

City Of Gardner Massachusetts



Annual Report
2008

2008 CITY GOVERNMENT

MAYOR

MARK P. HAWKE

COUNCILLORS AT LARGE

Alice Anderson
Henry P. Ares
Joshua L. Cormier
Ronald F. Cormier
Kim M. Dembrosky
Scott J. Graves

WARD COUNCILLORS

Neil W. Janssens, Council President, Ward 1
David T. Boudreau, Ward 2
Roger Jaillet, Ward 3
James J. Minns, Ward 4
James J. Robinson, Jr., Ward 5

2008 CITY OF GARDNER ANNUAL REPORT

INDEX

DEPARTMENT	PAGE
Assessor	1
Auditor	5
Building	48
City Clerk	49
Collector of Taxes	51
Community Development and Planning	63
Electrical	69
Fire	70
Golf Course	81
Greenwood Memorial Pool	83
Health	86
Levi Heywood Memorial Library	88
Municipal Grounds	94
Parking	96
Personnel	97
Plumbing	101
Police	102
Public Works	112
Purchasing	122
School	124
Survey	135
Treasurer	137
Veterans Services	142

BOARDS AND COMMISSIONS

Conservation Commission	144
Contributory Retirement	147
Council on Aging	149
Election Statistics	154
Housing Authority	163
Redevelopment Authority	165
License Commission	168
Planning Board	169
Zoning Board	172

CITY OF GARDNER

**TO: MAYOR MARK HAWKE
MEMBERS OF THE CITY COUNCIL**

DEAR MAYOR AND COUNCIL MEMBERS:

WE HEREBY SUBMIT THE ANNUAL REPORT OF THE BOARD OF ASSESSORS FOR THE FISCAL YEAR JULY 1, 2007 TO JUNE 30, 2008.

- **AN EXCISE WAS LEVIED ON A TOTAL OF 19899 VEHICLES INCLUDING CARS, TRUCKS AND TRAILERS WITH A TOTAL VALUATION OF 86,988,200 AND A TOTAL TAX OF 1,873,553.64 .**
- **TOTAL ASSESSED VALUATION OF REAL ESTATE AND PERSONAL PROPERTY FOR THE YEAR WAS IN THE AMOUNT OF \$1,369,562,761.**
- **THE TAX RATE OF \$12.11 WAS SET ON NOVEMBER 1, 2007.**

APPLICATIONS FOR STATUTORY EXEMPTIONS ON REAL ESTATE:

- **CLAUSES 17D, 18, 37, & 42 WHICH INCLUDED WIDOWS, PERSONS OVER 70 YEARS OF AGE, HARDSHIP, BLIND PERSONS AND ONE WIDOW OF A FIREFIGHTER WHO LOST HIS LIFE IN THE LINE OF DUTY 85**
- **APPLICATIONS UNDER CLAUSE 22, 22A, 22C AND 22E AND PARAPLEGIC VETERANS WITH A SERVICE CONNECTIVE DISABILITY AND QUALIFICATIONS 110**
- **APPLICATIONS BY PERSONS QUALIFYING UNDER CLAUSE 41C (AN ACT PROVIDING A TAX EXEMPTION FOR CERTAIN ELDERLY PERSONS 70 YEARS OF AGE AND OVER 73**

RESPECTFULLY SUBMITTED,

..... **CHAIRMAN**

..... **CLERK**

..... **3RD MEMBER**

THE FOLLOWING IS A TAX SUMMARY

FOR

FISCAL YEAR 2008

➤ **TAX SUMMARY:**

TOTAL APPROPRIATIONS	\$53,497,780.00	
TOTAL CHERRY SHEET OFFSETS	996,258.00	
TOTAL OVERLAY DEFICITS OF PRIOR YEARS	-- 0 --	
TOTAL STATE AND COUNTY ASSESSMENTS	977,889.00	
ALLOWANCES FOR ABATEMENTS & EXEMPTIONS	216,693.03	
SNOW & ICE DEFICIT	-- 0 --	
OTHER	-- 0 --	
GROSS AMOUNT TO BE RAISED		\$55,688,620.03

➤ **ESTIMATED RECEIPTS AND AVAILABLE FUNDS:**

TOTAL ESTIMATED RECEIPTS FROM STATE	\$25,407,745.00
MASS SCHOOL BLDG AUTHORITY PAYMENTS	807,991.00
LOCAL ESTIMATED RECEIPTS	3,602,339.00
CHERRY SHEET OVERESTIMATES	0
OFFSET RECEIPTS	0
FREE CASH	871,792.00
OTHER AVAILABLE FUNDS	546,434.00
ENTERPRISE FUNDS	7,866,914.00
TOTAL	\$39,103,215.00
NET AMOUNT TO BE RAISED BY TAXATION	\$16,585,405.03

➤ **SUMMARY -- REAL ESTATE:**

TYPE OF REAL ESTATE	VALUATION	LEVY
CLASS I RESIDENTIAL	\$1,188,487,887	\$ 14,392,588.31
CLASS III COMMERCIAL	\$ 97,869,413	\$ 1,185,198.59
CLASS IV INDUSTRIAL	\$ 55,154,800	\$ 667,924.63
PERSONAL PROPERTY	\$ 28,050,661	\$ 339,693.50
TOTALS	\$1,369,562,761	\$ 16,585,405.03

REAL ESTATE **\$16,245,711.53**
 PERSONAL **\$ 339,693.50** = **TOTAL TAX LEVY \$16,585,405.03**

SUMMARY OF ABATEMENTS *and* EXEMPTIONS
GIVEN FISCAL YEAR 2008

ASSESSORS

YEAR	PERSONAL	REAL ESTATE	TOTAL
2001	3,031.07	- 0 -	3,031.07 (FY'01)
2002	1,997.84	-0-	1,997.84 (FY'02)
2003	3,610.74	-0-	3,610.74 (FY'03)
2004	3,699.31	-0-	3,699.31 (FY'04)
2005	81.72	-0-	81.72 (FY'05)
2006	80.03	11,065.46	11,145.49 (FY'06)
2007	81.06	22,988.99	23,070.05 (FY'07)
2008	1015.43	201,335.05	202,350.48 (FY'08)

= TOTAL ALL ABATEMENTS AND EXEMPTIONS GIVEN:

\$248,986.70

WAGES – FY'2008

\$

ASSESSORS

<u>EMPLOYEE</u>	REGULAR WAGES	OVERTIME	OTHER
DENNIS COMEE	\$63,225.74	----	\$ 840.00
PAULETTE BURNS	\$ 2,000.04	----	----
MICHELLE ARSENAULT	\$ 500.01	----	----
CHRISTINE MARTINES	\$34,996.00	----	\$ 270.00
KATHERINE MOORE	\$15,871.18	----	\$ 270.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Recapitulation of Cash

Cash on Hand, All Funds, July 1, 2007	\$26,345,365.94	
Receipt, All Funds, Fiscal Year 2008	<u>83,622,564.41</u>	\$109,967,930.35
Expenditures, All Funds, Fiscal Year, 2008		<u>92,482,204.54</u>
Cash on Hand, All Funds, June 30, 2008		\$17,485,725.81

The following is a list of all receipts and expenditures as per warrants for all funds for the period beginning July 1, 2007 and ending June 30, 2008.

Receipts-General Fund

Income from Taxation

Personal and Real Estate Taxes

2005	\$18,483.49	
2006	63,290.62	
2007	457,437.33	
2008	<u>15,562,257.21</u>	\$16,101,468.65

Motor Vehicle Excise Taxes

1980	\$41.25	
1981	30.00	
1984	10.00	
1985	10.00	
1986	8.75	
1987	33.75	
1988	38.75	
1989	31.25	
1990	69.90	
1991	45.00	
1992	31.25	
1993	36.25	
1995	48.75	
1996	55.00	
1997	276.04	
1998	393.75	
1999	104.38	
2000	259.27	
2001	944.28	
2002	1,253.35	
2003	1,921.68	
2004	2,876.51	
2005	8,477.44	
2006	63,867.66	
2007	421,998.17	
2008	<u>1,228,129.37</u>	1,730,991.80

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Tax Liens	\$29,033.04	
Taxes in Litigation	<u>0.00</u>	29,033.04
Payment in Lieu of Taxes	\$25,656.00	
Collector's Interest and Costs	201,924.93	
Tax Lien Interest and Costs	<u>12,154.11</u>	239,735.04
<u>Departmental Receivables</u>		
Council on Aging-MART	\$65,767.81	
Veterans	122,307.05	
Cemetery-Miscellaneous	25,850.00	
Contributory Retirement	58,588.23	
Medicaid Reimbursement	<u>269,449.27</u>	541,962.36
<u>Income from State</u>		
Urban Excise Redevelopment	\$0.00	
Room Occupancy	77,637.00	
Chapter 70 School Aid	18,778,744.00	
Charter School Reimbursement	108,349.00	
School Transportation	0.00	
Lottery	5,153,217.00	
School Building Assistance	851,918.00	
Additional Assistance	120,747.00	
Blind, Surviving Spouse, Elderly, Veteran	81,158.00	
State Owned Land	64,724.00	
Department of Corrections	93,582.06	
Non-contributory Retirement COLA	6,619.92	
Miscellaneous State Revenue	<u>2,606.57</u>	25,339,302.55
<u>Charges and Fees</u>		
Airport	\$14,032.10	
Assessors	312.00	
Police Lock-up	200.00	
Mobile Home	21,456.00	
Dog Officer	7,860.29	
Treasurer	449.40	
Police	19,102.00	
Greenwood Pool	57,708.25	
City Clerk	88,623.25	
Certificates of Municipal Liens	13,950.00	
Weights and Measures	2,376.00	
10% Overhead	21,618.06	
Survey	844.00	
Electrical / Fire Alarm	24,338.81	
Public Works	<u>5,836.00</u>	278,706.16
<u>Licenses and Permits</u>		
Alcohol Beverage License	\$23,695.00	
Other Licenses	13,175.00	
Fire Permits	7,615.00	
Building Permits	93,676.60	
Health Permits	23,182.88	
Gas and Plumbing Permits	<u>37,239.00</u>	198,583.48

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

<u>Rental Income</u>		
City Hall	<u>\$1,000.00</u>	1,000.00
<u>Fines</u>		
Court Fines	\$145,054.01	
Parking Fines	84,776.70	
Health Fines	300.00	
Dog Fines	<u>13,790.00</u>	243,920.71
<u>Payroll Withholdings</u>		
Federal Withholding		2,773,016.38
State Withholding		1,234,585.20
Medicare		296,457.14
Contributory Retirement		897,574.28
Teacher's Retirement		1,397,022.32
Life, Group, Disability, and Universal		83,570.36
Union Dues		57,113.31
Teacher Union Dues		123,880.50
Tax Sheltered Annuities		502,559.55
Deferred Compensation		187,427.00
Defined Contribution Plan		58,309.03
Gardner United Way		4,779.74
Workers Credit Union		374,184.46
GFA Credit Union		629,742.88
Garnishments		54,582.97
Accounts Payable		816,666.33
Retainage		2,660.00
Accrued Payroll		199,697.14
Prepaid Payroll		60.30
Accrued Compensatory Time		3,662.02
<u>Miscellaneous</u>		
Refunds, Various Departments	\$10,113.73	
Bank Interest	153,551.09	
Petty Cash	1,140.00	
Life Insurance-Direct Pay	5,209.53	
Indirect Costs-Sewer	87,289.01	
Indirect Costs-Water	122,239.89	
Indirect Costs-Golf Course	131,466.88	
Indirect Costs-Landfill Closure	6,620.53	
Indirect Costs-Solid Waste	26,510.81	
Indirect Costs-Community Development	13,625.38	
Transfer from Special Revenue	458,300.22	
Transfer from Trust Funds	111,000.00	
Transfer from Agency Funds	8,000.00	
Sale of Surplus Equipment	38,688.85	
Miscellaneous	<u>24,621.45</u>	<u>1,198,377.37</u>
Total Receipts-General Fund		\$55,600,632.07

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Receipts-Special Revenue Funds

Revolving Funds

Accounts Payable	\$1,906.44	
Consulting Fees- Gardner LLC	43.52	
Consulting Fees- Cedar Hills	3.67	
Consulting Fees- Pinewood	47.71	
Consulting Fees- Vertical Construction	50.03	
Consulting Fees- Mahoney Brook	91.55	
Consulting Fees- Sapphire Park	5.16	
Consulting Fees- Kiley's Way	15,191.10	
Airport Fuel	20,382.54	
Law Enforcement	45,057.56	
Transfer from Expend. Trust Fund-PCIA	21,088.95	
Insurance Recovery Under \$25,000	<u>33,886.48</u>	137,754.71

Off Duty Detail Funds

Police Detail	\$231,301.80	
Fire Detail	<u>2,551.42</u>	233,853.22

School Revolving Funds

Accounts Payable	\$237,056.04	
School Lunch-Sales	438,467.21	
School Lunch-Federal Reimbursement	392,352.71	
School Lunch-State Reimbursement	13,752.53	
GHS Summer School	17,320.75	
Tuition Revolving	83,422.25	
School Building Use	85,218.04	
Summer Football Camp	8,860.00	
Athletic Activities	74,198.53	
Music Activities	5,384.95	
Elm St. After School	22,528.00	
School Gift	86,717.02	
Lost Books	<u>983.54</u>	1,466,261.57

Reserved for Appropriation Fund

Parking Meter Fees	\$73,195.75	
Wetland Fees	5,472.50	
Sale of Lots	11,125.00	
Cable Commission Fees	151,549.35	
Unspent Funds Returned-- Parking	6,336.50	
Cable	<u>12,684.89</u>	260,363.99

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

Gift Funds

Accounts Payable	\$968.50	
Greenwood Pool Gift	1,299.25	
Park Bandstand Gift	7,311.85	
Fire Gift	60.00	
Police Gift	520.00	
Council on Aging Gift	2,770.00	
Police Dog Gift	1,910.00	
Animal Shelter Gift	6,184.04	
Old English Village Gift	65,216.41	
Skateboard Park Gift	1,022.07	
Airport Gift	500.00	
Youth Commission Gift	100.00	
Gardner School Safety Gift	<u>1,570.00</u>	89,432.12

Federal Grants Fund

Accounts Payable	\$21,000.28	
Retainage	\$5,637.40	
Airport Grant	<u>233,312.43</u>	259,950.11

State Grants Fund

Accounts Payable	\$78,161.35	
State Aid to Libraries	47,596.97	
Airport Grant	3,356.64	
Council on Aging Formula Grant	26,412.00	
Arts Lottery	11,813.92	
Extended Polling Hours	2,455.00	
Heritage State Park	2,304.34	
Byrne Grant	28,373.44	
Gardner Redevelopment Authority	49,250.00	
Fire SAFE Grant	9,671.07	
Community Policing	35,952.00	
Traffic Enforcement	6,398.98	
Bioterrorism Preparedness	9,500.00	
SETB Grant	2,406.04	
No. Central Mass. Develop. Corp.	1,500.00	
Earmark Funds Grant	49,785.00	
Central Mass. Planning	2,763.88	
Shannon Gang Grant	14,690.25	
Bioterrorism Preparedness (Health)	4,545.95	
Economic Development Coordinator	28,000.00	
Housing Rehab	<u>147,370.01</u>	562,306.84

School Federal Grants Fund

Accounts Payable	\$168,288.51	
Title I	399,244.00	
Title V	4,076.00	
SPED 94-142	206,208.00	
SPED Early Childhood	9,419.75	
Teacher Quality	114,291.00	
Enhanced Education through Technology	587.00	
Title IV	5,231.00	
Summer Food	5,600.00	
Title III	<u>8,492.00</u>	921,437.26

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

School State Grants Fund

Accounts Payable	\$132,413.29	
Tech Prep	6,500.00	
School Choice Reimbursement	1,110,018.00	
SPED Reimbursement	320,766.00	
Foundation Reserve	100,000.00	
SPED Professional Development	19,650.00	
Enhanced School Health	72,395.00	
Bay State Reader	89,185.00	
Summer Academic Support	21,200.00	
Kindergarten Transition	14,737.00	
Planning Expanded Learning	5,000.00	
E-Rate Revenue	22,368.06	
Local Wellness	4,000.00	
Kindergarten Enhancement	<u>10,771.00</u>	1,929,003.35

Community Development Block Grant Fund

Accounts Payable	\$45,466.12	
Rehab Escrow	55,239.65	
Retainage	43,172.24	
State Income	1,284,796.42	
Program Income	<u>13,429.12</u>	1,442,103.55

HUD Federal Grant Fund

Bank Interest	<u>\$488.08</u>	488.08
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Receipts-Capital FundsHighway Improvement Fund

Accounts Payable	\$3,067.42	
Road Repaving Revenue	\$28,000.00	
State Revenue	<u>180,703.70</u>	211,771.12

Parker Pond Capital Project Fund

Bond Anticipation Notes	<u>\$67,000.00</u>	67,000.00
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City Miscellaneous Capital Projects Fund

Accounts Payable	\$641.87	
Retainage	21,360.00	
Due from MFDA Receivable	17,477.65	
Bond Anticipation Notes	1,700,000.00	
Principal from Sale of Bonds	<u>216,000.00</u>	1,955,479.52

Receipts-Debt Service FundDebt Service Fund

Earnings on Investments	<u>\$101,342.40</u>	101,342.40
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**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Receipts-Enterprise Funds

Sewer Fund

Accounts Payable	\$67,118.94	
Retainage	16,252.05	
Charges for Services	2,818,527.83	
Bank Interest	135,028.60	
WPAT Subsidy	15,088.51	
Sewer Rate Relief	8,063.00	
Miscellaneous Receipts	<u>8,745.81</u>	3,068,824.74

Water Fund

Accounts Payable	\$5,766.48	
Charges for Services	2,923,138.08	
Bank Interest	35,685.23	
WPAT Subsidy	363,289.13	
Miscellaneous Receipts	<u>2,777.40</u>	3,330,656.32

Golf Course Fund

Accounts Payable	\$5,194.07	
Charges for Services	632,658.50	
Bank Interest	4,460.36	
Miscellaneous Receipts	<u>10,040.26</u>	652,353.19

Landfill Closure Fund

Accounts Payable	\$112,875.36	
Bank Interest	28,924.38	
Miscellaneous Receipts	<u>325,412.00</u>	467,211.74

Solid Waste Fund

Accounts Payable	\$111,899.29	
Charges for Services	828,768.26	
Bank Interest	5,655.14	
Refunds	8,238.50	
Trans. from Receipts Reserved	46,988.86	
Trans. from Landfill Capital Project	139,301.01	
Trans. from General Fund	72,647.00	
Miscellaneous Receipts	<u>550.81</u>	1,214,048.87

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Receipts-Trust Funds

Non-expendable Trust Funds

Cemetery Perpetual Care	\$3,000.00	
Transfer from Expendable Trust Funds	1,958.62	
H. William Snell Scholarship	750.00	
Howard F. Lashua Scholarship	1,000.00	
Robert F. Sadowski, II Scholarship	500.00	
Jeffrey Glinski Scholarship	100.00	
Matthew Smith Scholarship	200.00	
Neil Champney Scholarship	1,000.00	
GHS Alumni Scholarship	481.00	
Ovila & Alice Breau Scholarship	<u>17,150.00</u>	26,139.62

Expendable Trust Funds

Bank Interest--	Flower Funds	\$797.55	
	Cemetery Perp. Care	20,953.16	
	Conservation	371.31	
	Stabilization	12,511.95	
	Col. Gardner Statue	20.78	
	Scholarships	44,380.28	
	Health Insurance	69,021.99	
Trans. from General Fund		111,093.14	
Health-P/R Ded., City Share, Settlements		<u>8,080,359.07</u>	8,339,509.23

Non-expendable Scholarship Funds

Trans. from Non-exp. Trust Funds	<u>\$941,582.22</u>	941,582.22
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Expendable Scholarship Funds

Trans. from Expendable Trust Funds	<u>\$20,995.24</u>	20,995.24
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**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Receipts-Agency Funds

Agency Funds

Accounts Payable	\$12,188.44	
Departmental Receivable-Perp. Care	3,700.00	
Due to State Firearms Fund	22,037.50	
Animal Adoption Deposits	2,430.00	
Purchasing Bid Deposits	22,549.25	
Escrow-Earth Tech	10,000.00	
Planning Escrow- C.Donell,Pearly	507.68	
C.Donell,Farmhill	1.90	
Harvard St. Extension	64.51	
Wilderbrook Estates	232.96	
R & D Homes	5,836.20	
Laitinen Drive	1,326.56	
Zoning Escrow- Robert Drive	10,026.65	
Highway Escrows	1,346.14	
Sewer Escrow-- Kiley's Way	307.26	
Middle School Student Activity	59,790.77	
High School Student Activity	162,904.02	
Elm Street School Student Activity	4,669.62	
Waterford Street School Student Activity	2,092.61	
Helen Mae Sauter School Student Activit	<u>51.26</u>	<u>322,063.33</u>

Total Receipts-All Funds

\$83,622,564.41

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

Expenditures-General Fund

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>City Council</u>						
Salary & Wages		62,500.00				62,499.80
Expenses		16,500.00				8,836.36
<u>Mayor</u>						
Salary & Wages		110,975.00	2,385.00	687.00		111,822.93
Expenses		2,500.00	5,437.00			7,935.65
<u>City Auditor</u>						
Salary & Wages		102,308.00	1,840.00			104,147.44
Expenses		35,100.00		750.00		22,372.19
Enc. Expenses	4,325.31					4,325.31
<u>Purchasing</u>						
Salary & Wages		122,539.00	1,840.00			123,985.95
Expenses		4,350.00			267.49	3,971.66
Enc. Expenses	72.99					72.99
<u>Assessors</u>						
Salary & Wages		119,921.00				118,418.87
Expenses		11,564.00	1,500.00	1,000.00		9,992.08
Valuation Update		49,600.00		9,000.00		40,125.00
Enc. Valuation Update	5,000.00					5,000.00
<u>City Treasurer</u>						
Salary & Wages		153,327.00				152,926.06
Expenses		183,800.00				153,681.48
Enc. Expenses	4,400.00					4,400.00
<u>Tax Collector</u>						
Salary & Wages		66,433.00	1,840.00			68,272.09
Expenses		9,400.00				4,404.39
<u>Law</u>						
Salary & Wages		76,339.00	14,375.00			89,301.62
Expenses		4,000.00				2,127.41
<u>Personnel</u>						
Salary & Wages		74,850.00				73,760.62
Expenses		6,800.00	6,300.00			10,887.80
Enc. Expenses	168.74					168.29
<u>City Clerk</u>						
Salary & Wages		134,120.00				134,118.66
Expenses		4,000.00				1,228.13
<u>Election & Registration</u>						
Salary & Wages		26,200.00		9,400.00		16,490.51
Expenses		27,500.00	9,400.00			23,922.00
<u>License Commission</u>						
Salary & Wages		2,200.00				1,700.00
Expenses		600.00				236.99
<u>Conservation Commission</u>						
Salary & Wages		26,440.00				26,440.00
Expenses		200.00				0.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

15

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Planning Board</u>						
Salary & Wages		29,792.00				29,743.16
Expenses		600.00				338.93
Enc. Open Space Plan	95.95					0.00
<u>Zoning Board of Appeals</u>						
Salary & Wages		2,200.00				2,175.00
Expenses		4,600.00				3,125.49
<u>Community Development</u>						
Salary & Wages		92,489.00	1,005.00			93,493.60
Expenses		3,800.00	3,000.00	3,550.00		3,129.33
Enc. Parker Pnd Restor.	26,674.92					
Enc. No. Central Path.	3,221.35					
<u>City Hall Maintenance</u>						
Salary & Wages		76,104.00	6,500.00			82,156.54
Expenses		89,700.00	41,000.00			129,761.42
<u>Cable Commission</u>						
Salary & Wages		94,470.00				92,109.51
Expenses		45,886.00				31,855.38
<u>Mayor's Unclassified</u>						
Salary & Wages		118,000.00	(118,000.00)			
Expenses		6,513,186.00	455,000.00	352,060.00	152.25	6,603,506.70
Enc. Annual Report	3,750.00					1,182.55
Enc. Worker's Comp	1,000.00					485.50
Enc. Chap.41 Medical	10,000.00					6,142.47
Enc. Bond-Remodeling	99,984.50					99,000.00
<u>Total General Government</u>	158,693.76	8,504,893.00	433,422.00	376,447.00	419.74	8,565,777.86
<u>Police</u>						
Salary & Wages		2,250,628.00	29,745.00	46,300.00		2,231,098.92
Expenses		178,568.00	6,900.00		560.00	164,663.52
Domestic Violence Supp.		14,700.00				14,096.06
Armory Equipment		6,000.00				5,291.95
Portable Radios		4,000.00				3,500.00
Radio System Upgrade		7,800.00				2,426.75
Building Repairs		5,000.00	92,500.00			3,225.57
Enc. Expenses	761.19					761.19
<u>Fire</u>						
Salary & Wages		1,942,180.00	59,807.00	28,000.00		1,972,651.07
Expenses		162,400.00	25,058.00			163,901.85
Enc. Expenses	3,475.00					3,475.00
<u>Dispatchers</u>						
Salary & Wages		220,741.00				216,362.89
Expenses		3,100.00				2,875.00
<u>Building Inspector</u>						
Salary & Wages		180,699.00				180,289.02
Expenses		18,550.00		10,000.00		5,774.20
<u>Plumbing & Gas Inspector</u>						
Salary & Wages		32,023.00		500.00		30,816.54
Expenses		1,450.00	500.00			1,861.12

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Weights & Measures</u>						
Salary & Wages		8,083.00				8,082.65
Expenses		200.00				0.00
<u>Wire Inspector</u>						
Salary & Wages		49,664.00				49,123.82
Expenses		13,600.00				7,779.77
<u>Civil Defense</u>						
Salary & Wages		7,936.00				7,905.36
Expenses		2,950.00				2,161.24
Enc. Expenses	266.80					266.80
<u>Animal Control</u>						
Salary & Wages		58,289.00				53,623.47
Expenses		23,200.00	8,000.00			23,381.67
<u>Civil Enforcement</u>						
Salary & Wages		2,500.00				2,499.96
Expenses		5,500.00	3,700.00			9,167.99
Enc. Expenses	1,951.83					1,951.83
<u>Forestry</u>						
Expenses		10,100.00				8,110.94
Enc. Expenses	1,900.00					1,120.00
<u>Total Public Safety</u>	8,354.82	5,209,861.00	226,210.00	84,800.00	560.00	5,178,246.15
<u>Schools</u>						
Salary & Wages		21,002,095.00	130,000.00			15,265,757.91
Expenses					5,977.26	4,957,909.17
Enc. SPED Transport.	44,440.56					44,440.56
Enc. Salary	1,072.32					2,960.99
Enc. Expenses	1,218,538.84					577,612.80
<u>Total School</u>	1,264,051.72	21,002,095.00	130,000.00	0.00	5,977.26	20,848,681.43
<u>Survey</u>						
Salary & Wages		202,818.00				202,556.88
Expenses		35,350.00			3,000.00	20,425.01
Enc. Dam Inspections	6,000.00					6,000.00
Enc. Expenses	6,990.00					6,990.00
Enc. Carlson Lane	5,106.80					
<u>Highway</u>						
Expenses		320,250.00	31,950.00			300,188.33
Snow & Ice		120,000.00	408,308.00			624,090.01
Enc. Expenses	69,993.00					58,726.05
Enc. Snow & Ice	2,365.68					2,365.68
<u>Public Works</u>						
Salary & Wages		892,872.00	1,068.00	15,000.00		876,416.33
Expenses		2,950.00				2,944.44
<u>Municipal Garage</u>						
Expenses		275,400.00	75,000.00			336,618.66
Enc. Expenses	33,116.55					6,494.95
<u>Solid Waste Collection</u>						
Enc. Expenses	1,949.96					1,949.96

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

17

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Airport</u>						
Expenses		21,250.00	3,500.00		27.55	17,115.94
Enc. Expenses	30,759.98					23,098.86
<u>Cemetery</u>						
Expenses		11,600.00				6,692.05
Enc. Expenses	30.73					30.73
<u>Total Public Works</u>	156,312.70	1,882,490.00	519,826.00	15,000.00	3,027.55	2,492,703.88
<u>Health</u>						
Salary & Wages		166,626.00				157,931.70
Expenses		51,475.00				48,508.16
<u>Council on Aging</u>						
Salary & Wages		155,442.00				152,710.72
Expenses		21,150.00	6,000.00			25,486.54
Building Repairs			10,814.00			10,813.11
Enc. Building Repairs	30,573.63					30,336.94
<u>Youth Commission</u>						
Expenses		300.00				0.00
<u>Veterans</u>						
Salary & Wages		49,756.00				49,755.65
Expenses		211,770.00	135,000.00		71.50	339,476.02
Enc. Expenses	4,600.00					2,450.31
<u>Disabilities Commission</u>						
Expenses		550.00				0.00
<u>Total Human Services</u>	35,173.63	657,069.00	151,814.00	0.00	71.50	817,469.15
<u>Library</u>						
Salary & Wages		400,221.00				400,221.00
Expenses		333,943.00				333,943.00
<u>Recreation</u>						
Celebrations & Sp.Evnts.		1,000.00				731.54
Enc. Expenses	2,000.00					1,860.00
<u>Greenwood Pool</u>						
Salary & Wages		126,461.00		2,596.00		122,613.51
Expenses		76,200.00	14,596.00			90,794.04
Enc. Expenses	2,242.90					2,242.90
<u>Municipal Grounds</u>						
Salary & Wages		260,510.00	3,000.00			263,483.59
Expenses		16,350.00		3,000.00	57.68	11,882.33
Enc. Expenses	3,400.61					3,400.61
<u>Parks</u>						
Expenses		3,200.00				1,214.22
Playground Improvements		6,300.00				5,116.66
Enc. Playground Imp.	1,300.00					1,300.00
<u>Historical Commission</u>						
Expenses		300.00				
Enc. Expenses	4,500.00					

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Total Culture & Recreation</u>	13,443.51	1,224,485.00	17,596.00	5,596.00	57.68	1,238,803.40
<u>Debt Service</u>						
Expenses		2,391,544.00		50,000.00		2,340,781.78
<u>State Assessment</u>						
Expenses		Cherry Sheet 977,889.00	33,685.00			1,011,574.00
<u>Contributory Retirement</u>						
Salary & Wages		57,839.00	750.00			58,588.23
Expenses		2,361,526.00				2,361,526.00
<u>Non-contributory Retirement</u>						
Salary & Wages		33,506.00				33,504.24
<u>Insurances</u>						
Expenses		1,005,000.00		126,700.00		873,898.76
<u>Other Expenditures</u>						
Transfer to Stabilization			111,093.14			111,093.14
Transfer to Solid Waste			72,647.00			72,647.00
Cable Comm. Transfer						12,684.89
Parking Meter Transfer						6,336.50
<u>Total Other</u>	0.00	6,827,304.00	218,175.14	176,700.00	0.00	6,882,634.54
<u>Total Fund 100</u>	\$1,636,030.14	\$45,308,197.00	\$1,697,043.14	\$658,543.00	\$10,113.73	\$46,024,316.41
<u>Payroll Withholdings</u>						
Federal Withholding Tax						2,773,016.38
State Withholding Tax						1,234,581.77
Contributory Retirement						897,574.28
Teacher's Retirement						1,397,022.32
Life, Group, Disability, and Universal						86,912.81
Union Dues						57,113.31
Teacher Union Dues						123,880.50
Tax Sheltered Annuities						502,559.55
Deferred Compensation						187,427.00
Defined Contribution Plan						58,303.78
Medicare						296,455.10
Gardner United Way						4,779.74
Workers Credit Union						374,184.46
GFA Credit Union						629,742.88
Garnishments						54,582.97
<u>Miscellaneous</u>						
Petty Cash						1,140.00
Accounts Payable						747,576.56
Retainage						7,606.00
Prepaid Payroll						0.00
Accrued Payroll						179,501.72
Abandoned Property/Tailings						223.46
Refunds-						
Personal and Real Estate Taxes						41,821.29
Motor Vehicle Taxes						29,021.44
<u>Total General Fund</u>						\$55,709,343.73

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Expenditures-Special Revenue Funds

Revolving Funds

Accounts Payable	\$625.43	
Airport Fuel	18,389.90	
Planning Board-- Cedar Hills	642.84	
Vertical Construction	0.00	
Dunkin' Donuts	0.00	
Sapphire Park	775.76	
Planning Board Publications	0.00	
Mayor's summer Celebration	3,251.79	
Law Enforcement	43,674.43	
Perpetual Care Income Account	15,844.68	
Insurance Recovery under \$25,000	<u>29,788.74</u>	112,993.57

Off Duty Detail Funds

Police Details	\$216,670.60	
Fire Details	<u>2,904.59</u>	219,575.19

School Revolving Funds

Accounts Payable	\$224,457.99	
School Lunch	887,196.63	
Tuition Revolving	52,868.09	
GHS Summer School	17,904.46	
School Building Use	580.00	
Summer Football Camp	8,340.00	
Athletic Activities	54,041.28	
Music	10,691.71	
School Gift	57,229.79	
Lost Books	0.00	
Elm St. After School Program	<u>21,538.98</u>	1,334,848.93

