentage	900.00	
21520 Life-Group-Vol Withheld	5,958.19	

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21820 Tax Sheltered Annuities	275.00	
21830 Deferred Compensation	100.00	
22000 Accrued Payroll		214,028.15
22010 Accrued Compensatory Time		161,922.66
22105 Reserve for Abts/Exemptions - 2005		1,516.59
22106 Reserve for Abts/Exemptions - 2006		965.43
22107 Reserve for Abts/Exemptions - 2007		900.00
22108 Reserve for Abts/Exemptions - 2008		4,779.79
22109 Reserve for Abts/Exemptions - 2009		8,850.60
22110 Reserve for Abts/Exemptions - 2010		57,086.17
22111 Reserve for Abts/Exemptions - 2011		80,411.48
22112 Reserve for Abts/Exemptions - 2012		37,971.71
22113 Reserve for Abts/Exemptions - 2013		64,232.35
26100 Deferred Revenue - Real & Personal Property		761,523.02
26220 Deferred Revenue - Tax Liens/Deferred		678,926.45
26250 Deferred Revenue - Tax Possessions		652,114.25
26300 Deferred Revenue - Motor Vehicle		599,293.08
26540 Deferred Revenue - Departmental		549,270.70
26800 Deferred Revenue - Notes Receivable		122,500.00
31500 Unreserved Fund Balance		2,055,574.19
32110 F/B Designated for Encumb/Cont Approp		1,799,057.71
35200 F/B Designated for Expenditures		236,367.00
	-----	-----
	\$8,717,290.27	\$8,717,292.27
	=====	=====

210 - Revolving Funds - Balance Sheet

210-10400 Cash & Investments - Treasurer	\$187,030.27	
20200 Accounts / Warrants Payable		1,333.47
31500 F/B Mayor's Summer Celebration		24,795.03
31500 F/B Wal-Mart Consulting (Conservation)		1,509.88
31500 F/B Wetland Revolving		5,126.67
31500 F/B Plan Board Publications		1,812.65
31500 F/B Wal-Mart Consulting (Planning)		10,026.98
31500 F/B Downtown Development		2,250.00
31500 F/B Law Enforcement		92,025.18
31500 F/B Road Resurfacing		15,000.00
31500 F/B Airport Fuel		7,939.41
31500 F/B Cemetery Perpetual Care		1,425.45
31500 F/B Council on Aging		4,782.98
31500 F/B Insurance Recoveries Under \$20,000		19,002.57
	-----	-----
	\$187,030.27	\$187,030.27
	=====	=====

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218 - School Revolving Funds - Balance Sheet

218-10400	Cash & Investments - Treasurer	\$737,960.62	
17900	Due from State Receivable	129,685.52	
20200	Accounts / Warrants Payable		164,374.14
26540	Deferred Revenue - Departmental		129,685.52
31500	F/B School Lunch	87,636.42	
31500	F/B Athletic Revolving		35,382.37
31500	F/B Tuition Revolving		264,137.64
31500	F/B Building Use Revolving		273,822.59
31500	F/B School Gift		42,114.69
31500	F/B Music Revolving		3,390.84
31500	F/B Summer Football Camp		0.00
31500	F/B Summer Basketball Camp		875.72
31500	F/B Transportation Revolving		15,437.25
31500	F/B Lost Books		5,831.78
31500	F/B Gardner High Summer School		3,275.93
31500	F/B Gardner Middle Summer School		31.36
31500	F/B Elm Street After School Program		16,922.73
		-----	-----
		\$955,282.56	\$955,282.56
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220 - Reserved for Appropriation Funds - Balance Sheet

220-10400	Cash & Investments, Treasurer	\$753,188.84	
13121	Departmental Receivable - Cemetery Sale of Lots	4,825.00	
26540	Deferred Revenue - Departmental		4,825.00
31500	F/B Municipal Waterways - Reserved		260.00
31500	F/B Parking Meter Fees - Reserved		266,887.43
31500	F/B Wetland Fees - Reserved		45,019.56
31500	F/B Cable Commission Fees - Reserved		351,608.40
31500	F/B Sale of Lots - Reserved		89,413.45
		-----	-----
		\$758,013.84	\$758,013.84
		=====	=====

**City of Gardner
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245 - Gift Funds - Balance Sheet

245-10400	Cash & Investments - Treasurer	\$193,451.21	
17100	Reimbursible Grant Receivable	\$1,637.50	
20200	Accounts / Warrants Payable		105.00
26540	Deferred Revenue - Departmental		1,637.50
31500	F/B Brooks Pharmacy		25,000.00
31500	F/B Conservation Gift		4,000.00
31500	F/B Pine Street Project		13,970.58
31500	F/B Old English Village Gift		12,498.54
31500	F/B Police Reward		500.00
31500	F/B Police Gift		7,202.31
31500	F/B Police Dog Gift		5,430.75
31500	F/B School Safety Gift		1,209.18
31500	F/B Fire Gift		121.48
31500	F/B Fire SAFE Gift		563.00
31500	F/B Civil Defense Gift		131.00
31500	F/B Animal Shelter Gift		34,839.09
31500	F/B Highway Gift	1,637.50	
31500	F/B Airport Gift		10,711.25
31500	F/B Cemetery Gift		600.00
31500	F/B Health Gift		510.01
31500	F/B Council on Aging Gift		23,748.35
31500	F/B Elderly of Greater Gardner Gift		13,318.21
31500	F/B Youth Commission Gift		1,227.92
31500	F/B Disabilities Commission Gift		264.98
31500	F/B Playground Gift		14,398.95
31500	F/B Skateboard Park Gift		4,926.63
31500	F/B Greenwood Pool Gift		1,543.88
31500	F/B Monument Park Bandstand Gift		18,267.60
		-----	-----
		\$196,726.21	\$196,726.21
		=====	=====

270 - Federal Grants Fund - Balance Sheet

270-10400	Cash & Investments - Treasurer		\$60,428.80
17900	Due from State Receivable	73,147.20	
20200	Accounts / Warrants Payable		4,017.75
26540	Deferred Revenue - State		73,147.20
31500	F/B Brownfields Grant	24,774.83	
31500	F/B Bulletproof Vests Grant		8,625.69
31500	F/B 2011 JAG Grant	298.00	
31500	F/B FEMA Grant	47,999.41	
		-----	-----
		\$146,219.44	\$146,219.44
		=====	=====

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275 - School Federal Grants Fund - Balance Sheet

275-10400	Cash & Investments - Treasurer	\$47,506.66	
17900	Due from State Receivable	93,395.80	
20200	Accounts / Warrants Payable		69,159.30
26540	Deferred Revenue - State		93,395.80
31500	F/B Title I Grant	115,875.80	
31500	F/B Teacher Quality Grant	7,685.63	
31500	F/B Sped 94-142 Grant		110,736.98
31500	F/B Sped Early Childhood Grant	21,504.90	
31500	F/B Title III Limited English Proficiency Grant		3,685.37
31500	F/B Title I Support Grant		3,575.00
31500	F/B Race to the Top Grant		7,322.13
31500	F/B Program Improvement Grant		2,438.46
31500	F/B Program Improvement (298) Grant		72.05
31500	F/B Title I At Risk Grant	4,416.30	
		-----	-----
		\$290,385.09	\$290,385.09
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280 - State Grants Fund - Balance Sheet

280-10400	Cash & Investments - Treasurer	\$128,782.05	
17900	Due from State Receivable	104,694.34	
20200	Accounts / Warrants Payable		13,179.84
20500	Contracts Payable - Retained Percentage		0.00
26540	Deferred Revenue - State		104,694.34
31500	F/B GRA Grant		26,492.43
31500	F/B Economic Development Coordinator Grant		500.00
31500	F/B North Central Mass. Development Corp. Grant		15,985.24
31500	F/B Otter River Land Acquisition Grant	12,137.69	
31500	F/B Green Community Grant	3,000.21	
31500	F/B Massworks Grant	39,456.25	
31500	F/B Mass CEC Grant	15,000.00	
31500	F/B Community Policing Grant		438.69
31500	F/B Alcohol Enforcement Grant	577.18	
31500	F/B Byrne Grant		720.00
31500	F/B SAFE Grant		2,119.07
31500	F/B Bioterrorism Preparedness Grant		20,146.58
31500	F/B SETB Grant	22,856.34	
31500	F/B EOPS Regionalization Grant	25,000.00	
31500	F/B 911 Support Grant	11,384.84	
31500	F/B 911 Training Grant	924.00	
31500	F/B EMPG Grant	3,086.46	
31500	F/B Bioterrorism Preparedness Grant (Health)		10,182.21
31500	F/B Recycling Grant		6,779.82
31500	F/B State Aid to Libraries		102,827.86
31500	F/B Heritage State Park		55,749.39
31500	F/B Cultural Council Grant		7,083.86
		-----	-----
		\$366,899.36	\$366,899.33
		=====	=====

**284 - School Federal Grants Fund - Balance Sheet
(Moved to Fund 275)**

284-10400	Cash & Investments - Treasurer	\$0.00	
31500	F/B School Grants		0.00
		-----	-----
		\$0.00	\$0.00
		=====	=====

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285 - School State Grants Fund - Balance Sheet

285-10400 Cash & Investments - Treasurer	\$1,164,945.76	
17900 Due from State Receivable	132,377.00	
20200 Accounts / Warrants Payable		12,340.23
26540 Deferred Revenue - State		132,377.00
31500 F/B School Choice		1,153,776.92
31500 F/B SPED Reimbursement	42,509.16	
31500 F/B Enhanced School Health Grant		3,785.28
31500 F/B K-12 Literacy Grant	62.50	
31500 F/B Kindergarten Enhancement Grant	6,389.89	
31500 F/B E-Rate Grant		50,846.04
31500 F/B Math & Science Initiative Grant	6,841.16	
	-----	-----
	\$1,353,125.47	\$1,353,125.47
	=====	=====

290 - Community Development Block Grants Fund - Balance Sheet

290-10400 Cash & Investments - Treasurer		\$38,937.30
19900 Due from State Receivable	308,343.34	
19900 Funds Authorized	741,825.66	
19910 Funds Authorized and Unspent		741,825.66
20200 Accounts / Warrants Payable		43.98
20500 Contracts Payable - Retained Percentage		1,643.59
20501 Rehab Escrow		3,330.95
26990 Deferred Revenue - State		308,343.34
31500 F/B Program Income		84,014.91
31500 F/B FY11 Mini-Entitlement	123,395.41	
31500 F/B FY12 Mini-Entitlement	4,575.32	
	-----	-----
	\$1,178,139.73	\$1,178,139.73
	=====	=====

295 - HUD Federal Grant Fund - Balance Sheet

295-10400 Cash & Investments - Treasurer	\$12,087.51	
31500 F/B HUD		12,087.51
	-----	-----
	\$12,087.51	\$12,087.51
	=====	=====

300 - Highway Improvement Fund - Balance Sheet

300-10400 Cash & Investments - Treasurer		\$553,971.47
17900 Due from State Receivable	604,548.00	
26990 Deferred Revenue - State		604,548.00
31501 F/B Road Resurfacing		50,576.53
31502 F/B Chapter 90 Projects	604,548.00	
	-----	-----
	\$1,209,096.00	\$1,209,096.00
	=====	=====

320 - Golf Course Park Capital Project Fund - Balance Sheet

320-10400 Cash & Investments - Treasurer	\$4,801.46	
27200 Bond Anticipation Notes		72,300.00
31500 F/B Golf Course Capital Projects	67,498.54	
	-----	-----
	\$72,300.00	\$72,300.00
	=====	=====

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335 - Parker Pond Capital Project Fund - Balance Sheet

340-10400 Cash & Investments - Treasurer	\$73,496.57	
31500 F/B Parker Pond Capital Project		73,496.57
	\$73,496.57	\$73,496.57

340 - Landfill Capital Project Fund - Balance Sheet

340-10400 Cash & Investments - Treasurer	\$20,944.54	
27200 Bond Anticipation Notes		300,000.00
31500 F/B Landfill Capital Projects	279,055.46	
	\$300,000.00	\$300,000.00

350 - Sewer Capital Projects Fund - Balance Sheet

350-10400 Cash & Investments - Treasurer	\$173,721.27	
31500 F/B Sewer Capital Projects		173,721.27
	\$173,721.27	\$173,721.27

360 - Water Capital Project Fund - Balance Sheet

360-10400 Cash & Investments - Treasurer	\$101,193.75	
31500 F/B Water Capital Projects		101,193.75
	\$101,193.75	\$101,193.75

370 - School Improvement Capital Project Fund - Balance Sheet

370-10400 Cash & Investments - Treasurer	\$716,877.09	
20200 Accounts - Warrants Payable		16,300.00
20500 Contracts Payable - Retained Percentage		2,422.90
27200 Bond Anticipation Notes		1,244,876.00
31500 F/B School Improvement Capital Projects	546,721.81	
	\$1,263,598.90	\$1,263,598.90

380 - City Miscellaneous Capital Projects Fund - Balance Sheet

380-10400 Cash & Investments - Treasurer	\$1,901,051.23	
20200 Accounts - Warrants Payable		16,767.20
20500 Contracts Payable - Retained Percentage		818.95
27200 Bond Anticipation Notes		3,500,000.00
31500 F/B Police Station	1,616,534.92	
	\$3,517,586.15	\$3,517,586.15

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610 - Sewer Fund - Balance Sheet

610-10400 Cash & Investments - Treasurer	\$5,519,594.17	
13110 Sewer Rates Receivable	563,521.06	
13411 Sewer Liens Receivable - 2011	1,729.83	
13412 Sewer Liens Receivable - 2012	3,476.38	
13413 Sewer Liens Receivable - 2013	25,886.73	
14000 Miscellaneous Receivables	35.00	
20200 Accounts - Warrants Payable		261,363.00
20500 Contracts Payable - Retained Percentage		8,122.05
26540 Deferred Revenue - Sewer		594,649.00
31500 Unreserved Fund Balance		4,094,947.10
32110 F/B Reserved for Encumb/Cont. Approp.		1,155,162.02
	-----	-----
	\$6,114,243.17	\$6,114,243.17
	=====	=====

620 - Water Fund - Balance Sheet

620-10400 Cash & Investments - Treasurer	\$1,246,276.95	
13100 Water Rates Receivable	725,070.54	
13120 Water Main & Const. Receivable	1,741.05	
13130 Water Backflow Receivable	1,039.52	
13311 Water Liens Receivable - 2011	1,974.64	
13312 Water Liens Receivable - 2012	3,477.06	
13313 Water Liens Receivable - 2013	31,960.19	
13512 Water L7M Liens Receivable - 2012	152.95	
20200 Accounts / Warrants Payable		153,607.31
26540 Deferred Revenue - Water		765,415.95
31500 Unreserved Fund Balance		845,758.64
32110 F/B Reserved for Encumb/Cont. Approp.		246,911.00
	-----	-----
	\$2,011,692.90	\$2,011,692.90
	=====	=====

630 - Golf Course Fund - Balance Sheet

630-10400 Cash & Investments - Treasurer	\$101,604.46	
20200 Accounts / Warrants Payable		5,858.08
31500 Unreserved Fund Balance		93,274.38
32110 F/B Reserved for Encumb/Cont. Approp.		2,472.00
	-----	-----
	\$101,604.46	\$101,604.46
	=====	=====

640 - Landfill Closure Fund - Balance Sheet

640-10400 Cash & Investments - Treasurer	\$348,635.08	
20200 Accounts / Warrants Payable		4,888.04
31500 Unreserved Fund Balance		222,469.04
32110 F/B Reserved for Expenditures		121,278.00
	-----	-----
	\$348,635.08	\$348,635.08
	=====	=====

City of Gardner
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650 - Solid Waste Fund - Balance Sheet

650-10400	Cash & Investments - Treasurer	\$293,136.34	
13800	Unit Trash Fees Receivable	332,375.50	
13811	Trash Liens Receivable - 2011	321.99	
13812	Trash Liens Receivable - 2012	1,861.32	
13813	Trash Liens Receivable - 2013	9,953.16	
14000	Miscellaneous Receivables	17.50	
14010	Residential Recycling Fees Receivables	119.45	
14020	Corporate Recycling Fees Receivable	114.41	
20200	Accounts / Warrants Payable		106,547.21
26540	Deferred Revenue - Solid Waste		344,763.33
31500	Unreserved Fund Balance		177,589.13
32110	F/B Reserved for Encumb/Cont. Approp.		9,000.00
		-----	-----
		\$637,899.67	\$637,899.67
		=====	=====

700 - Non-Expendable Trust Funds - Balance Sheet

700-10400	Cash & Investments - Treasurer	\$440,624.35	
32910	E&A Tuhkunen Flower Fund		514.25
32911	Snell-Archibald Flower Fund		514.62
32912	Lucy Van Bentheyson Flower Fund		522.71
32913	H&H Taylor Flower Fund		417.81
32914	Allen-Sawin Flower Fund		204.91
32915	A.G. Gilson Flower Fund		422.84
32916	Selma Roth Flower Fund		204.68
32917	William Thomas Flower Fund		102.24
32918	E.L. Knowlton Flower Fund		521.93
32919	Agnes Bourne Flower Fund		535.00
32920	M. St. Germaine Flower Fund		508.18
32921	Alice M. Goff Flower Fund		508.18
32922	Cemetery Perpetual Care Funds		435,302.31
32954	Col. Thomas Gardner Statue Fund		344.69
		-----	-----
		\$440,624.35	\$440,624.35
		=====	=====

701 - Expendable Trust Funds - Balance Sheet

701-10400	Cash & Investments - Treasurer	\$4,639,004.86	
22210	Accrued Health Insurance IBNR		517,299.00
32910	E&A Tuhkunen Flower Fund		902.93
32911	Snell-Archibald Flower Fund		937.51
32912	Lucy Van Bentheyson Flower Fund		1,656.90
32913	H&H Taylor Flower Fund		1,293.01
32914	Allen-Sawin Flower Fund		294.36
32915	A.G. Gilson Flower Fund		1,734.89
32916	Selma Roth Flower Fund		275.46
32917	William Thomas Flower Fund		127.09
32918	E.L. Knowlton Flower Fund		1,584.32
32919	Agnes Bourne Flower Fund		2,734.22
32920	M. St. Germaine Flower Fund		358.66
32921	Alice M. Goff Flower Fund		358.63
32922	Cemetery Perpetual Care Funds		30,346.30
32937	Blue Cross/Blue Shield Trust		2,172,151.25
32938	Conservation Trust Fund		12,081.13
32944	Stabilization Trust Fund		1,822,031.59
32954	Col. Thomas Gardner Statue Fund		157.55
32978	Assessors Stabilization Fund		72,680.06
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		\$4,639,004.86	\$4,639,004.86
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**City of Gardner
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710 - Non-Expendable Scholarship Funds - Balance Sheet

710-10400	Cash & Investments - Treasurer	\$1,158,074.43	
32923	Todd Lind Scholarship Fund		15,860.95
32924	H&M Gates Scholarship Fund		257,153.48
32925	A. Kauppinen Scholarship Fund		10,102.51
32926	A.E. Dell Scholarship Fund		5,657.79
32927	B. Minott Scholarship Fund		7,475.80
32928	GHS Faculty Scholarship Fund		8,035.43
32929	School Scholarship Fund		18,849.60
32930	Weighill Math Trust		84,466.62
32931	F.I. Danforth Scholarship Fund		1,972.40
32932	H.F. Parker Memorial Scholarship Fund		3,287.70
32933	J.E. Miller Scholarship Fund		2,713.18
32934	Kuniholm Scholarship Fund		7,479.90
32941	Lebanese American Club Scholarship		3,538.75
32942	Sam Atter Scholarship Fund		9,963.45
32943	Vaito K. Eloranta Scholarship Fund		124,914.72
32946	Sara Spring Scholarship Fund		5,352.83
32948	Congregation Ohave Shalom Scholarship Fund		10,102.52
32949	H. Lavallee Fine Arts Scholarship Fund		78,951.15
32951	H. William Snell Scholarship Fund		400.11
32952	Howard F. Lashua Scholarship Fund		419.60
32955	Peter Moutsos Scholarship Fund		4,033.84
32957	D.G.Farragut Scholarship Fund		46,315.43
32958	Robert Sadowski, II Scholarship Fund		1,351.26
32960	Adam Gallant Scholarship Fund		1,045.87
32963	Matthew Smith Scholarship Fund		2,412.52
32964	H W Ferguson Family Fund Scholarship		187,509.81
32965	Maude Cobleigh Scholarship Fund		2,559.59
32966	Dorothy LeBlanc Scholarship Fund		5,811.82
32967	Kenneth Arsenault Scholarship Fund		15,017.29
32969	Neil Champney Scholarship Fund		20,256.85
32970	Ken Aho Scholarship Fund		3,852.96
32971	GHS Alumni Scholarship Fund		9,797.94
32972	Michael Carlson Scholarship Fund		20,997.11
32973	Jean E. Britton Scholarship Fund		15,248.07
32974	Girls Athletic Booster Scholarship Fund		11,490.01
32975	Joseph & Stephanie Jasinski Scholar. Fund		5,963.16
32976	Cecilia McKean Scholarship Fund		10,069.85
32977	Ovila & Alice Breau Scholarship Fund		20,042.24
32978	Roger Antaya Scholarship Fund		12,437.00
32979	Jad. & Michael Zemak Scholarship Fund		49,954.31
32980	Shevis Journalism Scholarship Fund		25,000.00
32981	Kyle Desrosiers Scholarship Fund		5,281.00
32982	Chester Pearson Scholarship Fund		24,928.01
		-----	-----
		\$1,158,074.43	\$1,158,074.43
		=====	=====

711 - Expendable Scholarship Funds - Balance Sheet

711-10400	Cash & Investments - Treasurer	\$21,011.62	
32923	Todd Lind Scholarship Fund		177.38
32924	H&M Gates Scholarship Fund		4,635.46
32925	A. Kauppinen Scholarship Fund		200.25
32926	A.E. Dell Scholarship Fund		101.30
32927	B. Minott Scholarship Fund		134.17
32928	GHS Faculty Scholarship Fund		163.80
32929	School Scholarship Fund		573.83
32930	Weighill Math Trust		1,529.64
32931	F.I. Danforth Scholarship Fund		53.14
32932	H.F. Parker Memorial Scholarship Fund		61.83
32933	J.E. Miller Scholarship Fund		51.84
32934	Kuniholm Scholarship Fund		135.12
32941	Lebanese American Club Scholarship		220.06

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013

32942 Sam Atter Scholarship Fund	178.71
32943 Vaito K. Eloranta Scholarship Fund	2,287.29
32946 Sara Spring Scholarship Fund	134.56
32948 Congregation Ohave Shalom Scholarship Fund	190.51
32949 H. Lavallee Fine Arts Scholarship Fund	1,424.06
32951 H. William Snell Scholarship Fund	7.99
32952 Howard F. Lashua Scholarship Fund	16.84
32955 Peter Moutsos Scholarship Fund	77.76
32957 D.G.Farragut Scholarship Fund	847.48
32958 Robert Sadowski, II Scholarship Fund	86.28
32960 Adam Gallant Scholarship Fund	62.55
32963 Matthew Smith Scholarship Fund	44.34
32964 H W Ferguson Family Fund Scholarship	3,349.13
32965 Maude Cobleigh Scholarship Fund	49.47
32966 Dorothy LeBlanc Scholarship Fund	106.43
32967 Kenneth Arsenault Scholarship Fund	273.29
32969 Neil Champney Scholarship Fund	338.26
32970 Ken Aho Scholarship Fund	82.89
32971 GHS Alumni Scholarship Fund	186.57
32972 Michael Carlson Scholarship Fund	379.59
32973 Jean E. Britton Scholarship Fund	278.12
32974 Girls Athletic Booster Scholarship Fund	170.64
32975 Joseph & Stephanie Jasinski Scholar. Fund	113.40
32976 Cecilia McKean Scholarship Fund	155.33
32977 Ovila & Alice Breau Scholarship Fund	345.02
32978 Roger Antaya Scholarship Fund	227.46
32979 Jad. & Michael Zemak Scholarship Fund	913.85
32980 Shevis Journalism Scholarship Fund	456.40
32981 Kyle Desrosiers Scholarship Fund	81.73
32982 Chester Pearson Scholarship Fund	107.85

\$21,011.62	\$21,011.62
=====	

800 - Agency Funds - Balance Sheet

800-10400 Cash & Investments - Treasurer	\$628,945.69	
10403 Petty Cash - Student Activity Accounts	38,500.00	
13123 Cemetery Perpetual Care Receivable	2,775.00	
20200 Accounts / Warrants Payable		5,594.55
20501 Escrow - Atkinson		13,333.35
20520 Planning Board Escrow/Pearly Lane		26,631.54
20560 Escrow - Earth Tech		100,000.00
20585 Planning Board Escrow/Kiley's Way		20,184.88
20592 Planning Board Escrow/R&D Homes		308,455.51
20596 Zoning Board Escrow/Robert Drive		10,221.04
20597 Zoning Board Escrow/95 West Street		504.68
20598 Zoning Board Escrow/632 Parker Street		200.79
20610 Highway Escrow/David Richard		5,687.09
20611 Highway Escrow/Hutter Construction		5,000.32
20622 Highway Escrow/RJ Pelchat		5,224.59
20627 Highway Escrow/T & M Equipment		5,009.98
20630 Highway Escrow/M. Moschetti		5,158.42
20640 Highway Escrow/Enright Construction		5,625.28
20655 Highway Escrow/Finish Grade		5,158.41
20660 Highway Escrow/Banyan Construction		5,592.45
20670 Highway Escrow/Glenn Hines		5,008.10
20680 Highway Escrow/Dymek Custom		5,507.20
20685 Highway Escrow/R. Bourgeois		5,424.81
20690 Highway Escrow/Sweeney & Son		5,341.44
21560 Flexible Spending Account		1,440.83
25500 Purchasing Bid Deposits		3,745.00
25505 Golf Course Restaurant Deposit		500.00
25510 Animal Adoption Deposits		7,351.58
25600 Due to Vendors	180.00	
25800 Due to Trust Funds - PCIA	250.00	
25830 Middle School Student Activity Agency Account		18,688.44

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

25840 High School Student Activity Agency Account		77,438.19
25850 Elm Street School Student Activity Agency Acct		3,059.75
25860 Waterford St. School Student Act. Agency Acct		1,501.01
25870 HM Sauter School Student Act. Agency Acct		5,286.46
26540 Deferred Revenue - Departmental		2,775.00

	\$670,650.69	\$670,650.69
	=====	=====

**810 - Off Duty Details Fund - Balance Sheet
(formerly Fund 215)**

215-10400 Cash & Investments - Treasurer		\$55,258.30
13140 Police Detail Receivable	55,116.75	
13141 Fire Detail Receivable	141.55	
26540 Deferred Revenue		55,258.30
31501 F/B Off Duty Police Details	55,116.75	
31502 F/B Off Duty Fire Detail	141.55	

	\$110,516.60	\$110,516.60
	=====	=====

900 - CDBG Loan Paybacks - Balance Sheet

900-13462 Lawrence Larondeau		\$1,000.36
13463 Daniel & Samantha Berube	1,667.00	
26991 Net Funded or Fixed Debt		2,667.36

	\$2,667.36	\$2,667.36
	=====	=====

990 General Fixed Assets Group

990-19300 Land		\$3,305,574.00
19400 Building & Improvements	31,015,390.00	
19490 Accumulated Depreciation - Building		17,664,667.00
19500 Vehicles	7,499,580.00	
19590 Accumulated Depreciation - Vehicles		6,491,929.00
19600 Equipment	1,894,273.00	
19690 Accumulated Depreciation - Equipment		700,622.00
19700 Textbooks	315,813.00	
19790 Accumulated Depreciation - Textbooks		307,758.00
19800 Infrastructure	20,454,991.00	
19890 Accumulated Depreciation - Infrastructure		11,600,851.00
19950 Construction in Progress	1,957,698.00	
<u>Sewer Enterprise</u>		
19400 Building & Improvements	17,542,254.00	
19490 Accumulated Depreciation - Building		17,542,254.00
19500 Vehicles	965,353.00	
19590 Accumulated Depreciation - Vehicles		699,308.00
19800 Infrastructure	3,832,114.00	
19890 Accumulated Depreciation - Infrastructure		2,610,803.00
<u>Water Enterprise</u>		
19300 Land	591,769.00	
19400 Building & Improvements	13,896,786.00	
19490 Accumulated Depreciation - Building		4,140,034.00
19500 Vehicles	246,908.00	
19590 Accumulated Depreciation - Vehicles		246,908.00
19600 Equipment	773,222.00	
19690 Accumulated Depreciation - Equipment		773,222.00
19800 Infrastructure	13,687,723.00	
19890 Accumulated Depreciation - Infrastructure		9,172,366.00
<u>Golf Course Enterprise</u>		
19300 Land	419,653.00	
19400 Building & Improvements	250,619.00	

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013

19490 Accumulated Depreciation - Building		106,875.00
19500 Vehicles	43,212.00	
19590 Accumulated Depreciation - Vehicles		43,212.00
19600 Equipment	134,272.00	
19690 Accumulated Depreciation - Equipment		83,630.00
<u>Solid Waste Enterprise</u>		
19600 Equipment	635,563.00	
19690 Accumulated Depreciation - Equipment		317,782.00
30150 Net Assets Unrestricted		29,677,492.00
30150 Net Assets Sewer		1,487,356.00
30150 Net Assets Water		14,863,878.00
30150 Net Assets Golf Course		614,039.00
30150 Net Assets Solid Waste		317,781.00
	-----	-----
	\$119,462,767.00	\$119,462,767.00
	=====	=====

999 - General Long Term Debt Group - Balance Sheet

999-19900 Bonds Authorized	\$16,098,684.00	
19910 Bonds Authorized & Unissued		16,098,684.00
19920 Amounts to be Provided for Sick Time Accrual	2,460,078.41	
19930 Prepaid Debt Service	517,526.59	
19940 Amounts to be Provided - NOO	30,364,318.00	
19969 Amounts to be Provided for Payment	14,379,688.19	
28200 Accrued Sick Time		2,460,078.41
28300 Accrued Net OPEB Obligation		30,364,318.00
29001 Bds Payable Inside Debt-Building Renov.		550,000.00
29401 Bds Payable Outside Debt-Sewer		352,405.00
29402 Bds Payable Outside Debt-Water		3,258,635.00
29404 Bds Payable Outside Debt-Middle School		3,743,960.00
29405 Bds Payable Outside Debt-WPAT		3,742,192.82
29406 Bds Payable Outside Debt-WPAT Sewer/Snake		615,865.37
29407 Bds Payable Outside Debt-WPAT Water/Snake		2,116,630.00
29501 Bond Premium - General		246,893.01
29502 Bond Premium - Sewer		75,564.27
29503 Bond Premium - Water		195,069.31
	-----	-----
	\$63,820,295.19	\$63,820,295.19
	=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Outstanding City Debt

Crystal Lake Water Treatment Plant (WPAT Loan)

2014	\$479,395.35	
2015	497,150.74	
2016	514,906.12	
2017	532,661.50	
2018	554,855.73	
2019	577,049.96	
2020	<u>585,927.65</u>	\$3,741,947.05

Crystal Lake Water Treatment Plant (WPAT Loan)

2014	\$31.38	
2015	33.99	
2016	33.99	
2017	33.99	
2018	36.60	
2019	36.60	
2020	<u>39.22</u>	245.77

School Remodeling

2014	\$190,000.00	
2015 to 2016	<u>180,000.00</u>	550,000.00

Snake Pond Well Water Treatment Plant (WPAT Loan)-Sewer

2014	\$41,921.81	
2015	43,199.88	
2016	44,493.12	
2017	46,612.60	
2018	47,671.84	
2019	49,790.32	
2020	51,908.80	
2021	54,028.28	
2022	56,146.77	
2023	58,265.25	
2024	60,383.73	
2025	<u>61,442.97</u>	615,865.37

Snake Pond Well Water Treatment Plant (WPAT Loan)-Water

2014	\$144,078.00	
2015	148,475.00	
2016	152,917.00	
2017	160,198.00	
2018	163,839.00	
2019	171,121.00	
2020	178,403.00	
2021	185,684.00	
2022	192,966.00	
2023	200,248.00	
2024	207,530.00	
2025	<u>211,171.00</u>	2,116,630.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

<u>Middle School (Refunding Bonds)</u>		
2014	\$746,600.00	
2015	760,190.00	
2016	778,661.00	
2017	732,509.00	
2018	<u>726,000.00</u>	3,743,960.00
 <u>Kendall Pond and Water Projects (Refunding Bonds)</u>		
2014	\$119,200.00	
2015	115,575.00	
2016	122,179.00	
2017	20,681.00	
2018	<u>15,000.00</u>	392,635.00
 <u>Kendall Pond--Sewer (Refunding Bonds)</u>		
2014	\$104,200.00	
2015	104,235.00	
2016	99,160.00	
2017	11,810.00	
2018	<u>9,000.00</u>	328,405.00
 <u>Snake Pond Well Water Treatment Plant--Sewer</u>		
2014 through 2015	<u>\$12,000.00</u>	24,000.00
 <u>Snake Pond Well Water Treatment Plant--Water</u>		
2014 through 2015	<u>\$8,000.00</u>	<u>16,000.00</u>
 <u>Crystal Lake Water Treatment Plant (Refunding Bonds)</u>		
2014 through 2017	\$60,000.00	
2018	55,000.00	
2019	53,500.00	
2020 through 2022	50,000.00	<u>498,500.00</u>
 <u>Water Mains (Refunding Bonds)</u>		
2014	\$290,000.00	
2015	290,000.00	
2016	280,000.00	
2017	275,000.00	
2018	265,000.00	
2019	251,500.00	
2020	245,000.00	
2021	235,000.00	
2022	220,000.00	<u>2,351,500.00</u>
 Total Debt		 \$14,379,688.19

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Fixed Assets

	<u>Balance June 30, 2012</u>	<u>Additions</u>	<u>Sale or Disposal</u>	<u>Transfer</u>	<u>Balance June 30, 2013</u>
<u>General Fund</u>					
Land	\$2,721,857	\$583,717			\$3,305,574
Building & Improvements	30,921,100	19,000		75,290	31,015,390
Accumulated Depreciation	(16,667,483)	(997,184)			(17,664,667)
Vehicles	7,364,840	161,518	26,778		7,499,580
Accumulated Depreciation	(6,141,974)	(376,733)	(26,778)		(6,491,929)
Equipment	1,428,595	510,283	44,605		1,894,273
Accumulated Depreciation	(579,663)	(165,564)	(44,605)		(700,622)
Textbooks	474,914		159,101		315,813
Accumulated Depreciation	(458,045)	(8,814)	(159,101)		(307,758)
Infrastructure	19,555,082	899,909			20,454,991
Accumulated Depreciation	(10,736,345)	(864,506)			(11,600,851)
Construction in Progress	<u>270,065</u>	1,762,923		(75,290)	<u>1,957,698</u>
Net Assets-General Fund	\$28,152,943				\$29,677,492
<u>Sewer Fund</u>					
Land	\$0				\$0
Building & Improvements	17,542,254				17,542,254
Accumulated Depreciation	(17,542,254)				(17,542,254)
Vehicles	724,394	240,959			965,353
Accumulated Depreciation	(633,937)	(65,371)			(699,308)
Infrastructure	3,832,114				3,832,114
Accumulated Depreciation	(2,433,600)	(177,203)			(2,610,803)
Construction in Progress	<u>0</u>				<u>0</u>
Net Assets-Sewer	\$1,488,971				\$1,487,356

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Fixed Assets

	<u>Balance</u> <u>June 30, 2012</u>	<u>Additions</u>	<u>Sale or</u> <u>Disposal</u>	<u>Transfer</u>	<u>Balance</u> <u>June 30, 2013</u>
<u>Water Fund</u>					
Land	\$591,769				\$591,769
Building & Improvements	13,896,786				13,896,786
Accumulated Depreciation	(3,797,202)	(342,832)			(4,140,034)
Vehicles	246,908				246,908
Accumulated Depreciation	(239,313)	(7,595)			(246,908)
Equipment	773,222				773,222
Accumulated Depreciation	(773,222)				(773,222)
Infrastructure	13,687,723				13,687,723
Accumulated Depreciation	(8,899,765)	(272,601)			(9,172,366)
Construction in Progress	<u>0</u>				<u>0</u>
Net Assets-Water	\$15,486,906				\$14,863,878

Golf Course Fund

Land	\$419,653				\$419,653
Building & Improvements	250,619				250,619
Accumulated Depreciation	(101,001)	(5,874)			(106,875)
Vehicles	43,212				43,212
Accumulated Depreciation	(40,491)	(2,721)			(43,212)
Equipment	134,272				134,272
Accumulated Depreciation	<u>(56,776)</u>	(26,854)			<u>(83,630)</u>
Net Assets-Golf Course	\$649,488				\$614,039

Solid Waste Fund

Equipment	\$635,563				\$635,563
Accumulated Depreciation	<u>(190,669)</u>	(127,113)			<u>(317,782)</u>
Net Assets-Golf Course	\$444,894				\$317,781

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

ENCUMBRANCES/CARRY FORWARDS TO FISCAL YEAR 2014

GENERAL FUND

Mayor	Communication	11121-52150	\$258.18
	Professional Services	11121-52190	2,500.00
City Auditor	Professional Services	11135-52190	7,500.00
Purchasing	Office Supplies	11138-52230	35.00
City Assessor	Office Supplies	11141-52230	72.54
	Valuation Maintenance	11141-55040	6,885.30
	Valuation Update	11141-55050	22,869.67
	Enc. Information Technology	11141-62040	6,150.75
	Enc. Professional Services	11141-62190	2,131.25
	Enc. Valuation Update	11141-65050	26,385.47
City Treasurer	Parking Meter Maintenance	11145-52033	61.20
	Professional Services	11145-52190	10,000.00
	Postage	11145-52250	35.00
	Central Copier	11145-52280	50.81
Personnel	Communication	11152-52150	2,635.06
Information Technology	Information Technology	11155-52040	449.00
City Clerk	Professional Services	11161-52190	1,289.27
	Enc. Ordinance Codification	11161-64230	6,455.00
City Hall Maintenance	Repairs & Maintenance	11192-52030	3,091.96
	Minor Equipment	11192-52050	3,131.00
Cable Commission	Minor Equipment	11194-52050	153.34
	Office Supplies	11194-52230	46.04
Mayor's Unclassified	Medical Exams	11199-52191	240.00
	Capital Projects	11199-58000	7,135.50
	Capital Projects - DPW	11199-58421	2,995.00
	Enc. City Hall Boilers	11199-68192	243,599.01
	Enc. Gardner Middle School	11199-68320	100,000.00
Police	Repairs & Maintenance	12210-52030	179.05
	Parking Meter Maintenance	12210-52033	5,794.60
	Information Technology	12210-52040	2,298.33
	Telecommunications	12210-52151	700.00
	Office Supplies	12210-52230	842.81
Fire	Minor Equipment	12220-52050	929.90
Building Inspector	Repairs to Poles & Lights	12241-52031	5,308.00
	Information Technology	12241-52040	5,583.00
Animal Control	Armory Equipment	12290-55060	1,000.00
Civil Defense	Office Supplies	12291-52230	121.29
School	Regular Transportation	13960-52800	880.00
	McKinney-Vento Transp.	13960-52801	47,407.56
	SPED Transportation	13960-55804	25,768.41
	Expenses	13960-68000	1,083,010.28
Survey	Professional Services	14410-52190	14,608.52
	Enc. Professional Services	14410-62190	29,174.26
Public Works	Repairs & Maintenance	14421-52030	69.07
	Traffic Maintenance	14421-52032	1,629.46
	Cemetery Maintenance	14421-52035	23.31
	Minor Equipment	14421-52050	74.55
	Professional Services	14421-52190	448.00
	Tree Planting	14421-52192	7,083.09
	Vehicle Supplies	14421-52240	2,630.68
	Road Maintenance	14421-52700	3,314.07
	New Equipment	14421-55123	21,425.03
	Enc. Outside Tree Work	14421-62191	9,950.00
	Enc. Building Rehab	14421-65163	525.45
	Enc. TIP-Pearson Blvd.	14429-68626	8,470.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2013**

Health	Office Supplies	15512-52230	100.00
Veterans	Veterans Benefits	15543-57100	5,000.00
Recreation	Celebrations & Special Events	16620-55057	146.19
Greenwood Pool	Repairs & Maintenance	16621-52030	20,599.47
	Minor Equipment	16621-52050	3,182.75
	Pool Supplies	16621-52231	3,610.53
	Playground Improvements	16630-58150	6,822.00
Parks	Enc. Cemetery Restoration	16650-65141	2,000.00
Historical Commission	Enc. Printing: Portrait of Past	16650-65151	2,500.00
	Health Insurance	19914-57060	4,692.70
Employee Benefits	Chapter 41 Medical Allowance	19914-57062	15,000.00

TOTAL GENERAL FUND \$1,799,057.71

SEWER FUND

Sewer	New Equipment	61440-52050	\$23,708.00
	Professional Services	61440-52190	15,090.00
	Sewer System Model	61440-55030	10,000.00
	I & I Removal	61440-55139	384,761.03
	Facility Planning & Desogm	61440-58610	100,000.00
	Pump Stations	61440-58614	400,000.00
	Sludge Landfill	61440-58616	200,000.00
	Enc. Professional Services	61440-62190	21,602.99

TOTAL SEWER FUND \$1,155,162.02

WATER FUND

Water	Professional Services	62450-52190	\$10,892.00
	Replace Water Main	62450-58510	236,019.00

TOTAL WATER FUND \$246,911.00

GOLF COURSE FUND

Golf Course	Cart Rentals & Maintenance	63640-52031	\$1,739.00
	Professional Services	63640-52190	53.00
	Golf Supplies	63640-52231	680.00

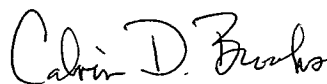
TOTAL GOLF COURSE FUND \$2,472.00

SOLID WASTE FUND

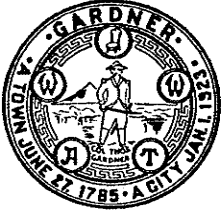
Solid Waste	Repairs & Maintenance	65430-52030	\$9,000.00
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TOTAL SOLID WASTE FUND \$9,000.00

This report of the City Auditor is
respectfully submitted,



City Auditor



City of Gardner

Department of Inspectional Services
115 Pleasant Street, Gardner, MA 01440
Tel. (978) 630-4007 Fax: (978) 632-3313
www.gardner-ma.gov

February 27, 2013

To: Honorable Mark Hawke, Mayor, City of Gardner
Members of City Council
Fr: Jeffrey K. Cooke, C.B.O. Building Commissioner/Zoning Enforcement Officer *JCC*
Re: Annual FY'13 Report from the Gardner Building/Inspectional Services Department

Major notable projects within the City include the following:

- Walmart 44,186 sq. ft. addition
- West Street Photovoltaic project

Number of On-site inspection performed: 2449

- Building..... 1258
- Plumbing..... 210
- Electrical..... 645
- Gas..... 136

Estimated cost of construction value: \$22,236,431.00

- New residential 1,171,500.00
- New commercial 10,531,840.00
- Additions/renovation 10,533,091.00

Building Permits:

- 7... Single Family Dwellings
- 10... pools (9 AG pools, 1 in ground pool)
- 9... accessory Structures
- 6... commercial additions
- 6 ...residential additions
- 8 ...decks
- 63... commercial renovations
- 173... residential renovations
- 104... roofs
- 7... sheet metal
- 20... signs
- 44... solid Fuel Stoves
- 37 ... windows/doors/siding
- 1... large ground mounted Photovoltaic
- 28... misc.
- ❖ 172... stretch code projects

Permit Fees Waived:

Estimate cost of construction \$3,204,619.00 Fees ***Bldg. \$16,529.00 Electrical \$8,100.00

Revenues

523 Building Permits	\$125,296.10
476 Electrical Permits/Inspections, (319-residential, 157- commercial)	\$87,495.60
417 Plumbing / Gas Permits (238- plumbing, 179- gas)	\$34,400.00
112 Vacant & Abandoned Bldgs.	\$22,982.00
116 Requests for annual inspections	\$10,925.00
9 Fines collected (starting work without permits)	<u>\$ 2,719.00</u>
TOTAL ..	\$283,817.70

Respectfully Submitted,
Jeffery K. Cooke, C.B.O., Building Commissioner/Zoning Enforcement Officer
Dawn Reynolds, Office Manager

Mission Statement

To promote the safe and compatible development of the community through fair and consistent enforcement of building codes and zoning ordinances



CITY OF GARDNER MASSACHUSETTS

ALAN L. AGNELLI
CITY CLERK

2013 ANNUAL REPORT OF THE CITY CLERK

To His Honor the Mayor, President Walsh and Members of the City Council:

I am pleased to submit the Annual Report of the City Clerk for the Calendar Year 2013.

In 2013, the City Clerk was capably supported by Assistant City Clerk Titi Siriphan and Christine Fucile and John Olivari. In June, Christine transferred to the Department of Community Development and Planning and was replaced by John Olivari.

The function of the City Clerk is not only to administer vital records and provide the public and municipal officers with a host of essential services, but to provide administrative support to the City Council, its standing committees, as well as to the Board of Registrars of Voters.

The Clerk's Office wishes to acknowledge the support of the Mayor, the City Council, and the Board of Registrars of Voters, Patricia Darby, Darlene Morrilly, Albert "Jack" Strott, and Mario Guay. In July, Jack relocated from Gardner and resigned after many years of dedicated service. In October, Mario Guay was appointed to the Board to replace Jack.

In summary, the entire team contributed to a very productive year for all three offices; and fittingly, I express my grateful appreciation.

Respectfully submitted,

City Clerk

Vital Records – Births

The process of creating, registering, reporting, issuing, amending and maintaining vital records forms an important part of the City Clerk's responsibilities.

In 2013, the City Clerk's Office registered 514 births. Of these, 134 babies were born in Gardner to residents of Gardner; 76 babies were born elsewhere in Massachusetts to Gardner residents; and, 304 babies were born in Gardner to non-Gardner residents. In addition, 2,184 certified birth certificates were issued in 2013.

Vital Records – Deaths

In 2013, the City Clerk's Office registered 335 deaths. Of these, 162 were Gardner residents who died in Gardner; 52 were Gardner residents who died elsewhere in Massachusetts; 119 were non-residents who died in Gardner; and, 2 were non-resident veterans who were buried in Gardner. In addition, 1,621 certified death certificates were issued in 2013.

Vital Records – Marriages

In 2013, Marriage Intentions were filed by 128 couples, of which 127 Marriage Licenses were issued. Of the licenses issued, 124 couples were married in 2013 and recorded with the City Clerk. Of these, 58 Gardner residents were married in Gardner; 27 Gardner residents were married elsewhere in Massachusetts; and, 39 non-residents were married in Gardner. In addition, 316 certified marriage certificates were issued in 2013.

In 2013, the City Clerk, a commissioned Justice of the Peace, officiated the marriages of 24 couples in City Hall during business hours. The fees for officiating City Hall marriages are retained by the City. Three active military personnel were afforded wedding services pro bono.

City Council

Appointed by the City Council, the City Clerk also serves as Clerk of the Council. In this capacity, the City Clerk provided information, research and parliamentary procedural assistance to enable the City Council to fulfill its legislative responsibilities. The Clerk prepared and distributed the Council Calendar (Agenda) for each meeting, attended and transcribed the proceedings of 22 Regular meetings, 8 Special meetings, and 4 Public Hearings. In addition, the City Clerk attended and transcribed the proceedings of 23 Finance Committee meetings, as well as posting all meeting notices of the Council and its four standing committees.

As City Council administrator, the Clerk received and processed license applications for bowling alleys, billiard tables, new and used motor vehicle dealers, second hand article dealers and collectors, and flammable & explosive storage licensing. The City Clerk also processed public utility orders adopted by the City Council.

Elections

As Chief Election Official, the City Clerk is responsible for directing all elections conducted in the City of Gardner. The Clerk's responsibilities includes hiring, training and supervising from sixty to eighty poll officials including Wardens, Clerks, Inspectors and Deputy Inspectors for ten voting precincts. The Clerk contracts for polling facilities; supervises the arrangement of each polling site for election day; oversees the printing of municipal election ballots; tests voting equipment; procures election supplies; and, certifies election results.

In 2013, the City Clerk supervised three elections, including the April 30, 2013 Special State Primary (U.S. Senate vacancy); the June 25, 2013 Special State Election (U.S. Senate vacancy); and the November 5, 2013 City Election. In addition to planning and supervising elections, the City Clerk provides year-round election and voter information to media, political parties, candidates, and residents.

The City Clerk's Office disseminated voter lists and voter history data to candidates, political parties and others, and provided candidates and political party organizations with campaign finance reporting materials. The Clerk administered all Office of Campaign and Political Finance filings for candidates for Mayor, City Council and the School Committee.

Voter Registration

The City Clerk's Office serves as the administrative office for the Board of Registrars of Voters in their responsibilities to register new voters and maintain the voter and street list. The City Clerk serves as a full voting member of the Board of Registrars of Voters, overseeing the day-to-day registration of voters.

In 2013, the City Clerk's Office processed voter registration transactions affecting 4,468 voters. Voter registration transactions include registering new voters, changes of address, names, party affiliations, voter status, and voter history.

The City Clerk's Office also administered the annual street listing ("City Census"), processing 8,595 census forms. The end product was the publication of the Annual Street List, which was available for purchase in the Clerk's office and is available for download on the City's website.

Licensing and Permitting

The City Clerk's office received applications and issued 16 Bazaar and Raffle Permits, 50 Business Certificates, 1 Discontinued Business Certificate, and 1,470 Dog Licenses.

The City Clerk serves as the City's Administrator for the Department of Revenue's Annual License Information filing, which requires all of the Commonwealth's subdivisions to furnish to the Commissioner of Revenue an annual report of all licenses to conduct a profession, trade or business issued or renewed by the City during the preceding calendar year. All licenses issued by the City Council, the Chief of Police, License Commission, and Board of Health are collected and filed by the City Clerk.

Public Official

The City Clerk is charged with custody and maintenance of City Ordinances, the City Charter, and City Seal.

In November, the City Council adopted an Ordinance establishing a City Code, the culmination of a multi-year research and analysis process coordinated by the City Clerk which consolidated all of the City's administrative and regulatory laws of a general and permanent nature, modernized in accordance with statute as well as with actual conditions and practices of City government. In addition to a printed volume, the electronic version of the Code, known as eCODE, is accessible on the City's website

The City Clerk, as Keeper of the City Seal, certified hundreds of official documents, including Appointments, Land Takings, Easements, Loan Orders, Resolutions, Council Votes, etc.

The City Clerk received all Certificates of Appointments from the Mayor for presentment to the City Council. All Appointments are filed in the Clerk's Office for permanent recording.

The City Clerk administered oaths of office to every public official upon appointment, including the Mayor, City Councillors, department heads, members of every board, committee and commission, and Police Officers and Constables. The Office maintains permanent records of these actions.

All City Clerk staff are commissioned notaries public and provided notarial services for official City purposes and to the general public. In 2013, the Clerk's Office notarized documents for 391 persons, 132 of which were non-Gardner residents.

The City Clerk serves as the City's System Administrator for the Department of Revenue's Division of Local Services Gateway Portal.

