



Gardner Municipal Airport

Commission Meeting Minutes

10/04/2023

Meeting Opened: 5:05 pm

Attendees: James A. Wood, Chairman Isabel Davis, Manager
David Urquhart, Commissioner James Morrissey, Commissioner
Philip Morrissey, Commissioner Robert Swartz, Vice Chair
Andy Guertin, Commissioner Jackie Marks, Gale Assoc.
Nik Impolito Gale Assoc. Gale Assoc.

Minutes for: August 8, 2023 Meeting Minutes - Passed RS JM
September 6, 2023 Meeting Minutes - Passed RS JM

Old Business:

Gales Associates, Inc.

Master Plan

Chapters 1 to 3 of the Proposed Master Plan Update

Chapter 1: Introduction - Overview of Master Plan

Background information and description and history

Governance: Commissioners

Master Planning History & National Plan of Integration
Airport Systems

Funding & History of Funded Projects

Master Plan Process & Public Involvement

Chapter 2: Inventory of Existing Facilities

Geometry Standards & Current runway Design and Critical
Aircraft

Airside Facilities with diagram

Approach Procedures

All Airport buildings and Facilities and Businesses

Chapter 9: Review of Existing Environmental Conditions and Sensitive Areas

Wetlands & Rare, Endangered or Threatened Species

Vote to Post the First 3 Chapters of the Master Plan in Draft form to the Website after the revisions are done - DU RS - Passed by Commission Voice Vote

Runway Project Rebuild

51 of 90 days - On Schedule - Awaiting approval of Change Order #1 which will increase construction days to 100

Base Material grading need to be changed from 208 to 207 for standard used

Payment Vouchers are in the system for processing

Flight Inspection by FAA is in the process moving forward

Paving will happen next week

Airport Managers Report

Construction in the Pilot Lounge Area - \$20k - lowest bidder

Abandon Aircraft - Cessna 150 was awarded us ownership by the Court System

Piper Owner has paid back rent and wished to sell

New Business:

None

Adjourn Meeting: 6:06 RS JM