Reserved for Appropriation Fund

Trans.to Gen'l Fund-Parking Meter Fees	\$34,830.00	
Trans.to Gen'l Fund-Wetland Fees	174.00	
Trans.to Gen'l Fund-Ins. Over \$20,000	183,614.00	
Trans.to Gen'l Fund-Landfill Fees	46,988.86	
Trans.to Gen'l Fund-Cable Commission	<u>151,539.00</u>	417,145.86

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Gift Funds

Accounts Payable	\$1,938.93	
Park Bandstand Gift	8,343.92	
Police School Safety Program Gift	2,170.34	
Old English Village Officer Gift	65,791.82	
Police Gift	748.03	
Bike Trail Gift	225.00	
Skateboard Park Gift	808.04	
Fire Gift	1,460.00	
Fire SAFE Gift	1,127.50	
Council on Aging Gift	975.00	
Animal Shelter Gift	5,116.93	
Airport Gift	400.00	
Health Gift	239.99	
Greenwood Pool Gift	1,566.68	
Police Dog Gift	<u>1,436.01</u>	92,348.19

Federal Grants Funds

Accounts Payable	(\$10,827.44)	
Airport Runway Improvements	<u>271,230.81</u>	260,403.37

State Grant Funds

Accounts Payable	\$25,639.35	
Council on Aging Formula Grant	27,497.60	
Arts Lottery	9,541.00	
Extended Polling Hours	2,455.00	
Gardner Redevelopment Authority	53,939.25	
Fire SAFE Grant	4,800.71	
Community Policing	55,720.52	
Byrne Grant	28,373.44	
Traffic Enforcement	6,398.98	
Central Mass Planning	2,763.88	
Shannon Gang Grant	14,690.25	
SETB Grant	2,406.04	
Police Station Grant	225.58	
Bioterrorism Preparedness	813.17	
FF Safety Equipment	12,163.00	
Airport Runway Improvements	7,137.66	
State Aid to Libraries	26,638.89	
Recycling Grant	355.00	
Bioterrorism Preparedness (Health)	1,749.61	
Earmark Grant	28,950.00	
Housing Rehab	241,989.53	
Economic Development Coordinator	11,868.02	
Brownfields Grant	<u>31,563.98</u>	597,680.46

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

School Federal Grants Fund

Accounts Payable	\$120,511.06	
Title I	559,987.43	
Title V	7,578.48	
SPED 94-142	758,644.46	
SPED Early Childhood	19,854.85	
Teacher Quality	158,465.94	
Enhanced Education thru Technology	10,621.18	
Title IV	22,041.29	
Title III	<u>20,671.50</u>	1,678,376.19

School State Grants Fund

Accounts Payable	\$102,985.73	
Tech Prep	6,240.73	
School Choice Reimbursement	819,149.41	
SPED Professional Development	26,689.35	
Foundation Reserve	171,272.37	
Summer Academic Support	18,960.91	
Kindergarten Transition	27,092.19	
Project Bread	0.00	
Planning Expanded Learning	51.65	
Local Wellness	4,055.39	
I.C.E. Grant	14,257.36	
SPED Reimbursement	383,737.00	
Bay State Reader	103,296.63	
SPED Corrective Action	0.00	
Enhanced School Health	87,909.61	
Kindergarten Enhancement	<u>37,214.57</u>	1,802,912.90

Community Development Block Grant Fund

Accounts Payable	\$2,755.84	
Rehab Escrow	54,832.46	
Retainage	30,252.76	
Program Income	134,791.76	
2005 Mini-Entitlement	19,670.34	
2006 Mini-Entitlement	490,349.68	
2007 Mini-Entitlement	337,155.41	
2007 Housing Development Support	<u>309,891.61</u>	1,379,699.86

HUD Federal Grant Fund

HUD Expenses	<u>\$12,000.00</u>	12,000.00
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**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008
Expenditures-Capital Funds**

Highway Improvement Fund

Accounts Payable	\$8,933.21	
Road Resurfacing	31,121.85	
Chapter 90--39251	9,706.57	
Chapter 90--44502	153,117.94	
Chapter 90--FY2008	<u>95,180.21</u>	298,059.78

Airport Capital Project Fund

Airport Capital Expenses	<u>\$698.32</u>	698.32
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Parker Pond Capital Project Fund

Bond Anticipation Note	<u>\$67,000.00</u>	67,000.00
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Landfill Capital Project Fund

Trans. to Solid Waste Enterprise Fund	<u>\$139,301.01</u>	139,301.01
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School Improvement Fund

Accounts Payable	\$1,342.53	
Middle School Capital Expenses	<u>196,788.25</u>	198,130.78

City Miscellaneous Capital Projects Fund

Accounts Payable	\$59,435.00	
Retainage	21,360.00	
Bond Anticipation Notes	916,000.00	
Parking Meters	1,883.36	
City Hall Oil Tank Replacement	5,266.18	
Auditorium Roof	6,452.24	
Bent Mill Brownfields Remediation	17,477.65	
Middle School Capital Expenses	57,349.92	
Miscellaneous Capital Projects	<u>931,037.78</u>	2,016,262.13

Expenditures-Debt Service FundDebt Service Fund

Interest Expense	\$214,812.50	
Principal Payment	8,410,000.00	
Redemption Premium	<u>84,100.00</u>	8,708,912.50

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

23

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Sewer-Survey</u>						
Enc. Green / Eaton St.	19,724.90					
<u>Sewer</u>						
Salary & Wages		145,659.00				110,062.54
Expenses		1,195,101.00	32,290.00			1,239,788.56
I & I Removal		600,000.00				321,378.07
Debt Service		209,590.00	29,000.00			237,845.16
Enc. Expenses	62,387.39					58,363.00
Enc. Contract Operations	88,332.06					88,332.05
Enc. Facility Assessment	53,962.52					
Enc I & I Removal	553,582.92					169,245.27
Enc. Cold Storage Bldg.	48,250.00					13,227.00
 Sub-total Sewer Fund	 \$826,239.79	 \$2,150,350.00	 \$61,290.00	 \$0.00	 \$0.00	 \$2,238,241.65
Accounts Payable						125,222.51
Retainage						0.00
Refund on Sewer Rates						1,127.90
 Total Sewer Fund						 \$2,364,592.06
 <u>Water</u>						
Salary & Wages		97,215.00	1,840.00			96,122.34
Expenses		1,573,621.00	152,240.00			1,495,873.52
Debt Service		1,882,103.00				1,824,699.69
Enc. Expenses	99,418.43					76,082.04
Enc. Repairs to Mains	26,500.00					4,796.41
Enc. Facility Assessment	17,487.48					
Enc. Contract Opns.	108,169.81					108,169.81
Enc. Water Main Replac.	63,381.10					55,495.00
Enc Bond-Water Treat	14,599.26					
 Sub-total Water Fund	 \$329,556.08	 \$3,552,939.00	 \$154,080.00	 \$0.00	 \$0.00	 \$3,661,238.81
Accounts Payable						125,335.84
Retainage						0.00
Refund on Water Rates						2,406.57
 Total Water Fund						 \$3,788,981.22
 <u>Golf Course</u>						
Salary & Wages		309,097.00	1,593.00			292,549.94
Expenses		338,600.00	42,000.00	1,593.00		379,006.37
Enc. Expenses	24,253.00					23,453.00
 Sub-total Golf Course	 \$24,253.00	 \$647,697.00	 \$43,593.00	 \$1,593.00	 \$0.00	 \$695,009.31
Accounts Payable						6,290.68
 Total Golf Course						 \$701,299.99

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

<u>Description</u>	<u>Carried Forward</u>	<u>Original Appropriation</u>	<u>Council Orders Added</u>	<u>Orders Out</u>	<u>Refunds</u>	<u>Expended</u>
<u>Landfill Closure</u>						
Salary & Wages		0.00	19,000.00			18,999.76
Expenses		147,000.00	61,000.00			152,726.56
Enc. Landfill Clos. Exp.	501,000.00			80,000.00		
Sub-total Landfill Closure	\$501,000.00	\$147,000.00	\$80,000.00	\$80,000.00	\$0.00	\$171,726.32
Accounts Payable						25,360.20
Total Landfill Closure						\$197,086.52
<u>Solid Waste</u>						
Salary & Wages		55,102.00	14,000.00	19,000.00		47,094.95
Expenses		1,505,545.00	186,289.87	75,000.00	8,238.50	1,126,018.58
Sub-total Solid Waste	\$0.00	\$1,560,647.00	\$200,289.87	\$94,000.00	\$8,238.50	\$1,173,113.53
Refund on Unit Trash Fees						150.00
Total Solid Waste						\$1,173,263.53

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008
Expenditures-Trust Funds

Non-expendable Trust Funds

J. E. Miller Scholarship	\$100.00	
Lebanese Am. Social Club Scholarship	136.00	
Kenneth & Mary Bowen Scholarship	48.48	
David Bujnicki Scholarship	0.01	
R. F. Sadowski, II Scholarship	739.00	
P. S. Moutsos, Jr. Scholarship	961.00	
H. W. Snell Scholarship	467.00	
J. Glinski Scholarship	51.00	
Frank & Eliz. McKnight Scholarship	34.48	
Neil Champney Scholarship	39.00	
Girls Athletic Booster Scholarship	60.00	
Trans. to Non-exp. Scholarship Fund	<u>941,582.22</u>	944,218.19

Expendable Trust Funds

Flower Funds	\$340.50	
Scholarships	71,071.03	
Transfer to General Fund	111,000.00	
Transfer to Revolving Fund-PCIA	21,088.95	
Transfer to Non-expendable Trust Fund	1,958.62	
Transfer to Expend. Scholarship Fund	20,995.24	
Health Payments, Settlements, Refunds	<u>7,666,275.12</u>	7,892,729.46

Expenditures-Agency Funds

Agency Funds

Accounts Payable	\$14,368.09	
Due to Cemetery Perpetual Care Fund	2,825.00	
Refund of Purchasing Bid Deposits	27,134.25	
Due to State Firearms Fund	22,037.50	
Planning Escrow- Laitinen Drive	74,468.48	
Highway Escrows	10,489.91	
Animal Adoption Deposits	90.00	
Transfer to General Fund	8,000.00	
Elm Street School Student Activity	4,094.47	
Waterford St. School Student Activity	1,381.02	
Middle School Student Activity	48,961.67	
High School Student Activity	<u>160,490.41</u>	<u>374,340.80</u>

Total Expenditures-All Funds

\$92,482,204.54

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

100 - General Fund - Balance Sheet

100-10400	Cash & Investments - Treasurer	3,625,490.10	
12105	Personal Property - 2005	2,577.97	
12106	Personal Property - 2006	2,065.97	
12107	Personal Property - 2007	3,251.47	
12108	Personal Property - 2008	6,835.79	
12206	Real Estate - 2006	36,670.21	
12207	Real Estate - 2007	182,568.08	
12208	Real Estate - 2008	807,225.51	
12400	Tax Lien Receivable	346,434.60	
12450	Deferred Real Estate Tax Receivable	1,266.88	
12604	Motor Vehicle Excise - 2004	23,914.94	
12605	Motor Vehicle Excise - 2005	31,167.35	
12606	Motor Vehicle Excise - 2006	42,325.88	
12607	Motor Vehicle Excise - 2007	66,571.85	
12608	Motor Vehicle Excise - 2008	287,357.49	
13100	Dept. Rec. - Veterans Benefits	307,393.25	
13110	Dept. Rec. - Mart	4,550.34	
13123	Dept. Rec. - Cemetery Miscellaneous	500.00	
15100	Notes Receivable	160,000.00	
17900	Due from State Receivable	54,732.00	
18800	Tax Foreclosures/Possessions	572,921.43	
20200	Accounts / Warrants Payable		816666.33
21520	Life-Group-Vol Withheld		6,126.76
22000	Accrued Payroll		199,697.14
22010	Accrued Compensatory Time		147,881.45
22105	Reserve for Abts/Exemptions - 2005		30,200.01
22106	Reserve for Abts/Exemptions - 2006		45,083.32
22107	Reserve for Abts/Exemptions - 2007		38,212.31
22108	Reserve for Abts/Exemptions - 2008		14,342.55
25200	Abandoned Property - Tailings		14,751.23
25300	Excess Land of Low Value		178.90
26100	Deferred Revenue - Real & Personal Property		762,334.34
26220	Deferred Revenue - Tax Liens/Deferred		347,701.48
26250	Deferred Revenue - Tax Possessions		572,921.43
26300	Deferred Revenue - Motor Vehicle		451,337.51
26540	Deferred Revenue - Departmental		312,443.59
26800	Deferred Revenue - Notes Receivable		160,000.00
31500	Unreserved Fund Balance		779,333.30
32110	F/B Designated for Encumb/Cont Approp		1,793,240.46
35200	F/B Designated for Expenditures		173,369.00
35920	F/B Designated for Appropriation Deficits	100,000.00	
		-----	-----
		\$6,665,821.11	\$6,665,821.11
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

210 - Revolving Funds - Balance Sheet

210-10400	Cash & Investments - Treasurer	262,558.19	
20200	Accounts / Warrants Payable		1,906.44
31501	F/B Airport Fuel		22,204.03
31502	F/B Law Enforcement Trust		105,496.08
31503	F/B Cemetery Int. - PICA		66,523.41
31504	F/B Plan Board Publications		1,990.65
31505	F/B Mayor's Summer Celebration		13,361.93
31507	F/B Insurance Recoveries		8,793.74
31508	F/B Gardner LLC Consulting		2,260.10
31510	F/B Pinewood Consulting		2,476.85
31511	F/B Vertical Construction Consulting		2,599.56
31512	F/B Road Resurfacing		15,000.00
31514	F/B Mahoney Brook Consulting		4,754.30
31516	F/B Kiley's Way Consulting		15,191.10
		-----	-----
		\$262,558.19	\$262,558.19
		=====	=====

215 - Off Duty Details Fund - Balance Sheet

215-10400	Cash & Investments - Treasurer		17,465.17
31501	F/B Off Duty Police Details	17,112.00	
31502	F/B Off Duty Fire Detail	353.17	
		-----	-----
		\$17,465.17	\$17,465.17
		=====	=====

218 - School Revolving Funds - Balance Sheet

218-10400	Cash & Investments - Treasurer	755,033.06	
17900	Due from State Receivable	29,264.70	
20200	Accounts / Warrants Payable		237,056.04
26540	Deferred Revenue - Departmental		29,264.70
31501	F/B Athletic Revolving		53,256.10
31502	F/B School Lunch	24,093.11	
31504	F/B Tuition Revolving		134,257.19
31505	F/B Transportation Revolving		2,127.43
31506	F/B Building Use Revolving		257,113.07
31507	F/B School Gift		83,293.26
31508	F/B Summer Basketball Camp		875.72
31509	F/B Summer Football Camp		620.00
31512	F/B Lost Books		3,656.68
31514	F/B Music Revolving		4,640.14
31515	F/B Elm St. School After School Program		989.02
31516	F/B Gardner High Summer School		1,210.16
31517	F/B Gardner Middle Summer School		31.36
		-----	-----
		\$808,390.87	\$808,390.87
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

220 - Reserved for Appropriation Funds - Balance Sheet

220-10400	Cash & Investments, Treasurer	487,363.02	
	13121 Departmental Receivable - Cemetery Sale of Lots	4,480.00	
	26540 Deferred Revenue - Departmental		4,480.00
	31501 F/B Wetland Fees - Reserved		33,651.26
	31502 F/B Sale of Lots - Reserved		69,933.45
	31503 F/B Parking Meter Fees - Reserved		91,168.78
	31504 F/B Recreation Fees - Reserved		9,721.41
	31506 F/B Insurance Recoveries Over \$20,000		35,543.29
	31507 F/B Cable Commission Fees - Reserved		247,344.83
		-----	-----
		\$491,843.02	\$491,843.02
		=====	=====

245 - Gift Funds - Balance Sheet

245-10400	Cash & Investments - Treasurer	111,204.49	
	20200 Accounts / Warrants Payable		968.50
	31501 F/B Police Reward - Church Theft		500.00
	31502 F/B Airport Gift		1,780.00
	31503 F/B Park Bandstand Gift		10,638.14
	31504 F/B Fire Dept. Gift		3,252.03
	31505 F/B Greenwood Pool Gift		4,579.07
	31506 F/B Youth Commission Gift		1,077.92
	31507 F/B Police Gift		4,253.31
	31510 F/B Bike Trail Gift		359.27
	31511 F/B Fire - S.A.F.E Gift		179.53
	31512 F/B Council on Aging Gift		18,872.28
	31513 F/B Police Dog Gift		3,299.96
	31514 F/B Animal Shelter Gift		13,669.76
	31515 F/B Playground Gift		5,751.77
	31516 F/B Skateboard Gift		4,926.63
	31517 F/B Health Gift		260.01
	31518 F/B School Safety Gift		1,993.64
	31519 F/B Old English Village Gift		9,577.69
	31520 F/B Brooks Pharmacy		25,000.00
	31521 F/B Disabilities Commission Gift		264.98
		-----	-----
		\$111,204.49	\$111,204.49
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

270 - Federal Grants Fund - Balance Sheet

270-10400	Cash & Investments - Treasurer		10,575.26
17900	Due from State Receivable	86,632.00	
20500	Contracts Payable - Retained Percentage		5,637.40
20200	Accounts / Warrants Payable		21,000.28
26540	Deferred Revenue - State		86,632.00
31501	F/B Airport Grants	48,040.38	
31502	F/B Bulletproof Vests		10,827.44
		-----	-----
		\$134,672.38	\$134,672.38
		=====	=====

280 - State Grants Fund - Balance Sheet

280-10400	Cash & Investments - Treasurer	235,250.24	
17900	Due from State Receivable	147,160.13	
20200	Accounts / Warrants Payable		78,161.35
26540	Deferred Revenue - State		147,160.13
31501	F/B Council on Aging Formula Grant		536.27
31502	F/B Arts Lottery		11,137.01
31503	F/B Heritage State Park		53,702.47
31504	F/B Community Policing		7,746.88
31505	F/B State Aid to Libraries		88,097.91
31506	F/B Fire SAFE Grant		5,713.43
31508	F/B GRA Grant		50,927.80
31509	F/B Public Safety Equipment Grant		500.00
31516	F/B Recycling Incentive		3,554.80
31517	F/B Firefighting Safety Equipment	9,587.07	
31522	F/B North Central Mass. Development Corp.		17,485.24
31526	F/B MEMA All Hazards		1,972.39
31527	F/B Brownfields	31,563.98	
31528	F/B Traffic Enforcement		2,616.28
31529	F/B Bioterrorism Preparedness		27,955.33
31533	F/B Byrne Grant		720.00
31534	F/B Local Preparedness		7,100.00
31531	F/B Community Emergency Response Team		463.29
31532	F/B Airport	4,047.38	
31534	F/B Housing Rehab	96,644.52	
31535	F/B Police Station	225.58	
31536	F/B Bioterrorism Preparedness (Health)		2,796.34
31537	F/B Economic Development Coordinator		16,131.98
		-----	-----
		\$524,478.90	\$524,478.90
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

284 - School Federal Grants Fund - Balance Sheet

284-10400	Cash & Investments - Treasurer		643,455.51
17900	Due from State Receivable	1,055,664.25	
20200	Accounts / Warrants Payable		168,288.51
26540	Deferred Revenue - State		1,055,664.25
31501	F/B Title I	227,250.59	
31502	F/B Sped 94-142	477,911.07	
31503	F/B Sped Early Childhood	9,851.83	
31504	F/B Title V		206.02
31505	F/B Teacher Quality	78,424.84	
31508	F/B Enhanced Education through Technology	4,688.70	
31511	F/B Title IV	1643.51	
31513	F/B Title III	12,179.50	
		-----	-----
		\$1,867,614.29	\$1,867,614.29
		=====	=====

285 - School State Grants Fund - Balance Sheet

285-10400	Cash & Investments - Treasurer	1,137,859.96	
17900	Due from State Receivable	226,458.00	
20200	Accounts / Warrants Payable		132,413.29
26540	Deferred Revenue - State		226,458.00
31503	F/B Tech Prep		259.27
31504	F/B School Choice		733,874.62
31506	F/B SPED Professional Development	5,760.66	
31511	F/B SPED Corrective Action		21.72
31525	F/B SPED Reimbursement		320,766.00
31528	F/B Bay State Reader	45,178.26	
31530	F/B Kindergarten Transition		1,276.75
31531	F/B Project Bread		625.26
31533	F/B Local Wellness		1,398.39
31535	F/B Kindergarten Enhancement	26,443.57	
31536	F/B Summer Academic Support		2,239.09
31534	F/B E-Rate		22,368.06
		-----	-----
		\$1,441,700.45	\$1,441,700.45
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

290 - Community Development Block Grants Fund - Balance Sheet

290-10400	Cash & Investments - Treasurer	96,015.32	
17900	Due from State Receivable	70,290.00	
19900	Funds Authorized	529,424.58	
19910	Funds Authorized and Unspent		529,424.58
20200	Accounts / Warrants Payable		45,466.12
20500	Contracts Payable - Retained Percentage		21,259.97
20501	Rehab Escrow		3,509.48
26990	Deferred Revenue - State		70,290.00
31501	F/B Program Income		84,380.80
31513	F/B FY06 HDSP		9,873.60
31514	F/B FY06 Mini-Entitlement	22,319.24	
31515	F/B FY07 Mini-Entitlement	46,155.41	
		-----	-----
		\$764,204.55	\$764,204.55
		=====	=====

295 - HUD Federal Grant Fund - Balance Sheet

295-10400	Cash & Investments - Treasurer	14,581.43	
31501	F/B HUD		14,581.43
		-----	-----
		\$14,581.43	\$14,581.43
		=====	=====

300 - Highway Improvement Fund - Balance Sheet

300-10400	Cash & Investments - Treasurer		195,204.17
17900	Due from State Receivable	248,298.15	
19900	Funds Authorized	358,327.52	
19910	Funds Authorized and Unspent		358,327.52
20200	Accounts / Warrants Payable		3,067.42
26990	Deferred Revenue - State		248,298.15
31501	F/B Road Resurfacing		25,114.53
31502	F/B Chapter 90 Projects	223,386.12	
		-----	-----
		\$830,011.79	\$830,011.79
		=====	=====

310 - Airport Capital Project Fund - Balance Sheet

310-10400	Cash & Investments - Treasurer	0.00	
31501	F/B Airport Capital Project		0.00
		-----	-----
		\$0.00	\$0.00
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

330 - GRA Summit Industrial Park Capital Project Fund - Balance Sheet

330-10400	Cash & Investments - Treasurer	1,000.00	
20500	Contracts Payable - Retained Percentage		1,000.00
		-----	-----
		\$1,000.00	\$1,000.00
		=====	=====

335 - Parker Pond Capital Project Fund - Balance Sheet

340-10400	Cash & Investments - Treasurer	73,496.57	
20500	Contracts Payable - Retained Percentage		32,770.00
31500	F/B Parker Pond Capital Project		40,726.57
		-----	-----
		\$73,496.57	\$73,496.57
		=====	=====

340 - Landfill Capital Project Fund - Balance Sheet

340-10400	Cash & Investments - Treasurer	20,944.54	
20500	Contracts Payable - Retained Percentage		20,944.54
		-----	-----
		\$20,944.54	\$20,944.54
		=====	=====

350 - Sewer Capital Projects Fund - Balance Sheet

350-10400	Cash & Investments - Treasurer	173,721.27	
31501	F/B Water/Sewer Capital Projects		173,721.27
		-----	-----
		\$173,721.27	\$173,721.27
		=====	=====

360 - Water Capital Project Fund - Balance Sheet

360-10400	Cash & Investments - Treasurer	346,901.40	
20500	Contracts Payable - Retained Percentage		90,546.81
31500	F/B Water Capital Projects		256,354.59
		-----	-----
		\$346,901.40	\$346,901.40
		=====	=====

370 - School Improvement Bond Fund - Balance Sheet

370-10400	Cash & Investments - Treasurer	0.00	
31501	F/B School Improvements		0.00
		-----	-----
		\$0.00	\$0.00
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

380 - City Miscellaneous Capital Projects Fund - Balance Sheet

380-10400	Cash & Investments - Treasurer	467,655.47	
17900	Due from MFDA Receivable	3,523.76	
20200	Accounts - Warrants Payable		641.87
20500	Contracts Payable - Retained Percentage		11,329.80
27200	Bond Anticipation Notes		1,700,000.00
31501	F/B City Hall Computers		1,009.37
31507	F/B Parking Meters		2,482.43
31508	F/B Oil Tank Replacement		19,163.85
31510	F/B New Equipment	1,266,971.85	
31511	F/B Bent Mill Property		3,523.76
		-----	-----
		\$1,738,151.08	\$1,738,151.08
		=====	=====

510 - Debt Service Fund

510-10400	Cash & Investments - Treasurer	0.00	
31501	F/B Reserved for Debt Service		0.00
		-----	-----
		\$0.00	\$0.00
		=====	=====

610 - Sewer Fund - Balance Sheet

610-10400	Cash & Investments - Treasurer	3,992,066.66	
13110	Sewer Rates Receivable	618,047.09	
13406	Sewer Liens Receivable - 2006	532.51	
13407	Sewer Liens Receivable - 2007	6,480.83	
13408	Sewer Liens Receivable - 2008	6,877.78	
20200	Accounts - Warrants Payable		67,118.94
20500	Contracts Payable - Retained Percentage		42,772.01
26540	Deferred Revenue - Sewer		631,938.21
31500	Unreserved Fund Balance		3,225,391.33
32110	F/B Reserved for Encumb/Cont. Approp.		656,784.38
		-----	-----
		\$4,624,004.87	\$4,624,004.87
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

620 - Water Fund - Balance Sheet

620-10400	Cash & Investments - Treasurer	798,750.82	
	13100 Water Rates Receivable	621,717.40	
	13120 Water Main & Const. Receivable	12,364.80	
	13130 Water Backflow Receivable	50.33	
	13306 Water Liens Receivable - 2006	1,366.11	
	13307 Water Liens Receivable - 2007	9,207.79	
	13308 Water Liens Receivable - 2008	9,044.14	
	13508 Water L&M Liens Receivable - 2008	62.26	
	20200 Accounts / Warrants Payable		5,766.48
	26540 Deferred Revenue - Water		653,812.83
	31500 Unreserved Fund Balance		564,660.95
	32110 F/B Reserved for Encumb/Cont. Approp.		228,323.39
		-----	-----
		\$1,452,563.65	\$1,452,563.65
		=====	=====

630 - Golf Course Fund - Balance Sheet

630-10400	Cash & Investments - Treasurer	127,737.74	
	20200 Accounts / Warrants Payable		5,194.07
	31500 Unreserved Fund Balance		104,404.67
	32110 F/B Reserved for Encumb/Cont. Approp.		18,139.00
		-----	-----
		\$127,737.74	\$127,737.74
		=====	=====

640 - Landfill Closure Fund - Balance Sheet

640-10400	Cash & Investments - Treasurer	1,057,467.96	
	20200 Accounts / Warrants Payable		112,875.36
	31500 Unreserved Fund Balance		325,636.77
	32110 F/B Reserved for Encumb/Cont. Approp.		450,604.83
	35200 F/B Reserved for Expenditures		168,351.00
		-----	-----
		\$1,057,467.96	\$1,057,467.96
		=====	=====

650 - Solid Waste Fund - Balance Sheet

650-10400	Cash & Investments - Treasurer	215,785.34	
	13800 Unit Trash Fees Receivable	228,310.49	
	20200 Accounts / Warrants Payable		111,899.29
	26540 Deferred Revenue - Solid Waste		228,310.49
	31500 Unreserved Fund Balance		101,486.80
	32110 F/B Reserved for Encumb/Cont. Approp.		2,399.25
		-----	-----
		\$444,095.83	\$444,095.83
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

700 - Non-Expendable Trust Funds - Balance Sheet

700-10400	Cash & Investments - Treasurer	427,992.38	
32910	E&A Tuhkunen Flower Fund		500.00
32911	Snell-Archibald Flower Fund		500.00
32912	Lucy Van Bentheyson Flower Fund		500.00
32913	H&H Taylor Flower Fund		400.00
32914	Allen-Sawin Flower Fund		200.00
32915	A.G. Gilson Flower Fund		400.00
32916	Selma Roth Flower Fund		200.00
32917	William Thomas Flower Fund		100.00
32918	E.L. Knowlton Flower Fund		500.00
32919	Agnes Bourne Flower Fund		500.00
32920	M. St. Germaine Flower Fund		500.00
32921	Alice M. Goff Flower Fund		500.00
32922	Cemetery Perpetual Care Funds		422,852.38
32954	Col. Thomas Gardner Statue Fund		340.00
		-----	-----
		\$427,992.38	\$427,992.38
		=====	=====

701 - Expendable Trust Funds - Balance Sheet

701-10400	Cash & Investments - Treasurer	2,293,307.94	
32910	E&A Tuhkunen Flower Fund		910.92
32911	Snell-Archibald Flower Fund		947.01
32912	Lucy Van Bentheyson Flower Fund		1,747.97
32913	H&H Taylor Flower Fund		1,362.31
32914	Allen-Sawin Flower Fund		285.27
32915	A.G. Gilson Flower Fund		1,861.07
32916	Selma Roth Flower Fund		262.90
32917	William Thomas Flower Fund		121.47
32918	E.L. Knowlton Flower Fund		1,670.56
32919	Agnes Bourne Flower Fund		2,964.60
32920	M. St. Germaine Flower Fund		309.58
32921	Alice M. Goff Flower Fund		309.58
32922	Cemetery Perpetual Care Funds		36,023.34
32937	Blue Cross/Blue Shield Trust		1,955,668.01
32938	Conservation Trust Fund		6,771.38
32944	Stabilization Trust Fund		281,967.75
32954	Col. Thomas Gardner Statue Fund		124.22
		-----	-----
		\$2,293,307.94	\$2,293,307.94
		=====	=====

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

710 - Non-Expendable Scholarship Funds - Balance Sheet

710-10400	Cash & Investments - Treasurer	941,582.22	
32923	Todd Lind Scholarship Fund		15,130.00
32924	H&M Gates Scholarship Fund		254,536.78
32925	A. Kauppinen Scholarship Fund		10,000.00
32926	A.E. Dell Scholarship Fund		5,600.00
32927	B. Minott Scholarship Fund		7,400.00
32928	GHS Faculty Scholarship Fund		7,953.80
32929	School Scholarship Fund		18,657.10
32930	Weighill Math Trust		2,715.00
32931	F.I. Danforth Scholarship Fund		1,950.00
32932	H.F. Parker Memorial Scholarship Fund		3,268.02
32933	J.E. Miller Scholarship Fund		4,406.00
32934	Kuniholm Scholarship Fund		7,403.46
32940	Laurie Regan Scholarship Fund		5,105.00
32941	Lebanese American Club Scholarship		3,908.62
32942	Sam Atter Scholarship Fund		10,210.00
32943	Vaito K. Eloranta Scholarship Fund		123,618.55
32946	Sara Spring Scholarship Fund		4,301.57
32948	Congregation Ohave Shalom Scholarship Fund		10,000.00
32949	H. Lavallee Fine Arts Scholarship Fund		78,127.67
32951	H. William Snell Scholarship Fund		609.89
32952	Howard F. Lashua Scholarship Fund		1,308.00
32955	Peter Moutsos Scholarship Fund		5,625.37
32957	D.G.Farragut Scholarship Fund		45,843.83
32958	Robert Sadowski, II Scholarship Fund		1,789.00
32960	Adam Gallant Scholarship Fund		1,037.00
32961	Jeffrey Glinski Scholarship Fund		149.00
32963	Matthew Smith Scholarship Fund		2,612.68
32964	H W Ferguson Family Fund Scholarship		185,640.75
32965	Maude Cobleigh Scholarship Fund		2,540.27
32966	Dorothy LeBlanc Scholarship Fund		5,750.00
32967	Kenneth Arsenault Scholarship Fund		15,857.00
32969	Neil Champney Scholarship Fund		11,904.00
32970	Ken Aho Scholarship Fund		3,912.00
32971	GHS Alumni Scholarship Fund		7,223.90
32972	Michael Carlson Scholarship Fund		20,410.40
32973	Jean E. Britton Scholarship Fund		15,000.00
32974	Girls Athletic Booster Scholarship Fund		12,447.56
32975	Joseph & Stephanie Jasinski Scholar. Fund		330.00
32976	Cecilia McKean Scholarship Fund		10,150.00
32977	Ovila & Alice Breau Scholarship Fund		17,150.00
		-----	-----
		\$941,582.22	\$941,582.22
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