Filings, Recordings & Registrations

Under State Law, the City Clerk is responsible for filing, recording and registering the following:

Architect Certificate of Registration (if suspended/revoked/annulled (c.112,§60H))	Recording
Assignment for Benefit of Creditors (c.203, §41)	Recording
Assignment of Wages (c.154, §§1,2,3,5,6)	Recording
Beverage Vessel "Registered Brand" Registration (c.110,§17)	Registration
Blasting Bond (c.148, §19)	Filing
Campaign Finance Reports for Local Candidates & Local Ballot Questions (c.55, §24)	Filing
Certificate of Need by Department Head, Special Municipal Employ. (c.268A, §§17,18)	Filing
Claims and Actions Against the City (c.223, §37)	Filing
Claims for Injury Due to Defects in Public Ways (c.84, §§15,18,19,20)	Filing
Conflict of Interest Disclosure Statement (c.268A)	Filing
Conflict of Interest Legal Opinions Rendered for Public employees/officials (c.268A)	Filing
Constable Bond (c. 41, §§ 92, 93)	Filing
Corporate Merger Articles of Amendment (c.156, §46A)	Filing
Dairy Product Cans (Milk/Cream) "Registered Brand" Registration (c.110,§21)	Registration
Declaration of Trust (c.182, §2)	Filing
Electrologist License (c.112,§87HHH)	Recording
Financial Interest Disclosure Statement (c.268A, §§19,20,24)	Filing
Fireworks Bond (c.148, §42)	Filing
Flammables & Explosives Storage (AST/UST) Registrations (c.148,§13)	Registration
Garments/Linens Laundered for Rent/Lease Under "Registered Brand" (c.110,§25a)	Registration
Homestead Declarations for Manufactured Homes only (c.188, §2)	Recording
Legal Counsel Opinions Relating to Conduct of Public Officials and Employees (c.268A).	Filing
Local Boards of Conciliation Decisions (Labor Disputes) (c.150, §5)	Filing
Notice of Suspension of Official/Employee for Misconduct in Office (c.268A,§25)	Filing
Optometrist Certificate of Registration (c.112,§§70,71)	Recording
Physician Certificate of Registration (c.112,§8)	Recording
Planning Board Decisions (c.41,§81U)	Filing
Podiatrist Certificate of Registration (c.112,§21)	Recording
Political Committee Organization (c.52, §§2,4,5,6)	Filing
Pond Measurement Determination by DEP (c.131, §46)	Recording
Public Meeting Notices (c.39, §23B)	Filing
Public Official Bonds (c.41, §§13A,46; c.60,§13)	Filing
Public Official Resignations (c.41, §109)	Filing
Shooting Gallery Bond (c.140, §56A)	Filing
Stallion for Breeding Purposes Certificate of Registration (c.140, §176)	Filing
Wildlife Sanctuary, Div. of Fisheries & Wildlife Order of Establishment (c.131,§9)	Filing
Zoning Board of Appeals Decisions (c.40A)	Filing

QTY	2013 CITY CLERK DEPARTMENTAL RECEIPTS	TOTAL
5	Approval Not Required ("ANR") Filing (Subdivision)	875.00
2	Bowling Alley & Pool Table Licenses	630.00
1	Business Certificates (Discontinuance)	20.00
50	Business Certificates (New, Renewals)	2,000.00
2,184	Birth Certificates, certified	21,480.00
1	Comcast License Fee	3,131.00
4	Dealers in Second Hand Articles Licenses ("Junk Dealers")	400.00
1,621	Death Certificates, certified	16,210.00
316	Marriage Certificates, certified	3,160.00
1,470	Dog Licenses	17,012.00
116	Dog License Late Fees	1,160.00
--	Genealogical Research	48.00
128	Marriage Intentions	3,200.00
1	Miscellaneous (photocopies, non-certified vitals)	46.53
25	Motor Vehicle Dealer Licenses (All Classes)	2,500.00
15	Petroleum Storage Registrations	407.50
7	Pole Location Recording Fees (Utilities)	591.52
16	Raffle & Bazaar Permits	160.00
4	Returned Check Fees	100.00
1	Site Plan Review	3,924.54
2	Special Permits (ZBA)	700.00
20	Street Lists	300.00
19	Vital Record Corrections	475.00
21	Wedding Officiant Fees	1,100.00
1	Zoning Ordinance Book & Map	35.00
25	Zoning Variance Application Fees	8,750.00
	TOTAL	\$88,416.09

ANNUAL REPORT OF THE CITY COUNCIL



2012 - 2013 CITY GOVERNMENT

Seated: Alan L. Agnelli Alice P. Anderson Mark P. Hawke John M. Flick, Esq. Ronald F. Cormier
 City Clerk Ward 1 Councillor Mayor City Solicitor Councillor At Large
 Council President

Standing: Christine A. Wilson Patrick M. Gerry Henry P. Ares Joshua L. Cormier James D. Johnson Edward A. Gravel Kim M. Dembrosky Scott J. Graves, Esq. Karen H. Hardern
 Ward 2 Councillor Councillor at Large Councillor at Large Councillor at Large Ward 5 Councillor Ward 3 Councillor Councillor at Large Councillor at Large Ward 4 Councillor

The City Council is pleased to present this report to the Citizens of Gardner.

The City Council, the legislative branch, derives its authority from the City Charter, City Ordinances, and the Constitution and laws of the Commonwealth of Massachusetts. Comprised of eleven members elected every two years in odd-numbered years, six are elected at-large by the voters of all five wards, while the remaining five are elected by voters of the individual wards.

In 2013, the City Council was served by Councillors at Large Henry P. Ares, Joshua L. Cormier (until June 3, 2013), Ronald F. Cormier, Kim M. Dembrosky, Patrick M. Gerry and Scott J. Graves, Esq., and Ward Councillors Alice P. Anderson, Ward 1; Christine A. Wilson, Ward 2; Edward A. Gravel, Ward 3; Karen G. Hardern, Ward 4; and James D. Johnson, Ward 5. On June 3, 2013, Marc Morgan was appointed by the City Council to fill the remainder of Councillor Joshua Cormier's term of office.

In 2013, the Council elected Alice P. Anderson as President. Following her election, the President appointed members to four Standing Committees -- Finance, Service, Safety and Welfare -- and to the Cable TV Commission, Capital Improvement Committee and Traffic Commission.

STANDING COMMITTEES OF THE CITY COUNCIL
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2013

Alice P. Anderson, Chair
Ronald F. Cormier
Patrick M. Gerry

The **COMMITTEE ON FINANCE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions defined generally as administrative and financial. Oversight encompasses the Assessor, Auditor, Tax Collector & Treasurer, Information Technology, City Clerk, Registrars of Voters, Civil Code Enforcement, Purchasing, Contributory Retirement Board, Law Department, Human Resources, and Community Development & Planning. In addition, budgetary matters, salaries and compensation, appointments, position vacancies, Council Rules, and City Hall fall within the Committee's purview.

The **COMMITTEE ON PUBLIC SERVICE** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Public Works Department and its divisions (Highway, Sewer, Water, Parks, Cemeteries, and Forestry), the Conservation Commission, Municipal Grounds Commission, Engineering and Survey Department, and the Flood Plain.

January – June 3, 2013

Joshua L. Cormier, Chairman
Henry P. Ares
James D. Johnson

Effective June 4, 2013

James D. Johnson, Chairman
Henry P. Ares
Marc Morgan

2013

Kim M. Dembrosky, Chair
Karen G. Hardern
Christine A. Wilson

The **COMMITTEE ON PUBLIC WELFARE** is charged with evaluating and reporting to the Council on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Gardner Municipal Airport, Council on Aging, Cultural Council, the Commission on Disability, Golf Course, the Greenwood Memorial Pool, Historical Commission, the Levi Heywood Memorial Library, Recreation, the Veterans Agent, Weights & Measures, the Youth Commission, Planning Board, Zoning Board of Appeals, the Gardner School Department, and the Montachusett Regional Vocational Technical School District.

The **COMMITTEE ON PUBLIC SAFETY** is charged with evaluating and reporting on matters referred to them by the full Council or on their own initiative concerning municipal functions relating to the Police and Fire Departments, Building and Health Departments, Animal Control and the licensing of automobile dealers, automobile junkyards, bowling alleys and pool halls, and dealers in second hand articles.

2013

Scott J. Graves, Esq., Chairman
Kim M. Dembrosky
Edward A. Gravel

The City Council meets regularly on the first and third Mondays of each month, except for July and August, when it meets only on the first Monday. Other meetings and hearings are scheduled as necessary. Meetings are open to the public and recorded live for broadcast on GETV. The Agenda and Minutes of every meeting are posted on the City's website.

CITY COUNCIL MEETINGS

DATE	TYPE	Time	Meeting Description/Purpose
1/7/2013	Regular	7:30 p.m.	Regular
1/16/2013	Special	6:15 p.m.	Codification of Ordinances (Committee of the Whole)
1/22/2013	Hearing	6:15 p.m.	Joint City Council-Planning Board - Historic Uptown Commercial Overlay District Zoning Amendment
1/22/2013	Regular	7:30 p.m.	Regular
2/4/2013	Regular	7:30 p.m.	Regular
2/19/2013	Regular	7:30 p.m.	Regular
2/19/2013	Special	6:15 p.m.	Elected Official Compensation (Committee of the Whole)
3/4/2013	Regular	7:30 p.m.	Regular
3/18/2013	Regular	7:30 p.m.	Regular
3/18/2013	Hearing	6:15 p.m.	Joint City Council-Planning Board - Zoning Amendment designating certain Mill Street parcels as overlay locations for large-scale ground-mounted solar photovoltaic installations.
4/1/2013	Regular	7:30 p.m.	Regular
4/1/2013	Special	6:15 p.m.	Appropriations for the New Police Station and the West Lynde Street Parking Lot Air Rights.
4/16/2013	Special	6:15 p.m.	Assessing Dept. Reorganization (Committee of the Whole)
4/16/2013	Hearing	7:00 p.m.	Discontinuing a portion of South Main Street from Victoria Street to the cul-de-sac adjacent to Route 2
4/16/2013	Regular	7:30 p.m.	Regular
5/6/2013	Regular	7:30 p.m.	Regular
5/20/2013	Regular	7:30 p.m.	Regular
6/3/2013	Regular	7:30 p.m.	Regular
6/12/2013	Special	6:30 p.m.	FY2014 Budget Adoption
6/17/2013	Regular	7:30 p.m.	Regular
6/20/2013	Special	6:30 p.m.	FY2014 Budget and Police Station Loan Order Discussion
7/1/2013	Regular	7:30 p.m.	Regular
8/5/2013	Regular	7:30 p.m.	Regular
8/5/2013	Special	6:30 p.m.	Police Station Project and Loan Presentation
9/3/2013	Regular	7:30 p.m.	Regular
9/16/2013	Regular	7:30 p.m.	Regular

DATE	TYPE	Time	Meeting Description/Purpose
9/16/2013	Hearing	7:00 p.m.	Joint City Council-Planning Board - Zoning Amendment Implementing a Temporary Moratorium on Medical Marijuana Treatment Facilities.
9/25/2013	Special	6:30 p.m.	Codification of Ordinances (Committee of the Whole)
10/7/2013	Regular	7:30 p.m.	Regular
10/21/2013	Regular	7:30 p.m.	Regular
11/4/2013	Regular	7:30 p.m.	Regular
11/18/2013	Regular	7:30 p.m.	Regular
12/2/2013	Regular	7:30 p.m.	Regular
12/16/2013	Regular	7:30 p.m.	Regular

By State Law and City Ordinance, the Council is empowered to issue Licenses for Bowling Alleys and Billiard Tables; First, Second, and Third Class Motor Vehicle Dealers; Dealers in Second Hand Articles; and, the storage of petroleum products.

The City Council authorizes public improvements and expenditures through the Annual Budget and through short and long-term borrowings; determines the proportion of the annual tax levy borne by the four classes of property (residential, commercial, industrial, personal); adopts regulations, ordinances, and local acceptance provisions of Massachusetts General Law for the administration of the city government; adopts orders for the location of utility poles and the layout of public ways. The City Council also adopts resolutions for the pursuit of State and Federal Grants, the scheduling of elections and issuing election orders.

The City Council appoints four department heads, the City Clerk, City Treasurer, City Auditor and City Collector of Taxes. While the Mayor appoints all other department heads and members of municipal boards (except the School Committee), the Council is required to confirm the appointments. The positions of City Solicitor and Constable are also appointed by the Mayor; however, City Council confirmation is not required.

City of Gardner

Report of Earnings Paid - July 1, 2012 to June 30, 2013

	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
<u>CITY COUNCIL</u>				
ANDERSON, ALICE P	9,500.04	-	-	9,500.04
ARES, HENRY P	6,500.04	-	-	6,500.04
CORMIER, RONALD F	6,500.04	-	-	6,500.04
CORMIER, JOSHUA	5,958.37	-	-	5,958.37
DEMBROSKY, KIM M	6,500.04	-	-	6,500.04
GERRY, PATRICK M	6,500.04	-	-	6,500.04
GRAVEL, EDWARD A	6,500.04	-	-	6,500.04
GRAVES, SCOTT J	6,500.04	-	-	6,500.04
HARDERN, KAREN G	6,500.04	-	-	6,500.04
JOHNSON, JAMES D	6,500.04	-	-	6,500.04
MORGAN, MARC J	541.67	-	-	541.67
WILSON, CHRISTINE A	6,500.04	-	-	6,500.04
DEPARTMENT TOTAL	74,500.44	-	-	74,500.44
<u>MAYOR</u>				
GRIEST, JENNIFER A	40,784.85	-	150.00	40,934.85
HAWKE, MARK P	78,650.00	-	-	78,650.00
DEPARTMENT TOTAL	119,434.85	-	150.00	119,584.85
<u>CITY AUDITOR</u>				
BEATON, CALLIE J	693.75	-	-	693.75
BREEN, CARLENE M	35,851.92	-	220.00	36,071.92
BROOKS, CALVIN D	71,373.23	-	3,480.00	74,853.23
JANSSENS, NEIL W	3,000.00	-	-	3,000.00
MCINERNEY, KEVIN L	-	-	3,000.00	3,000.00
MELATTI, CLIFTON J	55,935.48	-	480.00	56,415.48
NEWTON, ROBERT W	-	-	3,000.00	3,000.00
DEPARTMENT TOTAL	166,854.38	-	10,180.00	177,034.38
<u>PURCHASING AGENT</u>				
BEATON, CALLIE J	4,918.25	-	-	4,918.25
BOUCHER, CYNTHIA A	4,483.64	-	-	4,483.64
DELANEY, MARY A	66,275.00	-	2,859.96	69,134.96
DEPARTMENT TOTAL	75,676.89	-	2,859.96	78,536.85
<u>CITY ASSESSOR</u>				
BURNS, PAULETTE A	2,000.04	-	-	2,000.04
GOCHIS, SANDRA M	5,966.53	-	-	5,966.53
LANNEY, DIANE E	61,176.77	-	-	61,176.77
LEBLANC, CHARLES R	2,000.04	-	240.00	2,240.04
TARGONSKI, LISA M	31,858.55	-	-	31,858.55
DEPARTMENT TOTAL	103,001.93	-	240.00	103,241.93
<u>CITY TREASURER</u>				
DAIGLE, CHARLINE M	73,922.35	-	990.00	74,912.35
GIROUARD, NANCY M	35,865.44	-	1,270.00	37,135.44
GOGUEN, JOANNE L	36,767.29	-	180.00	36,947.29
MAILLET, ULYSSE J	7,953.00	-	-	7,953.00
NICHOLSON, JAMES K	56,079.04	-	780.00	56,859.04
DEPARTMENT TOTAL	210,587.12	-	3,220.00	213,807.12

City of Gardner

Report of Earnings Paid - July 1, 2012 to June 30, 2013

	<u>Regular Pay</u>	<u>Overtime</u>	<u>Other Pay</u>	<u>Total</u>
<u>LAW</u>				
FLICK, JOHN M	70,863.31	-	150.00	71,013.31
ROMER, JILL A	39,169.31	-	150.00	39,319.31
DEPARTMENT TOTAL	110,032.62	-	300.00	110,332.62
<u>SENIOR TAX WORKOFF PROGRAM</u>				
BARNETT, TANYA	750.00	-	-	750.00
BIGWOOD, RAYMOND E	750.00	-	-	750.00
CORMIER, THERESA A	168.00	-	-	168.00
HOLDEN, SHEILA P	750.00	-	-	750.00
LIZOTTE, MAURICE E	750.00	-	-	750.00
MC GEE, ROBERT G	750.00	-	-	750.00
MESKOWSKUS, JOHN A	750.00	-	-	750.00
MIDDLEN, KATHERINE A	750.00	-	-	750.00
PATTERSON, THOMAS H	750.00	-	-	750.00
PETERSON, ROBERT C	750.00	-	-	750.00
PROULX, PRISCILLA J	626.00	-	-	626.00
STROMSKI, EVA L	352.00	-	-	352.00
WAGNER, BONNIE S	750.00	-	-	750.00
WICKMAN, LORRAINE	750.00	-	-	750.00
YABLONSKI, BARBARA A	574.00	-	-	574.00
YOUNG, ANN M	404.00	-	-	404.00
DEPARTMENT TOTAL	10,374.00	-	-	10,374.00
<u>HUMAN RESOURCES</u>				
POND, DEBRA A	71,373.23	-	330.00	71,703.23
SMITH, BRENDA M	11,294.58	-	-	11,294.58
DEPARTMENT TOTAL	82,667.81	-	330.00	82,997.81
<u>INFORMATION TECHNOLOGY</u>				
OKEEFE, ROBERT M	75,000.12	-	-	75,000.12
DEPARTMENT TOTAL	75,000.12	-	-	75,000.12
<u>CITY CLERK</u>				
AGNELLI, ALAN L	61,176.77	-	4,050.00	65,226.77
OLIVARI, JOHN A	1,045.53	-	-	1,045.53
SIRIPHAN, TITI	36,767.29	1,060.99	-	37,828.28
DEPARTMENT TOTAL	98,989.59	1,060.99	4,050.00	104,100.58
<u>ELECTION & REGISTRATION</u>				
BARNETT, TANYA	119.25	-	-	119.25
BARTON, SANDRA J	120.00	-	-	120.00
BATT, RICHARD L	142.50	-	-	142.50
BATT, RUTH T	124.00	-	-	124.00
BAUBLIS, CAROLE A	112.00	-	-	112.00
BEAUREGARD, NORMAN H	137.25	-	-	137.25
BLOOD, AGNES H	132.50	-	-	132.50
CHARLAND, ROBERT R	133.25	-	-	133.25
CORMIER, CAROL A	122.00	-	-	122.00
CORMIER, JEANNINE M	120.00	-	-	120.00
CORMIER, MARCELLE S	128.50	-	-	128.50

City of Gardner

Report of Earnings Paid - July 1, 2012 to June 30, 2013

	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
CORMIER, OMER J	124.00	-	-	124.00
CORMIER, ROBERT J	122.00	-	-	122.00
COSENTINO, ALINE	122.00	-	-	122.00
COSENTINO, DONALD J	130.50	-	-	130.50
DARBY, PATRICIA C	500.00	-	-	500.00
DEGRACE, SOPHIE A	122.00	-	-	122.00
DIAMOND, BARBARA L	80.00	-	-	80.00
DOIRON, PAULINE C	120.00	-	-	120.00
DRAKE, JANE S	110.00	-	-	110.00
DUNCKLEE, GAIL A	120.00	-	-	120.00
FITZGERALD, JEANNE M	124.00	-	-	124.00
FOURNIER, CAROLYN	118.00	-	-	118.00
GIROUARD, DONALD R	136.50	-	-	136.50
GIROUARD, MARY B	122.00	-	-	122.00
GUSTAFSON, THERESA M	120.00	-	-	120.00
HARTSHORN, SALLY Q	116.00	-	-	116.00
LABONTE, CAROLYN A	118.00	-	-	118.00
LAPRISE, CELESTE C	127.25	-	-	127.25
LASHUA, LEONA M	120.00	-	-	120.00
LEBLANC, BARBARA D	127.25	-	-	127.25
LEBLANC, CHARLES R	112.00	-	-	112.00
LEBLANC, PATRICIA A	118.00	-	-	118.00
LEBLANC, ROGER R	118.00	-	-	118.00
LESPERANCE, JOHN T	131.25	-	-	131.25
LESPERANCE, ROBERTA A	96.00	-	-	96.00
MANCA, LORRAINE A	118.00	-	-	118.00
MIDDLEN, KATHERINE A	119.25	-	-	119.25
MONETTE, SHIRLEY A	28.00	-	-	28.00
MORRILLY, DARLENE E	650.00	-	-	650.00
NADEAU, RAYMOND L	124.00	-	-	124.00
PATTERSON, THOMAS H	134.50	-	-	134.50
PROULX, PRISCILLA J	118.00	-	-	118.00
RICHARD, ERNIE J	122.00	-	-	122.00
RICHARD, JULIETTE L	122.00	-	-	122.00
ROCHELEAU, DAVID R	122.00	-	-	122.00
ROCHELEAU, PAULETTE J	122.00	-	-	122.00
RONN, DOROTHY M	114.00	-	-	114.00
RONN, PAUL W	114.00	-	-	114.00
ROUX, LYNN M	140.50	-	-	140.50
ROY, LEONETTE M	120.00	-	-	120.00
SAULNIER, CAROL L	137.25	-	-	137.25
SNELL, EVELYN G	122.00	-	-	122.00
ST.HILAIRE, GLORIA M	140.50	-	-	140.50
ST.HILAIRE, HERVE R	124.00	-	-	124.00
STROMSKI, EVA L	122.00	-	-	122.00
STROTT, ALBERT J	550.00	-	-	550.00
STROTT, DAWN M	122.50	-	-	122.50
SUCHOCKI, MARY A	120.00	-	-	120.00
SWARTZ, ROBERT J	134.50	-	-	134.50
TETZLOFF, MARJORIE F	8.00	-	-	8.00
YABLONSKI, BARBARA A	133.25	-	-	133.25
YABLONSKI, EDWARD S	120.00	-	-	120.00

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	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
YOUNG, ANN M	133.25	-	-	133.25
YOUNG, ARTHUR E	130.00	-	-	130.00
DEPARTMENT TOTAL	9,111.50	-	-	9,111.50
 <u>LICENSE COMMISSION</u>				
BINDER, NANCY M	375.00	-	-	375.00
CARROLL, THOMAS J	175.00	-	-	175.00
FITZSIMMONS, MICHAEL J	650.00	-	-	650.00
GOLDSTEIN, MARK A	500.00	-	-	500.00
DEPARTMENT TOTAL	1,700.00	-	-	1,700.00
 <u>CONSERVATION COMMISSION</u>				
BEAUREGARD, DAVID F	500.00	-	-	500.00
BEAUREGARD, NORMAN H	500.00	-	-	500.00
BURNS, DUNCAN H	500.00	-	-	500.00
CULLEN, JANE F	500.00	-	-	500.00
DUMAS, GREGORY P	700.00	-	-	700.00
LEGROS, JEFFREY D	375.00	-	-	375.00
LEHTINEN, DONNA	500.00	-	-	500.00
ROY, MICHAEL R	125.00	-	-	125.00
TURCOTTE, RICHARD	34,054.26	65.45	1,120.45	35,240.16
DEPARTMENT TOTAL	37,754.26	65.45	1,120.45	38,940.16
 <u>PLANNING BOARD</u>				
BETTEZ, ROBERT	600.00	-	-	600.00
CASKER, LAURA M	600.00	-	-	600.00
GROSS, ALLEN L	800.00	-	-	800.00
SABETTINI, PETER J	600.00	-	-	600.00
SCHAFRON, MARK M	600.00	-	-	600.00
DEPARTMENT TOTAL	3,200.00	-	-	3,200.00
 <u>ZONING BOARD</u>				
ASMAR, ANTHONY J	100.00	-	-	100.00
GALLANT, WAYNE D	25.00	-	-	25.00
GERRY, MICHAEL P	600.00	-	-	600.00
HEGLIN, RANDALL W	600.00	-	-	600.00
LAFOND, RAYMOND F	800.00	-	-	800.00
LEBLANC, RONALD G	25.00	-	-	25.00
DEPARTMENT TOTAL	2,150.00	-	-	2,150.00
 <u>COMMUNITY DEVELOPMENT</u>				
BEAUREGARD, TREVOR M	62,978.99	-	1,815.63	64,794.62
CORMIER, JOSHUA L	3,000.00	-	-	3,000.00
DELANEY, CYNTHIA R	11,725.24	-	-	11,725.24
DYMEK, JENNIFER A	59,000.31	4,856.76	300.00	64,157.07
FUCILE, CHRISTINE M	30,716.39	822.42	465.00	32,003.81
FUCILE, KATIE E	10,323.56	-	1,674.91	11,998.47
HILLMAN, TERRI	31,178.72	-	17,194.07	48,372.79
HUBBARD, ROBERT L	62,450.00	-	76,893.07	139,343.07
DEPARTMENT TOTAL	271,373.21	5,679.18	98,342.68	375,395.07

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	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
<u>CITY HALL MAINTENANCE</u>				
BABINEAU, GEORGE R	38,620.91	1,759.78	500.00	40,880.69
PHANEUF, DEAN A	35,744.83	5,862.19	1,151.88	42,758.90
DEPARTMENT TOTAL	74,365.74	7,621.97	1,651.88	83,639.59
<u>CABLE COMMISSION</u>				
BREEN, KEVIN P	40,101.77	-	300.00	40,401.77
JOSTI, TIMOTHY J	52,913.11	-	4,104.00	57,017.11
MOORE, MATTHEW G	10,949.50	-	-	10,949.50
DEPARTMENT TOTAL	103,964.38	-	4,404.00	108,368.38
<u>POLICE</u>				
ALLARD, ROBERT F	45,335.37	3,735.18	27,864.91	76,935.46
ARSENAULT, MATTHEW H	42,156.35	8,171.97	41,168.33	91,496.65
BARRIEAU, ROCK A	71,373.23	-	13,795.36	85,168.59
BERNARD, JOHN A	64,707.09	17,734.33	26,778.55	109,219.97
BLODGETT, CHERYL A	32,365.07	-	535.00	32,900.07
BRAKS, RICHARD A	53,868.12	17,631.63	12,557.41	84,057.16
BROW, EDWARD P	59,410.88	3,451.62	5,149.42	68,011.92
BROWN, JEFFREY S	49,034.47	3,689.24	13,971.04	66,694.75
CASAVANT, DENNIS B	-	-	15,941.25	15,941.25
CHAUVIN, TROY J	-	-	1,053.00	1,053.00
CLEMENT, STACIA M	10,815.53	-	-	10,815.53
CORMIER, ROGER J	45,335.37	1,862.28	66,647.54	113,845.19
CROCKETT, WILLIAM C	49,034.47	6,486.13	15,344.01	70,864.61
CZASNOWSKI, JOHN S	53,868.12	17,922.45	9,467.30	81,257.87
DESMARAIS, MARYANN	35,681.95	308.52	325.00	36,315.47
DESMARAIS, TIMOTHY A	37,730.70	6,021.12	18,565.27	62,317.09
DUFORT, JAMES E	-	-	994.50	994.50
ERICKSON, NEIL C	84,628.23	-	19,184.01	103,812.24
FAGUNDES, ROBERT J	-	-	2,135.25	2,135.25
GADAROWSKI, JESSE M	43,591.62	9,883.56	31,390.50	84,865.68
GEMBORYS, BRIAN P	933.82	3,827.07	56,291.19	61,052.08
GOGUEN, KEVIN M	33,725.52	1,671.66	33,604.36	69,001.54
GRASMUCK, WILLIAM J	49,034.47	347.07	10,292.37	59,673.91
HALKOLA, JAMES F	-	-	965.25	965.25
HALL, DEREK W	-	-	2,554.50	2,554.50
KOLIMAGA, EUGENE W	43,088.54	3,897.18	6,055.14	53,040.86
LABONTE, JEFFREY S	42,156.35	5,429.55	54,324.63	101,910.53
LAFRENNIE, SEAN A	44,363.04	8,195.97	31,229.66	83,788.67
LAWRENCE, JOHN E	45,335.37	14,521.15	30,940.73	90,797.25
LYONS, LAURIE J	56,079.04	2,645.45	6,084.17	64,808.66
MARONI, NICHOLAS P	43,591.62	5,546.26	24,786.31	73,924.19
MCAVENE, ERIC P	58,670.00	20,137.96	27,333.49	106,141.45
MCCAULEY, TRAVIS W	-	-	624.00	624.00
MINNS, KEVIN J	-	2,070.36	5,820.34	7,890.70
MONACO, NICHOLAS A	-	-	5,479.50	5,479.50
OINONEN, RICHARD E	-	-	3,607.50	3,607.50
RIXFORD, TRAVIS S	-	-	2,281.50	2,281.50
ROBERT, ROGER J	43,591.62	2,099.52	56,306.59	101,997.73
ROSENGREN, BRIAN V	-	-	1,053.00	1,053.00

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SICILIANO, ROCCO J	45,335.37	6,185.80	12,404.00	63,925.17
SMITH, ERIC D	-	-	2,613.00	2,613.00
SMITH, JOHN	43,591.62	7,285.68	47,526.81	98,404.11
SONGY, JOHN D	-	-	1,550.25	1,550.25
SPAIN, RYAN M	32,351.62	1,871.77	32,017.70	66,241.09
ST.LAURENT, ROGER P	-	-	12,099.75	12,099.75
ST.PIERRE, RUSSELL J	52,293.06	12,582.91	32,392.44	97,268.41
STARZYNSKI, CHRISTOPHER A	43,591.62	10,635.06	44,150.86	98,377.54
TRIFIRO, JAMES F	55,473.62	15,491.63	34,072.13	105,037.38
VALARDI, TROY L	47,148.78	3,004.17	57,645.78	107,798.73
WALTER, LORIN A	33,725.52	292.29	44,624.24	78,642.05
WIRONEN, JAMES A	-	-	1,306.50	1,306.50
WOLSKI, JOSEPH W	43,591.62	12,243.31	36,741.43	92,576.36
DEPARTMENT TOTAL	1,636,608.79	236,879.85	1,041,646.77	2,915,135.41

FIRE

ALARIO, ANTHONY R	41,854.46	6,890.44	6,674.73	55,419.63
ARES, RICHARD P	66,960.59	5,495.00	12,844.51	85,300.10
BENOIT, CHRISTOPHER R	42,822.73	1,337.38	6,619.75	50,779.86
BERGERON, MICHAEL P	33,060.85	6,142.97	4,343.49	43,547.31
BETTEZ, MARK A	41,587.28	4,037.27	6,455.25	52,079.80
BETTEZ, MATTHEW J	41,587.28	3,602.27	6,663.27	51,852.82
BORIS, CHARLES M	61,483.57	13,950.13	9,581.30	85,015.00
BORIS, MICHAEL C	53,727.33	9,600.69	18,669.34	81,997.36
CAOUCETTE, CLEOPHAS D	60,939.78	6,957.52	7,114.51	75,011.81
CAOUCETTE, WESLEY C	41,553.61	1,375.92	5,658.50	48,588.03
CASPER, RYAN K	42,476.95	5,440.31	7,212.24	55,129.50
CHARTIER, JEFFREY A	42,050.89	4,890.10	5,600.60	52,541.59
CORMIER, ELIZABETH L	32,377.28	322.63	850.00	33,549.91
CORMIER, PAUL A	44,944.77	9,666.95	5,764.47	60,376.19
COUTURE, STEVEN L	44,157.93	8,931.25	6,817.01	59,906.19
FIELDS, DANIEL N	42,476.95	13,057.56	13,921.39	69,455.90
FOHY, PATRICK M	42,476.95	2,449.57	5,512.24	50,438.76
GAMACHE, PETER A	42,476.95	4,620.95	10,516.60	57,614.50
HULETTE, ERIC J	39,980.94	2,886.78	14,765.87	57,633.59
IWANIK, JOHN C	50,372.38	7,232.99	22,781.99	80,387.36
JACQUES, ROBERT M	44,157.93	9,158.23	6,961.32	60,277.48
KELLEY, SEAN B	42,476.95	6,159.77	7,640.94	56,277.66
LAGOY, GREGORY F	59,537.10	14,052.13	9,806.42	83,395.65
MEAGHER, RYAN P	44,157.93	10,358.11	6,984.56	61,500.60
NISULA, DAVID R	44,157.93	6,235.46	5,284.56	55,677.95
OSOWSKI, CRAIG A	44,157.93	5,036.36	7,445.25	56,639.54
POUDRETTE, DINO R	44,157.93	7,062.08	5,484.56	56,704.57
ROY, STEVEN J	44,157.93	10,536.89	5,942.50	60,637.32
SHARRON, GUY R	45,885.96	4,618.21	5,460.06	55,964.23
SMITH, BRIAN H	41,182.66	1,271.73	27,541.97	69,996.36
SUNDNAS, JEFFREY M	44,120.12	12,964.07	7,625.90	64,710.09
TENNEY, TIMOTHY W	46,742.95	12,193.81	9,404.53	68,341.29
THERRIEN, RONALD P	78,510.15	-	12,341.79	90,851.94
DEPARTMENT TOTAL	1,532,772.94	218,535.53	296,291.42	2,047,599.89

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	<u>Regular Pay</u>	<u>Overtime</u>	<u>Other Pay</u>	<u>Total</u>
<u>DISPATCHERS</u>				
BONK, KIMBERLY L	17,897.20	2,350.78	2,569.94	22,817.92
BURGESS, AMBER-MAE E	300.00	-	-	300.00
CLEMENTS, JILLIAN M	32,890.40	6,314.70	6,404.94	45,610.04
FINCH, MARILYN S	3,212.50	-	-	3,212.50
HIBBERT, AMY E	22,732.97	8,677.32	4,747.05	36,157.34
JEFFERSON, MIRANDA L	32,890.40	3,998.00	4,541.06	41,429.46
KILTY, DANIELLE T	6,168.76	-	-	6,168.76
NEWTON, HEATHER M	34,199.60	1,805.91	4,395.27	40,400.78
PALMIERI, KATIE M	28,114.04	791.68	5,257.18	34,162.90
ROBUCCIO, JENNIFER K	17,345.34	3,385.86	4,677.10	25,408.30
SCOTT, CASEY R	3,259.38	-	-	3,259.38
STEWART, JILL E	19,593.20	2,084.87	2,817.43	24,495.50
THERIAULT, DAWN M	17,978.54	5,828.06	6,101.55	29,908.15
DEPARTMENT TOTAL	236,582.33	35,237.18	41,511.52	313,331.03

<u>BUILDING INSPECTOR</u>				
BOLDUC, MICAH W	1,126.57	-	-	1,126.57
COOKE, JEFFREY K	66,852.00	-	752.36	67,604.36
CULGIN, SARAH A	48,931.72	-	350.00	49,281.72
DESMARAIS, DONALD E	10,131.61	-	175.00	10,306.61
DICKIE, GORDON J	2,393.00	-	-	2,393.00
KLISKEY, DONNA J	17,494.50	-	115.00	17,609.50
REYNOLDS, DAWN S	35,681.95	-	500.00	36,181.95
REYNOLDS, RICHARD C	181.91	-	-	181.91
SILVIO, KYLE P	8,871.66	-	175.00	9,046.66
SUJDAK, ANDREW J	5,110.00	-	-	5,110.00
SWEENEY, DARRELL M	48,408.89	-	838.58	49,247.47
DEPARTMENT TOTAL	245,183.81	-	2,905.94	248,089.75

<u>WEIGHTS & MEASURES</u>				
HIRONS, STEPHEN P	8,212.56	-	-	8,212.56
DEPARTMENT TOTAL	8,212.56	-	-	8,212.56

<u>ANIMAL CONTROL</u>				
GAUDET, LISA A	28,632.42	-	6,053.46	34,685.88
LANDRY, KIM L	24,863.48	192.12	321.00	25,376.60
SLACK, CHERYL K	1,500.00	-	-	1,500.00
DEPARTMENT TOTAL	54,995.90	192.12	6,374.46	61,562.48

<u>CIVIL DEFENSE</u>				
TOPOLSKI, PAUL A	8,063.52	-	-	8,063.52
DEPARTMENT TOTAL	8,063.52	-	-	8,063.52

<u>ANIMAL SHELTER</u>				
DAIGLE, NANCY A	7,968.72	-	-	7,968.72
JENSEN, HOLLY J	8,832.23	-	-	8,832.23
DEPARTMENT TOTAL	16,800.95	-	-	16,800.95

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<u>SURVEY</u>				
CATLOW, RACHAEL O	23,366.61	-	-	23,366.61
COUGHLIN, CHRISTOPHER G	9,086.58	-	-	9,086.58
GOSS, EDWARD M	13,795.60	-	2,674.31	16,469.91
HANKINSON, ROBERT B	88,706.62	-	360.00	89,066.62
WELLS, PAMELA M	31,815.65	-	75.00	31,890.65
DEPARTMENT TOTAL	166,771.06	-	3,109.31	169,880.37
<u>PUBLIC WORKS</u>				
AKERS, EUGENE R	34,114.72	5,125.78	2,570.85	41,811.35
ARNOLD, DANE E	87,846.27	-	770.24	88,616.51
BOUCHER, WILLIAM C	43,289.20	8,161.82	1,608.00	53,059.02
FAULKNER, JEREMY B	4,158.63	434.81	514.35	5,107.79
GALLANT, PAUL N	28,425.60	5,283.95	2,464.21	36,173.76
GRAVEL, GILBERT W	43,289.20	15,166.41	4,336.40	62,792.01
GUERCIO, STEVEN G	3,963.04	-	-	3,963.04
GUERTIN, GARY L	51,315.20	13,686.28	5,877.16	70,878.64
HAGAN, BRIAN A	51,315.20	5,299.30	2,062.24	58,676.74
HALLOCK, JOHN L	51,234.40	7,425.25	2,721.68	61,381.33
HAMMOND, JACOB W	3,494.26	-	-	3,494.26
HERR, PAUL A	36,843.60	6,825.43	740.00	44,409.03
KENDALL, SCOTT V	25,970.56	5,453.15	3,095.21	34,518.92
KING, CHAD A	26,304.32	4,675.68	3,277.62	34,257.62
KOLODKA, ALEXANDER G	14,859.88	1,574.19	625.01	17,059.08
LACHANCE, JACOB A	14,871.36	1,578.52	275.52	16,725.40
LAHAIR, WAYNE B	36,843.60	7,377.46	1,862.00	46,083.06
LASHUA, JOSEPH W	7,622.72	1,033.21	1,417.35	10,073.28
LEBLANC, MICHAEL R	43,289.20	13,900.14	5,840.72	63,030.06
LEGER, RICHARD J	7,347.20	1,059.03	1,237.89	9,644.12
MACALLISTER, CARL B	43,289.20	8,121.00	2,791.44	54,201.64
MEAGHER, KEVIN P	35,596.00	2,402.47	1,091.35	39,089.82
MELANSON, KEVIN J	26,633.60	2,731.27	1,705.93	31,070.80
MERRIAM, DENISE M	36,781.16	4,888.22	4,305.00	45,974.38
MEUNIER, DEAN R	37,197.20	11,513.10	9,393.39	58,103.69
MOORE, KATHERINE A	32,365.07	836.77	780.00	33,981.84
MUNROE, DOUGLAS E	37,197.20	10,255.30	4,198.35	51,650.85
MUNROE, DOUGLAS E JR	34,016.00	8,884.59	3,024.65	45,925.24
PEETE, BRIAN D	16,685.76	3,234.51	1,673.68	21,593.95
ROY, JEFFREY A	23,106.96	3,930.11	1,918.57	28,955.64
SCHOFIELD, JOSHUA G	3,367.50	-	-	3,367.50
STRAUS, MICHAEL H	35,596.00	4,392.60	1,520.00	41,508.60
SULLIVAN, COLIN B	3,087.25	-	-	3,087.25
WELLS, JARED R	2,597.00	-	-	2,597.00
YELLE, RYAN S	34,016.00	6,519.16	2,282.07	42,817.23
DEPARTMENT TOTAL	1,017,930.06	171,769.51	75,980.88	1,265,680.45

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	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
<u>HEALTH</u>				
AVALLONE, SUSAN B	500.00	-	-	500.00
BOULAY, WENDY A	35,681.95	307.63	395.00	36,384.58
MILLER, DONALD P	2,499.96	-	-	2,499.96
SULLIVAN, BERNARD F	71,373.23	-	1,487.24	72,860.47
SUSEN-ROY, JENNIFER A	46,893.09	-	1,232.24	48,125.33
DEPARTMENT TOTAL	156,948.23	307.63	3,114.48	160,370.34
<u>COUNCIL ON AGING</u>				
BROW, STEVEN J	35,744.83	849.21	640.00	37,234.04
CLARKSON, EILEEN R	3,286.10	-	-	3,286.10
DOMBROWSKI, ANNE M	32,082.40	121.51	570.00	32,773.91
GOGUEN, ROBERT R	2,843.08	-	-	2,843.08
GUSTAFSON, THERESE M	1,476.72	-	-	1,476.72
MESKOWSKUS, LORRIE E	32,365.07	-	1,165.00	33,530.07
NOVAK, DANIEL A	44,165.74	-	37,180.42	81,346.16
PETERSON, ADELE	3,067.71	-	-	3,067.71
THIBODEAU, PAUL A	878.60	-	-	878.60
DEPARTMENT TOTAL	155,910.25	970.72	39,555.42	196,436.39
<u>VETERANS</u>				
BUSO, PHILLIP D	50,980.81	-	630.00	51,610.81
DEPARTMENT TOTAL	50,980.81	-	630.00	51,610.81
<u>LIBRARY</u>				
BURDETT, CELESTE M	35,712.10	-	795.00	36,507.10
CAISSIE, TAMMY M	51,943.83	917.72	540.00	53,401.55
CARNEY, SHELBY A	12,201.88	-	-	12,201.88
COCHRAN, RICHARD M	34,931.03	-	570.00	35,501.03
COVINGTON, ELIZABETH M	24,154.71	-	-	24,154.71
DURMIS, JULIE L	3,500.00	-	-	3,500.00
HALLOCK, JAYNE	34,112.50	-	720.00	34,832.50
LESLIE, KATHLEEN D	66,275.00	-	330.00	66,605.00
MAJERAN, JANINA M	5,839.94	-	-	5,839.94
MARTELL, ABIGAIL E	706.80	-	-	706.80
MCGEE, MARYANN J	19,926.72	-	28,594.00	48,520.72
MEITZLER, PAMELA F	9,434.04	-	-	9,434.04
MONAHAN, AMELIA L	32,182.81	-	-	32,182.81
PERCY, JANET P	32,182.81	-	420.00	32,602.81
URATO, PATRICIA A	32,182.81	-	480.00	32,662.81
VERRELLI, GINA M	37,402.00	-	-	37,402.00
DEPARTMENT TOTAL	432,688.98	917.72	32,449.00	466,055.70
<u>GREENWOOD POOL</u>				
BLISS, MEGHAN M	1,254.02	-	-	1,254.02
CLARK, JESSICA L	2,496.14	-	-	2,496.14
DEWEY, KERRY A	1,876.28	-	-	1,876.28
GREGG, KRISTEN H	330.00	-	-	330.00
HARTIN, CHARLES M	1,719.52	-	-	1,719.52
KONDROTAS, HANNAH T	1,835.89	-	-	1,835.89
LAFORTUNE, MICHAEL S II	308.75	-	-	308.75

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	Regular <u>Pay</u>	<u>Overtime</u>	Other <u>Pay</u>	<u>Total</u>
LEMIEUX, DONALD W	21,016.17	30.00	35,513.10	56,559.27
RINGER, DIANA L	9,267.19	-	2,882.23	12,149.42
SEKURSKI, BENJAMIN M	1,952.27	-	-	1,952.27
SEKURSKI, DANIELLE K	313.50	-	-	313.50
SILVIA, ASHLEY A	2,204.02	-	-	2,204.02
DEPARTMENT TOTAL	44,573.75	30.00	38,395.33	82,999.08
<u>MUNICIPAL GROUNDS COMMISSION</u>				
AWDYCKI, JOHN T	700.00	-	-	700.00
LAROCHE, BRIAN R	500.00	-	-	500.00
ROBICHAUD, LUDGER A	500.00	-	-	500.00
WHITE, TERRI-ANN	500.00	-	-	500.00
DEPARTMENT TOTAL	2,200.00	-	-	2,200.00
<u>NON-CONTRIBUTORY RETIREMENT</u>				
DUBZINSKI SR, WALTER J	28,508.16	-	-	28,508.16
DEPARTMENT TOTAL	28,508.16	-	-	28,508.16
<u>WATER</u>				
HARTY, CHRISTINE M	35,865.44	-	430.00	36,295.44
SUCHOCKI, DAVID L	51,315.20	3,585.08	1,090.00	55,990.28
DEPARTMENT TOTAL	87,180.64	3,585.08	1,520.00	92,285.72
<u>SEWER</u>				
PRENTISS, SUSAN M	35,865.44	-	640.00	36,505.44
DEPARTMENT TOTAL	35,865.44	-	640.00	36,505.44
<u>GOLF COURSE</u>				
BERRY, DANIEL J	22,940.80	-	-	22,940.80
BROW, SHANNON L	1,237.60	-	-	1,237.60
CARPENTIER, MARK R	414.05	-	-	414.05
CASAVANT, WILLIAM M	1,487.85	-	-	1,487.85
DAMON, BRADFORD H	4,568.20	-	-	4,568.20
DELLASANTA, JAMES H	869.05	-	-	869.05
DENEEN, LYDIA E	1,003.28	-	-	1,003.28
DERNALOWICZ, ALEKSANDER H	409.50	-	-	409.50
EGAN, BENJAMIN M	41,956.37	-	3,974.50	45,930.87
FRANK, WILLIAM L	67,294.85	-	350.00	67,644.85
GEOFFROY, PAUL D	6,688.50	-	-	6,688.50
GOGUEN, ALLEN T	4,506.79	-	-	4,506.79
GOGUEN, JOSEPH A	3,430.71	-	-	3,430.71
GOLIBER, JOSHUA T	3,203.20	-	-	3,203.20
GRAVEL, MARK L	3,890.25	-	-	3,890.25
JOHNSON, ERNEST J	1,365.00	-	-	1,365.00
KOREN, ZACHARY W	1,496.95	-	-	1,496.95
MOORE, WILLIAM G	33,176.10	2,990.93	1,730.00	37,897.03
PEAHL, KYLE C	3,200.93	-	-	3,200.93
PRINN, JEFFREY R	27,894.40	6,548.24	4,299.28	38,741.92
RICE, HERBERT D	27,629.20	-	2,092.48	29,721.68
STEVENS, KYLE	2,343.25	-	-	2,343.25
TUCKER, GEORGE D	3,394.30	-	-	3,394.30
DEPARTMENT TOTAL	264,401.13	9,539.17	12,446.26	286,386.56

City of Gardner

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	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
<u>LANDFILL CLOSURE/SOLID WASTE</u>				
AUSTIN, NELSON A	40,524.00	675.64	560.00	41,759.64
HILL, JOHN J	13,569.12	-	350.00	13,919.12
STROUT, DONNA M	32,129.16	51.03	675.00	32,855.19
DEPARTMENT TOTAL	86,222.28	726.67	1,585.00	88,533.95

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<u>SCHOOL DEPARTMENT</u>	<u>Regular Pay</u>	<u>Overtime</u>	<u>Other Pay</u>	<u>Total</u>
<u>SCHOOL COMMITTEE</u>				
BAILEY, CAROL J	3,500.00	-	-	3,500.00
BOONE, JAMES S	3,500.00	-	-	3,500.00
LAFRENIERE, JOHN M	3,500.00	-	-	3,500.00
PHELPS, MELODY B	3,500.00	-	-	3,500.00
TASSONE, PAUL G	3,500.00	-	-	3,500.00
VANCE, MATTHEW C	3,500.00	-	-	3,500.00
TOTAL	21,000.00	-	-	21,000.00
<u>ADMINISTRATORS</u>				
BLOOD, SUSAN Y	46,237.10	-	2,000.00	48,237.10
CASAVANT, CHRISTOPHER D	49,594.40	-	450.00	50,044.40
DARING, CAROL L	133,591.12	-	14,549.90	148,141.02
GOGUEN, CATHERINE A	102,587.16	-	2,116.29	104,703.45
HALL, TODD W	51,533.19	-	250.00	51,783.19
HUI, SUSAN M	89,021.96	-	1,472.92	90,494.88
HURD, MICHAEL A	14,071.72	-	1,591.83	15,663.55
JASTRAB, AMBER A	32,285.28	-	-	32,285.28
MCCAFFREY, REBECCA A	62,423.92	-	1,334.43	63,758.35
MORIN, KURT	37,558.29	-	3,233.00	40,791.29
OBRIEN, ROBERT P	60,342.88	-	1,549.48	61,892.36
SALOVARDOS, JOHN M	95,508.92	-	2,176.86	97,685.78
SCANLON, KAREN D	76,811.02	-	-	76,811.02
TOTAL	851,566.96	-	30,724.71	882,291.67
<u>HIGH SCHOOL PRINCIPALS</u>				
AHO, MITCHEL G	83,618.08	-	1,199.68	84,817.76
MCCORMICK, TIMOTHY J	81,599.96	-	3,870.75	85,470.71
PELLEGRINO, MARK J	86,700.12	-	-	86,700.12
PIERCE, DONNA M	106,121.08	-	-	106,121.08
TOTAL	358,039.24	-	5,070.43	363,109.67
<u>MIDDLE SCHOOL PRINCIPALS</u>				
CASAVANT, CHRISTOPHER D	47,824.48	-	-	47,824.48
DAVIS, KIMBERLY A	72,310.94	-	-	72,310.94
DIONNE, JEFF D	79,017.12	-	1,111.44	80,128.56
MURPHY, ARTHUR	36,495.01	-	-	36,495.01
TOTAL	235,647.55	-	1,111.44	236,758.99
<u>ELEMENTARY SCHOOL PRINCIPALS</u>				
GUERIN, PAUL A	73,583.90	-	2,460.89	76,044.79
HILL, FRANK D	81,389.10	-	1,794.91	83,184.01
MCDONALD, MELISSA A	71,524.00	-	1,049.35	72,573.35
PREVITI, MARYANN P	96,000.06	-	-	96,000.06
SMITH, JANET C	70,999.94	-	1,105.78	72,105.72
TOTAL	393,497.00	-	6,410.93	399,907.93
<u>GUIDANCE</u>				
AHLIN, ELIZABETH A	71,216.08	-	6,258.73	77,474.81
BEAUREGARD, LAURA A	34,588.84	-	3,685.58	38,274.42
BURNHAM, THERESA A	68,361.54	-	6,283.13	74,644.67

