

REGULAR MEETING PUBLIC SERVICE COMMITTEE of May 25, 2022

Meeting of the Public Service Committee was held in the office of the DPW, 50 Manca Drive at 3:00 PM on May 25, 2022.

Members Present: Councilor James M. Walsh, Chairman; Councilor Alek Dernalowicz; Councilor George C. Tyros

Attendees: Dane E. Arnold, DPW Director

CALL TO ORDER

Councilor James M. Walsh called the meeting to order at 3:00 pm.

OPEN MEETING RECORDING

ANNOUNCEMENT – any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the chair forthwith. All documents referenced or used during the meeting must be submitted in duplicate to Secretary of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

ACCEPTANCE OF MINUTES

Motion to accept the minutes of the meetings dated March 31st & April 28th, 2022, as written. Motion made to accept minutes by Councilor Alek Dernalowicz, second by Councilor George C. Tyros, all in favor motion carries.

APPEAL TO SEWER DEPARTMENT

225 Woodland Avenue (correction to address): Invoicing indicated error in notation of property address, correct address is 225 Woodland Avenue. Homeowner German Silva present for appeal of sewer at his property. Councilor James Walsh requests Director Dane Arnold give Committee explanation of sewer issue presented for appeal.

Dane Arnold, Property owner contacted City regarding blocked sewer service on his property. Owner hired a contractor to locate blockage. No blockage was found. At this point homeowner contacted City with findings. City hired Nu Drain to televise and locate possible blockage. Contractor found the sewer service to City line had disconnected concluding issue was in fact on service side, responsibility of homeowner. Nu Drain then charged homeowner for relocation of top of sewer for better City flow.

Councilor Walsh, asks homeowner what he is requesting in his appeal to the sewer billing. Owner requests City reduces bill of \$3,800.00 by half and allow quarterly payments of 200.00 added to the water/sewer billing statements over the course of the next 2 years.

Motion made by Councilor George C. Tyros, second by Councilor Alek Dernalowicz to accept owners request, reducing charge to \$1,900.00 and approval of a payment plan over course of two years, all in favor, motion passes.

POLE PETITIONS

City Engineer, Rob Oliva, unable to attend today's meeting, previously submitted a Project Review Memorandum for the Committee (submitted with Agenda). The memorandum indicated he had inspected, reviewed the petition applications, and offered any comments regarding each petition listed.

10655 – A petition by National Grid and Verizon New England Inc., Matthews Street - to install 2 Jointly Owned Poles on Matthews Street beginning at a point approximately 3,700 feet east of the centerline of the intersection of Green Street and continuing approximately 300 feet in a south direction. Install 2 Poles underneath transmission crossing. *(In the City Council and Referred to Public Service 4/19/2022; Public Hearing 5/2/2022; More Time 5/2/2022, 5/16/2022)*

Motion made to recommend pole petition to City Council. Motion made by Councilor Alek Dernalowicz second by Councilor George C. Tyros, all in favor motion carries.

10656 – A petition by National Grid, Matthews Street – to install 5 Single Owned Poles on Matthews Street beginning at a point approximately 1400 feet west of the centerline of the intersection of Route 140 and continuing approximately 780 feet in a north direction. Install 5 poles to extend line for a new service. *(In the City Council and Referred to Public Service 4/19/2022; Public Hearing 5/2/2022; More Time 5/2/2022, 5/16/2022)*

Motion made to recommend pole petition to City Council. Motion made by Councilor Alek Dernalowicz second by Councilor George C. Tyros, all in favor motion carries.

10685 – A Petition by National Grid and Verizon New England Inc., Cross Street – to install 1 Jointly Owned Pole on Cross Street beginning at a point approximately 45 feet west of the centerline of the intersection of Sherman Street. Install Stub Pole 5-84 Cross Street, across from existing Pole 5 Cross Street, at the intersection of Sherman Street. *(In the City Council and Referred to Public Service 5/16/2022)*

Motion made to recommend pole petition to City Council. Motion made by Councilor George C. Tyros, second by Councilor Alek Dernalowicz, all in favor motion carries.

10686 – A Petition by National Grid, Timpany Blvd. – to install electric conduits 269.5 feet northwest of the centerline of the intersection of Donlan Street and Timpany Blvd and continuing approximately 411 feet in a south direction. Install 411' of 1-2" conduit from HH 3-80, HH 6-80 on Timpany Blvd as shown in the plans. Install heavy duty handholes HH 3-80, HH 5-80, and HH 6-80 on Timpany Blvd. *(In the City Council and Referred to Public Service 5/16/2022)*

Motion made to recommend pole petition to City Council. Motion made by Councilor Alek Dernalowicz second by Councilor George C. Tyros, all in favor motion carries.

10687 – A Petition by National Grid, Pearson Blvd. – to install electric conduits at a point approximately 588 feet southeast of the centerline of the intersection of Elm Street and Pearson Blvd and continuing approximately 128 feet in a southeast direction. Install 149' of 1-2" conduit from P4-80 to P5 on Pearson Blvd as shown in the plans. Install heavy duty hand holes HH4-80 and HH5 on Pearson Blvd as shown in the plans. *(In the City Council and Referred to Public Service 5/16/2022)*

Motion made to recommend pole petition to City Council. Motion made by Councilor George C. Tyros second by Councilor Alek Dernalowicz, all in favor motion carries.