711 - Expendable Scholarship Funds - Balance Sheet

711-10400	Cash & Investments - Treasurer	20,995.24	
32923	Todd Lind Scholarship Fund		181.99
32924	H&M Gates Scholarship Fund		3,784.78
32925	A. Kauppinen Scholarship Fund		119.90
32926	A.E. Dell Scholarship Fund		105.95
32927	B. Minott Scholarship Fund		82.67
32928	GHS Faculty Scholarship Fund		102.70
32929	School Scholarship Fund		226.85
32930	Weighill Math Trust		64.35
32931	F.I. Danforth Scholarship Fund		263.36
32932	H.F. Parker Memorial Scholarship Fund		57.80
32933	J.E. Miller Scholarship Fund		59.39
32934	Kuniholm Scholarship Fund		143.05
32940	Laurie Regan Scholarship Fund		423.49
32941	Lebanese American Club Scholarship		51.02
32942	Sam Atter Scholarship Fund		408.82
32943	Vaito K. Eloranta Scholarship Fund		4,361.56
32946	Sara Spring Scholarship Fund		770.42
32948	Congregation Ohave Shalom Scholarship Fund		120.71
32949	H. Lavalley Fine Arts Scholarship Fund		3,119.91
32951	H. William Snell Scholarship Fund		6.57
32952	Howard F. Lashua Scholarship Fund		63.11
32955	Peter Moutsos Scholarship Fund		75.95
32957	D.G.Farragut Scholarship Fund		713.93
32958	Robert Sadowski, II Scholarship Fund		25.98
32960	Adam Gallant Scholarship Fund		35.99
32961	Jeffrey Glinski Scholarship Fund		8.85
32963	Matthew Smith Scholarship Fund		40.05
32964	H W Ferguson Family Fund Scholarship		2,238.54
32965	Maude Cobleigh Scholarship Fund		58.14
32966	Dorothy LeBlanc Scholarship Fund		351.38
32967	Kenneth Arsenault Scholarship Fund		190.16
32969	Neil Champney Scholarship Fund		137.52
32970	Ken Aho Scholarship Fund		154.07
32971	GHS Alumni Scholarship Fund		88.08
32972	Michael Carlson Scholarship Fund		1,164.95
32973	Jean E. Britton Scholarship Fund		215.06
32974	Girls Athletic Booster Scholarship Fund		244.12
32975	Joseph & Stephanie Jasinski Scholar. Fund		45.05
32976	Cecilia McKean Scholarship Fund		446.65
32977	Ovila & Alice Breau Scholarship Fund		242.37
		-----	-----
		\$20,995.24	\$20,995.24
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

800 - Agency Funds - Balance Sheet

800-10400	Cash & Investments - Treasurer	667,664.56	
	10403 Petty Cash - Student Activity Accounts	38,500.00	
	13123 Cemetery Perpetual Care Receivable	2,550.00	
	20200 Accounts / Warrants Payable		12188.44
	20520 Planning Board Escrow/Pearly Lane		26,376.11
	20530 Planning Board Escrow/Farmhill Estates		96.24
	20560 Escrow - Earth Tech		100,000.00
	20584 Planning Board Escrow/Harvard Street Ext.		3,354.86
	20586 Planning Board Escrow/Wilderbrook Estates		12,111.90
	20592 Planning Board Escrow/R&D Homes		303,241.26
	20594 Planning Board Escrow/Laitinen Drive		20,464.89
	20596 Zoning Board Escrow/Robert Drive		10,026.65
	20610 Highway Escrow/David Richard		5,657.07
	20620 Highway Escrow/D R Poulin Construction		5,612.63
	20622 Highway Escrow/RJ Pelchat		5,197.02
	20625 Highway Escrow/NE Wood Design		5,603.39
	20630 Highway Escrow/M. Moschetti		5,131.10
	20640 Highway Escrow/Enright Construction		5,595.45
	20650 Highway Escrow/Olson Pipe Co.		5,131.09
	20655 Highway Escrow/Finish Grade		5,131.09
	20660 Highway Escrow/Banyan Construction		5,562.76
	20670 Highway Escrow/Glenn Hines		5,131.07
	20680 Highway Escrow/Dymek Custom		5,478.09
	20685 Highway Escrow/R. Bourgeois		5,396.14
	20690 Highway Escrow/Sweeney & Son		5,313.06
	20705 Sewer Escrow/Kiley's Way		16,772.53
	25500 Purchasing Bid Deposits		1,000.00
	25510 Animal Adoption Deposits		12,089.13
	25800 Due to Trust Funds - PCIA		1,575.00
	25830 Middle School Student Activity Agency Account		29,892.45
	25840 High School Student Activity Agency Account		73,726.21
	25850 Elm Street School Student Activity Agency Acct		6,347.14
	25860 Waterford St. School Student Act. Agency Acct		1,643.56
	25870 HM Sauter School Student Act. Agency Acct		5,318.23
	26540 Deferred Revenue - Departmental		2,550.00
		-----	-----
		\$708,714.56	\$708,714.56
		=====	=====

900 - CDBG Loan Paybacks - Balance Sheet

900-13440	Jennette Harmon	3,768.45	
	13461 Robert & Lisa Itzkowitz	6,704.30	
	13462 Lawrence Larondeau	5,916.83	
	13463 Daniel & Samantha Berube	6,583.47	
	26991 Net Funded or Fixed Debt		22,973.05
		-----	-----
		\$22,973.05	\$22,973.05
		=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

990 General Fixed Assets Group

990-19300 Land	1,202,063.00	
19400 Building & Improvements	27,693,643.00	
19490 Accumulated Depreciation - Building		13,195,039.00
19500 Vehicles	6,773,293.00	
19590 Accumulated Depreciation - Vehicles		5,600,990.00
19600 Equipment	888,335.00	
19690 Accumulated Depreciation - Equipment		735,001.00
19700 Textbooks	710,188.00	
19790 Accumulated Depreciation - Textbooks		665,941.00
19800 Infrastructure	15,543,663.00	
19890 Accumulated Depreciation - Infrastructure		7,734,056.00
19950 Construction in Progress	188,469.00	
19400 Building & Improvements	17,542,254.00	
19490 Accumulated Depreciation - Building		17,542,254.00
19500 Vehicles	886,809.00	
19590 Accumulated Depreciation - Vehicles		765,992.00
19800 Infrastructure	3,774,536.00	
19890 Accumulated Depreciation - Infrastructure		1,734,865.00
19950 Construction in Progress	0.00	
19300 Land	591,769.00	
19400 Building & Improvements	13,896,786.00	
19490 Accumulated Depreciation - Building		2,425,873.00
19500 Vehicles	342,948.00	
19590 Accumulated Depreciation - Vehicles		234,496.00
19600 Equipment	773,222.00	
19690 Accumulated Depreciation - Equipment		532,753.00
19800 Infrastructure	13,427,263.00	
19890 Accumulated Depreciation - Infrastructure		7,831,819.00
19950 Construction in Progress	0.00	
19300 Land	419,653.00	
19400 Building & Improvements	218,349.00	
19490 Accumulated Depreciation - Building		83,342.00
19500 Vehicles	43,212.00	
19590 Accumulated Depreciation - Vehicles		18,721.00
30150 Net Assets Unrestricted		25,068,627.00
30150 Net Assets Sewer		2,160,488.00
30150 Net Assets Water		18,007,047.00
30150 Net Assets Golf Course		579,151.00
	-----	-----
	\$104,916,455.00	\$104,916,455.00
	=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

999 - General Long Term Debt Group - Balance Sheet

999-19900 Bonds Authorized	1,742,000.00	
19910 Bonds Authorized & Unissued		1,742,000.00
19920 Amounts to be Provided for Sick Time Accrual	3,895,245.73	
19930 Prepaid Debt Service	739,251.94	
19969 Amounts to be Provided for Payment	26,130,399.76	
28200 Accrued Sick Time		3,895,245.73
29000 Bds Payable Inside Debt-Street Const.		67,275.00
29001 Bds Payable Inside Debt-Building Renov.		1,950,000.00
29002 Bds Payable Inside Debt-Storm Drain		250,000.00
29008 Bds Payable Inside Debt-Land Acquisition		98,000.00
29401 Bds Payable Outside Debt-Sewer		942,057.00
29402 Bds Payable Outside Debt-Water		5,706,520.00
29404 Bds Payable Outside Debt-Middle School		7,601,423.00
29405 Bds Payable Outside Debt-WPAT		5,933,892.80
29406 Bds Payable Outside Debt-WPAT Sewer/Snake		807,156.96
29407 Bds Payable Outside Debt-WPAT Water/Snake		2,774,075.00
29501 Bond Premium - General		377,260.15
29502 Bond Premium - Sewer		111,171.11
29503 Bond Premium - Water		250,820.68
	-----	-----
	\$32,506,897.43	\$32,506,897.43
	=====	=====

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Outstanding City Debt

<u>Fredette Street</u>		
2009 through 2023	<u>\$4,485.00</u>	\$67,275.00
<u>Land Acquisition</u>		
2009	<u>\$40,000.00</u>	40,000.00
<u>School Building Remodeling</u>		
2009	<u>\$300,000.00</u>	300,000.00
<u>Crystal Lake Water Treatment Plant (WPAT Loan)</u>		
2009	\$409,819.11	
2010	423,449.92	
2011	439,445.74	
2012	452,762.28	
2013	466,078.82	
2014	479,395.35	
2015	497,150.74	
2016	514,906.12	
2017	532,661.50	
2018	554,855.73	
2019	577,049.96	
2020	<u>585,927.65</u>	5,933,502.92
<u>Crystal Lake Water Treatment Plant (WPAT Loan)</u>		
2009	\$27.32	
2010	28.05	
2011	28.81	
2012	29.62	
2013	30.31	
2014	31.38	
2015	33.99	
2016	33.99	
2017	33.99	
2018	36.60	
2019	36.60	
2020	<u>39.22</u>	389.88
<u>Crystal Lake Water Treatment Plant</u>		
2009 to 2012	\$60,000.00	
2013 to 2022	<u>55,000.00</u>	790,000.00
<u>Water Mains</u>		
2009 to 2015	\$265,000.00	
2016 to 2019	260,000.00	
2020 to 2022	<u>255,000.00</u>	3,660,000.00
<u>Water Meters</u>		
2009 to 2010	<u>\$95,000.00</u>	190,000.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

<u>Parker Pond Project</u>		
2009 to 2013	<u>\$50,000.00</u>	250,000.00
<u>School Remodeling</u>		
2009 to 2013	\$220,000.00	
2014	190,000.00	
2015 to 2016	<u>180,000.00</u>	1,650,000.00
<u>Snake Pond Well Water Treatment Plant (WPAT Loan)-Sewer</u>		
2009	\$36,227.14	
2010	37,210.60	
2011	38,232.57	
2012	39,271.63	
2013	40,349.65	
2014	41,921.81	
2015	43,199.88	
2016	44,493.12	
2017	46,612.60	
2018	47,671.84	
2019	49,790.32	
2020	51,908.80	
2021	54,028.28	
2022	56,146.77	
2023	58,265.25	
2024	60,383.73	
2025	<u>61,442.97</u>	807,156.96
<u>Snake Pond Well Water Treatment Plant (WPAT Loan)-Water</u>		
2009	\$124,507.00	
2010	127,891.00	
2011	131,401.00	
2012	134,971.00	
2013	138,675.00	
2014	144,078.00	
2015	148,475.00	
2016	152,917.00	
2017	160,198.00	
2018	163,839.00	
2019	171,121.00	
2020	178,403.00	
2021	185,684.00	
2022	192,966.00	
2023	200,248.00	
2024	207,530.00	
2025	<u>211,171.00</u>	2,774,075.00

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

<u>Middle School (Refunding Bonds)</u>		
2009	\$786,763.00	
2010	778,200.00	
2011	770,500.00	
2012	765,500.00	
2013	756,500.00	
2014	746,600.00	
2015	760,190.00	
2016	778,661.00	
2017	732,509.00	
2018	<u>726,000.00</u>	7,601,423.00
 <u>Kendall Pond and Water Projects (Refunding Bonds)</u>		
2009	\$125,185.00	
2010	124,900.00	
2011	123,800.00	
2012	119,300.00	
2013	124,700.00	
2014	119,200.00	
2015	115,575.00	
2016	122,179.00	
2017	20,681.00	
2018	<u>15,000.00</u>	1,010,520.00
 <u>Kendall Pond--Sewer (Refunding Bonds)</u>		
2009	\$108,052.00	
2010	106,900.00	
2011	105,700.00	
2012	105,200.00	
2013	103,800.00	
2014	104,200.00	
2015	104,235.00	
2016	99,160.00	
2017	11,810.00	
2018	<u>9,000.00</u>	858,057.00
 <u>Snake Pond Well Water Treatment Plant--Sewer</u>		
2009 through 2015	<u>\$12,000.00</u>	84,000.00
 <u>Snake Pond Well Water Treatment Plant--Water</u>		
2009 through 2015	<u>\$8,000.00</u>	56,000.00
 <u>Bent Mill Brownfields Remediation</u>		
2012	<u>\$58,000.00</u>	<u>58,000.00</u>
 Total Debt		
		\$26,130,399.76

City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008

Fixed Assets

	<u>Balance</u> <u>June 30, 2007</u>	<u>Additions</u>	<u>Sale or</u> <u>Disposal</u>	<u>Transfer</u>	<u>Balance</u> <u>June 30, 2008</u>
<u>General Fund</u>					
Land	\$1,103,063	\$99,000			\$1,202,063
Building & Improvements	26,269,335	1,195,947		228,361	27,693,643
Accumulated Depreciation	(12,397,578)	(797,461)			(13,195,039)
Vehicles	6,355,052	640,244	222,003		6,773,293
Accumulated Depreciation	(5,455,403)	(367,590)	(222,003)		(5,600,990)
Equipment	1,482,182	10,750	604,597		888,335
Accumulated Depreciation	(1,259,292)	(80,306)	(604,597)		(735,001)
Textbooks	688,421	21,767			710,188
Accumulated Depreciation	(606,838)	(59,103)			(665,941)
Infrastructure	15,282,911	260,753			15,543,664
Accumulated Depreciation	(7,065,786)	(668,270)			(7,734,056)
Construction in Progress	224,909	191,921		(228,361)	188,469
 Net Assets-General Fund	 \$24,620,976				 \$25,068,628
<u>Sewer Fund</u>					
Land	\$0				\$0
Building & Improvements	17,542,254				17,542,254
Accumulated Depreciation	(17,542,254)				(17,542,254)
Vehicles	822,640	75,169	11,000		886,809
Accumulated Depreciation	(723,708)	(53,284)	(11,000)		(765,992)
Infrastructure	3,774,536				3,774,536
Accumulated Depreciation	(1,560,541)	(174,324)			(1,734,865)
Construction in Progress	0				0
 Net Assets-Sewer	 \$2,312,927				 \$2,160,488

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

Fixed Assets

	<u>Balance</u> <u>June 30, 2007</u>	<u>Additions</u>	<u>Sale or</u> <u>Disposal</u>	<u>Transfer</u>	<u>Balance</u> <u>June 30, 2008</u>
<u>Water Fund</u>					
Land	\$591,769				\$591,769
Building & Improvements	13,896,786				13,896,786
Accumulated Depreciation	(2,053,041)	(372,832)			(2,425,873)
Vehicles	267,000	75,948			342,948
Accumulated Depreciation	(202,679)	(31,817)			(234,496)
Equipment	773,222				773,222
Accumulated Depreciation	(454,609)	(78,144)			(532,753)
Infrastructure	13,427,263				13,427,263
Accumulated Depreciation	(7,572,241)	(259,578)			(7,831,819)
Construction in Progress	0				0
 Net Assets-Water	 \$18,673,470				 \$18,007,047

Golf Course Fund

Land	\$419,653				\$419,653
Building & Improvements	218,349				218,349
Accumulated Depreciation	(78,364)	(4,978)			(83,342)
Vehicles	16,000	27,212			43,212
Accumulated Depreciation	(16,000)	(2,721)			(18,721)
 Net Assets-Golf Course	 \$559,638				 \$579,151

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

ENCUMBRANCES/CARRY FORWARDS TO FISCAL YEAR 2008

GENERAL FUND

City Auditor	Professional Services	11135-52190	\$4,300.00
	Office Supplies	11135-52230	25.31
Purchasing	Minor Equipment	11138-52050	72.99
Assessor	Valuation Update	11141-55050	5,000.00
City Treasurer	Central Computer	11145-52040	4,400.00
Personnel	Prof. Develop. & Travel	11152-52170	15.00
	Office Supplies	11152-52230	153.74
Planning Board	Encumb. Open Space Plan	11175-62198	95.95
Community Develop.	Parker Pond Restoration	11182-65192	26,674.92
	Match-No Central Pathway	11182-65195	3,221.35
Mayor's Unclassified	Annual Report	11199-52194	750.00
	Workers Compensation	11199-57010	1,000.00
	Chapter 41 Medical Allowance	11199-57062	10,000.00
	Land Acquisition	11199-58100	32,000.00
	Encum Annual Report	11199-62194	3,000.00
	Encum Bond-Land Acquisition	11199-68100	67,984.50
Police	Radio Upgrade	12210-55145	761.19
Fire	Repairs & Maintenance	12220-52030	3,475.00
Civil Defense	Minor Equipment	12291-52050	266.80
Civil Enforcement	Professional Services	12293-52190	956.46
	Office Supplies	12293-52230	995.37
Forestry	Professional Services	12294-52190	1,900.00
School	SPED Transportation	13960-55804	44,440.56
	Payroll	13960-51000	1,072.32
	Expenses	13960-52000	1,170,754.84
	Enc. Expenses	13960-68000	47,784.00
Survey	Professional Services	14410-52190	6,990.00
	Dam Inspections	14410-52194	6,000.00
	Encumbered Carlson Lane	14410-68605	5,106.80
Highway	Repairs & Maintenance	14420-52030	43.00
	Traffic Maintenance	14420-52032	9,800.00
	Snow & Ice	14420-52210	2,365.68
	Office Supplies	14420-52230	3,250.00
	Vehicle Supplies	14420-52240	1,400.00
	Crack Sealing	14420-52241	40,000.00
	Drains	14420-52997	6,700.00
	Sidewalks	14420-58600	8,800.00
Municipal Garage	Repairs & Maintenance	14429-52030	143.55
	Minor Equipment	14429-52050	1,833.00
	Building Rehab	14429-55163	4,542.00
	Cold Storage Building	14429-57800	26,598.00
Solid Waste	Trash Disposal	14430-52361	1,795.01
	Municipal Dumpster	14430-52361	154.95
Airport	Repairs & Maintenance	14482-52030	30,494.78
	Communications	14482-52150	265.20
Cemetery	Repairs & Maintenance	14490-52030	30.73
Council on Aging	Building Repairs	15541-57800	30,336.94
	Encumb. Building Repairs	15541-67800	236.69
Veterans	Veterans Benefits	15543-57100	4,600.00
Recreation	Repairs & Maintenance	16620-52030	2,000.00
Greenwood Pool	Energy & Utilities	16621-52110	2,242.90
Municipal Grounds	Repairs & Maintenance	16625-52030	3,400.61
Park	Playground Improvements	16630-58150	1,300.00
Historical Commission	Enc. Cemetery Restoration	16650-65141	2,000.00
	Enc. Printing: Portrait of Past	16650-65151	2,500.00

TOTAL GENERAL FUND

\$1,636,030.14

**City of Gardner
Report of the City Auditor
For the Fiscal Year Ending June 30, 2008**

SEWER FUND

Sewer-Survey	Encum Green/Eaton St Extensio	61410-68604	\$19,724.90
Sewer	New Equipment	61440-52050	40,956.00
	Office Supplies	61440-52230	4,024.39
	Chemicals	61440-52231	17,407.00
	Contract Operations	61440-52360	88,332.06
	Cold Storage Building	61440-55123	48,250.00
	I & I Removal	61440-55139	504,860.51
	Enc. Facility Assessment	61440-65034	53,962.52
	Enc. Sewer I & I	61440-65139	48,722.41
TOTAL SEWER FUND			\$826,239.79

WATER FUND

Water	New Equipment	62450-52050	\$41,735.00
	Repairs to Mains	62450-52031	26,500.00
	Professional Services	62450-52190	2,659.04
	Dam Inspections	62450-52194	31,000.00
	Office Expense	62450-52230	4,024.39
	Water System Supplies	62450-52232	20,000.00
	Contract Operations	62450-52359	108,169.81
	Enc. Facility Assessment	62450-65034	17,487.48
	Enc. Water Main Replacement	62450-68510	63,381.10
	Encum Bond-Water Treat Plan	62450-68252	14,599.26
TOTAL WATER FUND			\$329,556.08

GOLF COURSE FUND

Golf Course	Equipment	63640-52050	\$23,453.00
	Professional Services	63640-52191	800.00
TOTAL GOLF COURSE FUND			\$24,253.00

LANDFILL CLOSURE FUND

Landfill Closure	Res. for Post-closure Monitor.	64433-58160	
	Encum Res.Post-closure Mon.	64433-68160	\$501,000.00
TOTAL LANDFILL CLOSURE FUND			\$501,000.00

This report of the City Auditor is respectfully submitted,

Cheri D. Brooks

City Auditor

October, 2008

To: Honorable Mark Hawke
 Members of the City Council

From: Dick Reynolds, Building Commissioner

Re: Gardner Building Department's 2007/2008 Annual Report (FY 08)

NEW CONSTRUCTION	PERMITS	FEES
Single Family Residential I	11	35,750.00
Multi-Family Dwelling	2	6,074 .00
Private Garages	12	2,275.00
Church	0	-0-
New Commerical	1	21,298.00
New Factory	0	-0-
Barns & Sheds	36	975.00

ALTERATIONS/ADDITIONS/REPAIRS	PERMITS	FEES
Residential	178	8,460.00
Demolition	16	850.00
Churches	2	96.00
Factory	4	400.00
Roofing/Siding	110	658.00
Signs	24	840.00
Schools/Municipals	8	Waived 67,000.00
Commercial Alt/Addds	16	5,100.00
Swimming Pools	32	800.00
Fences	18	300.00
Woodstoves/Chimneys	40	800.00
General Repairs & Certificates	102	9,000.00

TOTAL Permits.....622
 TOTAL Fee's.....\$93,676.00

TOTAL Construction Value.....
\$10,182,334.36

FEES reflect approximately .5 of 1% of construction value

Scheduled Inspections on Building Permits:
 2,270
 Inspections: 71
 Scheduled R-2 & 106

Respectfully Submitted,
 Dick Reynolds, Building Commissioner

To His Honor the Mayor, and members of the City Council:

Ladies and Gentlemen:

I herewith submit the annual report for the Fiscal Year beginning July 1, 2007 to June 30, 2008:

RECEIPTS

Marriages	3,475.00	3,475.00
Dog Licenses	23,122.00	23,122.00
Late Fees-Dog Licenses	1,370.00	1,370.00
<u>CERTIFIED COPIES</u>		
308 Births @ 8.00	2,464.00	
2093 Births @ 10.00	20,930.00	
1456. Deaths @ 10.00	14,560.00	
279 Marriages @10.00	2,790.00	40,744.00
<u>RECORDING FEES</u>		
Commercial Code reimbursement		
Pole Locations	120.00	120.00
<u>MISCELLANEOUS RECEIPTS, LICENSES & PERMITS</u>		
70 Business Certificates	2,800.00	
2 Discontinuance of Business	40.00	
Changes in Business Certificates	0.00	
22 Birth Corrections	440.00	
Voter Certificates	0.00	
3 Census Diskettes	30.00	
Doctor Certificate	20.00	
Photocopies	29.25	
Subscribers Fees - Comcast	0.00	
Zoning Variance Fees	4,700.00	
Zoning Ordinances and Maps	70.00	
Subdivision Fees	1,830.00	
Plans not requiring sub-division	975.00	
Misc. Rentals	7.00	
Warrant Removal Fees	150.00	
Street Lists	870.00	
Homestead Declaration	20.00	
Quitclaim Deed	0.00	11,981.25
<u>LICENSES</u>		
Raffle & Bazaar Permits	220.00	
Hackney & Hackney Operators Licenses	245.00	
Antique Junk Licenses	120.00	
Bowl & Pool Licenses	1,085.00	
Second Hand Auto Licenses	2,300.00	
Late Fee Second Hand Lic.	100.00	
Gas Tank License	65.00	
Advertising License	60.00	
Registration of Garages and Tanks	560.00	4,755.00
License Fees collected for division of Fisheries & Wildlife	<u>7,169.95</u>	7,169.95
TOTAL:	92,737.20	92,737.20

CITY COUNCIL ROLL CALLS

Regular Meetings

22

Special Meetings 2

24

VITAL STATIS

BIRTHS

Gardner residents in Gardner	168	
Gardner residents in State	98	
Non-residents in Gardner	429	695

DEATHS

Gardner residents in Gardner	139	
Gardner residents in State	46	
Non-residents in Gardner	113	
Non-resident Veterans buried in G	4	302

MARRIAGES

Gardner residents in Gardner	64	
Gardner residents in State	42	
Non-residents in Gardner	16	
Non-residents in State	14	136

Respectfully submitted,



City Clerk

COLLECTOR OF TAXES

To His Honor, The Mayor and Members of the City Council:

Ladies and Gentlemen:

I Herewith submit the Annual Report of the Collector of Taxes of the City of Gardner for the Fiscal Year Ending June 30, 2008:

2008 MOTOR VEHICLE EXCISE TAXES

Committed: February 25, 2008	1,257,692.50		
April 18, 2008	160,247.60		
April 18, 2008	2,851.04		
June 20, 2008	148,956.01		
June 20, 2008	<u>11,580.00</u>	1,581,327.15	
Cost Collected		3,525.00	
Interest Collected		1,464.29	
Refunds		<u>10,082.89</u>	1,596,399.33
Paid to Treasurer	1,228,129.37		
Cost	3,525.00		
Interest	<u>1,464.29</u>	1,233,118.66	
Abatements		75,923.18	
Uncollected June 30, 2008		<u>287,357.49</u>	1,596,399.33

2008 FISCAL TAXES COLLECTED

Committed:			
Personal	339,693.50		
Real Estate	16,245,714.54		
Real Estate Omitted	916.73		
Water Liens	49,478.82		
Sewer User	35,761.59		
Omitted Water L&M	62.26		
Cost Collected	435.00		
Interest Collected	29,033.39		
Certificates of Mun.Lien	9,025.00		
Mobile Home Park Fees	21,456.00		
Binnall House	18,156.00		
Community Health Connections	7,500.00		
Interest on Daily Deposits	<u>6,348.15</u>	16,763,580.98	
Refunds:			
Personal	549.74		
Real Estate	<u>21,661.61</u>	<u>22,211.35</u>	16,785,792.33

Paid to Treasurer:			
Personal	332,392.02		
Real Estate	15,229,865.19		
Water Liens	39,834.04		
Sewer User	28,554.22		
Cost	435.00		
Interest	29,033.39		
Certificates of Mun.Lien	9,025.00		
Mobile Home Park Fees	21,456.00		
Binnall House	18,156.00		
Community Health Connections	7,500.00		
Interest on Daily Deposit	<u>6,348.15</u>	15,722,599.01	
Abatements:			
Personal	1,015.43		
Real Estate	<u>201,335.05</u>	202,350.48	
Transferred to Tax Title:			
Real Estate	29,867.13		
Water Liens	600.64		
Sewer User	<u>329.59</u>	30,797.36	
Uncollected June 30, 2008:			
Personal	6,835.79		
Real Estate	807,225.51		
Water Liens	9,044.14		
Sewer User	6,877.78		
Water L&M	<u>62.26</u>	<u>830,045.48</u>	16,785,792.33
2007 MOTOR VEHICLE EXCISE TAXES			
Uncollected July 1, 2008		255,400.13	
Committed:			
August 10,2007	104,341.96		
September 14,2007	12,184.38		
October 12,2007	72,950.06		
December 28,2007	35,882.49		
February 25, 2008	22,974.24		
April 18,2008	3,776.38		
April 18,2008	455.84		
June 20, 2008	<u>1,970.64</u>	254,535.99	
Cost Collected		25,660.00	
Interest Collected		9,213.67	
Registry Fees Collected		9,760.00	
Refunds		<u>16,874.65</u>	571,444.44
Paid to Treasurer	421,998.17		
Cost	25,660.00		
Interest	9,213.67		
Registry Fees	<u>9,760.00</u>	466,631.84	
Abatements		38,240.75	
Uncollected June 30, 2008		<u>66,571.85</u>	571,444.44

2007 FISCAL TAXES COLLECTED

Uncollected July 1, 2007:			
Personal	3,485.01		
Real Estate	678,960.96		
Water Liens	16,512.66		
Sewer User	9,729.81		
Cost Collected	1,495.00		
Interest Collected	53,902.20		
Certificates of Mun.Lien	<u>4,925.00</u>	769,010.64	
Refunds:			
Real Estate		<u>19,609.94</u>	788,620.58
Paid to Treasurer:			
Personal	152.48		
Real Estate	457,284.85		
Water Liens	5,406.08		
Sewer User	1,996.62		
Cost	1,495.00		
Interest	53,902.20		
Certificates of Mun.Lien	<u>4,925.00</u>	525,162.23	
Abatements:			
Personal	81.06		
Real Estate	<u>22,988.99</u>	23,070.05	
Transferred to Tax Title:			
Real Estate	35,728.98		
Water	1,898.79		
Sewer User	<u>1,252.36</u>	38,880.13	
Uncollected June 30, 2008:			
Personal	3,251.47		
Real Estate	182,568.08		
Water Liens	9,207.79		
Sewer User	<u>6,480.83</u>	<u>201,508.17</u>	788,620.58

2006 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2008:	73,435.98		
Committed: August 10, 2007	34,737.28		
September 14, 2007	510.94		
December 28, 2007	2,299.47		
April 18, 2008	90.31		
Cost Collected	8,405.00		
Interest Collected	5,363.91		
Registry Fees Collected	<u>8,700.00</u>	133,542.89	
Refunds		<u>1,028.55</u>	134,571.44

Paid to Treasurer	63,867.66		
Cost	8,405.00		
Interest	5,363.91		
Registry Fees	<u>8,700.00</u>	86,336.57	
Abatements		5,908.99	
Uncollected June 30, 2008		<u>42,325.88</u>	134,571.44

2006 FISCAL TAXES COLLECTED

Uncollected July 1, 2006:			
Personal	2,224.11		
Real Estate	128,891.25		
Water Liens	2,147.15		
Sewer User	<u>945.26</u>	134,207.77	
Cost Collected		165.00	
Interest Collected		<u>16,243.83</u>	150,616.60
Paid to Treasurer:			
Personal	78.11		
Real Estate	63,212.51		
Water Liens	296.69		
Sewer user	147.16		
Cost	165.00		
Interest	<u>16,243.83</u>	80,143.30	
Abatements:			
Personal	80.03		
Real Estate	<u>11,065.46</u>	11,145.49	
Transferred to Tax Title:			
Real Estate	17,943.07		
Water Liens	484.35		
Sewer User	<u>265.59</u>	18,693.01	
Uncollected June 30, 2008:			
Personal	2,065.97		
Real Estate	36,670.21		
Water Liens	1,366.11		
Sewer User	<u>532.51</u>	<u>40,634.80</u>	150,616.60

2005 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2007:			
	39,812.08		
Committed: September 14, 2007	40.00		
April 18, 2008	<u>12.50</u>	39,864.58	
Cost Collected		2,730.00	
Interest Collected		2,443.06	
Registry Fees Collected		3,640.00	
Refunds		<u>944.70</u>	49,622.34
Paid to Treasurer	8,477.44		
Cost	2,730.00		
Interest	2,443.06		
Registry Fees	<u>3,640.00</u>	17,290.50	
Abatements		1,164.49	
Uncollected June 30, 2008		<u>31,167.35</u>	49,622.34

2005 FISCAL TAXES COLLECTED

Uncollected July 1, 2007:			
Personal	2,781.71		
Real Estate	34,754.21		
Water Liens	914.01		
Sewer User	<u>657.70</u>	39,107.63	
Cost Collected		40.00	
Interest Collected		<u>6,365.65</u>	45,513.28
<u>Paid to Treasurer:</u>			
Personal	122.02		
Real Estate	18,361.47		
Cost	40.00		
Interest	<u>6,365.65</u>	24,889.14	
Abatements:			
Personal		81.72	
Transferred to Tax Title:			
Real Estate	16,392.74		
Water Liens	914.01		
Sewer User	<u>657.70</u>	17,964.45	
Uncollected June 30, 2008:			
Personal		<u>2,577.97</u>	45,513.28

	2004 MOTOR VEHICLE EXCISE TAXES		
Uncollected July 1, 2007	26,770.49		
Cost Collected	1,260.00		
Interest Collected	1,225.00		
Registry Fees Collected	<u>1,660.00</u>	30,915.49	
Refunds		<u>90.65</u>	31,006.14
Paid to Treasurer	2,876.51		
Cost	1,260.00		
Interest	1,225.00		
Registry Fees	<u>1,660.00</u>	7,021.51	
Abatements		69.69	
Uncollected June 30,2008		<u>23,914.94</u>	31,006.14
	2004 FISCAL TAXES COLLECTED		
Uncollected July 1,2007:			
Personal		3,699.31	
Real Estate		<u>378.77</u>	4,078.08
Abatements:			
Personal		3,699.31	
Transferred to Tax Title:			
Real Estate		<u>378.77</u>	4,078.08
	2003 MOTOR VEHICLE EXCISE TAXES		
Uncollected July 1, 2007:	20,750.99		
Cost Collected	585.00		
Interest Collected	1,068.86		
Registry Fees Collected	<u>1,000.00</u>	23,404.85	
Abatements Rescinded		<u>1,099.59</u>	24,504.44
Paid to Treasurer	1,921.68		
Cost	585.00		
Interest	1,068.86		
Registry Fees	<u>1,000.00</u>	4,575.54	
Abatements		<u>19,928.90</u>	24,504.44
	2003 FISCAL TAXES COLLECTED		
Uncollected July 1, 2007:			
Personal		3,610.74	
Abatements:			
Personal		3,610.74	