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KAZARIAN, GEORGE H JR	21,759.14	-	1,182.48	22,941.62
LEBLANC, MONIQUE M	36,085.28	-	9,765.11	45,850.39
MACK, JUDY A	71,928.22	-	7,108.85	79,037.07
MCCRILLIS, KAREN M	64,190.36	-	4,101.18	68,291.54
METZ, MEGAN C	49,518.82	-	2,691.26	52,210.08
POSCO, BETH	69,177.68	-	10,692.30	79,869.98
RICHARD, MICHAEL L	70,402.54	-	14,101.76	84,504.30
TAWCZYNSKI, COREY T	46,691.32	-	2,812.60	49,503.92
THIBEAULT, JOHN M	68,361.54	-	5,858.13	74,219.67
WIHTELIN, DEBRA A	69,586.40	-	6,044.68	75,631.08
TOTAL	741,867.76	-	80,585.79	822,453.55
<u>SPECIAL EDUCATION TEACHERS</u>				
BASTARACHE, KRISTEN M	46,691.32	-	2,100.00	48,791.32
COUSINS-MARTELL, CYNTHIA J	67,542.80	-	1,579.65	69,122.45
FARRELL, EUGENE J	71,928.22	-	2,149.75	74,077.97
FRENCH, BOBBIE J	58,974.40	-	2,299.75	61,274.15
HAGWOOD, ELEANOR E	-	-	1,345.11	1,345.11
MELEHOV, NICOLA A	49,518.82	-	250.00	49,768.82
MILLER, JEAN W	23,097.80	-	6,968.64	30,066.44
O'CONNOR, NANCY R	31,431.75	-	-	31,431.75
PERA, JULIE M	53,199.22	-	678.23	53,877.45
RICE, CAROLYN I	66,050.92	-	3,305.80	69,356.72
ROBINSON, DONNA W	60,935.28	-	250.00	61,185.28
TADDEO, CINTHIA E	49,279.60	-	2,492.73	51,772.33
WEST, JOYCE A	71,928.48	-	1,399.75	73,328.23
WILSON, MEGAN E	43,328.32	-	250.00	43,578.32
TOTAL	693,906.93	-	25,069.41	718,976.34
<u>HIGH SCHOOL TEACHERS</u>				
ANDERSON, JESSICA R	46,691.32	-	5,460.17	52,151.49
ANDERSON, REBECCA A	69,586.40	-	1,362.31	70,948.71
ANDERSON, SIEGLINDE M	60,291.40	-	1,888.41	62,179.81
ASTOR, DIANE	-	-	1,589.67	1,589.67
BARTOK, SHAWN W	47,842.97	-	1,219.56	49,062.53
BIANCO, ADELINA	68,361.48	-	6,592.73	74,954.21
CAOUCETTE, TIMOTHY R	53,487.72	-	6,245.63	59,733.35
CEFALO, PATRICIA A	67,542.80	-	450.00	67,992.80
CHRIST, MATTHEW R	56,660.76	-	3,354.98	60,015.74
COOK, JEANNINE	67,542.80	-	3,160.08	70,702.88
CROWLEY, MICHAEL J	68,770.26	-	1,849.27	70,619.53
CURRIER, JESSICA M	45,556.68	-	4,183.00	49,739.68
DAVIS, STEPHANIE J	-	-	200.00	200.00
DELLASANTA, AMEE R	66,870.70	-	750.00	67,620.70
DELOLLIS, DANIEL N	6,720.56	-	-	6,720.56
ECKELKAMP, CHRISTINA A	62,604.36	-	1,412.28	64,016.64
GALLAGHER, SUSAN R	66,050.82	-	2,305.80	68,356.62
GARDELLA, JOHN W	66,870.70	-	1,750.00	68,620.70
HANLEY, DENISE C	69,586.40	-	2,062.31	71,648.71
HAWKINS, MARK L	66,050.92	-	5,923.97	71,974.89
HEMLIN, NICOLE B	-	-	893.38	893.38
JACKMAN, LEON W	66,050.92	-	1,805.80	67,856.72
KELLEY, BRIAN J	66,459.64	-	1,750.00	68,209.64

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KLASH, HOWARD W	-	-	1,345.23	1,345.23
KNAPP, BRIAN M	50,315.98	-	1,028.91	51,344.89
KOBEL, MARK L	25,189.32	-	-	25,189.32
LAWRENCE, MICHAEL H	68,361.54	-	9,920.18	78,281.72
LEBLANC, PAMELA J	56,711.98	-	6,952.17	63,664.15
LEMIEUX, FRANCES P	69,586.40	-	4,475.35	74,061.75
LEMIEUX, PATRICIA A	69,586.40	-	2,362.31	71,948.71
LEPISTO, DOUGLAS B	54,624.70	-	6,180.30	60,805.00
LILJEGREN, ERIK A	59,881.64	-	2,081.84	61,963.48
LORE, REBEKAH L	45,556.68	-	4,416.86	49,973.54
MARCUS, JOSEPH R	29,587.66	-	-	29,587.66
MARTIN, EARL T	64,190.36	-	8,086.71	72,277.07
MCGANN, ELIZABETH T	61,378.46	-	3,455.76	64,834.22
MCLAUGHLIN, MICHAEL B	26,095.08	-	-	26,095.08
MCNAMARA, ROBERT G	55,123.64	-	1,105.76	56,229.40
MEANY, JOHN W	55,481.14	-	6,527.54	62,008.68
MENNA, DAVID P	17,995.32	-	-	17,995.32
MONTAGUE-DEFRIESSE, SHARON	-	-	18,786.39	18,786.39
MURPHY, MARIA A	65,233.48	-	250.00	65,483.48
O'DONNELL, ROGER D	57,795.40	-	2,150.00	59,945.40
PACHECO, SANDRA B	64,599.08	-	3,257.22	67,856.30
PENN, DAVID A	50,683.10	-	1,560.88	52,243.98
PIERCE, ROBERTA L	67,542.80	-	1,579.65	69,122.45
RICHARD, HENRY J	67,951.52	-	3,062.27	71,013.79
SEYRAL, ANA M	67,951.52	-	2,218.65	70,170.17
TATRO, JENNIFER M	59,381.40	-	7,501.02	66,882.42
VAN VALKENBURG, WILLIAM F	68,361.54	-	7,258.73	75,620.27
VILLANI, ANGELO	58,205.42	-	1,155.04	59,360.46
WAGNER, ANNE F	19,393.69	-	962.28	20,355.97
WARDER, GARY F	70,402.42	-	3,526.08	73,928.50
WEIDERMAN, THOMAS N	67,951.52	-	2,086.18	70,037.70
YAN, ZHAOHUI	54,270.06	-	1,092.20	55,362.26
YURENKA, KATRINA	57,795.40	-	-	57,795.40
TOTAL	2,896,784.26	-	170,594.86	3,067,379.12

MIDDLE SCHOOL TEACHERS

ALBERO, ANIELLO L	68,361.24	-	7,471.25	75,832.49
ALGER, BRUCE E	67,542.80	-	1,829.65	69,372.45
ANTHONY, JENNIFER L	20,619.90	-	-	20,619.90
BEATTIE, CHARLES A	69,586.40	-	2,900.00	72,486.40
BEAUREGARD, DEREK M	66,459.64	-	5,623.80	72,083.44
BEAUVAIS, ALEZA	69,177.68	-	1,355.78	70,533.46
BELITSKY, KATHLEEN D	55,440.84	-	1,579.32	57,020.16
CHARTERS, ROBERT T	65,643.50	-	9,509.29	75,152.79
CRAFT, LEIGH A	65,643.50	-	5,746.00	71,389.50
CULKEEN, KAREN J	-	-	1,100.54	1,100.54
DAIGLE, JESSICA L	30,967.37	-	70.00	31,037.37
DENNY-BROWN, ANN P	56,208.36	-	-	56,208.36
DERNALOWICZ, ALAN F	69,586.40	-	1,750.00	71,336.40
DUKETT, ANN L	67,542.80	-	1,829.65	69,372.45
ERICSON, DEBORAH A	50,318.59	-	-	50,318.59
FAIRBANKS, DEBORAH J	-	-	1,049.28	1,049.28
FRANCOEUR, MICHAEL R	49,137.40	-	6,261.75	55,399.15

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FRIEND, HEATHER A	37,319.80	-	-	37,319.80
GALLANT, JEANNINE E	61,787.18	-	2,362.28	64,149.46
GILES, JUDITH E	66,870.70	-	2,499.86	69,370.56
HARRIS, ROBERT W	13,067.60	-	978.18	14,045.78
HEFFNER, MICHELLE V	56,619.42	-	2,231.86	58,851.28
HOLWELL, AMY E	42,808.25	-	-	42,808.25
HORN, MAUREEN E	67,951.52	-	8,672.18	76,623.70
IRR, BRIAN D	57,068.44	-	4,102.94	61,171.38
JAILLET, BRENDA M	59,467.50	-	2,030.39	61,497.89
JONES, AMY B	42,571.80	-	-	42,571.80
KARPEICHIK-HILL, ALLISON M	71,216.08	-	-	71,216.08
KEMP, PHYLLIS M	60,199.88	-	5,504.92	65,704.80
LANDRY, JOANNE M	54,370.55	-	6,170.93	60,541.48
LAPIERRE, ADAM T	45,106.62	-	-	45,106.62
LASHUA, TINA M	54,624.70	-	150.00	54,774.70
LEBLANC, TARA A	12,754.08	-	-	12,754.08
MCKENNA, SHARON A	28,607.82	-	4,829.88	33,437.70
MENARD, MARY E	47,915.03	-	984.72	48,899.75
MOILANEN, DAIDEEN F	-	-	1,138.37	1,138.37
MORSE, LISA C	46,219.06	-	350.00	46,569.06
MURPHY, ARTHUR G	20,071.59	-	6,592.21	26,663.80
PAYNE, JODYE H	68,770.26	-	1,850.00	70,620.26
PERKINS, JOSHUA R	57,118.36	-	3,531.13	60,649.49
PODRAZIK, TRACI A	70,402.54	-	3,125.36	73,527.90
ROBICHAUD, BRENT M	67,951.52	-	1,336.18	69,287.70
SARCINELLI, SHARON M	66,459.64	-	5,312.33	71,771.97
SEIDLICH, ALISON M	48,196.91	-	400.00	48,596.91
SHURIS, KATHLEEN A	68,361.54	-	1,842.73	70,204.27
STEVENSON, ASHLEY J	47,051.38	-	859.37	47,910.75
SWEET, LORI-ANN M	67,951.52	-	2,833.71	70,785.23
TATA, STEPHEN J	65,643.50	-	4,762.00	70,405.50
VACARELO, JAMES A	-	-	905.70	905.70
WOJDYLAK, MARCELLA L	66,870.70	-	2,468.90	69,339.60
WOOD, KRISTINA M	51,541.88	-	-	51,541.88
TOTAL	2,565,173.79	-	125,902.44	2,691,076.23

ELM STREET SCHOOL TEACHERS

ALBERT, WENDY M	40,796.60	-	100.00	40,896.60
AVERY, KIMBERLY L	68,361.54	-	1,442.73	69,804.27
BEAUDOIN, MARY E	67,951.52	-	2,911.18	70,862.70
BLACKBIRD, MANDY S	56,619.31	-	1,704.71	58,324.02
BOGART, PATRICIA	-	-	33,426.66	33,426.66
BRUNELLE, KAREN M	43,524.72	-	-	43,524.72
BURKHARDT, SONJA M	68,361.54	-	2,617.73	70,979.27
CANNON, ERIN F	55,440.84	-	350.00	55,790.84
CARLSON, TANYA M	56,208.36	-	850.00	57,058.36
COHEN, BARBARA J	48,278.62	-	1,675.00	49,953.62
COLLINS, HEIDI A	67,951.52	-	2,536.18	70,487.70
CORMIER, CHARLENE C	70,402.54	-	3,784.36	74,186.90
COVIELLO, MARISA D	68,361.54	-	2,617.73	70,979.27
DAVIEAU, KATE A	54,624.70	-	2,437.00	57,061.70
DEMEO, JEAN E	-	-	1,105.77	1,105.77
DONOVAN, TRACY J	37,717.83	-	125.00	37,842.83

City of Gardner

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	Regular <u>Pay</u>	<u>Overtime</u>	Other <u>Pay</u>	<u>Total</u>
FANOS, CHRISTINE	34,833.60	-	575.00	35,408.60
FLAHERTY, IAN T	53,496.30	-	6,132.66	59,628.96
HEATH, JO-ELLEN	66,050.92	-	1,850.00	67,900.92
HORRIGAN, ANNE M	69,177.68	-	2,525.00	71,702.68
KERR, SHARON A	68,361.54	-	2,591.58	70,953.12
LAFERRIERE, SONJA J	42,382.60	-	1,002.12	43,384.72
LAJOIE, LISA J	67,542.80	-	6,825.00	74,367.80
LANGLOIS, NELLIE A	67,542.80	-	1,375.00	68,917.80
LATHAM, STACY M	19,781.64	-	-	19,781.64
LATTANZIO, MICHELLE M	66,870.70	-	2,418.90	69,289.60
LEAHY, ELIZABETH M	-	-	33,656.40	33,656.40
LEBLANC, ELIZABETH T	56,617.81	-	1,075.00	57,692.81
LONARDO, GINA R	9,696.91	-	-	9,696.91
MACKAY, KATHRYN E	66,870.70	-	9,315.64	76,186.34
MENIN, DEBRAH A	66,459.64	-	2,387.33	68,846.97
MICHAUD, HEATHER J	53,037.66	-	1,328.40	54,366.06
MURPHY, DONNA J	66,870.70	-	1,875.00	68,745.70
OUELLET, ANN-MARIE	66,870.70	-	2,993.90	69,864.60
PEREZ, THERESA M	62,965.50	-	2,231.11	65,196.61
REFRIGERI, JUDITH A	-	-	611.41	611.41
RENZI, ANTHONY J	53,037.66	-	1,647.40	54,685.06
ROY, SUSAN A	66,870.70	-	3,343.90	70,214.60
SHEPHERD, GISELE M	44,336.76	-	1,438.80	45,775.56
SMALL, SHARON M	-	-	34,617.10	34,617.10
SMITH, NORA W	51,859.86	-	866.64	52,726.50
SUTTON, JENNIFER L	6,086.36	-	100.00	6,186.36
TAVARES, CHARLENE H	67,951.52	-	2,611.18	70,562.70
WEINHOLD, RICHARD S	66,050.92	-	3,805.80	69,856.72
YANELLI-FARRELL, ELIZABETH A	67,951.52	-	5,500.00	73,451.52
TOTAL	2,234,176.68	-	192,384.32	2,426,561.00

H.M.SAUTER SCHOOL TEACHERS

ANDERSON-EACUEO, JANE L	66,777.77	-	2,350.00	69,127.77
BOURGEOIS, JOANNE M	59,381.30	-	1,373.84	60,755.14
BOURQUE, JOYCE C	68,770.26	-	2,349.27	71,119.53
BOYLAN, HEATHER L	60,971.04	-	1,299.19	62,270.23
CHANDLER, MONICA M	47,141.60	-	2,428.21	49,569.81
CORMIER, JESSICA L	40,796.60	-	326.16	41,122.76
FARLEY, SUSAN M	24,208.75	-	10,719.00	34,927.75
GALLANT, KARA K	62,965.50	-	1,575.00	64,540.50
GRAVES, REBECCA J	67,951.52	-	2,331.48	70,283.00
NOTT, LISA M	67,951.52	-	1,936.18	69,887.70
RILEY, KRISTIN K	67,542.80	-	3,099.89	70,642.69
SUNDERLAND, DEBORAH A	-	-	1,589.71	1,589.71
SUYENAGA, RUTH M	71,216.08	-	1,975.00	73,191.08
ULRICH, DENISE E	66,050.92	-	2,726.02	68,776.94
WHITING, PAMELA A	71,216.08	-	2,350.00	73,566.08
TOTAL	842,941.74	-	38,428.95	881,370.69

WATERFORD STREET SCHOOL TEACHERS

ALDRICH-BOATWRIGHT, BRIANA J	67,618.48	-	6,267.73	73,886.21
BASTIEN, LAUREN L	61,787.18	-	2,537.28	64,324.46
BURPEE, MARY A	50,683.10	-	5,753.27	56,436.37

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	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
BUTLER, LISA A	67,542.80	-	1,704.65	69,247.45
CAOUCETTE, ASHLEY J	48,688.38	-	2,975.00	51,663.38
DEMBEK, JAMIE L	50,774.62	-	250.00	51,024.62
ECKLUND, SUSAN J	66,286.72	-	8,461.20	74,747.92
ELWELL, LINDA M	60,242.52	-	2,462.61	62,705.13
GASTONGUAY, KELLY A	67,542.80	-	2,104.65	69,647.45
GOGUEN, SHARLEEN E	69,586.40	-	6,580.00	76,166.40
HALLINAN, KIMBERLY J	44,788.12	-	775.00	45,563.12
HENDERSON, PARIS D	67,951.52	-	7,811.18	75,762.70
ISTVAN, JUDITH A	69,586.40	-	1,837.31	71,423.71
JANHUNEN, ROBIN L	68,361.54	-	3,111.18	71,472.72
JEPSON, VIRGINIA H	67,951.52	-	2,604.65	70,556.17
KLASH, DONNA M	-	-	13,121.28	13,121.28
MCGANN, SHAWN C	59,064.20	-	225.00	59,289.20
MURPHY, DAWN M	50,918.15	-	7,503.27	58,421.42
MUSE, RONALD D	70,402.54	-	1,125.00	71,527.54
PIANKA, PETER PAUL	65,233.48	-	3,567.73	68,801.21
RILEY, ELEANOR G	-	-	33,735.10	33,735.10
ROUISSE, JACQUELINE M	50,683.10	-	-	50,683.10
THOMPSON, MARY-LOU	66,459.64	-	2,687.33	69,146.97
TOTAL	1,292,153.21	-	117,200.42	1,409,353.63

KINDERGARTEN TEACHERS

BOURGEOIS, LINDA M	70,402.54	-	2,925.00	73,327.54
DOHERTY, ALLISON M	49,364.56	-	425.00	49,789.56
MARCINKEWICZ, LAURIE A	59,381.40	-	1,025.00	60,406.40
MELANSON, APRIL D	49,864.36	-	1,196.72	51,061.08
MIRANDA, DANIELLE R	50,774.62	-	175.00	50,949.62
THOMAS, CHRISTINA J	48,278.62	-	2,171.37	50,449.99
TRIOLO, JULIE M	60,971.04	-	1,125.00	62,096.04
WHITCOMB, CELESTE G	47,551.40	-	1,653.21	49,204.61
WHITNEY, SARAH A	43,823.55	-	425.00	44,248.55
WOJTUKIEWICZ, CARLA J	-	-	1,345.11	1,345.11
TOTAL	480,412.09	-	12,466.41	492,878.50

PROSPECT STREET SCHOOL TEACHERS

AALTO, MARGARET A	18,751.52	-	-	18,751.52
EKSTEIN, KENNETH G	48,728.68	-	2,853.54	51,582.22
EVANS, STEVEN S	31,937.68	-	1,153.33	33,091.01
HENDERSON, JANET D	11,793.01	-	4,061.36	15,854.37
MARCHETTI, MATHEW W	13,567.08	-	1,350.00	14,917.08
MEDERO, JANEY M	57,478.30	-	1,276.08	58,754.38
SUCH, HEATHER A	4,858.86	-	6,850.88	11,709.74
WELLS, GREGORY P	68,361.54	-	-	68,361.54
TOTAL	255,476.67	-	17,545.19	273,021.86

TUTORS

AUBUCHON, GLORIA M	16,390.32	-	150.00	16,540.32
BLAKE, VANESSA N	9,504.86	-	135.00	9,639.86
BURNELL, JENNIFER E	20,828.46	-	1,207.50	22,035.96
DUNN, SHANNON M	4,980.36	-	-	4,980.36
HEGLIN, SHEILA L	14,936.25	-	200.00	15,136.25
LEBLANC, NICOLE R	20,965.24	-	456.00	21,421.24

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	<u>Regular</u> <u>Pay</u>	<u>Overtime</u>	<u>Other</u> <u>Pay</u>	<u>Total</u>
LOESCHER, ANDREA G	21,234.12	-	397.75	21,631.87
PARKER, KATIE S	22,926.03	-	4,889.79	27,815.82
PICARIELLO, SARAH E	3,418.66	-	42.50	3,461.16
SANTOS, JULIANNE M	24,651.57	-	1,600.00	26,251.57
SILVIA, ASHLEY A	22,428.78	-	60.00	22,488.78
STANKO, PATRICIA J	24,717.66	-	2,317.08	27,034.74
WALKER, KATHERINE J	24,651.57	-	948.80	25,600.37
WARD, VENISE G	13,457.18	-	770.00	14,227.18
TOTAL	245,091.06	-	13,174.42	258,265.48

PARAPROFESSIONALS

AGNELLI, LISA J	7,405.36	-	1,833.67	9,239.03
ALBERT, BARBARA J	3,782.54	-	150.00	3,932.54
ANDERSON, KAREN P	18,478.02	-	2,768.63	21,246.65
ARSENAULT, PRISCILLA M	17,738.82	-	2,900.00	20,638.82
BIENVENU, LINDA J	806.31	-	8,152.38	8,958.69
BRETON, GISELE D	2,118.60	-	55.00	2,173.60
CALAWA, KAY E	19,217.00	-	3,369.75	22,586.75
CANU, PAMELA B	19,956.20	-	1,948.88	21,905.08
CASEY, SARAH E	8,090.08	-	135.00	8,225.08
CIESLA, SARAH E	22,823.01	-	250.00	23,073.01
CROWLEY, KATHERINE A	17,738.82	-	539.00	18,277.82
DESMARAIS, DEBORAH A	3,557.25	-	-	3,557.25
DINARDO, LINDA M	19,066.81	-	4,758.25	23,825.06
DUNHAM, DAYNA H	10,792.40	-	1,712.50	12,504.90
FRANCOEUR, LYNDA	22,173.58	-	5,402.50	27,576.08
GOGUEN, ALISHA J	-	-	113.31	113.31
GOSELIN, ELLEN C	2,070.44	-	46.39	2,116.83
GRAY, JANICE B	19,217.00	-	3,789.75	23,006.75
GRENKE, APRIL R	19,217.00	-	862.25	20,079.25
GUGINO, MARIE L	16,556.32	-	1,403.04	17,959.36
GULLATT, ROBIN	19,217.00	-	450.00	19,667.00
GUTMANS, LINDA F	18,478.02	-	2,098.13	20,576.15
HAGER, LYNN A	17,738.82	-	3,664.00	21,402.82
HAY, JILL L	19,956.20	-	3,573.88	23,530.08
HERMANSON, ROXANNE M	19,956.20	-	3,792.50	23,748.70
HOWELL, JENNIFER L	6,338.39	-	1,287.98	7,626.37
JANIKAS, LIAN V	17,687.44	-	3,032.00	20,719.44
KENDALL, DENISE G	19,971.96	-	2,921.50	22,893.46
KIEWEL, PATRICIA A	19,217.00	-	1,635.00	20,852.00
KORHONEN, ANNETTE M	17,738.82	-	2,750.00	20,488.82
LAFOND, LINDA M	17,738.82	-	2,561.50	20,300.32
LEBLANC, DONNA M	20,685.40	-	2,990.50	23,675.90
LEBLANC, GERALDINE Y	7,590.44	-	1,223.56	8,814.00
LEBLANC, SANDRA Y	18,478.02	-	3,197.50	21,675.52
MAZZA, JULIE A	2,263.05	-	259.64	2,522.69
MCCRILLIS, JOANNE	20,695.40	-	6,287.50	26,982.90
MCLAUGHLIN, MARY E	18,418.73	-	1,977.50	20,396.23
MEANEY, CASSIE H	14,548.16	-	1,077.50	15,625.66
MITCHELL, AMY M	15,168.41	-	5,732.00	20,900.41
MORGAN, LISA S	18,426.64	-	2,057.50	20,484.14
MOSS, KATHLEEN A	19,217.00	-	5,202.75	24,419.75
MULLOY, STEVEN R	11,061.19	-	5,519.78	16,580.97

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	Regular <u>Pay</u>	<u>Overtime</u>	Other <u>Pay</u>	<u>Total</u>
NISULA, M.JANE	17,738.82	-	2,544.00	20,282.82
OLSON, DONNA M	19,217.00	-	6,865.75	26,082.75
OUELLET, THEODORA	19,217.00	-	4,209.75	23,426.75
PALMIERI, KATHLEEN E	18,478.02	-	2,773.13	21,251.15
PIASCIC, CYNTHIA A	19,956.20	-	3,953.88	23,910.08
QUICK, TAMMI L	2,276.64	-	331.50	2,608.14
RAMOS, KIMBERLY J	9,487.94	-	1,422.52	10,910.46
ROBINSON, BRITTANY A	11,849.40	-	828.90	12,678.30
SALADINI, CHRISTINE A	3,081.60	-	152.50	3,234.10
SASS, ORILIE J	19,217.00	-	1,777.50	20,994.50
SAUVAGEAU, MARY E	16,428.78	-	3,036.00	19,464.78
SHARRON, LINDA A	19,114.24	-	2,987.25	22,101.49
SOUCY, ROBYN L	19,217.00	-	2,579.75	21,796.75
SPAIN, SANDRA T	19,956.20	-	1,501.38	21,457.58
STEWART, DAWN M	14,390.64	-	825.28	15,215.92
TAHERI, DIANA P	8,488.04	-	3,027.54	11,515.58
THOMAS, TRINA A	8,548.56	-	781.03	9,329.59
VIENNEAU, LILLIAN M	19,217.00	-	1,389.75	20,606.75
WAHL, BARBARA J	18,478.02	-	3,495.63	21,973.65
WALLGREN, DEBORAH B	19,217.00	-	2,119.75	21,336.75
WALSH, HOLLY A	20,640.07	-	2,665.50	23,305.57
WALTER, MELISSA L	-	-	540.63	540.63
WOOD-KLASH, CAROL A	17,738.82	-	1,554.00	19,292.82
ZOLLO, SAMANTHA A	18,175.57	-	490.63	18,666.20
TOTAL	971,526.23	-	155,336.07	1,126,862.30

SUBSTITUTES

ANDREWS, KRISTINE L	1,365.82	-	-	1,365.82
ARMSTRONG, ILEANA I	4,314.66	-	-	4,314.66
AVALLONE, MEGAN J	240.00	-	-	240.00
BEAUREGARD, DAVID F	14,277.18	-	9,832.00	24,109.18
BENNETT, MELISSA S	3,150.00	-	-	3,150.00
BETTEZ, KERRY LYNN	770.00	-	-	770.00
BETTEZ, SERENA R	3,535.00	-	-	3,535.00
BOUDREAU, NATHAN R	1,740.00	-	-	1,740.00
BROOKS, JUDITH M	3,729.24	-	-	3,729.24
BRYANT, CHRISTINA R	510.38	-	-	510.38
CAISSE, CHRISTINE	2,942.58	-	-	2,942.58
CLAPHAM, SUSAN J	1,474.16	-	-	1,474.16
CLARK, DIANE I	-	-	1,330.43	1,330.43
COATES, JENNIFER L	315.00	-	-	315.00
CORMIER, KIMBERLY A	2,897.44	-	-	2,897.44
CORMIER, MARCELLE S	560.00	-	-	560.00
CURTIS, STEPHANIE G	20,431.62	-	-	20,431.62
CUSHING, THEODORE S	-	-	221.74	221.74
DAMOUR, PAUL L II	1,260.00	-	-	1,260.00
DAVIS, KELSEY L	1,223.37	-	-	1,223.37
DEJOY, KAREN M	-	-	3,276.00	3,276.00
DERNALOWICZ, ALEKSANDER H	180.00	-	-	180.00
DIMUCCIO, DOMENICA F	5,977.96	-	-	5,977.96
DIVITO, NICOLE M	5,278.15	-	276.21	5,554.36
DUNHAM, MAKAYLA A	5,209.47	-	-	5,209.47
DUTEAU, DEBBIE A	5,410.00	-	-	5,410.00

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	<u>Regular</u>		<u>Other</u>	
	<u>Pay</u>	<u>Overtime</u>	<u>Pay</u>	<u>Total</u>
FLAHERTY, JESSIE A	7,427.62	-	-	7,427.62
FOLEY, CHERYL J	300.00	-	-	300.00
FONTAINE, VICTORIA C	7,062.36	-	-	7,062.36
FRANTZ, JESSLYN E	6,326.77	-	1,169.46	7,496.23
FREITAS, WENDY A	4,291.22	-	-	4,291.22
GALLAGHER, CHERYL A	1,060.00	-	-	1,060.00
GIKIS, COLLEEN F	544.11	-	1,466.03	2,010.14
GORMLEY, LORI L	70.00	-	-	70.00
GRAY, ERIN E	1,772.98	-	-	1,772.98
GREENO, LINDA A	594.67	-	-	594.67
HAY, JEREMY S	3,298.91	-	-	3,298.91
HEALEY, CAROL E	482.60	-	-	482.60
HORRIGAN, EMILY A	1,006.88	-	-	1,006.88
INFANTINO, SARAH M	1,317.99	-	-	1,317.99
ISTVAN, GABRIELLE A	918.91	-	-	918.91
JASINSKI, JOHN S	1,890.00	-	-	1,890.00
JOHNSON, GLENN E	12,305.46	-	-	12,305.46
KAISER, KRYSTAL J	665.00	-	-	665.00
KARGE, CLAIRE E	667.36	-	1,589.70	2,257.06
KAZINSKAS, JOHN P	1,230.00	-	-	1,230.00
KEMP, DAVID M	2,105.19	-	-	2,105.19
KEMP, ELIZABETH Y	792.55	-	-	792.55
KONDROTAS, FRANCIS P	9,000.00	-	6,991.00	15,991.00
LABELLE, PETER R	26,370.65	-	-	26,370.65
LADÉAU, DAVID A	1,575.00	-	-	1,575.00
LAMBERT, SHANNAN L	1,067.85	-	-	1,067.85
LAPERRIERE, NICOLE M	3,122.23	-	-	3,122.23
MARA, GINA L	62.60	-	-	62.60
MEDVEDEVA, YELENA	30.00	-	-	30.00
MEUNIER-MALECKI, DONNA M	2,425.00	-	-	2,425.00
MILLER, JOAN M	2,967.82	-	-	2,967.82
MINNS, KAREN M	7,722.63	-	-	7,722.63
MORRIS, JOHN L	6,230.00	-	-	6,230.00
MURPHY, DEVON V	318.62	-	-	318.62
NELSON-SADOWSKI, CHRISTINE E	544.10	-	-	544.10
NUGENT, JILL E	70.00	-	1,733.58	1,803.58
OLSON, LINDA R	70.00	-	-	70.00
PAUL, KRISTINE E	367.41	-	-	367.41
PROFFITT, MELISSA M	3,622.18	-	2,512.00	6,134.18
RUSSELL, KIRK J	3,897.81	-	2,294.00	6,191.81
SKORKO, PAMELA R	9,961.27	-	-	9,961.27
SLEEPER, TRACY L	540.00	-	-	540.00
SOLOVEI, RACHEL D	240.00	-	-	240.00
SWANSON, BRAD E	3,352.45	-	-	3,352.45
SWEDBERG, JOYCE R	6,492.42	-	-	6,492.42
SZULBORSKI, JOSEPH K	11,599.12	-	-	11,599.12
TARPEY, GLORIA J	1,617.88	-	-	1,617.88
THIBODEAU, PAUL A	545.38	-	-	545.38
THOMPSON, THERESA M	1,682.60	-	-	1,682.60
WILSON, LEWIS A	2,507.65	-	-	2,507.65
WIRTANEN, OLIVIA C	300.00	-	-	300.00
WOODS, CATHERINE A	2,448.34	-	-	2,448.34
TOTAL	253,673.62	-	32,692.15	286,365.77

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	<u>Regular Pay</u>	<u>Overtime</u>	<u>Other Pay</u>	<u>Total</u>
<u>COACHES</u>				
BERUBE, MARC E	-	-	4,261.00	4,261.00
CORMIER-SAYARATH, LYNN	-	-	3,714.00	3,714.00
DUBZINSKI, WALTER J	-	-	8,577.82	8,577.82
DUFAULT, CHRISTOPHER P	-	-	2,660.86	2,660.86
GOGUEN, ALLEN T	-	-	3,496.00	3,496.00
JOHNSON, SALLY ANN	-	-	4,916.00	4,916.00
LAJOIE, CYNTHIA A	-	-	1,857.00	1,857.00
LATULIPPE, KYLE	-	-	2,294.00	2,294.00
LISON, GEORGE R	-	-	4,916.00	4,916.00
MARKLEY, JILL M	-	-	5,462.00	5,462.00
PELLETIER, KENNETH E	-	-	14,748.00	14,748.00
PICUCCI, L. GREGG	-	-	8,630.00	8,630.00
THERRIEN, NICOLE M	35,700.08	-	-	35,700.08
WOESSNER, MICHAEL D	-	-	3,496.00	3,496.00
TOTAL	35,700.08	-	69,028.68	104,728.76
<u>SCHOOL NURSES</u>				
BOUTWELL, REBECCA M	50,443.90	-	915.96	51,359.86
DEMALIA, LAURIE B	46,912.84	-	749.88	47,662.72
HUBBARD-KELLEY, CAROL J	50,443.90	-	806.31	51,250.21
HUNTOON, SHELLEY I	50,443.90	-	806.31	51,250.21
MACK, MICHELE L	49,453.30	-	-	49,453.30
RUSAK, TINA M	45,654.69	-	-	45,654.69
TOTAL	293,352.53	-	3,278.46	296,630.99
<u>CROSSING GUARDS/BUS MONITORS</u>				
BELLIVEAU, JAMES A	4,955.00	-	-	4,955.00
BRIDEAU, DONALD E	1,937.50	-	-	1,937.50
BRODEUR, JANICE M	4,275.95	-	-	4,275.95
CARPENTER, ALDEN C	3,356.90	-	-	3,356.90
CASWELL, DAVID H	3,186.40	-	-	3,186.40
CONRAD, CLAIRE H	3,216.05	-	-	3,216.05
COUTURE, CAROL A	3,851.15	-	-	3,851.15
COUTURE, MICHAEL G	3,914.25	-	-	3,914.25
DOYLE-ALLEN, KATHLEEN M	3,270.00	-	-	3,270.00
FRADES, CHARLENE C	65.80	-	-	65.80
FUENTES, ELIZABETH	2,401.00	-	-	2,401.00
HAWKINS, PAUL R	4,409.05	-	-	4,409.05
KELLY, THOMAS R III	2,695.00	-	-	2,695.00
KYMALAINEN, DAVID J	4,751.85	-	-	4,751.85
LEBLANC, MARY ANN	638.20	-	-	638.20
LEGAULT, CATHERINE L	4,741.00	-	-	4,741.00
LEGREE, IRENE M	5,007.50	-	-	5,007.50
LUPIEN, LINDSY A	1,627.50	-	-	1,627.50
MACKENZIE, MICHAEL A	3,410.90	-	-	3,410.90
OUELLETTE, KAREN L	3,884.85	-	-	3,884.85
PERINI, ROBERT L	1,885.00	-	-	1,885.00

City of Gardner
Report of Earnings Paid - July 1, 2012 to June 30, 2013

	Regular		Other	
	<u>Pay</u>	<u>Overtime</u>	<u>Pay</u>	<u>Total</u>
PERINI, ROSEMARIE	3,518.15	-	-	3,518.15
PIERCE, DANIEL J	299.50	-	-	299.50
PROCTOR, HANNAH L	5,828.10	-	-	5,828.10
RAINEY, JAMES F	4,533.80	-	-	4,533.80
WILDER, LINDA L	446.75	-	-	446.75
TOTAL	82,107.15	-	-	82,107.15
			-	-
<u>SCHOOL CLERICAL</u>			-	-
BEYROUTY, HOLLY	13,397.97	-	-	13,397.97
BOIVIN, TERRI A	51,905.37	-	1,900.00	53,805.37
BREEN, YVONNE L	-	-	523.30	523.30
CAOUCETTE, DORIS D	35,851.72	-	1,773.30	37,625.02
CRAMM, ANGELA M	35,941.80	-	1,773.30	37,715.10
FLYNN, PATRICIA A	35,581.68	-	1,273.30	36,854.98
HILLMAN, THERESA H	-	-	1,500.00	1,500.00
KELLY, JOANNE M	35,581.48	-	2,703.30	38,284.78
KITZMILLER, ANGELA C	33,802.44	-	-	33,802.44
LANDRY, PAUL A	51,086.40	2,810.21	1,961.40	55,858.01
LEBLANC, DEBRA A	35,581.48	-	2,450.00	38,031.48
PELLETIER, CONSTANCE I	35,581.48	-	1,250.00	36,831.48
PILGRIM, TINA	3,268.00	-	-	3,268.00
POULIN, MARGARET A	51,043.09	-	1,250.00	52,293.09
SADOWSKI, MARILYN L	26,886.63	-	39,966.18	66,852.81
SCHNARE, MAUREEN A	47,199.18	-	361.04	47,560.22
WEBER, THERESA M	35,581.48	-	1,773.30	37,354.78
WIRZBICKI, MICHELLE A	51,043.09	-	1,827.57	52,870.66
WOODWARD, IRENE N	51,905.37	189.60	987.31	53,082.28
TOTAL	631,238.66	2,999.81	63,273.30	697,511.77
SCHOOL DEPARTMENT TOTAL	16,375,333.21	2,999.81	1,160,278.38	17,538,611.40
GRAND TOTAL PAID	24,275,473.64	696,118.58	2,885,283.14	27,856,875.36

CITY OF GARDNER
CIVIL VIOLATIONS DEPARTMENT

Room 217 - City Hall
 95 Pleasant Street
 Gardner, MA 01440-2687



Telephone (978) 632-3810

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the Fiscal Year ending June 30, 2013.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, fire code, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Mary Delaney, and part-time Account Clerk, Callie Beaton. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer. The firm of Kelley & Ryan serves as the City's violation processing company and Registry of Motor Vehicles liaison.

Parking violations committed for the City of Gardner and Mount Wachusett Community College:

	Number Committed
City	3052
College	110

Parking violations committed for the City of Gardner (detail):

Category	Number Issued
Meter violation	1039
Meter overtime (feeding meter)	3
Parking on sidewalk or crosswalk	282
Parking in front of driveway or private way	14
Wrong direction parking	109
Not parked within marked spaces	26
Overtime parking (except at meters)	7
Parking not within 12 inches of curb	23
Parking between 2 am and 6 am in fire zone	9
Violation of 2 hour parking restriction in metered zone	2
Parking between 2 am and 6 am during winter parking ban	1209
Parking in restricted area	246
Parking within 20 feet of intersection	34
Parking or stopping in bus stop	01
Interfering with free flow of traffic	11
Obstructing/interfering with snow removal	16
Unauthorized parking in handicap zone	10

Blocking wheelchair ramp	2
Parking within 10 feet of hydrant	13
Parking in designated fire lane	10

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	2546	\$ 66,685.00
College	118	2,475.00

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$ 50.00
Building Department Fines	\$ 845.00
Health Department Fines	\$ 100.00
Fire Department Fines	\$ 100.00
Motor Vehicle Lessor Surcharge	\$ 2554.40
Miscellaneous Violations	\$ 210.00

Respectfully submitted,

Mary A. Delaney
Director of Civil Enforcement

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

I Herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the Fiscal Year Ending June 30, 2013:

2013 MOTOR VEHICLE EXICSE

COMMITTED: February 6, 2013	1,232,785.00		
April 17, 2013	<u>181,624.50</u>		1,414,409.50
Cost Collected		21,810.00	
Interest Collected		1,554.80	
Refunds:		<u>7,664.43</u>	1,445,438.73
Paid to Treasurer	1,245,825.84		
Cost	21,810.00		
Interest	<u>1,554.80</u>	1,269,190.64	
Abatements		32,549.76	
Uncollected June 30, 2013:		<u>143,698.33</u>	1,445,438.73

2013 FISCAL TAXES

Committed:			
Personal	669,162.91		
Real Estate	19,985,630.85		
Water Liens	116,930.45		
Sewer User	99,443.97		
Trash Liens	51,473.03		
Water L&M	150.89		
Interest Collected	27,654.29		
Cost	9,330.00		
Misc. fees	708.00		
Community Health Connection	7,500.00		
Gardner Housing Authority	7,196.12		
Binnal House	30,327.00		
Mobile Home Park Fees	21,456.00		
Municipal Liens	<u>31,200.00</u>	21,058,163.51	
Refunds:			
Personal	3,291.07		
Real Estate	<u>37,036.66</u>	<u>40,327.73</u>	21,098,491.24
Paid to Treasurer:			
Personal	646,979.58		
Real Estate	19,053,004.59		
Water Liens	84,606.19		
Sewer User	73,251.71		
Trash Liens	41,358.15		
Cost	9,330.00		

Interest	27,654.29		
Certificates of Mun.Lien	31,200.00		
Community Health Connection	7,500.00		
Binnall House	30,327.00		
Gardner Housing Authority	7,196.12		
Mobile Home Park Fees	21,456.00		
Misc. fees	708.00		
Water L&M	<u>150.89</u>	20,034,722.52	
Abatements:			
Personal	1,525.24		
Real Estate	<u>144,103.87</u>	145,629.11	
Adjustment:			
Real Estate	19,577.90		
Water	364.07		
Sewer	305.53		
Trash Liens	<u>161.72</u>	20,409.22	
Uncollected June 30, 2013:			
Personal	23,949.16		
Real Estate	805,981.15		
Water Liens	31,960.19		
Sewer User	25,886.73		
Trash Liens	<u>9,953.16</u>	<u>897,730.39</u>	21,098,491.24
<u>2012 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2012		230,091.75	
Committed:			
August 10, 2012	80,158.35		
October 11, 2012	53,665.55		
December 4, 2012	28,782.74		
February 6, 2013	10,864.61		
April 17, 2013	2,262.50		
Boat:	<u>2,157.00</u>	177,890.75	
Cost Collected		67,220.00	
Interest Collected		9,519.95	
Registry Fees Collected		8,840.00	
Refunds		<u>20,700.15</u>	514,262.60
Paid to Treasurer	330,289.42		
Boat	1,267.00		
Cost	67,220.00		
Interest	9,519.95		
Misc. Fees	<u>8,840.00</u>	417,136.37	
Abatements		24,173.63	
Uncollected June 30, 2013:		<u>72,952.60</u>	514,262.60
<u>2012 FISCAL TAXES</u>			
Uncollected July 1, 2012:			
Personal	21,727.10		
Real Estate	682,224.02		

Water Liens	13,269.73		
Sewer User	11,948.52		
Trash Liens	7,499.86		
Water L & M	<u>292.93</u>	736,962.16	
Interest Collected		37,333.20	
Cost Collected		6,128.88	
Refunds:			
Personal	235.39		
Real Estate	<u>10,502.55</u>	<u>10,737.94</u>	791,162.18
Paid to Treasurer:			
Personal	2,992.37		
Real Estate	274,738.44		
Water Liens	2,014.21		
Sewer User	2,348.83		
Trash	1,241.23		
Interest	37,333.20		
Cost	<u>6,128.88</u>	326,797.16	
Abatements:			
Personal	851.71		
Real Estate	11,042.38		
Sewer User	111.71		
Trash	<u>111.86</u>	12,117.66	
Transferred to Tax Title:			
Real Estate	127,624.84		
Water	7,778.46		
Sewer User	6,011.60		
Water L&M	139.98		
Trash	<u>4,285.45</u>	145,840.33	
Uncollected June 30, 2013:			
Personal	18,118.41		
Real Estate	279,320.91		
Water Liens	3,477.06		
Sewer User	3,476.38		
Trash Liens	1,861.32		
Water L&M	<u>152.95</u>	306,407.03	791,162.18
<u>2011 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2012:			
Boat	63,621.88		
	767.00		
Committed: August 10, 2012			
Cost	870.94		
	21,250.00		
Interest	5,705.10		
Registry Fees	<u>8,600.00</u>	100,814.92	
Refunds			
		<u>44.58</u>	100,859.50
Paid to Treasurer			
Cost	31,779.24		
	21,250.00		
Interest	5,705.10		
Registry Fees	<u>8,600.00</u>	67,334.34	

Abatements	583.85		
Boat	<u>38.00</u>	621.85	
Uncollected June 30, 2013:		<u>32,903.31</u>	100,859.50

2011 FISCAL TAXES

Uncollected July 1, 2012:			
Personal	2,632.12		
Real Estate	195,782.95		
Water Liens	3,365.30		
Sewer User	2,886.47		
Trash Liens	<u>1,154.95</u>	205,821.79	
Cost Collected	2,040.00		
Interest Collected	<u>34,900.44</u>	36,940.44	
Refunds:			
Real Estate		<u>6,134.25</u>	248,896.48
Paid to Treasurer:			
Personal	153.17		
Real Estate	139,015.52		
Water Liens	1,390.66		
Sewer user	1,156.64		
Trash	832.96		
Interest	34,900.44		
Cost	<u>2,040.00</u>	179,489.39	
Abatements:			
Real Estate		6,532.13	
Uncollected June 30, 2008:			
Personal	2,478.95		
Real Estate	56,369.55		
Water Liens	1,974.64		
Sewer User	1,729.83		
Trash Liens	<u>321.99</u>	<u>62,874.96</u>	248,896.48

2010 MOTOR VEHICLE EXCISE

Uncollected July 1, 2012:	32,713.26		
Committed:			
Boat	<u>659.00</u>	33,372.26	
Cost Collected		8,140.00	
Interest Collected		2,704.15	
Registry Fees Collected		3,980.00	
Refunds		<u>122.50</u>	48,318.91
Paid to Treasurer	9,034.90		
Cost	8,140.00		
Interest	2,704.15		
Registry Fees	<u>3,980.00</u>	23,859.05	

Abatements		160.50	
Uncollected June 30, 2008		<u>24,299.36</u>	48,318.91

2010 FISCAL TAXES

Uncollected July 1, 2009:			
Personal	1,762.99		
Uncollected June 30, 2008:			
Personal	1,762.99		

2009 MOTOR VEHICLE EXCISE

Uncollected July 1, 2012:		20,872.92	
Cost Collected	3,080.00		
Interest Collected	1,680.71		
Registry Fees Collected	<u>1,520.00</u>	<u>6,280.71</u>	27,153.63
Paid to Treasurer	3,814.29		
Cost	3,080.00		
Interest	1,680.71		
Registry Fees	<u>1,520.00</u>	10,095.00	
Uncollected June 30, 2008		<u>17,058.63</u>	27,153.63

2009 FISCAL TAXES

Uncollected July 1, 2012:			
Personal	1,963.99		
Real Estate	<u>1,134.98</u>	3,098.97	
Interest		458.93	
Refunds:			
Personal		<u>37,504.37</u>	41,062.27
Paid to Treasurer:			
Personal	34.52		
Real Estate	1,134.98		
Interest	<u>458.93</u>	1,628.43	
Abatements:			
Personal		37,504.37	
Uncollected June 30, 2013:			
Personal		<u>1,929.47</u>	41,062.27

2008 MOTOR VEHICLE EXCISE

Uncollected July 1, 2012:		18,414.62	
Cost Collected		1,250.00	
Interest Collected		1,969.14	
Registry Fees Collected		<u>1,300.00</u>	22,933.76
Paid to Treasurer:	3,446.41		

Cost	1,250.00		
Interest	1,969.14		
Registry Fees	<u>1,300.00</u>	7,965.55	
Uncollected June 30, 2013:		<u>14,968.21</u>	22,933.76
<u>2008 FISCAL TAXES</u>			
Uncollected July 1, 2012:			
Personal		1,341.83	
Uncollected June 30, 2013:			
Personal		1,341.83	
<u>2007 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2012:		16,302.61	
Cost		375.00	
Interest		1,193.28	
Registry Fees		<u>500.00</u>	18,370.89
Paid to Treasurer:	1,721.88		
Cost	375.00		
Interest	1,193.28		
Registry Fees	<u>500.00</u>	3,790.16	
Uncollected June 30, 2013		<u>14,580.73</u>	18,370.89
<u>2007 FISCAL TAXES</u>			
Uncollected July 1, 2012:			
Personal		667.62	
Uncollected June 30, 2013:			
Personal		667.62	
<u>2006 MOTOR VEHICLE EXCISE</u>			
Uncollected July 1, 2012:		20,051.69	
Cost Collected	165.00		
Interest Collected	744.93		
Registry Fees	<u>120.00</u>	1,029.93	21,081.62
Paid to Treasurer	1,019.80		
Cost	165.00		
Interest	744.93		
Registry Fees	<u>120.00</u>	2,049.73	
Uncollected June 30, 2013:		<u>19,031.89</u>	21,081.62
<u>2006 FISCAL TAXES</u>			
Uncollected July 1, 2012:			
Personal		965.43	
Uncollected June 30, 2013:			

Personal		965.43	
<u>2005 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012:		21,136.93	
Cost collected	180.00		
Interest collected	688.33		
Registry fees collected	<u>220.00</u>	<u>1,088.33</u>	22,225.26
Paid to Treasurer	793.96		
Cost	180.00		
Interest	688.33		
Registry Fees	<u>220.00</u>	1,882.29	
Uncollected June 30, 2013:		<u>20,342.97</u>	22,225.26
<u>2005 FISCAL TAXES</u>			
Uncollected July 1, 2012:			
Personal		1,433.03	
Uncollected June 30, 2013:			
Personal		1,433.03	
<u>2004 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012:		16,150.70	
Cost collected		150.00	
Interest collected		431.37	
Registry Fees collected		<u>200.00</u>	16,932.07
Paid to Treasurer	426.35		
Cost	150.00		
Interest	431.37		
Registry Fees	<u>200.00</u>	1,207.72	
Uncollected June 30, 2013		<u>15,724.35</u>	16,932.07
<u>2003 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		16,403.04	
Cost Collected		120.00	
Interest Collected		338.22	
Registry fees collected		<u>180.00</u>	17,041.26
Paid to Treasurer	291.55		
Cost	120.00		
Interest	338.22		
Registry fees	<u>180.00</u>	929.77	
Uncollected June 30, 2013		<u>16,111.49</u>	17,041.26
<u>2002 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		12,624.09	
Cost Collected		60.00	
Interest Collected		635.20	
Registry fees collected		<u>120.00</u>	13,439.29

Paid to Treasurer	492.39		
Cost	60.00		
Interest	635.20		
Registry fees	<u>120.00</u>	1,307.59	
Uncollected June 30, 2013		<u>12,131.70</u>	13,439.29
<u>2001 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		12,432.26	
Cost collected		70.00	
Interest collected		1,114.34	
Registry fees collected		<u>140.00</u>	13,756.60
Paid to Treasurer	799.58		
Cost	70.00		
Interest	1,114.34		
Registry Fees	<u>140.00</u>	2,123.92	
Uncollected June 30, 2013		<u>11,632.68</u>	13,756.60
<u>2000 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		9,248.45	
Cost collected		10.00	
Interest collected		58.95	
Registry fees collected		<u>20.00</u>	9,337.40
Paid to Treasurer	38.54		
Cost	10.00		
Interest	58.95		
Registry Fees	<u>20.00</u>	127.49	
Uncollected June 30, 2013		<u>9,209.91</u>	9,337.40
<u>1999 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		7,875.60	
Cost collected		30.00	
Interest collected		232.29	
Registry fees collected		<u>60.00</u>	8,197.89
Paid to Treasurer	143.12		
Cost	30.00		
Interest	232.29		
Registry fees	<u>60.00</u>	465.41	
Uncollected June 30, 2013		<u>7,732.48</u>	8,197.89
<u>1998 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		6,456.73	
Cost collected		50.00	
Interest collected		281.83	
Registry fees collected		<u>100.00</u>	6,888.56

Paid to Treasurer	164.79		
Cost	50.00		
Interest	281.83		
Registry fees	<u>100.00</u>	596.62	
Uncollected June 30, 2013		<u>6,291.94</u>	6,888.56
<u>1997 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		7,364.07	
Cost collected		50.00	
Interest collected		199.81	
Registry fees collected		<u>100.00</u>	7,713.88
Paid to Treasurer	106.46		
Cost	50.00		
Interest	199.81		
Registry fees	<u>100.00</u>	456.27	
Uncollected June 30, 2013		<u>7,257.61</u>	7,713.88
<u>1996 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		6,992.24	
Cost collected		30.00	
Interest collected		98.83	
Registry fees collected		<u>60.00</u>	7,181.07
Paid to Treasurer	50.00		
Cost	30.00		
Interest	98.83		
Registry fees	<u>60.00</u>	238.83	
Uncollected June 30, 2013		<u>6,942.24</u>	7,181.07
<u>1995 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		6,991.07	
Cost collected		30.00	
Interest collected		56.29	
Registry fees collected		<u>40.00</u>	7,117.36
Paid to Treasurer	79.17		
Cost	30.00		
Interest	56.29		
Registry fees	<u>40.00</u>	205.46	
Uncollected June 30, 2013		<u>6,911.90</u>	7,117.36
<u>1994 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		6,076.05	
Cost collected		10.00	
Interest collected		10.51	
Registry fees collected		<u>20.00</u>	6,116.56

Paid to Treasurer	5.00		
Cost	10.00		
Interest	10.51		
Registry fees	<u>20.00</u>	45.51	
Uncollected June 30, 2013		<u>6,071.05</u>	6,116.56
<u>1993 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		6,314.29	
Cost collected		20.00	
Interest collected		95.75	
Registry fees collected		<u>40.00</u>	6,470.04
Paid to Treasurer	41.25		
Cost	20.00		
Interest	95.75		
Registry fees	<u>40.00</u>	197.00	
Uncollected June 30, 2013		<u>6,273.04</u>	6,470.04
<u>1992 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		8,352.95	
Cost collected		20.00	
Interest collected		<u>95.17</u>	8,468.12
Paid to Treasurer	40.00		
Cost	20.00		
Interest	<u>95.17</u>	155.17	
Uncollected June 30, 2013		<u>8,312.95</u>	8,468.12
<u>1991 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		13,275.05	
Cost collected		30.00	
Interest collected		<u>97.14</u>	13,402.19
Paid to Treasurer	38.85		
Cost	30.00		
Interest	<u>97.14</u>	165.99	
Uncollected June 30, 2013		<u>13,236.20</u>	13,402.19
<u>1990 MOTOR VEHICLE EXCISE TAXES</u>			
Uncollected July 1, 2012		15,168.05	
Cost collected		10.00	
Interest collected		<u>46.58</u>	15,224.63
Paid to Treasurer	17.50		
Cost	10.00		
Interest	<u>46.58</u>	74.08	

Uncollected June 30, 2013		<u>15,150.55</u>	15,224.63
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1989 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012		16,904.26	
Cost collected		20.00	
Interest collected		335.83	
Registry fees collected		<u>20.00</u>	17,280.09

Paid to Treasurer	120.00		
cost	20.00		
Interest	335.83		
Registry fees	<u>20.00</u>	495.83	

Uncollected June 30, 2013		<u>16,784.26</u>	17,280.09
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1988 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012		14,422.93	
Cost collected		10.00	
Interest collected		<u>445.52</u>	14,878.45

Paid to treasurer	152.50		
Cost	10.00		
Interest	<u>445.52</u>	608.02	

Uncollected June 30, 2013		<u>14,270.43</u>	14,878.45
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1987 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012		11,497.02	
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Uncollected June 30, 2013		11,497.02	
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1986 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012		7,777.58	
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Uncollected June 30, 2013		7,777.58	
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1985 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012		5,265.26	
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Uncollected June 30, 2013		5,265.26	
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1984 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012		4,357.14	
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Uncollected June 30, 2013		4,357.14	
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1983 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2012	4,614.33
Uncollected June 30, 2013	4,614.33
<u>1982 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	3,953.19
Uncollected June 30, 2013	3,953.19
<u>1981 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	2,904.64
Uncollected June 30, 2013	2,904.64
<u>1980 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	8,785.67
Uncollected June 30, 2013	8,785.67
<u>1979 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	6,611.22
Uncollected June 30, 2013	6,611.22
<u>1978 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	2,011.88
Uncollected June 30, 2013	2,011.88
<u>1977 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	1,445.14
Uncollected June 30, 2013	1,445.14
<u>1976 MOTOR VEHICLE EXCISE TAXES</u>	
Uncollected July 1, 2012	189.20
Uncollected June 30, 2013	189.20

Respectfully submitted,

**Charline M.
Daigle**

Tax Collector

CITY OF GARDNER

DEPARTMENT OF COMMUNITY DEVELOPMENT AND PLANNING



February 27, 2014

Mayor Mark Hawke
Executive Office
City Hall
Gardner, MA 01440

RE: Annual Reports

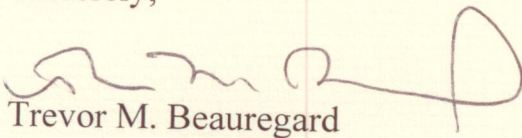
Dear Mayor Hawke:

Per your request, please find enclosed Community Development and Planning annual report for calendar year 2013.

