

# GARDNER PUBLIC SCHOOLS

Policy Subcommittee  
Meeting Minutes  
Friday, April 8, 2022  
5:30 PM  
ZOOM Meeting

In Attendance: Mrs. Anne Hurst, Chair; Mrs. Jennifer Pelavin, Member

Absent: Mrs. Rachel Cormier, Member

Also in Attendance: Dr. Catherine Goguen, Chief Academic Officer

Mrs. Hurst called the meeting to order at 5:35 p.m.

A motion was made by Mrs. Pelavin and seconded by Mrs. Hurst to approve the minutes of the March 10, 2022 Policy Meeting. So moved.

The following policy was reviewed and determined that no changes were required. Therefore, the policy will be updated as “Reviewed April, 2022”:

- Policy IJNDC – Website, Social Media Platforms, and Learning Management Systems Policy

Policy DJ – Purchasing was reviewed and discussed. At the March School Committee Meeting this policy was on the agenda for a second read and vote for approval. Mr. Swartz recommended that the title of Business Administrator be changed to reflect the updated title. The Policy Subcommittee reviewed Mr. Swartz’s request and new language was recommended. A motion was made by Mrs. Pelavin and seconded by Mrs. Hurst to send Policy DJ with the updated recommended changes to the April full School Committee Meeting for a first read. So moved.

Policy JEB – Entrance Age was reviewed and discussed. Dr. Goguen recommended language that addresses the exception to the requirements of this policy for students who move into the district after having completed a Kindergarten program in another school system. A motion was made by Mrs. Pelavin and seconded by Mrs. Hurst to send the policy with the recommended changes to the April full School Committee Meeting for a first reading. So moved.

The next Policy Subcommittee meeting will occur next school year on September 14, 2022 with an alternate date of Monday, September 19, 2022 in the event of a scheduling conflict. The meeting will be held at 5:30 p.m. in the Superintendent’s Conference Room.

A motion was made by Mrs. Pelavin and seconded by Mrs. Hurst to adjourn the meeting. So moved. The meeting adjourned at 5:43 p.m.