2002 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2007:	15,410.90		
Cost Collected	300.00		
Interest Collected	818.67		
Registry Fees Collected	<u>600.00</u>	17,129.57	
Abatements Rescinded		<u>602.40</u>	17,731.97
Paid to Treasurer	1,253.35		
Cost	300.00		
Interest	818.67		
Registry Fees	<u>600.00</u>	2,972.02	
Abatements		<u>14,759.95</u>	17,731.97

2002 FISCAL TAXES COLLECTED

Uncollected July 1, 2007:		
Personal		1,997.84
Abatements:		
Personal		1,997.84

2001 MOTOR VEHICLE EXCISE TAXES

Uncollected July 1, 2007	13,373.53		
Cost Collected	230.00		
Interest Collected	706.86		
Registry Fees	<u>460.00</u>	14,770.39	
Abatements Rescinded		<u>292.61</u>	15,063.00
Paid to Treasurer	944.28		
Cost	230.00		
Interest	706.86		
Registry Fees	<u>460.00</u>	2,341.14	
Abatements		<u>12,721.86</u>	15,063.00

2001 FISCAL TAXES COLLECTED

Uncollected July 1, 2007:		
Personal		3,031.07
Abatements:		
Personal		3,031.07

2000 MOTOR VEHICLE EXCISE

Uncollected July 1, 2007	9,552.62		
Cost Collected	120.00		
Interest collected	230.84		
Registry Fees Collected	<u>240.00</u>	10,143.46	
Abatements Rescinded		<u>189.47</u>	10,332.93
Paid to Treasurer	259.27		
Cost	120.00		
Interest	230.84		
Registry Fees	<u>240.00</u>	850.11	
Abatements		<u>9,482.82</u>	10,332.93

1999 MOTOR VEHICLE EXCISE TAXES

Cost Collected	50.00		
Interest Collected	114.60		
Registry Fees	<u>100.00</u>	264.60	
Abatements Rescinded		<u>104.38</u>	368.98
Paid to Treasurer		104.38	
Cost		50.00	
Interest		114.60	
Registry Fees		<u>100.00</u>	368.98

1998 MOTOR VEHICLE EXCISE TAXES

Cost Collected	50.00		
Interest Collected	437.16		
Registry Fees	<u>100.00</u>	587.16	
Abatements Rescinded		<u>393.75</u>	980.91
Paid to Treasurer		393.75	
Cost		50.00	
Interest		437.16	
Registry Fees		<u>100.00</u>	980.91

1997 MOTOR VEHICLE EXCISE TAXES

Cost Collected	80.00		
Interest Collected	342.89		
Registry Fees	<u>160.00</u>	582.89	
Abatements rescinded		<u>276.04</u>	858.93
Paid to Treasurer		276.04	
Cost		80.00	
Interest		342.89	
Registry Fees		<u>160.00</u>	858.93

1996 MOTOR VEHICLE EXCISE TAXES

Cost Collected	20.00		
Interest Collected	77.17		
Registry Fees	<u>40.00</u>	137.17	
Abatements Rescinded		<u>55.00</u>	192.17
Paid to Treasurer		55.00	
Cost		20.00	
Interest		77.17	
Registry Fees		<u>40.00</u>	192.17

1995 MOTOR VEHICLE EXCISE TAXES

Cost Collected	20.00		
Interest Collected	15.25		
Registry Fees	<u>20.00</u>	55.25	
Abatements Rescinded		<u>48.75</u>	104.00
Paid to Treasurer		48.75	
Cost		20.00	
Interest		15.25	
Registry Fees		<u>20.00</u>	104.00

1993 MOTOR VEHICLE EXCISE TAXES

Cost Collected	20.00		
Interest Collected	54.19		
Registry Fees	<u>40.00</u>	114.19	
Abatements Rescinded		<u>36.25</u>	150.44
Paid to Treasurer		36.25	
Cost		20.00	
Interest		54.19	
Registry Fees		<u>40.00</u>	150.44

1992 MOTOR VEHICLE EXCISE TAXES

Cost Collected	20.00		
Interest Collected	55.37		
Registry Fees	<u>40.00</u>	115.37	
Abatements Rescinded		<u>31.25</u>	146.62
Paid to Treasurer		31.25	
Cost		20.00	
Interest		55.37	
Registry Fees		<u>40.00</u>	146.62

1991 MOTOR VEHICLE EXCISE TAXES

Cost Collected	30.00		
Interest Collected	85.13		
Registry Fees Collected	<u>20.00</u>	135.13	
Abatements Rescinded		<u>45.00</u>	180.13
Paid to Treasurer		45.00	
Cost		30.00	
Interest		85.13	
Registry Fees		<u>20.00</u>	180.13

1990 MOTOR VEHICLE EXCISE TAXES

Cost Collected	50.00		
Interest Collected	140.71		
Registry Fees	<u>40.00</u>	230.71	
Abatements Rescinded		<u>69.90</u>	300.61
Paid to Treasurer		69.90	
Cost		50.00	
Interest		140.71	
Registry Fees		<u>40.00</u>	300.61

1989 MOTOR VEHICLE EXCISE TAXES

Cost Collected	30.00		
Interest Collected	<u>67.68</u>	97.68	
Abatements Rescinded		<u>31.25</u>	128.93
Paid to Treasurer		31.25	
Cost		30.00	
Interest		<u>67.68</u>	128.93

1988 MOTOR VEHICLE EXCISE TAXES

Cost Collected	20.00		
Interest Collected	89.47		
Registry Fees Collected	<u>20.00</u>	129.47	
Abatements Rescinded		<u>38.75</u>	168.22
Paid to Treasurer		38.75	
Cost		20.00	
Interest		89.47	
Registry Fees		<u>20.00</u>	168.22

1987 MOTOR VEHICLE EXCISE TAXES

Cost Collected	10.00		
Interest Collected	<u>13.40</u>	23.40	
Abatements Rescinded		<u>33.75</u>	57.15
Paid to Treasurer		33.75	
Cost		10.00	
Interest		<u>13.40</u>	57.15
Registry Fees			

1986 MOTOR VEHICLE EXCISE TAXES

Cost Collected	10.00		
Interest Collected	<u>22.39</u>	32.39	
Abatements Rescinded		<u>8.75</u>	41.14
Paid to Treasurer		8.75	
Cost		10.00	
Interest		<u>22.39</u>	41.14

1985 MOTOR VEHICLE EXCISE TAXES

Cost Collected	10.00		
Interest Collected	<u>26.79</u>	36.79	
Abatements Rescinded		<u>10.00</u>	46.79
Paid to Treasurer		10.00	
Cost		10.00	
Interest		<u>26.79</u>	46.79

1984 MOTOR VEHICLE EXCISE TAXES

Cost Collected	10.00		
Interest Collected	<u>27.44</u>	37.44	
Abatements Rescinded		<u>10.00</u>	47.44
Paid to Treasurer		10.00	
Cost		10.00	
Interest		<u>27.44</u>	47.44

1981 MOTOR VEHICLE EXCISE TAXES

Cost Collected	10.00		
Interest Collected	<u>92.68</u>	102.68	
Abatements Rescinded		<u>30.00</u>	132.68
Paid to Treasurer		30.00	
Cost		10.00	
Interest		<u>92.68</u>	132.68

1980 MOTOR VEHICLE EXCISE TAXES

Cost Collected	20.00		
Interest Collected	<u>132.38</u>	152.38	
Abatements Rescinded		<u>41.25</u>	193.63
Paid to Treasurer		41.25	
Cost		20.00	
Interest		<u>132.38</u>	193.63

Respectfully submitted,



.....
Tax Collector

COMMUNITY DEVELOPMENT AND PLANNING
Annual Report
Fiscal Year 2008
Robert L. Hubbard, Director

The Department of Community Development and Planning (DCDP) adopted a Mission Statement in March 2008 which states:

The mission of the Department of Community Development and Planning is to support positive change by improving housing conditions; improving public facilities; protecting and enhancing both the natural and built environment; planning and managing sustainable growth; and promoting economic development. To achieve this mission, the Department provides professional and administrative support to the Planning Board, Conservation Commission and Gardner Redevelopment Authority; coordinates efforts with other City Departments; partners with local and regional not-for-profit organizations; and seeks funding from federal, state and private sources to address community needs.

The Department strives to provide friendly and efficient public service.

Robert Hubbard is the Director of Community Development and Planning and is also the Executive Director of the Gardner Redevelopment Authority (GRA). Terri Hillman is the Director's Administrative Assistant. Staff handling grant writing and management includes Grant Administrator, Jennifer Dymek; Project Manager, Dan Keeney; and Financial Manager, Katie Fucile. Richard Turcotte is the Agent for the Conservation Commission.

In April 2008 with financial support from the GRA and the Greater Gardner Industrial Foundation, the City hired Kevin Flynn as its first Economic Development Coordinator.

The Department's areas of responsibility can be broadly divided into three components: community development/housing, planning and economic development. The main focus of the community development/housing component is the Community Development Block Grant program administered by the State's Department of Housing and Community Development. The City is designated as one of the State's eleven (11) Mini-Entitlement communities because of its relatively low median household income, aging housing stock, and population size and density.

The planning component is controlled by the City's Planning Board which regulates the laying out and construction of ways in subdivisions under the provisions of the Rules And Regulations Governing The Subdivision Of Land. A copy of the Rules And Regulations is available on the City's website at <http://www.gardner-ma.gov/forms/rulesregsrev10-18-05.pdf>. The Planning Board in conjunction with the Building Commissioner and Zoning Board of Appeals is also charged with enforcing the provisions of the City's Zoning Ordinance available at <http://www.gardner-ma.gov/forms/amendedFinalZoning01092007.pdf>.

The economic development component is implemented in conjunction with the Gardner Redevelopment Authority. Preparation of an Urban Revitalization Plan for the City's downtown and the reuse of the S. Bent Bros. mill complex were priorities during FY2008.

MAJOR ACCOMPLISHMENTS

DCCDP initiated and/or completed several noteworthy projects in Fiscal Year 2008. They include the following:

1. **Senior Center Handicap Accessibility Project:** The City received a Community Development Block Grant (CDBG) in October 2006 from the Department of Housing and Community Development (DHCD) to construct an elevator at the recently acquired Senior Center on Pleasant Street. This project makes possible full access to all three floors of the Center. Bid in March 2007, work began in June. Changes to the MA building code required a significant change in the original scope of work. The code required all elevator shafts to be earthquake proof. The Department was able to access additional funds from DHCD to meet the new requirements and the project was completed in April 2008. A ribbon cutting ceremony was held on June 18, 2008.



2. Greater Gardner Community Development Corporation (CDC) at 246-248 Central Street: The GRA purchased the property in February 2006. Through a Request for Proposals (RFP) process in March 2006, the GRA drafted a Purchase and Sales Agreement (P&S) with the CDC, the only respondent to the RFP. The P&S was signed on March 31, 2006. Through a combination of CDBG and Housing Development Support Program grants from DHCD and private donations, the CDC purchased and renovated the property. The CDC contracted with the Montachusett Regional Vocational Technical School to provide labor for the renovations of the first floor into office space for the CDC. Through an Invitation to Bid (IFB) process, the CDC hired a private contractor to renovate the three affordable housing units on the second floor as well as the exterior work to the building. The project was completed in May and the CDC held an open house on June 12, 2008.



3. **Housing Rehabilitation:** Using CDBG funds from DHCD, the Department has managed a successful housing rehab program for the last 20 years. Rehab funds are used to correct building and sanitary code violations in housing units occupied by families that meet federal income guidelines. In FY2008 nine(9) housing units in Gardner received financial assistance. In October 2006, the City received an Earmark grant in the amount of \$250,000 to help property owners in Gardner and Templeton. The grant ended on June 30, 2008. The Department corrected code violations in ten (10) housing units in Gardner and five (5) housing units in Templeton helping a total of thirty-four (34) income eligible individuals.
4. **Brownfields Assessment and Remediation:** The Department received a \$200,000 Brownfields Grant from the Environmental Protection Agency in October 2007 and a \$58,000 loan from MassDevelopment to assess and remediate contaminated soils at the former S.Bent Mill site at 60 Mill and 80 Winter Streets. The assessment work is complete and remediation work is expected to be completed before the end of calendar year 2008.
5. **Sign & Façade Program:** Using CDBG funds from DHCD, the Department has managed a successful Sign & Façade Program since 2003. During FY2008, the program assisted White Dog Printing with a new sign and awning at 35 Parker Street; 24 Bar & Grill with a new awning at 24 Parker Street; and the CDC with extensive façade work at 246-248 Central Street.



6. **Urban Revitalization Plan:** The Urban Revitalization Plan (URP) was completed in September 2007. The planning process started in November 2005 with the formation of a citizen's steering committee. In March 2007 the steering committee and a consulting team, paid for with an \$80,000 Earmark, initiated a multi-part planning process that included analysis of housing and economic development trends and conditions; a survey of business establishments and non-residential property owners; and two well attended public forums. The URP is available on the City's website: http://www.gardner-ma.gov/forms/urbanrenewal/Gardner_Urban_Revitalization_PlanFinal.pdf.

7. Pine Street Reconstruction Project: The second phase of this project from Jay Street to Cross Street received \$325,000 from DHCD for new concrete sidewalks, granite curbing and repaving after the installation of new water mains and water connections using funds from the City's Water Enterprise Account. Bids opened June 18, 2008 and work is expected to commence in October.
8. The Department also initiated and/or completed several small projects throughout FY2008. These projects include the following:
 - a. Montachusett Opportunity Council Facility Rehab at 68 Coleman Street used \$40,000 in CDGB funds to install new flooring and classroom equipment for the Child Care and Head Start Services.
 - b. The CDC's ongoing First Time Homebuyer Class received \$17,000 in CDBG funds to help participants earn a certificate that makes them eligible for first time homebuyer mortgage products.
 - c. The CDC's Affordable Housing Project on Clairmont Street received \$25,000 in CDBG funds for site work and soft costs to support construction of an affordable single-family home. The house was completed in the spring. The marketing and lottery process to select an eligible buyer will take place in the fall of 2008.



- d. The Community Health Center received \$40,000 in CDBG funds to continue renovating the Mary Kane Building as part of their "Campaign to Serve 10,000". The funds will construct a restroom and waiting area on the third floor of the building. The project is expected to start in late 2008.

- e. The Executive Office of Public Safety awarded a grant of \$92,500 to replace the roof on the Police Station and upgrade holding cells. The roof replacement is complete. The work on the holding cells will be completed before the end of Fiscal Year 2009.
- f. The Federal Emergency Management Agency awarded a grant of \$128,712 to purchase personal protective equipment including air packs, air quality improvement at the station, and firefighter training.
- g. The North Central Massachusetts Development Corporation awarded a grant of \$7,000 to contract for consulting services to prepare a Request For Proposal (RFP) that seeks qualified companies to design, permit, build and operate a large scale commercial food waste composting facility on a portion of the S. Bent mill property. The GRA provided a match of \$1,500. The RFP is expected before the end of calendar year 2008.

The Department submitted a CDBG application in the amount of \$800,000 to DHCD on February 14, 2008. Projects in the application include selected demolition, improvements to the newly acquired Senior Center, and support for the CDC's first-time homebuyer program and the Cyber Cafe. The Department expects to hear early in FY09 if the application is successful.

October, 2009

To: The Honorable Mark Hawke Mayor
Members of the City Council

Annual Report-Electrical Division, Department of Inspection, Gardner, Massachusetts

Permits Issued for **FY' 2008** are as Follows:

1) New Single Family Units/100 AMP complete -----	10
2) New Single Family Units/200 AMP complete -----	10
3) New Single Family Units – over 200 AMPS ----- (per 100 AMP) -----	0
4) Apartment and Condo Units Only ----- (Each Unit) -----	13
5) New Apartment and Condo Service Only ----- (per 100 AMP) -----	6
6) Service Change – per 100 AMP -----	56
7) Temporary Service and House Meter -----	10
8) New Additions to Existing Buildings -----	33
9) Rewiring of Existing Buildings -----	16
10) Furnace, Boiler & Hot Water Tank Installations (Gas or Oil) -----	63
11) Swimming Pools -----	13
12) Mobile Home Service (Park Unit) ea. -----	0
13) Fire Alarm, Burglar Alarm, Telephone, Computer Cable Lines or any Low Voltage Wiring – All Commercial and Industrial Uses -----	21
14) Commercial & Industrial Service (new and upgrade for each 100 AMP) -----	0
15) Wiring Building and Fixtures (minus service) Commercial & Industrial -----	1
16) Maintenance Contracts, Commercial & Industrial, including Alarm Systems/per Yr. --	11
17) Sign Installation and Repair -----	1
18) Gas Pumps -----	140
19) Inspection Fee for Permits not Listed -----	
20) Re-Inspection Fee for Violations and Work Not Completed -----	0
21) No Fee for work for the City of Gardner	

Permit Fee Total Collection ----- \$24,338.81

Sincerely,



Michael Gorrell
Inspector of Wires

GARDNER FIRE DEPARTMENT
ANNUAL REPORT
FISCAL YEAR JULY 1, 2007 to JUNE 30, 2008

HONORABLE MARK P. HAWKE, MAYOR
MEMBERS OF THE CITY COUNCIL
CITIZENS OF GARDNER

I submit to you the annual report of the Gardner Fire Department.
With in the report is the statistical breakdown of all fire department major activities.

At present the fire department consists of 31 officers and men and one clerk. The department has a fleet of 14 vehicles and two trailers. Of the vehicles six are major pieces of apparatus four engines one tower unit and a heavy rescue. We have a decontamination trailer unit and a haz/mat response trailer unit. The remaining vehicles are various support vehicles. All operations are conducted out of fire headquarters at 70 City Hall Ave while the South Gardner Station is used for storage, back up communications and civil defense command center.

The mission of the Gardner Fire Department is simply to give the citizens of Gardner the best fire and rescue services possible.

The department responded to a total 3,493 emergencies or calls for assistance. These calls resulted in a dollar loss of \$241,000. The single largest loss was approximately \$200,000 for an early evening apartment house fire at 82 South Main St on September 10, 2007.

There were no civilian deaths or serious injuries during this time period.

There were 23 reported on duty firefighter injuries during this time period. The most serious was a shoulder injury that resulted in a firefighter being absent from full duty for approximately four months.

It is with deep concern for public and firefighter safety that I regret to report that due to fiscal constraints the Fire Department lost another position during this period, bringing the number of firefighters down to 31. This should be unacceptable for a community the size of Gardner. By not having enough men on duty at any given time, the minimum should be eight, we simply don't have the capability to combat a typical house fire. This results in greater property damage and the increased risk of injury or death to civilians and fire fighters alike. The position that was lost should be reestablished as soon as possible and the City's long range goal should be to have eight firefighters on duty at all times

Again in this report as in previous ones I have to bring to your attention the need to replace ladder two, engine two and engine four. Ladder two has been out of service going on three years now, engine four is 30 years old and now obsolete and engine two is falling apart. The City simply can't ignore the fact that fire apparatus has to be replaced once they reach a certain age or condition, peoples lives depend on reliable equipment. Right now half of the apparatus fleet is

old, unreliable, and obsolete or out of service. I urge the City of Gardner to start replacing apparatus now before tragedy strikes.

I wish to thank Mayor Hawke and the Public Safety Committee for their continued support and cooperation, but most of all I wish to thank and commend the Gardner Firefighters they are the heart and soul of the fire department. Though understaffed and under funded they always do an outstanding job and serve the citizens in the best traditions of the fire service.

Respectfully submitted,

Ronald P Therrien
Fire Chief

Gardner Fire Department Training Division Annual Report for Fiscal Year 2008

The dedicated members of the Gardner Fire Department participated in over 105 formal training sessions for the 2008 fiscal year. This translates into over 1,662 man hours which Gardner firefighters and officers spent honing their skills in fire suppression and rescue. This does not include the many hours individual shifts spent working on skills that helped that particular group work more efficiently with fewer firefighters as a cohesive and goal oriented unit.

Formal sessions included live fire training and rescue techniques necessary to save one of our own were he/she to become lost or trapped in a burning structure. Obtaining, establishing and maintaining a viable water supply for fire suppression. The Gardner Fire Department also utilized the services of the Massachusetts Firefighting Academy and the free "Impact Series" training sessions they offer to all state fire departments. The Massachusetts State Police Crime Scene Services Unit presented a seminar on crime scene and arson scene preservation.

Other examples would include classroom work with computer generated displays of local structures, realistically appearing to be on fire and firefighters working out specific tactics and strategies to attack the blaze while conditions constantly changed based on the tactics deployed. This past March, firefighters participated in live ice rescue training of multiple victims at Kendall Pond, vehicle extrication with vehicles donated by Riverside Auto Salvage.

Foam application fundamentals, recognition and reporting of incidence of elder abuse, SCBA and emergency air supply operations, building construction and structural hazards awareness as well as fire attack and overhaul techniques were discussed and demonstrated. Hazardous materials and deployment of the Mass Decontamination Unit is also an annual training event.

These are but some of the training evolutions Gardner Firefighters have participated in as a unit. Several firefighters and officers also participate individually in training events throughout the state in order to provide themselves with the skills and abilities to provide their fellow fighters and the citizens of Gardner with the best possible services they can provide.

Lastly, at the end of this calendar year 2008, 25 of Gardner's compliment of 31 firefighters and officers will be certified by the State of Massachusetts as Emergency Medical Technicians providing even greater services to the city.

Respectfully submitted by:
Lt. Brian H. Smith, Training Officer

During this fiscal period the department issued the following permits and conducted the below listed drills.

PERMITS

Open Burning Permits	289
Smoke Detector Certificates of Compliance	236
Install/Alter Fuel Oil Burner Equipment	102
Storage of L.P. Gas	26
Fuel Oil Delivery Truck Inspections	0
Underground Tanks Removed	6
Conduct Blasting Operations	1
Storage of Smokeless Powder	0
Storage of Black Powder	1
Ammunition Storage	0
Flammable Fluid Storage	3
Fireworks	0
Sprinkler Work	8
Fire Suppression Systems (Ansul)	4

FIRE DRILLS

Hospital	12
Schools	20

FIRE INVESTIGATION

Fire Investigators;

Lieutenant Richard Ares

Private Timothy Tenney

7 Incidents investigated;

- 5 Structure fires
- 1 Motor Vehicles
- 1 Other

Cause & Origin:

- 1 Intentionally set fires
- 4 Accidental fires
- 1 Undetermined Fire
- 1 IED or Overpressure Device

Disposition:

- 5 Investigations Closed
- 1 Investigation Open
- 0 Investigations Closed with Arrest
- 1 Investigation Inactive

280 Evidence photographs taken

STUDENT AWARENESS of FIRE EDUCATION (SAFE) PROGRAM

S.A.F.E. Instructors;

Lieutenant Gregory Lagoy

Firefighter Guy Sharron, Jr.

Firefighter Ryan Meagher

Kindergarten	13 classes	1 visits ea.
Grade 1	10 classes	1 visits ea.
Grade 2	9 classes	1 visits ea.
Pre-Schools	2 classes	1 visit ea.
2 Private School	9 classes	1 visit ea.
Public Demonstrations		5 events

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

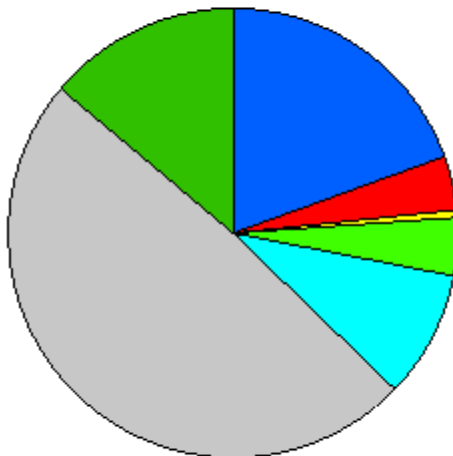
75

Printed: 9/19/2008 8:32 am

From Date:07/01/2007 to:06/30/2008

Jurisdiction: Gardner

Reported Type Incidents



False Alarms & False Calls	19.6%
Fire	3.6%
Good Intent Calls	0.7%
Hazardous Conditions (No Fire)	4.0%
Other Type of Incidents	9.3%
Overpressure, Ruptures, Explosion, Overheat (no ensuing fire)	0.1%
Rescue & Emergency Medical Service	48.6%
Service Calls	13.9%
Severe Weather & Natural Disasters	0.1%
Total:	100.0%

Fire

- 17 Building fire
 - 1 Structure Fire (Not A Building)
- 10 Cooking fire, confined to container
 - 6 Chimney or flue fire, confined to chimney or flue
- 12 Fuel burner/boiler malfunction, fire confined
- 17 Passenger vehicle fire
 - 2 Road freight or transport vehicle fire
- 26 Brush, or brush and grass mixture fire
 - 2 Natural vegetation fire, other
- 5 Outside rubbish, trash or waste fire
- 10 Dumpster or other outside trash receptacle fire
 - 1 Outside rubbish fire, other
 - 1 Outside equipment fire
- 17 Fire, other
- 127 Sub-Total,Fire

Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

- 1 Explosion (no fire), other
- 1 Excessive heat, scorch burns with no ignition
- 2 Sub-Total,Overpressure, Ruptures, Explosion, Overheat(no ensuing fire)

Rescue & Emergency Medical Service

- 1 Medical assist, assist EMS crew

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

Printed: 9/19/2008 8:32 am

From Date:07/01/2007 to:06/30/2008

Jurisdiction: Gardner

- 1,500 EMS call, excluding vehicle accident with injury
- 176 Vehicle accident with injuries
 - 5 Motor vehicle accident with no injuries
 - 2 Search for person on land
 - 1 Extrication of victim(s) from vehicle
 - 8 Removal of victim(s) from stalled elevator
 - 5 Extrication, rescue, other
 - 4 Rescue, emergency medical call (EMS) call, other
- 1702 Sub-Total,Rescue & Emergency Medical Service

Hazardous Conditions(No Fire)

- 23 Gasoline or other flammable liquid spill
- 14 Gas leak (natural gas or LPG)
- 3 Oil or other combustible liquid spill
- 7 Carbon monoxide incident
- 2 Heat from short circuit (wiring), defective/worn
- 2 Light ballast breakdown
- 5 Power line down
- 1 Arcing, shorted electrical equipment
- 46 Electrical wiring/equipment problem, other
- 2 Building or structure weakened or collapsed
- 8 Vehicle accident, general cleanup
- 28 Hazardous condition, other
- 141 Sub-Total,Hazardous Conditions(No Fire)

Service Calls

- 47 Lock-out
 - 1 Water evacuation
 - 3 Water or steam leak
- 35 Water problem, other
- 8 Smoke or odor removal
- 3 Animal rescue
- 14 Assist police or other governmental agency
- 201 Public service
- 95 Assist invalid
 - 2 Defective elevator, no occupants
- 10 Unauthorized burning
- 11 Cover assignment, standby, moveup
- 57 Service Call, other
- 487 Sub-Total,Service Calls

Good Intent Calls

- 5 Dispatched & canceled en route
- 1 No incident found on arrival at dispatch address
- 2 Authorized controlled burning
- 18 Smoke scare, odor of smoke
- 26 Sub-Total,Good Intent Calls

False Alarms & False Calls

- 1 Direct tie to FD, malicious/false alarm

GARDNER FIRE DEPARTMENT

Incidents - Reported Type Only

77

Printed: 9/19/2008 8:32 am

From Date:07/01/2007 to:06/30/2008

Jurisdiction: Gardner

2 Central station, malicious false alarm
6 Bomb scare - no bomb
2 Sprinkler activation due to malfunction
1 Extinguishing system activation due to malfunction
39 Smoke detector activation due to malfunction
8 Heat detector activation due to malfunction
433 Alarm system sounded due to malfunction
1 CO detector activation due to malfunction
1 Sprinkler activation, no fire - unintentional
44 Smoke detector activation, no fire - unintentional
71 Detector activation, no fire - unintentional
38 Alarm system sounded, no fire - unintentional
33 Carbon monoxide detector activation, no CO
5 False alarm or false call, other
685 Sub-Total,False Alarms & False Calls

Severe Weather & Natural Disasters

3 Lightning strike (no fire)
3 Sub-Total,Severe Weather & Natural Disasters

Other Type of Incidents

9 Citizen complaint
316 Inspection
1 Special type of incident, other
326 Sub-Total,Other Type of Incidents

3,499 Incident Types

Total Count of Unique Incident Numbers for this Period: 3,493

GARDNER FIRE DEPARTMENT EQUIPMENT LIST

January 1, 2008

<u>UNIT</u>	<u>DESCRIPTION</u>	<u>USE</u>	<u>STATION</u>
ENGINE 1	1996 E-ONE CYCLONE	PUMP	STATION 2
ENGINE 2	1987 E-ONE FORD C-8	PUMP	STATION 1
ENGINE 3	1989 E-ONE CYCLONE	PUMP	STATION 2
ENGINE 4	1980 E-ONE FORD C-8	SQUIRT	STATION 2
TOWER 1	2002 E-ONE	95' REAR MOUNT PLATFORM	
LADDER 2 Service	1987 LTI	110' AERIAL	Out of
CAR 1	2004 CHEVY TAHOE	CHIEF'S	STATION 2
CAR 2	2003 FORD EXPEDITION	COMMAND CAR/LT'S	STATION 2
TRUCK 3	1994 FORD F800	FIRE ALARM	STATION 1
TRUCK 4	2003 DODGE RAM	CAPTAIN'S	STATION 2
TRUCK 5	2002 DODGE RAM	FIRE PREVENTION	STATION 2
TRUCK 9	1989 FORD PICK UP	GENERAL USE	STATION 2
TRUCK 10	1985 GMC	BRUSH FIRE	STATION 2
RESCUE	1997 FORD F-800	RESCUE	STATION 2
DECON		DECON UNIT	
HAZMAT	TRAILER	HAZMAT UNIT	

GARDNER FIRE DEPARTMENT
CALENDAR YEAR 2007

NAME	REGULAR WAGES	OVERTIME WAGES	OTHER WAGES	TOTAL WAGES
Anthony Alario	31,211.89	1,529.59	4,562.67	37,304.15
Richard Ares	52,837.05	10,717.46	13,266.67	76,821.18
Christopher Benoit	40,527.85	2,897.24	5,460.95	48,886.04
Charles Boris	52,837.05	6,680.75	10,427.14	69,944.94
Michael Boris	40,527.85	5,163.69	7,302.02	52,993.56
Cleophas Caouette	40,527.85	2,285.32	6,157.54	48,970.71
Wesley Caouette	39,100.72	787.57	5,397.10	45,285.39
Ryan Casper	39,100.72	5,063.18	8,249.98	52,413.88
Paul Cormier	40,527.85	4,402.39	6,053.64	50,983.88
Steven Couture	40,527.85	2,678.23	12,183.35	55,389.43
Daniel Fields	40,527.85	6,795.10	20,776.69	68,099.64
Patrick Fohy	40,527.85	7,188.84	5,833.64	53,550.33
Stephen Fredette	52,837.05	5,020.66	10,249.09	68,106.80
Peter Gamache, Jr.	39,100.73	4,027.20	8,387.97	51,515.90
Granville Gibbons	31,211.89	835.93	4,506.89	36,554.71
Eric Hulette	40,527.85	1,662.62	9,248.14	51,438.61
John Iwanik	52,837.05	6,787.43	17,159.54	76,784.02
Robert Jacques	40,527.85	4,833.89	8,443.45	53,805.19
Alan Johnson	3,073.20		4,262.25	7,335.45
Sean Kelley	39,100.72	5,102.03	7,852.55	52,055.30
Gregory Lagoy	52,837.05	9,516.09	11,556.52	73,909.66
Earl Meagher	40,527.85	2,113.52	7,165.14	49,806.51
Ryan Meagher	40,527.85	7,163.30	8,255.19	55,946.34
Robert Newton	56,776.93	2,196.32	11,317.41	70,290.66
David Nisula	40,527.85	7,375.45	6,931.72	54,835.02
Christopher O'Rourke	39,472.72	857.95	6,512.02	46,842.69
Craig Osowski	40,527.85	2,787.33	8,818.35	52,133.53
Dino Poudrette	40,527.85	3,162.64	7,291.97	50,982.46
Steven Roy	40,527.85	5,845.70	7,702.27	54,075.82
Guy Sharron	40,527.85	2,421.76	6,896.90	49,846.51
Brian Smith	52,837.05	6,011.48	17,020.07	75,868.60
Jeffrey Sundnas	40,527.85	5,511.91	6,468.15	52,507.91
Timothy Tenney	40,527.85	4,549.25	7,260.81	52,337.91
Ronald Therrien	73,704.31		11,689.23	85,393.54
Elizabeth Cormier	31,280.08	151.14	570.00	32,001.22
	1,469,657.51	144,122.96	301,237.02	1,915,017.49

CHIEF
Ronald P. Therrien

CAPTAIN
Robert W. Newton

COMPUTER SYS. MGR.
Steven Couture (P. T.)