Also enclosed, please find the Conservation Commission annual report for calendar year 2013.

Please contact me if any further information is needed.

Sincerely,


Trevor M. Beauregard
Executive Director

Enclosure

**DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING
ANNUAL REPORT**

**January 1, 2013 to December 31, 2013
Trevor M. Beauregard, Director**

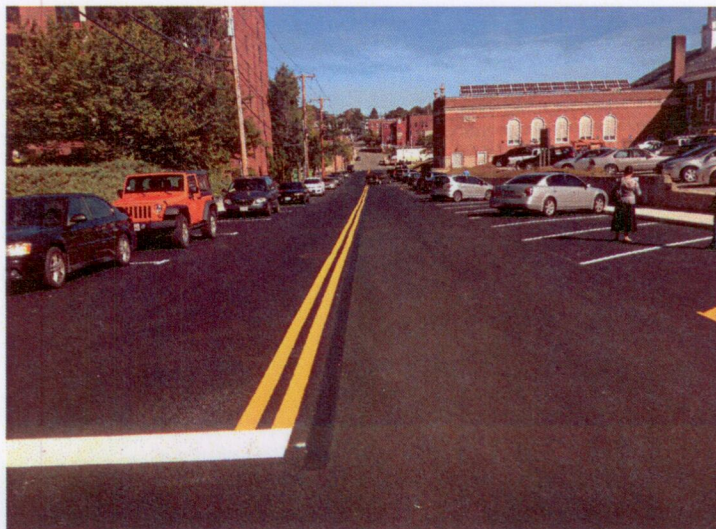
MAJOR ACCOMPLISHMENTS

The Department of Community Development and Planning initiated and/or completed several noteworthy projects in 2013. They include the following:

1. Completion of the Phase III Demolition at the former S. Bent Mill Complex: Phase III utilized \$191,077.45 in Block Grant funds to abate and demolish the remaining structure on the South side of the property and \$114,000 in MassDevelopment funds to remove all of the foundation slabs from the previous demolition work. An additional \$36,000 in MassDevelopment grant funds was set aside for environmental assessment work at the site once the slabs were removed. The tests were all negative for contaminants.



2. With \$245,228 in Block Grant funds, the Department was able to reconstruct Connors Street between Knowlton Street and City Hall Avenue. The work involved reclaiming the roadway and repaving with a 1 ½" binder course and a 1 ½" top course and removing the sidewalks and installing new concrete sidewalks with granite curbing.



- Greenwood Playground, in West Gardner, also underwent a significant renovation with a combination of Block Grant funds, City funds and private donations. The unused tennis court was demolished along with the deteriorated basketball court. A new, regulation sized basketball court was installed along with a new play area and play equipment that consisted of new swings, a spinner bowl and a climbing web. The perimeter received new fencing and the baseball field received a new backstop and dug-out areas. Seating was also created with several new benches and a set of bleachers for the new basketball court.



- The City also utilized \$20,000 in demolition Block Grant funds to remove a condemned multifamily building at 24 Wright Street. The demolition took one week to complete and removed an unsafe property from the vacant and abandoned list.



5. A boiler replacement project was successfully completed at the Gardner Athol Area Mental Health Association (GAAMHA) facility on lower Parker Street. The project replaced a 40 year old boiler running at 80% efficiency. The overall project cost was \$72,795 and GAAMHA received a Block Grant in the amount of \$31,275 for the new system.
6. As part of the new Police Station Construction Project, the Department assisted the tenants and owners of the properties on Main Street with their relocation. Relocation claims, totaling over \$250,000 were paid out to tenants, landlords and business owners.
7. The Department received funding of \$31,900 to design a sidewalk replacement project on Pleasant Street, between City Hall Avenue and Wright Street. Construction funds for the Pleasant Street project were awarded in July of 2013. The project will get underway in 2014.
8. Housing Rehabilitation: Using CDBG funds from DHCD, the Department has managed a successful housing rehabilitation program for over 20 years. Rehab funds are used to correct building and sanitary code violations in housing units occupied by families that meet federal income guidelines. In 2013, six cases, comprising of twelve affordable units of housing, were processed through the program.
9. After achieving Green Community designation in 2010, the City completed several energy efficient projects. In 2013, the City successfully negotiated a lease agreement for a Solar Array on City owned property on West Street and also replaced the heating system in City Hall.
10. The Department also initiated and/or completed several small projects throughout 2013. These projects include the following:
 - a. The Community Development Corporation (CDC) received \$15,000 in funding for the First Time Homebuyer Program. This successful program assisted 43 low- to moderate-income Gardner residents with homebuyer education and counseling.
 - b. The House of Peace and Education (HOPE) was awarded \$15,000 to continue its Job Skills Training for Women program. The program will run in 2014.
 - c. The Department was awarded \$90,320 in Federal funding to design the final phase of the Bike Path to make the final connection between downtown Winchendon and downtown Gardner.
 - d. A feasibility study for a Regional Emergency Communications Center receiving grant funding in 2012. The study, with Templeton and Phillipston, was completed in 2013 but no action was taken on the study.
11. In July of 2013, DHCD awarded the Department a \$900,000 Community Development Block Grant. The projects included in that application were for housing development support for the Heywood Wakefield Phase 4 construction project; construction funds for Knowlton Street between Pleasant and Nichols Streets; construction funds for the sidewalk reconstruction of Pleasant Street between City Hall Avenue and Wright Street; funds for the purchase of new play equipment at Jackson Playground; new computers for the Gardner Community Action Committee; First Time Homebuyer Education and Counseling for the Community Development Corporation and a Job Skills Training program for Veterans for the Montachusett Veterans Outreach Center.
12. The Department was able to close out its 2012 CDBG grant on December 31, 2013. With the \$900,000 received, the Department demolished one multi-family structure on Wright Street, assisted with the relocation of tenants, landlords and business owners at the site of the new Police Station, renovated the Greenwood Playground, reconstructed Connors Street, designed the sidewalk replacement project on Pleasant Street and assisted the CDC with First Time Homebuyer Education and Counseling.

ECONOMIC DEVELOPMENT

This section of the report highlights the economic development activities generated in the Community Development and Planning Department during the 2013 calendar year. In June, of 2013, the City of Gardner hired Joshua Cormier as the new Economic Development Coordinator (EDC) to replace Trevor Beauregard who was hired as the Director of Community Development and Planning as well as the Executive Director of the Gardner Redevelopment Authority.

Gardner Brownfields Revolving Loan Fund

In June, the City of Gardner became the first recipient of a loan from the EPA-funded Gardner Brownfields Revolving Loan Fund. The hazardous materials loan, in the amount of \$200,000, was used to help in the remediation of the new Gardner Police Station site. The approved loan will require increased administrative activities relative to the management of a loan provided allowing us to include that successful experience within future grant applications. Furthermore, the GBRLF approved a \$158,500 petroleum subgrant to the Gardner Redevelopment Authority for the cleanup at the 140 South Main Street site. This project is expected to go out to bid in the spring of 2014 with the project completion expected by the end of the calendar year. Finally, the Brownfields Steering Committee met-throughout the year-to discuss potential properties for funding as well as opportunities to increase our marketing outreach.

Former Garbose Site

Through a City Council vote, Mayor Mark Hawke was given approval to convey the former Garbose Metal Company property, located at 155 Mill Street, to the Gardner Redevelopment Authority (GRA) pursuant to MGL Chapter 121B, Section 23 (a). With this action, the GRA was provided site control and was allowed to proceed with mitigation of contaminated soils and groundwater at the property. In late 2012, MassDevelopment awarded the GRA a grant, in the amount of \$500,000, to assist with this cleanup. In April of 2013, the GRA entered into a \$247,000 contract with Tighe & Bond, Inc. (T&B), an environmental consulting firm, to begin cleanup planning and pre-remediation activities at the site. These assessment activities have continued throughout 2013 with a final assessment, and subsequent submittal and bid process to follow, expected in the spring/summer of 2014. Through the GRA, the property is continuously marketed for redevelopment purposes that are in line with the plans set forth within the Mill Street Corridor Urban Renewal Plan (approved in January of 2013).

140 South Main Street

The City Council granted approval to Mayor Mark Hawke conveying 140 South Main Street to the Gardner Redevelopment Authority (GRA), pursuant to MGL Chapter 121B, Section 23 (a). With site control, the GRA has proceeded with mitigation of contaminated soils and groundwater at the property. In March, the GRA utilized the GBRLF to develop a marketing and cleanup plan for this property. In September, MassDevelopment awarded a \$201,500 Brownfield Grant to the GRA; and in November the GRA was awarded a \$158,500 cleanup grant, from the GBRLF to initiate site cleanup. The LSP, for this particular project, will complete the 100% Plans and Specs in the early part of 2014 with cleanup conducted by the end of the year.

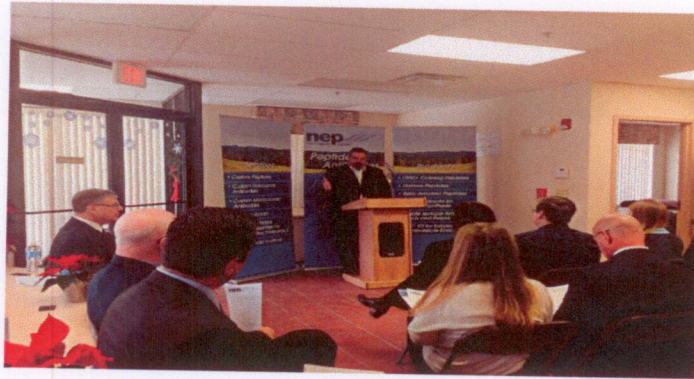
Mill Street Corridor Sign

In 2013, in order to further market the Mill Street Corridor Urban Renewal Plan, and the area within the plan, the City of Gardner and GRA worked with a local business to fund and erect a sign marketing the Corridor. In the fall of 2013, the sign was erected to highlight the area, recognize the contributions of several Federal and State agencies that have funded the project, and to otherwise make notice of the activities that are being conducted along the Corridor.



Company Tours

In 2013, a company tour was held at New England Peptide to highlight the business, current successes and needs, and to announce a recent collaboration to expand their business. Working closely with representatives at NEP, the EDC coordinated an announcement, in December, to highlight NEP's partnership with The Atlantic Cancer Research Institute (ACRI), a leading cancer research center in Moncton, Canada. This partnership launched a new biotech company called Excipio. The event was attended by members of local and state government, the financial community, state development offices, and the local media. As noted, a company tour followed for interested parties. More company tours are planned for 2014.



Downtown Gardner

In 2013, Downtown Gardner witnessed amazing growth with the following new locations opening within the area: Garden Pizza & Seafood, Metro PCS, and Sass & Class. Additionally, Edward Jones expanded to two locations and Corey B's Hair Salon relocated into the downtown area. Furthermore, the HOPEful Boutique and The Peoples Place are scheduled for early 2014 openings. Within this small business development, the EDC visited with each of the owners to discuss opportunities that exist including, but not limited to, marketing assistance as well as financial aid relative to signage.



Grow Gardner Fund/North Central Mass Development Council

The GGF has one outstanding loan, with the Gardner Ale House, which is a very successful business in the downtown. Furthermore, the Ale House continues to contribute to downtown revitalization and has hosted several community events throughout the year. In 2013, the EDC focused on marketing the GGF to financial institutions throughout the City of Gardner. This marketing was a result of a cooperative effort with the Donna Comeau, from the North Central Mass Development Corporation, and resulted in the education of representatives from eight local financial institutions.

Positive Ambassador Discussions

The EDC continues to be a positive ambassador for Economic Development within the City. Utilizing information from local tours and knowledge obtained from seminars and conferences, the EDC developed a message of providing a positive thinking relative to the City of Gardner. The message highlights the many things that the City of Gardner has to offer potential businesses, local residents, and visitors. Furthermore, the message

asks people to help spread this positive thinking by becoming “Positive Ambassadors” for the City. In 2013, the EDC delivered the message to the Gardner Rotary Club and the Gardner Lions Club. Future presentations have been scheduled for the Chair City Club as well as the Gardner Public School System.

Business Recognition Partnership

The Massachusetts Economic Development Council (MEDC) celebrated its 50th Anniversary with an event at Gillette Stadium in the fall. During the event, MEDC recognized several Gardner businesses for celebrating anniversaries of 50 years or more, including: Horrigan’s Cleaners, Rome Furniture Center, Gardner Screw Corporation, John’s Sport Shop, and the Greater Gardner Chamber of Commerce. Based on this concept, the EDC worked with the Greater Gardner Chamber of Commerce to determine an accurate listing of local businesses and their years in business. The City and Chamber have established a regular meeting to discuss open and available commercial sites, potential future businesses, and increased marketing opportunities. In January 2014, we will begin establishing a small committee to focus on “Selling Gardner” through internal discussions, external marketing, and other avenues of communication.



Mount Wachusett Community College

An increased collaboration with representatives of Mount Wachusett Community College resulted in student collaboration focused on photographing distressed property within the City. With the aid of these students, we were able to catalog photographs of over 100 properties for potential listing within the City’s updated Distressed Property List. Future efforts will focus on marketing of the city via small videos and additional pictures. The EDC is consistently engaged in discussion with the Director of Experiential Learning Opportunities & Civic Engagement at MWCC, exploring additional opportunities of collaboration.

Film Economy

In September, the EDC met with representatives from the Massachusetts Film Office to discuss the impact of film and television on the City’s economy. As a result of this meeting, the City utilized interns from Gardner High School, to document potential locations of interest, within the City, for filming. This database has now been placed on the Massachusetts Film Office’s website allowing for interested parties to view images of Gardner. This database not only markets to those within the industry but also allows another avenue of marketing for the City. Furthermore, in December, the City of Gardner hosted a film crew who spent approximately eight hours filming a commercial for a robot, used by the government to handle explosives. This particular event had a static impact to the economy including a positive impact on local restaurants and downtown shops as well as providing an important donation to the local CAC to help with its food pantry. It is expected that the City will designate the EDC as the City’s Film Liaison, who will serve as a conduit between the City and the state’s film office.

Johnny Appleseed Publication

The season specific advertisements, paid for by the GRA, in the Johnny Appleseed Publication were reviewed, and updated in some areas, to ensure the City of Gardner is promoted as a great place to live, work, shop, and find recreation. The publication is printed and delivered in the spring and fall, of each year, and lists the many seasonal activities taking place in the Northern Worcester County communities located along Route 2.

Memberships

Greater Gardner Community Development Corporation, Board of Directors
Greater Gardner Chamber of Commerce
Gardner Square Two, Inc., Board of Directors
Massachusetts Economic Development Council
Northeastern Economic Developers Association

Gardner Fire Department
Annual Report
Fiscal Year July 1, 2012 through June 30, 2013

Honorable Mark P Hawke Mayor
Members of the City Council
Citizens of Gardner

I, Ronald P Therrien, Fire Chief of the City of Gardner, submit the Annual Report for the Gardner Fire Department.

PERSONNEL

The heart and soul of the Gardner Fire Department are the Firefighters and support people who serve the City twenty four hours a day, three hundred and sixty five days a year. Currently we have thirty two active firefighters, consisting of one Chief, one Captain, four Lieutenant Shift Commanders, one Lieutenant Training/Fire Prevention Officer, one Lieutenant who works fire prevention and rotates to Shift Commander when needed and twenty four Firefighters assigned to four rotating platoons. The Department has one full time female clerk. Three Firefighters work collateral jobs as department mechanics. Two Firefighters work collateral jobs as fire investigators; One Firefighter works a collateral job as a computer systems manager and one works as EMS coordinator.

FIRE APPARATUS, VEHICLES and TRAILERS

The Department operates a fleet of 17 vehicles. Three Engines, one Combination Engine/Ladder Truck, one Tower/Pumper Truck, one Heavy Rescue, one small Brush Truck, four Support Vehicles, a Decontamination Trailer, a Hazardous Materials Trailer, a Lighting Trailer, two Utility Trailers and Bucket Truck used by the City Wire inspector.

While in the past three years City has upgraded our fleet with the purchase of Engine 2 and Combination 4, unfortunately the Fire Department still needs to replace other aging and unreliable apparatus. Engine 3 is twenty five years old and needs to be replaced. Truck 10 is twenty nine years old and should be replaced immediately. Both of these trucks are more than five years beyond their life cycle and cannot be relied upon as emergency vehicles

INJURIES

There were twenty two reported injuries to firefighters during this fiscal period. Seven of these injuries occurred during actual firefighting operations. Fortunately none of these were serious in nature. One Fire Lieutenant sustained a shoulder injury during a training exercise resulting in him being out of work for more than eight months, at the time of this report he is still on light duty.

FIRE DEPARTMENT INCIDENTS

The Department responded to 2,921 emergencies or calls for assistance a complete breakdown of all calls or incidents is within this report.

MONETARY LOSS

The City of Gardner experienced an estimated dollar loss do to fire of \$707,250.00 of this amount \$690,000.00 was structure or building related, \$10,850.00 auto or vehicle related and \$6,400.00 miscellaneous loss.

RECOMMENDATIONS

The City should hire four more fire fighters. This would allow each platoon one more man per shift. This would greatly enhance our initial on scene effectiveness and safety and in all probability reduce overtime costs by 50% or more.

The City should consider reestablishing a call firefighting force of ten men, this would be a tremendous cost effective way of augmenting the permanent force and increasing the departments overall capabilities. This would also act as a proving ground for possible future permanent positions

The City should this year replace Engine 3 and Truck 10, as stated earlier Engine 3 is twenty five years old and Truck 10 twenty nine years old. These vehicles have given good service to the City but because of their age and condition can't be relied on for emergency service.

The Fire Department should fundamentally change the way it responds to the majority of the everyday minor emergency calls we respond to. While the City will always need large fire apparatus for multiple alarm fires it makes no sense, is neither efficient nor economical to respond large expensive apparatus to minor or non-fire type calls.

I have stated the need to replace 29 year old Truck 10, this medium size truck is now used for brush fire and HAZMAT type calls. It would be my intent to purchase a similar type and size vehicle and equip it to be capable of handling the majority of the calls including 911 medical calls which account to 40% of the calls the Department responds to.

In conclusion, I wish to thank Mayor Hawke and the City Council for the support and cooperation they have given to the Fire Department during the last fiscal year.

I also wish to thank and acknowledge the dedication and professionalism to the Officers and men of the Fire Department. Their dedication to serving the citizens of Gardner is a testament to their profession, it is a privilege and honor to lead and serve with them.

Respectfully Submitted

Ronald P Therrien
Gardner Fire Chief

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits
Smoke Detector Certificates of Compliance
Install/Alter Fuel Oil Burner Equipment
Storage of L.P. Gas
Fuel Oil Delivery Truck Inspections
Underground Tanks Removed
Storage of Smokeless Powder
Storage of Black Powder
Ammunition Storage
Flammable Fluid Storage
Sprinkler Work
Fire Suppression Systems (Ansul)
Fire Alarm Work

FIRE DRILLS/INSPECTIONS

10	Hospital Fire Drills
17	School Fire Drills
24	Quarterly Health Care Facility Inspections
14	Annual Inspections
6	Citizen Complaints

FIRE INVESTIGATIONS July 1, 2012 to June 30, 2013

Fire Investigators:

Capt. Richard Ares
FF Timothy Tenney

12 Incidents Investigated
11 Structure Fires
0 Motor Vehicle Fire
1 Other (Suspicious Package)

Origin & Cause

4 Intentionally Set Fires
5 Accidental Fires
1 Undetermined Fire
1 Natural Fire
0 IED or Overpressure Device

Disposition

9 Investigations Closed
3 Investigation Open
0 Investigations Closed with Arrest
0 Investigation Inactive

952 Evidence Photographs Taken

STUDENT AWARENESS of FIRE EDUCATION (SAFE) PROGRAM

S.A.F.E. Instructors;

Lieutenant Michael Boris
Firefighter Guy Sharron, Jr.
Firefighter Peter Gamache, Jr.

Kindergarten	21 classes	1 visits ea.
Grade 1	27 classes	1 visits ea.
Grade 2	10 classes	1 visits ea.
Pre-Schools	2 classes	0 visit ea.
Public Demonstrations		5 events

GARDNER FIRE DEPARTMENT EQUIPMENT LIST
June 30, 2013

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE	PUMP	STATION 2
ENGINE 2	2012 ROSENBAUER	PUMP	STATION 2
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
COMBO 4	2011 SUTPHEN	QUINT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
CAR 1	2012 FORD TAURUS	CHIEF'S	STATION 2
CAR 2	2010 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
CAR 3	2004 CHEVY TAHOE	CAPTAIN	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	UTILITY	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	

Gardner Fire Department Annual Training Report: 2013

Gardner Firefighters participated in the following training evolutions during the Fiscal Year 2013:

Massachusetts Fire Academy Impact Series

1. Trench Awareness: Recognition, stabilization, rescue
2. Hydrogen Cyanide: Dangers during fire overhaul evolutions. Use of appropriate chemical monitoring devices to determine the presence of this deadly gas which is present in almost all structural fire conditions
3. Light Weight /Truss Construction: Dangers to firefighters from failure of structural members when exposed to fire conditions

On Duty Group Training:

1. Ground Ladders: Carrying, raising, lowering techniques. Placement for rescue, ventilation, firefighter entrance and egress and hose use.
2. Hose and Pump Evolutions: Use and advancement of fire attack hose lines (hand lines), Blitz fires and Monitors/Deck Guns. Large diameter supply lines for pumping operations.
3. Drafting: Use of Fire Engine Pumps to obtain water from a static source such as a pond or lake or a dry hydrant.
4. Vehicle Extrication: Use of hydraulic rescue tools, hand tools and air bags to free victims of motor vehicle accidents or industrial machinery
5. In-service Inspections: Fire companies tour various commercial and Industrial structures to familiarize themselves with building layouts, utility locations and shutoffs, fire department water supply connections and any other special hazards.
6. Pre-plans and Tactics/Strategies: Based upon the in-service inspections, groups can implement specific apparatus placement and operational strategies designed to mitigate particular types of incidents such as fire and/or utility issues. Structures such as the hospital and particular manufacturing operations may present unique problems due specialized equipment or processing operations.
7. Mass Decontamination Unit Deployment: Multi-component system for providing decontamination of large numbers of individuals exposed to some type of chemical component. Patients may or may not be ambulatory and the Unit is designed to handle either through the three stages of the decontamination process. A multi-agency and community drill was conducted at Heywood Hospital in November. This is a required event which takes place every year.
8. Autism Awareness: This has become a bi-annual training to provide awareness to firefighters and the unique reactions of autistic individuals. How their behavior can be influenced by a firefighter's approach and demeanor. The stress levels they may exhibit beyond what may normally expected from individuals involved in an emergency situation.
9. Emergency Medical: Firefighters annually take courses in order to maintain their EMT certifications as well as the state required First Responder Level and CPR skills.

Summary:

Gardner Firefighters continue to maintain a high level of dedication and professionalism. Much of this comes from their abilities to perform their jobs at a high level of proficiency due to training and education.

This past year, firefighters participated in approximately 312 hours of on and off duty training accounting for nearly 2500 man hours. The objective is to always maintain acute skills in all aspects of their profession and the goal this year will be to provide the same level of training and more.

Respectfully Submitted,

Lt. Brian H. Smith
Training Officer, Gardner Fire Dept.

GARDNER FIRE DEPARTMENT

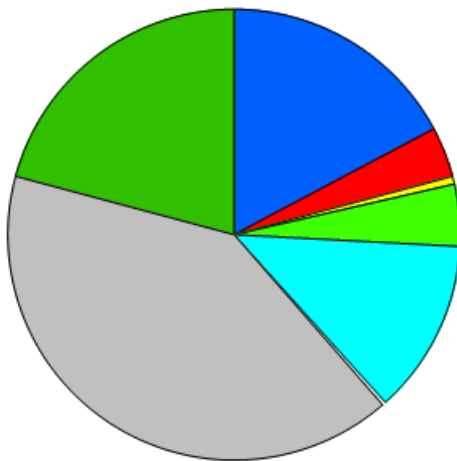
Incidents - Reported Type Only

Printed: 2/20/2014 3:03 pm

From Date:07/01/2012 to:06/30/2013

Jurisdiction: Gardner

Reported Type Incidents



False Alarms & False Calls	17.3%
Fire	3.5%
Good Intent Calls	0.0%
Hazardous Conditions(No Fire)	4.4%
Other Type of Incidents	12.7%
Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)	0.1%
Rescue & Emergency Medical Service	40.8%
Service Calls	20.8%
Severe Weather & Natural Disasters	0.1%
Total:	100.0%

Fire

- 40 Building fire
- 14 Cooking fire, confined to container
- 6 Chimney or flue fire, confined to chimney or flue
- 11 Fuel burner/boiler malfunction, fire confined
- 1 Trash or rubbish fire, contained
- 7 Passenger vehicle fire
- 1 Rail vehicle fire
- 4 Forest, woods or wildland fire
- 13 Brush, or brush and grass mixture fire
- 1 Natural vegetation fire, other
- 3 Dumpster or other outside trash receptacle fire
- 1 Outside gas or vapor combustion explosion
- 102 Sub-Total,Fire

Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

- 2 Explosion (no fire), other
- 1 Overpressure rupture, explosion, overhear other
- 3 Sub-Total,Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

Rescue & Emergency Medical Service

- 1,076 EMS call, excluding vehicle accident with injury
- 94 Vehicle accident with injuries
- 1 Motor vehicle accident with no injuries

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

107

Printed: 2/20/2014 3:03 pm

From Date:07/01/2012 to:06/30/2013

Jurisdiction: Gardner

- 1 Search for person on land
- 3 Removal of victim(s) from stalled elevator
- 3 Extrication, rescue, other
- 1 Swimming/recreational water areas rescue
- 1 Watercraft rescue
- 2 Rescue, emergency medical call (EMS) call, other
- 1182 Sub-Total,Rescue & Emergency Medical Service

Hazardous Conditions(No Fire)

- 20 Gasoline or other flammable liquid spill
- 10 Gas leak (natural gas or LPG)
- 3 Oil or other combustible liquid spill
- 2 Chemical spill or leak
- 6 Carbon monoxide incident
- 1 Heat from short circuit (wiring), defective/worn
- 4 Power line down
- 2 Arcing, shorted electrical equipment
- 49 Electrical wiring/equipment problem, other
- 3 Building or structure weakened or collapsed
- 5 Vehicle accident, general cleanup
- 23 Hazardous condition, other
- 128 Sub-Total,Hazardous Conditions(No Fire)

Service Calls

- 111 Lock-out
- 2 Ring or jewelry removal
- 33 Water problem, other
- 2 Smoke or odor removal
- 2 Animal rescue
- 57 Assist police or other governmental agency
- 1 Police matter
- 210 Public service
- 110 Assist invalid
- 2 Defective elevator, no occupants
- 14 Unauthorized burning
- 19 Cover assignment, standby, moveup
- 44 Service Call, other
- 607 Sub-Total,Service Calls

Good Intent Calls

- 5 Dispatched & canceled en route
- 1 Authorized controlled burning
- 8 Smoke scare, odor of smoke
- 3 Good intent call, other
- 17 Sub-Total,Good Intent Calls

False Alarms & False Calls

- 1 Central station, malicious false alarm
- 1 Bomb scare - no bomb
- 2 Sprinkler activation due to malfunction

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

Printed: 2/20/2014 3:03 pm

From Date:07/01/2012 to:06/30/2013

Jurisdiction: Gardner**24 Smoke detector activation due to malfunction****1 Heat detector activation due to malfunction****301 Alarm system sounded due to malfunction****10 CO detector activation due to malfunction****4 Sprinkler activation, no fire - unintentional****38 Smoke detector activation, no fire - unintentional****63 Detector activation, no fire - unintentional****10 Alarm system sounded, no fire - unintentional****45 Carbon monoxide detector activation, no CO****3 False alarm or false call, other****503 Sub-Total,False Alarms & False Calls**

Severe Weather & Natural Disasters**1 Wind storm, tornado/hurricane assessment****2 Lightning strike (no fire)****3 Sub-Total,Severe Weather & Natural Disasters**

Other Type of Incidents**12 Citizen complaint****356 Inspection****1 Special type of incident, other****369 Sub-Total,Other Type of Incidents****2,914 Incident Types**

**GOLF COURSE COMMISSION
ANNUAL REPORT**

To His Honor the Mayor and
Members of the City Council

The Gardner Golf Course Commission is pleased to submit its annual report for the 2012/2013 fiscal year.

Membership totaled	\$ 269,841.75
Green Fees	\$ 218,854.18
Cart Storage & Locker Rental	\$ 1,900.00
Miscellaneous	\$ 27,374.00
Driving Range Tokens	\$ 32,570.00
Carts	<u>\$164,320.00</u>
Total	\$714,859.93

There were approximately 4,097 rounds of golf including 3,317 greens fee rounds and 780 member rounds.

MEMBERSHIPS	<u>Resident</u>	<u>Non-Resident</u>
Weekday	13	7
Individual	102	42
Family	23	12
College	26	76
Junior	23	54
Sr. Cit. Ind.	57	39
Sr. Cit. Fam	11	8
Clergy Ind.	2	0
Clergy Fam.	0	0
Veteran Ind.	12	12
Veteran Fam.	1	1
Courtesy (Includes Lifetime)	8	2
Playing Privilege	<u>7</u>	<u>5</u>
	285	258
		Total 532

Years receipts	\$ 714,859.93
Expenditures	\$ 688,373.89

Respectfully submitted,

Jeffrey Gallant, Chairman,
Financial Chair.

Wendy Spuria, Asst. Chairman &
Asst. Financial Chair.

John Gearan, Secretary
Golf Course Commission

William L. Frank, Superintendent



**City of Gardner
Greenwood Memorial Pool
69 Park Street
Gardner, MA 01440
(978) 632-0678**

Debra A. Pond, Director of Human Resources

2013 Annual Report
(Annual Year)
Greenwood Memorial Pool

In November 2012, the Greenwood Pool Director retired and the indoor pool building was closed. In May 2013, the Human Resources Director took on the oversight responsibility of the Greenwood Pool. There were a number of updates made to the outdoor pool facility and staffing changes that occurred during 2013.

Updates to Outdoor Facility:

- Installed eight new doors on the outdoor buildings, including the handicap accessible bathrooms.
- Staff from the Department of Public Works (DPW) repainted all of the pool markings and created new signage for the facility.
- Staff from the DPW made three new lifeguard chairs.
- Two outdoor gazebos were purchased and erected to provide shading for the patrons.
- A new CO2 controller and pump were installed.
- A new phone, answering machine and cash register were installed.
- Electrical and plumbing upgrades were made.

Staffing:

A new position of Certified Pool Operator (CPO) was created per code requirements. Donald Lemieux was hired back as the seasonal CPO. Diana Ringer returned as the Head Lifeguard. Ms. Ringer supervised the lifeguards and ran the very popular swim lessons programs. Most of the seasonal lifeguards returned for the summer and one new lifeguard was hired.

Due to the upgrades, the 25 yard 25 meter outdoor did not open to the public until the end of June and closed at the beginning of September. Public hours were 12:00 PM to 5:00 PM, Monday through Saturday. During the very hot period of the summer, the pool hours were extended until 7:00 PM. The opportunity to rent the outdoor pool for personal functions was offered and advertised for the first time.

Swim lessons were offered in three (3) – two (2) week sessions and one six (6) week Saturday session. All sessions were well attended. A senior swim was also offered this year on Friday mornings. As in previous years, several children's groups used the pool weekly throughout the summer.

Total income for the Greenwood Memorial Pool for 2013 was \$11,153.93, this included swim lessons (\$5,399.00) and payment for public swimming.

After the outdoor pool closed for the summer, the HR Director, CPO, Building Maintenance Man and temporary laborers cleaned out the indoor pool facility. Removing all non-usable items and ensuring that the building was secure for the upcoming fall and winter months.

**Greenwood Memorial Pool
2013 Wages**

Employee	Position	Regular Wages	Overtime	Total Wages
Donald W. Lemieux	Certified Pool Operator	\$10,470.00	\$30.00	\$10,500.00
Kristen Gregg	Certified Pool Operator	\$330.00	\$0.00	\$330.00
Diana Ringer	Head Lifeguard	\$12,121.80	\$0.00	\$12,121.80
Jessica Clark	Lifeguard	\$2,395.91	\$43.65	\$2,439.56
Kerry Dewey	Lifeguard	\$1,682.95	\$0.00	\$1,682.95
Casey Galat	Lifeguard	\$494.70	\$0.00	\$494.70
Charles Hartin	Lifeguard	\$279.10	\$0.00	\$279.10
Hannah Kondrotas	Lifeguard	\$1,584.66	\$0.00	\$1,584.66
Michael LaFortune	Lifeguard	\$101.85	\$0.00	\$101.85
Colleen Lewis	Lifeguard	\$455.90	\$0.00	\$455.90
Benjamin Sekurski	Lifeguard	\$2,781.76	\$72.75	\$2,854.51
Danielle Sekurski	Lifeguard	\$2,201.48	\$0.00	\$2,201.48
Ashley Silvia	Lifeguard	\$1,069.43	\$0.00	\$1,069.43
Steve Brow	Building Maintenance Man	\$0.00	\$259.68	\$259.68
		\$35,969.54	\$406.08	\$36,375.62

Total Wages:	\$36,375.62
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CITY OF GARDNER

OFFICE OF THE
BOARD OF HEALTH
ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682



To: *The Honorable Mark A. Hawke, Mayor*
The Honorable Members of the Gardner City Council

The Board of Health submits this 59th Annual Report for the Calendar Year 2013, ending December 31, 2013. The following notable events occurred over the past year:

- The City of Gardner along with ten other Montachusett Area cities and towns joined to form a public health district named the Montachusett Public Health Network [MPHN] to share resources and services. This arrangement was approved as an intermunicipal agreement by the Mayor and City Council. The Board would like to extend its appreciation to Mayor Mark Hawke and the City Council for their support in this initiative.
- The Board through the MPHN performed a variety of services, including water quality testing at the Greenwood Swimming Pool and the Lithuanian Outing Association Beach, stroke education for seniors, medical sharps collection and disposal, and influenza clinics.
- Curbside trash collections totaled 3790 tons for 2013; curbside recycling collections were 1583 tons. The residents of Gardner continue to be among the top recyclers in the state, and our thanks go to them for making our recycling program a success.
- The Transfer Station at 744 West St. operated throughout the year, allowing residents an opportunity to dispose of bulk items, excess trash, recycling, yard waste, paints, hazardous materials and other items. The Transfer Station handled 801 tons of trash and 461 upholstered items.
- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. Nursing services obtained from the Gardner V.N.A. through June 30, 2013 and from the Montachusett Public Health Network for the period from July 2013 through December 2013.
- The Department continued to provide inspection services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, and Nuisances. License information is on the following page of this report.

Licenses/Permits issued:

137	Food Licenses
6	Septic Haulers/
10	Septic Installers Licenses
1 / 2	Body Art/Tattoo License- Establishment/Practitioner
1	Day Camps
2	Hotel/Motel/Bed & Breakfast Licenses
12	Solid Waste Hauler License
4	Funeral Director Licenses
285	Burial Permits Note Calendar Year 2013
5	Pool/Spa Licenses
9	Tanning Salon Licenses
2	Manufactured Home Parks
27	Tobacco Sales Permits
5	Septic System Permits
2	Well Permits
24	Beaver Trapping/Breaching Permits
1	Movie Theater

The Board of Health meets monthly at 5:00pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Bernard F. Sullivan, R.S., C.H.O
Director of Public Health

Information Technology Department

Annual Report for Fiscal Year 2014

The Information Technology Department (ITD) provides technology services to approximately 150 users from various departments located in municipal buildings throughout the City. ITD maintains all enterprise-wide computer applications. The largest applications include Munis, Perform(IMC), Pamet, PeopleGIS/Forms and Vision. The department also manages the approximately 130 computers and 20 servers.

ITD is continuously developing and improving the internal network which provides access to important City resources and information.

Highlights for 2014

- Created a server to host documents including meeting videos for public access
- Added distributed file services for DPW allowing more rapid and reliable access to documents which also added another point of redundancy for important City data
- Instituted a public Wi-Fi service for City Hall, Council on Aging and the Police Department
- Conducted a thorough network and security assessment and then implemented the solutions needed to improve the network
- Researched and selected new Permitting System which will soon be implemented
- Added a SQL Database server for improved data access
- Upgraded Munis and planned for complete Munis overhaul
- Fine-tuned network management system for better and more accurate reporting
- Added second tier storage for more cost effective data storage
- Setup for three departments tablet access to their needed systems

**Report of the Trustees
of the
Levi Heywood Memorial Library Association
To the Honorable Mayor and Members of the
Council of the City of Gardner**

We are pleased to present this, the report of the Trustees of the Levi Heywood Memorial Library Association for the fiscal year 2012-2013, our one hundred and twenty-seventh annual report.

This report by our Director, as official spokesperson for our Trustees, reveals continued growth in our collections and increased use of our Library programs and services.

We sincerely appreciate your loyalty, encouragement, and understanding of the Library's importance and function in the Gardner community.

Respectfully submitted,

Ronald F. Cormier
Clerk of and for
Board of Trustees
October 23, 2013

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2012-2013**

BOARD OF TRUSTEES

Karen Anderson, *Vice President*
Calvin Brooks
Ronald F. Cormier, *Clerk*
Richard H. Greenwood, *President*
Sally Q. Hartshorn, *Treasurer*
Sheila Heglin

Michael Horrigan
Neil W. Janssens
Patricia E. Kirsh
Ambrose Marean
Doris Pierce
Arthur Young

EX-OFFICIO TRUSTEES

Alice P. Anderson, City Council President
Dr. Carol Daring, Superintendent of Schools
Mayor Mark Hawke
Atty. Henri Sans, Honorary Trustee

Staff

Kathleen D. Leslie, Director
Tammy M. Caissie, Assistant Director
Celeste M. Burdett, Children's/Tech. Services Librarian
Shelby Carney, Children's Program Librarian
Richard Cochran, Custodian
Elizabeth Covington, Adult Library Assistant
Jayne Hallock, Bookkeeper/Tech. Services Librarian
MaryAnn McGee, Children's Librarian #
Janina Majeran, Children's Library Aide *
Abigail Martell, Children's Library Aide
Pamela Meitzler, Local History Librarian
Amelia Monahan, Reference/Adult Library Assistant
Janet Percy, Adult Library Assistant
Patricia Urato, Adult Library Assistant
Gina Verrelli, Reference/Network Transfer Librarian

Retired FY2013

* Resigned FY 2013

**Report of the Treasurer
Levi Heywood Memorial Library FY 2012-2013**

	Unrestricted Funds	Restricted Funds	All Funds
REVENUES			
Municipal		\$608,908	\$608,908
State		\$16,098	\$16,098
Gifts/grants	\$4,670	\$375	\$5,045
Circulation	\$14,472		\$14,472
Photocopies/Printouts	\$3,267		\$3,267
Endowment	\$185,000		\$185,000
Meeting Room rental	\$950		\$950
Other	\$5,092		\$5,092
Carryover (Previous Year)	\$12,126	\$102,133	\$114,259
TOTAL	\$225,577	\$727,514	\$953,091
EXPENDITURES			
Compensation		\$438,311	\$438,311
Books	\$3,636	\$64,077	\$67,713
Electricity		\$21,914	\$21,914
Heat		\$14,410	\$14,410
Telecommunications		\$4,568	\$4,568
Printing/Supplies	\$3,478	\$7,304	\$10,782
Postage		\$1,218	\$1,218
Repairs and Maintenance	\$6,395	\$22,571	\$28,966
Information Technology		\$7,826	\$7,826
Insurance		\$11,484	\$11,484
Professional Services	\$29,042		\$29,042
Fees	\$27		\$27
Staff Travel	\$358		\$358
Furniture/Equipment	\$150		\$150
C/W MARS Membership		\$30,628	\$30,628
Bond repayment expense	\$159,547		\$159,547
Programming	\$1,038	\$375	\$1,413
Other	\$7,764		\$7,764
Refund to City		\$0	\$0
Carryover	\$14,142	\$102,828	\$116,970
TOTAL	\$225,577	\$727,514	\$953,091

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of McKenna & Company, CPA's. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2013.

**LEVI HEYWOOD MEMORIAL LIBRARY
STATISTICAL REPORT
FY2013**

POPULATION SERVED: 20,228

NUMBER OF GARDNER REGISTERED BORROWERS: 11,153

NUMBER OF NON-RESIDENT REGISTERED BORROWERS: 6,471

NUMBER OF DAYS OPEN: 287

HOURS OPEN PER WEEK: JUNE – AUGUST: 37; SEPTEMBER – MAY: 41

7/01/12 - 6/30/13			
CIRCULATION	ADULT/YA	CHILDREN	TOTAL
Books	69,474	51,749	121,223
Periodicals	3,831	265	4,096
Audio	8,989	1,443	10,432
Video	50,130	1,063	51,193
Electronic Resources	2,056	41	2,097
Miscellaneous	620	730	1,350
	135,100	55,291	190,391
Non-Resident Circulation			68,334
ILL Received			25,356
ILL Sent			17,511
Total Items in Collection			133,797
SERVICES			
Reference Transactions			16,709
Public Internet Use			9,904
Program Attendance			1,480
Class Visit Attendance			1,017
Storyhour Attendance			842
Meeting Room Use			626

FISCAL 2013
LIBRARY

NAME	REG PAY	OT PAT 1.5	LONGEV	TERM LEAVE	TOTAL PAY
BURDETT, CELESTE M	\$35,068.35	\$0.00	\$795.00	\$0.00	\$35,863.35
CAISSIE, TAMMY M	\$51,112.77	\$917.72	\$540.00	\$0.00	\$52,570.49
CARNEY, SHELBY A	\$12,201.88	\$0.00	\$0.00	\$0.00	\$12,201.88
COCHRAN, RICHARD M	\$34,272.00	\$0.00	\$570.00	\$0.00	\$34,842.00
COVINGTON, ELIZABETH M	\$23,551.58	\$0.00	\$0.00	\$0.00	\$23,551.58
DURMIS, JULIE L	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
HALLOCK, JAYNE	\$33,468.75	\$0.00	\$720.00	\$0.00	\$34,188.75
LESLIE, KATHLEEN D	\$65,025.00	\$0.00	\$330.00	\$0.00	\$65,355.00
MAJERAN, JANINA M	\$5,839.94	\$0.00	\$0.00	\$0.00	\$5,839.94
MARTELL, ABIGAIL E	\$706.80	\$0.00	\$0.00	\$0.00	\$706.80
MCGEE, MARYANN J	\$19,220.00	\$0.00	\$540.00	\$28,054.00	\$47,814.00
MEITZLER, PAMELA F	\$9,283.27	\$0.00	\$0.00	\$0.00	\$9,283.27
MONAHAN, AMELIA L	\$31,575.63	\$0.00	\$0.00	\$0.00	\$31,575.63
PERCY, JANET P	\$31,575.63	\$0.00	\$420.00	\$0.00	\$31,995.63
URATO, PATRICIA A	\$31,575.63	\$0.00	\$480.00	\$0.00	\$32,055.63
VERRELLI, GINA M	\$36,758.25	\$0.00	\$0.00	\$0.00	\$36,758.25
DEPARTMENT TOTAL	\$424,735.48	\$917.72	\$4,395.00	\$28,054.00	\$458,102.20

Director's Report FY2013

Fiscal Year 2013 was a year of moving forward for the Library, beginning with our release from the waiver application process for annual certification by the Massachusetts Board of Library Commissioners. We thank the Mayor and City Council for supporting a Library budget that met State Aid eligibility.

We thank the Friends organization for bringing us up to date with new technology. Their successful fundraising efforts allowed the Library to replace all five of our public internet computers with new identically-configured desktops. The new setup improves both the efficiency of managing the network's software and the dependability of one of the Library's most popular services.

The Library was designated a Community Anchor Institution by the Massachusetts Broadband Institute and selected to receive a free direct fiber optic connection to the state and federally funded MassBroadband 123 network. With its deployment, the resulting increase in bandwidth is expected to significantly expand the Library's high-speed internet access.

To encourage social networking among library patrons, we launched a business, or fan, Facebook page that links to our website and can be accessed by both Facebook and non-Facebook users. We use the page to cross-promote Library programming and events, to post staff book reviews and to invite comments from the community.

To further the Library's mission to recognize the priority of efforts to close educational achievement gaps, the Children's Department collaborated with the Gardner Community Partnership for Children and the United Way to sponsor a series of early literacy initiatives. The Partnership also provided the Library with passes to Davis Farmland and underwrote two summer reading club family night programs.

Our mission to inspire lifelong learning was in part aided by the local photographers, artists and grade school students who exhibited their works in the Library's Art Gallery. The varied work of these groups and individuals offered exposure to different art styles, historical events and issues, and to different cultures and languages.

The Library received a Local Community Contribution Grant from the Walmart Foundation. The \$500 award allowed for the expansion of the Jr. Book Club by funding the purchase of multiple copies of reading club books and related titles to enhance the young adult collection. It also funded the Club's first author event - a book signing and discussion of the title "In Hitler's Backyard," held in observance of Holocaust Remembrance Day.

We continue to receive financial support from the Knowlton Foundation, the local Cultural Council, and the Gardner Christmas Card Fund, as well as from a number of generous individuals.

Our volunteer base remains strong and our Friends group has grown to 481 memberships. Thanks to their involvement we have clean and orderly stacks, a monthly book club, a flagpole flower garden, delivery service to shut-ins, and hugely successful book sales.

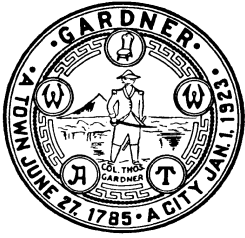
We participated in the City's Volunteer Incentive Program again last year and benefitted from having three trained volunteers return to work with us for the third consecutive year.

We had several transitions on staff in FY2013, the most notable of which was the retirement of Children's Librarian MaryAnn McGee after 18 years of dedicated service to the youth of our community. We are delighted to have MaryAnn continue her relationship of service to the Library by joining the Association tonight.

We welcomed Program Librarian Shelby Carney to the Children's Department, as well as Abigail Martell who replaced Janina Majeran as Children's part-time assistant.

Celeste Burdett and Gina Verrelli were promoted to Staff Librarians in recognition of increased responsibilities in their respective departments.

All of the staff deserve recognition for their commitment to providing consistently strong customer service to over 120,000 Library visitors annually. Their competency keeps library operations running smoothly and their unfailing kindness and helpfulness make the Library a welcoming place for many. Association members and Trustees are also owed a debt of gratitude for their involvement in the Library's mission and for contributions of time, expertise, and guidance. Thank you all.



City of Gardner
Human Resources Department
95 Pleasant Street, Rm. 14
Gardner, MA 01440
(978) 630-4001 • Fax (978) 630-4025

Debra A. Pond, Director of Human Resources
 Brenda Smith, Administrative Coordinator

In FY 2013 the Personnel Department had completed the transition to the new department title of Human Resources (“HR”) Department. The HR Department handles a variety of responsibilities relating to all aspects of employee and benefit management for employees who provide services to the City of Gardner (the “City”) Community. Included in the daily operations for the HR Department are the drafting and implementation of applicable policies, management of the hiring and termination/retirement processes, worker’s compensation and 111F claims, unemployment claims, benefits administration, contract negotiations, working with the Mayor, City Solicitor and Department Heads on grievance and other complaint resolutions and the processing all personnel transactions, as well as the maintenance of all personnel related files. The Administrative Coordinator is responsible for the benefit application and input process, City employee benefit time record keeping, including accrual reports and other functions including filing, answering the telephone, communicating with employees and members of the public requiring assistance, scheduling, benefit mailings and other general clerical support functions.

Department Salaries for FY 2013:	Department Head:	\$71,703.23
	PT Administrative Coordinator	\$ 1,623.07
	FT Administrative Coordinator	\$11,294.58

During FY13 the position of Administrative Coordinator was changed from a part time to a full time position. Prior to this change, in July 2012 the part time Administrative Coordinator transferred to a full time position with another City department. As such and until January 2013 when a full time Administrative Coordinator was hired, the Human Resources Department functioned without clerical support.

During FY 2013, twenty-five (25) full time employees (with the merger of the DPW and Municipal Grounds Departments the City was able to create more laborer positions for the combined department), eight (8) part time employees, and nine (9) temporary/seasonal employees were hired. Over the course of FY 2013, the City experienced six (6) full time and four (4) part time resignations, four (4) layoffs and six (6) terminations. There were also six (6) retirements. Most of the individuals retiring had long careers with the City and included the following positions:

<u>Position</u>	<u>Number of Years of Service</u>
• Council on Aging Director	34
• Greenwood Pool Director	32
• Community Development & Planning	

Director	18
• Community Development & Planning Principal Clerk & Secretary	18
• Librarian	18
• Dispatcher	2

After the closing of the Greenwood indoor pool and the retirement of the Greenwood Pool Director, oversight of the Greenwood Pool was transferred to the Human Resources Director. Information regarding the Greenwood Pool Department can be located under the Greenwood Pool Department Annual Report.