10688 – A Petition by National Grid, Pearson Blvd. – to install electric conduits beginning at a point approximately 176 feet northeast of the centerline of the intersection of Olney Street and Pearson Blvd. and continuing approximately 88 feet in a northeast direction. Install 106' of 1-2" conduit from P21-80 to P15-80 on Pearson Blvd. as shown in the plans. Install heavy duty hand holes HH21-80 and HH15-80 on Pearson Blvd. as shown in the plans. *(In the City Council and Referred to Public Service 5/16/2022)*

Councilor Walsh, recommend pole petition to City Council with notation of City Engineer's comment. Motion made by Councilor Alek Dernalowicz second by Councilor George C. Tyros, all in favor motion carries.

REQUEST FOR ANNUAL COVER REIMBURSEMENT

Request by Dane Arnold to Mayor for transfer of \$40,086.00 from available Sewer Surplus to the Department of Public Works New Equipment line. The amount requested has been calculated factoring in both the retail cost to purchase cover material and the approximate yards used this past year. The transferred funds would be available to cover future costs of equipment used in the transferring of cover material.

Councilor Walsh, recommend a motion to support the transfer of funds. Motion made by Councilor Alek Dernalowicz second by Councilor George C. Tyros, all in favor motion carries.

REPORTS FROM DEPARTMENT HEADS

Dane Arnold: In update to the Ordinance Proposals, have since learned Community Development will be updating their subdivision rules and regulations. These rules and regulations tie into the City Specifications. Request to Committee would be table the Ordinance Proposals until Community Development has completed their updates.

Update to paving schedule; to begin June 13th, final cleanup – Monadnock, West, West Lynde, Central, Woodland and Parker Street. Will be milling, lifting structures, and paving. With cooperation of weather finish up around second week in July. Gas company still on Central Street, estimate to be done 5th or 6th of June.

Water Department update, water connections on Woodland Ave. are complete. Transmission line from Crystal Lake to the tanks and main line on Woodland Ave., tie-in went smooth, no issues. Also just finished tie-in on Woodland at Green in front of the hospital. Few service issues on Woodland to correct.

Tomorrow is bid opening for paving. This bid is a three-year contract for all future bids. Also have 300K of pothole money coming, state to release soon.

Pearson Boulevard, project is on hold, company supplying the granite went out of business.

Route 140 has been milled. State is now out there cleaning catch basins, preparing for binder coat.

Opened bid yesterday for Line Painting, covers gutter lines & center lines. Previous costs were 18K, low bidder yesterday was 30K. May need to request additional funds next year for line painting. Councilor Walsh, possibility of expanding what is done in house? Dane, reviewed set up, supply costs, does not seem to be better option.

In Robillard area completing some construction work. Will be replacing some sidewalks. Reached out to Councilor Nate Boudreau to review streets. Would like to make streets more uniformed, some are 25' at one end and 46' at the other, tighten up the neighborhood.

Councilor Walsh, any areas with plans to square off roads? Dane, yes, intersection of Robillard and Parker Street. Has an island but also another triangle island that shoots off in an awkward angle. Looking to square off the area. Councilor Walsh, would like to confirm this has been in front of Traffic Commission, believe there is Ordinance that addresses the procedure to follow when a public way is modified.

Dane, we are under an official water ban. Notified today by Veolia. Monitored by stream flow, flow is below a particular gauge. DEP and the Public have been notified. Ban is for non-essential watering from 9 am to 5 pm.

Have a few line items in deficit. Snow and Ice at a 13K deficit, Street lighting is at near 28K, with still some June bills left to pay. Fuel line has 9K with a few months left to pay. Reached out to auditor, with many vacancies at DPW, will be some money available to transfer but will need Council approval to transfer from Salary to expenses.

DPW working with Community Development placing a pavilion at the dog park. DPW will pour foundation, and place pavilion. Purpose is to provide shade. Project is grant funded.

Final notes, Mart has installed bus stop at Prospect School, waiting to hear back. Survey was completed today for the salt shed to be placed on Manca Drive. Mayor has approved funds for the Sign Department. Looking into a design proposal and eventually out to bid.

Councilor Walsh, Any developments on second transmission line? Dane, go out to bid in summer when we hear on grant, application has been submitted.

REPORTS & REQUESTS FROM COUNCILOR'S

Councilor Alek Dernalowicz: No questions, thanks Dane for Department update.

Councilor George Tyros: No questions, thanks Dane Arnold for Department update.

Councilor James Walsh: No questions.

Motion to adjourn, Motion made by Councilor Alek Dernalowicz, second by Councilor George Tyros to adjourn the meeting at 3:44 PM. Roll Call vote: Councilor Alek Dernalowicz yes, Councilor George Tyros yes, Councilor James Walsh yes. Motion passes.

Next meeting scheduled as needed.

All documents submitted at this meeting are stored in the office of the DPW 50 Manca Drive for any review.

Respectfully submitted:

Christine M. Harty, Administrative Assistant