EMS COORDINATOR
Eric Hulette (P.T.)

SECRETARY
Elizabeth Cormier

SAFE EDUCATORS
Lt. Gregory Lagoy (P. T.)
Ryan Meagher (P. T.)
Guy R. Sharron, Jr. (P. T.)

TRAINING OFFICER
Lt. Brian Smith

FIRE PREVENTION
Lt. Cleophas Caouette

GROUP 1

GROUP 2

GROUP 3

GROUP 4

Lt. Charles Boris

Lt. Richard P. Ares

Lt. John C. Iwanik

Lt. Gregroy Lagoy

Jeffrey Sundnas
Steven J. Roy
Eric Hulette
Dino Poudrette
Daniel Fields
Wesley Caouette

Earl Meagher
Guy Sharron, Jr.
Craig Osowski
Christopher Benoit
Patrick Fohy
Peter Gamache, Jr.

Timothy Tenney
Michael C. Boris
David Nisula
Steven L. Couture
Ryan Casper
Anthony Alario, Jr.

Paul Cormier
Robert Jacques
Ryan Meagher
Sean Kelley
Granville Gibbons

FIRE INVESTIGATORS
Lt. Richard P. Ares (P.T.)
Timothy Tenney (P. T.)

DEPT. MECHANICS
Daniel Fields (P.T.)
Lt. John Iwanik (P.T.)
Earl Meagher (P.T.)
Michael Boris (P.T.)

**GOLF COURSE COMMISSION
ANNUAL REPORT**

To His Honor the Mayor and
Members of the City Council

The Gardner Golf Course Commission is pleased to submit its annual report for the 2007/08 fiscal year.

Membership totaled	\$358,590.00
Green Fees	\$213,558.50
Cart Storage & Locker Rental	\$ 4,880.00
Surcharge & Miscellaneous	\$ 28,380.62
Driving Range Tokens	<u>\$ 41,750.00</u>
Total	\$647,159.12

Approximately 800 people were covered under memberships. 35,785 rounds of golf were played which includes 26,292 membership rounds and 9,493 green fee rounds.

MEMBERSHIPS

	<u>Resident</u>	<u>Non-Resident</u>
Individual	137	148
Family	55	47
College	4	1
Junior	5	0
Sr. Cit. Ind.	58	40
Sr. Cit. Fam.	11	13
Courtesy	18	4
Playing Privilege	9	1
Leave of Absence		<u>6</u>
		Total 558

Years receipts	\$647,159.12
Expenditures	*\$695,009.26

* Includes transfer from Surplus Account to cover costs over original budget.

Respectfully submitted,

Robert Venning, Acting Chairman
And Financial Chairman

Mary Capman, Secretary And Alternate
Financial Chair.

Raymond LaFontaine, Liaison Golf Course
Restauraant

Jeffrey Gallant, Member

Patrick Griffin, Member

Michael J. Hermanson, Superintendent
Golf Course Commission

CITY OF GARDNER
GARDNER MUNICIPAL GOLF COURSE
FISCAL YEAR 07/08

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Michael J. Hermanson	\$64,549.53	\$0.00	\$1,430.00	\$65,979.53
Katherine Moore	\$15,871.18	\$489.20	\$270.00	\$16,630.38
J. Michael Egan	\$50,500.00	\$0.00	\$0.00	\$50,500.00
Jeffrey Prinn	\$33,305.60	\$2,301.11	\$1,430.00	\$37,036.71
William Moore	\$33,305.60	\$2,989.30	\$1,580.00	\$37,874.90
Mark Gravel	\$31,593.00	\$2,191.73	\$1,190.00	\$34,974.73
Herbert Rice	\$31,853.55	\$0.00	\$1,340.00	\$33,193.55
Thomas Sylwestrzak	\$30,898.20	\$2,392.20	\$770.00	\$34,060.40
Bradford Damon	\$1,175.75	\$0.00	\$0.00	\$1,175.75
Wilfred Ducharme	\$856.13	\$0.00	\$0.00	\$856.13
Donald Girouard	\$1,080.62	\$0.00	\$0.00	\$1,080.62
David Beauregard	\$3,506.66	\$0.00	\$0.00	\$3,506.66
Paul Geoffroy	\$6,285.64	\$0.00	\$0.00	\$6,285.64
Ryan Geoffroy	\$4,689.66	\$0.00	\$0.00	\$4,689.66
Allen T. Goguen	\$4,863.64	\$0.00	\$0.00	\$4,863.64
Nicholas A. Griffin	\$4,525.55	\$0.00	\$0.00	\$4,525.55
Travis Jaillet	\$4,366.30	\$0.00	\$0.00	\$4,366.30
Ernest Johnson	\$1,992.59	\$0.00	\$0.00	\$1,992.59
John Wagner	\$2,901.02	\$0.00	\$0.00	\$2,901.02
Totals	\$328,120.22	\$10,363.54	\$8,010.00	\$346,493.76

TO: His Honor, the Mayor and the City Council

FROM Donald W. Lemieux, Superintendent of the Greenwood Memorial Pool

DATE: September 30, 2008

SUBJECT: Annual Report 2007-2008, Greenwood Memorial Pool

We hereby submit the annual report for the Greenwood Memorial Pool for the fiscal year ending June 30, 2008.

Attendance at the Greenwood Memorial Pool for the year was 17,293

Total Income for Greenwood Memorial Pool for the year was \$67,783.25

The Greenwood Memorial Pool is the home of the Fifteen Consecutive State Championship Gardner High School Swim Team and 2000 Olympic Gold Medalist Samantha Arsenault.

Major renovations were made to the Greenwood Memorial Pool by the Handicap Grant and funding from the state of Massachusetts.

Once again many activities took place in the indoor pool during the year and they are as follows:

- ✓ Swimming lessons were offered in several 6 week sessions on a year round basis. The classes held were Waterbug I, Waterbug II, Waterbug III, Beginner, Advanced Beginner, Intermediate and Swimmer. Achievement cards were given to those children who successfully completed this program.
- ✓ The Sacred Heart School participated in swimming programs throughout the year.
- ✓ The pool was used for end-of-the-year activities for the Elm Street School.
- ✓ The High School Swim Team used the pool for swim practices and swim meets.
- ✓ Life Saving Classes were offered.
- ✓ The Girl Scouts and Boy Scouts used the pool to earn merit badges.
- ✓ The indoor pool was used from 11:00 am until 2:00 pm, Monday through Friday, for adult and senior citizen lap swimming.
- ✓ The indoor pool was used for therapy swimming 11:00 am until 2:00 pm, Monday through Friday.
- ✓ The Greenwood Memorial Swim Club used the pool for training.
- ✓ The indoor pool is also the home of the Greenwood Special Olympic Swim Program.

- ✓ Birthday parties were also held.

The 25 yard 25 meter outdoor pool was opened on June 24, 2007 until August 27, 2007. The following took place during this summer season:

- ✓ Swimming lessons were offered in 3 week sessions throughout the summer.
- ✓ Life guard training course was run.
- ✓ Public swimming was held 6 days a week from 12:00 pm until 5:00 pm and 6:00 pm until 8:00 pm.
- ✓ Birthday parties were held.
- ✓ The Greenwood Memorial Swim Club used the outdoor pool throughout the summer for its training.
- ✓ A New England Championship Qualifying swim meet was held in July for 3 days. This meet attracted over 1,500 people to enjoy our great city.



CITY OF GARDNER
GREENWOOD MEMORIAL POOL
FISCAL YEAR 07/08

EMPLOYEE	REGULAR WAGES	OVERTIME	OTHER	TOTAL
Donald W. Lemieux	\$48,692.70	\$0.00	\$840.00	\$49,532.70
Mary E. Minor	\$31,742.36		\$870.00	\$32,612.36
Diana Ringer	\$17,553.00	\$0.00	\$75.00	\$17,628.00
Kayla D. Agnir	\$71.25	\$0.00	\$0.00	\$71.25
Jessica L. Clark	\$4,904.95	\$0.00	\$0.00	\$4,904.95
Kaylee E. Dewey	\$351.50	\$0.00	\$0.00	\$351.50
Kelsey P. Dewey	\$3,574.15	\$0.00	\$0.00	\$3,574.15
Sarah E. Dickman	\$850.25	\$0.00	\$0.00	\$850.25
Erin E. Gray	\$2,788.25	\$0.00	\$0.00	\$2,788.25
Janet M. Harty	\$156.75	\$0.00	\$0.00	\$156.75
Taryn M. Holly	\$3,195.35	\$0.00	\$0.00	\$3,195.35
Stephanie Lafrennie	\$1,061.50	\$0.00	\$0.00	\$1,061.50
Hannah Lemieux	\$2,295.80	\$0.00	\$0.00	\$2,295.80
Caitlin M. Papa	\$280.25	\$0.00	\$0.00	\$280.25
Kathryn Powers	\$427.50	\$0.00	\$0.00	\$427.50
Danielle K. Sekurski	\$1,529.50	\$0.00	\$0.00	\$1,529.50
Christopher Woolridge	\$1,157.00	\$0.00	\$0.00	\$1,157.00
Totals	\$120,632.06	\$0.00	\$1,785.00	\$122,417.06



CITY OF GARDNER
BOARD OF HEALTH ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682



To: The Honorable Mark A. Hawke, Mayor
The Honorable Members of the Gardner City Council

The Board of Health submits this 55th Annual Report for the year ending June 30, 2008
The following notable events occurred over the past year:

- The Solid Waste and Recycling Collection and Disposal Program was enterprised. The Board would like to extend our thanks to the Council, Mayor, our staff and the residents of Gardner who have all helped to make this program success.
- The Department continued to provide inspection services under the State Sanitary Code for Housing, Food Sanitation, Swimming Pools, Tanning Facilities, Body Art (Piercing and Tattoo) Establishments, Septic Systems, Wells, and Nuisances.
- The State has taken over the licensing of Massage Establishments and Practitioners.
- The City's Transfer Station completed its first full year of operation.
- The City entered into a unique agreement to market the Green House Gas Control Credits from the Landfill Gas Collection and Control System. The City has recovered most of the cost of the installation of the Gas Control System through this agreement.
- The landfill closure was approved by the State.
- Trash collections totaled 4007 tons for FY 2008 an approximate 11% decrease in tonnage from FY2006. Recycling collections are tabulated on a calendar year basis, and collections at the curbside for Calendar Year 2007 were 2126 tons; this represents an increase of 54% tons over Calendar Year 2006. The Transfer Station, handled an additional 32 tons of recycling. Yard waste collections (also on a calendar year basis) were 348 tons, an increase of over 61% from 2006. The Transfer Station was instrumental in this large increase of year to year yard waste increase.
- Flu vaccine clinics for the residents of Gardner were held in November of 2007. Over 600 flu shots were administered to Gardner residents by the Board, using nurses under contract from the GVNA, faculty and students from Mount Wachusett Community College and office staff. The large public Clinic was held at the Waterford Street School; the site and clinic were a success, and we extend our thanks to the School Department for their assistance in providing the clinic. A new clinic location was also held at the Wakefield Place Apartments, which was also well received.
- The Board of Health continued with providing communicable disease investigation, reporting, and follow up, including required Public Health Nursing Services. (Nursing services obtained from the Gardner V.N.A.)

Licenses/Permits issued:

152	Food Licenses
4	Septic Haulers/
17	Septic Installers Licenses
1/1	Body Piercing License Establishment/Practitioner
1/4	Tattoo License Establishment/Practitioner
1	Day Camps
2	Hotel/Motel/Bed & Breakfast Licenses
10	Solid Waste Hauler License
5	Funeral Director Licenses
264	Burial Permits
7	Pool/Spa Licenses
9	Tanning Salon Licenses
1	Manufactured Home Parks
33	Tobacco Sales Permits
16	Septic System Permits
2	Well Permits
6	Beaver Trapping/Breaching Permits
1	Movie Theater

The Board of Health meets monthly at 5:15pm on a Monday as the member's schedules allow, and as needed.

The Board would like to thank all of the City Departments and personnel who assisted the Board of Health in their duty to protect the health, safety, and welfare of the residents.



Bernard F. Sullivan, R.S., C.H.O
Director of Public Health

**Report of the Library Director
Levi Heywood Memorial Library
FY2008**

The conventional wisdom that communities need libraries more in hard times is working itself out here in Gardner. Circulation is up over 19,000 items over FY 2007 to 182,075 in FY2008, which does not even count our extremely busy July and August that falls in the next fiscal year. People are using the library instead of buying books and magazines, instead of paying to rent or buy dvds, and for free entertainment. The goal we set for the new building---to become a community resource for an expanding number of patrons is being realized.

Basic services are the core of what we do---the City of Gardner funds make these things possible. Purchase of materials, funds for utilities, insurance, and salaries are not taken for granted. Without them we could not function. The City Council and Mayor's efforts to keep our budget at a level that continues our certification by the Massachusetts Board of Library Commissioner and makes us eligible for the \$46,741 in State Aid to libraries is valued by our patrons.

With the help and financial support of the Friends of the Library the library has been able to offer adult programming including a classic film series held every Thursday morning, a gardening seminar, a workshop on making Pysanky (Ukrainian eggs), and three Sunday afternoon concerts held in the adult reading area of the library. The Friends have helped with the Pumpkin decorating children's event and with the expanded family programs held on the "Library Lawn" two Monday evenings in June and weekly through mid August. Parents and children brought their lawn chairs and picnic suppers and the library provided a beverage, dessert and the entertainment. FY08 statistics don't reflect the increased numbers of attendance in July 2008 when 100-200 attended each program. This type of programming also increased awareness of library activities for individuals walking or driving by, or for those who visit only the adult department.

The Friends also held two very successful booksales and a Volunteer recognition tea for all library volunteers. Ann and Arthur Young continue to coordinate the adult book group that meets monthly at the library. Library staff borrows multiple copies of the featured book so that participants do not have to buy the titles.

Our internet service received a boost when the LHML Association purchased the Envisionware software and coinbox that allows patrons with library cards to register, reserve, and use the internet, as well as print from it---all without staff assistance. This allows the reference staff to concentrate on actual reference questions. We are in the process of replacing our Gates Foundation computers which are four years old now. We still have two to replace.

The addition of four new receipt printers which automatically print a delivery slip for items to be sent to other libraries was an inexpensive but valuable change. Previously these labels needed to be written by hand for 31,000 items in FY08.

Volunteers continue to help in cleaning and straightening books, shelving, delivering books to shut-ins, and planting the flowers around the flagpole in front of the library. They have been used extensively at the booksales and in various projects related to Summer Reading Club.

The Levi Heywood Memorial Library Association went out to bid for auditing services since it had been many years since the last bid. We chose Alexander, Aronson, & Finning, a firm that specializes in working with non-profits. Changes in accounting practices as well as on the 990 Federal return will result in some major changes in how we deal with particular issues but once the system is in place we should have little difficulty providing all the reports. Jayne Hallock has done a tremendous job in learning and entering all our accounts on Quickbooks.

There are still a number of major projects on the list for the future---all meant to improve library service. Unfortunately, as circulation increases and everyone, including the Director spends more and more time at the public service desks, other tasks get delayed. We never run out of things to do and look forward to a busy FY09 in which to accomplish at least some of them.

Gail P. Landy
Library Director
September 25, 2008

**Report of the Trustees
of the
Levi Heywood Memorial Library Association
To the Honorable Mayor and Members of the
Council of the City of Gardner**

We are pleased to present this, the report of the Trustees of the Levi Heywood Memorial Library Association for the fiscal year 2007-2008 our one hundred and twenty-second such annual report.

This report by our Library Director, as official spokesperson for our Trustees, reveals continuing growth in collections, and enthusiastic response to our new library building.

We sincerely appreciate your loyalty, encouragement, and understanding of the Library's importance and function in the Gardner community.

Respectfully submitted,

Ronald F. Cormier
Clerk of and for
Board of Trustees
October 1, 2008

**LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION
TRUSTEES AND STAFF
2007-2008**

BOARD OF TRUSTEES

Karen Anderson	Michael Horrigan
Calvin Brooks	City Council Chair Neil W. Janssens
Ronald F. Cormier	Ambrose Marean
Scott Graves	Doris Pierce
Richard H. Greenwood	Henri Sans, Honorary Trustee
Sally Q. Hartshorn	Arthur Young
Mayor Mark Hawke+	Mayor Gerald St. Hilaire*
Sheila Heglin	Dr. Carol Daring, Superintendent of Schools

OFFICERS OF THE BOARD OF TRUSTEES

Richard H. Greenwood	President
Karen Anderson	1 st Vice President
Ronald F. Cormier	Clerk
Sally Q. Hartshorn	Treasurer

Staff

Gail P. Landy, Director
Holly A. Booth, Tech. Services Librarian
Celeste M. Burdett, Children's/Tech. Services Librarian
Tammy M. Caissie, Reference/Network Transfer Librarian
Suzanne Charland, Adult Library Assistant
Richard Cochran, Custodian
Ashley Davieau, Library Assistant Adult Dept #
Jayne Hallock, Staff Services Assistant
Natalie Kacian, Library Assist. Adult, Ref., Children's
Kathleen Leslie, Coord. Adult Library Services
MaryAnn McGee, Coord. Youth Library Services
Pamela Meitzler, Local History Librarian
Janet Percy, Library Assist. Adult, Ref., Children's
Alice Promisel Library Assistant
Patricia Urato, Adult Library Assistant

*Completed term January 7th, 2008

+ Assumed office January 7th 2008

Resigned FY 2008

**Report of the Treasurer
Levi Heywood Memorial Library FY 2007-2008**

REVENUES			
Municipal(includes bond \$\$)		\$734,164	\$734,164
State		\$46,741	\$46,741
Gifts/grants	\$16,514		\$16,514
Circulation	\$21,794		\$21,794
Photocopies/Printouts	\$3,243		\$3,243
Endowment	\$147,000		\$147,000
Meeting Room rental	\$555		\$555
Other	\$2,273	\$856	\$3,129
Carryover (Previous Year)	\$9,313	\$67,140	\$76,453
TOTAL	\$200,692	\$848,901	\$1,049,593
EXPENDITURES			
Compensation		\$411,588	\$411,588
Books	\$15,091	\$78,124	\$93,215
Electricity		\$27,628	\$27,628
Heat		\$17,988	\$17,988
Telephone	\$410	\$2,619	\$3,029
Printing/Supplies	\$2,262	\$7,900	\$10,162
Circulation	\$2,616		\$2,616
Audio/Visuals		\$19,015	\$19,015
Periodicals		\$6,402	\$6,402
Maintenance	\$37,392	\$4,379	\$41,771
Insurance	\$0	\$9,122	\$9,122
Professional Services	\$4,850		\$4,850
Fees	\$741		\$741
Staff Travel	\$132		\$132
Furniture/Equipment	\$9,967		\$9,967
C/W MARS Membership		\$26,038	\$26,038
Bond repayment expense	\$110,346	\$150,000	\$260,346
Programming	\$3,300		\$3,300
Other	\$8,437		\$8,437
Refund to City		\$0	\$0
Carryover	\$5,148	\$88,098	\$93,246
TOTAL	\$200,692	\$848,901	\$1,049,593

Sally Q. Hartshorn, Treasurer

Note: The financial statements of the Levi Heywood Memorial Library Association are audited by the independent auditing firm of Alexander, Aronson & Finning. These financial statements are prepared on an accrual basis and report on current funds, land, building and equipment funds, including depreciation; investments, including realized and unrealized gains and losses; fund balances; and accrued liabilities. These statements are on file at the LHML and are reviewed by the Trustees, and filed with the Internal Revenue Service and the State Attorney General. This Treasurer's Report is designed to show only actual revenues and expenditures for FY2008. It includes bond payments due July 1st of each year which are paid by the Association and then paid to the Association through the budgeted line item for bond repayment.

LEVI HEYWOOD MEMORIAL LIBRARY ASSOCIATION

WAGES PAID JULY 1, 2007- JUNE 30, 2008

EMPLOYEE	REGULAR WAGES	OTHER LONGEVITY	OVERTIME	TOTAL
Booth, Holly	\$31,573.36	\$270.00		\$31,843.31
Burdett, Celeste	\$31,573.36	\$645.00		\$32,218.36
Caissie, Tammy	\$33,604.00	\$390.00	\$222.93	\$33,216.93
Charland, Suzanne	\$12,308.78	\$285.00		\$12,593.78
Cochran, Richard	\$34,401.39	\$420.00		\$34,821.39
Davieau, Ashley	\$1,317.85	\$345.35(Term. Pay)		\$ 1,663.20
Hallock, Jayne	\$31,573.36	\$570.00	\$ 40.48	\$32,183.84
Kacian, Natalie	\$24,024.00		\$917.06	\$24,941.06
Landy, Gail P.	\$63,475.74	\$630.00		\$64,105.74
Leslie, Kathleen	\$36,890.80	\$180.00		\$37,070.80
McGee, MaryAnn	\$36,890.80	\$390.00		\$37,280.80
Meitzler, Pamela	\$ 9,685.02			\$ 9,685.02
Percy, Janet	\$31,573.36	\$270		\$31,843.36
Promisel, Alice	\$ 2,783.55			\$ 2,783.55
Urato, Patricia	\$22,057.60	\$330		\$22,387.60

FISCAL YEAR ANNUAL REPORT – JULY 1, 2007 TO JUNE 30, 2008

The Municipal Grounds Department was formed in the 1980's combining several departments. Now, these departments are all divisions of the Municipal Grounds Department. They are the cemetery, forestry, parks and playgrounds, recreation, flood control, and insect pest control. This department is run by a Director, a Secretary, a foreman, a forestry maintenance man, and two special heavy motor equipment operators.

We maintain four municipal cemeteries namely, Crystal Lake, Green Bower, Wildwood, and the Congo. We mow, sand, plow, and are open year round. We have an average of 55 burials yearly. We have a maintenance building at Crystal Lake Cemetery and an office in Room 210, City Hall.

Parks and playgrounds are maintained seasonally and are closed during the winter. They include Greenwood, Ovila Case, Jackson, and Bickford Playgrounds. We maintain Lafayette, Polish, Pulaski, and Monument Parks. We also maintain Wilder Field at the Waterford Street School and the Little League Field.

We are responsible for the maintenance and care of all city trees and public shade trees from pruning to removals. We also decorate the trees at Monument Park for the Christmas season.

We maintain and operate the South Gardner Flood Control Project built in March of 1966. This is part of the Connecticut River Flood Control Project which also controls Mahoney and Greenwood Brooks. We report semi-annually to the Department of the Army, New England Division, Corps of Engineers. Without maintenance of this project, all federal monies coming to Gardner would stop. We are helped with community service workers from the North Central Corrections Institute in Gardner yearly to meet the needs of the project, which is mainly control of trees, brush in the spillways and brooks, to protect against a 100 year flood.

Our recreation programs are mostly run in conjunction with after school programs. We still have an active men's softball league, little league, young women's softball leagues, soccer programs, and volleyball. A summer basketball league is still very popular.

We still handle small animal calls like raccoons, skunks and bees, etc.

We help out almost every department in the city because of the type of maintenance equipment that we own. One such piece is a 55 foot aerial device on our bucket truck. If we can help, we usually do.

Respectfully submitted,

Michael J. Gonyeo
Director/Forester

ANNUAL REPORT – 2008

DIRECTOR	65,276.14
SECRETARY	32,674.16
W-10 WORKING FOREMAN	49,333.00
W-8 FORESTRY MAINTENANCE MAN	43,330.28
TWO W-7 HEAVY MOTOR EQUIPMENT OPERATORS	70, 529.94
SUMMER EMPLOYEE	2,573.88
MUNICIPAL GROUNDS COMMISSION	2,700.00
CONSERVATION COMMISSION	3,700.00
CONSERVATION COMMISSION AGENT	49,142.24

CITY OF GARDNER
DEPARTMENT OF CIVIL ENFORCEMENT

Room 217 - City Hall
95 Pleasant Street
Gardner, MA 01440-2687



Telephone (978) 632-0426

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I respectfully submit this annual report for the Department of Civil Enforcement for the Fiscal Year ending June 30, 2008.

The Civil Enforcement Department is responsible for the supervision, processing and collection of parking, animal control, health, trash, and other civil violations issued by various enforcement entities of the City.

The Civil Enforcement Department is staffed by Director Mary Delaney, Senior Account Clerk, Jennifer Jaillet, and Account Clerk Donna Strout. The Director also serves as the City's Parking Clerk and Municipal Hearings Officer.

Parking violations collected for the City of Gardner and Mount Wachusett Community College:

	Number of Tickets Collected	Parking Fines with Penalties
City	2964	\$ 80,860.00
College	<u>190</u>	<u>3,647.00</u>
Totals	5,058	\$ 84,507.00

Other fees or violations collected for the City of Gardner:

	Fines with Penalties
Animal Control Violations	\$ 13790.00
Health Department Violations	300.00
Other Violations	<u>2750.00</u>
Totals	\$ 16,869.00

A total of \$84,507.00 realized from collected parking violations was turned over to the City Treasurer. A total of \$16,869.00 in civil fees and violations was turned over to the City Treasurer.

Respectfully submitted,

Mary A. Delaney
Director of Civil Enforcement

Clerk & Typist to Principal Clerk & Typist and two (2) were promoted to Principal Clerk & Secretary. The next phase of the proposal involving a performance evaluation process was introduced for expected implementation in FY 2009.

All seven (7) of the union contracts expired on June 30, 2008. Union contract negotiations commenced in March and will be ongoing through the early part of FY 2009. The Personnel Department continues to work closely with Mayor Hawke and the City Solicitor, John Flick, throughout negotiations. This includes attending negotiation meetings, collaborating on contract proposals, reviewing union proposals and providing impact information to the Mayor, drafting memorandum of settlement agreements and revising contract documents for execution. Contract negotiations occur every three (3) years and significantly impact the work load of the Personnel Department.

Work Related Injury Statistics

The City is self-insured for 111F claims (these are police and/or fire personnel work related accidents/injuries). The City is fully insured with the Massachusetts Education and Government Association (MEGA) for worker's compensation claims (these are non-public safety personnel work related accidents/injuries, including the School Department personnel).

During FY 2008 the City had the following number of accident/injuries reported:

	<u>111F Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
Police	16	4
Fire	20	4
Totals:	36	8

(There was an approximate 33% increase in reported claims/incidents. Of the claims reported, 22.2% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 9.7% increase over FY 2007.)

	<u>Worker's Compensation Claims</u>	<u>Number of Injuries Requiring Time out of Work</u>
City (Non-public Safety)	22	3
School	36	0
Totals:	58	3

(There was an approximate 21% increase in reported claims/incidents. Only 5.2% of the injuries/accidents were of a nature that required serious medical attention and time off from work. This was a 5.4% decrease from FY 2007.)

First Annual Employee Benefits Fair

In an effort to provide the best benefits possible for the City employees, the City enhanced the employee benefit package with the introduction of optional benefits including disability, extended life, supplemental dental, home and auto insurance at group rates. To introduce these products along with providing the opportunity to discuss existing health, dental and life insurance products provided by the City, the First Annual Employee Benefits Fair was held on October 19, 2007. The Benefits Fair was well attended and provided employees with the opportunity to thoroughly investigate the benefits offered to them by the City. The vendors who attended the Benefits Fair were:



Lashua-LaChance & Poliks Insurance Agency



Solid Benefits Group and Colonial Insurance Co.



Blue Cross Blue Shield, Worker's Credit Union, Lashua, LaChance & Poliks Insurance Agency and Boston Mutual



Gardner Franco American Federal Credit Union

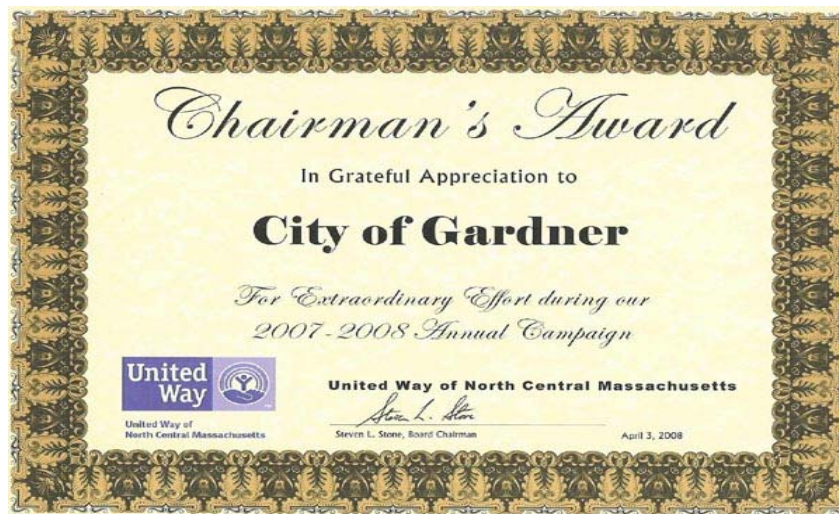
ADA Coordinator/Disability Commission

The Personnel Director also serves as the ADA Coordinator for the City and sits on the City's Disability Commission. Members of the Disability Commission include Eric Knudsen, Chairman, Tommy Davis, Vice Chairman, Raymond Goland, Annaliese Schofield and Sandra Jones-Henry. Ms. Pond has served as the Clerk of the Disability Commission since August 2005. The Disability Commission continues to work closely with Richard Reynolds, Building Commissioner on a variety of issues relating to handicap access, including the inspection of facilities for accessibility.

Major issues addressed by the Commission this year included the snow and ice removal in the downtown area and the addition to the Council on Aging building to provide better handicap access. Both issues generated high attendance at the monthly Commission meetings by concerned members of the community. The Commission worked with the Traffic Commission and Police Department regarding the issue of snow and ice removal from the downtown sidewalks. The Commission communicated concerns and questions to the Community Development Department, the Building Department and the Council on Aging regarding the addition to the Council on Aging building.

United Way Campaign

The Personnel Director functions as the Campaign Manager for the Annual United Way Campaign each year for the City. This year the City exceeded its fundraising goals and raised over \$5,000. As a result of the generosity of our employees, the City campaign was also the recipient of United Way Chairman's Award. The Mayor, Personnel Director and Administrative Coordinator attended the United Way Banquet where the City was awarded the Chairman's Award for extraordinary effort and an extremely successful fundraising campaign.



The main objective of the Personnel Department is to work in a cohesive manner with and provide to the Mayor, City Councilors, Department Heads and all City employees to ensure that the human resource needs of the City are met thereby assisting in the provision of quality services to the Gardner Community. The Personnel Department will continue establishing future goals and developing programs that will continue to advance its objectives.

Honorable Mark Hawke, Mayor
Members of the City Council

Submitted herewith is the report of the Inspector of Plumbing and Gas Fittings for the Fiscal Year July 1, 2007 to June 30, 2008:

Permits are as follows:

New Homes	11
Gas Pool Heaters	2
New Gas Meter Services	22
Kitchen Remodels	31
Bath Remodels	142
Electric Water Heaters	46
Gas Water Heaters	35
Gas Logs & DVD Heaters	18
Gas Heating Boiler	34
Water Conditioners	8
Tankless Coils	38
Tests on Gas Piping & Repairs	27
Gas Dryers	5
Gas Range	21
2 nd Water Meters	8
Gas Generators	1
Repairs (Gen)	24
Mobil Home Remodel	1
<u>Total Permits Issued</u>	438
<u>Permit Fees Generated</u>	\$ 37,239.00

There were four-hundred and thirty eight (438) Plumbing and Gas Inspections, Ten (10) Safety Inspections and thirteen (13) Inspections required by homeowners.