The HR Director continues to work with the School Superintendent, Carol Daring, on various School Department personnel related matters including new employee hire processes, unemployment, COBRA, Civil Service, arbitration and contractual matters.

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2013 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	9	1
Fire	16	4
Totals:	25	5

(There was an approximate 24% increase in reported claims/incidents. Of the claims reported, 20% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 16% decrease from FY 2012.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	11	1
School	51	0
Totals:	62	1

(There was an approximate 9.6% increase in reported claims/incidents. Only 1.6% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 3.4% decrease from FY 2012.)

Ethics Liaison

As the designated Ethics Liaison for the City, the HR Director commenced the two year renewal of the testing certification process for all employees. This included an introduction to the new format of the online ethics test, which was updated to include a municipal component. The new testing format also increased the time to take the test from one-half hour to a full hour.

ADA Coordinator/Disability Commission

The HR Director continues to serve as the ADA Coordinator for the City and sits on the City's Disability Commission. Members of the Disability Commission include Eric Knudsen, Chairman and Tommy Davis, Vice Chairman. Ms. Pond has held the position of Clerk for the Disability Commission since August 2005. The Commission continues to seek additional members. The Commission was not as active as in previous years with the decreased numbers of members and their respective availability. The Commission still reviewed a number of accessibility variance requests at the request of the Architectural Access Board.

The HR Department held a Benefits Fair during FY 2013, which included representatives from all of the insurance and benefit providers utilized by the City. This event enabled employees to speak directly with representatives just prior to the open enrollment period for many of the City's benefit products. In addition, as a result of the changes implemented in FY 2012 to the health insurance plans to a tiered plan structure, the City had a positive experience rating. As such, the City was able to maintain the premiums at the 2011-2012 rates resulting in no premium increase for City employees.

The HR Department assisted with the City's entering into a regional animal control services agreement with Templeton and Hubbardston in FY 2013. This resulted in the creation of a second full time animal control officer's position, thereby better servicing the animal control needs of the City.

The HR Department, working with the Legal Department, drafted two home rule petitions regarding the removal of the City from Civil Service. One was for the removal of all non-public safety positions from Civil Service and the second was for the removal of the positions of Fire Chief and Deputy Chief of Police. The basis for this change included the lack of testing being conducted by Civil Service since the late 1990's and the number of testing participants required for promotion into the higher level public safety positions which, based upon the City's staffing levels, was impossible to meet without opening the promotional exams to all title levels (including entry level titles). Both petitions contained a grandfathering clause for all current permanent Civil Service employees. The City Council passed both petitions. After passing through the respective legislative branches, Governor Patrick passed and approved both petitions on September 20, 2012. The City can now hire all positions, with the exception of police officers and fire fighters, without navigating through the cumbersome and time consuming Civil Service process.

The overall mission of the HR Department is to work with and provide advice to the Mayor, City Councilors and Department Heads to ensure that the laws, rules and regulations pertaining to all aspects of personnel management are adhered to. In addition, the HR Department is a resource for all City employees regarding their work environment needs, benefits and other related matters.



CITY OF GARDNER POLICE DEPARTMENT

Neil C. Erickson
Chief of Police

31 City Hall Avenue
Gardner, Massachusetts 01440

Phone: (978) 632-5600
Fax: (978) 630-4027

February 26, 2014

Mayor Mark Hawke
Gardner City Hall
95 Pleasant Street
Gardner Ma 01440

Dear Mayor Hawke;

Once again it is my honor and pleasure to present the annual report for The Gardner Police Department. This report reflects the hard work that the men and woman of this Department provide each and every day to the Citizens of this Community. This report will provide statistics as to the work performed by the Police Officers and support staff including parking tickets, motor vehicle citations, firearm permits, reports issued, accidents and locations along with crime statistics. . It is thanks to you and your colleagues in the City Council that we are going to realize a new Police Headquarters building next year 2015. On behalf of the Gardner Police Department I would like to thank you and the Community for their continued support.

Sincerely;

Neil C. Erickson
Chief of Police

**Gardner Police Department
Fiscal 2013 Annual Report
Personnel**

Chief of Police
Neil C. Erickson

Deputy Chief of Police
Rock A. Barrieau

Lieutenants
John A. Bernard
Eric McAvene

Sergeants
Edward P. Brow, Richard Braks,
James F. Trifiro, John Czasnowski, Russell St.Pierre

Patrolmen
William C. Crockett, Jeffrey S. Brown, William J. Grasmuck,
Troy L. Valardi, John E. Lawrence, Robert F. Allard, Roger J. Cormier,
Rocco J. Siciliano, Sean Lafrennie, John Smith, Christopher Starzynski,
Eugene Kolimaga, Roger Robert, Jesse Gadarowski, Joseph Wolski,
Nicholas Maroni, Jeffrey LaBonte, Matthew Arsenault, Kevin Goguen,
Lorin Walter, Ryan Spain, Timothy Desmarais

Systems Manager
Laurie Lyons

Clerical Staff
Maryann Desmarais, Cheryl Blodgett, Stacia Clement

Dispatchers
Heather Newton, Miranda Jefferson, Jillian Clements, Katie Palmieri, Jill Stewart,
Kimberly Bonk, Danielle Kilty, Jennifer Robuccio, Dawn Theriault,

Dispatchers--Part Time
Amy Hibbert, Casey Scott, Amber-Mae Burgess

REG PAY OT 1.5x OTHER

DISPATCH

BONK, KIMBERLY L	17,897.20	2,350.78	2,569.94
BURGESS, AMBER-MAE E	300.00	0.00	0.00
CLEMENTS, JILLIAN M	32,293.20	6,314.70	6,345.22
HIBBERT, AMY E	22,519.69	8,481.36	4,747.05
JEFFERSON, MIRANDA L	32,293.20	3,635.49	4,843.85
KILTY, DANIELLE T	6,168.76	0.00	0.00
NEWTON, HEATHER M	33,578.40	1,805.91	4,358.00
PALMIERI, KATIE M	28,007.40	791.68	5,257.18
ROBUCCIO, JENNIFER K	16,748.14	3,174.23	4,665.16
SCOTT, CASEY R	3,259.38	0.00	0.00
STEWART, JILL E	18,996.00	1,623.43	3,231.09
THERIAULT, DAWN M	17,381.34	5,688.06	6,217.66
DEPARTMENT TOTAL	229,442.71	33,865.64	42,235.15

ANIMAL CONTROL

GAUDET, LISA A	27,959.34	0.00	6,039.09
LANDRY, KIM L	24,863.48	192.12	321.00
SLACK, CHERYL K	1,500.00	0.00	0.00
DEPARTMENT TOTAL	54,322.82	192.12	6,360.09

PATROL/ADMIN

ALLARD, ROBERT F	44,472.00	3,735.18	27,552.91
ARSENAULT, MATTHEW H	41,477.52	8,171.97	40,798.40
BLODGETT, CHERYL A	31,754.64	0.00	535.00
BROWN, JEFFREY S	48,100.65	3,196.38	13,760.94
CLEMENT, STACIA M	10,610.10	0.00	0.00
CORMIER, ROGER J	44,472.00	1,043.76	66,740.70
CROCKETT, WILLIAM C	48,100.65	6,486.13	15,194.60
DESMARAIS, MARYANN	35,008.95	308.52	325.00
DESMARAIS, TIMOTHY A	37,730.70	6,021.12	18,565.27
GADAROWSKI, JESSE M	42,761.46	8,283.45	32,972.90
GEMBORYS, BRIAN P	0.00	0.00	59,836.87
GOGUEN, KEVIN M	33,098.07	1,671.66	33,604.36
GRASMUCK, WILLIAM J	48,100.65	347.07	10,182.54
KOLIMAGA, EUGENE W	42,258.38	3,897.18	6,055.14
LABONTE, JEFFREY S	41,477.52	5,429.55	53,642.70
LAFRENNIE, SEAN A	43,532.88	8,195.97	31,149.96
LAWRENCE, JOHN E	44,472.00	14,362.29	30,582.68
LYONS, LAURIE J	55,021.35	2,645.45	6,084.17
MARONI, NICHOLAS P	42,761.46	4,326.74	25,540.02
ROBERT, ROGER J	42,761.46	2,099.52	55,785.46
SICILIANO, ROCCO J	44,472.00	151.73	18,301.08
SMITH, JOHN	42,761.46	1,505.90	53,079.75
SPAIN, RYAN M	31,724.17	1,871.77	32,017.70
STARZYNSKI, CHRISTOPHER A	42,761.46	10,483.04	44,082.23
VALARDI, TROY L	46,250.88	2,788.67	57,257.16
WALTER, LORIN A	33,098.07	292.29	44,624.24
WOLSKI, JOSEPH W	42,761.46	11,900.55	36,741.43
DEPARTMENT TOTAL	1,061,801.94	109,215.89	815,013.21

SUPERIOR OFFICERS

BARRIEAU, ROCK A	70,027.08	0.00	13,795.36
BERNARD, JOHN A	63,506.22	17,015.94	26,596.02
BRAKS, RICHARD A	52,847.22	13,636.67	15,244.93
BROW, EDWARD P	58,308.30	3,451.62	5,149.42
CZASNOWSKI, JOHN S	52,847.22	17,922.45	9,467.30
ERICKSON, NEIL C	83,032.08	0.00	19,184.01
MCAVENE, ERIC P	57,558.09	16,323.77	30,234.44
MINNS, KEVIN J	0.00	0.00	7,890.70
ST.PIERRE, RUSSELL J	51,462.90	12,419.78	32,027.31
TRIFIRO, JAMES F	54,432.30	15,058.44	34,027.70
DEPARTMENT TOTAL	544,021.41	95,828.67	193,617.19

CIVIL DEFENSE

TOPOLSKI, PAUL A	8,063.52	0.00	0.00
DEPARTMENT TOTAL	8,063.52	0.00	0.00

Outside Detail Officers

CASAVANT, DENNIS B	0.00	0.00	15,941.25
CHAUVIN, TROY J	0.00	0.00	1,053.00
DUFORT, JAMES E	0.00	0.00	994.50
FAGUNDES, ROBERT J	0.00	0.00	2,135.25
HALKOLA, JAMES F	0.00	0.00	965.25
HALL, DEREK W	0.00	0.00	2,554.50
MCCAULEY, TRAVIS W	0.00	0.00	624.00
MONACO, NICHOLAS A	0.00	0.00	5,479.50
OINONEN, RICHARD E	0.00	0.00	3,607.50
RIXFORD, TRAVIS S	0.00	0.00	2,281.50
ROSENGREN, BRIAN V	0.00	0.00	1,053.00
SMITH, ERIC D	0.00	0.00	2,613.00
SONGY, JOHN D	0.00	0.00	1,550.25
ST.LAURENT, ROGER P	0.00	0.00	12,099.75
WIRONEN, JAMES A	0.00	0.00	1,306.50
TOTAL	0.00	0.00	54,258.75

GARDNER POLICE DEPARTMENT**ANNUAL REPORT FY 2012-2013****POLICE RECORDS REQUESTS PROCESSED:**

INSURANCE COMPANIES	524
DEPARTMENT OF CHILDREN & FAMILIES	273
CASA, COURT APPOINTED INVESTIGATORS	17
COURT HOUSE	39
DEPARTMENT OF CORRECTIONS	20
MEDICAL EXAMINER	10
DEPARTMENT OF MENTAL HEALTH	2
BRANCHES OF THE MILITARY	20
HOSPITALS	4
PAROLE BOARD	46
REGISTRY OF MOTOR VEHICLES	2
SEX OFFENDER REGISTRY BOARD	15
SHERIFFS OFFICE	1
POLICE DEPARTMENTS	12
MISCELLANEOUS REQUESTS	11
PUBLIC REQUESTS	497
TOTAL REQUESTS	1493

AUCTIONEER LICENSES ISSUED	0
DOOR TO DOOR PERMITS	2
HACKNEY LICENSES GRANTED	2
BIKE REGISTRATIONS	8
VENDOR/HAWKER/PEDDLER	36
CITATIONS ISSUED	1225
PARKING TICKETS ISSUED	415
ACCIDENTS	514
CALLS FOR SERVICE	26,333
OFFENSES	2788
LICENSE TO CARRY FIREARMS	402
FIREARMS IDENTIFICATION CARDS	36
OVER 70 YEARS OF AGE-RENEWAL OF FID, LTC	51
LICENSE TO SELL AMMUNITION	1
LICENSE TO POSSESS MACHINE GUN	1
FID RESTRICTED NEW - RESTRICTED CHEMICAL PROPELLANT ONLY	6

CASE ACTIVITY STATISTICS

TOTAL FELONIES	1315
TOTAL CRIME RELATED INCIDENTS	1471
TOTAL NON CRIME RELATED INCIDENTS	1452
TOTAL ARRESTS (ON VIEW)	643
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	122
TOTAL ARRESTS	771
TOTAL PROTECTIVE CUSTODIES	96
TOTAL JUVENILE ARRESTS	19
TOTAL JUVENILES HANDLED	2
TOTAL JUVENILES REFERRED	17
TOTAL HEARINGS	41
TOTAL SUMMONS	262
TOTAL OPEN WARRANTS	108
TOTAL RESTRAINT ORDERS	265
DOMESTIC VIOLENCE RELATED ARRESTS	167



Accident Breakdown

<u>Street / Location Names</u>	<u>INJURIES</u>	<u>FATALITIES</u>	<u>OUI</u>	<u>INVLD.</u>	<u>PEDESTRIAN</u>	<u>BICYCLISTS</u>	<u># OF ACC.</u>
ABBOTT ST	0	0		0	0	0	1
ALLEN ST	0	0		0	0	0	2
BAKER ST	0	0		0	0	0	2
BANCROFT ST	0	0		0	0	0	1
BARTHEL	0	0		0	0	0	1
BERTHA AVE	1	0		0	0	0	2
BETTY SPRING RD	2	0		0	0	0	6
BLANCHARD ST	0	0		0	0	0	2
BOULDER DR	1	0		0	0	1	1
BRIDGE ST	0	0		0	0	0	2
CATHERINE ST	3	0		0	0	0	10
CEDAR ST	0	0		0	0	0	2
CENTRAL ST	5	0		0	0	0	19
CENTURY WAY	0	0		0	0	0	2
CHAPEL ST	0	0		0	0	0	1
CHESTNUT	0	0		0	0	0	4
CHESTNUT ST	2	0		0	0	0	4
CHURCH ST	0	0		0	0	0	2
CITY HALL AVE	0	0		0	0	0	5
CLARK ST	0	0		0	0	0	5
COLEMAN ST	0	0		0	0	0	1
COLONY RD	0	0		0	0	0	1
CONANT ST	0	0		0	0	0	2
CONNORS ST	0	0		0	0	0	4
CRAWFORD ST	1	0		0	0	0	5
CRESTWOOD DR	0	0		0	0	0	1
CROSS ST	0	0		0	0	0	1
DONLAN ST	0	0		0	0	0	3
DYER ST	0	0		0	0	0	1
E BROADWAY	1	0		0	0	0	1
EAST BROADWAY	2	0		0	0	0	6
EATON ST	2	0		0	0	0	6
ELM	1	0		0	0	0	8
ELM ST	0	0		0	0	0	8
EMERALD ST	0	0		0	0	0	1
FAVOR ST	0	0		0	0	0	1
FREDETTE ST	0	0		0	0	0	1
GRAHAM	0	0		0	0	0	1
GRANT ST	0	0		0	0	0	1
GREEN ST	4	0		0	1	0	16
GREENWOOD ST	0	0		0	0	0	2
HEMLOCK DR	0	0		0	0	0	2
HILL ST	1	0		0	0	0	1
HOSPITAL HILL RD	0	0		0	0	0	1
JACKSON HILL RD	0	0		0	0	0	1
JEAN ST	0	0		0	0	0	1
KEN DR	0	0		0	0	0	1
KENDALL POND WEST	0	0		0	0	0	1
KENDALL ST	0	0		0	0	0	1
KNOWLTON ST	0	0		0	0	0	1
KRAFT ST	0	0		0	0	0	1
LAKE ST	0	0		0	0	0	2
LAWRENCE ST	0	0		0	0	0	1
LOGAN ST	0	0		0	0	0	1
LOVEWELL ST	0	0		0	0	0	1
MAIN ST	10	0		0	2	1	34
MARQUETTE ST	0	0		0	0	0	1
MATTHEWS ST	0	0		0	0	0	1
NICHOLS ST	5	0		0	0	0	10
OAK ST	0	0		0	0	0	5
OTTER RIVER RD	2	0		0	0	0	1
PARK ST	0	0		0	0	0	5
PARKER	0	0		0	0	0	6
PARKER ST	2	0		0	0	0	18
PARTRIDGE ST	0	0		0	0	0	1
PEABODY ST	0	0		0	0	0	1

Gardner Police Department
 From: 07/01/2012 Thru: 06/30/2013

PEARL ST	1	0	0	0	0	11
PEARSON BL.	3	0	0	0	1	41
PINE	2	0	0	0	0	5
PINE ST	0	0	0	0	0	3
PLEASANT ST	1	0	0	0	0	13
REGAN ST	0	0	0	0	0	4
RICHMOND ST	0	0	0	0	0	1
RIDGEWOOD LN	0	0	0	0	0	1
ROUTE 140	2	0	0	0	0	8
ROUTE 2	0	0	0	0	0	2
ROUTE 68	0	0	0	0	0	3
RYAN ST	0	0	0	0	0	1
S MAIN ST	1	0	0	0	0	2
SCHOOL ST	1	0	0	0	0	3
SHERMAN ST	0	0	0	0	0	1
SOUTH MAIN ST	0	0	0	0	0	3
STEPHANIE DR	0	0	0	0	0	1
STUART ST	0	0	0	0	0	1
TEABERRY LN	0	0	0	0	0	1
TEMPLE ST	1	0	0	0	0	8
TIMPANY BL.	14	2	0	1	0	98
UNION SQ	0	0	0	0	0	4
UNION ST	1	0	0	0	0	3
VERNON ST	0	0	0	0	0	1
VICTORIA ST	0	0	0	0	0	1
W BROADWAY	0	0	0	0	0	1
WASA ST	0	0	0	0	0	2
WATERFORD ST	0	0	0	0	0	3
WEST BROADWAY	5	0	0	0	0	16
WEST LYNDE ST	0	0	0	0	0	1
WEST ST	2	0	0	0	0	17
WHITNEY ST	2	0	0	0	0	2
WILKINS RD	0	0	0	0	0	1
WILLIS RD	0	0	0	0	0	2
WILLOW ST	0	0	0	0	0	2
WOODLAND AVE	0	0	0	0	0	2
ZUB LN	0	0	0	0	0	1
TOTALS	81	2	0	4	3	514

Page: 2
 Records Analysis Report
 07/01/2012 - 06/30/2013

01/24/2014

Case Activity Statistics

Total Offenses Committed: 2923
 Total Felonies: 1315
 Total Crime Related Incidents: 1471
 Total Non Crime Related Incidents: 3
 Total Arrests (On View): 643
 Total Arrests (Based on Incident/Warrants): 122
 Total Summons Arrests: 6
 Total Arrests (Unspecified Type): 0
 Total Arrests: 771
 Total P/C's: 96
 Total Juvenile Arrests: 19
 Total Juveniles Handled (Arrests): 2
 Total Juveniles Referred (Arrests): 17
 Total Hearings: 41
 Total Summons: 262
 Total Open Warrants: 108
 Total Open Default Warrants: 0
 Total Orders: 265

	Occurrence(s)	Percentage
Orders Involving Alchohol	0	0.0
Orders Involving Drugs	0	0.0
Orders Involving Illness	0	0.0
Orders Involving Children	59	22.3
Crime Incidents Involving Domestic Violence	7	0.5
Crime Incidents Involving Gang Activity	0	0.0
Crime Incidents Involving Alcohol	7	0.5
Crime Incidents Involving Drugs	7	0.5
Crime Incidents Involving Computers	1	0.1
Crime Incidents Involving Alcohol and Drugs	0	0.0
Arrests Involving Domestic Violence	167	21.7
Arrests Involving Gang Activity	0	0.0
Arrests Involving Alcohol	76	9.9
Arrests Involving Drugs	10	1.3
Arrests Involving Computers	0	0.0
Arrests Involving Alcohol and Drugs	0	0.0

A&B TO INTIMIDATE, WITH BODILY	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
RESIST ARREST	1	0	1	1	0	0	0	0	0	0	0	0	0	0	3
TOTALS FOR IBR CODE: 13A	11	10	8	9	3	1	11	4	4	7	9	7	84		

IBR: SIMPLE ASSAULT															
SIMPLE ASSAULT	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
ASSAULT	0	6	4	5	3	1	5	2	2	3	4	4	39		
ASSAULT (DOMESTIC)	0	0	0	0	0	1	1	0	0	0	0	0	2		
A&B	2	1	1	3	0	2	1	2	1	1	3	4	21		
A&B (DOMESTIC)	25	24	26	16	16	12	19	20	15	17	25	16	231		
A&B ON POLICE OFFICER	1	1	0	0	1	0	0	0	1	0	0	0	4		
A&B ON PUBLIC EMPLOYEE	0	0	1	0	1	0	1	0	1	2	0	1	7		
ASSAULT ON AMBULANCE PERSONNEL	0	0	0	0	0	0	0	0	0	0	0	0	1		
RESIST ARREST	0	1	3	1	1	0	2	1	2	2	2	1	16		
TOTALS FOR IBR CODE: 13B	28	34	36	25	22	16	29	26	22	25	34	26	323		

IBR: INTIMIDATION															
INTIMIDATION	2	0	0	0	0	0	0	0	0	0	0	0	2		
MISLEADING, INTIMIDATING, IMPE	0	0	0	0	0	0	0	0	0	1	0	0	1		
WITNESS, INTIMIDATE	2	3	3	1	6	3	3	0	3	0	2	0	24		
BOMB THREAT, FALSE	0	0	0	0	1	0	0	0	0	0	0	0	1		
TELEPHONE CALLS, ANNOYING	1	1	1	0	1	0	2	1	0	1	0	0	8		
TELEPHONE CALLS, OBSCENE	0	0	0	0	0	0	0	0	1	0	0	0	1		
THREAT TO COMMIT CRIME	3	6	5	0	4	3	6	5	2	0	3	2	39		
TOTALS FOR IBR CODE: 13C	8	10	9	1	7	9	11	6	6	2	5	2	76		

IBR: ARSON															
BURN PERSONALTY	0	0	0	0	0	0	0	0	0	0	1	0	1		
ARSON OF DWELLING HOUSE, ATTEM	0	0	1	0	0	0	0	0	0	0	1	0	2		
BURN WOODS	0	0	0	0	0	0	0	0	0	0	1	0	1		
TOTALS FOR IBR CODE: 200	0	0	1	0	0	0	0	0	0	0	3	0	4		

IBR: BURGLARY / BREAKING AND ENTERI															
BURGLARY, UNARMED	0	0	0	1	0	0	0	0	0	0	0	0	1		
ATTEMPT B&E NIGHTTIME FOR FELO	0	0	0	0	0	0	0	0	0	0	0	0	1		
B&E NIGHTTIME FOR FELONY	5	11	6	11	6	8	8	10	9	4	5	8	91		
BREAK INTO DEPOSITORY	0	0	0	0	0	1	0	1	0	0	0	0	2		
B&E FOR MISDEMEANOR	4	1	5	3	1	0	4	6	1	2	7	1	35		
B&E DAYTIME FOR FELONY	4	6	7	5	3	4	3	0	3	2	4	6	47		

LARCENY BY FALSE PRETENSE	0	0	0	1	1	0	4	2	1	0	0	1	2	12
LARCENY OF LEASED OR RENTED PR	0	0	0	0	0	0	0	0	1	1	0	0	0	1
TOTALS FOR IBR CODE: 23H	29	25	21	22	20	20	25	19	27	15	27	36	286	

IBR: MOTOR VEHICLE THEFT	4	1	0	1	0	0	2	1	0	1	1	1	12
MOTOR VEH, LARCENY OF	0	0	0	0	0	0	0	0	1	0	2	0	3
USE MV WITHOUT AUTHORITY	4	1	0	1	0	0	2	1	1	1	3	1	15
TOTALS FOR IBR CODE: 240	4	1	0	1	0	0	2	1	1	1	3	1	15

IBR: COUNTERFEITING / FORGERY	0	1	0	5	0	1	0	0	2	1	0	0	10
FORGERY OF CHECK	0	0	0	0	0	0	1	0	0	0	0	0	1
FORGERY OF DOCUMENT	0	0	1	1	0	0	0	1	0	0	1	0	4
COUNTERFEIT NOTE, POSSESS	0	1	0	2	0	1	3	3	1	0	0	0	11
UTTER FALSE CHECK	0	1	0	2	0	1	3	3	1	0	0	0	11
TOTALS FOR IBR CODE: 250	0	2	1	8	0	2	4	4	3	1	1	0	26

IBR: FALSE PRETENSES / SWINDLE / CO	0	1	0	0	0	0	0	0	0	0	0	0	1
FALSE PRETENSES / SWINDLE / CO	0	0	0	0	1	0	0	0	0	0	0	0	1
UTILITY, FRAUDULENT USE OF	1	0	0	0	0	0	0	0	0	0	0	0	1
EXPLOSION, MALICIOUS	1	1	0	0	2	0	0	1	0	0	0	1	6
LARCENY OVER \$250	1	0	0	0	0	0	0	0	0	0	0	0	1
LARCENY OVER \$250 BY SINGLE SC	1	0	0	0	2	0	0	0	0	3	0	1	6
LARCENY UNDER \$250	0	0	0	0	0	1	1	0	0	0	0	0	3
LARCENY OVER \$250 FROM +60/DIS	0	0	1	0	0	0	0	0	0	0	0	0	2
SIGNATURE, OBTAINING BY FALSE	0	0	0	1	1	0	0	0	0	0	0	0	4
LARCENY OVER \$250 BY FALSE PRE	1	0	1	0	1	0	0	0	0	0	1	0	4
LARCENY UNDER \$250 BY FALSE PR	1	0	0	0	0	0	0	0	0	0	0	0	1
CREDIT CARD FRAUD UNDER \$250	0	0	1	0	1	1	0	0	0	1	1	1	6
CREDIT CARD, IMPROPER USE UNDE	0	1	1	0	0	0	0	0	1	1	0	0	4
CREDIT CARD, LARCENY OF	2	0	0	0	2	1	1	0	1	0	0	1	8
FALSE PRETENSE OF TRADE, OBTAI	0	0	0	0	0	0	1	0	0	0	0	0	1
FRAUD/CHEAT, GROSS	0	0	0	1	0	0	0	0	0	0	0	0	1
FALSE NAME/SSN, ARRESTEE FURNI	0	0	0	0	1	0	0	0	0	0	0	0	1
CRIME REPORT, FALSE	0	0	0	0	0	0	0	0	1	0	0	0	1
RMV DOCUMENT, POSSESS/USE FALS	0	0	0	0	0	0	0	0	0	0	1	0	1
TOTALS FOR IBR CODE: 26A	7	3	4	2	10	4	3	1	3	5	3	4	49

IBR: CREDIT CARD / AUTOMATIC TELLER	0	0	0	0	0	0	0	1	0	0	3	0	4
CREDIT CARD FRAUD OVER \$250	0	0	0	0	0	0	0	0	0	0	0	0	5
CREDIT CARD, IMPROPER USE OVER	0	0	1	1	2	0	0	0	0	1	0	0	5

TOTALS FOR IBR CODE: 26B	0	0	1	1	2	0	0	1	0	1	3	0	9
IBR: IMPERSONATION													
IDENTITY FRAUD	0	3	1	5	1	0	8	4	4	3	1	5	35
TOTALS FOR IBR CODE: 26C	0	3	1	5	1	0	8	4	4	3	1	5	35
IBR: EMBEZZLEMENT													
LARCENY OVER \$250	0	0	0	0	0	0	1	0	0	0	1	0	2
TOTALS FOR IBR CODE: 270	0	0	0	0	0	0	1	0	0	0	1	0	2
IBR: STOLEN PROPERTY OFFENSES													
RECEIVE STOLEN PROPERTY +\$250	2	0	0	1	1	1	4	0	1	4	4	7	25
RECEIVE STOLEN PROPERTY -\$250	0	0	1	1	0	0	1	0	0	0	0	0	3
TOTALS FOR IBR CODE: 280	2	0	1	2	1	1	5	0	1	4	4	7	28
IBR: DESTRUCTION / DAMAGE / VANDALI													
DESTRUCTION / DAMAGE / VANDALI	0	1	0	0	0	0	0	0	0	0	0	0	1
BUILDING, VANDALIZE	0	0	3	2	2	0	0	0	0	0	0	0	7
STONE WALL/FENCE, VANDALIZE	0	0	0	0	1	0	0	0	0	0	0	0	1
GLASS IN BUILDING, BREAK	0	1	0	0	0	0	0	0	0	0	0	0	1
DEFACE NATURAL SCENERY	0	1	0	0	0	0	0	0	0	0	0	0	1
DEFACE REAL PROPERTY	14	15	11	12	11	7	9	4	9	4	7	7	110
Defacement of Real Property	0	0	0	1	0	0	0	0	0	1	2	0	4
TAGGING PROPERTY	2	1	4	6	4	3	1	1	0	0	1	1	24
DESTRUCTION OF PROPERTY +\$250,	7	6	9	46	15	2	3	2	2	4	11	6	113
DESTRUCTION OF PROPERTY +\$250,	2	0	0	2	2	0	2	2	0	1	2	0	13
DESTRUCTION OF PROPERTY -\$250,	5	12	7	13	5	5	4	2	4	4	1	6	68
DESTRUCTION OF PROPERTY -\$250,	0	0	1	0	1	1	0	1	2	0	0	1	7
MOTOR VEH, MALICIOUS DAMAGE TO	1	1	0	1	1	0	0	0	0	1	1	0	6
GRAVESTONE, VANDALIZE	0	0	0	0	0	0	0	0	0	1	0	0	1
TOTALS FOR IBR CODE: 290	31	37	36	83	41	19	19	12	17	16	25	21	357
IBR: DRUG / NARCOTIC VIOLATIONS													
DRUG, DISTRIBUTE CLASS A	0	0	0	0	0	0	0	0	0	0	0	1	1
DRUG, POSSESS TO DISTRIB CLASS	1	0	0	0	0	0	0	0	0	0	0	2	3
DRUG, DISTRIBUTE CLASS B	0	2	0	2	0	0	0	0	0	0	0	0	4
DRUG, POSSESS TO DISTRIB CLASS	0	0	0	0	1	0	0	1	0	0	1	2	5
DRUG, DISTRIBUTE CLASS C	0	0	0	0	0	0	0	0	0	0	1	0	1
DRUG, DISTRIBUTE CLASS D, SUBS	0	0	0	0	0	0	0	0	0	0	1	0	1

DRUG, POSSESS TO DISTRIB CLASS	0	2	0	0	1	0	0	0	1	0	0	0	0	1	0	0	1	5
COCAINE, TRAFFICKING IN	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2
PRESCRIPTION, UTTER FALSE	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
DRUG, POSSESS CLASS A	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	0	3	3
DRUG, POSSESS CLASS B	1	5	2	4	4	2	1	1	3	0	0	0	0	2	3	0	28	28
DRUG, POSSESS CLASS C	0	1	0	0	2	0	0	0	0	0	0	0	0	3	0	0	6	6
DRUG, POSSESS CLASS D	0	1	0	0	2	2	1	0	1	0	0	0	0	2	0	0	9	9
DRUG, POSSESS CLASS E	0	1	0	2	2	3	1	1	1	1	0	0	0	0	0	3	15	15
TOTALS FOR IBR CODE: 35A	2	12	2	11	13	7	3	3	6	1	1	11	14	85				85

IBR: STATUTORY RAPE

INDECENT A&B ON CHILD UNDER 14	0	1	0	0	3	0	2	0	0	0	0	0	0	0	0	0	8	8
INDECENT A&B ON PERSON 14 OR O	0	0	1	1	1	0	1	1	0	0	0	3	0	8			8	8
RAPE OF CHILD, STATUTORY	0	0	0	2	1	2	3	0	0	0	0	0	0	8			8	8
TOTALS FOR IBR CODE: 36B	0	1	1	3	5	2	6	3	0	0	0	3	0	24			24	24

IBR: PORNOGRAPHY / OBSCENE MATERIAL

CHILD IN NUDE, LASCIVIOUS POSE	0	0	0	0	1	0	0	0	0	0	0	0	0	1			1	1
CHILD IN NUDE, DISTRIB MATERIA	0	0	0	0	0	0	0	0	1	0	0	0	0	2			2	2
CHILD IN SEXUAL ACT, DISTRIB M	0	0	0	0	0	0	0	1	0	0	0	0	0	1			1	1
CHILD PORNOGRAPHY, POSSESS	0	0	0	0	1	0	0	2	0	0	0	0	0	3			3	3
TOTALS FOR IBR CODE: 370	0	0	0	0	2	0	0	3	1	0	0	0	0	7			7	7

IBR: WEAPON LAW VIOLATIONS

ELECTRIC STUN GUN, SELL/POSSES	0	1	0	0	0	0	0	0	0	0	0	0	0	1			1	1
FIREARM, STORE IMPROP	1	0	0	0	1	1	1	0	0	0	0	0	0	4			4	4
EXPLOSIVES, THROW/PLACE/EXPLOD	0	0	0	0	0	0	0	0	0	0	0	1	0	1			1	1
INFERNAL MACHINE, POSSESS	1	0	0	0	0	0	0	0	0	0	0	0	0	1			1	1
DANGEROUS WEAPON, CARRY	0	0	0	0	1	0	0	0	0	0	0	1	0	2			2	2
FIREARM WITHOUT FID CARD, POSS	0	0	0	0	1	0	0	0	0	0	0	0	0	1			1	1
FIREARM, CARRY WITHOUT LICENSE	0	0	0	0	0	0	0	0	0	0	0	0	0	1			1	1
FIREARM, INTOXICATED LICENSEE	1	0	0	0	0	0	0	0	0	0	0	0	0	1			1	1
TOTALS FOR IBR CODE: 520	3	1	0	0	3	1	1	0	0	0	0	2	1	12			12	12

IBR: BAD CHECKS

LARCENY BY CHECK OVER \$250	0	0	0	2	0	0	0	1	0	0	0	1	0	4			4	4
LARCENY BY CHECK UNDER \$250	0	0	0	0	0	0	0	0	0	1	2	0	0	3			3	3
TOTALS FOR IBR CODE: 90A	0	0	0	2	0	0	0	1	0	1	3	0	0	7			7	7

IBR: DISORDERLY CONDUCT																
CRIMES AGAINST PUBLIC PEACE SE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DISORDERLY CONDUCT	3	8	3	4	1	1	1	3	0	1	3	6	4	37		
DISTURBING THE PEACE	3	5	3	1	4	1	2	3	1	3	2	3	2	30		
INDECENT EXPOSURE	0	0	1	0	0	0	0	0	0	0	0	1	1	3		
LEWD, WANTON & LASCIVIOUS COND	0	0	0	0	0	0	0	0	1	0	0	1	0	2		
TOTALS FOR IBR CODE: 90C	6	13	7	5	5	2	6	3	4	4	11	7	73			
IBR: DRIVING UNDER THE INFLUENCE																
OUI DRUGS	0	0	0	1	0	0	0	0	0	0	0	0	1	2		
OUI LIQUOR	2	0	2	0	3	0	2	1	3	2	3	2	20			
OUI LIQUOR, 2ND OFFENSE	0	0	0	0	0	0	1	0	1	0	0	0	2			
TOTALS FOR IBR CODE: 90D	2	0	2	1	3	0	3	1	4	2	3	3	24			
IBR: DRUNKENNESS																
Protective Custody	13	13	13	11	9	7	12	7	5	8	6	6	110			
LIQUOR TO PERSON UNDER 21, SEL	0	0	0	0	0	0	0	0	0	0	0	0	1			
TOTALS FOR IBR CODE: 90E	13	13	13	11	9	7	12	7	5	8	6	7	111			
IBR: FAMILY OFFENSES, NONVIOLENT																
FAMILY OFFENSES, NONVIOLENT	1	0	0	0	0	0	0	0	0	0	0	0	1			
SCHOOL, FAIL SEND CHILD TO	0	0	0	0	0	0	1	0	0	0	0	0	1			
TOTALS FOR IBR CODE: 90F	1	0	0	0	0	0	1	0	0	0	0	0	2			
IBR: LIQUOR LAW VIOLATIONS																
LIQUOR, PERSON UNDER 21 POSSES	1	2	2	0	0	0	2	1	0	0	0	2	10			
OPER. OF M/V WITH ALCOHOL BY P	0	0	0	1	0	0	0	0	0	0	0	0	1			
ALCOHOL IN MV, POSSESS OPEN CO	0	0	0	2	1	0	0	0	2	0	0	0	5			
ALCOHOL CONTAINER, OPEN IN PUB	4	2	3	3	1	0	0	0	1	2	0	0	16			
TOTALS FOR IBR CODE: 90G	5	4	5	6	2	0	2	1	3	2	0	2	32			
IBR: RUNAWAY																
RUNAWAY - CHILD	0	0	0	1	0	0	0	0	0	0	0	1	0	2		
RUNAWAY, CHINS	0	0	0	1	0	0	0	0	0	0	0	0	1			
TOTALS FOR IBR CODE: 90I	0	0	0	2	0	0	0	0	0	0	1	0	3			
IBR: TRESPASS OF REAL PROPERTY																
TRESPASS	1	5	1	3	4	2	2	1	2	1	4	6	32			

	51	40	53	44	31	27	38	26	46	32	45	39	472
TREAT TO COMMIT CRIME	0	0	0	0	0	0	0	0	1	0	0	0	1
FUGITIVE FROM JUSTICE ON COURT	0	0	0	1	0	0	0	0	0	0	0	0	1
OBSTRUCTION OF CITY SIDEWALKS	0	0	0	0	0	0	0	0	1	0	0	0	1
SEX OFFENDER FAIL TO REGISTER	0	0	1	0	0	0	0	0	0	0	0	0	1
SEX OFFENDER FAIL TO REGISTER,	0	0	0	0	2	0	0	0	0	0	0	0	3
SEX OFFENDER FAIL TO REG LEVEL	0	0	0	0	1	0	1	0	0	0	0	0	2
SEX OFFENDER FAIL TO REG, PRIOR	1	0	0	2	1	0	0	0	0	0	0	0	4
SEX OFFENDER FAIL TO REGISTER,	0	0	0	0	0	0	0	0	0	1	1	0	2
FOLLOWING TOO CLOSELY	0	0	1	0	0	0	0	0	0	0	0	0	1
FAIL TO OBEY POLICE DIRECTIONS	0	0	0	0	0	0	1	0	0	0	0	0	1
ONE WAY VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0	1
FAIL TO GRANT RIGHT OF WAY	1	0	0	0	0	0	0	0	1	0	0	0	1
LEFT TURN WHERE PROHIBITED	0	0	0	0	0	0	1	1	0	0	0	0	3
ONE WAY VIOLATION	0	0	0	0	0	0	0	0	1	0	0	0	1
SENDING/READING TEXT MESSAGES	0	0	0	0	0	0	0	0	0	0	0	0	1
HARSH AND OBJECTIONABLE	1	0	0	0	0	0	0	0	0	0	1	0	1
REVOCATION, OPERATING AFTER RE	1	2	1	0	0	0	0	1	0	0	1	0	1
LICENSE, OPER AFTER REVOCATION	0	1	0	0	2	0	0	1	0	1	3	0	8
STOP FOR POLICE, FAIL	1	0	0	0	0	0	0	0	0	0	0	0	8
MISREPRESENT RESIDENCE DURING	0	1	0	0	0	0	0	0	0	0	0	0	1
DRUG, DISTRIBUTE CLASS B	0	0	0	0	0	0	0	0	0	0	0	0	1
DRUG, POSSESS CLASS E	0	0	0	0	0	0	0	0	0	0	0	1	1
CONSPIRACY TO VIOLATE DRUG LAW	0	0	0	2	0	0	1	0	0	0	0	0	1
CITY ORDINANCE #51 SEC 1 JUNK/	0	0	2	0	0	0	0	0	1	0	0	0	4
TEMPORARY STORAGE UNITS VCO-17	0	0	0	0	0	0	0	0	0	0	3	0	5
TEMPORARY STORAGE UNITS VCO-17	0	0	0	0	0	0	0	0	0	0	1	0	1
TOTALS FOR IBR CODE: 90Z	51	40	53	44	31	27	38	26	46	32	45	39	472
IBR: TRAFFIC, TOWN BY-LAW OFFENSES	0	0	0	0	0	0	1	0	0	0	0	0	1
REGISTRATION STICKER MISSING	0	0	0	0	0	0	0	0	0	0	0	0	1
CROSSWALK VIOLATION	0	0	0	0	0	0	1	1	0	0	0	0	2
PASSING VIOLATION	0	0	0	0	0	0	4	0	0	1	0	0	2
MARKED LANES VIOLATION	1	0	1	1	2	0	0	0	4	0	2	2	17
BREAKDOWN LANE VIOLATION	0	0	0	0	0	0	1	0	0	0	0	0	1
YIELD AT INTERSECTION, FAIL	1	0	0	0	0	1	0	1	0	0	0	0	3
ONE WAY STREET VIOL	0	0	0	0	0	0	0	0	0	0	0	0	1
STOP SIGN VIOLATION	0	0	0	0	1	0	0	0	0	0	0	0	1
STOP/YIELD, FAIL TO	3	2	0	3	1	0	2	0	2	3	0	3	19
UNLICENSED OPERATION OF MV	5	4	3	1	2	3	1	6	4	1	4	1	35
IMPROPER OPERATION OF MV, ALLO	0	0	0	0	0	0	0	0	1	0	0	0	1
SCHOOL BUS, FAIL STOP FOR	0	0	1	0	0	0	0	0	0	0	0	0	1
SIGNAL, FAIL TO	0	0	0	0	0	0	0	0	0	0	1	0	1
SPEEDING	0	2	0	0	0	0	3	1	4	1	0	1	14
SPEEDING IN VIOL SPECIAL REGUL	0	0	0	0	0	0	0	0	0	0	1	0	1

Violation Breakdown
From: 07/01/2012 Thru: 06/30/2013

<u>State Law</u>	<u>Fine</u>	<u>Total</u>	<u>Civil</u>	<u>Warnings</u>	<u>Verbal</u>	<u>Arrests</u>	<u>Criminal</u>	<u>Totals</u>
138 / 34C	0.00		0	0	0	1	0	1
266 / 28	0.00		0	0	0	1	0	1
268 / 32B - SIMPLE AS	0.00		0	0	0	1	0	1
540 / 4.04	0.00		1	0	0	0	0	1
540CMR205	0.00		0	0	0	0	1	1
540CMR2207	35.00		1	0	0	0	0	1
540CMR224	0.00		0	1	0	0	0	1
720 / 9.06(7)	20.00		2	1	1	0	1	5
720 / 9.06(9)	20.00		1	0	1	0	0	2
720 / 9.07	0.00		0	0	0	1	0	1
720 / 906	105.00		3	1	1	0	0	5
720 / CMR9.06(9)	0.00		0	1	0	0	0	1
720CMR905	0.00		0	1	0	0	0	1
85 / 14B	50.00		1	0	0	0	0	1
85 / 36	200.00		1	0	0	0	0	1
89 / 10	0.00		0	1	0	1	2	4
89 / 11	1400.00		9	6	0	0	1	16
89 / 2	0.00		1	2	0	1	1	5
89 / 4A	785.00		8	5	0	10	8	31
89 / 4B	100.00		1	2	0	0	1	4
89 / 4C	0.00		0	1	0	0	0	1
89 / 8	245.00		9	13	0	0	2	24
89 / 9	11850.00		140	189	1	11	6	347
90 / 10	0.00		1	7	0	15	20	43
90 / 11	455.00		16	12	0	1	0	29
90 / 12	500.00		1	0	0	0	1	2
90 / 13	70.00		2	2	0	0	0	4
90 / 13A	260.00		10	4	0	0	0	14
90 / 13B	0.00		0	3	0	0	0	3
90 / 14	370.00		5	3	0	0	1	9
90 / 14B	0.00		0	0	0	1	0	1
90 / 16/A	50.00		0	0	0	1	0	1
90 / 17	10320.00		96	128	1	8	8	241
90 / 18	370.00		3	7	0	0	0	10
90 / 20	2060.00		48	35	1	4	5	93
90 / 22	0.00		0	0	0	1	0	1
90 / 23	0.00		0	2	0	42	21	65
90 / 23 H	0.00		0	0	0	2	5	7
90 / 23C	0.00		0	0	0	3	1	4
90 / 24	0.00		0	1	0	40	31	72
90 / 24B	0.00		0	0	0	0	1	1
90 / 24I	0.00		0	0	0	2	3	5
90 / 25	0.00		0	0	0	5	1	6
90 / 26A	35.00		2	1	0	0	1	4
90 / 3 1/2	0.00		0	0	0	0	1	1
90 / 34J	0.00		0	3	0	5	10	18
90 / 6	35.00		4	7	0	0	0	11
90 / 7	350.00		13	23	0	7	5	48
90 / 7AA	100.00		4	0	0	0	0	4
90 / 7Q	0.00		1	0	0	0	0	1
90 / 9	1050.00		18	24	1	4	8	55
90 / 9A	0.00		1	0	0	0	0	1
90 / 9D	0.00		0	0	0	1	0	1
906 / 9	20.00		1	1	0	0	0	2
90B / 26	0.00		0	1	0	0	0	1
94 / 32E/A	0.00		0	0	0	1	0	1
94C / 32A	0.00		0	0	0	1	0	1
94C / 34	0.00		0	0	0	5	0	5
VCO / 15-7	0.00		0	0	0	1	0	1
VCO / 9-17	0.00		0	0	0	0	1	1
VCO / 9-28	200.00		2	0	0	0	0	2
TOTALS	31055.00		406	488	7	177	147	1225

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States) GARH
 07/01/2012...06/30/2013

VIOLATION SUMMARY						
CODE	COUNT	FINE	PAID	MARK	CHALK	DESCRIPTION
A01	178	2670.00	88%	10%	0%	METER VIOLATION
A02	1	15.00	100%	0%	0%	METER OVERTIME (FEEDING METER)
B01	93	1290.00	89%	9%	0%	PARKING ON SIDEWALK OR CROSSWALK
B02	3	45.00	100%	0%	0%	PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY
B03	35	495.00	85%	14%	0%	WRONG DIRECTION PARKING
B04	6	90.00	100%	0%	0%	NOT PARKED WITHIN MARKED SPACES
B05	3	45.00	66%	33%	0%	OVERTIME PARKING (EXCEPT AT METERS)
B06	7	105.00	71%	14%	0%	PARKING NOT WITHIN 12 INCHES FROM CURB
B09	8	120.00	100%	0%	0%	PARKING BETWEEN 2:00AM AND 6:00AM - PARKING BAN
C01	62	1240.00	82%	12%	0%	PARKING IN RESTRICTED AREA
C02	17	340.00	88%	11%	0%	PARKING WITHIN 20 FEET OF INTERSECTION
C04	1	20.00	100%	0%	0%	INTERFERING WITH FREE FLOW OF TRAFFIC
G01	2	400.00	100%	0%	0%	UNAUTHORIZED PARKING IN A HANDICAP ZONE
G02	2	400.00	100%	0%	0%	BLOCKING A WHEELCHAIR RAMP
H01	5	250.00	80%	20%	0%	PARKING WITHIN 10 FEET OF HYDRANT
H02	4	200.00	100%	0%	0%	PARKING IN A DESIGNATED FIRE LANE
Violations:	427	7725.00	88%	11%	0%	
Tickets:	415					

STATE OF MASSACHUSETTS
 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
 VIOLATION Log Report (All States) GARH
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COLLECTION SUMMARY		COUNT	FINE	PENALTY	NOTICE	RMV	OTHER	TOTAL
Due	53	13%	895.00	265.00	690.00	920.00	0.00	2,770.00
Paid	362	87%	6,830.00	560.00	480.00	640.00	0.00	8,510.00
Total	415		7,725.00	825.00	1,170.00	1,560.00	0.00	11,280.00

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OFFICER SUMMARY BADGE OFFICER	CODE: DESCRIPTION	COUNT	FINE	PAID	MARK	CHALK
17 NMARONI	A01: METER VIOLATION	28	420.00	92%	7%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK	5	75.00	100%	0%	0%
	B03: WRONG DIRECTION PARKING	4	30.00	100%	0%	0%
	C01: PARKING IN RESTRICTED AREA	14	280.00	85%	14%	0%
	C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%
	Total:	52	825.00	92%	7%	0%
42 067PCSTEST	A02: METER OVERTIME (FEEDING METER)	1	15.00	100%	0%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK	1	0.00	100%	0%	0%
	B05: OVERTIME PARKING (EXCEPT AT METERS)	1	15.00	100%	0%	0%
	Total:	3	30.00	100%	0%	0%
4242 PCSTEST067	B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	7	105.00	100%	0%	0%
	Total:	7	105.00	100%	0%	0%
893 RBARRIEAU	A01: METER VIOLATION	1	15.00	100%	0%	0%
	B01: PARKING ON SIDEWALK OR CROSSWALK	7	105.00	100%	0%	0%
	C01: PARKING IN RESTRICTED AREA	2	55.00	100%	0%	0%
	Total:	10	175.00	100%	0%	0%
894 EBROW	C01: PARKING IN RESTRICTED AREA	8	160.00	87%	12%	0%
	Total:	8	160.00	87%	12%	0%
896 JBERNARD	B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
	Total:	1	15.00	100%	0%	0%
909 JLAWRENCE	A01: METER VIOLATION	22	330.00	95%	4%	0%
	B02: PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY	1	15.00	100%	0%	0%
	B03: WRONG DIRECTION PARKING	2	30.00	50%	50%	0%
	B04: NOT PARKED WITHIN MARKED SPACES	3	45.00	100%	0%	0%
	B06: PARKING NOT WITHIN 12 INCHES FROM CURB	2	30.00	100%	0%	0%
	C01: PARKING IN RESTRICTED AREA	10	200.00	70%	30%	0%

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C02: PARKING WITHIN 20 FEET OF INTERSECTION	6	120.00	100%	0%	0%
H02: PARKING IN A DESIGNATED FIRE LANE	1	50.00	100%	0%	0%
Total:	47	820.00	89%	10%	0%

915 RALLARD					
A01: METER VIOLATION	1	15.00	100%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	9	135.00	88%	11%	0%
B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
C01: PARKING IN RESTRICTED AREA	8	160.00	62%	25%	0%
C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	0%	100%	0%
C04: INTERFERING WITH FREE FLOW OF TRAFFIC	1	20.00	100%	0%	0%
H02: PARKING IN A DESIGNATED FIRE LANE	1	50.00	100%	0%	0%
Total:	22	415.00	77%	18%	0%

917 RCORMIER					
A01: METER VIOLATION	1	15.00	0%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	4	15.00	75%	25%	0%
B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
Total:	6	45.00	66%	16%	0%

926 SLAFRENNIE					
A01: METER VIOLATION	2	30.00	100%	0%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	0%	100%	0%
C01: PARKING IN RESTRICTED AREA	2	40.00	100%	0%	0%
Total:	5	85.00	80%	20%	0%

931 JSMITH1					
A01: METER VIOLATION	48	735.00	93%	4%	0%
B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
B03: WRONG DIRECTION PARKING	3	45.00	100%	0%	0%
C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
Total:	53	815.00	94%	3%	0%

