

GARDNER PUBLIC SCHOOLS

Policy Subcommittee
Meeting Minutes
Tuesday, February 25, 2021
5:30 PM
Via ZOOM Meeting

In Attendance: Mrs. Anne Hurst, Chair; Mrs. Rachel Cormier, Member; Mrs. Jennifer Pelavin, Member

Absent:

Also in Attendance: Dr. Catherine Goguen, Chief Academic Officer; Ms. Joyce West, PPS Director; Ms. Courtney Dunn, Grants/Compliance/Communications Coordinator; Ms. Brenda Smith, Administrative Assistant to the Superintendent

Mrs. Hurst called the meeting to order at 5:30 p.m.

A motion was made by Mrs. Cormier and seconded by Mrs. Pelavin to approve the minutes of the January 21, 2021 Policy Meeting. The motion passed unanimously.

The following policy was reviewed and determined that no changes were required. Therefore, the policy will be updated as “Reviewed February, 2021”:

- Policy CEBB –Superintendents Evaluation Timeline

The following policies were tabled to the next Subcommittee meeting agenda for further review and discussion:

- CEBA – Superintendents Evaluation
- JIC – Student Discipline
- JKA – Special Education Discipline
- JKD – Student Suspension/Expulsion

Policy BEA – Regular Meetings and Policy BEB – Special Meetings were reviewed and discussed. Dr. Goguen stated that the language from each of these policies was incorporated into the recently updated and approved Policy BE – School Committee Meetings making Policies BEA and BEB redundant. A motion was made by Mrs. Pelavin and seconded by Mrs. Cormier to send the policy to the March full School Committee Meeting for a vote for removal. The motion passed unanimously.

Policy CEBC – Superintendent Summative Evaluation Form was reviewed and discussed. Dr. Goguen stated that this form is no longer applicable to the statutory requirements for Superintendent evaluations. The Subcommittee recommended referencing the guidelines for Superintendent evaluations in a different policy. A motion was made by Mrs. Cormier and seconded by Mrs. Pelavin to send the policy to the March full School Committee Meeting for a vote for removal. The motion passed unanimously.

Policy IJNDD – Policy on Social Media and Policy GBEB – Staff Conduct were reviewed and discussed. Dr. Goguen presented revisions to Policy GBEB as recommended by the Subcommittee at the January meeting. She stated that she and Ms. Dunn worked to incorporate relevant portions of Policy IJNDD, which the District does not currently have, into the current District Policy GBEB. A motion was made by Mrs. Cormier and seconded by Mrs. Pelavin to send the policy with the recommended revisions to the March full School Committee Meeting for a first reading. The motion passed unanimously.

Policy JJD - Athletic Policy was reviewed and discussed. Dr. Goguen presented revisions requested by the Subcommittee and as recommended by Mr. Forte at the January Subcommittee Meeting. Revisions included removal of specific fee structures and addition of language delegating decisions for fee waivers to the Athletic Director. A motion was made by Mrs. Cormier and seconded by Mrs. Pelavin to send the policy with the recommended changes to the March full School Committee Meeting for a first reading. The motion passed unanimously.

The schedule of Policy Subcommittee Meetings will be as follows:

- Thursday, March 18, 2021 at 5:30 p.m.

A motion was made by Mrs. Cormier and seconded by Mrs. Pelavin to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 5:55 p.m.