

PLANNING BOARD
Regular Meeting Minutes
April 13, 2021 via Zoom

Members present: Mark Schafron/*Chairman*, Steve Cormier, Robert J. Bettez, Sr., and Paul A. Cormier/*Members*, and Trevor Beauregard/*Director-City Planner*

Members absent: *Robert J. Swartz/Vice Chairman.*

Also present: Chris Coughlin-*Engineering*, Christine Martines Fucile-*DCDP*, Wes Flis-Whitman & Bingham Associates, David Tralongo-*Chair City Church*, and Paul Lieneck-*Architect*.

ANNOUNCEMENT - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the Chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Director of Community Development & Planning pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

Mr. Schafron called the meeting to order at 6:36 p.m.

1. APPROVAL OF MINUTES:

Regular Meeting of February 09, 2021.

Motion to accept regular meeting minutes as presented.

R. Bettez/P. Cormier.

Voice Vote – All in favor.

2. NEW BUSINESS:

2.1 Definitive Plan ~ Chair City Church – 53 Lynde St / 112 Central St

Mr. Schafron asked if any further discussion is needed.

P. Cormier made the motion.

Motion to approve Definitive Plan as presented.

P. Cormier/S. Cormier.

Voice Vote – All in favor.

T. Beauregard suggested adding condition for the guardrail along Central Street.

P. Cormier amended original motion.

Motion to approve Definitive Plan as presented with the condition of guardrail along Central Street if deemed necessary by the City Engineer.

P. Cormier/S. Cormier.

Voice Vote – All in favor.

2.2 Registry of Deeds Recording of Plans ~ Signatures needed

Mr. Schafron noted members will need to stop in office to sign the annual Registry of Deeds signature form.

T. Beauregard suggested voting to give authorization to the City Engineer and Planning Director to sign on behalf of the Board.

Motion to authorize the City Engineer, and the Planning Director to sign plans for Registry of Deeds on behalf of the Planning Board.

M. Schafron/P. Cormier.

Voice Vote – All in favor.

3. OLD BUSINESS:

None at this time.

4. ANNOUNCEMENTS~~NEWS~~ARTICLES~~EVENTS:

Next meeting schedule for Tuesday, May 11, 2021 at 6 p.m.

Adjournment

Motion to adjourn.

R. Bettez/P. Cormier.

Voice Vote – All in favor.

The meeting adjourned at 6:41 p.m.

All documents referenced or used during the meeting are part of the official record and are available in the Department of Community Development and Planning pursuant to the Open Meeting and Public Records Law.