933 RBRAKS					
B01: PARKING ON SIDEWALK OR CROSSWALK	9	135.00	100%	0%	0%
B03: WRONG DIRECTION PARKING	13	210.00	84%	15%	0%
C01: PARKING IN RESTRICTED AREA	3	60.00	66%	0%	0%
C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%
G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	100%	0%	0%
H01: PARKING WITHIN 10 FEET OF HYDRANT	3	150.00	66%	33%	0%
H02: PARKING IN A DESIGNATED FIRE LANE	2	100.00	100%	0%	0%

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934	JCZASNOWSKI		32	875.00	87%	9%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	3	45.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	2	245.00	50%	50%	0%
		Total:	5	290.00	80%	20%	0%
937	EMCAVENE		14	210.00	78%	21%	0%
		A01: METER VIOLATION	1	15.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	15	225.00	80%	20%	0%
942	EKOLIMAGA		3	45.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	15.00	0%	0%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	1	20.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	6	95.00	83%	0%	0%
947	RROBERT		6	45.00	83%	16%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		B09: PARKING BETWEEN 2:00AM AND 6:00AM - PARKING	7	60.00	85%	14%	0%
948	JGADAROWSKI		4	60.00	100%	0%	0%
		A01: METER VIOLATION	2	45.00	100%	0%	0%
		B02: PARKING IN FRONT OF DRIVEWAY OR PRIVATE WAY	6	105.00	100%	0%	0%
949	RSTPIERRE		8	120.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	3	140.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	13	295.00	100%	0%	0%
951	JWOLSKI		1	15.00	100%	0%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	200.00	100%	0%	0%
		G02: BLOCKING A WHEELCHAIR RAMP	2	215.00	100%	0%	0%

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952	NMARONI	A01: METER VIOLATION	28	420.00	85%	14%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	8	120.00	87%	12%	0%
		B06: PARKING NOT WITHIN 12 INCHES FROM CURB	4	60.00	75%	25%	0%
		C01: PARKING IN RESTRICTED AREA	4	80.00	75%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%
		Total:	45	700.00	84%	13%	0%
954	MARSENAULT	A01: METER VIOLATION	27	405.00	74%	25%	0%
		B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	0%	100%	0%
		Total:	29	435.00	72%	27%	0%
955	KGOGUEN	B01: PARKING ON SIDEWALK OR CROSSWALK	3	45.00	100%	0%	0%
		B03: WRONG DIRECTION PARKING	1	15.00	100%	0%	0%
		B05: OVERTIME PARKING (EXCEPT AT METERS)	2	30.00	50%	50%	0%
		C01: PARKING IN RESTRICTED AREA	2	40.00	100%	0%	0%
		Total:	8	130.00	87%	12%	0%
956	LWALTER	B01: PARKING ON SIDEWALK OR CROSSWALK	6	90.00	66%	33%	0%
		B03: WRONG DIRECTION PARKING	2	30.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	2	55.00	100%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	4	80.00	75%	25%	0%
		Total:	14	255.00	78%	21%	0%
957	RSPAIN	B01: PARKING ON SIDEWALK OR CROSSWALK	6	110.00	66%	16%	0%
		B04: NOT PARKED WITHIN MARKED SPACES	1	15.00	100%	0%	0%
		C01: PARKING IN RESTRICTED AREA	1	35.00	100%	0%	0%
		C02: PARKING WITHIN 20 FEET OF INTERSECTION	1	20.00	100%	0%	0%
		H01: PARKING WITHIN 10 FEET OF HYDRANT	1	50.00	100%	0%	0%
		Total:	10	230.00	80%	10%	0%
958	TDESMARAJIS	B01: PARKING ON SIDEWALK OR CROSSWALK	6	90.00	83%	16%	0%
		C01: PARKING IN RESTRICTED AREA	1	20.00	100%	0%	0%
		G01: UNAUTHORIZED PARKING IN A HANDICAP ZONE	1	200.00	100%	0%	0%
		Total:	8	310.00	87%	12%	0%

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UNKNOWN EKOLIMAGA

B01: PARKING ON SIDEWALK OR CROSSWALK	1	15.00	100%	0%	0%
Total:	1	15.00	100%	0%	0%
Officer Totals:	415	7725.00	87%	11%	0%

STATE OF MASSACHUSETTS
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LOCATION SUMMARY

NAME	COUNT	FINE	PAID	MARK	CHALK
ASH STREET	6	160.00	66%	33%	0%
BAKER STREET	1	20.00	100%	0%	0%
BAKER STREET	2	35.00	100%	0%	0%
CONANT STREET	1	15.00	100%	0%	0%
CATHERINE CEN	31	660.00	80%	16%	0%
CEN	1	15.00	100%	0%	0%
CENT6	1	15.00	100%	0%	0%
CENTRAL	4	60.00	75%	25%	0%
CENTRAL	40	605.00	82%	17%	0%
CHELSEA	1	15.00	100%	0%	0%
CHESTNUT	7	115.00	85%	14%	0%
CHESTNUT	5	85.00	100%	0%	0%
CHURCH	1	15.00	0%	100%	0%
CHURCH	2	30.00	50%	50%	0%
CI	1	20.00	100%	0%	0%
CITY H	3	45.00	33%	66%	0%
CITY HALL	10	145.00	100%	0%	0%
COLEMAN	1	15.00	100%	0%	0%
COMEE	1	15.00	100%	0%	0%
CONANT	6	105.00	83%	0%	0%
CONNORS	2	35.00	100%	0%	0%
CRAWFORD	1	200.00	100%	0%	0%
CROSS	10	190.00	100%	0%	0%
CYPRESS	1	15.00	100%	0%	0%
EATON	1	20.00	0%	100%	0%
ELM	1	20.00	0%	100%	0%
ELM	6	95.00	83%	16%	0%
EMERALD	2	30.00	100%	0%	0%
FAVOR	1	15.00	100%	0%	0%
FRANKLIN	1	15.00	0%	100%	0%
G	1	15.00	100%	0%	0%
GRAHAM	4	65.00	100%	0%	0%
GRANT	2	30.00	50%	50%	0%
GREEN	1	50.00	100%	0%	0%
GREEN ST.	1	15.00	100%	0%	0%
GREENWOOD	2	30.00	50%	50%	0%
GREENWOOD	5	90.00	80%	0%	0%
HIGHLAND	1	15.00	0%	100%	0%
JAY	1	15.00	100%	0%	0%

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 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
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STREET	1	15.00	100%	0%	0%
JAY STREET	1	15.00	100%	0%	0%
JEAN STREET	1	15.00	100%	0%	0%
KENDALL STREET	1	15.00	100%	0%	0%
KNOWLTON ST LOT	2	40.00	100%	0%	0%
LAKE STREET	4	320.00	75%	0%	0%
LIMERICK STREET	2	55.00	100%	0%	0%
LINCOLN STREET	2	30.00	100%	0%	0%
LINCOLN STREET	2	35.00	100%	0%	0%
LOGAN STREET	1	15.00	100%	0%	0%
M	6	90.00	100%	0%	0%
MAIN STREET	46	930.00	86%	10%	0%
MANCA DRIVE	1	15.00	100%	0%	0%
MAPLE STREET	3	45.00	100%	0%	0%
MECHANIC STREET	5	105.00	80%	20%	0%
MONADNOCK STREET	1	30.00	100%	0%	0%
MORAN STREET	1	15.00	100%	0%	0%
NICHOLS STREET	1	20.00	100%	0%	0%
OAK STREET	3	50.00	100%	0%	0%
OSGOOD STREET	2	30.00	100%	0%	0%
PARK STREET	6	95.00	100%	0%	0%
PARKER STREET	69	1035.00	92%	7%	0%
PARKER S STREET	1	15.00	100%	0%	0%
PEABODY STREET	3	70.00	66%	33%	0%
PEARL STREET	3	60.00	66%	0%	0%
PINE STREET	2	85.00	100%	0%	0%
PLEASANT STREET	2	35.00	100%	0%	0%
PLEASANT STREET	19	310.00	84%	15%	0%
PROSPECT STREET	1	15.00	0%	100%	0%
REGAN STREET	2	30.00	100%	0%	0%
RICH STREET	2	30.00	100%	0%	0%
RICHMOND STREET	2	30.00	100%	0%	0%
ROBILLARD STREET	3	45.00	100%	0%	0%
SAND STREET	2	30.00	100%	0%	0%
SHERMAN STREET	1	20.00	100%	0%	0%
SOUTH MAIN STREET	3	45.00	100%	0%	0%
STUART STREET	1	15.00	100%	0%	0%
SUMMER STREET	3	50.00	100%	0%	0%
SUMMER STREET	3	50.00	100%	0%	0%
TEMPLE STREET	5	75.00	100%	0%	0%
TIMPANY BOULEVARD	1	200.00	100%	0%	0%
UNION	1	15.00	0%	100%	0%

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 CITY OF GARDNER (067) - PARKING VIOLATION TICKET
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UNION	STREET	1	85.00	100%	0%	0%
VERNON	STREET	4	35.00	100%	0%	0%
WARWICK	ROAD	1	15.00	100%	0%	0%
WASA	STREET	4	15.00	75%	25%	0%
WASHINGTON	STREET	1	15.00	100%	0%	0%
WATERFORD	STREET	2	30.00	50%	0%	0%
WEST	STREET	2	30.00	100%	0%	0%
WEST LYNDE	STREET	1	15.00	100%	0%	0%
WESTFORD	STREET	1	20.00	100%	0%	0%
WICKMAN	DRIVE	1	15.00	100%	0%	0%
WILLOW		1	15.00	100%	0%	0%
WILLOW	STREET	5	30.00	100%	0%	0%
WOODLAND	AVENUE	2	30.00	50%	50%	0%
Total:		415	7725.00	87%	11%	0%

Gardner Police Department
 Geographical Analysis From 07/01/2012 Thru 06/30/2013

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
Gardner MA							
UNKNOWN	0	0	0	0	0	1	0
A ST	7	4	0	0	0	0	0
ABBOTT ST	5	0	1	0	0	0	0
ACADIA RD	5	1	0	0	0	1	0
AIRPORT RD	8	1	0	0	0	0	0
ALLEN ST	0	0	2	0	0	0	0
ARMISTICE WAY	4	0	0	0	0	0	0
ASH ST	8	2	0	0	0	0	0
ASHLEY DR	1	1	0	1	0	0	0
BAKER	13	8	0	0	0	3	0
BAKER ST	20	9	2	5	0	4	0
BANCROFT ST	1	1	1	0	0	0	0
BANNER RD	1	1	0	0	0	2	0
BARTHEL	2	1	1	1	0	0	0
BARTHEL AVE	11	3	0	0	0	0	0
BATES RD	1	1	0	0	0	1	0
BAYBERRY DR	2	0	0	0	0	0	0
BEAR HILL RD	2	0	0	0	0	0	0
BECKY AVE	1	0	0	0	0	0	0
BEECH ST	1	0	0	0	0	0	0
BERTHA AVE	1	0	2	1	0	0	0
BETTY SPRING RD	13	4	6	11	0	1	0
BICKFORD HILL RD	2	0	0	0	0	0	0
BIRCH ST	9	3	0	0	0	2	0
BLANCHARD ST	9	0	2	0	0	0	0
BOND ST	2	0	0	2	0	0	0
BOULDER DR	8	2	1	0	0	4	0
BRANCH ST	6	2	0	0	0	4	0
BRIDGE ST	2	0	2	0	0	0	0
BROADWAY	0	0	0	8	0	0	0
BROGAN LN	1	0	0	0	0	0	0
BROOK LN	1	0	0	0	0	0	0
BROOKSIDE DR	9	6	0	0	0	2	0
CARLSON LN	2	2	0	0	0	1	0
CARTER RD	0	0	0	1	0	0	0
CATHERINE ST	50	3	10	2	0	0	0
CEDAR ST	5	0	2	0	0	0	0
CENTRAL ST	89	22	16	81	0	6	0
CENTRAL ST	10	0	3	15	0	0	0
CENTURY WAY	4	0	2	0	0	0	0
CHAMPAGNE RD	1	0	0	0	0	0	0
CHAPEL ST	5	1	1	1	0	1	0
CHAPMAN PK.	1	2	0	1	0	0	0
CHARBONNEAU ST	3	0	0	0	0	0	0
CHARLES ST	1	0	0	0	0	0	0
CHATHAM ST	1	0	0	0	0	0	0
CHELSEA ST	7	1	0	0	0	1	0
CERRY ST	7	1	0	0	0	2	0
CHESTNUT	19	4	4	37	0	1	0
CHESTNUT ST	35	18	4	29	0	4	0
CHURCH ST	9	3	2	0	0	0	0
CITY HALL AVE	79	36	5	10	0	0	0
CLARK CT	9	2	0	0	0	8	0
CLARK ST	24	5	5	6	0	2	0
CLEVELAND ST	1	0	0	0	0	0	0
COBURN AVE	2	1	0	0	0	0	0
COLEMAN ST	12	5	1	1	0	0	0
COLONY RD	2	1	1	1	0	0	0
CONANT ST	17	1	2	4	0	0	0
CONNORS ST	11	1	4	6	0	0	0
COTTAGE ST	1	0	0	1	0	0	0
CRAWFORD ST	7	1	5	1	0	0	0
CRESTWOOD DR	3	0	1	0	0	0	0
CROSS	18	4	0	1	0	0	0
CROSS ST	6	2	1	2	0	2	0
CRYSTAL LAKE DR	4	3	0	0	0	0	0
DEER HILL RD	0	1	0	0	0	0	0
DERBY DR	0	0	0	1	0	0	0
DINAN DR	7	5	0	0	0	0	0
DONLAN ST	2	1	3	5	0	0	0
DOUGLAS RD	3	0	0	0	0	0	0
DUBLIN ST	1	1	0	0	0	0	0
DYER ST	8	1	1	1	0	0	0
EAST BROADWAY	31	5	6	22	0	1	0
EASTWOOD CR.	8	4	0	0	0	0	0

Gardner Police Department

Geographical Analysis From 07/01/2012 Thru 06/30/2013

Street	Incident	Arrest	Accident	Citation	Interview	Order	P	Ticket
EATON ST	1	1	6	6	0	0		0
EDGE L AVE	1	0	0	0	0	0		0
EDGE L ST	4	1	0	1	0	0		0
ELIZABETH ST	1	0	0	0	0	0		0
ELM	46	8	8	18	0	3		0
ELM ST	5	2	8	15	0	0		0
EMERALD ST	36	9	1	2	0	5		0
EUCLID ST	6	0	0	0	0	0		0
FAIRLAWN AVE	3	2	0	0	0	0		0
FAVOR ST	1	0	1	0	0	0		0
FERNWOOD DR	3	1	0	0	0	0		0
FIELDSTONE DR	1	1	0	0	0	0		0
FORD ST	9	4	0	0	0	0		0
FOSS RD	1	0	0	0	0	0		0
FRANKLIN CT	7	0	0	0	0	1		0
FREDETTE ST	2	1	1	0	0	0		0
GLENWOOD ST	2	0	0	0	0	0		0
GRAHAM	9	6	1	4	0	2		0
GRAHAM ST	15	4	0	2	0	3		0
GRANT ST	14	2	1	0	0	2		0
GREEN ST	56	25	16	27	0	1		0
GREENWOOD	17	2	0	3	0	0		0
GREENWOOD PL	7	4	0	4	0	1		0
GREENWOOD ST	55	17	2	4	0	7		0
HALFORD ST	10	1	0	0	0	1		0
HARVARD ST	5	1	0	0	0	0		0
HEMLOCK DR	59	10	2	1	0	15		0
HERO AVE	1	0	0	0	0	1		0
HEYWOOD ST	2	0	0	0	0	0		0
HIGH ST	10	0	0	0	0	0		0
HILL ST	2	0	1	0	0	0		0
HOLLY DR	3	1	0	0	0	1		0
HOSLEY RD	1	1	0	0	0	0		0
HOSPITAL HILL RD	5	0	1	0	0	0		0
INDUSTRIAL ROWE	2	0	0	0	0	0		0
INTERVALE RD	1	0	0	0	0	0		0
JACKSON HILL RD	0	0	1	0	0	0		0
JEAN ST	3	1	1	1	0	0		0
JEROME AVE	1	0	0	0	0	0		0
JONATHAN ST	7	3	0	0	0	1		0
JUNE ST	1	1	0	0	0	0		0
KELTON ST	3	0	0	1	0	0		0
KEN DR	4	0	1	0	0	0		0
KENDALL ST	5	0	1	1	0	1		0
KENDALL POND WEST	3	0	1	0	0	0		0
KEYES RD	3	1	0	1	0	0		0
KNOWLTON ST	22	4	1	3	0	3		0
KRAFT ST	7	2	1	1	0	4		0
LACHANCE ST	1	0	0	0	0	0		0
LAKE ST	21	2	2	4	0	0		0
LAKEVIEW DR	3	1	0	0	0	1		0
LAWRENCE ST	2	0	1	3	0	0		0
LAWRENCE ST	2	0	0	1	0	0		0
LEAMY	1	0	0	0	0	0		0
LEAMY ST	11	1	0	0	0	1		0
LENNON ST	1	0	0	0	0	0		0
LEO DR	8	0	0	0	0	4		0
LIMERICK ST	28	2	0	0	0	2		0
LINCOLN ST	12	2	0	0	0	2		0
LOGAN ST	6	2	1	2	0	0		0
LOVEWELL ST	3	1	1	2	0	0		0
LYNDE ST	6	0	0	2	0	0		0
MAIN ST	108	53	16	114	0	8		0
MAIN ST	76	19	18	45	0	1		0
MANCA DR	89	22	0	2	0	19		0
MAPLE ST	16	4	0	3	0	4		0
MARQUETTE ST	11	3	1	0	0	0		0
MATTHEWS ST	6	2	1	0	0	1		0
MEADOWBROOK LN	8	2	0	0	0	0		0
MECHANIC ST	2	0	0	0	0	0		0
METCALF ST	1	0	0	0	0	0		0
MILL ST	9	2	0	2	0	0		0
MINOTT ST	3	0	0	0	0	0		0
MISSION ST	2	0	0	0	0	1		0
MOHAWK DR	1	0	0	0	0	0		0
MONADNOCK ST	4	2	0	0	0	0		0
MONTVALE RD	3	0	0	0	0	0		0
MORAN ST	1	1	0	0	0	1		0
MYLES CR.	0	1	0	0	0	0		0

Gardner Police Department
Geographical Analysis From 07/01/2012 Thru 06/30/2013

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P Ticket</u>
NADEAU ST	1	0	0	0	0	0	0
NELSON ST	3	0	0	0	0	0	0
NICHOLS ST	54	19	10	9	0	12	0
NICOLLE TER	1	0	0	0	0	0	0
NORMAN ST	2	0	0	0	0	0	0
NUTTING ST	4	0	0	0	0	0	0
OAK ST	26	1	5	9	0	5	0
OLD GARDNER RD	1	0	0	0	0	0	0
OLDE COLONIAL DR	5	0	0	0	0	0	0
OLNEY ST	2	0	0	0	0	2	0
ORIOLE ST	7	4	0	0	0	1	0
OSGOOD ST	2	0	0	0	0	0	0
OTTER RIVER RD	4	1	1	1	0	0	0
PARK ST	26	4	5	14	0	0	0
PARKER	38	17	6	20	0	5	0
PARKER ST	22	8	14	48	0	0	0
PARKER HILL RD	2	0	0	0	0	0	0
PARKER ST	8	2	4	3	0	1	0
PARTRIDGE ST	3	0	1	0	0	2	0
PEABODY ST	21	9	1	1	0	4	0
PEARL ST	43	6	11	48	0	5	0
PEARLY LN	2	1	0	0	0	0	0
PEARSON BL.	62	11	41	47	0	0	0
PELLEY ST	5	1	0	0	0	1	0
PINE	51	20	5	9	0	7	0
PINE ST	19	9	3	9	0	1	0
PINEWOOD DR	1	0	0	0	0	0	0
PLEASANT ST	55	28	10	21	0	3	0
PLEASANT ST	31	8	3	0	0	3	0
PLYMOUTH ST	1	0	0	0	0	0	0
PRINCETON ST	1	0	0	0	0	0	0
PROSPECT ST	10	0	0	0	0	0	0
RACETTE AVE	1	0	0	0	0	0	0
REGAN ST	20	2	4	0	0	0	0
RESERVOIR ST	2	0	0	0	0	0	0
RICH ST	3	0	0	0	0	0	0
RICHARDSON ST	1	0	0	0	0	0	0
RICHMOND ST	2	1	1	1	0	0	0
RIDGEWOOD LN	41	11	1	1	0	6	0
RISLEY ST	2	0	0	1	0	0	0
RIVERSIDE RD	0	1	0	0	0	0	0
ROBERT DR	1	0	0	0	0	0	0
ROBILLARD ST	5	1	0	0	0	0	0
ROSEWOOD DR	2	0	0	0	0	0	0
ROUTE 101	0	0	0	1	0	0	0
ROUTE 140	8	1	7	50	0	0	0
ROUTE 2	2	1	2	10	0	0	0
ROUTE 68	1	0	2	2	0	0	0
ROUVILLE AVE	1	0	0	0	0	0	0
RYAN ST	4	0	1	0	0	2	0
SAND ST	5	1	0	2	0	0	0
SAUNDERS ST	4	0	0	0	0	0	0
SAWYER ST	6	0	0	0	0	1	0
SCHOOL ST	15	3	3	1	0	5	0
SHERMAN ST	26	18	1	6	0	9	0
SMITH ST	2	0	0	0	0	0	0
SNAKE POND RD	1	0	0	0	0	0	0
SOUTH ST	0	1	0	0	0	0	0
SOUTH MAIN ST	26	5	3	2	0	0	0
SPRUCE ST	11	5	0	0	0	2	0
STEPHANIE DR	1	1	1	1	0	0	0
STONE ST	1	0	0	0	0	0	0
STUART ST	4	1	1	0	0	1	0
SUMMER ST	6	6	0	1	0	0	0
SUMMIT AVE	2	0	0	0	0	0	0
SUNRISE LN	3	0	0	0	0	0	0
SUNSET RD	1	0	0	0	0	4	0
SYLVAN RD	2	0	0	0	0	0	0
TEABERRY LN	2	0	1	0	0	0	0
TEMPLE ST	12	3	8	3	0	0	0
TIMPANY BL.	160	62	98	35	0	0	0
TOBEY ST	1	0	0	0	0	0	0
TOBY ST	1	0	0	0	0	0	0
UNION SQ	8	1	4	27	0	0	0
UNION ST	8	0	3	3	0	0	0
VERNON ST	10	3	1	0	0	2	0
VICTORIA ST	0	0	1	0	0	0	0
WACHUSETT RD	1	0	0	0	0	1	0
WALNUT ST	0	1	0	1	0	0	0

Gardner Police Department

Geographical Analysis From 07/01/2012 Thru 06/30/2013

<u>Street</u>	<u>Incident</u>	<u>Arrest</u>	<u>Accident</u>	<u>Citation</u>	<u>Interview</u>	<u>Order</u>	<u>P</u>	<u>Ticket</u>
WARWICK RD	1	0	0	0	0	0		0
WASA ST	5	2	2	0	0	0		0
WASHINGTON ST	22	8	0	1	0	4		0
WATERFORD ST	18	5	2	0	0	0		0
WATERFORD ST	13	2	1	1	0	4		0
WAY ST	0	0	0	1	0	0		0
WEST ST	54	8	17	19	0	5		0
WEST BROADWAY	41	8	16	15	0	6		0
WEST END AVE	1	0	0	0	0	0		0
WEST LYNDE ST	5	1	1	7	0	0		0
WHEELER ST	1	0	0	0	0	0		0
WHITNEY ST	12	3	2	0	0	1		0
WICKMAN DR	10	3	0	0	0	0		0
WILKINS RD	5	0	1	0	0	0		0
WILLIS RD	4	0	2	1	0	0		0
WILLOW ST	2	6	2	7	0	0		0
WILLOW ST	1	1	0	1	0	0		0
WINTER ST	4	5	0	0	0	0		0
WOODLAND AVE	20	9	2	7	0	2		0
WRIGHT ST	13	6	0	2	0	1		0
ZUB LN	0	0	1	0	0	0		0
BROADWAY	0	0	1	0	0	0		0
MAIN ST	1	0	2	0	0	0		0
BROADWAY	2	1	1	0	0	0		0
Totals:	2731	771	512	982	0	259		0



CITY OF GARDNER

Police Department



31 City Hall Avenue Gardner, Massachusetts 01440

Lieutenant Richard A. Braks
Community Policing Supervisor

Phone: (978) 632-5600
 Fax: (978) 630-4027

Community Policing Fiscal Year 2013 (July 2012 through June 2013)

The City of Gardner Community Policing Unit continues to provide exceptional service throughout the city in the areas of crime prevention, educational programs, directed enforcement and community assistance. The Community Policing Unit remains committed to making the City of Gardner a safer and more pleasant place to live and work.

The Unit is comprised of three officers assigned full-time which include a Supervisor, School Resource/ D.A.R.E. Officer and a Community Policing Officer assigned to Olde English Village. In addition two patrol officers have received specialized training and dedicate their expertise beyond their patrol responsibilities to the operation of the Community Policing Unit, Police Explorers Post and D.A.R.E. classes in the Gardner schools.

Officer John Lawrence is the principal School Resource Officer and D.A.R.E. Instructor. Officer Lawrence continues to run the D.A.R.E. Program and in his 13th year in the public schools has built a lasting bond with generations of students from this community. Officer Lawrence is the primary liaison between all Gardner Schools and the police department and through his hard work and dedication has established a rapport that is beneficial to all involved. In addition to his many daily duties, Officer Lawrence was also involved with presenting safety programs to our Children and the Elderly. Additionally this year, the unit was able to reinstate the D.A.R.E. Program in the Gardner Parochial schools, with instructors Officer Sean Lafrennie and Officer Joseph Wolski teaching at Holy Rosary and Sacred Heart Schools.

Officer Troy Valardi continued as the officer assigned to Olde English Village. Officer Valardi, as our liaison with OEV, was very active throughout the year with community programs and resources. Some of the community activities included the Summer-Up Program, which keeps youth at Olde English Village active with sports and activities throughout the summer. Officer Valardi continues to dedicate his knowledge and experience toward building a partnership between the residents, Wynn Management the Gardner Police Department and together improve the quality of life at Olde English Village. Officer Valardi maintains his focus on resolving issues amongst the residents and those who visit the Olde English Village community to make it a safer place to live.

Officer Sean Lafrennie has continued his work with the Gardner Police Explorers. The group is a police mentoring program which meets every Wednesday throughout the year. Officer Lafrennie is assisted by Officer Lawrence, Dispatcher Heather Newton, Dispatcher Miranda

Jefferson and Dispatcher Katie Palmieri. The Explorers assist with community functions such as the Relay-For-Life and Annual Gardner Downtown Sidewalk Sale. They also offer their assistance with traffic control at school functions and road races. The Police Explorers continue to attend the annual Explorer's National Conference. The Explorers pay for the conference entirely through their fundraising efforts.

Lieutenant Eric McAvene, as the Community Policing Supervisor, was involved with presenting safety programs focused on Children and the Elderly. The Senior Safety Program was presented to the residents of the High-rise and Hillside Gardens. It was also presented to the Gardner Golden Age Group at the Senior Center. The program educates seniors on scams, proper disposal of unused prescription drugs and overall safety. Lieutenant McAvene also presented a Child Safety Program to the Preschool students at Holy Rosary and the Montachusett Mother's Group. The program is directed toward both children and parents. The topics include: water safety, child car seats, 911 use, bicycle safety and "Stranger Danger." These programs will continue to be offered upon request or need.

The Community Policing Unit, with the assistance of the LUK Coalition and the Gardner Community Action Team has continued with the Underage Alcohol and Drug Initiative. This effort is funded by the Drug Free Communities Grant through LUK. Gardner was one of few communities nationwide to be awarded the grant. The grant has driven the effort to reduce underage drinking and drug use through education and enforcement.

Lieutenant McAvene met monthly with the Gardner/Winchendon Area High Risk Domestic Violence Team. The team reviews potential high risk domestic violence cases within the communities and develops plans of action toward specific cases. The team offers assistance through Battered Woman's Resources to the victims. Education and monitoring services are utilized for the offenders.

The Community Policing Unit was able to meet with local businesses throughout the year and assist with development and design of Crime Prevention Techniques. The methods used give advice and instruction on how businesses can keep their properties safer from crime and assist police with solving those already committed.

The Unit has utilized funding from a variety of sources including: The Edward Byrne Justice Assistance Grant, Governor's Highway Safety Bureau, Drug Free Communities Grant, departmental operating budget and Olde English Village. Through grant funding, the department has purchased two Child Identification Units. The units are the next generation of the Child Care ID Program and are mobile. The purchase of the two units will enable the Community Policing Unit to register children at community events and school functions. Parents are provided with a disc that will have the child's picture and fingerprints should the need ever arise.

Through Shannon Grant funding, the Community Policing Unit has established bi-annual Drug Take Back program at advertised locations in our community to assist residents with the disposal of unused prescription medications and provides information about the many reasons for the proper disposal of prescription drugs. The police department has also established a 24-hour Drug Disposal Box in the lobby of the Gardner Police Department to allow citizens to drop off unused medications at any time throughout the day. Shannon funding allowed the police department to augment assigned patrol officers responsibilities and focus additional efforts on specific locations within the city utilizing crime mapping techniques and hot spot designations. Officers focus on problems within a community and work in partnership with residents in addressing solutions to those problems. Shannon funding also supports the collaboration with the Gardner Middle School focusing on Drug Abuse and Education. Informative classes reach

approximately 300 students yearly in 7th and 8th grade focusing on the hazards of drug abuse and the benefits of good decision making.

Through training and experience, along with community empowerment and partnership, the Community Policing Unit will continue to grow and address any challenges that may be faced. The goals of the unit continue to focus on the education of our youth and adults in areas of safety and community partnerships while addressing crime in problem areas and making the City of Gardner a safer community to live and visit.

Respectfully submitted,

Lieutenant Richard A. Braks
Community Policing Supervisor

BUREAU OF CRIMINAL INVESTIGATIONS	OFFENSES
CRIMES AGAINST THE PERSON	FY2013
ACCESSORY AFTER THE FACT	0
ACCIDENTAL DEATH	2
AGGREGATED RAPE	0
ARMED ROBBERY	1
ARMED BANK ROBBERY	0
ARMED KIDNAPPING	0
ASSAULT	0
ASSAULT WITH A DANGEROUS WEAPON	0
ASSAULT AND BATTERY	4
ASSAULT AND BATTERY ON PERSON +60	0
ASSAULT AND BATTERY WITH DANGEROUS WEAPON	3
ASSAULT AND BATTERY ON CHILD WITH INJURY	1
ASSAULT WITH INTENT TO RAPE	0
ASSAULT TO MAIM	0
ATTEMPT TO COMMIT A CRIME	1
ATTEMPTED MURDER	1
ATTEMPTED SUICIDE	0
CRIMINAL HARASSMENT	1
DISTRIBUTING FOOD WITH HARMFUL SUBSTANCE	0
DRUGGING A PERSON FOR SEXUAL INTERCOURSE	0
FUGITIVE FROM JUSTICE	0
INDECENT ASSAULT AND BATTERY ON CHILD	7
INDECENT ASSAULT AND BATTERY ON CHILD OVER 14	4
INDECENT EXPOSURE	0
INDUCING A MINOR FOR SEX	0
INTIMIDATION OF A WITNESS	0
KIDNAPPING	0
MAYHEM	0
MISSING PERSON	1
OPEN AND GROSS LEWDNESS	0
SUICIDE	4
KIDNAPPING	0
KIDNAPPING BY RELATIVE	0
MURDER	0
NATURAL DEATH	1
OVERDOSE(NON PATROL)	2
PERSON UNDER 21 IN POSSESSION OF ALCOHOL	0
POSSESSION OF CHILD PORNOGRAPHY	3
PURSE SNATCHING	0
RAPE	7
RAPE OF A CHILD	5
STALKING	0
STATUTORY RAPE OF A CHILD	3
THREAT TO COMMIT A CRIME	0
UNARMED BURGLARY	0
UNARMED ROBBERY	3
VIOLATION OF 209A ORDER (NON PATROL)	0
TOTAL CRIMES AGAINST THE PERSON	54
TOTAL B.C.I. CRIMES INVESTIGATED	259



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works and Municipal Grounds Department. The following pages contain information pertaining to the various Public Works Divisions and Municipal Grounds for Fiscal Year 2013.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

PUBLIC WORKS EXPENDITURES
July 1, 2012 through June 30, 2013

Department Head	\$ 43,999.78
Clerk	39,976.04
Maintenance Crew	877,068.64
Board & Commission Salary & Wage	2,200.00
Overtime	52,128.70
Week-end Standby	17,050.00
Clothing	15,130.00
Shift Differential	654.83
Working Out of Grade	8,892.88
Sick Leave Incentive	1,757.12
Longevity	9,205.00
Termination Leave	1,214.01
Repairs & Maintenance	64,891.88
Traffic Maintenance	38,183.59
Parking Meter Maintenance	19,123.94
Cemetery Maintenance	87.77
Parks & Playgrounds Maintenance	3,307.50
Information Technology	1,877.44
Minor Equipment	17,718.84
Equipment Rental	0
Energy & Utilities	37,851.35
Street Lighting	143,704.24
Communications	65.00
Telecommunications	8,550.81
Professional Development & Travel	5,439.25
Professional Services	6,854.52
Tree Planting	0
Snow & Ice	397,620.65
Office Supplies	997.48
Vehicle Supplies	108,943.85
Vehicle Fuel	284,189.32
Road Maintenance	54,063.00
Building Rehab	73.47
Recreation Professional Services	10,000.00
Celebration & Events	853.81
Playground Improvements	2,997.86
Encumbered Playground Improvements	44,999.44
Cemetery PCIA Interest Expense	25,611.66
Park Bandstand Gift Expense	5,767.55
TOTAL PUBLIC WORKS EXPENSES	\$2,353,051.22

CATCH BASINS & DRAIN MANHOLES
--

15 Catch Basins Replaced and Repaired

DRAINAGE PROJECTS

STREET	LENGTH & WIDTH	LOCATION
None		

CRACK SEALING

STREET	LENGTH	LOCATION
Suffolk Lane	3500'	Pearl St. to Cul-de-sac
Zub Lane	900'	All
Rich Street	950'	All
Bond Street	475'	Elm St. to Chestnut St.
Howe Street	200'	Elm St. to Chestnut St.
Elm Street	500'	Pearson Blvd. to rotary
Lovewell Street	3000'	High St. to Ken Dr.
Ken Drive	1445'	Donna Ave. to Lovewell St.
Mayfield Road	420'	Sunset Ave. to Montvale Road
Jerome Ave.	450'	Prospect St. to Montvale Road
High Street	4650'	East Broadway to Minott St.
Donna Ave.	760'	Prospect St. to Ken Dr.
Ida Hill Road	375'	All
Chatham Street	675'	All
Plymouth St.	700'	All
Bennett Road	500'	Lovewell St. to Montvale Rd.
Laurel Street	400'	Lovewell St. to Ken Dr.
Sunset Road	1061'	Bennett Road to Montvale Ave.
Montvale Road	1010'	Bennett Rd. to Sunset Ave.
Dyer Street	2100'	Mill St. to Sawyer St. Bridge side
Mill Street	700'	Dyer St. to Timpany Blvd
Timpany Boulevard	1000'	Seems Pavement
Crawford Street	800'	Timpany Blvd. to Eleanor St.
Sherman Street	500'	Cross St. to Grant St.
Donlan Street	700'	Main St. to Timpany Blvd.
Maple Street	1400'	Central St. to Cross St.
City Hall Avenue	900'	Main St. to Nichols St.
Church Street	1200'	Marquette St. to Leamy St.
Marquette Street	1600'	Parker St. to Baker St.
Waterford Street	1900'	Parker St. to Baker St.
Leamy Street	1950'	Parker St. to Baker St.
Sand Street	500'	West St. north 500'
Fieldstone Drive	800'	All

BERM		
STREET	LENGTH	LOCATION
Cross Street	1465'	Elm St. to Lawrence St.
Nadeau Street	410'	Park St. to Stuart St.
Stuart Street	1370'	All

SIDEWALKS		
STREET	LENGTH	LOCATION
Barthel Avenue	1,400'	Parker St. to Baker St.
Cross Street	1,100'	Elm St. to Lawrence St.
Stuart Street	700'	Allen St. to entrance of playground

RESURFACING		
STREET	LENGTH & WIDTH & DEPTH	LOCATION
Barthel Avenue	1955' x 36" x 2"	Parker St. to Baker St.
Cross Street	1100' x 45" x 4"	Elm St. to Lawrence St.
Lincoln Street	825' x 30" x 2"	Lynde St. to Cross St.
Lynde Street	800' x 35" x 2"	School St. to Maple St.
Nadeau Street	280' x 30" x 4"	Park St. to Stuart St.
School Street	1060' x 35" x 2"	Central St. to Cross St.
Stuart Street	1090' x 30" x 4"	All
Temple Street	1700' x 28" x 2'	Nicole Terrace to Saunders St.
Saunders Street	4395' x 28" x 2"	Temple St. to Betty Spring Road
Stone Street	1730' x 26" x 2"	Rte. 140 to Perley Brook

SEWER EXPENDITURES	
July 1, 2012 through June 30, 2013	
Dept. Head	\$ 22,000.17
Dept. Head Engineer	22,185.26
Clerk	35,865.44
Part Time Clerk	0
Maintenance Crew	0
DPW Clerk Salary	9,195.16
Overtime	0
Clothing Allowance	0
Longevity	640.00
Termination Leave	748.65
Repairs & Maintenance	4,059.88
Repairs to Mains	8,031.96
Information Technology	297.50
New Equipment	50,639.22

Communications	600.66
Telecommunications	784.79
Professional Development & Travel	0
Professional Service	13,065.75
Office Supplies	2,461.67
Chemical Treatment	34,417.00
Copper	6,100.00
AWWTP Contract Operations	1,413,613.05
NPDES	4,500.00
I & I Removal	167,386.63
Principal Outside Debt	156,149.65
Interest Outside	49,485.55
Encumbered New Equipment	218,281.80
Encumbered Professional Service	87,868.99
Encumbered Chemical Treatment	3,862.00
TOTAL SEWER EXPENDITURES	\$2,331,740.78

SEWER DEPARTMENT SALARY & LABOR JULY 1, 2012 TO JUNE 30, 2013				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
NONE				

SEWER MAINS REPLACED			
STREET	LOCATION	SIZE	APPROXIMATE LENGTH
NONE			

**WASTEWATER TREATMENT FACILITY
FLOW REPORT**

MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIP
July 2012	69.6	2.3	4.8	.8	1.51
August 2012	66.3	2.1	3.8	.6	5.33
September 2012	60.0	2.0	3.7	.5	4.53
October 2012	71.8	2.3	8.4	.6	5.28
November 2012	71.9	2.4	4.4	.5	.22
December 2012	74.4	2.4	4.9	.6	4.66
January 2013	82.5	2.7	5.6	1.0	1.52
February 2013	77.2	2.8	5.3	1.2	4.14
March 2013	122.2	3.9	10.0	1.7	2.48
April 2013	119.8	4.0	6.6	1.8	2.07
May 2013	106.2	3.4	7.8	1.3	7.33
June 2013	143.7	4.8	9.8	1.0	7.95

WATER/SEWER CONNECTIONS

Residential 6 Water Services 4 Sewer Services

WATER DEPARTMENT SALARY & LABOR JULY 1, 2012 TO JUNE 30, 2013
--

NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Christine Harty	35,175.72	0	430.00	35,605.72
David Suchocki	50,347.20	3,585.08	1,090.00	55,022.28
TOTAL	\$85,522.92	\$3,585.08	\$1,520.00	\$ 90,628.00

**WATER TREATMENT FACILITY
FLOW REPORT (In Million Gallons)**

	CRYSTAL LAKE	SNAKE POND	PERLEY BROOK
MONTH	Water Pumped	Water Pumped	Water Pumped
July 2012	59.581	0.823	22.089
August 2012	55.269	0.065	71.417
September 2012	29.873	21.329	0
October 2012	30.7521	18.675	0
November 2012	49.332	0	4.688
December 2012	50.163	0	0
January 2013	53.494	0	0
February 2013	46.99	0	0
March 2013	52.025	0	0
April 2013	33.915	17.871	0
May 2013	26.452	26.69	0
June 2013	32.381	19.996	0

WATER MAINS REPLACED

STREET	LOCATION	SIZE	APPROXIMATE LENGTH
Lennon Street	Elm St. to Temple St.	12"	1600'

WATER EXPENDITURES	
July 1, 2012 through June 30, 2013	
Dept. Head Salary	\$ 22,000.17
Dept. Head Engineer Salary	22,185.26
Clerk	35,865.44
Maintenance Crew	51,334.40
DPW Clerk Salary	9,195.16
Overtime	171.44
Clothing Allowance	700.00
Longevity	820.00
Repairs & Maintenance	7,483.42
Repairs to Mains	3,498.90
Information Technology	297.50
Communications	523.98
Telecommunications	539.59
Professional Development & Travel	889.00
Professional Services	74,683.00
WPAT Administrative Fees	10,581.91
Dam Inspections	0
Office Supplies	2,884.71
Vehicle Supplies	538.37
Contract Operations	1,413,209.32
Taxes Other Towns	2,911.35
Principal Outside Debt	1,092,484.13
Interest Outside Debt	435,935.86
Enc. Professional Services	516.12
Encumbered Water Main Replacement	38,000.00
TOTAL WATER EXPENDITURES	\$ 3,227,249.03

DEPARTMENT OF PUBLIC WORKS				
SALARY & LABOR July 1, 2012 TO June 30, 2013				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Akers, Eugene R.	34,252.03	5,777.61	948.74	40,978.38
Arnold, Dane E.	86,307.81	0	755.87	87,063.68
Boucher, William	42,504.24	8,328.38	1,410.00	52,242.62
Faulkner, Jeremy B.	5,107.79	0	0	5,107.79
Gallant, Paul	30,389.81	5,283.95	500.00	36,173.76
Gravel, Gilbert	42,483.28	17,507.44	1,770.00	61,760.72
Guertin, Gary	51,433.12	16,213.48	2,152.87	69,799.47
Hagan, Brian	50,347.20	5,299.30	2,047.87	57,694.37
Hallock, John L.	50,347.20	8,264.72	1,699.87	60,311.79
Herr, Paul A.	36,148.80	6,825.43	740.00	43,714.23
Kendall, Scott V.	27,483.93	6,534.99	500.00	34,518.92
King, Chad A.	28,060.98	5,696.64	500.00	34,257.62
Kolodka, Alexander G.	15,001.21	2,057.87	0	17,059.08
LaChance, Jacob A.	14,871.36	1,854.04	0	16,725.40
LaHair, Wayne	36,160.80	8,577.46	650.00	45,388.26
Lashua, Joseph W.	8,390.07	1,183.21	500.00	10,073.28
LeBlanc, Michael	42,927.92	17,595.42	1,680.00	62,203.34
Leger, Richard	7,935.09	1,209.03	500.00	9,644.12
MacAllister, Carl	42,504.24	9,501.00	1,380.00	53,385.24
Meagher, Kevin P.	35,246.15	2,313.84	770.00	38,329.99
Melanson, Kevin J.	27,118.57	3,452.23	500.00	31,070.80
Merriam, Denise M.	36,073.83	4,786.86	4,305.00	45,165.69
Meunier, Dean	40,570.03	14,690.72	1,853.87	57,114.62
Munroe, Douglas Sr.	36,866.47	11,998.50	1,688.87	50,553.84
Munroe, Douglas Jr.	33,723.77	10,757.85	500.00	44,981.62
Peete, Brian D.	17,909.44	3,684.51	0	21,593.95
Roy, Jeffrey A.	23,313.53	5,142.11	500.00	28,955.64
Straus, Michael	34,924.80	4,392.60	1,520.00	40,837.40
Yelle, Ryan	33,452.07	8,223.56	500.00	42,175.63
Guercio, Steven G.	3,554.94	0	0	3,554.94
Hammond, Jacob W.	3,239.86	0	0	3,239.86
Schofield, Joseph	2,959.40	0	0	2,959.40
Sullivan, Colin	2,679.15	0	0	2,679.15
Wells, Jared	2,188.90	0	0	2,188.90
TOTAL	\$ 1,213,503.50	\$986,477.79	\$197,152.75	\$29,872.96

CEMETERY COMMISSION				
SALARY & LABOR JULY 1, 2012 TO JUNE 30, 2013				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Audycki, John T.	700.00			700.00
Laroche, Brian R.	500.00			500.00
Robichaud, Ludger A.	500.00			500.00
White, Terri-Ann	500.00			500.00
TOTAL				\$ 2,200.00

BURIALS:

CRYSTAL LAKE CEMETERY 5

GREENBOWER CEMETERY 12

WILDWOOD CEMETERY 43

MONUMENT PARK			
BUDGET	RECEIPTS	EXPENSES	BALANCE
\$ 17,049.42	\$ 5,767.55	\$ 6,767.55	\$ 18,267.60

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the Fiscal Year ending June 30, 2013.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Mary Delaney, and part-time Account Clerk, Callie Beaton. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official, has been elected as President of the Massachusetts Association of Public Purchasing Officials (term 7/2013 to 6/2015) and performs the duties of Affirmative Marketing Construction Officer for the City.

Major contracts procured during Fiscal Year 2013 included:

- Masonry work at Gardner Middle School
- Ceiling tile replacement at Gardner High School
- Playground reconstruction at Waterford Elementary School
- Replacement of curbs and mulching at Waterford Elementary School
- Airport fencing at Gardner Municipal Airport
- Grids and ceiling replacement at Gardner High School
- Subcontractors for new Police Station
- General contractor for new Police Station
- Building Permit supplemental contract for Assessor's Office
- GASB Actuarial Consulting for Office of the City Auditor
- Elevator maintenance for all City and School buildings
- Timber sales at Crystal Lake
- Demolition/abatement/site work for new Gardner Police Station
- Owner's Project Manager for Wastewater Treatment Plant
- Tree cutting for Department of Public Works
- Heating system upgrade for City Hall
- Carpet and flooring at Gardner Middle School
- Removal and replacement of tile floors at Gardner High School
- Abatement of asbestos tiles at Gardner High School

- Air rights and parking for West Lynde Street Parking Lot
- Windows, ceilings, floors and new labs at Gardner High School
- Boiler upgrade at Gardner Middle School
- Miscellaneous improvements at Greenwood Memorial outdoor pool

The Purchasing Office also conducted an auction of surplus supplies, vehicles and equipment for the City and School Departments.

The above mentioned procurements were conducted using quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting departments, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to be abreast of current developments in pricing, market conditions and the availability of new products.

In Fiscal Year 2013, the Purchasing Department implemented an online procurement system using the City's website to allow interested vendors/contractors to register electronically and download procurement documents immediately. Overhead was also reduced by submitting purchase orders electronically to vendors/contractors rather than by mail or fax.

In Fiscal Year 2014, the Purchasing Director will be leading an effort to educate local vendors and contractors in understanding the procurement process with an emphasis on encouraging local businesses to respond to the City's needs. A forum will be held in conjunction with the Chamber of Commerce to assist local businesses in responding to bids, quotes, and requests for proposals in hopes to increase their participation and be more competitive. Gardner continues to be a lead community in collaborative purchasing agreements with surrounding communities to increase buying power and reduce costs for our municipality and those of our neighbors.

Respectfully submitted,

Mary A. Delaney
Director of Purchasing

**Annual Report
Of the
Gardner School Committee
Gardner, Massachusetts
2013**



2013 Gardner School Committee

L-R: Melody Phelps; Carol Bailey; Matthew Vance, Dr. Carol L. Daring, Superintendent of Schools; Mayor Mark Hawke, Chair; James Boone, Vice Chair; Paul Tassone, Secretary; John LaFreniere.

Photo by Karen Scanlon

School Committee Members

Mayor Mark Hawke, Chairman
James Boone, Vice Chair/Finance Officer
Paul Tassone, Secretary
Carol Bailey, Member
John LaFreniere, Member
Melody Phelps, Member
Matthew Vance, Member

985 West Broadway
50 Ash Street
275 Brookside Drive
107 Rich Street
72 Kendall Street
500 Park Street
33 A Street

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 p.m. in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the new year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are subcommittees of the School Committee:

Policy Subcommittee	Finance Subcommittee
Facilities Subcommittee	Technology Subcommittee
Transportation Subcommittee	

Membership in the various subcommittees is determined annually.

Central Administration

Dr. Carol Daring	Superintendent of Schools
Catherine Goguen	Chief Academic Officer
Dr. Christopher Casavant	Business Administrator
Dr. John Salovardos	Director of Special Education
Karen Scanlon	Director of Technology
Susan Hui	Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School.

The Gardner Public Schools website, www.gardnerk12.org, provides the best possible communication between the schools, students, and parents.

Mission Statement

The mission of the Gardner Public Schools is to prepare, in collaboration with parents, students who are ready upon graduation for the challenges of college and career without remediation. This will be done in a safe, caring, just and equitable environment. Our Core Values are Academic Excellence, Creativity, Respect and Responsibility.

The Students and the Schools

The Gardner Public School District includes three elementary schools, Elm Street School, Helen Mae Sauter School, and Waterford Street School, plus Gardner Middle School and Gardner High School. In addition, the Gardner Academy for Learning and Technology

(GALT), an alternative high school, operates out of the former Prospect School. A total of 2,504 students were enrolled in the Gardner Public Schools as of October 1, 2013.

The Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under the Massachusetts Interdistrict School Choice program.

Major Highlights of the Year

1. A.L.I.C.E. Training – The Gardner Police Department, Gardner Fire Department, and Gardner Public Schools joined with the Westminster Police Department and others from across the Commonwealth to take part in the A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) training for school administrators and police officers. The multi-day training was a train-the-trainer course that focused on statistics regarding active shooter situations, the liability of proactive vs. passive response scenarios, the experience of live scenario drills, and the strategies to become an effective A.L.I.C.E. trainer. Following this, members of the Gardner Police Department presented the A.L.I.C.E. Program at a School Committee meeting and provided training for School Committee members.

- **GHS Students Chosen**

- The Hugh O'Brien Youth Leadership Conference representatives were Mark Carpentier and Jennifer Slade.

At the annual Youth Art Month Exhibition held at Worcester Art Museum, Ryan Barba, a Gardner High School student, was one of the featured speakers. Other Gardner High School exhibitors were Lorelei Dietz, Dan Espinoza, Jeongki Kim, and Cassie Pillsbury. Their work, along with that of other high school students from schools in Worcester County, was on display through the month of March.

- **Massachusetts School Building Authority Projects and Other Projects**

The district entered the final phase of two Massachusetts School Building Authority funded projects, installation of new heating boilers at Gardner Middle School and Gardner High School. A gas heating system was installed at Gardner Middle School and a dual-fuel heating system was installed at Gardner High School.

Other MSBA funded projects included the installation of new exterior doors and windows and the conversion of two existing science labs into state-of-the-art science classrooms at Gardner High School.

Locally funded projects included new carpet installation at Gardner Middle School in the main office, the library and computer labs adjacent to the library. As the first phase of a Watkins Field upgrade, a new press box was completed and put into use in time for the first home football game of the season.

- **Professional Development News**

The Department of Elementary and Secondary Education (DESE) partnered with Learning Forward, an international nonprofit organization of educators, to create a professional development evaluation toolkit to help improve district professional development initiatives. This document is designed to assist districts in determining professional development needs, planning and implementing high quality professional development for staff, and evaluating the success of implemented professional development. It is a very user friendly and helpful tool for districts and we are excited to be involved in the design. The document is currently being updated and refined based on districts' feedback. Gardner participated as part of the survey team to create the document.