Sincerely,

Robert O'Brien
Plumbing and Gas Inspector

GARDNER POLICE DEPARTMENTFISCAL 2007-2008 ANNUAL REPORTBUSINESS – DEPARTMENTMONIES RECEIVED AND TURNED OVER TO CITY TREASURER

Bicycle Registrations	\$ 5.25
License To Carry	\$26,150.00
Firearms Identification	\$ 3,575.00
Insurance Requests	\$ 4,001.25
Use of Lockup Fees	\$ 550.00
License Fees-Dealers	\$ 200.00
Warrant Removal Fees	\$ 1,270.00
Restitution	\$ 75.00
Witness Fees	\$ -0-
Door To Door Salesmen Licenses	\$ -0-
Auctioneer License	\$ 15.00

Money realized from fines and dog violations given to the City Treasurer from District Court:

Fines	\$14,426.50
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During the Fiscal Year 2008 the following Firearms Permits/Licenses were issued:

License To Carry Firearms	277
Firearms Identification Cards	45

Interest realized from details	\$20,240.72
Use of Equipment from details	\$ 5,483.60

GARDNER POLICE DEPARTMENT

ANNUAL REPORT FY '07-08

CONVEYANCE LICENSES ISSUED	10
HACKNEY LICENSES GRANTED	26
BIKE REGISTRATIONS	13
CITATIONS ISSUED	1615
PARKING TICKETS ISSUED	3388
ACCIDENTS	723
CALLS FOR SERVICE	23,695
OFFENSES	3373
LICENSE TO CARRY FIREARMS	313
FIREARMS IDENTIFICATION CARDS	43

CASE ACTIVITY STATISTICS

TOTAL FELONIES	1287
TOTAL CRIME RELATED INCIDENTS	1544
TOTAL NON CRIME RELATED INCIDENTS	1040
TOTAL ARRESTS (ON VIEW)	802
TOTAL ARRESTS (BASED ON INCIDENTS/WARRANTS)	152
TOTAL ARRESTS	954
TOTAL PROTECTIVE CUSTODIES	135
TOTAL JUVENILE ARRESTS	75
TOTAL JUVENILES HANDLED	4
TOTAL JUVENILES REFERRED	70
TOTAL HEARINGS	64
TOTAL SUMMONS	296
TOTAL OPEN WARRANTS	91
TOTAL RESTRAINT ORDERS	199
DOMESTIC VIOLENCE RELATED ARRESTS	150

BUREAU OF CRIMINAL INVESTIGATIONS

SUMMARY OF INVESTIGATIONS

CRIMES AGAINST PROPERTY

FY 2008

ARSON	0
BREAKING AND ENTERING	8
CREDIT CARD FRAUD	2
FUGATIVE FROM JUSTICE	4
LARCENY OVER 250	20
LARCENY UNDER 250	6
LARCENY BY CHECK	1
LARCENY OF M/V	1
LARCENY OF FIREARM	1
MALICIOUS DESTRUCTION PROPERTY	9
POSS. OF COCAINE	49
POSS. OF HEROIN	5
POSS. MARIJUANA	11
POSS. MARIJUANA INT./ DISTRIBUTE	12
POSS. HEROIN INT./ DISTRIBUTE	4
POSS. COCAINE INT./DISTRIBUTE	49
RECEIVING STOLEN PROPERTY	4
TRAFFICING COCAINE	4
DIST. CLASS D/B IN SCHOOL ZONE	19
CONSPIRACY TO VIO. DRUG LAWS	4
POSSESSION CLASS E	2
UTTERING COUNTERFEIT NOTE	5
FORGERY	3
UTTERING A FALSE PRESCRIPTION	2
MISUSE OF SEX OFFENDER REGISTRY	1
VANDALISM TO CHURCH	6
DESTRUCTION OF PROPERTY	10
TAGGING	7
DEFACING PROPERTY	2
IDENTITY FRAUD	3
SHOPLIFTING	1
POSS. OF FIREARM W/O FID	4
DEFACING FIREARM SER #	1
ILLEGAL POSSESSION OF AMMO	1
 TOTAL	 261

BUREAU OF CRIMINAL INVESTIGATIONS

SUMMARY OF INVESTIGATIONS

CRIMES AGAINST PERSONS

FY 2008

ACCIDENTAL DEATH	0
ARMED ROBBERY	2
ARMED BANK ROBBERY	1
ASSAULT AND BATTERY	4
ASSAULT W/DANG. WEAPON	0
A&B ON CHILD W/SUB. INJURY	1
A&B DANG. WEAPON	6
ASSAULT/INTENT TO RAPE	0
ASSAULT	2
ASSAULT TO MAIM	1
ATTEMPTED MURDER	1
ARMED KIDNAPPING	1
INDECENT A&B ON CHILD	10
INDECENT A&B ON CHILD OVER 14	1
INDUCING CHAST MINOR FOR SEX	0
OPEN AND GROSS LEWDNESS	2
ATTEMPTED SUICIDE	1
DISTRIBUTING FOOD W/HARMFUL SUB.	1
VIOLATION OF 209A	2
KIDNAPPING OF RELATIVE	1
MURDER	0
MAYHEM	1
NATURAL DEATH	2
OVERDOSE	0
POSS. OF CHILD PORN	1
PURSE SNATCHING	0
INDECENT EXPOSURE	3
RAPE	4
AGGREVATED RAPE	1
RAPE OF A CHILD	3
MISSING PERSON	1
STALKING	0
STATUTORY RAPE OF CHILD	1
SUICIDE	3
THREAT TO COMMIT CRIME	4
UNARMED BURGLARY	0
UNARMED ROBBERY	2
INTIMIDATION OF WITNESS	1

CRIMINAL HARRASSMENT	3
PERSON UNDER 21 POSS. ALCOHOL	1
TOTAL	69

Gardner Police Department
31 City Hall Avenue, Gardner, MA 01440
tel: 978-632-5600
fax: 978-632-9045
Sergeant Roger M. Wrigley

Community Policing Fiscal Year 2007

From July 2007 through June 2008, the Gardner Community Policing Unit, was effective in reducing fear of crime, addressing crime in problem areas, educating youth and adults and in making the City of Gardner a better place to live. The unit, comprised of a Supervisor, DARE/School Resource Officer, DARE/Explorer Advisor, and a full time officer responsible for Olde English Village has utilized funds from the departmental budget, Community Policing Grant, Shannon Gang Grant, reimbursements from Olde English Village and the grants from the Governors Highway Safety Bureau to accomplish its goals.

Gardner continues to be a city committed to the DARE program, which is a program offered to students in both public and private schools. The Community Policing Supervisor currently runs the Holy Rosary School Program. Officer John Lawrence is the full-time School resource officer and teaches the program in all the public schools. Officer Lawrence also acts as the truancy officer and Police Department liaison to the schools. Officer Sean Lafrennie runs the DARE Program at the Sacred Heart School.

Officer Lafrennie continues to run the Gardner Police Explorer Program, which meets weekly throughout the year. The program is a mentoring program geared toward youth who wish to pursue a future in law enforcement. The Explorer Post assists the department and community from time to time and each member performs a great deal of community service. Officer Lafrennie was assisted in running the post by Officer Larry Landry, Officer Leonard Crossman, and Dispatcher Heather Newton, also of the Gardner Police Department. The post, through it's own fundraising efforts was able to attend the National Law Enforcement Exploring Conference at Colorado State University.

The continued presence of Officer John Czasnowski at Olde English Village has proven to be a great success. Wynn Management Company, who runs the housing development, has agreed to fund his salary in order to have his position dedicated to the area. Officer Czasnowski works with residents, children and management to assist in improving the quality of life in Olde English Village.

Several informational classes have been provided by the unit for the community, business owners and school officials. They have covered the areas of Domestic Violence, Child Safety, Narcotics, and other subjects.

The Community Policing Unit also Conducted it's 9th Citizen's Police Academy, which graduated 13 residents from various backgrounds from a 10 week program designed to build community partnerships by educating members of the community about the inner workings of the department.

The Department also funds a Domestic Violence Counselor. Martha Trapenier from Battered Women's Resources has been available several nights a week to assist victims of domestic violence.

All department members have been able to participate in other aspects of Community Policing, through grant funded overtime. Members are assigned occasionally to problematic areas that may need added patrols or other enforcement. Patrol officers are also able to work with the North Worcester County Drug Task Force to aid in the fight against drugs in the City. Officers also enforce Drinking and Driving, Road Rage and Seat belt Laws through the Governor's Highway Safety Grant. The addition of the Shannon Grant to deter youth from gang activity and enforcement of truancy issues, has also proven a success.

In October 2007, four Officers were able to attend the National Crime Prevention Council's Annual Convention in Atlanta, GA.

Another aspect of Community Policing is the education of officers. Officers continue to attend schools on Gang Violence, Street Crimes, Narcotics, Youth Problem Solving and Domestic Violence. This continuing education is an important factor in keeping officers informed of cutting edge methods for community problem solving.

The department was also instrumental in the planning and execution of the Mount Wachusett Community College's "Kid Expo", which was attended by nearly 10,000 citizens from the greater Gardner Area.

This year, through an additional grant, the department obtained a Harley Davidson motorcycle for use on specialized patrols. Sergeant Wrigley attended the first training in May 2008 and another Officer is slated to attend in the fall.

Overall, the Gardner Police Department remains committed to making the City of Gardner a safer and more pleasant place to live through community empowerment and partnership building.

Yours Truly,

Sgt. Roger M. Wrigley
Community Policing and DARE Supervisor

NAME	REGULAR	OVERTIME	OTHER	TOTAL
Neil Erickson	\$80,634.72	\$0.00	\$13,142.51	\$93,777.23
Rock Barrieau	\$66,919.00	\$0.00	\$11,240.12	\$78,159.12
Gerald Poirier	\$54,596.25	\$50,338.49	\$27,303.12	\$132,237.86
John Bernard	\$54,596.25	\$9,024.32	\$21,027.66	\$84,648.23
Edward Brow	\$50,087.81	\$4,722.07	\$16,644.95	\$71,454.83
Roger Wrigley	\$50,087.81	\$16,733.79	\$19,557.17	\$86,378.77
Kevin Minns	\$50,087.81	\$1,409.08	\$12,729.87	\$64,226.76
Guy Bibeau	\$50,087.81	\$15,962.39	\$13,829.62	\$79,879.82
Eric McAvene	\$50,087.81	\$15,414.68	\$17,257.10	\$82,759.59
Brian Gemboys	\$42,515.46	\$7,037.24	\$12,556.29	\$62,108.99
William Crockett	\$42,515.46	\$13,287.10	\$13,391.21	\$69,193.77
Jeffrey Brown	\$42,515.46	\$5,317.90	\$10,552.68	\$58,386.04
William Grasmuck	\$42,515.46	\$1,198.22	\$8,364.65	\$52,078.33
Troy Valardi	\$42,515.46	\$23,097.28	\$15,399.83	\$81,012.57
John Lawrence	\$42,515.46	\$2,475.25	\$8,258.49	\$53,249.20
Robert Allard	\$42,515.46	\$3,233.43	\$20,502.20	\$66,251.09
Roger Cormier	\$42,515.46	\$5,413.03	\$25,463.76	\$73,392.25
James Trifiro	\$42,515.46	\$6,329.68	\$27,509.70	\$76,354.84
Rocco Siciliano	\$42,515.46	\$28,097.98	\$12,961.79	\$83,575.23
Larry Landry	\$42,515.46	\$20,593.57	\$24,393.34	\$87,502.37
Sean Lafrennie	\$42,515.46	\$8,798.85	\$14,997.91	\$66,312.22
John Smith	\$42,515.46	\$10,525.23	\$21,186.03	\$74,226.72
Richard Braks	\$42,515.46	\$3,661.04	\$11,249.14	\$57,425.64
John Czasnowski	\$42,515.46	\$5,405.49	\$11,187.03	\$59,107.98
Christopher Starzynski	\$42,515.46	\$14,758.10	\$36,426.07	\$93,699.63
Eugene Koimaga	\$42,515.46	\$4,913.47	\$6,740.48	\$54,169.41
Russell Blake	\$34,877.99	\$3,926.92	\$8,050.35	\$46,855.26
Leonard Crossman	\$42,515.46	\$11,485.21	\$22,479.39	\$76,480.06
Roger Robert	\$42,515.46	\$7,773.05	\$29,120.25	\$79,408.76
Jesse Gadarowski	\$36,944.25	\$3,887.10	\$14,934.82	\$55,766.17

Russell St.Pierre	\$42,515.46	\$8,289.43	\$25,783.32	\$76,588.21
Robert Holst	\$42,515.46	\$13,413.34	\$27,690.33	\$83,619.13
Joseph Wolski	\$830.16	\$0.00	\$0.00	\$830.16
Laurie Lyons	\$51,402.80	\$2,417.32	\$5,447.29	\$59,267.41
Mary Suchocki	\$31,262.30	\$0.00	\$1,222.50	\$32,484.80
Patricia Cormier	\$33,438.86	\$354.71	\$780.00	\$34,573.57
Faith Glover	\$34,526.83	\$243.81	\$740.00	\$35,510.64
Heather Newton	\$30,579.20	\$2,924.42	\$4,676.95	\$38,180.57
Susan O'Sullivan	\$30,579.20	\$2,174.73	\$3,308.82	\$36,062.75
Shaun Ilnitch	\$1,854.72	\$705.30	\$2,139.13	\$4,699.15
Shannon Barnes	\$30,579.20	\$3,571.18	\$5,441.09	\$39,591.47
Dawn Theriault	\$30,579.20	\$406.45	\$5,163.34	\$36,148.99
Miranda Jefferson	\$28,842.69	\$4,148.31	\$5,254.82	\$38,245.82
Stacia Clement	\$4,526.24	\$212.97	\$186.76	\$4,925.97

<u>NAME</u>	<u>REGULAR</u>	<u>OVERTIME</u>	<u>OTHER</u>	<u>TOTAL</u>
Jeffrey Giles	\$5,788.99	\$682.53	\$711.76	\$7,183.28
Sara Morse	\$735.00	\$0.00	\$0.00	\$735.00
Melissa Laroche	\$7,717.73	\$495.20	\$685.26	\$8,898.19
Kurt Russell	\$784.00	\$0.00	\$0.00	\$784.00
Kevin Ahearn	\$0.00	\$0.00	\$156.00	\$156.00
Daniel Baris	\$0.00	\$0.00	\$152.00	\$152.00
Robert Beaton	\$0.00	\$0.00	\$4,153.00	\$4,153.00
Dennis Casavant	\$0.00	\$0.00	\$5,047.25	\$5,047.25
John Dale	\$0.00	\$0.00	\$488.50	\$488.50
James Dufort	\$0.00	\$0.00	\$5,676.25	\$5,676.25
Derek Hall	\$0.00	\$0.00	\$456.00	\$456.00
Edmond Johnson	\$0.00	\$0.00	\$331.50	\$331.50
Bruce Kilhart	\$0.00	\$0.00	\$589.00	\$589.00

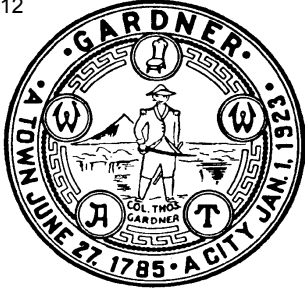
Roger St. Laurent

\$0.00

\$0.00

\$5,477.50

\$5,477.50



**DEPARTMENT OF PUBLIC WORKS
CITY OF GARDNER**

Dane E. Arnold, Director
416 West Broadway
Gardner, MA 01440
978-632-7661
Fax 978-630-4029

TO HIS HONOR THE MAYOR AND MEMBERS OF THE CITY COUNCIL

Dear Mayor Mark Hawke and City Council Members:

I respectfully submit the Annual Report for the Department of Public Works. The following pages contain information pertaining to the various Public Works Divisions for Fiscal Year 2008.

Sincerely,

Dane E. Arnold, Director
Department of Public Works

PUBLIC WORKS EXPENDITURES July 1, 2007 through June 30, 2008	
Director	\$ 60,292.13
Clerk	36,198.61
Part Time Clerk	0
Maintenance Crew	687,889.68
Overtime	40,814.52
Week-end Standby	32,840.00
Working out of Grade	3,291.55
Mechanic/Welder Rating	2,098.00
Sick Leave Incentive	2,129.44
Longevity	9,960.00
Termination Leave	902.40
Communications	634.37
Professional Development & Travel	226.25
Professional Services	680.94
Office Supplies	1,052.88
Clothing Allowance	350.00
TOTAL P. W. EXPENDITURES	\$879,360.77

MUNICIPAL GARAGE EXPENDITURES July 1, 2007 through June 30, 2008	
Repairs & Maintenance	26,387.78
Minor Equipment	5,617.61
Energy & Utilities	41,774.79
Communications	537.59
Professional Development & Travel	1,736.00
Professional Services	8,212.78
Vehicle Supplies	240,327.64
Building Rehab	9,374.47
Clothing	2,650.00
Enc. Repairs & Maintenance	143.55
Enc. Minor Equipment	1,810.00
Enc. Building Rehab	4,541.40
TOTAL MUN. GARAGE EXPENDITURES	\$343,113.61

HIGHWAY EXPENDITURES July 1, 2007 through June 30, 2008	
Repairs & Maintenance	60,368.62
Traffic Maintenance	7,596.51
Parking Maintenance	20,550.92
Crusher Maintenance	5,950.00
Unaccepted Road Maintenance	0
Minor Equipment	3,896.94
Equipment Rental	900.00
Energy & Utilities	48.01
Street Lighting	124,050.50
Communications	4,145.22
Professional Development & Service	790.00
Professional Services	1,030.67
Snow & Ice	624,090.01
Office Supplies	1,145.28
Vehicle Supplies	9,289.04
Cold Patch	20,654.65
Drain Account	31,260.33
Berm Account	1,000.00
Clothing	7,400.00
Sidewalks	111.64
Enc. Traffic Maintenance	7,838.30
Enc. Snow & Ice	2,365.68
Enc. Office	2,224.50
Enc. Crack Sealing	39,863.25
Enc. Sidewalks	8,800.00
TOTAL HIGHWAY EXPENDITURES	\$985,370.07

CATCH BASINS
5 New Catch Basins installed
8 Catch Basins Replaced
75 Catch Basins Repaired

SIDEWALK RECONSTRUCTION		
STREET	LENGTH & WIDTH	LOCATION
Central Street	125' x 5.5' concrete	Between Hs. 41 - 45

DRAINAGE PROJECTS INSTALLATIONS		
STREET	LENGTH & TYPE	LOCATION
Central Street	225' of 10" Perforated Aluminum	Between Hs. 41-45

BERM		
STREET	LENGTH & WIDTH	LOCATION
None		

RESURFACING		
STREET	LENGTH & WIDTH	LOCATION
Waterford Street	1800' x 50'	Baker St. to Parker St.
Parker Street	1200' x 30'	Hs. 510 to Town Line
Jerome Avenue	400' x 30'	Prospect St. to Montvale Ave.
Mayfield Road	370' x 30'	Montvale Ave. to Sunset St.
Montvale Avenue	290' x 30'	Hs. 24 to Hs. 40

SEWER EXPENDITURES	
July 1, 2007 through June 30, 2008	
Dept. Head	\$ 11,999.86
Engineer Salary	5,332.75
Clerk	30,902.76
Part Time Clerk	15,270.88
Maintenance Crew	45,309.60
Overtime	31.69
Longevity	1,215.00
Termination Leave	0
Repairs & Maintenance	25,600.40
Repairs to Mains	3,583.78
New Equipment	35,744.00
Communications	790.77
Professional Development & Travel	140.00
Professional Services	8,083.59
Office Supplies	14,437.57
AWWTP Contract Operations	1,004,056.44
Indirect Costs Reimburse	87,289.01
Cold Storage Building	0
Inflow & Infiltration Removal	283,127.07
Clothing	700.00
Principal Outside Debt	155,973.14
Interest Outside Debt	81,872.02
Enc. New Equipment	40,956.00
Enc. Chemical Treatment	17,407.00
Enc. Contract Operations	88,332.05
Enc. Cold Storage Building	13,227.00
Enc. I & I Removal	207,496.27
TOTAL SEWER EXPENDITURES	\$2,238,241.65

SEWER DEPARTMENT				
SALARY & LABOR JULY 1, 2007 TO JUNE 30, 2008				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Cheryl Blodgett	27,301.81	26.32	330.00	\$27,658.13
Carlene Breen	30,685.09	5.37		\$22,754.87
Andrew Gallant	45,110.80		1,750.00	\$46,860.80

Faith McRobbie	222.71			\$222.71	
SEWER MAIN RELINING					
STREET	MH	MH	SIZE	TYPE	LENGTH
Pond Street	52	20	8	VCP	462
Pond Street	20	19	8	VCP	103
Myrtle Road	24	23	8	VCP	176
Myrtle Road	23	22	8	VCP	334
Douglas Road	31	21	6	VCP	250
Douglas Road	21	30	6	VCP	252
Robillard Street	30	29	6	VCP	207
Wickman Dr. Ease.	29	28	6	VCP	200
West Street	45	44	10	VCP	172
West Street	44	43	10	VCP	170
West Street	48	47	8	VCP	96
West Street	47	43	8	VCP	104
Albion Street	49	47	6	VCP	293
Osgood Street	18	115	6	VCP	125
Osgood Street	115	114	6	VCP	266
Osgood Street	114	113	6	VCP	263
Park Street	117	116	8	VCP	87
Park Street	116	113	8	VCP	151
Park Street	113	109	8	VCP	261
Park Street	109	106	8	VCP	216
Park Street	106	54	8	VCP	141
Vernon Street	112	111	6	VCP	280
Vernon Street	111	110	6	VCP	280
Vernon Street	110	109	6	VCP	155
Becky Ave.	74	73	8	VCP	223
Woodland Ave.	82	81	6	VCP	275
Woodland Ave.	81	80	6	VCP	275
Woodland Ave.	80	67	6	VCP	235
Green Street	70	69	8	VCP	298
Green Street	69	68	8	VCP	273
Pine Street	34	33	6	VCP	268
Pine Street	33	32	6	VCP	271
Pine Street	32	31	6	VCP	275
Pine Street	31	30	6	VCP	300
Pine Street	30	29	6	VCP	313
Pine Street	29	28	8	VCP	144
Pine Street	28	27	8	VCP	181
Sand Street	71	70	8	VCP	239
Sand Street	70	69	8	VCP	234
Sand Street	69	68	8	VCP	216
Sand Street	68	67	8	VCP	216
Sand Street	67	66	8	VCP	268

Sand Street	66	65	8	VCP	193
SEWER MAIN RELINING					
STREET	MH	MH	SIZE	TYPE	LENGTH
Ash Street	89	88	6	VCP	255
Ash Street	88	87	6	VCP	62
Ash Street	87	86	6	VCP	258
Ash Street	86	85	8	VCP	168
Ash St. Ease. To Sand St.	85	69	8	VCP	310
Euclid Street	52	51	6	VCP	209
Euclid Street	51	49	6	VCP	209
Jonathan Street	113	112	6	VCP	213
Jonathan Street	112	108	6	VCP	212
West End Ave.	106	105	6	VCP	202
Monadnock Street	105	104	8	VCP	70
Monadnock Street	104	103	8	VCP	205
Oriole Street	99	98	8	VCP	333
Oriole Street	98	96	8	VCP	228
Way Street	97	96	6	VCP	141
Way Street	96	95	6	VCP	202
Way Street	95	94	8	VCP	31
TOTAL					13,049
GARDNER WASTEWATER TREATMENT FACILITY					
FLOW REPORT					
MONTH	TOTAL FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	PRECIPITATION
July 2007	94.2	3.0	3.8	2.6	5.50
August 2007	85.5	2.8	3.7	2.0	1.82
September 2007	61.8	2.1	3.2	1.7	3.13
October 2007	66.6	2.1	2.5	1.8	4.65
November 2007	70.1	2.3	2.7	1.8	3.68
December 2007	74.3	2.4	3.2	2.0	3.84
January 2008	100.1	3.2	5.0	2.1	1.43
February 2008	151.2	5.2	11.5	3.2	9.17
March 2008	162.1	5.2	9.0	3.5	6.10
April 2008	125.2	4.2	5.5	3.1	3.40
May 2008	104.3	3.4	4.3	2.2	1.79
June 2008	82.2	2.7	3.1	2.5	3.10

**GARDNER WATER TREATMENT FACILITY
FLOW REPORT**

	CRYSTAL LAKE	SNAKE POND	PERLEY BROOK
MONTH	Water Pumped	Water Pumped	Water Pumped
July 2007	42.860	19.624	37.157
August 2007	38.973	24.409	23.016
September 2007	41.552	19.567	39.718
October 2007	41.036	21.048	-
November 2007	58.675	0.114	53.704
December 2007	69.160	0.222	39.402
January 2008	70.455	1.035	-
February 2008	59.604	0.233	-
March 2008	64.728	0.181	-
April 2008	55.433	7.021	-
May 2008	44.630	19.442	-
June 2008	41.664	17.246	-

WATER/SEWER CONNECTIONS

Residential
15 New Services

WATER EXPENDITURES July 1, 2007 through June 30, 2008	
Dept. Head Salary	\$ 6,000.32
Engineer Salary	2,666.90
Clerk	35,162.40
Maintenance Crew	45,309.60
Overtime	1,383.12
Standby	5,120.00
Longevity	480.00
Repairs & Maintenance	14,216.27
Repairs to Mains	65,713.22
New Equipment	35,744.00
Communications	620.46
Professional Development & Travel	830.00
Professional Services	486.94
WPAT Administrative Fees	20,037.26
Office Supplies	12,497.70
Contract Operations	1,219,603.90
Indirect Costs Reimburse	122,239.89
Taxes Other Towns	3,183.88
Clothing	700.00
Principal Inside Debt	1,391.00
Principal Outside Debt	1,073,850.46
Interest Inside Debt	1,112.00
Interest Outside Debt	748,346.23
Enc. Repairs to Mains	4,796.41
Enc. New Equipment	41,735.00
Enc. Dam Inspections	31,000.00
Enc. Water System Supplies	3,347.04
Enc. Contract Operations	108,169.81
Enc. Water Main Replacement	55,495.00
TOTAL WATER EXPENDITURES	\$3,661,238.81

WATER DEPARTMENT SALARY & LABOR JULY 1, 2007 TO JUNE 30, 2008				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Christine Harty	\$35,027.16	234.40	240.00	\$ 35,501.56
David Suchocki	\$50,210.80	3,560.54	940.00	\$54,711.34

DEPARTMENT OF PUBLIC WORKS				
SALARY & LABOR July 1, 2007 TO June 30, 2008				
NAME	REGULAR	OVERTIME	OTHER	TOTAL WAGE
Dane E. Arnold	77,830.78		1,217.24	\$79,048.02
Denise M. Merriam	39,059.92	5,245.61	990.00	\$45,295.53
Dennis Landry	49,950.80	15,820.92	3,328.42	\$69,100.14
Richard Heglin	36,282.64	3,313.04	1,550.00	\$41,145.68
Roland LeBlanc	44,806.16	16,096.73	2,300.74	\$63,203.63
Vincent Martini	36,801.96	3,459.22	1,370.00	\$41,631.18
Michael Straus	34,920.56	3,389.49	1,370.00	\$39,680.05
Gary Guertin	38,600.79	13,884.00	2,021.30	\$54,506.09
Gilbert Gravel	42,949.20	17,054.18	1,100.00	\$61,103.38
Dean Meunier	36,143.84	9,916.25	1,070.00	\$47,130.09
Douglas Munroe	35,275.44	14,510.88	800.00	\$50,586.32
Brian Hagan	45,105.60	18,521.42	2,002.24	\$65,629.26
Michael LeBlanc	40,469.38	14,992.49	1,010.00	\$56,471.87
Robert Chicoine	32,537.82	1,919.13	1,160.00	\$35,616.95
William Boucher	43,028.40	10,086.97	2,190.00	\$55,305.37
Kevin Meagher	33,529.04	8,260.58	500.00	\$42,289.62
Jeans Lewis	17,378.40	3,026.87	500.00	\$20,905.27
Paul Herr	35,202.19	7,165.57	500.00	\$42,867.76
Carl MacAllister	42,959.52	11,449.15	650.00	\$55,048.35
Paul Landry	28,801.92	5,717.35	710.00	\$35,229.27
Douglas Munroe, Jr.	4,162.56	-	-	\$4,162.56
Keith Fortier	1,690.56	-	-	\$1,690.56
Jason Chicoine	3,291.30	-	-	\$3,291.30
Kyle Flanagan	5,970.84	-	-	\$5,970.84
William McMahan	3,222.40	-	-	\$3,222.40
Timothy Novak	2,665.90	-	-	\$2,665.90
Lucas Paine	1,515.80	-	-	\$1,515.80
Shawn Riggins	2,459.20	-	-	\$2,459.20

CITY OF GARDNER
PURCHASING DEPARTMENT

Room 217 - City Hall
95 Pleasant Street
Gardner, MA 01440-2687



Telephone (978) 632-3810

Fax (978) 632-9320

To His Honor the Mayor and Members of the City Council of Gardner, Massachusetts:

I hereby submit this annual report for the Purchasing Department for the Fiscal Year ending June 30, 2008.

The Purchasing Department is responsible for the procurement of supplies, contractual services, construction contracts, real property transactions, and all sales of personal property for the City and its School Department. It is our role to ensure the highest quality while incurring the least expense to the City, while complying with Massachusetts General Law and local ordinances. This department strives to obtain as full and open competition as possible on all purchases and sales.

The Purchasing Department is staffed by Chief Procurement Officer Mary Delaney, Senior Account Clerk Jennifer Jaillet, and Account Clerk Donna Strout. The Chief Procurement Officer is also certified as a Massachusetts Certified Public Purchasing Official and performs the duties of Affirmative Marketing Construction Officer for the City.

In Fiscal Year 2008, the Purchasing Department issued purchase orders having a dollar value of \$16,274,481.94. More than 2000 procurements were processed, with over 1200 purchase orders for City and more than 800 for the School Department.

Major contracts entered into during Fiscal Year 2008 included:

- Sale of land on Pleasant Street;
- Sale of land on Mechanic Street to Gardner Little League;
- Renewal of the office supply contract with W.B. Mason for the City and School Departments, with pricing discounted 33% off catalog;
- Electricity contract for all City and School buildings;
- Three-year field inspection services for Assessor's Department;
- GASB Compliance for City Auditing Department;
- Violation processing for Civil Enforcement Department;
- Construction services for Water/Sewer/Highway Departments;
- Electrical work at the Highway cold storage facility;
- Three-year paving contract;
- Overhead doors for the highway garage and cold storage facility;
- Management of the restaurant at the Gardner Municipal Golf Course;
- Custodial cleaning;

- Roof repairs for the Gardner Police Station;
- Cell block remediation for the Gardner Police Station;
- Electrical work at the Wastewater Treatment Facility;
- Completion of security system enhancements at various school buildings;
- Renovation of bathrooms at Gardner High School;
- Repair of boilers at Gardner High School;
- Restoration of gym floor at Gardner Middle School.

The above mentioned procurements were conducted using quotes, bids and proposals in accordance with Massachusetts General Law. Purchasing Department staff, in cooperation with the requesting department, developed specifications, researched potential vendors/suppliers/contractors, and evaluated and awarded the appropriate contracts.

The Chief Procurement Officer also manages general contracts, monitors contract performance, and works with all departments to be abreast of current developments in pricing, market conditions and the availability of new products.

In Fiscal Year 2009, the Purchasing Department will be joining other departments in an attempt to reduce our paper use by using electronic methods to send bid and proposal documents, to receive purchase requisitions, and to transmit purchase orders internally and to our vendors. It is our goal to not only reduce our paper use, but increase efficiency with these changes.

Respectfully submitted,

Mary A. Delaney
Director of Purchasing

**Annual Report
Of the
School Committee
Gardner, Massachusetts
2008**



Gardner School Committee

Front Row, L-R: Dr. Carol Daring, Superintendent of Schools, Carol Bailey, Christine Wilson, Terri Hillman, Recording Secretary

Back Row, L-R: John LaFreniere, Patrick Gerry, James Boone, Mayor Mark Hawke, Paul Tassone

Photo by Karen Scanlon

School Committee Members

Mayor Mark Hawke, Chairman	985 West Broadway
James Boone, Vice Chair	50 Ash Street
Christine Wilson, Finance Officer	41 Holly Drive
Patrick Gerry, Secretary	54 Glenwood Street
Carol Bailey, Member	107 Rich Street
John LaFreniere, Member	72 Kendall Street
Paul Tassone, Member	275 Brookside Drive

School Committee Meetings

The regular meeting of the School Committee is held on the second Monday of every school month at 7:00 PM in Council Chambers, City Hall. When Monday is a legal holiday, the meeting takes place the following day, and in January, the organizational meeting takes place after the first City Council meeting of the new year.

Standing Subcommittees of the School Committee

In addition to several Negotiations Subcommittees, the following are standing subcommittees of the School Committee:

- Finance Subcommittee
- Policy Subcommittee
- Facilities Subcommittee
- Technology Subcommittee

- Transportation Subcommittee
- Athletic Council

Membership in the various subcommittees is determined annually.

Central Administration

Dr. Carol Daring, Superintendent of Schools
 Michael Hurd, Assistant Superintendent of Schools
 John Fairbanks, Business Administrator
 John Salovardos, Director of Special Education
 Karen Scanlon, Director of Technology
 Susan Hui, Grants Administrator

The Administrative Offices of the Gardner Public Schools are located at 70 Waterford Street, next door to the Waterford Street School. The Office of the Superintendent, Assistant Superintendent, Business Office, Special Education Office, Technology Office are located here. The Grants Office is located at the Helen Mae Sauter School.

Mission Statement

The mission of the Gardner Public School System is to create an environment to enable students to think critically, communicate effectively, work independently and collaboratively and demonstrate sufficient academic competencies and skills to compete effectively in a diverse democratic society.

The Students and the Schools

The Gardner Public School District includes three elementary schools, Elm Street School, Helen Mae Sauter School, and Waterford Street School, plus Gardner Middle School and Gardner High School. Approximately 3,000 students were enrolled in the Gardner Public Schools as of June 2008.

The Gardner Public Schools continues to be one of the most sought-after school districts in the area, accepting students from all surrounding towns under Massachusetts Interdistrict School Choice. Approximately 8% of Gardner Public Schools students attend under School Choice.

Two hundred eleven members of the Gardner High School Class of 2008 received diplomas in the LaChance Gymnasium on May 31, 2008. Future plans for the Class of 2008 are as follows:

Attending 4-Year Colleges	114 (54%)
Attending 2-Year Colleges	78 (37%)
Military	10 (5%)
Employment	4 (2%)
Community Lifeskills	3 (1%)
Trade/Technical School	2 (1%)

Adequate Yearly Progress

Adequate Yearly Progress (AYP) reports represent a measure, under the No Child Left Behind Act, of how individual schools and school districts are progressing toward the goal set under the Act: all children will achieve proficiency by the year 2014. In Massachusetts this refers to scores on MCAS (Massachusetts Comprehensive Assessment System) tests. The Adequate Yearly Progress reports are issued annually. Each school containing grades where MCAS tests are given is assigned an accountability status under NCLB. In addition, the district is assigned an accountability status.

