

# GARDNER PUBLIC SCHOOLS

70 Waterford Street  
Gardner, MA 01440

Facilities Sub-Committee Meeting

Tuesday, September 21, 2021

4:00 PM

70 Waterford Street Conference Room

## Minutes

Members Present: Mr. Robert J. Swartz, Chair; Mr. James Abare; Mr. John LaFreniere

Members Absent: None

Others Present: Dr. Mark Pellegrino, (Superintendent) Mr. Mark Hawke (Director Finance & Operations), Mr. Wayne Anderson (Facilities Director), Ms. Eileen Bristol (Asst. Director Finance & Operations)

At 4:00 pm, the meeting was called to order by Mr. Swartz

A motion was made by Mr. LaFreniere and seconded by Mr. Abare to accept the June 15, 2021 meeting minutes. The motion passed unanimously.

### 1. Facilities Projects Updates

- a) District Wide Security System: GHS/GMS: 35 new security cameras being installed, made by Genetec as the old cameras are not compatible with the Police Department system, GMS will get four new 180 degree looking cameras in the academic wing. – Swipe system (building access) being upgraded.
- b) GHS: Facilities is dividing three classrooms into smaller counseling offices.
- c) GHS; Landry Auditorium, will receive new carpeting, LVT flooring, re-upholstered seats and new armrests. We will need to look at replacing the auditorium heater, speaker system, ceiling and stage lighting.
- d) Tighe and Bond is reviewing/analyzing all athletic fields at the GHS/GMS complex to maximize the athletic field's layout and usage. The plan will also include placing the varsity baseball field here rather than at Stone Field.
- e) Facilities will ensure that anti-freeze is added to the GHS and GMS heating systems to prevent the hot water systems from freezing as we now have to

keep vents open for air circulation and maximum air exchanges. This is a COVID health/safety action.

- f) GHS/GMS: Hot Water Coils are being replaced before cold weather. This project is 75% complete.
- g) GHS: Hood exhaust in kitchen a compliance requirement is to be completed in fall 2021.
- h) GHS: Acoustical ceiling tiles, weight room and the kitchen will be replaced during the 2021/22 school year.
- i) GHS: Stedman Field Irrigation to be upgraded spring 2022.
- j) GMS: Replacement of student lockers for grades six & seven will take place during the 2021/2022 school year.
- k) GHS/GMS: miscellaneous masonry will be contracted out for Fall 2021.
- l) GMS: install new floor plates to cover electric and internet plugs in the project rooms in the academic wing.
- m) GMS: Repair the gym divider. Facilities has signed on to this project.
- n) GMS: Mechanical Room install a new Phase 2 LUTRON Lighting control upgrade – 2021/2022 school year.
- o) ALL SCHOOLS: HVAC preventive maintenance actions were completed.
- p) Elm St School elevator (in the South end of the building) was taken out of service several years ago; Facilities working to get it operational for \$8000.00.

**2. New Business:**

- a. Mr. Swartz asked Facilities to address rusting panels and drainage issues at GMS near the Gym entrance.
- b. Mr. Abare requested additional trash barrels near the tennis court/practice fields at GHS

**3.** The next Facilities Sub Committee meeting is scheduled for Tuesday, October 19, 2021 at 4:00 pm.

**4.** A motion was made by Mr. Lafreniere and seconded by Mr. Abare to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 4:55 p.m.