- **District Professional Development**

During 2013 the Gardner Public Schools' administration and staff attended numerous professional development sessions. Below is an outline of various professional development training sessions that were held in the district:

District sponsored course "Understanding by Design for Atlas Curriculum Mapping" Train the Trainer (all grades)

District and School Assistance Center (DSAC) sponsored course "Foundations of Math: Numbers and Number Sense" (pre-K – 2)

District sponsored course "Literacy in Science Through the Use of Discussion Boards Train the Trainer" (grades 6 - 12)

District sponsored course "It's Learning Train the Trainer" (pre-K - 5)

DSAC sponsored course "Reading & Writing Informational Text" (grades 1- 6)

DSAC sponsored course "Unleashing the Power of Collaborative Inquiry: A Program for Data Coaches" (all grades)

Massachusetts New Literacies Institute (all grades)

Teaching and Learning Alliance sponsored course "Literacy Coaches Institute: Growing the Next Generation of Instructional Leaders" (grades 1 - 8)

District sponsored course "Using World-Class Instructional Design and Assessment in the Classroom" (all grades)

Massachusetts Teachers Association Train the Trainer Educator Evaluation Process – Six Day Training (all grades, teachers and administrators)

Attorney Gini Tate, 504 Training and Legal Issues

District sponsored course, Balanced Literacy overview training for Title I tutors, Special Education teachers and English as a Second Language teachers

District sponsored course, Educator Evaluation for teachers, administrators and tutors

Pre-Kindergarten and Kindergarten paraprofessionals – iPad training

Jeannine Fitzgerald, paraprofessionals – classroom support strategies (grades Pre-K-12)

- **Narragansett, Ashburnham -Westminster, Winchendon, Gardner (NAWWG) – Professional Development**

During 2013, the NAWWG district members collaborated with members of CAPS Collaborative, FLLAC Collaborative, Fitchburg Public Schools, Leominster Public Schools, and Ayer-Shirley Public Schools to examine possibilities for virtual learning experiences for all of our students. The members of this group are committed to providing learning opportunities that meet the needs of all learners. Possible virtual learning experiences could include credit recovery, specialized coursework not offered in the traditional programs of studies, accelerated learning, college dual enrollment, and/or career certification programs. The collaborative group is considering a hybrid model of virtual learning which would include an online component and a face-to-face component. This work will continue through the 2013-2014 school year with the goal of having a virtual learning program in place for the 2014-2015 school year. In addition to this initiative, the group offered numerous opportunities for educators in member districts to participate in job-alike professional development.

- **Massachusetts Comprehensive Assessment System (MCAS)**

Gardner High School was declared a Level 1 school by the Department of Elementary and Secondary Education. MCAS scores indicated that in the All Students category, 94% of our students were successful in the English Language Arts portion of the assessment, which is a 6% increase from 2012. In the All Students category, 80% of our students were successful in the Math portion of the assessment, a 2% increase from 2012.

On the elementary level, MCAS testing showed that Helen Mae Sauter School moved from a Level 1 designation to a Level 2 designation and Elm Street School was given a Level 3 designation. Students in grades 3, 4 and 5 are assessed in English Language Arts and Math, and grade 5 students have an additional MCAS test in Science and Technology.

- **Grants – We received many grants in 2013. Examples are**

Race to the Top - \$137,072.00

Curriculum alignment, Mass Model for School Counseling, National Institute for School Leadership, Schools Interoperability Framework and DESE sponsored Professional Development

Title I: \$520,627

Math and Reading interventions at the Title I schools

Title IIA: \$117,777

Class size reduction at the elementary level

District Mentor program

Title III: \$20,087

Support to English Language Learners

K12 Literacy Partnership: \$20,553

Literacy support at Elm Street School

Pilot DESE model curriculum units

Healthy Kids Breakfast Program: \$5,000

Helen Mae Sauter – Breakfast in the Classroom

Athletics

- The Girls' Middle School Soccer team had two exciting back and forth games that ended in a win. One was with Ayer where they scored 3 goals in a row to win 3-2 and one with Maynard which was back and forth the entire game until they won 3-2.
- The Boys' Basketball made it all the way to the Central MA Finals!!
- The Gardner Middle School Girls' softball team had its fifth straight winning season with an 9-2 record!
- The Girls' Basketball team won the Sportsmanship award from the Officials' Board. Also, Denise Della-Giustina scored 1000 points!!!
- Cheering won the Mid-Wach League contest for the Winter Season!
- At the Massachusetts State Middle School cross country championships in Canton, MA, each team member ran their fastest race of the year!
- Girls' Varsity Soccer had two exciting wins against Lunenburg under the lights!
- The football team was the undefeated Mid-Wach C Champion, made it to the playoffs and beat Oakmont on Thanksgiving for the 4th straight year in a row!!!
- Girls' Middle School Basketball had an 11-3 record and had a model group of twelve 8th graders lead the team.
- Boys' Outdoor Track Sophomore Trevor Raux had a double win at the Mid-Wach C League meet. He won both the 800 meter and one mile runs.
- Girls' Outdoor Track –Cameo Dorais set a new GHS record in the shot put at 34' 10". Also, Aly Comeau was the Div. 1 District Champion in the 100 meter hurdles and finished 5th place in triple jump and set a new GHS record in the 100 hurdles (15.3) and the 400 hurdles (1:10.3). Felicia Banda also qualified for districts in the 800 meter race.
- The Boys' cross country team had an overall successful season as they fought hard for their 6-6 record. Trevor Raux had a great race at the district meet coming in 27th place and just missed qualifying for the State Meet.
- As a senior co-captain, Mark Carpentier led the Golf team with an outstanding record, was named co-MVP of the Wachusett C league and advanced to the Division 2 state tournament.
- The tennis team finished their season with a 7-11 record, with many of the losses being close 3-2 losses.
- On the field....the Gardner High School Field Hockey team played a great game at Narragansett at the mid-point of the season - heavy underdogs. *The Gardner News* coined them the "pesky cats" as they rallied back from a 2-0 deficit, but ultimately lost 4-2. The team clicked together in all facets of the game and the backup goalie suited up for the first time, making 9 saves in the effort. The girls showed they would never quit till the final whistle and received high praise from the officials and opposing coach for their play.

Off the field....the Gardner High School Field Hockey team participated in a number of community events this year, running as a team in the Inaugural Healthy Harvest 5K for Mental Health hosted by Heywood Hospital. The team also volunteered at the final race of the North County Quad Series held at Lake Dennison! The girls greeted runners at the finish line with a field hockey stick bridge and served hot chili and cider to race participants. The team was presented with a check from the North County Quad Series that will benefit players unable to meet the additional costs associated with playing the sport.

Technology

Gardner High School

Science Labs

As part of the Chemistry and Physics lab upgrade, the following technologies were purchased and implemented:

- 2 iPad carts, each with 25 iPads
- 1 laptop cart with 17 wireless Dell laptops
- 2 wireless access points
- Epson interactive whiteboard setups for each classroom
- Scanners, printers, and document cameras for each room
- Vernier equipment and software for physics and chemistry

Technology in Education Department (Engineering Lab)

As part of the upgrade for the Technology in Education Engineering lab the following were purchased and implemented:

- Epson interactive whiteboard setup
- 20 Dell computers
- New Solidworks engineering software
- New server and switch to accommodate new software and computers
- Wired lab for computers

Library

The library was upgraded with the following new technologies:

- 15 new Dell desktop computers
- 1 cart with 15 iPads
- 2 wireless access points

Gardner Academy for Learning and Technology

The following upgrades were done:

- 5 iPads for teachers
- 5 iPads for students
- Apple TVs to display iPad information on the board through projectors

- 6 Nooks for student books
- Upgraded wireless access points

Gardner Middle School

- Math and ELA classrooms received Epson interactive whiteboards setups for each room, totaling 12 new setups for Gardner Middle School.
- 30 new Microsoft RT tablets and 3 carts were purchased for each of the grade level floors to be used by Special Needs students.

Elm Street School

- 5 interactive whiteboard setups were installed at Elm Street School.
- 3 iPads were purchased for the Rise Special Education classroom.

Helen Mae Sauter School

- 3 iPads were purchased for the Rise Special Education classroom that services grades K – 3 students.

Waterford Street School

- 10 new iPads were purchased for Kindergarten teachers to begin collecting data in accordance with the Massachusetts Kindergarten Entry Assessments (MKEA) program.
- 7 new iPads were purchased for PK teachers for data collection and student learning purposes.

Data

SIF (Schools Interoperability Framework)

Gardner Public Schools is now prepared to implement SIF when the Department of Elementary and Secondary Education is prepared to do so. SIF allows for an automatic exchange of data from our school information system (Rediker) to the Commonwealth's data systems. Implementing SIF is part of our Race to the Top initiative.

Tableau

Tableau, a data visualization tool, was purchased through grant funding to assist us in analyzing data in more complex formats. The technology department has been developing means of aggregating and disaggregating data and displaying them in meaningful ways for teachers and administrators. We have been working on attendance data and are now developing visuals of data representing student demographics and achievement. We have also been collaborating with the District and School Assistance Center and other Central Massachusetts school districts in generating Tableau visuals.

Rediker Student Information System

We are in the process of transferring our staff attendance program from Filemaker Pro to Rediker. For this year we duplicated staff attendance in both programs and will continue to do so until all reports are available through the Rediker program.

Servers and Network

- Implemented 3 new security servers for increased security throughout the district
- Reconfigured and added new switches throughout the district for increased internal network speed
- Implemented new Gardner Middle School data server

Talking Science

Gardner Middle School, Gardner High School, and Gardner Academy for Learning and Technology teachers were involved in technology training using Edline’s discussion boards. Our vision is “*Teachers will engage learners in student-centered scientific discourse within the classroom and beyond the school day using discussion boards to improve science literacy.*” The idea behind this initiative is to employ discussion boards as an alternative means to ‘worksheet homework’ where authentic questions and scenarios are posed to students and they become actively involved in discussion through the online discussion boards. This takes time to employ good questioning strategies and develop engaging opportunities online versus all of the learning taking place within the confines of time restrictions (limited class time) and within the boundaries of the school walls. Thanks to the ongoing participation of the following educators involved in this initiative:

Joshua Perkins
Jody Payne
Heather Friend
Aleza Beauvais
Greg Wells
Karen Scanlon

Matthew Marchetti
Pamela LeBlanc
Billy Van Valkenburg
Rebecca Anderson
Cathy Goguen
Lori Sweet

Gardner High School, Grades 9-12

Mark J. Pellegrino, Principal
Mitchel G. Aho, Assistant Principal
Peter F. McMcorrow, Assistant Principal

Gardner High School has an impressive history of providing a broad and deep educational program. Course offerings, school wide expectations, educational goals and objectives, graduation requirements, as well as the policies and procedures that guide the school’s daily life, are grounded in the Mission Statement:

At Gardner High School, we strive to prepare all students to become educated, productive, and responsible citizens.

Academic Expectations for Student Learning

Gardner High School students will *think critically*.

Gardner High School students will *listen actively*.

Gardner High School students will *read effectively*.

Gardner High School students will *demonstrate creativity*.

Gardner High School students will *write effectively*.

Gardner High School students will *communicate effectively*.

Gardner High School students will *utilize technology effectively*.

Gardner High School students will *problem solve effectively*.

Civic and Social Expectations for Student Learning

Gardner High School students will *assume responsibility for their choices*.

Gardner High School students will *demonstrate pride in school and community*.

Gardner High School students will *demonstrate social and civic responsibility*.

- The following junior boys were selected to take part in the annual Boys' State conference in June of 2013: Spencer L'Heureux, Matthew Gordon, Rhys Damour, Matthew Bonneau, and Spencer Roffee.
- The mentor program is still thriving. As we keep an eye on struggling students, we have greatly reduced the number of students failing courses. In 2012-2013, for example, 54 students were asked to attend our Student Success Assembly. This means that 54 students failed 2 or more courses for the first quarter. For the fall 2013, only 18 students fell into this category and were subsequently invited to the Student Success Assembly. That is exactly one-third of last year's number.
- We have also continued our work with the Massachusetts Math and Science Initiative to increase enrollment in our Advanced Placement (AP) courses and improve the students' success on the AP exams. Representatives from Mass Insight held an assembly at Gardner High School to celebrate our monumental success with the results of our students' AP scores. Our students achieved 34 qualifying scores in language and composition; this represents a 33% increase in the scores. Physics qualifying scores increased by a factor of 4. With a start like this, we expect even greater success in 2014.
- We have now instituted common planning time for the core departments and have been working on identifying our power standards and the rubrics that evaluate student performance and gauge their level of mastery.
- Reducing the number of suspensions has been an important goal for the administrative team this year. Current statistics show that the suspension rate has been reduced by more than 50%.
- The instructional leadership team has decided to lead the school in developing a new mission statement that the whole school will embrace. We have begun this endeavor and will first survey our community to identify our core values and beliefs.
- We have selected a new schedule for the next school year. Although this schedule is also a 7 period day, it will incorporate one long block per class, per week. This long

block class will be at least 85 minutes. We will continue researching the 4*4 block schedule as well.

Gardner Academy for Learning and Technology, Grades 9-12

Timothy J. McCormick, Principal

School Mission

As an alternative to traditional schools, the Gardner Academy for Learning and Technology seeks to provide a challenging and safe environment where students develop their analytical, critical thinking and communication skills for the 21st century to become productive, responsible members of our community.

Gardner Academy educators will:

- Develop a rigorous curriculum with differentiated lessons and assessments that ensure students are learning at a high level.
- Create unique, personal graduation plans with every student.
- Constantly strive to engage students in every lesson, every day.
- Work honestly and creatively with parents and students in a positive way to improve students' self-image and confidence; instill a sense of community; and increase their sense of responsibility to themselves and others.
- Ensure transparent, accurate and frequent communication with students and parents regarding our standards and student achievement.

These stated objectives call for our students to

- Earn a Massachusetts high school diploma.
- Achieve at a high level when assessed by standards-based school assessments, state testing and the Accuplacer.
- Meet two-year college entrance requirements, without remediation, by their graduation.
- Create and follow a personalized, meaningful long-term career and education plan.

Awards

In March we held our awards night. Called Triumph, Treats and Trivia, the evening was a great success. After passing out a flyer, doing a OneCall and having staff personally call award winners, we had over 80 people in attendance. They represented 26 students (approximately 33% of our population). Awards were given to students who earned a B or better in each class as well as the top 2 students academically in each subject. For each honors grade, students earned raffle tickets. After the awards, students and their families enjoyed homemade treats and then participated in a trivia contest.

A Day on the Hill

On Friday, April 5, two students from the Gardner Academy for Learning and Technology, Evan Bell Lynch and Derrick McConnell, participated in Student Government Day in Boston. Selected as their school representatives by their teachers, both were assigned to State Senate positions. Seated on the Senate floor, they participated in a debate about two bills that were under review. One bill would require all children to be enrolled in school through the age of 18 and the other bill would require that only hands free phones could be used while operating a motor vehicle.

Comedy Night

Our first annual Parents Night Out-Comedy Show Fundraiser was a complete success. Our school council and guidance counselor arranged this event for May 11th. The program raised over \$1500. This money will be used to pay for the community events we host, graduation supplies, as well as extension activities including a field trip next year to the Freedom Trail and Holocaust Memorial in Boston.

A New School Year Begins

On the first day of school in the fall of 2013, Gardner Academy held an opening day cookout. According to staff members who have been to past opening days, this year's event was our biggest ever. The gymnasium was crowded and quite warm as students, parents, and families enjoyed hot dogs and hamburgers. The event was sponsored in part by Youth for Peace, a non-profit organization that runs our community gardens. After the BBQ, attendees watched a brief presentation about Gardner Academy and its mission, vision, and student expectations.

We continue to have conversations on how we will improve our instruction and increase student learning. We have rich conversations about following best practices on a regular basis:

1. Clearly stated and communicated objectives in “student friendly” language
2. Starting classes with an activator activity, i.e., “QOD” (Question of the Day)
3. Teaching from “bell to bell” and engaging students with differentiated instruction
4. Updating Ed Line with attendance (daily) and grades (minimum of once a week)
- good communication piece for students and parents

Our data teams (English Language Arts and Math) met weekly during the year. One of the functions of these committees is to share and analyze attendance data and to share information regarding common students. Our overall attendance has been consistent with numbers from last school year as we have been actively communicating with parents/guardians on a weekly basis. The expectation is for every teacher to make a minimum of six communications weekly (email or phone) and to track contacts. Communications are not limited to attendance issues

alone, but also positive reinforcement for great work and classroom behavior. Ms. LeBlanc, Guidance Counselor, and Mr. McCormick also conduct weekly unannounced home visits. These visits are just another effort to bring students back to school and are helpful when other means of communication are not working. These visits have brought back many students.

With help from our facilities staff, our students and Mr. Richard installed a new sink and cabinets in the staff room. Students will continue with this project as they will be installing Formica countertops in the near future. These projects are learning-based activities for some of our Technology/Engineering students who meet with Mr. Richard on their Friday lab day. All of the Technology/Engineering classes have been met with enthusiasm as we are giving our students another “hands on” science class experience.

As we continue to work within our data teams, we have used past Math MCAS data to determine some trouble spots for our students. One of those areas is the open response questions/short answer questions. With help from Math Coach Mike Lawrence we developed a guide for better unraveling these questions and helping students maximize their points per question. We have also set aside class time three days a week where students will work on open response questions from past tests. These strategies are all in place with hopes of increasing our number of proficient scores for the March 2014 MCAS test.

Other Events

During the week of November 18th we had two large events at Gardner Academy. On Thursday, November 21st we had a graduating nursing cohort from Fitchburg State University present to the entire school on making “Healthier Eating Options”. The students were divided into small groups where they traveled around our gymnasium learning about the many facets of eating healthy. The nursing students then put our students through a “super quiz” on the material they learned, awarding small prizes and gift cards to Hannaford Supermarket. Students and staff were actively engaged throughout the presentation and the event successfully laid the groundwork for a promising partnership with FSU and Heywood Hospital in the upcoming future.

The culminating activity of the week was our community bake sale on Saturday morning. With donations from over 35 different bakers, we were able to offer not only baked goods but also clothing and books for our shoppers. One of the highlights of this event was the 12 students who donated most of their Saturday to working the event. These students, along with the staff members who participated, made the day special and successful. The event brought in nearly \$500 for our students for future events slated for the 2013-2014 school year. All volunteers received a custom made T-shirt and were paid generously in brownies and chocolate chip cookies!

Academic Award Night

We held our academic awards night on Thursday, December 5th. We recognized sixty students for earning the distinction of academic achievement (B) or academic excellence (A). There was a light meal served to the 80 plus students, parents, and family members in attendance. It

was a great night for the Gardner Academy community as we celebrated the successes of the first trimester!

Community

Community Gardens for Youth was implemented in 2010 and we continued this project for another year at the Gardner Academy of Learning and Technology. The objective of this program is to help educate students and community about sustainability, health and nutrition, as well as allowing students to fulfill community service hours, work toward earning academic credit and lastly, stay in school! The School Community Garden Program provided 15-20 youth who were at-risk academically the support and guidance of organizing, planning, designing and planting a vegetable and herb garden for the spring of 2013. When it was time to harvest the garden, 50% of the vegetables went to the youth and their families and the other 50% went to those in need within the community. The youth served by this program range in ages from 13-21 years-old. All services are provided free-of-charge as the majority of these youth are living at or below poverty level and have limited support from their families. By working closely with these youth, together we are able to create safe and trusting relationships. These youth develop a sense of ownership and responsibility for their everyday well-being. Their self-esteem increases, they develop awareness of the advantages of order, learn to participate in a cooperative effort and recognize their accomplishments as leaders. We are currently talking with local businesses to work together to implement more gardens within the community to create more connections for these youth. The funding for this program comes from community members, local businesses, grants and foundations.

Gardner Middle School, Grades 6-8

Deborah Langlois, Principal

Jeff D. Dionne, Assistant Principal

Kimberly Davis, Dean of Students

The mission of the Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co-curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development.

At the middle school we have focused our energies on raising student achievement through growing our culture of teaching and learning.

We are working toward that goal in a variety of ways:

- Providing opportunities for all staff to work together and learn from one another
- Encouraging student ownership of learning
- Increasing the use of Galileo data to support instruction
- Increasing parent engagement
- Aligning the use of learning objectives
- Increasing student engagement and participation

Members of the school administrative team and the Chief Academic Officer conducted a Learning Walk where we visited 17 classrooms in order to collect baseline data on the above goals. We had members of the Lynch Leadership Academy from Boston College visit our school to help with the data collection process. The goal is to use all of this information in order to determine the most appropriate use of our time in professional development moving forward.

The same process of collecting baseline data and using it to inform instruction is a large part of what we do to support students in the classroom. All core academic teachers at Gardner Middle School engaged in weekly coaching. The purpose of that coaching was to support teacher growth in the use of data (Galileo, MCAS and more informal classroom assessments). It has been a very exciting time, but a challenging one, as we all engage in the process of being lifelong learners.

Core Values

The staff at Gardner Middle School is committed to working with students and families to identify values that our community shares. These core values will be the beginning of a common language that we will use to support our academic growth and help our students navigate their way through the challenge of the middle school years.

Art Club

Each week the Art club meets to participate in a variety of student voted art activities. One initiative the club participated in was pairing up and creating posters made entirely of recycled materials. The group then submitted some of their works to a national art contest entitled “The Art of Green Spaces.”

Robotics Club

A Robotics club was started at the middle school. The main objective of the club is to interest students in Technology and Engineering. Science, Technology, Engineering and Math (STEM) principles are used to teach students about systems and how systems work together to achieve a goal. Students collaborate to design, build, and test prototypes to build a functional robot that is able to perform a given task.

Anti-Bullying Club

A group of 8th grade students began the ABC (Anti-Bullying Club) in the fall. The purpose of the club is to share ideas about what bullying is and how to combat it from the perspective of a student. This club is just one of the many begun by students and supported by staff.

Music/Theatre

Gardner Middle School students presented an entertaining production of *Alice in Wonderland, Jr.* featuring stars from 8th, 7th, and 6th grade. Two performances were presented to the public and a third performance was done for the 5th graders of Elm Street School.

Eighth grader Starr Brosseau and 7th grader Dan Knoll performed in the Junior Central District Chorus and Jazz Band respectively. Both students were selected by audition from hundreds of other musicians from the central part of Massachusetts.

The Bobcat Jazz Band was invited to perform at the Narragansett Jazz Festival in March.

The Select Choir attended the MICCA Choral Festival. The group performed 3 challenging pieces for a judging panel and received a silver medal.

Six band students were invited to participate in the Massachusetts Youth Concert Band sponsored by Syracuse University. Students were able to work with faculty members from the University and performed at the end of May.

The Gardner Middle School music student in both band and chorus attended the Great East Festival. All 8 musical groups performed for a judging panel and received a brief clinic after each performance. They came home with 2 Platinum, 4 Gold, and 2 Silver medals.

The Select Choir performed with the GHS Women's Choir at Gardner's Relay for Life Survivor Reception.

Social Skills

Gardner Middle School partnered with You, Inc. to provide social skills groups to help our Middle School students, parents and staff navigate the wonderful adolescent years. Members of our Guidance team worked with each other and staff from You, Inc. to respond to topics that students and parents had identified as potentially "challenging." Topics included, but were not limited to, developing organizational skills, interacting with peers and adults, dealing with frustration, making and keeping friends, goal setting, etc. Students are important members of the school community with much to contribute and many rewarding experiences to gain.

Community

Gardner Middle School is focused on the value of community service and giving back to our community. An eighth grade student represented Gardner Middle School in Project 351. This is a statewide initiative that inspires 8th grade youth from communities throughout the Commonwealth to "Unite, Act, Lead." Several months were spent participating in activities that support youth to develop skills that help them become a voice and force for positive change. With the theme of Spring Greening, a team of students was organized to participate in the collection of new and gently used children's items to donate to Cradles to Crayons, an

organization that provides necessary items to children and families living in homeless or low-income situations.

In another project, a group of students assessed the Health and Wellness of the Gardner Middle School as part of a “Fuel Up for 60” contest sponsored by the National Football League. Once the data has been analyzed, the group will develop a plan for how we can improve health and wellness for the staff and students. Some of these students participated in activities such as spin, yoga, kick-boxing and Zumba during the 10-week Health and Fitness Club operated in conjunction with Mount Wachusett Community College.

In November students donated so many canned goods and non-perishable food for our food drive that we had to call for help in packing it and getting it shipped!

Sports

We had a very successful fall sports season. Our field hockey team had some impressive wins as did boys’ and girls’ cross country, soccer and of course, football. The cheerleaders took home a trophy to commemorate their 1st place win at the Winter Invitational.

Helen Mae Sauter School Grades 1-3

Janet Smith, Principal

Faculty and Staff Changes

There were several faculty changes at Helen Mae Sauter this year. With the retirement of Joyce Bourque, Special Education teacher, and Ruth Suyenaga, Art teacher, HMS School hired Ann Horgan, Special Education teacher, and Julie Guerin, Art teacher, respectively to replace the retired teachers. Ashley Mathieu was hired to fill the new 1st grade teaching position, and Stephanie Curtis was hired to fill the 2nd grade teaching position vacated by Mandy Blackbird, who was hired as Reading Specialist and district ELA coach.

Enrollment and Grade Distribution

HMS had an increase in overall enrollment from the school’s closing in June to opening in August. There was an additional 1st grade classroom added to HMS also to accommodate the large Kindergarten grade class moving up from Waterford Street School. The school is now comprised of 5 first grades, 4 second grades and 3 third grades and 1 RISE (Special Education) classroom.

Standardized Test Measures

As a result of the MCAS ratings, with HMS moving from a Level 1 to a Level 2 school, Title I allocations increased to a full-time position at HMS. That distribution is designed to align resources with the need as evidenced by the MCAS scores.

Children in grades 1 through 3 were assessed throughout the year in the DIBELS tests, an analysis of basic literacy skills and fluency (and comprehension). Students who did not achieve benchmark were given additional support and/or alternative instruction in smaller groups. They were tracked throughout the school year in this assessment.

GALILEO testing, a formative assessment, was given to children in grades 2 and 3 in both Math and ELA. Results were tracked by teachers and used to inform the instructional planning of the teachers in individual classrooms. A shift in focus, when necessary, was discussed at monthly grade level meetings and common planning meetings. Teaching and Learning Alliance and district coaches assisted the faculty at Helen Mae Sauter with the design of lessons and instructed English Language Art classes in Balanced Literacy design. Teachers worked in small groups, observing and delivering lessons and received feedback from TLA instructors. Our district coaches, Aniello Albero and Mandy Blackbird, facilitated data and grade level meetings, modeled lessons and assisted teachers in the design of classroom lessons. The contribution made by these coaches was, and continues to be, very highly valued.

Guidance

Guidance personnel planned all TASC (Teachers Assisting Children in the Classrooms) meetings, facilitated all outside counseling extended to our children and assisted in all testing schedules and interfaced daily with teachers and administrators relative to our students' needs. They oversaw character education programming and taught lessons in classrooms throughout the year. We currently have one Guidance Counselor at Helen Mae Sauter, Ms. Deb Wihtelin. Ms. Wihtelin has concentrated on the tracking and improvement of attendance as well as a new district Character Education guidance initiative. The contributions made by the department in the past year have been very valuable.

Physical Education/Health

At Helen Mae Sauter students continued to take part in the Annual Walk Across America (lapping Stone Field for those thousands of miles). They collected pennies for the Jump Rope for Heart event benefitting the American Heart Association and participated in the Annual Fitness Night and CAC Food Drive, and generally delighted in the physical education classes of Mrs. Sharleen Goguen. At the completion of the school year, Mrs. Goguen organized an enjoyable and wonderful field day, with some generous parent help! Off our Rockers (Heywood Hospital, Gardner Public Schools, Stop 'n Shop, and Hannaford Supermarket sponsored program) continued into a second year at HMS. This program fills to capacity each time with the educating of healthy and properly portioned food choices along with an exercise component. The Mobile Dentist program visited each classroom at HMS and provides education on oral health.

The Arts

Our students attended performances at our local Theatre at the Mount and saw the *Nutcracker* at Montachusett Regional Vocational Technical School in December. Holiday concerts were

very well attended. Under the direction of our skilled and enthusiastic teacher, Mr. Shawn McGann, the HMS students performed superbly and with enthusiasm for the concerts performed throughout the year. The Gardner High School Wildcat Marching Band contributed greatly to our music events, playing for the Helen Mae Veterans' Day assembly.

Parent Organizations

The parents at HMS supported children's field trips and extracurricular activities through fundraising. In 2013 there was a continued collaborative effort to join the families of Waterford Street School and Helen Mae Sauter School in planning. The annual Father Daughter Dance was held jointly at Waterford Street School and the parents of both schools planned for the new school year calendars. The annual Mother/Son Bowling was a popular event as was Movie Night with an outdoor viewing of a movie under a beautiful moonlit night in September. The parents of Helen Mae Sauter students held book fairs which brought thousands of dollars in books directly into classrooms and the building library. Parents brought the gift of lunch and/or breakfast to faculty and staff throughout the year and generally extended educational experiences (supplementing the fees for field trips) to the school.

In HMS, along with parents and grandparents, we keep our libraries maintained and staffed. Parents supported and underwrote many activities, through strong organization and generous individuals.

Elm Street School Grades 3-5

Maryann Pour-Previti, Ph.D., Principal

The effectiveness of our schools is determined by the conduct, character and achievement of our children. Our success is built on the work of the primary schools. We have made a concerted effort over the past year to work closely with the Helen Mae Sauter and Waterford Street Schools in framing social, behavioral and academic initiatives. Both schools use the ESS facility for events and activities and the Parents' Organizations of the Elm Street and Waterford Street schools have begun to meet and plan together. Academic achievements are framed in the context of the physical space and culture of the building. We have at Elm Street School a long legacy of promise, story and accolades in the City of Gardner.

Enrollment and Grade Distribution

The enrollment at Elm Street School was 487 students. Our children are distributed in three grades: third, four and five, with the largest number of children in grade four. Currently, we have five classes at grade three, nine at grade four and eight in the fifth grade; we have, for the past few years, shifted staff assignments in order to keep the average class sizes fairly equitable. This year a new program was added to augment our Special Needs services; the Options classroom is designed to meet the needs of our children on the Autism Spectrum.

Music Program

It is on the stage of ESS that many of our children's memories are built. We started the year with our All-City Choral Night in February with the Middle and High School students. This was soon followed by our musical *The Little Mermaid*, in which over 100 students were involved. In May we had our spring concert which included Beginning Band, Recorder Club, Chorus, Guitar Club, Solo Singers and Advanced Band. Some students from the clubs also performed at the ESS School Fundraiser at Barnes and Noble. At the end of the year, we had one of the largest groups of Band students transition to the Middle School Band (approximately 70 children).

In September, over 90 students signed up for Beginning Band and Advanced Band. We had 72 students sign up for Chorus and 18 for the Recorder Club. Students performed their first concert of the new academic year on December 5th. The Music Program is extensive, inclusive and the work of one very talented individual, Mrs. MacKay!

Standardized Test Measures – We learned, with the results of the 2013 MCAS administration, that ESS retained its Level 3 designation; we have made significant progress in the Math testing. The Title I distribution of funds is designed to align resources with the need as evidenced in the MCAS scores; our school has four Title I tutors, three of whom are new to the school this year. They service children in both Math and ELA at all grade levels.

Our children were assessed throughout the year in the DIBELS/DAZE tests, an analysis of basic literacy skills and fluency (and comprehension). Students who did not achieve benchmark (where they needed to be at any point in time) were given additional support and/or alternative instruction in smaller groups (tier support). They were tracked throughout the school year in this assessment. GALILEO testing, another formative measure, was administered to children in grades 3 through 5 in both Math and ELA. Results were analyzed by teachers and used to inform the instructional planning in individual classrooms. Common assessments, too, at all grades were administered to determine mastery of Standards throughout the year.

Professional Development

Our teachers took part in extensive training to prepare for the implementation of the new Educator Evaluation System. Also, teachers were trained as trainers to assist facility staff in the use of the It's Learning home-school communication platform. With the addition of four Smartboards to the school early in the fall, our teachers were able to access their peers, trained by Technology Director Karen Scanlon, in maximizing the use of the tool in their classrooms. Staff and administrators were involved in the Sheltered English Immersion trainings (for our English Language Learners) during 2013.

Teaching and Learning Alliance staff and district coaches assisted the faculty in articulating specific elements of their curriculum maps and designed and instructed English Language Arts classes. Teachers worked in small groups, observing and delivering lessons, and received

feedback from TLA instructors. Our district coaches, Aniello Alberio and Mandy Blackbird, led data and grade level meetings, modeled lessons, and assisted teachers in the design of classroom lessons. The value added by the coaches is critical to improving the instructional elements of all classrooms. The English Language Arts coach began in January and has started a solid multi-year plan for academic improvements; our Math coach is now focused on the elementary schools and has, too, begun a solid construction of the response to needs-analysis at the building level. We now have a team in place!

Guidance

Guidance classes are taught in all grades. The focus for the year in 5th grade was ‘Character Education’ and ‘Team Work’, in grade four classes centered on conflict resolution skills and an introduction to interests and careers. The focus for the third graders was in the social skills area. Assistant District Attorney Julie Lesure, GHS sports teams, Students Against Drunk Driving and Band members all visited our monthly character meetings with anti-bullying, team work and commitment-to-task messages. Our two full-time Guidance Counselors planned all TASC meetings (Teachers Assisting Children in the Classrooms), facilitated all outside Counseling extended to our children (18 Counselors from outside agencies came into ESS each week), assisted in all testing schedules and interfaced, daily, with community agencies, teachers and administrators relative to our students’ needs.

Our Student Council for grade five, co-advised by Sharon Kerr and Beth Posco, was in place for the third consecutive year. Students gave service to the school and the community. This past year they helped the PTO with fundraisers, acted as guides for parent/teacher conferences and decorated for special events. They helped organize the annual food and gift drives for the CAC. The PTO provided funding for the purchase of distinctive Student Council shirts which helped identify the students as Council members.

Peer Mediation

A two-day training by School Mediation Associates (paid for by the PTO) was held this year for twenty- four of our students in grades four and five. The children leave the trainings with the skill set to allow them to help their peers resolve their conflicts. This was an excellent training and a valuable service to the school. This past year, for the first time, we had a formal installation ceremony for Student Council and peer mediators, with oaths of office led by our Mayor and Superintendent of Schools.

Physical Education

In the spring of 2013, we implemented parts of the new fitness program test that has replaced the annual ‘President’s Challenge’. The children were given fitness reports to share with parents relative to their child’s level of fitness. Our PE teacher, Mr. Weinhold, became a certified instructor for the ‘the First Tee’ golf program and taught a new unit with the grant-funded equipment received from the Professional Golf Association. In addition to the carefully designed weekly PE lessons, 78 of the children participated in our annual Road Race/Health

Walk in October and all ended the academic year with their annual Junior Olympic Field Days on Stone Field.

Intramural sports continued as an after-school activity. Over two hundred students participated in intramurals in the last school year.

The Arts

Children received weekly art class from Ms. Donna Murphy. She designs her program following the Massachusetts State Standards for Visual Arts, often connecting and reinforcing the Mathematics and English Language Arts frameworks of their grade levels. Elm Street School exhibited their artwork in March at the Levi Heywood Library. The student work was exhibited, too, at the Annual GPS Art Exhibit and in a show at ESS's Pride Night in June. Our Art and Music programs teamed to create sets for our Annual Musical. This fosters a safe arena for the highly visual learners; there is a great sense of pride and accomplishment in the work they create.

Parent Organizations

Parents supported children's field trips and extracurricular activities through fundraising. There were trips to the Theatre, the Red Apple Farm, the Boston Museum of Science and Northfield Mountain. There was a Father-Daughter dance, a Mother-Son night, a wonderful evening for families focused on the Rainforest (with lots of live animals) and a magical performance by a Russian dance troupe! Parents sponsored the annual Ice Cream Social to augment our Open House and a book fair which brought thousands of dollars in books directly into classrooms and our library. They brought the gift of lunch, and/ or breakfast, to faculty and staff throughout the year and generally, extended educational experiences (supplementing the fees for field trips) to the school.

Volunteers and parents, along with retired teachers, kept our library maintained and staffed. Parents supported and underwrote much of our work this year, through strong organization and generous individuals. Thanks to all.

Waterford Street School, Grades Pre-Kindergarten-2

F. Daniel Hill, Principal

Melissa A. McDonald, Assistant Principal

The Waterford Street School mission is to foster the full development of each child's intellectual, creative, and physical capabilities and educate the child to live effectively and cooperatively with others.

Waterford Street School is fortunate to have such a dedicated, hard-working staff that works collaboratively to meet the needs of our educational community. We are working together to meet the educational, emotional, and social needs of our young students.

National Association for the Education of Young Children Reaccreditation

The WSS preschool and kindergarten staff went through the rigorous NAEYC reaccreditation process. Two NAEYC inspectors came for two days last May to determine if the WSS preschool and kindergarten staff met their high program standards in ten areas. The ten standards they assess are relationships, curriculum, teaching, assessment of child progress, health, teachers, families, community relationships, physical environment, leadership and management. I am proud to share that Waterford Street School earned The National Association for the Education of Young Children (NAEYC) reaccreditation which is valid for the next five years or until September 1, 2018.

Massachusetts Kindergarten Entry Assessment (MKEA)

The Department of Elementary and Secondary Education is implementing the Massachusetts Kindergarten Entry Assessment (MKEA) system, which will require school districts to use a formative assessment tool that measures growth and learning across all developmental domains during a child's kindergarten year. The developmental domains being assessed will include: (1) Social-Emotional, (2) Physical, (3) Language, (4) Cognition, (5) Literacy, (6) Mathematics, (7) Science and Technology, (8) Social Studies, (9) The Arts, and (10) English Language Acquisition. At Waterford we joined this pilot program and all Waterford Street School kindergarten staff will be trained in this tool by the end of the 2013-2014 school year and begin using it during the 2014-2015 school year

Professional Development

The Waterford Street School teaching staff participated in numerous professional development sessions throughout the year. Evaluation training, Self-Assessment, Goal Setting and Educator Plan Forms on Teachpoint, It's Learning, and Emotions Coaching were valuable courses provided to the Waterford Street Staff.

Waterford Street School Math Night

Over the last few years many of the GPS Pre-K to Grade 2 elementary teachers have taken the District and School Assistance Center Course-Foundations of Mathematics: Numbers and Number Sense. This course is designed to explore early childhood Mathematics concepts, with a focus on numbers. Teachers discuss and explore critical learning experiences necessary to build a strong foundation in Mathematical understanding. Specific topics that are covered include counting and cardinal meaning of numbers, number relationships, place value, additive thinking and early multiplicative thinking. Throughout the course, teachers create and discuss learning activities that build conceptual knowledge. Furthermore, teachers work with problem solving and assessment tasks that help to reveal common student misconceptions. Teachers create solutions to these revealed misconceptions, and design appropriate instructional

activities to move children to a deeper level of understanding numbers. A Math Night for all Waterford and Helen Mae Sauter Families was held. The purpose of this event was to expose parents to how we are approach the teaching of Mathematics under the new Common Core in a way that is more meaningful rather than a mystery to students. Teachers set up learning stations representing some of the types of grade level activities the district is utilizing to promote Math thinking and understanding of numbers. Additionally, handouts were provided to parents with ideas to try at home to foster positive Mathematical experiences.

Grade 2 Totem Pole Project Night

During the month of December all students in grade two created and completed their own personal totem pole. In January the second grade students and teachers shared their projects in the Waterford Street School cafeteria with second grade families and friends. This event was extremely well attended with over ninety percent of second grade families coming to view the many different and imaginative totem poles that students created.

Off Our Rockers

The *Off Our Rockers* program continued at Waterford Street School. Gardner Public Schools offered the program in collaboration with Heywood Hospital, Fitness Concepts, Hannaford and Stop ‘n Shop Supermarkets, and the Gardner Board of Health. The goal of this after school program is to promote physical activity, nutrition, and healthy eating habits.

Feasting on Fitness Nights

The families of Helen Mae Sauter and Waterford Street Schools once again took time out of their busy schedules to attend a Family Fitness Night. Those in attendance had a great workout and lots of fun. School wide, we were able to donate 1,707 cans to the CAC Food Pantry food drive. The CAC, as well as the families they help, greatly appreciated our generous contribution.

Transition Days

Community Partnership Director Katie Abbott and Waterford Street School Kindergarten Guidance Counselor Terry Burnham collaborated on hosting our second annual Transition Day for incoming 2013-2014 Kindergarten students. The event was held on June 25th and all Kindergarten teachers were present to review and explain the many different facets of a day in the life of a Kindergarten student. Some examples were bus safety, playground rules, classroom curriculum and expectations, daily schedules, lunch transitions, tour of the school and Math and English Language Art activities. Waterford Street School welcomed 197 new Kindergarten students in the fall of 2013.

The guidance departments at Waterford Street, Helen Mae Sauter and Elm Street School worked together in planning the annual transition trips for students. In June 2013, Waterford Street students entering 3rd grade and Kindergarten students entering 1st grade visited the school they would be attending for the 2013-2014 school year.

Other District News

The Gardner School Committee spent many hours reviewing the budget for the fiscal year that began on July 1, 2013. We offer a wide range of programs, including Advanced Placement courses at Gardner High School and art, music, and physical education, to our students.

We look back with pride at last year's numerous accomplishments. For example, 163 students were enrolled in Advanced Placement (AP) courses at Gardner High School during the 2012-2013 school year; this represents an increase of 70 students over the 2011-2012 school year. This past summer, students' AP scores were released and 57% of the students in AP courses received qualifying scores; this was an increase of 12% over the previous year. Our participation in the Massachusetts Math and Science Initiative (MMSI) with its emphasis on teacher preparation for the teaching of AP courses and tutorials, even on Saturdays, for students taking such courses, made a big difference. It is fair to say that more students than ever see themselves as able to be successful in AP courses; this personal goal setting is a huge first step.

Gardner High School's 4-year graduation rate continues to improve with the graduation rate for 2013 at 87.4%. This represents an increase of 4.9 percentage points over the comparable 2012 cohort rate of 82.5% and 6.4 percentage points over the comparable 2011 graduation rate of 81.0%. The Department of Elementary and Secondary Education also calculates a 4-year adjusted graduation rate. This separate calculation is done to show only students who began their first year of high school in the fall of 2009 at Gardner High School and did not transfer out of Gardner High School. Also, this adjusted rate excludes students who transferred into Gardner High School. It is notable that the 4-year adjusted graduation rate for Gardner High School for the 2013 cohort is 90.7%. If students start their high school years with us as freshmen and remain with us for all four years, they perform even better than the overall population that includes transfer students.

Gardner Academy for Learning and Technology (GALT) continued its stellar program of both credit recovery and credit acceleration. Gardner residents as well as residents of neighboring communities have taken advantage of offerings at the school. The GALT school community has become well-established and sharing of resources with GHS has become the norm. We were all proud to see 26 GALT graduates walk across the stage in June 2013, particularly since 18 of these students will be attending college and 3 will be joining the armed services.

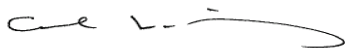
Our elementary and middle school students were and will continue to be the beneficiaries of all of the embedded, focused professional development our teachers have completed in the areas of both Literacy and Math. We continued our work in the area of Balanced Literacy and were fortunate to have the services of additional instructional coaches in both literacy and math. Coaching has been in demand and the added staffing allowed us to have coaches focus on

particular grades and spend more time with teachers. Data teams in schools at all levels have collected and analyzed data associated with student achievement and are using this process to effect change that will help our students to get the most out of their school experience. All teachers have taken part in the Atlas curriculum mapping process and will continue to work over the next several months on this process. This past year saw all staff working to promote parent engagement and improve overall student attendance. While we had many students at all levels with perfect or near perfect attendance, there were some students whose many absences impeded their academic progress. School personnel have utilized many different strategies for assisting such students, including parent outreach, working closely with school nurses, and personal contact with absent students.

Each public school district in the Commonwealth is required to submit a Technology Plan to the Department of Elementary and Secondary Education. We are pleased that we already have a jump start on our approved plan. We are installing various equipment, software, etc. a year in advance of our plan goal. We added many new interactive whiteboards and tablet technologies to our school this year. Also, through professional development, we have added features to our EdLine for the secondary schools and It's Learning for our elementary schools. Both of these are our parent portals. Please don't forget to log on to access news about our curriculum, classroom activities, and homework assignments.

Finally, we are a community. We could not operate our schools without the assistance and support of the Mayor, City Council, School Councils, City officials, school staff, parent groups such as the PTO's, and our many community organizations. All of these individuals and groups form a cohesive structure. We work every day to prepare our students for college and careers in an environment that nurtures their success.

Respectfully Submitted,



Carol L. Daring, Ph.D.
Superintendent of Schools

ANNUAL REPORT

SURVEY DEPARTMENT – FY2013

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2012 through June 30, 2013. The Survey / Engineering Department staff consists of: City Engineer Robert B. Hankinson, GIS Administrator Rachael Catlow and Clerk Typist Michelle Wells. The position of Assistant Engineer has been filled by Chris Coughlin.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home and condominium construction remains slow during this period due to the slow recovery of our downturned economy. A good indication of construction activity is the fact that only 6 new street addresses were issued during the year.

COMMERCIAL DEVELOPMENT - There has been increased interest from individuals looking into available property within the City. Work is completed at Nichols Park for the new Price Chopper Supermarket. The Bent Mill property is actively being studied and selective cleanup and demolition is taking place. Seaman Paper has filed plans for an expansion of its facilities on Fredette Street. Fitness Concepts on West Broadway has submitted plans to expand their facility. A new facility on the site of R. Smith Furniture has been proposed by Planet Fitness. The Wal-Mart expansion project is underway and scheduled to be completed in the fall of 2013.

SUBDIVISION ACTIVITY – Subdivision activity has predictably been very slow due to the economy; active projects include:

Sapphire Park – mobile home park along Pearl Street – Approved with construction under way;
Wilder Brook single family home development – Active, with minor activity

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently. Water quality is excellent and with its reduced manpower requirements, resources of our contract operator have been directed to maintenance of the water distribution system.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated well over FY13 with excellent water quality and system reliability.

WASTEWATER TREATMENT FACILITY – Our treatment facility is over 25 years old and with more stringent discharge requirements proposed, upgrades are being planned. Engineer selections are underway to select a project management firm.

STREET ACCEPTANCE – The Survey / Engineering Department has let a contract to survey streets that are already constructed but not accepted. When recordable plans are completed for Fredette Street and Wilkins Road work will begin on others.

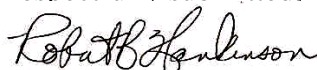
BRIDGE RECONSTRUCTION - Travers Street, Winter Street and Mill Street bridges have been completed. Pleasant Street Bridge is on a priority list with the Massachusetts Department of Transportation which is responsible for its design and construction. Weight restrictions have been issued for this bridge due to its deteriorated condition.

GEOGRAPHIC INFORMATION SYSTEMS – Rachael Catlow, our GIS professional is involved in assisting many departments in the City with mapping and analysis. Annual parcel updates for assessing have been completed and comply with MASSGIS Level III Standards. Updated polling and ward maps have been made available to the public. GIS has assisted Community Development with requests including mapping for CBDG grant applications and suitability analysis. High accuracy GPS locations for stormwater (catch basins and manholes), water (fire hydrants) and sewers (sewer manholes) have been captured throughout the City, and will soon be available on the interactive mapping website.

MISCELLANEOUS - Additional services provided to the City and residents include:

1. The Engineering Department is responsible for providing inspections of seven dams in the City. A study has been completed and funding is being explored for options to repair the Wayside Pond Dam in South Gardner.
2. The Engineering Department is responsible for the administration of our Federal permit for the discharge of storm water to rivers and streams. We are still awaiting new regulations regarding storm water pollution. We continue to work on improving our management of storm drain infrastructure within the City.
3. We are leading the effort to redesign the heating system in City Hall to improve heating efficiency and replace 65 year old piping within the building.
4. We serve as chair for the Capital Improvement Committee of the City of Gardner
5. We perform engineering studies for roadways, City Buildings and special projects.
6. GIS has prepared over 29 abutters lists for the public, various commissions and departments.
7. Assisted with approximately 478 Dig Safe requests, which represents an increase over the previous year.
8. Provided prints of Assessor's Plans and other record plans to realtors, contractors, private citizens as well as other City Departments on request.
9. Issued 6 house numbers during FY13
10. Issued 12 driveway permits during FY13
11. Seven ANR plans were reviewed and signed on behalf of the Planning Board

Respectfully submitted,



Robert B. Hankinson, P.E.
City Engineer



City of Gardner Treasurer/Collector's Department

Charline M. Daigle, Treasurer/Collector
95 Pleasant Street, Room 116
Gardner, MA 01440
Tel. 978-630-4016 • Fax: 978-630-2520

To: His Honor, Mark P. Hawke, Mayor
Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2013.

Cash on Hand, July 1, 2012	\$ 23,865,155.73	
Total Receipts, 7/1/12 –6/30/13	\$ 82,730,310.83	
		\$106,595,466.56
Total Disbursements, 7/1/12-6/30/13	\$ 82,042,914.62	
Cash on Hand, June 30, 2013		\$ 24,552,551.93

Respectfully submitted,

Charline M. Daigle
City Treasurer/Collector

CASH RECONCILIATION

FISCAL YEAR 2013

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$23,865,155.73	\$7,200,711.84	\$5,275,964.52	\$5,275,964.52	\$7,176,512.71	\$23,889,354.86
August	\$23,889,354.86	\$3,317,196.45	\$8,601,846.25	\$8,601,846.25	\$4,763,138.68	\$22,443,412.63
September	\$22,443,412.63	\$7,785,639.50	\$6,634,696.44	\$6,634,696.44	\$5,385,721.52	\$24,843,330.61
October	\$24,843,330.61	\$6,618,432.55	\$6,952,936.01	\$6,952,936.01	\$6,612,618.87	\$24,849,144.29
November	\$24,849,144.29	\$3,254,770.13	\$7,321,222.81	\$7,321,222.81	\$5,911,927.55	\$22,191,986.87
December	\$22,191,986.87	\$11,271,339.08	\$8,230,201.19	\$8,230,201.19	\$5,305,733.68	\$28,157,592.27
January	\$28,157,592.27	\$7,202,521.98	\$15,852,166.49	\$15,852,166.49	\$13,270,104.10	\$22,090,010.15
February	\$22,090,010.15	\$3,307,538.28	\$7,847,865.28	\$7,847,865.28	\$5,046,073.16	\$20,351,475.27
March	\$20,351,475.27	\$9,137,501.02	\$7,557,856.48	\$7,557,856.48	\$6,084,432.49	\$23,404,543.80
April	\$23,404,543.80	\$6,311,338.91	\$10,852,683.65	\$10,852,683.65	\$5,100,278.92	\$24,615,603.79
May	\$24,615,603.79	\$8,777,054.10	\$4,955,916.73	\$4,955,916.73	\$10,079,836.77	\$23,312,821.12
June	\$23,312,821.12	\$8,546,266.99	\$8,298,018.67	\$8,298,018.67	\$7,306,536.17	\$24,552,551.94
TOTAL	\$23,865,155.73	\$82,730,310.83	\$98,381,374.52	\$98,381,374.52	\$82,042,914.62	\$24,552,551.94

**CITY TREASURER
 BONDED DEBT - FISCAL 2013**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY13 PAYMENT	OUTSTANDING 30-Jun-13
10/17/83	Fredette Street	Bonds	5.00%	10/27/22	\$53,820	\$0
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$466,079	\$3,741,947
04/05/02	Water Projects	Bonds	5.50-4.00%	04/01/22	\$3,150,000	\$0
04/01/03	School Remod., Parking Meters	Bonds	2.00-4.00%	04/01/16	\$270,000	\$550,000
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$30	\$246
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$179,025	\$2,732,495
06/01/05	Municipal/School Refinance1995/1997	Bonds	3.00-5.00%	11/01/17	\$1,005,000	\$4,505,000
12/06/12	Water Project 4/05/02 Refinance	Bonds	2.00%	01/01/12	\$355,000	\$2,850,000

Total Bonded Debt Payments

\$5,478,953

Total Bonded Debt - June 30, 2013

\$14,379,688



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
 Room 13, City Hall
 Gardner, Massachusetts 01440
 Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

February 13, 2014

To His Honor the Mayor, and
 Members of the City Council
 City Hall
 Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2013 Annual Report of the Veterans' Service Department for the period of July 1, 2012 through June 30, 2013.