In 2005 and 2006, Gardner High School had no accountability status and achieved AYP in English Language Arts and in Mathematics in the aggregate and for subgroups. In 2007 GHS achieved AYP in the aggregate and for the white students subgroup, but the low-income subgroup did not achieve AYP in either English Language Arts or Mathematics. The high school had no accountability status in 2007.

In 2005 Gardner Middle School was identified as a school in need of improvement, Mathematics year 2 + because the school had not achieved adequate yearly progress either in the aggregate or for its subgroups for three consecutive years. In 2006 GMS was identified as a school in need of restructuring – year 1 for subgroups in Mathematics and as a school in need of improvement – year 2 for subgroups in English Language Arts.

In 2005 Elm Street School was identified as a school in need of improvement, Mathematics, for subgroups only, because the school had seen two consecutive years, 2003 and 2004, when subgroups had not achieved AYP. Elm Street School did achieve AYP in the aggregate and for all subgroups in 2005. In 2006 Elm Street School again achieved AYP in both English Language Arts and Mathematics in the aggregate and for all subgroups and the accountability status was changed to that of no status. In 2007 Elm Street School was designated as a school in need of improvement – year 1 in English Language Arts.

In 2005, 2006, and 2007 Helen Mae Sauter was assigned no accountability status.

Waterford Street School contains no grades where MCAS tests are given. Therefore, Waterford receives no AYP rating.

Major Highlights of the School Year

- **NEASC Accreditation – Gardner High School**
After their September 2007 decennial visit, the New England Association of Schools and Colleges (NEASC) voted to continue Gardner High School's accreditation. The NEASC Commission commended the school in several areas, including the teacher-mentoring program, the addition of advanced placement course, student support services, and cooperation with area businesses, community organizations, and the local community college.

- Junior Achievement Program – Helen Mae Sauter School**
 Junior Achievement is a non-profit organization financed by businesses, foundations and individuals. The purpose of Junior Achievement is to educate and inspire young people to value free enterprise, business, and economics to improve the quality of their lives. Each five-week curriculum is taught by trained volunteers from the Greater Gardner Community. The first grade curriculum is Our Family, second grade is Our Community, and third grade is Our City. Students learn how to work in teams, make decisions, follow directions, and problem solve during JA lessons.
- Full Day Kindergarten – Waterford Street School**
 With the beginning of the 2008-2009 School Year, Waterford Street School added two additional full day Kindergarten classrooms bringing their total of full day Kindergarten classrooms to five.
- NAEYC Accreditation – Waterford Street School**
 Waterford Street School achieved accreditation by the National Association for the Education of Young Children. The administration, teaching staff, and families of Waterford Street School are all to be congratulated for being one of the first programs in the country to earn the mark of quality represented by the reinvented NAEYC Accreditation system. This accreditation followed two years of work contributed by the entire staff of Waterford Street School.



Pole vaulters Meg Merchant, Mettaya Potter, Amy Couture, John Hansen, and Dan Kelley with Coach Jack Jackman in front of the new pole vault pit at Gardner High School. The equipment was purchased for the 2008 spring track season through the combined efforts of the track and cross country booster club, funds approved by the Gardner School Committee, and donations from many people in the City.
 Photo by Jay Gearan

- Sports Teams Excel in Competition**
 - The Gardner High School Girls Swim Team won an unprecedented 15th straight State Championship;
 - The Gardner High School Boys Hockey Team made it to the District Championship for the second year in a row;
 - The Gardner High School Girls Softball Team won the Central/Western Division Championship for the third time in four years;
 - The Gardner High School Girls Cross Country Team were League Champions and advanced to the State Competition;
 - Stephanie Ellis competed at a National Invitational Cross Country Meet for sophomores where she came in 38th;
 - The Gardner High School Field Hockey, Baseball, Girls Basketball, Girls Tennis, and Boys Tennis Teams all advanced to the District Playoffs.

- **Henry Smith Courage Award – Edwin Martinez, Gardner High School**
 The Gridiron Club of Greater Boston recognized Edwin Martinez of Gardner High School with the Henry Smith Courage Award on March 2, 2008. Edwin was born in El Salvador, son of Edis Martinez and Maria Gomez-Martinez. His parents came to the United during a civil war. Edwin and his sister, Rocio, were left with their grandmother in El Salvador.
 When Edwin was 11, he and his sister tried to leave the country to be reunited with their parents who were living in Melrose, Massachusetts. They were not, however, allowed to leave the country. They rode from El Salvador to Guatemala, then walked from the Guatemala-Mexico boarder through the Sierra Madre to California. They walked in excess of 2,000 miles, and it took them 2 months to arrive at their destination.
 Edwin entered Gardner High School in 2004 as a freshman and joined the football team. He took both college prep and honors classes, and was accepted at Mt. Wachusett Community College for the fall of 2008.
 To quote Edwin, “It has been amazing at Gardner High School, definitely the best place I have ever been.”
- **John and Abigail Adams Scholarships – Gardner High School**
 Sixty-nine students in the Gardner High School Class of 2008 qualified for the John and Abigail Adams Scholarships given annually by the Commonwealth of Massachusetts and the Department of Elementary and Secondary Education (formerly the Department of Education). These scholarships, which recognize high academic achievement, are awarded to Massachusetts students based on their performance on the Grade 10 MCAS test. Recipients of this award are eligible for free tuition at Massachusetts’ state colleges and universities over a four-year period.
- **Extended Day Program – Elm Street School**
 Elm Street School offers an extended day program for ESS students until 4:15 PM daily. The cost is \$5.00 for the first hour, \$7.00 for an hour and a half, and \$9.00 for the whole two hours daily. Children are given homework help by certified teachers, snacks, and there is plenty of time for playing outside.
- **Safe Routes to School Program – Waterford Street School**
 The Waterford Street School, in partnership with the Executive Office of Transportation, offers a Safe Routes to School program. The goal of this program is to encourage students to walk to school. May 7, 2008 was Massachusetts Walk to School Day. Over 200 students, parents, and staff participated in this very successful event to raise awareness of walking to school. Bus students were dropped off at the corner of Moran and Regan Streets, and Waterford Street School staff members were there to assist students to the schoolyard.
- **Once Upon a Mattress nominated for TAMY Awards – Gardner High School**
 Representing the “best of the Best” in high school musical theatre, Gardner High

School's production of *Once Upon a Mattress*, directed by Joanne Landry, was nominated for 8 TAMY Awards. The TAMY Awards celebrate the entire art of musical theatre: cast, crew, directors, and designers. Winners were honored at a "red-carpet" Awards Ceremony and dinner featuring vocal performances by the nominees in the Best Actor and Best Actress categories. GHS senior Meaghan Culkeen won the TAMY for Best Supporting Actress for the role of Queen Aggravain.

Other nominees included:

- Kaara McHugh, Best Actress
- Rebecca McFarland, Not-Your-Average Chorus Member
- Best Chorus
- Spanish Panic, Best Production Number
- Best Stage Crew
- Best Scenic Design

- **Technology Improvements**

This summer the Technology Department installed a new Business Department computer lab and implemented a new MAC multimedia lab for teaching photography and video production, both at Gardner High School. In addition, the Technology Department set up mobile multimedia carts at both Gardner High School and Gardner Middle School. Also, at Gardner Middle School the Technology Department installed new MAC's in all classrooms and in the Technology in Education lab. The Tech Department conducted training in a number of areas, completed the implementation of a new student database system, and finalized the configuration of our new security system in the schools including the printing of badges for all staff. These are a few of the examples from the long list of initiatives undertaken.

- **Homework Club**

Using Title 1 funding, in conjunction with the Community Development Corporation, we offer an After School Homework Club at Olde English Village. Our students have the opportunity to receive assistance with their homework assignments on a regular basis.

- **Donation from E. G. Watkins Family Foundation**

This summer the Gardner Public Schools received the second installment of a generous donation from the Trustees of the E. G. Watkins Family Foundation that will fund the freshmen sports program for two more years.

Gardner High School, Grades 9-12

Andrew Haas, Principal

Mitchel Aho, Assistant Principal

Anthony Gansis, Assistant Principal

Gardner High School is committed to provide each student with an education that promotes academic, personal, and social growth and achievement. To do this the faculty and administrators ensure each student a safe learning environment, a challenging standards-based curriculum, and the technology necessary to grow into responsible adult citizens.

Gardner High School is one of over 4,500 schools throughout the national participating in the **Renaissance Program**. The purpose of Renaissance is (1) to motivate students to higher levels of academic achievement, (2) to encourage and recognize students who strive to reach their own potential, and (3) to reinforce scholastic achievement, continuous improvement, good citizenship, and strong attendance.

Dual Enrollment offers qualified high school juniors and seniors an opportunity to take enrichment courses at local state institutions of higher learning and earn both high school and college credit.

There are 14 varsity **athletic teams** at Gardner High School, 7 junior varsity teams, and several teams limited to freshmen. In addition to athletic programs, there are a number of **extracurricular clubs** and organizations at GHS.

Gardner High School's Chair City Chapter of the **National Honor Society** recognizes outstanding student achievement in the areas of scholarship, leadership, service, and character.

The **Gateway to College** program, in partnership with Mt. Wachusett Community College, is designed to attract students ages 16-20 who have dropped out of high school or are at risk of dropping out back to school. Students receive a high school diploma with the added benefit of earning credits toward an Associate's degree or certificate. In addition to addressing the needs of Gardner residents, students from other districts may come to Gardner as school choice students to participate in this program.

Gardner Middle School, Grades 6-8

Christopher Casavant, Principal

Jeff Dionne, Assistant Principal

Ishmael Tabales, Dean of Students

The mission of Gardner Middle School is to develop the child's potential to become a responsible citizen by providing quality curricular and co curricular opportunities, encouraging self-discipline, developing self-esteem, and providing for opportunities for individual development. Commensurate with the developmental changes unique to middle school students, the goal of Gardner Middle School is to provide for academic,

physical, psychological, social and cultural needs of the individual child. The school is dedicated to the continual development of programs, which provide for a variety of child-centered instructional methods sensitive to the needs, limits, interests and talents of early adolescents in an ever-changing society.

The middle school, in cooperation with family and community, endeavors to develop in every student an awareness of our democratic society and to provide the student with the initial tools needed to become a contributing member of this society.

The R.E.A.C.H., (**R**ecognizing **E**xcellence and **A**chievement) Program is an incentive based reward system for both positive behavior and good citizenship for Gardner Middle School students. The intent of the program is to foster improvements in student behavior, attendance, homework, academics, and school citizenship. Students who are spontaneously “caught” exhibiting exemplary behavior will be given a card with their name on it to be entered into a drawing. Drawings will be held on a weekly, monthly and end of term basis, with all cards entered into successive drawings for the grand drawing at the end of the year. The program is sponsored by donations from local businesses as well as the PTO.

The Gardner Middle School students may participate in a number of activities including band, chorus, the school play, and intramural athletics. In addition, the Gardner Middle School offers a wide variety of opportunities for students to participate in interscholastic athletic teams.



Elm Street School students study and play at the Extended Day Program.
Photos by Patricia Bogart



Elm Street School, Grades 3-5

Joyce Swedberg, Principal

F. Daniel Hill, Assistant Principal

Elm Street School strives to provide a safe, supportive, and intellectually challenging environment that contributes to the academic and social development of each individual. All members of the Elm Street School community are valued and recognized for their achievements and efforts, treated with dignity and fairness. Elm Street School is committed to working with families of its students to provide the best possible education. Students learn to accept responsibility for their learning, their decisions, and their actions. Students abide by basic principles of safety, respect, honesty, courtesy, and responsibility. Students are supported and guided in their efforts to achieve.

All students at Elm Street School receive instruction in the following core subject areas: reading, language arts, mathematics, science, and social studies. Students also receive an average of 45 minutes of instruction in art, music, and physical education per week from specialists in these areas. Guidance classes are attended on a regular basis. All fifth graders take part in the DARE program.

Elm Street School students may be recognized for their efforts on a daily, monthly, or quarterly basis. Caught Being Good, Gold Book, Student of the Month, and 'E' List are some of the ways that Elm Street School staff members recognize students for performance and behavior.

Elm Street School students participate during activity periods on a rotating basis in one or more enrichment activities such as art, beginning band, advanced band, chorus, recorder club, and gym team. Students may also participate in the Accelerated Reader Program during activity periods. In addition, the Art Club meets on a regular basis throughout the school year. Elm Street School offers a wide variety of opportunities for students to participate in intramural athletics held after school.

Helen Mae Sauter School, Grades 1-3

Cherie McComb, Principal

Helen Mae Sauter School sets high standards for students. Students are expected to accept responsibility for their learning, decisions, and actions. They set challenging goals and give their best effort to achieve these goals. Students believe in themselves and take pride in their achievements. They demonstrate a desire to learn and become actively involved in school activities. They conduct themselves in a way that contributes to a safe, orderly, positive school atmosphere. They respect and ensure the rights of others. Students form partnerships with their teachers in working to realize their goals.

In addition, the community of Gardner provides the support that is essential to a school. Parents play an active role in the education of their children, monitor their children's academic performance and attendance, work with teachers to emphasize the importance of education, and model a commitment to lifelong learning. The community provides resources that enable the Sauter School to offer programs for students such as fire safety, banking, DARE program, and VIP readers.

Guidance classes are taught on a weekly basis. The monthly character education program introduces the seven universal character traits of honesty, respect, justice, loyalty, love, courage, and hope. To show students how important character is, the Helen Mae Sauter School invites state and local officials, members of the police, fire, and school departments, and members of the Gardner Wildcat football team to speak to the students.



Mrs. Claire Karge and members of her second grade class in front of murals in the cafeteria at Waterford Street School. Each second grade class added the finishing touches to these murals, which are now a permanent part of the WSS cafeteria. Photo by Ruth Suyenaga

Waterford Street School, Grades Pre-Kindergarten-2

Paul Guerin, Principal

Charles Anderson, Assistant Principal

The mission of the Waterford Street School is to foster the full development of each child's intellectual, creative, and physical capabilities and educate the child to live effectively and cooperatively with others. To accomplish this, Waterford Street School staff works cooperatively with both the students and their families. Staff has high expectations for student achievement and accepts responsibility to help students meet those standards.

The early school years are a time for children to discover how to learn and to build an inner excitement for continued success and greater explorations. Waterford Street School staff strives to be facilitators of the joy of learning. Student behavior guidelines provide a supportive and respectful environment that is emotionally and physically safe for young children. Students participate with staff to reach their fullest potential and strive to become responsible citizens. With a positive self-image, students serve as role models for one another. Students accept responsibility for their learning and decisions, believe in themselves and take pride in their accomplishments.

This year we have been fortunate to add a Special Education program called the Options Program for our students. This program addresses the needs of students on the autism spectrum and enables us to retain students in the Gardner district rather than sending them to out-of-district schools.

Gardner Public Schools

Our focus continues to be on the improvement of student achievement. Teachers and other staff members work diligently using professional development programs, workshops, and coursework to enhance instruction. In addition to our school year programs, we also offer a number of summer programs for students ranging from Title I programs to high school credit recovery programs. Whether it is a teacher working with other teachers to revamp the curriculum for a course or maintenance staff making repairs during the summer, the work we do is in service of our children. We all want the students to have the very best we can offer.

We continue to improve because we have dedicated staff members and the support of our School Committee, City Council and City officials, parents, parent groups such as PTO's, community organizations, and most of all our students. Our students are both academically able and good community members.

Respectfully Submitted,

Carol L. Daring, Ph.D.
Superintendent of Schools

ANNUAL REPORT

SURVEY DEPARTMENT – FY2008

To His Honor the Mayor & Members of the City Council:

I respectfully submit the Annual Report of the Survey / Engineering Department for the period from July 1, 2007 through June 30, 2008. The Survey / Engineering Department staff consists of: City Engineer Robert B. Hankinson, Assistant City Engineer Richard Lawrence, GIS Administrator Judy Seppala and Clerk Typist Wendy Boulay.

A brief review of the Survey Department's activities follows:

NEW RESIDENTIAL DEVELOPMENT AND CONSTRUCTION - Single family home and condominium construction occurred at a decreased rate during this period. The work at Wilder Brook Estates and Pinewood Estates has come to a virtual halt. Cedar Hills subdivision has been taken over by the bank that provided financing.

COMMERCIAL DEVELOPMENT - There has been increased interest in developing commercial property within the City. Specifically, Walgreens has been investigating a site on Main Street near Willow Street. Other commercial developers have been investigating sites along Main Street and in the Derby Drive area of downtown. Additional interest has been expressed for sites along Timpany Boulevard south of Route 2 and Mill Street

SUBDIVISION ACTIVITY – Resources were expended in reviewing plans for the following projects:

Sapphire Park – mobile home park along Pearl Street -

Bailey Brook single family home development - Inactive

Mahoney Brook single family home development – Withdrawn

Wachusett Crossing / Wachusett Meadows – condo and commercial development - Inactive

Kiley's Way Condominium project off Elm and Pearson Boulevard - Active

Blue Heron Condominium project off lower Parker Street - Inactive

CRYSTAL LAKE WATER TREATMENT FACILITY – The Crystal Lake water treatment facility has operated reliably and efficiently with new filtration modules installed and tested. Water quality is excellent and with its reduced manpower requirements, resources of our contract operator have been directed to maintenance of the water distribution system.

SNAKE POND WELL TREATMENT FACILITY – The Snake Pond well treatment facility has operated well over FY08 with excellent water quality and system reliability.

STREET ACCEPTANCES – There were two new City streets accepted by City Council in FY08; Foster Court off Betty Spring Road and Brook Lane off Willis Road.

MISCELLANEOUS - Among the miscellaneous services provided to the City and private residents are:

1. The Engineering Department is responsible for providing inspections of the City's seven dams. One in particular, Wayside Pond Dam has been rated to be in poor condition by the Massachusetts Department of Conservation and Recreation (DCR) and needs to be reconstructed. We will work to secure funding and acceptable design services to accomplish this.
2. Work is complete on the conversion of our assessors' plans to digital format utilizing GIS. After a period of checking these plans will be published to the City web site and made available to individuals from their computers remotely.
3. Work continues on consolidating and mapping information on our stormwater drainage system. The departmental goal is to record the location of every catch basin within the City as well as the piping that connects them to outfalls.
4. Numerous City informational maps have been created and made available to the public over the City web site utilizing GIS.
5. On behalf of the Assessor's Office we have checked all real estate transfers for accuracy and recorded them on the Assessor's Maps.
6. Prepared abutters lists for 38 public hearings; 16 by the Zoning Board of Appeals, 5 for the City Council, 9 for the Liquor License Commission and 8 for other City commissions or departments.
7. Responded to approximately 472 Dig Safe requests.
8. Provided prints of Assessor's plans and other record plans to realtors, contractors, private citizens and other City Departments on request.
9. Issued 16 house numbers during FY08
10. Issued 19 driveway permits during FY08
11. Approximately 10 ANR plans were reviewed and signed on behalf of the Planning Board

Respectfully submitted,





City of Gardner Treasurer's Department

137

Charline M. Daigle, Treasurer
95 Pleasant Street, Room 121
Gardner, MA 01440
Tel. 978-630-4016 • Fax: 978-630-3778

To: His Honor, Mark P. Hawke, Mayor
Members of the City Council

I herewith submit the Annual Report of the Treasurer of the City of Gardner for the Fiscal Year ending June 30, 2008.

Cash on Hand, July 1, 2007	\$ 26,345,365.94	
Total Receipts, 7/1/07 -6/30/08	\$ 72,855,898.53	
		\$ 99,201,264.47
Total Disbursements, 7/1/07-6/30/08	\$ 81,715,538.66	
Cash on Hand, June 30, 2008		\$ 17,485,725.81

Respectfully submitted,

Charline M. Daigle
City Treasurer

FISCAL 2008

CASH RECONCILIATION

CITY OF GARDNER

	BALANCE GEN LEDGER First of Month	RECEIPTS	TRANSFERS DEBIT	CREDIT	WARRANTS	BALANCE GEN. LEDGER End of Month
July	\$26,345,365.94	\$2,049,889.59	\$8,130,578.85	\$8,130,578.85	\$6,129,951.50	\$22,265,304.03
August	\$22,265,304.03	\$1,968,630.57	\$5,008,667.37	\$5,008,667.37	\$3,320,196.97	\$20,913,737.63
September	\$20,913,737.63	\$8,485,651.87	\$10,687,558.73	\$10,687,558.73	\$5,395,627.41	\$24,003,762.09
October	\$24,003,762.09	\$2,476,732.56	\$9,125,130.52	\$9,125,130.52	\$4,797,068.48	\$21,683,426.17
November	\$21,683,426.17	\$4,415,140.02	\$8,952,251.04	\$8,952,251.04	\$16,312,867.83	\$9,785,698.36
December	\$9,785,698.36	\$14,728,069.36	\$13,930,749.92	\$13,930,749.92	\$7,951,195.45	\$16,562,572.27
January	\$16,562,572.27	\$2,591,638.82	\$6,072,306.38	\$6,072,306.38	\$6,499,018.56	\$12,655,192.53
February	\$12,655,192.53	\$2,298,635.78	\$5,827,100.91	\$5,827,100.91	\$4,688,767.05	\$10,265,061.26
March	\$10,265,061.26	\$9,181,686.56	\$11,713,451.41	\$11,713,451.41	\$5,732,675.36	\$13,714,072.46
April	\$13,714,072.46	\$5,374,972.42	\$7,107,781.88	\$7,107,781.88	\$5,296,426.03	\$13,792,618.85
May	\$13,792,618.85	\$10,066,948.28	\$16,455,069.10	\$16,455,069.10	\$8,555,348.98	\$15,304,218.15
June	\$15,304,218.15	\$9,217,902.70	\$14,070,853.06	\$14,070,853.06	\$7,036,395.04	\$17,485,725.81
TOTAL	\$26,345,365.94	\$72,855,898.53	\$117,081,499.17	\$117,081,499.17	\$81,715,538.66	\$17,485,725.81

TREASURER'S DEPARTMENT

SALARIES - FISCAL 2008

NAME *****	REGULAR WAGES *****	OVERTIME *****	OTHER *****	TOTAL *****
Charline M. Daigle	\$63,225.74		\$840.00	\$64,065.74
James K. Nicholson	\$53,821.93		\$630.00	\$54,451.93
Joanne Goguen	\$24,325.35			\$24,325.35
Ulysse Maillet	\$9,750.00			\$9,750.00
Total	\$151,123.02	\$0.00	\$1,470.00	\$152,593.02

**CITY TREASURER
BONDED DEBT--FISCAL 2008**

ISSUE DATE	PURPOSE OF LOAN	KIND	PERCENT	MATURITY DATE	FY08 PAYMENT	OUTSTANDING 30-Jun-08
*****	*****	*****	*****	*****	*****	*****
10/17/83	Fredette Street	Bonds	5.00%	10/27/22	\$4,485	\$67,275
11/01/97	Middle School	Bonds	4.20-7.00%	11/01/17	\$770,000	\$0
11/01/97	Kendall Pond-2	Bonds	4.20-7.00%	11/01/03	\$80,000	\$0
06/01/99	Municipal Purpose	Bonds	4.00-5.00%	06/01/09	\$350,000	\$340,000
10/01/99	Water Pollution Abat. Trust	Bonds	4.25-5.75%	08/01/19	\$397,701	\$5,933,503
04/05/02	Water Projects	Bonds	5.50-4.00%	04/01/22	\$325,000	\$4,450,000
04/05/02	Water Meter Project	Bonds	5.50-4.00%	04/01/10	\$95,000	\$190,000
04/05/02	Departmental Equipment	Bonds	5.50-4.00%	04/01/08	\$75,000	\$0
04/01/03	School Remod., Parking Meters	Bonds	2.00-4.00%	04/01/16	\$325,000	\$1,900,000
11/15/03	Water Pollution Abat. Trust	Bonds	3.00-5.25%	08/01/19	\$26	\$390
11/24/04	Water Pollution Abat. Trust DW-03-10	Bonds	2.00%	08/01/24	\$154,901	\$3,581,232
06/01/05	Municipal/School Refinance 1995/1997	Bonds	3.00-5.00%	11/01/17	\$195,000	\$9,610,000
01/16/07	Brownfield Site Assessment/MassDevel.	Bonds	3.00%	01/01/12		\$58,000

Total Bonded Debt Payments

\$2,772,114

Total Bonded Debt--June 30, 2008

\$26,130,400

Fiscal 08 Significant Accomplishments

Online Payments

One of the Treasury Department's highlight for Fiscal Year 2008 was our partnership with Unibank to create an Online bill payment service. The new payment method serves to accommodate residents who want the convenience of paying their taxes and fees online, anytime day or night. Our first payment was received on August 6, 2007 and the service has been well accepted by the public. Another first is the option of using a credit card for payment if desired.

Some of the bills that can now be paid online are real estate taxes, motor vehicle excise, parking tickets, trash fees and water and sewer bills. It is our goal to add as many fees and services as possible to make payments easier for the public.

Wireless Antenna Connection

Plans have commenced for the replacement of a wireless antenna that connects the Fire Department with City Hall. Our current wireless system is unreliable and subject to failure. We have chosen to replace the old system with direct fiber connectivity which will greatly enhance the communication between the two buildings.

RDS Reimbursement

In January 2006, the offices of Medicare started a new program called Retiree Drug Subsidy (RDS). This program was created as an incentive for employees to continue to provide Rx benefits to retirees 65 years old who qualify for Medicare A & B. The City's Blue Cross Blue Shield Medex 3 program for retirees qualifies for this subsidy. The program is administered through the Treasurer's Department and has received \$296,401.84 in subsidy reimbursement since Jan. 2006. \$146,969.89 was received during Fiscal 08.

Loan Refunding

On November 1, 2007 the last stage of the \$9,890,000.00 Refunding Bond Escrow Agreement was completed. The bonds refinanced dated November 15, 1995 and November 1, 1997. The aggregate gross savings is \$614,111.78 (\$457,051.42 of which is savings on school bonds that are receiving reimbursement from the MSBA).



GARDNER VETERANS SERVICE DEPARTMENT

95 Pleasant Street
Room 13, City Hall
Gardner, Massachusetts 01440
Telephone: 978-630-4017

PHILLIP D. BUSO
Veterans' Agent

September 25, 2008

To His Honor the Mayor, and
Members of the City Council
City Hall
Gardner, Ma 01440

Dear Mayor and City Council members;

I respectfully submit the fiscal year 2008 Annual Report of the Veterans' Service Department for the period of July 1, 2007 through June 30, 2008.

During this reporting period, this department had a high of 65 cases being assisted with Veterans Benefits under Chapter 115 of the Massachusetts General Laws. I assisted Veterans and applicants in filing for other State and Federal benefits. Numerous applications for burial in the Veterans State Cemetery in Winchendon were filed through this office.

Enrollment applications for the Veterans Affairs prescription program has been very strong and many are satisfied with the services provided through the VA clinic at the Burbank Hospital in Fitchburg.

This department continues to assist those that had there benefits terminated or interrupted by the Department of Affairs and in many cases were able to assist in a solution to the problem.

The following is a breakdown of expenditures by this department:

SALARY

Agents Salary	\$49,175.65
Longevity	<u>480.00</u>
TOTAL	49,655.65

DEPARTMENT EXPENSES


Motor Vehicle Expenses	\$50.00
Office Supplies	<u>\$893.00</u>
TOTAL	\$943.00

ORDINARY BENEFITS

* Veterans Cash Benefits	\$253,083.50
* Heat and Fuel	\$32,654.00
* Hospitals and Clinics	\$6,705.24
* Doctors	\$1,475.92
* Medication	\$3,880.54
* Miscellaneous	\$43,010.63
* Dental	<u>\$102.00</u>
TOTAL	\$340,911.83

The Commonwealth of Massachusetts will reimburse the City of Gardner 75% for those expenditures marked by an asterisk.

Respectfully Submitted;


Phillip D. Buso
Veterans' Agent



Annual Report – Fiscal Year 2008

To His Honor the Mayor and Members of the City Council:

Submitted herewith is the Annual Report for the Conservation Commission for the Fiscal Year 2008 (July 1, 2007 – June 30, 2008).

The primary responsibility of the Conservation Commission is to administer the Massachusetts Wetlands Protection Act. In order to accomplish this responsibility the Conservation Commission holds Public Hearings in order to review proposed projects that fall under its jurisdiction. The Conservation Commission generally met twice monthly on the second and fourth Monday of the month. In months where holidays fell on the day of the meeting, the meeting were omitted.

Additionally the Commission's Agent attends meetings of the Development Review Committee on a regular basis and meetings of other City Boards or Commissions as necessary in order to advise project proponents on the regulations.

The Commission is also active in its role as Administrator of Conservation Lands. It has an ongoing role in the acquisition of lands that are believed to be in the interest of conservation or open space protection.

Public Hearings

The Commission conducted 22 Public Hearings during the year consisting of:

- 16 Notices of Intent (for work in a Resource Area or the Buffer Zone of a Resource Area)
- 3 Requests for Determination (to determine if a Notice of Intent is required)
- 2 Certificates of Compliance (to determine that the work is complete and in compliance)
- 1 Abbreviated Notice of Resource Area Delineation (determines accuracy of delineated Resource Areas)

The majority of the hearings involved the construction of or additions to single family homes. Also included were filings on Wilder Brook Sub-Division, 2 commercial projects and sewer line extensions.

Open Space Protection

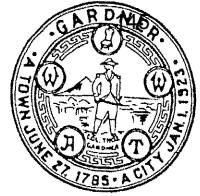
The Commission has an ongoing program of Open Space Protection. This is primarily accomplished through the acquisition of property, to be placed in permanent conservation status.

City Hall Annex, 115 Pleasant Street, Room 201, Gardner, Massachusetts 01440

Telephone: (978) 630-4011 ♦ Facsimile: (978) 632-1905 ♦

CITY OF GARDNER

CONSERVATION COMMISSION



In 2008 the Commission sought to add to its inventory of protected lands along the Otter River. An application was submitted to the LAND Grant Program to assist in the acquisition of 21.5 acres, adjacent to the Otter River and the Otter River Conservation Area, from the Greater Gardner Industrial Foundation.

Continuing Projects

As part of its duties the Commission maintains continuing scrutiny to projects that have been permitted in previous years including:

Sapphire Park Mobile Home Court
Cedar Hills sub-division.
Kileys Way Condominiums.
Lehtinen Drive extension.
Brookside Drive sub-division.
Foster Court + Brook Lane sub-division.
Chapelwoods sub-division.

Conservation Commission

Conservation Commission members are:

Joseph Bishop
David Beauregard
Norman Beauregard
Duncan Burns
Jane Cullen
Donna Lehtinen
Michael Roy

Conservation Commission Agent:
Richard Turcotte

Conservation Commission Secretary:
Ruth Cormier

Conservation Commission Income and Expenses

City Hall Annex, 115 Pleasant Street, Room 201, Gardner, Massachusetts 01440
Telephone: (978) 630-4011 ♦ Facsimile: (978) 632-1905 ♦

¹⁴⁶
CITY OF GARDNER
CONSERVATION COMMISSION



Income from Filing Fees \$6,106.25

Salaries:

Commission Stipends	3,700
Commission Agent	22,590
Misc.	702.50
Total	26,992.50

Respectfully submitted,

Richard Turcotte
Conservation Agent

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

ANNUAL REPORT FOR YEAR ENDING DECEMBER 31, 2007

The Gardner Contributory Retirement Board herewith submits the following report for the year ended December 31, 2007.

The assets of the Gardner Contributory Retirement System as of December 31, 2007 totaled \$44,332,577.98.

The total receipts for the year amounted to \$8,332,462.39. Of this amount the Annuity Savings Fund received \$995,645.42 from members' deductions, make-up payments, transfers from other systems and investment income credited to members' accounts. The Annuity Reserve Fund was increased by \$102,872.19 from investment income. The Pension Fund was increased by reimbursements from other systems, reimbursement from the Commonwealth of Massachusetts for COLA and Survivor benefits, and Pension Fund appropriation totaling \$2,628,021.62. The Expense fund was credited by \$373,305.50 from investment income. The Military Service Fund was increased by \$37.78 from investment income. Federal Grant reimbursements, interest not refunded, miscellaneous income and excess investment income in the amount of \$4,232,579.88 was credited to the Pension Reserve Fund.

The total disbursements amounted to \$4,546,464.92. Of this figure, members' refunds and transfers to other systems totaled \$76,959.41. The total annuities paid were \$459,753.54. The total pensions paid equaled \$3,490,126.47. Other systems were reimbursed \$146,320.00. Total expenses paid were \$373,305.50.

The total membership as of December 31, 2007 was 554. There were 299 active members, 16 inactive and 239 retirees.

