

**CITY OF GARDNER**  
**OFFICE OF THE BOARD OF ASSESSORS**  
95 Pleasant Street  
City Hall, Room 229, Gardner MA 01440-2630

Christine Kumar  
City Assessor



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## MEETING MINUTES

**Date:** Tuesday, March 15, 2022 @ 2:00PM, Room 229

**In Attendance:** Charles LeBlanc – Chairman, Paulette Burns – Member, Christine Kumar – City Assessor and Lauren Stinnett – Administrative Coordinator

Meeting convened at 2:06pm

Paulette made a motion to accept the minutes from February 15, 2022, as written. Seconded by Christine, 3-0, so voted.

The Board reviewed and signed the Real Estate, Personal Property and Excise abatement reports for the month of February.

### Assessor's Update:

- Working on 2<sup>nd</sup> mailing of Income & Expense forms for those not received
- Mailed October, November & December sales questionnaires to new owners
- Printed approximately 100 property record cards at the request of our DOR representative who will be in Gardner on March 17<sup>th</sup> for field review
- Vision has completed the data collection for approximately 400 parcels, as contracted.
- About 200 of those 400 parcel updates have been entered onto the property record cards
- Patrick Harring will be completing the cyclical inspections that were not done at the end of FY2021. This will put us back on track for the next 10 year inspection cycle.

Paulette made a motion to enter Executive Session, under Purpose 7 – *“to comply with, or act under authority of, any general law” (G.L. c59 §60)*, seconded by Christine, 3-0, so voted.

To review exemption and abatement applications.

Paulette made a motion return to open session for the purpose of adjournment at 2:35pm. Chris seconded, 3-0, so voted.

Meeting adjourned at 2:36pm.

**Next Meeting:** To be determined

Respectfully Submitted by: Christine Kumar, City Assessor