During this reporting period, this department had a high of 86 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

This department continues to assist those that had their benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

	<u>SALARY</u>	
Agents Salary		\$51,001.00
Longevity		630.00
TOTAL		<u>\$51,631.00</u>

DEPARTMENT EXPENSES

Office Supplies	\$1,341.26
Professional Development	<u>\$135.00</u>
TOTAL	\$1,476.26

ORDINARY BENEFITS

* Veterans Cash Benefits	\$550,906.99
* Heat and Fuel	\$69,324.72
* Doctors	\$1,366.83
* Medication	\$21,822.69
* Hospitals	\$3,797.03
* Dental	\$1,771.00
** Miscellaneous	<u>\$65,132.33</u>
TOTAL	\$714,061.59

** Miscellaneous includes Flags for Veterans Graves, Flag Holders, Health Insurance Premiums, Reimbursements to Veterans/Clients for Medicare Part "B", "C" and "D", Emergency Fuel Assistance not to exceed \$500.00 per client and Rental arrearages (one time basis).

The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

Respectfully Submitted;


Phillip D. Buso
Veterans' Agent

Gardner Airport Commission FY 2013-14

To His Honor the Mayor & Members of the City Council:

In FY 2013-14, there were approximately 25 private and business-owned aircraft based at Gardner Municipal Airport. During the year, there were approximately 5,500 takeoffs and landings. This number reflects an overall decline in national aviation operations due to the current economic climate.

Gardner Aviation Services, Inc. has been the Fixed-Base Operator (FBO) for the past five years. They perform aircraft maintenance and repairs, and currently have three full-time employees who work at the airport.

The airport was self-sufficient and did not receive funding from the City of Gardner during FY 2013-14. Revenues for the past year were as follows:

Fuel Flowage Fee	\$1,000
Hangar Leases	\$8,500
<u>Land Leases</u>	<u>\$3,000</u>
TOTAL	\$12,500

Expenses for energy and utilities comprise over 50% of our \$12,500 annual budget. As these and other costs rise, it becomes more difficult to address all the maintenance and repairs required at the airport. The Gardner Airport Commission is exploring options for increasing future revenues.

Our limited revenue requires an all-volunteer staff to maintain and operate the airport. This includes: mowing; snow removal; maintenance of airfield pavement, lighting and navigational aids; equipment maintenance; and building maintenance. We currently have approximately 10 to 15 people who assist with various aspects of maintenance and operations.

Planning for a new Snow Removal Equipment (SRE) building began in September. This facility would allow for indoor storage and maintenance of the airport's SRE. This building would be funded 90% by FAA under the Airport Improvement Program (AIP), 5% by MassDOT, and 5% as a local share. The Gardner Airport Commission is currently exploring options for obtaining the local funding share for this project.

2013 closed on a sad note for the Gardner Municipal Airport, as Dana Vickery passed away on December 28, 2013. Dana was a pilot and a dedicated member of the Airport Commission for 36 years. He also invested a significant amount of time plowing, mowing, and helping maintain the airport throughout the years. Dana will be missed by all who knew him.

Respectfully submitted,

Ken Bonk, Chairman
Gardner Airport Commission



CITY OF GARDNER

CONSERVATION COMMISSION

115 PLEASANT STREET, MANCA ANNEX-ROOM 201
 GARDNER, MASSACHUSETTS 01440
 TELEPHONE 978-630-4011 *OPTION 4*

FAX 978-632-1905

GARDNER CONSERVATION COMMISSION 2013 ANNUAL REPORT

To His Honor the Mayor and Members of the City Council:

The Gardner Conservation Commission is pleased to submit its Annual Report for the Calendar Year 2013:

Wetlands Protection Activities

The mission of the Gardner Conservation Commission is to protect the City's natural resources including its biodiversity, unique natural areas, wetlands and other water resources. During Calendar Year 2013, the Conservation Commission rendered 27 decisions related to wetlands protection. These decisions resulted in the issuance of:

- Twenty Orders of Conditions
- Three Certificates of Compliance
- One Determinations of Applicability
- One Enforcement Orders
- One Abbreviated Order of Resource Determination
- One Extension of an Order of Conditions

The Commission continually scrutinizes projects for which it issues permits to ensure compliance with the state Wetlands Protection Act and the Gardner Wetlands Protection Ordinance. Some of the current projects include:

Gardner District Courthouse on Matthews St.
 City of Gardner hazardous materials abatement and demolition at Mill and Winter Streets
 Gardner Little League Baseball field construction on Mechanic Street
 Sapphire Park Mobile Home Court roadways at Pearl Street and Shawn Avenue
 Wilder Brook Subdivision construction at Brookside Drive
 Cedar Hills Subdivision
 Wal-Mart expansion project

Conservation Commission and Staff

Conservation Commission members:

David Beauregard
 Norman Beauregard
 Duncan Burns

Jane Cullen
Greg Dumas, Chairman
Donna Lehtinen
Jeff Legros

Conservation Agent: Richard Turcotte
Conservation Commission Administrative Coordinator: Christine Fucile

Respectfully submitted,
Gardner Conservation Commission

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2013

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2013.

The assets of the Gardner Contributory Retirement System as of December 31, 2013, totaled \$44,881,790.48.

The total receipts for the year amounted to \$10,316,171.64. Of this amount the Annuity Savings Fund received \$1,130,378.54 from members' deductions, make-up payments and buybacks, transfers from other systems, and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$124,193.85 from investment income. The Pension Fund was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor benefits, and Pension Fund appropriation, totaling \$3,136,386.09. The Expense fund was credited \$362,788.69 from investment income. The Military Service Fund was increased by \$6.44 from investment income. Federal Grant reimbursements, additional Pension Reserve Fund appropriations, interest not refunded, miscellaneous income, and excess investment income in the amount of \$5,562,418.03 was credited to the Pension Reserve Fund.

The total disbursements amounted to \$5,845,746.01. Of this figure, members' refunds and transfers to other systems totaled \$280,756.48. The total annuities paid were \$677,791.59. The total pensions paid equaled \$4,321,217.26. Other systems were reimbursed \$203,191.99. Total expenses paid were \$362,788.69.

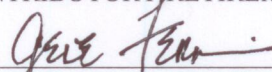
The total membership as of December 31, 2013, was 545. There were 264 active members, 43 inactive members, and 238 retirees.

The following is a December 31, 2013, Balance Sheet:

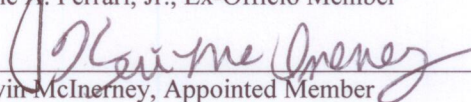
ASSETS	
Cash	\$ 0
Pension Reserves Investment Trust (Cash)	34,126.93
Pension Reserves Investment Trust (CORE)	44,833,604.88
Accounts Receivable	257,779.41
Accounts Payable	(243,720.74)
 Total	 <u>\$44,881,790.48</u>
LIABILITIES	
Annuity Savings Fund	\$ 11,208,652.55
Annuity Reserve Fund	4,235,817.72
Military Service Fund	6,450.37
Pension Fund	633,576.17
Pension Reserve Fund	28,797,293.67
 Total	 <u>\$44,881,790.48</u>

Page 2
Gardner Contributory Retirement System
Signed on March 24, 2014
Annual Report
Year Ending December 31, 2013

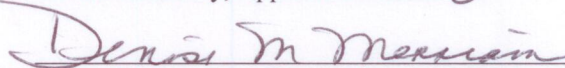
Respectfully submitted,
CONTRIBUTORY RETIREMENT BOARD



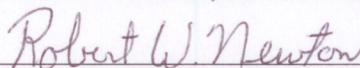
Gene A. Ferrari, Jr., Ex-Officio Member



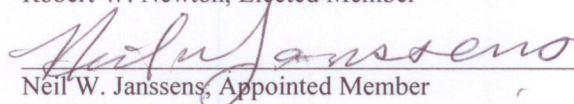
Kevin McInerney, Appointed Member



Denise M. Merriam, Elected Member & Chairperson



Robert W. Newton, Elected Member



Neil W. Janssens, Appointed Member

COUNCIL ON AGING ANNUAL REPORT FOR FISCAL YEAR 2012-2013

The Council on Aging strives to work on its mission of identifying the needs of the elder community members, know the resources and services available, provide the education to meet those needs, and to design, promote, and implement the needed services. The Council on Aging operates the Senior Center at the Charles P. McKean Building located at 294 Pleasant Street. The hours of operation are Monday through Thursday from 8:00 to 4:30 and Friday from 8:00 to 4:00. The current board members are: Chair, Patricia Jandris, Secretary, Carol Baublis, Sandra Barton, Roger LeBlanc, Gail Duncklee, Marcelle Cormier, and Eeva Stromski, and associate member Jeff Nelson. Anyone wishing to become an associate member, which are always welcome, can file an application here.

As the new director, I first would like wish Dan Novak a happy retirement and wish him well. I have tried to promote engagement, new programs and activities. I bring with me ideas, knowledge, and have been working on trying to improve not only the building but also provide quality services and programs. The staff have been wonderful, Lorrie, whom answers the phones all day, sometimes two lines at once, does a great job. Ann, whom drives the van all over Gardner tries to be sure folks are picked up on time for their appointments, she is doing a great job in this sometimes difficult task. Steve, whom takes care of the building, has many tasks he juggles between trying to keep the floors and bathrooms clean, but also the parts of the building that need work (when he is not at the pool), he works tirelessly in his efforts, I commend his efforts and assistance. Thank you to all the staff for their assistance and service, it is truly appreciated.

The Council on Aging services include but not limited to: transportation to within the city limits and is a large part of what we provide and impacts many elders, information and referral services, daily lunches, monthly meals, monthly newsletter, AARP Tax Counseling, AARP meetings, Gold Age Meetings, bingo, cribbage, quilting, exercise programs, computer classes, and many other activities. Volunteers are a key asset to meeting the needs of the elder population and assist in many areas, thank you to them for all they provide.

The Council on Aging holds an appreciation dinner for all those volunteers because they provide thousands of hours in FREE services to the Council. These folks are an important part of the running of different events here at the senior center.

The Council on Aging, with assistance from area organizations, provide meals on Thanksgiving and Christmas day. Meals are delivered to over 100 shut-ins and over fifty served at each site. There are other organizations that meet at the senior center, such as AARP, Golden Agers, Montachusett Quilters, and the GALA Event.

There were 10,514 community members that participated in several events that took place at the senior center. Those are as follows: AARP meeting, Golden Age Meetings, Cards, Bingo, Dance, Farmers Market, Lunch, Movies, Ping Pong, Pool, Quilters Group, Special Meals, Special Programs, and Wii. A partial list is below of those that participated in different events:

Bingo: 2228
Cards: 2254
Dance: 646
Pool: 1967
Quilters: 503
Special Meals: 225
Outside Organizations: 1152
Bread: 392
Lunch: 529

With the elder population reaching an all-time high over the next 10 years the need for services and programs are paramount to the senior center and its functions. Our goal is to promote healthy living programs and engagement. Senior centers are changing with the times, it is not just a place to sit but rather a place to become engaged and participate in, to be active, meet new people, and learn something new. The Greater Gardner Chair City Review, the council on aging's newsletter is done on a monthly basis by the director and is where you can find the monthly events. Join us to see what we have to offer and please stop by or email me with your suggestions, thoughts, and ideas.

**CITY OF GARDNER, MASSACHUSETTS
APRIL 30, 2013 SPECIAL STATE PRIMARY
Democratic Primary - Official Results**

<i>SENATOR IN CONGRESS</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	202	40	117	115	122	172	127	72	93	136	1,196
BLANKS	-	-	1	-	-	-	-	-	-	-	1
STEPHEN F. LYNCH	111	27	62	77	69	101	68	40	44	82	681
EDWARD J. MARKEY	91	13	54	37	53	71	59	32	49	54	513
MICHAEL SULLIVAN	-	-	-	1	-	-	-	-	-	-	1
WRITE-INS	-	-	-	-	-	-	-	-	-	-	-

**CITY OF GARDNER, MASSACHUSETTS
APRIL 30, 2013 SPECIAL STATE PRIMARY
Republican Primary - Official Results**

<i>SENATOR IN CONGRESS</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	76	17	60	58	41	56	64	26	42	97	537
BLANKS	-	-	-	-	-	-	-	-	-	-	-
GABRIEL E. GOMEZ	49	12	34	32	30	33	33	19	22	64	328
MICHAEL J. SULLIVAN	17	4	21	15	6	18	24	3	14	19	141
DANIEL B. WINSLOW	10	1	5	10	5	5	5	4	6	14	65
GLEN ROBERTS	-	-	-	1	-	-	-	-	-	-	1
PAUL TOPOLSKI	-	-	-	-	-	-	1	-	-	-	1
BRIAN CAMENKAR	-	-	-	-	-	-	1	-	-	-	1
WRITE-INS	-	-	-	-	-	-	-	-	-	-	-

VOTERS ELIGIBLE TO CAST BALLOTS IN THE SPECIAL STATE PRIMARY	1,394	552	1,246	1,316	1,096	1,274	1,142	859	1,001	1,306	11,186
NO. OF VOTERS CASTING BALLOTS	278	57	177	173	163	228	191	98	135	233	1,733
PERCENTAGE OF ELIGIBLE VOTERS CASTING BALLOTS	19.9%	10.3%	14.2%	13.1%	14.9%	17.9%	16.7%	11.4%	13.5%	17.8%	15.49%

**CITY OF GARDNER, MASSACHUSETTS
JUNE 25, 2013 SPECIAL STATE ELECTION
Official Results**

<i>SENATOR IN CONGRESS</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	430	114	301	301	274	405	271	160	236	412	2,904
BLANKS	-	-	-	-	-	-	-	-	-	-	-
GABRIEL E. GOMEZ	221	76	160	184	124	189	124	76	120	242	1,516
EDWARD J. MARKEY	205	38	139	114	148	210	146	84	115	167	1,366
RICHARD A. HEOS	2	-	1	2	2	4	1	-	-	3	15
WRITE-INS											
WILLIAM "MO" COWANS	1	-	-	-	-	-	-	-	-	-	1
JOSHUA L. CORMIER	1	-	-	-	-	-	-	-	-	-	1
STEVEN LYNCH	-	-	1	-	-	1	-	-	-	-	2
GLENN ROBERTS	-	-	-	1	-	-	-	-	-	-	1
SCOTT BROWN	-	-	-	-	-	1	-	-	-	-	1
KEVIN ERICKSON	-	-	-	-	-	-	-	-	1	-	1

VOTERS ELIGIBLE TO CAST BALLOTS IN THE SPECIAL STATE ELECTION	1,404	562	1,263	1,323	1,098	1,286	1,159	878	1,023	1,321	11,317
NO. OF VOTERS CASTING BALLOTS	430	114	301	301	274	405	271	160	236	412	2,904
PERCENTAGE OF ELIGIBLE VOTERS CASTING BALLOTS	30.6%	20.3%	23.8%	22.8%	25.0%	31.5%	23.4%	18.2%	23.1%	31.2%	25.66%

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 5, 2013 CITY ELECTION
Official Results**

MAYOR	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	506	168	377	458	356	506	312	195	265	484	3,627
BLANKS	7	3	3	7	6	7	3	1	2	4	43
CHRISTINE A. WILSON	141	42	114	164	142	175	109	68	75	186	1,216
MARK P. HAWKE	358	123	257	286	208	323	199	126	188	294	2,362
DEXTER A. LISON	-	-	2	-	-	-	1	-	-	-	3
ROBERT HAWKINS	-	-	1	-	-	-	-	-	-	-	1
MIKE GERRY	-	-	-	1	-	-	-	-	-	-	1
EDWARD GRAVEL	-	-	-	-	-	1	-	-	-	-	1

COUNCILLOR AT LARGE	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	506	168	377	458	356	506	312	195	265	484	3,627
BLANKS	1,007	285	661	842	666	917	523	287	442	835	6,465
JEFFREY M. PALMIERI	149	57	140	171	144	209	116	87	85	197	1,355
PATRICK MICHAEL GERRY	283	102	219	241	193	275	188	123	160	277	2,061
WALTER D. HARDERN	76	35	91	85	53	90	105	59	42	95	731
FRANCIS P. JACKSON	50	27	61	68	58	68	39	31	42	65	509
MICHAEL J. MURAWSKI	126	44	93	112	73	108	66	39	112	131	904
RICHARD TURCOTTE	112	56	111	116	109	158	63	57	76	152	1,010
RONALD F. CORMIER	351	111	231	281	234	330	206	123	155	288	2,310
DEXTER A. LISON	85	40	86	129	90	129	71	60	71	139	900
MARC MORGAN	279	94	198	229	194	267	181	106	124	258	1,930
SCOTT J. GRAVES	318	106	218	286	219	326	200	123	176	327	2,299
MATTHEW C.J. VANCE	196	50	149	184	102	157	111	75	104	138	1,266
NATHAN BOUDREAU	2	-	2	2	-	-	-	-	1	1	8
NEIL JANSSENS	2	-	-	-	-	-	-	-	-	-	2
PATRICK GRIFFIN	-	1	-	-	-	-	-	-	-	-	1
PAUL G. TASSONE	-	-	1	-	-	-	-	-	-	-	1
DAVID ORTIZ	-	-	1	-	-	-	-	-	-	-	1
CHARLES BOLLINGER	-	-	-	2	-	-	-	-	-	-	2
KEVIN FITZGERALD	-	-	-	-	1	-	-	-	-	-	1
BRIAN ANDREWS	-	-	-	-	-	1	-	-	-	-	1
EMILY M. COTE ALLISON	-	-	-	-	-	1	-	-	-	-	1
OMER CORMIER	-	-	-	-	-	-	1	-	-	-	1
KIM DEMBROSKY	-	-	-	-	-	-	1	-	-	-	1
ALICE ANDERSON	-	-	-	-	-	-	1	-	-	-	1
BRIAN LAROCHE	-	-	-	-	-	-	-	-	-	1	1

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 5, 2013 CITY ELECTION
Official Results**

<i>WARD ONE COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>	506	168									674
BLANKS	22	6									28
JAMES M. WALSH	272	81									353
JAMES F. WALLGREN	211	81									292
KIM DEMBROSKY	1	-									1

<i>WARD TWO COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>			377	458							835
BLANKS			31	14							45
KEVIN J. FITZGERALD			132	138							270
PAUL G. TASSONE			214	306							520

<i>WARD THREE COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>					356	506					862
BLANKS					12	14					26
EDWARD A. GRAVEL					184	215					399
NATHAN RYAN BOUDREAU					160	277					437

<i>WARD FOUR COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>							312	195			507
BLANKS							57	32			89
KAREN G. HARDERN							254	162			416
PARIS HILTON							1	-			1
GEORGE RICHARD							-	1			1

<i>WARD FIVE COUNCILLOR</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
<i>BALLOTS CAST</i>									265	484	749
BLANKS									62	118	180
JAMES D. JOHNSON									199	364	563
DAVID GUARTAFIERO									1	-	1
CHRIS CHOUINARD									2	-	2
KAREN COSTA									1	-	1
LUANN THIBODEAU									-	1	1
JAMISON LAROCHE									-	1	1

**CITY OF GARDNER, MASSACHUSETTS
NOVEMBER 5, 2013 CITY ELECTION
Official Results**

<i>SCHOOL COMMITTEE</i>	1A	1B	2A	2B	3A	3B	4A	4B	5A	5B	TOTAL
BALLOTS CAST	506	168	377	458	356	506	312	195	265	484	3,627
BLANKS	460	131	322	412	356	453	290	163	262	427	3,276
JAMES R. ABARE	344	115	237	292	210	313	190	127	165	325	2,318
SHANTHY N. SUNDARAMURTHY	112	42	97	108	75	100	97	43	52	121	847
RICHARD BASTIEN	281	104	233	255	191	289	160	115	138	258	2,024
JAMES S. BOONE	307	103	241	306	234	357	197	133	177	319	2,374
JOSHUA CORMIER	14	9	1	-	-	5	2	4	1	2	38
DAVID LITTLEJOHN	-	-	-	1	-	-	-	-	-	-	1
PAUL HARTIN	-	-	-	-	1	-	-	-	-	-	1
NEIL JANSSENS	-	-	-	-	1	-	-	-	-	-	1
JENNIFER CORSO	-	-	-	-	-	1	-	-	-	-	1

VOTERS ELIGIBLE TO CAST BALLOTS IN THE CITY ELECTION	1,411	560	1,270	1,334	1,107	1,289	1,168	899	1,029	1,325	#####
NO. OF VOTERS CASTING BALLOTS	506	168	377	458	356	506	312	195	265	484	3,627
PERCENTAGE OF ELIGIBLE VOTERS CASTING BALLOTS	35.9%	30.0%	29.7%	34.3%	32.2%	39.3%	26.7%	21.7%	25.8%	36.5%	31.84%



CITY OF GARDNER



OFFICE OF THE
BOARD OF LICENSE COMMISSION
ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

RENEWAL FEES COLLECTED 2013

To His Honor the Mayor and Members of the City Council

The Board of License Commission herewith issues their Annual Report for 2013
Below are the licenses issued, and their respective fees collected.

<u>License Type</u>	<u>Total Amount</u>
Common Victualler	\$ 4,100
Lodging House	\$ 50
One Day Liquor Licenses	\$ 625
Automatic Amusement/ Poker Licenses	\$ 8,750
Annual All Alcohol Clubs	\$12,000
Annual All Alcohol Restaurant	\$ 8,000
Annual All Alcohol Package	\$ 6,000
Inn/Motel Annual All Alcohol	\$ 2,000
Annual Malt & Wine Package	\$ 5,000
Annual Malt & Wine Restaurant	\$ 2,100
Seasonal Alcohol	\$1,500
Urban Renewal	

TOTAL RENEWAL FEES COLLECTED 2013 \$ 50,125
(Calendar Year 2013)



CITY OF GARDNER



OFFICE OF THE
BOARD OF LICENSE COMMISSION
 ROOM 29, CITY HALL
 GARDNER, MASSACHUSETTS 01440
 (978) 630-4013
 FAX (978) 632-4682

To: Lisa Lordan, Alcoholic Beverages Control Commission
 Fr: Wendy Boulay, Gardner License Commission
 Re: Annual Report for 2013

1. Licenses

ANNUAL

Club	10	All Alcohol		
Inn/Hotel	2	All Alcohol		
Package Store	5	All Alcohol	5	Malt/Wine
Restaurant	6	All Alcohol	3	Malt/Wine

SEASONAL

Club	2	All Alcohol		
Restaurant	1	All Alcohol		

2. Established Schedule of Fee's:

Annual All Alcohol Restaurant	1,000
Annual All Alcohol Hotel/Inn	1,000
Annual All Alcohol Club	1,000
Annual All Alcohol Package Goods	1,200
Annual Malt & Wine Restaurant	700
Annual Malt/Wine Package Goods	1,000
One Day All Alcohol	50
One Day Malt/Wine	25
Seasonal All Alcohol	500

3. **Revenue Generated; Renewal fees:** \$45,800

4. **New License:** N/A

5. **Fail to Renew:** N/A

6. **Revoked:** N/A

7. **Violation(s):**

VIOLATION 2013

Establishment	VIOLATION	Date	reg	License #	Decission	Hearing Date
West End Beagle	204 CMR 2.05	3/27/2013	8.1 5.1	43600016	2 day suspension 22 &23 May	5/14/2013
Brazell's Package Store	204 CMR 2.05	6/21/2013	5.1	43600037	2 day suspension 16 & 17 August	8/13/2013

CITY OF GARDNER

DEPARTMENT OF COMMUNITY DEVELOPMENT AND PLANNING



GARDNER PLANNING BOARD ANNUAL REPORT

Calendar Year 2013 – January 1, 2013 to December 31, 2013
(includes July 1, 2012 to December 31, 2012) *

Trevor M. Beauregard, Director

* **Note:** Due to the Annual Report changing from fiscal year to calendar year this year, an additional 6-month period is included in this Report (July 1, 2012 to December 31, 2012).

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules and Regulations Governing the Subdivision of Land guide the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up to date subject to approval by the Mayor and City Council.

Rules And Regulations Governing The Subdivision of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

The members of the Planning Board are appointed by the Mayor subject to confirmation by the City Council. They are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Peter J. Sabettini (submitted resignation 12-23-13)
- Mark M. Schafron
- David Ginter, Alternate Member (appointed October 3, 2011)

Mr. Gross represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Trevor M. Beauregard, Director of Community Development and Planning; Robert Hankinson, City Engineer; and Christine Fucile, Administrative Coordinator. Mr. Beauregard and Mr. Hankinson represent the Gardner Planning Board on the Montachusett Joint Transportation Committee.

The Planning Board generally meets on the second Tuesday of each month at 7 PM on the second floor of City Hall's Manca Annex. Meetings are recorded for later broadcast over the City's cable television station – WGET.

Site Plan Review Applications

The following applications were approved:

- Seaman Paper c/o Dennecrepe, 70 Fredette Street – Definitive Site Plan for a 10,000 square foot addition was submitted on September 19, 2012 and approved on October 9, 2012.
- City of Gardner Police Station, 200 Main Street – Definitive Site Plan for 30,000 square foot +/-building was submitted on November 19, 2012. The Planning Board approved the Definitive Site Plan on December 11, 2012. The project is currently under construction.
- Fitness Concepts, 696 West Broadway – Definitive Site Plan for a 10,000 square foot addition to the existing facility. The Definitive Site Plan was submitted on January 2, 2013 and approved by the Planning Board on February 12, 2013.
- Planet Fitness, 289 South Main Street – Definitive Site Plan for a 13,600 square foot facility was submitted on November 8, 2012, and approved by the Planning Board on January 15, 2013.
- Stop and Shop Fueling Station, 242 West Broadway – The Definitive Site Plan was submitted on March 27, 2013, and The Planning Board approved the Plan on May 7, 2013.
- Borrego Solar Systems, West Street – Definitive Site Plan for a 2.5 MW solar array development was received on March 27, 2013 and was approved on May 7, 2013.
- Borrego Solar Systems c/o BCC Solar, 60 Mill Street – Definitive Site Plan for a 1 MW solar array development was received on March 27, 2013 and was approved on July 16, 2013.
- New England Woodenware, 188 Sherman Street – Definite Site Plan for a 5,000 square foot warehouse on Sherman Street was submitted on November 12, 2013 and approved on December 10, 2013.

Approval Not Required Applications.

- Ann-Marie Martin – One out lot situation on the southwestern side of Whitney Street, received on July 23, 2012 and approved July 23, 2012.
- Brian A. Allard – One out lot containing 4,844 square feet, received on August 16, 2012 and approved on September 6, 2012.
- Brian P. Gemborys – 65,508 square foot lot on the northerly side of Whitney Street, received October 2, 2012 and approved on October 4, 2012.
- Gardner Redevelopment Authority – Mill Street, former S. Bent site, received In March of 2013, and approved April 2, 2013.

- Lawrence Liptrap – Revised plan of lots at Charles Street received June 13, 2013 and approved on June 13, 2013.
- Lawrence and Rose Osterberg – Division of land owned jointly by Osterberg and Morgan into two separate lots each to be joined with other lands of adjoining owners), received June 21, 2013 and approved on June 25, 2013.
- New England Power Company, c/o Elizabeth Mason, Esq. – 130 Crystal Lake Drive (two non-buildable parcels, one of 1.435 acres and one of 5.787 acres), received on August 20, 2013, and approval is still pending.

Zoning Amendments

Public Hearings were held jointly with the City Council and some involved only the Planning Board to consider the following amendments to the Zoning Ordinance:

- Uptown Overlay District public hearing was held January 22, 2013 to review a revised version of this District.
- Section 580, amendment to Large-Scale Ground-Mounted Solar PV Overlay District to include a portion of the Mill Street Corridor was held in April of 2013.
- The Planning Board held a public hearing on a Temporary Moratorium on Medical Marijuana Treatment Centers on October 8, 2013.

Downtown Urban Renewal Plan

The Urban Renewal Plan to promote revitalization opportunities within a significant portion of the greater downtown area was approved by the Department of Housing and Community Development on August 10, 2011. This plan continues the City's efforts to reestablish the downtown's historic vitality, and in doing so provide enhanced opportunities for urban economic development, improved quality and diversity of housing, and increased livability and amenities with additional open space and recreation options.

- **Price Chopper at Nichols Plaza** – Construction of the Price Chopper Supermarket in Nichols Square, located in the Downtown Urban Renewal Area, was completed in late 2012. The MassWorks portion of the project, which included the installation of two traffic control signals and related improvements to Main and Chestnut Streets that were required by the Planning Board's Definitive Site Plan approval were completed in January of 2013.
- **Police Station** – The new Police Station project is underway. The City acquired all four properties needed to accommodate the new station and all tenants have been relocated. Construction for the new police station began in August of 2013.
- **Heywood Wakefield IV** – A 55-unit affordable rental housing development received approval to its' Comprehensive Permit in 2013. The proponents received grant funding in September of 2013 to fund the majority of the project, while still seeking additional tax credits to complete project financing. The City has allocated \$100,000 in Block Grant funding as a local match for this project.

Mill Street Corridor Urban Renewal Plan

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The

overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor currently dominated by derelict mill buildings and contaminated, blighted open areas. The Plan is available at www.gardner-ma.gov/Pages/GardnerMA_CommDev/draftmillurp.pdf.

In October of 2013 the GRA entered into a lease agreement with BCC SEA QALIB II, LLC, to construct a 1 MW solar array on property identified for this purpose within the MSCURP. The project is currently under construction.

Complete Streets Plan

As a Planning Board condition for their expansion project, Wal-Mart provided the City with a \$10,000 grant to fund preparation of a conceptual plan incorporating MASSDOT 'Complete Street' policies along Timpany Boulevard between Route 2A and the project site. A draft Complete Street Concept Plan was developed. A final plan is expected in the first quarter of 2014.

Respectfully Submitted,

Trevor M. Beauregard
Director, Community Development and Planning

GARDNER REDEVELOPMENT AUTHORITY

115 Pleasant Street, Room 201

Gardner, MA 01440

Phone: 978-630-4014

Fax: 978-632-1905

February 26, 2014

Mayor Mark Hawke
Executive Office
City Hall
Gardner, MA 01440

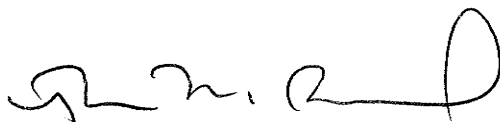
RE: Gardner Redevelopment Authority, Gardner, Massachusetts

Dear Mayor Hawke:

Pursuant to MGL Chapter 121B, section 52, I am forwarding the Gardner Redevelopment Authority's annual report for calendar year 2013, and the financial statements for fiscal year ended June 30, 2013.

Please contact me if any further information is required.

Sincerely,



Trevor M. Beauregard
Executive Director

Enclosures (2)

GARDNER REDEVELOPMENT AUTHORITY

115 Pleasant Street, Room 201

Gardner, MA 01440

Phone: 978-630-4011

Fax: 978-632-1905

Annual Report – 2013

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2013.

The GRA was established in 1965 under Massachusetts General Law Chapter 121B for the purpose of engaging in urban renewal projects or other work authorized under 121B and that is in the public interest. The GRA has been an ally with the City in matters ranging from implementing portions of the Downtown and Mill Street Corridor Urban Renewal Plans to the management of the Summit Industrial Park.

In June of 2013 the GRA Board of Directors hired Trevor Beauregard as the new Executive Director, to replace the long-time Executive Director, Robert Hubbard, following his retirement.

GRA Membership

The members of the GRA are:

Ronald F. Cormier, Chairman
Paul G. Tassone, Vice Chairman, State Appointed Member
Cleo E. Monette, Treasurer
Neil W. Janssens, Assistant Treasurer
Timothy J. Horrigan, Clerk
Trevor M. Beauregard, Executive Director

Economic Development Coordinator

The GRA renewed grant funding to the City of Gardner to cover part of the salary of the Economic Development Coordinator, Joshua Cormier. Mr. Cormier was hired in June of 2013 to continue to provide a single point of contact for business support services including the Economic Development website - www.grow.gardner-ma.gov and to manage projects supporting job retention and creation through business retention and attraction efforts, and expansion of the City's tax base.

City of Gardner Economic Development Plan

The GRA is partnering with the City of Gardner to update the City's Economic Development Plan, last updated in June of 2004. It is expected that both parties will share the cost of this update, which should begin in the second quarter of 2014.

Wind Turbine / Solar PV

The GRA continues to investigate the feasibility of erecting a wind turbine at the end of Suffolk Lane in the Summit Industrial Park. The Mass Department of Public Health recently released a study that indicates there are no health concerns related to wind turbines. However, there is a need to be cognizant of potential impact relating to the acoustics generated by wind turbines. To this end, the GRA received a \$15,000 grant from the Massachusetts Clean Energy Technology Center (MassCEC) in September 2012 to conduct an acoustic study. The Study was completed in April of 2013 and identified no negative impacts associated with the project. The GRA continues to work with a consultant to develop and analyze financial models to determine project feasibility. Grant funding opportunities are also being researched.

Mill Street Corridor

The Mill Street Corridor Urban Renewal Plan (MSCURP) was approved by the GRA in August 2012. The Plan was approved by the Gardner Planning Board in September and the City Council in October. The final Plan was submitted to the Department of Housing and Community Development in December 2012 and received approval in January of 2013. The overall goal of the Plan is to create a framework for the redevelopment of the Mill Street Corridor currently dominated by derelict mill buildings and contaminated, blighted open areas. The Plan is available at www.gardner-ma.gov/Pages/GardnerMA_CommDev/draftmillurp.pdf.

In October of 2013 the GRA entered into a lease agreement with BCC SEA QALIB II, LLC, to construct a 1 MW solar array on property identified for this purpose within the MSCURP. The project is currently under construction.

The City Council granted approval for Mayor Hawke to convey the former Garbose Metal Company property located at 155 Mill Street to the GRA pursuant to MGL Chapter 121B, Section 23 (a). Site control will allow the GRA to proceed with mitigation of contaminated soils and groundwater at the property. In November of 2012, MassDevelopment awarded the GRA a grant in the amount of \$500,000 to assist with the clean-up. In April of 2013 the GRA entered into a \$247,200 contract with Tighe & Bond, Inc., an environmental consulting firm, to begin cleanup planning at the site. Cleanup planning continued through 2013. The GRA continues to actively market this property for redevelopment purposes. Total cost of the clean-up is estimated between \$1.5 and \$2 million.

140 South Main Street

The City Council granted approval for Mayor Hawke to convey 140 South Main Street to the GRA pursuant to MGL Chapter 121B, Section 23 (a). Site control will allow the GRA to proceed with mitigation of contaminated soils and groundwater at the property. In March of 2013 the GRA utilized Gardner Brownfield Revolving Loan fund to develop a marketing and cleanup plan for this property. In September of 2013 MassDevelopment awarded a \$201,500 Brownfield Grant to the GRA, and in November of 2013 the GRA

was awarded a \$158,500 cleanup grant from the Gardner Brownfield Revolving Loan Fund to initiate site cleanup to be conducted in 2014.

Grow Gardner Fund (GGF)

The GGF's outstanding loan to the Gardner Ale House is current and the brew pub/restaurant continues to do well in its downtown location. The Ale House also continues to contribute to downtown revitalization and hosted several community events during the year.

Downtown Urban Renewal Plan

The new Police Station project is underway. The City acquired all four properties needed to accommodate the new station and all tenants have been relocated. Construction for the new police station began in August of 2013.

Heywood Wakefield IV, a 55-unit affordable rental housing development received approval for its financing in September of 2013. The project is seeking additional tax credits to complete project financing in order to begin construction. The City has allocated \$100,000 in Block Grant funding as a local match for this project.

Summit Industrial Park

Park tenants have long complained about inadequate internet service from Verizon. Comcast and the GRA made arrangements for Comcast to use an existing underground conduit system that previously accommodated the City's fire alarm system (which is now wireless) to install fiber optic cables throughout Park. The Comcast fiber optic system is went live in March of 2013. This communications upgrade has provided existing businesses in the Park with faster, more reliable internet service, and will assist with marketing vacant lots.

Johnny Appleseed Publication

The GRA continued to pay for advertisements in the Johnny Appleseed Publication promoting Gardner as a great place to live, work, shop and recreate. The magazine is published in the spring and fall, and lists the many seasonal activities taking place in North Worcester County communities located along Route 2.

Memberships

- Massachusetts Economic Development Council
- Northeastern Economic Developers Association
- Massachusetts Association of Planning Directors
- American Planning Association
- Greater Gardner Community Development Corporation
- Greater Gardner Chamber of Commerce
- Gardner Square Two, Inc.

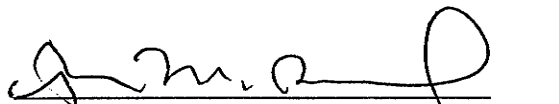
Trevor Beauregard continued to serve as 2nd Vice President of the MEDC (Massachusetts Economic Development Council), and Joshua Cormier is a member. The MEDC is an association of economic development professionals in Massachusetts.

The GRA's efforts on behalf of the City of Gardner would not have been possible without support from Mayor Mark Hawke; Joshua Cormier, Economic Development Coordinator; Christine Fucile, Administrative Coordinator; Jennifer Dymek, Assistant Director; Cindy Delaney, Financial Manager; and Robert Hankinson, City Engineer.

GARDNER REDEVELOPMENT AUTHORITY



Ronald F. Cormier, Chairman



Trevor M. Beauregard, Executive Director

**GARDNER REDEVELOPMENT
AUTHORITY**

FINANCIAL STATEMENTS

**FOR THE YEARS ENDED
JUNE 30, 2013 AND 2012**

GARDNER REDEVELOPMENT AUTHORITY**C O N T E N T S**

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Statements of Activities	3
Statements of Cash Flows	4
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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Committee Members of
Gardner Redevelopment Authority

We have reviewed the accompanying statements of financial position of Gardner Redevelopment Authority (a component unit of the City of Gardner) as of June 30, 2013 and 2012, and the related statements of activities, and cash flows for the years then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Venning & Jacques, P. C.

Gardner, Massachusetts
December 13, 2013

**GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2013 AND 2012**

	<u>2013</u>	<u>2012</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash	\$ 49,956	\$ 10,713
Investments	610,172	618,904
Prepaid expenses	8,750	8,250
Notes receivable - current portion	19,500	19,500
Total current assets	<u>688,378</u>	<u>657,367</u>
NOTES RECEIVABLE , less current portion	<u>58,500</u>	<u>78,000</u>
OTHER		
Property Development Costs	281,555	281,555
Grow Gardner Fund	106,781	106,781
Willow Street Property	16,000	16,000
Total other assets	<u>404,336</u>	<u>404,336</u>
TOTAL ASSETS	<u><u>1,151,214</u></u>	<u><u>1,139,703</u></u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Accounts payable	369	-
Deferred income	801	451
Total current liabilities	<u>1,170</u>	<u>451</u>
NET ASSETS		
Unrestricted	<u>1,150,044</u>	<u>1,139,252</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 1,151,214</u></u>	<u><u>\$ 1,139,703</u></u>

See independent accountant's review report and notes to financial statements.

GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
CHANGES IN UNRESTRICTED NET ASSETS		
Revenue, gains and other support		
Investment income	\$ 22,454	\$ 24,627
Total revenue, gains and other support	<u>22,454</u>	<u>24,627</u>
Expenses		
Consulting services	49,500	49,250
Summit Park	5,332	5,855
Conferences and meetings	2,677	4,221
Professional services	2,600	4,613
Promotion and advertising	2,345	-
Mill Street Corridor Expenses	2,300	-
South Main Street Expenses	1,662	-
Miscellaneous	1,405	21
Willow Street	463	172
Dues and memberships	155	65
Winter Street Expenses	92	-
Office and supplies	9	25
Consulting - Economic Development Coordinator	-	25,000
Economic Development Grant Match	-	15,000
Mill Street	-	75
Telephone Expense	-	13
Total expenses	<u>68,540</u>	<u>104,310</u>
CHANGE IN UNRESTRICTED NET ASSETS BEFORE REALIZED AND UNREALIZED GAINS	(46,086)	(79,683)
Realized and unrealized gains on investments	<u>56,878</u>	<u>17,539</u>
CHANGE IN UNRESTRICTED NET ASSETS	10,792	(62,144)
NET ASSETS, beginning of year	<u>1,139,252</u>	<u>1,201,396</u>
NET ASSETS, end of year	<u>\$ 1,150,044</u>	<u>\$ 1,139,252</u>

See independent accountant's review report and notes to financial statements.

GARDNER REDEVELOPMENT AUTHORITY
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	<u>2013</u>	<u>2012</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Changes in net assets	\$ 10,792	\$ (62,144)
Adjustments to reconcile changes in net assets to net cash provided by operating activities:		
Realized/unrealized (gains) losses - marketable securities	(56,878)	(17,539)
(Increase) decrease in prepaid assets	(500)	(250)
Increase (decrease) in accounts payable	369	(542)
Increase (decrease) in deferred income	350	-
Total adjustments	<u>(56,659)</u>	<u>(18,331)</u>
Net cash provided (used) by operating activities	<u>(45,867)</u>	<u>(80,475)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of securities	(40,840)	(48,559)
Proceeds from sale of securities	106,450	70,032
Principal payments on notes receivable	19,500	19,500
Net cash used by investing activities	<u>85,110</u>	<u>24,973</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	39,243	(55,502)
CASH AND CASH EQUIVALENTS, beginning of year	<u>10,713</u>	<u>66,215</u>
CASH AND CASH EQUIVALENTS, end of year	<u>\$ 49,956</u>	<u>\$ 10,713</u>

See independent accountant's review report and notes to financial statements.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012

Note 1. SUMMARY OF ACCOUNTING POLICIES

Nature of activities

The Gardner Redevelopment Authority (the Authority) was established in 1965 as a component unit of the City of Gardner, Massachusetts to engage in urban renewal and development. On December 1, 1989, the GRA commenced the independent management of its funds under Massachusetts General Law 121B.

Estimates and assumptions

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenses. Actual results could differ from those estimates and assumptions.

Basis of accounting and presentation

The accompanying financial statements have been prepared using the accrual basis of accounting. Under this method expenses are recorded when incurred and revenues are recorded when earned.

The financial statements of the Authority have been prepared in accordance GAAP. Accordingly, the Authority reports its resources in separate classes of net assets based on the existence or absence of donor-imposed restrictions.

1. *Unrestricted Net Assets* represents net assets that are not subject to donor-imposed stipulations and includes revenues and expenses associated with the principal mission of the Authority. The committee members have discretionary control over all of these assets and may elect to designate such resources for specific purposes. Balances exist only within this net asset class as of June 30, 2013 and 2012.
2. *Temporarily Restricted Net Assets* include amounts resulting from contributions and other inflows of assets whose use by the Authority is limited by donor-imposed stipulations whose restrictions expire through either the passage of time or the fulfillment of specified actions performed by the Authority. When a donor restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.
3. *Permanently Restricted Net Assets* result from contributions and other inflows of assets whose use by the Authority is limited by donor-imposed stipulations that expire neither by the passage of time nor the fulfillment of specified actions performed by the Authority.

Cash and cash equivalents

For the purposes of the statements of cash flows, the Authority considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Accounts receivable

Accounts receivable are reported at the amount that management expects to collect on balances outstanding at year-end. Management closely monitors outstanding balances and writes-off, as of year end, all balances that have not been collected by the time the financial statements are issued.

See independent accountant's review report.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012

Note 1. SUMMARY OF ACCOUNTING POLICIES (continued)

Investments

Investments in marketable equity and all debt securities are stated at fair market value and, accordingly, realized and unrealized gains or losses are recognized in the period in which the fluctuations occur. Purchased investments are initially recorded at cost as of the trade date. Investment management fees are accounted for as a charge to the individual investment accounts.

Income taxes

The Authority has been classified as a not-for-profit organization under Internal Revenue Code Section 11 and is exempt from federal and state income taxes.

In accordance with generally accepted accounting principles, the Authority annually evaluates its tax status and tax positions taken with respect to its operations and financial positions.

Advertising

Advertising costs are charged to operations when incurred.

Subsequent events

The Authority has adopted standards of accounting for, and disclosure of events that occur after the statement of financial position date but before the financial statements are issued or are available to be issued. The Authority has evaluated subsequent events through December 13, 2013, which is the date the financial statements were available for issuance.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012

Note 2. INVESTMENTS

A summary of investments at fair value as of June 30, 2013 and 2012 is as follows:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain/(Loss)</u>
<u>June 30, 2013:</u>			
Certificates of deposit	\$ 132,420	\$ 133,933	\$ 1,513
Bonds	53,043	53,248	205
Stocks and mutual funds	<u>332,227</u>	<u>422,991</u>	<u>90,764</u>
Total	<u>\$ 517,690</u>	<u>\$ 610,172</u>	<u>\$ 92,482</u>
 <u>June 30, 2012:</u>			
Certificates of deposit	\$ 202,823	\$ 206,806	\$ 3,983
Bonds	53,043	54,179	1,136
Stocks and mutual funds	<u>335,039</u>	<u>357,919</u>	<u>22,880</u>
Total	<u>\$ 590,905</u>	<u>\$ 618,904</u>	<u>\$ 27,999</u>

Investments, in general are exposed to various risks, such as interest rate, credit, and overall market volatility. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the statements of financial position, statements of activities and changes in net assets.

Note 3. NOTES RECEIVABLE

Notes receivable as of June 30, 2013 and 2012 consists of the following amounts:

	<u>2013</u>	<u>2012</u>
Note receivable from Specialty Wholesale Supply Corporation dated May 20, 2009. Payable in annual installments of 19,500, beginning May 15, 2010. This note is non-interest bearing.	\$ 78,000	\$ 97,500
Less: current portion	<u>19,500</u>	<u>19,500</u>
Notes receivable, long-term	<u>\$ 58,500</u>	<u>\$ 78,000</u>

See independent accountant's review report.

**GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

Note 3. NOTES RECEIVABLE (continued)

Principal payments are due on the outstanding notes receivable as follows:

<u>June 30</u>	
2014	19,500
2015	19,500
2016	19,500
Thereafter	<u>19,500</u>
Total	<u>\$ 78,000</u>

Note 4. PROPERTY HELD FOR DEVELOPMENT

East Gardner Industrial Park

The Authority purchased 110 acres of land in 1969 for \$19,200 to develop as the East Gardner Industrial Park. The land was conceptualized into fourteen building lots of which one remained unsold as of June 30, 2013. No cost has been allocated to the remaining lot. Proceeds from land sales are used for operating expenses and future property acquisitions.

Leased Property

The Authority leases a parcel of land to a communications company (the "lessee"). On July 23, 2008, the Authority sold and assigned their lease rights to the above parcels of land for a term of 25 years. The lessee sub-leases equipment located on this parcel to other mobile communications companies in which the Authority receives additional co-locating fees. These fees were \$0 and \$0 for the years ended June 30, 2013 and 2012, respectively.

Summit Industrial Park

The Authority purchased approximately 125 acres of land in 1992 to develop the Summit Industrial Park. The land was divided into twelve building lots of which four remain unsold as of June 30, 2013.

**GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

Note 5. GROW GARDNER FUND

During fiscal year ended June 30, 2001, the Authority entered into an agreement with the Grow America Fund, Inc. for the establishment of the Grow Gardner Fund. Under the terms of the contract, the Authority capitalized the Grow Gardner Fund with \$100,000 of equity funds. These funds will be used solely for loans within the community which are sponsored by the community and meet the purposes of job creation, increased investment, or the elimination of blight as determined by the community or its designee. Total investment balances at June 30, 2013 and 2012 were \$106,781.

A small business loan was issued to a Gardner business during fiscal year ended June 30, 2007 in the amount of \$147,900. This loan enabled the organization to relocate within the community and create fourteen new positions of employment. Fifteen percent of the outstanding loan balance is not guaranteed and may be recovered from the Authority's investment balance should any loans default. The amount of the loan balance that was not guaranteed was \$9,762 and \$12,166 at June 30, 2013 and 2012, respectively.

Note 6. FAIR VALUE MEASUREMENTS

Fair value framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurement) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the hierarchy are as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the Plan has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices from similar assets or liabilities in active markets
- Quoted prices for identical or similar assets or liabilities in inactive markets
- Inputs other than quoted prices that are observable for the asset or liability
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012

Note 6. FAIR VALUE MEASUREMENTS (continued)

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Following is a description of the valuation methodologies used for assets measured at fair value:

Cash and cash equivalents and investments – Valued at the closing price reported in the active market in which the investment is traded.

The following table provides the assets and liabilities carried at fair value measured on a recurring basis as of June 30, 2013.

	Total Carrying Value at June 30, 2013	Quoted Prices in Active Markets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Other Unobservable Inputs (Level 3)
Cash	\$ 49,956	\$ 49,956	\$ -	\$ -
Investments	610,172	610,172	-	-
Total	<u>\$ 660,128</u>	<u>\$ 660,128</u>	<u>\$ -</u>	<u>\$ -</u>

The following table provides the assets and liabilities carried at fair value measured on a recurring basis as of June 30, 2012.

	Total Carrying Value at June 30, 2012	Quoted Prices in Active Markets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Other Unobservable Inputs (Level 3)
Cash	\$ 10,713	\$ 10,713	\$ -	\$ -
Investments	618,904	618,904	-	-
Total	<u>\$ 629,617</u>	<u>\$ 629,617</u>	<u>\$ -</u>	<u>\$ -</u>

See independent accountant's review report.

**GARDNER REDEVELOPMENT AUTHORITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2013 AND 2012**

Note 7. RELATED PARTY TRANSACTION

The Authority entered into a grant agreement with the City of Gardner to provide funds to consolidate staff support for economic development within the City's Department of Community Development and Planning. The grant was originally for two years to coincide with the appointment of the City's Director of Community Development and Planning, which commenced in September 1995. The grant agreement provides for the City to furnish administrative support and office accommodations. The agreement has been extended until September 4, 2013. Payments provided for under the terms of the grant agreement are \$50,000 and \$49,500 for the years ending June 30, 2013 and 2012, respectively.

Effective July 24, 2012, the Authority extended its grant agreement with the City of Gardner to provide partial funds in order to support the cost of an Economic Development Coordinator for the purpose of the development and implementation of strategic plans used to attract business and industry to the City of Gardner. The original grant term expired on June 30, 2012 and was extended until June 30, 2013 and any future extensions are subject to the availability of grant funds. Payments provided for under the terms of the grant agreement are \$0 and \$25,000 for the years ending June 30, 2013 and 2012, respectively.

GARDNER ZONING BOARD OF APPEALS**ANNUAL REPORT**

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the Fiscal Year July 1, 2012 through June 30, 2013:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of seven (7) public hearings/meetings, and three (3) decision meetings were conducted. A total of one (1) property was viewed. The number of cases heard was nine (9) and the decisions rendered were as follows:

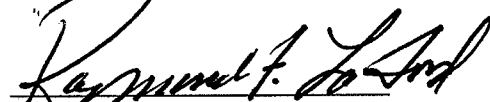
3	Variances Granted
1	Variance Denied
4	Special Permit Granted
1	Application Withdrawn
3	Decisions Pending

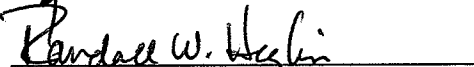
Application forms for Variances/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.


The application fees are Three-hundred Fifty-dollars (\$350.00) for a Variance, Special Permit, Finding or an Appeal of the Building Commissioner's Interpretation of a Zoning Ordinance. There is an additional fee of One-hundred Fifty-dollars (\$150.00) for each continuance requested by the Applicant. Fees must be paid upon submission of the application to the City Clerk's Office.

This report does not include the number of times a public hearing may be continued.

Respectfully Submitted,


Raymond F. LaFond, Chairman


Randall Heglin, Clerk


Michael Gerry, Third Member