The following is a December 31, 2007 Balance Sheet:

ASSETS

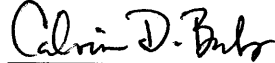
Cash	\$	0.00
Pension Reserves Investment Trust (Cash)		168,500.07
Pension Reserves Investment Trust (CORE)		41,695,713.64
Accounts Receivable		2,616,701.30
Accounts Payable		(148,337.03)
 Total		 <u>\$44,332,577.98</u>

LIABILITIES

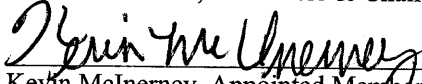
Annuity Savings Fund	\$	9,475,407.23
Annuity Reserve Fund		3,569,222.69
Military Service Fund		6,335.54
Pension Fund		998,697.98
Pension Reserve Fund		30,282,914.54
 Total		 <u>\$44,332,577.98</u>

Page 2
Gardner Contributory Retirement System
April 28, 2008
Annual Report
Year Ending December 31, 2007

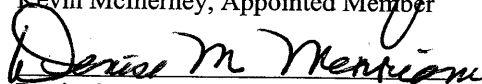
Respectfully submitted,
CONTRIBUTORY RETIREMENT BOARD



Calvin D. Brooks, Ex-Officio & Chairman



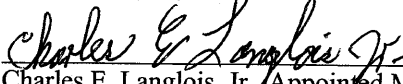
Kevin McInerney, Appointed Member



Denise M. Merriam, Elected Member



John J. Wall, Jr., Elected Member



Charles E. Langlois, Jr., Appointed Member

COUNCIL ON AGING



The Gardner Council on Aging's mission consists of three core responsibilities. One is to identify the needs of the community's elderly population and to know the resources that are available. Second is to educate the community at large in the needs of seniors. Last is to design, promote and implement needed services for the elderly and to coordinate with existing services for the elderly. The Council on Aging operates the Senior Center in the Charles P. McKean Building which is located at 294 Pleasant Street. The community-gathering place is open Mondays through Thursdays from 8:00 a.m. till 4:30 p.m., and on Fridays open till 4:00p.m. Members on the board who oversee the Council on Aging are: James D. Murphy, Chairman; Barbara Willis, Secretary; Rene Doiron; Helen Lepkowski; Robert Rousseau; and Roger LeBlanc.

Council on Aging services include: transportation for elderly and handicapped; information and referral; ID cards for local merchants and MART transportation; week-day lunches and Thursday breakfasts; monthly newsletter and activity lists for local media; and assistance in Homestead Act, Healthcare Proxy, Legal Aid, AARP Tax Counseling, and aid in personal needs. Transportaion is available Monday through Friday to all locations in Gardner. This service is the backbone of our responsibility to older adults. The Council on Aging works with Montachusett Regional Transit Authority (MART) in making this transportation available. Volunteers continue to play a vital role in the activities held in the Senior Center. SERVE is a program that encourages people to volunteer in their communities using a food cooperative to reward them for their service.



Once a year the Council on Aging holds an appreciation dinner for everybody who volunteered. Odyssey, a project directed by Mark Lynch through CAPS Educational Collaborative, prepared and served a meal for over ninety individuals. The hours these people donated were just under four thousand. Other special activities include Thanksgiving Day Dinner and Christmas Day Dinner. Each dinner is served on the designated holiday with Thanksgiving at the Gardner Elks Club and Christmas Dinner at the Gardner American Legion Club. Roughly fifty attended each club with over one-hundred shut-ins having received home delivery. Also we work in conjunction with the American Association of Retired Persons and Department of Agricultural Resources. With the AARP we assist in helping people who are elders or low income in completing their income tax forms. Farmers' Market Coupons for Low Income Elders are distributed at the Senior Center and at other proper locations.

Services offered are yearly tallied in two categories. Those individual elders (unduplicated) using the services, and those continually using the facilities who are counted as units of service (duplicated) who are counted as units of service (duplicated) at the Senior Center or managed by the Council on Aging. During the year, there were 1,560 elders who used the facilities and services. The Council on Aging is appreciative of the community and individuals who donated their time. Attendance of the programs for 2007 is:

- *AARP Meeting at Senior Center (490 elders, 840 units of service)
- * Referral and General Information (450 elders, 1,470 units of service)
- * Transportation (205 elders, 6,656 units of service)
- * Disabled Transported (36 unduplicated, 155 units of service)
- * Congregate Meals (78 elders, 2,940 units of service)
- * I.D. Cards issued "discounts with merchants" (90 issued)
- * MART I.D. Cards "discounts on bus and train" (90 issued)

- * Newsletters issued monthly (2,000 each month)
- * Education (38 elders, 45 units of service)
- * Recreation (8,670 elders units of service at Senior Center)
- * Intergenerational Activities (36 elders, 155 units of service)
- * Legal Assistance (23 elders, 23 units of service)
- * SERVE (215 individuals, 926 units of foods)
- * Health Benefits counseling (SHINE) (38 elders, 40 units of service)
- * Brown Bag (68 elders, 816 units of service)
- * Health screening and Fitness/exercise (64 elders, 990 units of service)

The Senior Center is a very active location for socializing. There are daily and weekly activities. Among the popular activities are; bingo, Gentle Stretch, Line Dancing, Billiards, Cribbage, Whist Game, Painting Class, card games, and movie time. Gardner's Senior Center is very fortunate in having local media to convey information to the public. The Gardner News has a section in the Monday issues entitled "Senior Calendar." Our schedules are found in this well read newspaper. "Greater Gardner Chair City Review" is written and delivered by the Council on Aging. Also, local cable television has on channel 8 information important to older adults. The director of the Council on Aging attends meetings of the Gardner Golden Age Club and The Greater Gardner Chair City Local Chapter 3237 of AARP and informs club members of up-to-date information.



During the school year, a class of fourth grade students arrives at the Senior Center to participate in "Adopt a Grandparent." Each month different activities are held with the children and seniors participating together. Intergenerational activities are beneficial to all ages who participate. Extra funding for this program is received from Central Mass Agency on Aging. The Council on Aging continues to supplement its operating budget from the City by successfully leveraging over five-hundred thousand in outside funding. In 2007, CDBG funding supported the addition of an elevator to service three floors of

the building. The Executive Office of Elder Affairs awarded the COA a formula Grant of \$26,312 and the Knowlton Foundation for the Elderly, Inc. the amount of \$1,000. Formula Grant money was used to subsidize the coordinator/assistant position, support the fitness program and provide for mileage, utilities, equipment/furnishings, supplies, dues, conference/meeting attendance, and volunteer recognition. The Knowlton Foundation's assistance was for the benefit of needy elderly people.



The major accomplishment of the past year was the construction of the elevator. With this addition to the building, all elderly and handicapped people will be able to participate in every program held at the Senior Center. More improvements are in the planning state with capital through CDBG. During this past year the City took the honor in naming the Senior Center building after Charles P. McKean. Mr. McKean has a plaque on the front of the building in appreciation of his years of public service.

Fiscal Year 2008
Gardner Council on Aging

Employee	Regular Wages	Overtime	Other	Total
Steven Brow	\$ 35,037.21	\$1,113.75	\$ 350.00	\$ 36,500.96
Anne Dombrowski	\$ 31,452.80		\$ 420.00	\$ 31,872.80
Robert Goguen	\$ 1,757.03			\$ 1,757.03
Therese Gustafson	\$ 608.97			\$ 608.97
Lorrie Meskowskus	\$ 31,742.36		\$ 870.00	\$ 32,612.36
Daniel Novak	\$ 48,870.07		\$ 840.0	\$ 49,710.07
Adele Peterson	\$ 2,010.77			\$ 2,010.77
Frances Girouard	<u>\$ 255.08</u>	<u> </u>	<u> </u>	<u>\$ 255.08</u>
	\$ 151,734.29	\$1,113.75	\$2,480.00	\$155,328.04

**CITY OF GARDNER
PRESIDENTIAL PRIMARY
TOTAL REGISTERED VOTERS
FEBRUARY 5, 2008**

	AMER IND.	DEM.	PARTY USA	GREEN RAINBOW	3RD PARTY	LIB.	REF.	REP.	UNEN.	WORKING FAMILIES	TOTAL
Ward 1A			405	2	2	3			191	607	1211
Ward 1B			331	1	3	8			137	532	1013
Ward 1C	1		65			1	1		38	173	280
Ward 2A			440		2	4		4	119	592	1161
Ward 2B			408	1	3	7			150	691	1264
Ward 3A			440		2	3			89	476	1015
Ward 3B			510		1	5	1	1	133	578	1232
Ward 4A			376		2	9		1	136	548	1076
Ward 4B			360		1	5		1	100	456	927
Ward 5A			373		2	12			122	573	1089
Ward 5B			438		3	12			151	634	1239
TOTAL:	1		4146	1	23	69		8	1366	5860	11507

**CITY OF GARDNER
PRESIDENTIAL PRIMARY
RETURNS
FEBRUARY 5, 2008**

	DEM.	REP.	GREEN RAINBOW	WORKING FAMILIES	TOTAL VOTES	%
Ward 1A	366	206	0	0	572	47.23%
Ward 1B	237	135	1	0	373	36.82%
Ward 1C	43	27	0	0	70	25.00%
Ward 2A	322	130	1	0	453	39.02%
Ward 2B	335	157	1	0	493	39.00%
Ward 3A	285	78	1	0	364	35.86%
Ward 3B	391	133	1	0	525	42.61%
Ward 4A	288	132	0	0	420	39.03%
Ward 4B	225	80	0	0	305	32.90%
Ward 5A	291	109	0	0	400	36.73%
Ward 5B	376	171	0	1	548	44.23%
TOTAL:	3159	1358	5	1	4523	39.31%

CITY OF GARDNER
 ABSENTEE BALLOTS
 PRESIDENTIAL PRIMARY
 FEBRUARY 5, 2008

WARD & PREC.	APPLICATIONS	CAST	NOT RETURNED
1A	31	26	5
1B	9	9	0
1C	0	0	0
2A	10	9	1
2B	7	6	1
3A	18	17	1
3B	4	3	1
4A	22	20	2
4B	10	10	0
5A	6	5	1
5B	9	9	0
Total:	126	114	12

The following is a result of the vote cast in the various wards in the various wards in the City of Gardner at the Presidential Primary held on Tuesday February 5, 2008 as returned by the Ward Clerks and tabulated by the City Clerk:

	DEMOCRATIC										TOTAL		
	PRESIDENTIAL PREFERENC	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B		WD. 5A	WD. 5B
JOHN R. EDWARDS	7	3	0	6	10	10	11	6	8	8	8	7	76
HILLARY CLINTON	199	143	21	187	202	212	267	169	153	197	235	1985	
JOSEPH R. BIDEN, JR.	2	1	0	0	0	1	0	0	0	0	1	5	
CHRISTOPHER J. DODD	0	0	0	1	0	0	1	0	0	1	0	3	
MIKE GRAVEL	0	1	0	0	1	0	0	2	0	0	0	4	
BARACK OBAMA	156	85	20	122	117	59	106	106	62	80	122	1035	
DENNIS J. KUCINICH	1	1	1	0	0	0	2	1	1	2	1	9	
BILL RICHARDSON	0	1	0	3	0	0	1	2	0	3	2	12	
NO PREFERENCE	1	1	0	2	1	3	3	1	0	0	7	18	
John McCain	0	1			3		3	1				5	
Mike Huckabee				1								1	
Lieberman					1		0	1	2	0	1	1	
BLANKS	0	0	1	0	0	0	0	1	2	0	1	5	
TOTAL	366	237	43	322	335	285	391	288	225	291	376	3159	

STATE COMMITTEE MAN	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
Mike Richard	1											1
Harold Naughton	2											2
Marshall Mohammed		1										1
Joshua Cormier		1										1
James Hotelling			1									1
Alan Agnelli				1								1
Dave McPherson				1								1
William Brown				1								1
H. Fred Garmarsh				1								1
Ed Wagner				1								1
Matthew Minns					1							1
Charles Manca						1						1
Dan Rhodes							1					1
Josh Beckett								1				1
Steve Dubzinski									1			1
BLANKS	363	234	43	316	333	285	391	286	225	291	376	3143
TOTAL	366	237	43	322	335	285	391	288	225	291	376	3159
STATE COMMITTEE WOMAN	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
MARY H. WHITNEY	200	134	22	165	202	168	236	164	142	175	210	1818
BLANKS	166	103	21	157	133	117	155	124	83	116	166	1341
TOTAL	366	237	43	322	335	285	391	288	225	291	376	3159

MARCELLE S. CORMIER						
SHIRLEY A. MONETTE	156	209				365
CLEO E. MONETTE	135	197				332
EDMOND GAUTREAU	149	200				349
ALBINA H. GAUTREAU	133	153				286
MICHAEL F. ELLIS	136	157				293
JEFFREY PAUL GOGUEN	124	168				292
SUSAN GOGUEN	116	138				254
LISA J. ELLIS	115	145				260
KATHLEEN A. GLINSKI	116	151				267
BLANKS	128	156				284
	8667	12011				20678
	9975	13685				23660
MOONEEN CORLEY			125	114		239
GEORGE C. COREY			145	111		256
SHEILA M. MURPHY			150	103		253
LOUISE MURPHY			140	100		240
JAMES DAVID MURPHY			143	99		242
SHERILL L. MURPHY			142	104		246
JAMES J. MINNS			154	117		271
WAYNE D. GALLANT			153	109		262
BEVERLY J. MINNS			130	105		235
IRENE DUBZINSKI			153	124		277
Caitie Kelley			1			1
Darlene Teken			1			1
BLANKS			8643	6789		15432
			10080	7875		17955

	REPUBLICAN										TOTAL	
	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A		WD. 5B
JOHN MCCAIN	88	63	14	47	52	31	72	50	34	54	69	574
FRED THOMPSON	1	2	0	0	0	1	0	0	0	1	0	5
TOM TANCREDO	0	0	0	0	0	0	0	0	0	0	0	0
DUNCAN HUNTER	0	0	0	0	0	0	0	0	0	0	0	0
MIKE HUCKABEE	14	9	3	8	3	6	6	11	12	11	8	91
MITT ROMNEY	99	56	10	67	84	37	46	62	25	34	85	605
RON PAUL	2	4	0	5	11	3	5	7	9	7	7	60
RUDY GULLIANI	0	0	0	3	2	0	1	0	0	1	1	8
NO PREFERENCE	1	0	0	0	1	0	2	2			1	7
Hillary Clinton	1			0	1							2
Newt Gingrich		1				1						1
Barack Obama					3							3
BLANKS	0	0	0	0	0	0	1	0	0	1	0	2
TOTAL	206	135	27	130	157	78	133	132	80	109	171	1358
STATE COMMITTEE MAN												
LANCE D. MAY	117	68	17	77	84	57	81	77	48	68	104	798
Bob Laperiere	1											1
Tony L'Hereux								1				1
BLANKS	88	67	10	53	73	21	52	54	32	41	67	558
TOTAL	206	135	27	130	157	78	133	132	80	109	171	1358
STATE COMMITTEE WOMAN												
NANCY J. GERLACH	119	69	16	74	81	56	78	77	46	67	101	784
Bob Laperiere	1											1
Candice Nutter			1						1			1
Spencer L'Hereux												1
BLANKS	86	66	10	56	76	22	55	54	34	42	70	571
TOTAL	206	135	27	130	157	78	133	132	80	109	171	1358

WD. COMMITTEE
 Charles Carpenter
 Rosemary Vaillante
 Gail Thibault
 Blanks
 Brett Juliano
 Denise Leclair
 BLANKS
 Mark Hawke
 Frank Penney
 BLANKS
 Tony L'Hereux
 Gebby Surette
 John McCain
 Mitt Romney
 Rudy Guiliani
 BLANKS
 Scott Graves
 BLANKS

	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
Charles Carpenter			1									1
Rosemary Vaillante			1									1
Gail Thibault			1									1
Blanks	7210	4725	942									12877
Brett Juliano				2								2
Denise Leclair				1								1
BLANKS				4550	5492							10042
Mark Hawke						2730						1
Frank Penney							4653					1
BLANKS								1				1
Tony L'Hereux									1			1
Gebby Surette									1			1
John McCain									1			1
Mitt Romney									1			1
Rudy Guiliani									1			1
BLANKS								4615	2800			7415
Scott Graves										3815	1	1
BLANKS										5984		9799
	7210	4725	945	4550	5495	2730	4655	4620	2800	3815	5985	47530

	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
PRESIDENTIAL PREFERENCE												
JARED BALL												0
RALPH NADER		1				1						3
ELAINE BROWN												0
KAT SWIFT												0
CYNTHIA MCKINNEY				1	1							2
KENT MESPLAY												0
NO PREFERENCE												0
BLANKS												0
TOTAL	0	1	0	1	1	1	1	1	0	0	0	5
GREEN RAINBOW PARTY												
STATE COMMITTEE MAN	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BLANKS												5
TOTAL	0	1	0	1	1	1	1	1	0	0	0	5
STATE COMMITTEE WOMAN												
BLANKS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BLANKS												5
TOTAL	0	1	0	1	1	1	1	1	0	0	0	5
WD. COMMITTEE												
BLANKS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BLANKS												10
BLANKS				10	10	10	10	10	10	10	10	20
BLANKS												20
BLANKS												0
TOTAL	0	10	0	10	10	10	10	10	0	0	0	50

	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
PRESIDENTIAL PREFERENCE												
NO PREFERENCE												0
Hillary Clinton												1
TOTAL	0	0	0	0	0	0	0	0	0	0	0	1
STATE COMMITTEE MAN												
BLANKS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BLANKS												1
TOTAL	0	0	0	0	0	0	0	0	0	0	0	1
STATE COMMITTEE WOMAN												
BLANKS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BLANKS												1
TOTAL	0	0	0	0	0	0	0	0	0	0	0	1
WD. COMMITTEE												
BLANKS	WD. 1A	WD. 1B	WD. 1C	WD. 2A	WD. 2B	WD. 3A	WD. 3B	WD. 4A	WD. 4B	WD. 5A	WD. 5B	TOTAL
BLANKS												0
BLANKS												0
BLANKS												0
BLANKS												0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	10

A true copy, Attest:

[Signature]
 City Clerk

ANNUAL REPORT OF THE GARDNER HOUSING AUTHORITY

To His Honor the Mayor and
Members of the City Council

We herewith submit the 55th Annual Report of the Gardner Housing Authority. Regular meetings are held the last Wednesday of each month at 9:30 AM in the office of the Authority, 116 Church Street. The Authority's fiscal year begins October 1st and ends September 30th.

The Gardner Housing Authority administers 463 units of subsidized housing for low income elderly and family residents in the city of Gardner. Under the state aided Chapter 667 elderly housing program 261 units are available as well as 3 units of Chapter 689 special needs housing. The Authority maintains 67 units of family housing under the Chapter 200 program and 14 family units under Chapter 705. Through the Massachusetts Rental Voucher program 19 units are available to the elderly, to families, and to persons with special needs. The federal Section 8 Housing Choice Voucher Program provides 102 scattered site subsidies throughout the City for low income residents.

With a grant for \$466,000 from the Department of Housing and Community Development, the Authority is currently replacing asphalt roofs and repairing chimneys on 67 family units on Birch, Spruce, Cypress, and Waterford Street. These units, occupied in 1950 and 1951, were originally designed and constructed for World War II veterans and their families.

Guidelines for admission to State-aided public housing are:

Household Size	Maximum Net Income
1	\$ 40,150
2	45,900
3	51,600
4	57,350
5	61,950
6	66,550
7	71,100
8	75,700

Rental charges for family housing units are established at 27% of resident's monthly adjusted income and at 30% for residents of elderly housing. The average monthly rent paid by families in Chapter 200 developments is \$ 272.00 and in Chapter 705 it is \$386.00. The average monthly rent paid by the elderly in Chapter 667 developments is \$ 326.00.

Respectfully submitted,


David P. Curran
Executive Director

EMPLOYEE	REGULAR	OVERTIME	TOTAL
David P. Curran	63,182.60	-0-	63,182.60
Sandra Mullins	32,073.60	-0-	32,073.60
Jeanette Helie	29,305.12	-0-	29,305.12
Norma Maciorowski	18,185.70	-0-	18,185.70
Orlette Belletete	18,616.19	-0-	18,616.19
Lyndale Spencer	26,222.97	-0-	26,222.97
Mark Nobrega	43,868.80	1,583.59	45,452.15
Scott Huntoon	43,638.80	4,218.33	47,857.13
Steven Bourgeois	42,438.80	1,846.58	44,315.53
Michael Cullen	41,438.80	470.69	41,909.49
Kevin Miller	38,897.20	3,389.36	42,286.56

GARDNER REDEVELOPMENT AUTHORITY

115 Pleasant Street, Room 201

Gardner, MA 01440

165

Phone: 978-630-4011

Fax: 978-632-1905

Annual Report – 2007

This report highlights the activities of the Gardner Redevelopment Authority (GRA) during calendar year 2007 (January 1, 2007 through December 31, 2007).

GRA Membership

The members of the GRA are:

Edward L. Lepkowski, Chairman

Ronald F. Cormier, Vice Chairman

James D. Murphy, Treasurer

Cleo E. Monette, Clerk

G. Albert Anderson, State Appointed Member

Robert L. Hubbard, Executive Director

Summit Industrial Park

The Summit Industrial Park opened in late 1998 and is home to six companies employing approximately 250 people. The Park consists of approximately 125 acres of land, of which approximately five lots (36 acres) remain available for sale and development. The park is zoned Industrial I for light industrial and commercial uses. The Park is considered a prime location for businesses in Gardner. Two of the existing companies approached the GRA about expansion plans and discussions continue.

East Gardner Industrial Park

The East Gardner Industrial Park opened in 1967 and is home to ten companies employing over 300 people. The park is built-out.

g4b (Gardner for Business)

The GRA renewed the contract with j4b (Just for Business) for another year. There is a link on the City's website - Business Assistance Website for the City of Gardner - sponsored by the GRA. This link to j4b provides information on all federal, state and local finance programs available to help businesses either currently in the Gardner area or interested in locating here.

To date 2,632 visits have been made to the Gardner for Business website with 118 unique registered visitors using the site's search capability to find information on loans and grants, venture capital, and tax credits.

Grow Gardner Fund

The Grow Gardner Fund is a loan program which the GRA offers in partnership with the National Development Council's Grow America Fund. The GRA offers these loans to eligible small businesses in Gardner in amounts ranging from \$25,000 to \$1 million.

In 2006 the GRA, through the Grow Gardner Fund, awarded a Small Business Administration (SBA) guaranteed loan to the Gardner Ale House. The funds were used

to purchase brewery equipment as well as other necessary supplies for the business. In September 2007, the Gardner Ale House celebrated the first anniversary of their opening. The brewery and brew-pub have scheduled many special events during the first year of operation to encourage people to come to the downtown area to eat and to shop at other downtown businesses.

Greater Gardner Community Development Corporation

In January the GRA conveyed the old Carbone building at 246-248 Central Street to the Community Development Corporation. The CDC received a grant from the Department of Housing and Community Development to assist with the purchase the building and to complete renovations related to the three affordable housing units. When all renovations are complete, this building will be a permanent office for the CDC and will provide rental income from the affordable housing units located on the second floor. The CDC is a nonprofit agency serving low and moderate income residents and local business people through six different programs – first-time home buyer education, affordable housing, micro-business assistance, the homework center at Olde English Village, job readiness and the cyber café.

Renovations on the building have taken longer than anticipated due to unforeseen structural problems. Montachusett Regional Vocational Technical School students have done a great deal of the required work as a community service project. The CDC expects to occupy the building in early 2008.

The GRA is still under obligation to settle the relocation costs of the former tenant of the bar business which was located at 246-248 Central Street. No agreement has been reached and the case is before a State arbitrator.

Urban Renewal

RKG Associates and BSC Group/Terra Sphere were awarded the contract for the Urban Renewal Market Study and Conceptual Revitalization Plan for the Rear Main Street Corridor. They commenced work in April 2007 and arranged a meeting with the Steering Committee and held a Public Forum in May. Surveys of business and property owners were conducted as well as interviews with Gardner businesses and institutions.

Another Public Forum was held in July to update participants on project progress as well as to present and obtain feedback relative to development options. After reviewing and discussing the development options, the participants favored development option two which offers a more aggressive development program.

RKG presented the completed Gardner Urban Revitalization Study in October.

Mount Wachusett Community College 2007 Business Plan Competition

The GRA supported the MWCC 3rd Annual Business Plan Competition. The GRA pledged \$1,500 in the Incubating Sponsor Level to a winner who was a Gardner resident or owner of a business located in Gardner. Unfortunately, there was no winner in this category.

Memberships

Massachusetts Economic Development Council	(MEDC)
Northeastern Economic Developers Association	(NEDA)
International Economic Development Council	(IEDC)
Massachusetts Association of Planning Directors	(MAPD)
American Planning Association	(APA)
Greater Gardner Community Development Corporation	(CDC)
Massachusetts Federation of Planning and Appeals Boards, Inc.	
Greater Gardner Chamber of Commerce	
Gardner Square Two, Inc.	

R. Hubbard served as President and Treasurer of the MEDC in 2007. The MEDC is a professional association of economic development practitioners (www.massedc.org).

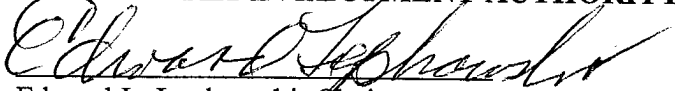
Other


R. Hubbard, Executive Director, attended and reported on the following:

- APA Annual Conference, Philadelphia
- IEDC Annual Meeting, Washington, DC
- MEDC Meetings
 - Westborough, Brockton, and Boston
- MAPD – 2007 Annual Conference
- NEDA Annual Conference, Atlantic City
- Economic Impact Awards, Boston
- NEDA/MEDC Joint Meeting, Worcester
- Urban Renewal Planning Committee Meetings, Gardner

GRA members attended civic events hosted by the Chamber of Commerce, CDC, and Gardner Square Two. The GRA supported Professional Development for staff members at several of the above conferences, and also supported Professional Development for members of the City of Gardner Planning Board.

GARDNER REDEVELOPMENT AUTHORITY


 Edward L. Lepkowski, Chairman


 Robert L. Hubbard, Executive Director



CITY OF GARDNER




OFFICE OF THE
BOARD OF LICENSE COMMISSION
ROOM 29, CITY HALL
GARDNER, MASSACHUSETTS 01440
(978) 630-4013
FAX (978) 632-4682

FY 2008 FISCAL REPORT

To His Honor the Mayor and Members of the City Council
The Board of License Commission herewith issues their Annual Report for Fiscal Year 2008.
Below are the licenses issued, and their respective fees collected.

<u>License Type</u>	<u>Total Amount</u>	
Common Victualler	750.00	
One Day Liquor Licenses	95.00	
Automatic Amusement/ Poker Licenses	10,330.00	
Annual All Alcohol Clubs	6,600.00	
Annual All Alcohol Restaurant	7,500.00	One Additional License
Annual All Alcohol Package	4,250.00	
Inn/Motel Annual All Alcohol	1,500.00	Transfer in Process
Annual Malt & Wine Package	2,250.00	
Annual Malt & Wine Restaurant	1,400.00	One License did not renew
Seasonal Alcohol	500.00	ABCC disapproved one license
TOTAL fees collected in FY 2008	35,175.00	


Thomas J. Carroll, Chairman

**GARDNER PLANNING BOARD
ANNUAL REPORT
Fiscal Year 2008
Robert L. Hubbard, Director**

The Planning Board's primary responsibility is regulating the subdivision of land and the laying out and construction of ways in subdivisions. The Rules And Regulations Governing The Subdivision of Land guides the review and approval of applications to subdivide land and install public infrastructure. The Planning Board also has authority to prepare plans of resources, possibilities and needs of the City and to make recommendations to the City Council.

In addition, the Planning Board enforces the Site Plan Review section of the City's Zoning Ordinance and serves as the Special Permit Granting Authority under the Zoning Ordinance for Infill Development, Planned Unit Developments, Water Supply Protection District, Open Space Residential Developments and the Development Overlay District. The Planning Board has primary responsibility for keeping the Zoning Ordinance up-to-date subject to approval by the Mayor and City Council.

The Board has five members appointed by the Mayor subject to confirmation by the City Council. The members are:

- Allen L. Gross Chairman
- Robert J. Bettez, Sr. Vice Chairman
- Laura M. Casker
- Peter J. Sabettini (appointed February 8, 2008)
- Mark M. Schafron (appointed June 16, 2008)
- Laurie J. Blacquiere (retired June 30, 2008)
- Stephen E. Cormier (retired December 31, 2007)

Mr. Gross represents the Gardner Planning Board on the Montachusett Regional Planning Commission.

The Planning Board is assisted by Robert L. Hubbard, Director of Community Development and Planning, Robert Hankinson, City Engineer and Terri Hillman, Administrative Assistant. Rules And Regulations Governing The Subdivision Of Land, Rules Governing Special Permits, and Rules Governing Site Plan Review are available on the City's web site – www.gardner-ma.gov, including all the relevant application forms and information on filing same.

The Planning Board generally meets on the second Tuesday of each month at 7 PM on the second floor of City Hall Annex. Meetings are recorded for later broadcast over the Gardner cable television station.

Approved Applications

The following applications were approved in Fiscal Year 2008:

- Heywood Hospital, 242 Green Street – Special Permit for expansion of an existing parking lot within the Water Supply Protection District.
- Ms. Kathryn Young, 55 Grant Street – Repetitive Petition to reapply to the Zoning Board of Appeals.
- Richmond Company, Inc., 231 – 265 Main Street – Definitive Site Plan for a Walgreens Pharmacy.
- Veteran Homestead, Inc. off Kelton Street on campus of Mount Wachusett Community College – Limited Site Plan for Northeast Veteran Training and Resource Center.
- Atlantic Development at corner of Main and Sherman Streets – Preliminary Site Plan and recommendation for City Council approval of Development Overlay District 1 for retail development in Industrial 1 Zoning District.
- Lisciotti Development, 354 Main Street and 369 Pine Street – recommendation for City Council approval of Development Overlay District 1 for retail development in Industrial 1 Zoning District.
- Mr. Norm Worrick, 384 Main Street – recommendation for City Council approval of Development Overlay District 1 for retail development in Industrial 1 Zoning District.
- Mr. Virgil D’Onfro, Chapelwoods Subdivision off Chapel Street – extension of time to complete construction of roadway until April 8, 2011.
- Mr. Brian Donell, Wilderbrook Estates Subdivision off Brookside Drive – extension of time to complete construction of roadways until April 13, 2011.

Applications Under Review

The following applications were under review at the end of Fiscal Year 2008:

- Ellshell Properties, corner of Timpany Blvd. and Union Street – Site Plan for retail development.
- Mahoney Brook Estates Subdivision off Betty Spring Road – Definitive Subdivision Plan for a 9-lot subdivision.
- Shawn Avenue – request from City Council for recommendation on acceptance of Shawn Avenue as a public way.

Update on Previously Approved Plans

- Eby Commercial Realty off Matthews Street – construction delayed on assisted living facility due to market conditions.
- Bailey Brook Subdivision off Clark Street – construction delayed on Open Space Residential Subdivision due to market conditions and loss of street access to Clark Street.
- Blue Heron at Parker Pond, 525 Parker Street – construction delayed on condominium project due to market conditions.

- Cedar Hills Subdivision off Keyes Road – construction delayed on residential subdivision due to market conditions and bankruptcy of owner.

Other Activities

- Zoning Amendment – recommended reducing rear setback requirement in Industrial 1 and Industrial 2 zoning districts to accommodate access to rail sidings. City Council approved the amendment on August 7, 2007.
- Street Acceptances – recommended acceptance of Foster Court and Brook Lane as public ways. City Council voted on December 17, 2007 to lay out these streets as public ways.
- Planning Agent – The part-time position of Planning Agent was eliminated due to budget constraints.
- Training – Laurie Blacquiere completed the Citizen Planner Training Level II curriculum in local planning and zoning.

GARDNER ZONING BOARD OF APPEALS

ANNUAL REPORT

TO: His Honor the Mayor and
Members of the City Council

Gentlemen:

The Gardner Zoning Board of Appeals herewith issues their annual report for the Fiscal Year July 1, 2007 through June 30, 2008:

The Board schedules regular meetings every third Tuesday of the month at 7:00 p.m. in the City Hall Annex, Meeting Room 103. A total of twelve (12) public hearings/meetings, thirteen (13) decision meetings and three (3) work sessions were conducted. A total of eighteen (18) properties were viewed. The number of cases heard was twenty one (21) and the decisions rendered were as follows:

11	Variances Granted
1	Variance Denied
6	Special Permits Granted
1	Special Permit Denied
1	Appeal Denied
5	Applications Withdrawn
1	Decision Pending
2	Continued Cases

Application forms for Variances/Special Permits, etc. may be obtained in the Building Department, City Hall Annex – Room 101, 115 Pleasant Street, Gardner, MA.

The application fees are One-hundred Thirty-dollars (\$130.00) for a Variance, Finding or an Appeal of the Building Commissioner's Interpretation of a Zoning Ordinance and Two-hundred Fifty-dollars (\$250.00) for a Special Permit, which must be paid upon submission of the application to the City Clerk's Office.

This report does not include the number of times a public hearing may be continued.

Respectfully Submitted,

Raymond F. LaFond, Chairman

Randall Heglin, Clerk

Michael Gerry, Third Member