

# GARDNER PUBLIC SCHOOLS

70 Waterford Street, Gardner, MA 01440

Finance Sub-Committee Meeting

Monday, October 4, 2021

In-Person and Zoom meeting at 12:30pm

## Minutes

Members Present: Mr. LaFreniere (Chair), Mrs. Pelavin, Mr. Swartz

Members Absent: None

Others Present: Dr. Pellegrino, Superintendent; Mr. Mark Hawke, Director of Finance & Operations

Mr. LaFreniere called the meeting to order at 12:30 p.m.

A motion was made by Mrs. Pelavin and seconded by Mr. Swartz to approve the minutes of the September 7, 2021 Finance Subcommittee meeting. So voted 3-0.

### **Expense Report Review:**

The Committee reviewed the Finance packet for the month of April. Mr. Hawke noted the following deficits:

13110-51207 Athletic Director; the shortfall is the City's share that will be transferred toward the end of the year.

13330-51103 Teachers Salary; the shortfall is anticipated and will be made up from various accounts throughout the year with the bulk coming from School Choice.

13960-56190 Professional Services; the shortfall is due to a SPED Teacher maternity leave. We were unable to fill the position and required a Contractor to fill the position.

Other minor negative balances were the result of MUNIS timing issues.

Mr. Hawke answered other relative budget questions.

### **Projects Update:**

Mr. Hawke gave an update on some of the major summer projects to include:

- The field survey work being performed by Tighe & Bond that will look to consolidate Stone Field into the grounds at GHS as well as lay out all of the fields to optimize space, should be received this week.
- The GHS Landry Auditorium project that will reupholster all the seats, paint the seats, floor and walls and replace the carpeting. Scheduled to be completed by the end of the calendar year.
- The GMS lockers project looks to be on the schedule for January/February of 2022.

**New Business:**

Elm Street School band program was discussed. Some instruments were purchased with remaining funds from the prior fiscal year. The ongoing cost of the program is basically the cost of the teacher.

Athletics transportation was discussed. We are looking at using other transportation providers including GAAMHA and Wilson Bus Lines to get student-athletes to their respective games/meets.

A motion was made by Mr. Swartz and seconded by Mrs. Pelavin to adjourn the meeting.

**So voted 3-0.**

The meeting adjourned at 1:03 p.m.