

**CITY OF GARDNER**  
**OFFICE OF THE BOARD OF ASSESSORS**  
95 Pleasant Street  
City Hall, Room 229, Gardner MA 01440-2630

Christine Kumar  
City Assessor



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**MEETING MINUTES**

**Date:** Tuesday, January 9, 2024 @ 2:00PM, Room 229

**In Attendance:** Charles LeBlanc – Chairman, Paulette Burns – Member and Christine Kumar – City Assessor

Meeting commenced at 2:05pm

- Paulette made a motion to accept the minutes from December 5, 2023, as written. Seconded by Christine, 3-0, so voted.
- Commitment to Auditor and Warrants to Treasurer/Collector for FY2024 Real Estate and Personal Property Q3 and Q4 Taxes were reviewed and signed.
- Real Estate Posted Abatements Report for personal exemptions (credited through the billing process) was reviewed and signed.
- Real Estate Posted Abatements Report for personal exemptions and VIPs participants (abated after the billing process) was reviewed and signed.
- December 2023 Motor Vehicle Posted Abatements Report was reviewed and signed.

**Assessor Update:** All Income & Expense forms were printed and mailed (using a firm book mailing through the USPS)—there are 600+. All Forms of List (for personal property accounts) were printed and should be mailed by Friday, January 12<sup>th</sup>—there are 400+. Since Q3/Q4 bills have been received, the office is busy with phone calls, email and in-person inquiries regarding assessed values and the new tax rate. To date we have received one real estate abatement application.

Paulette made a motion at 2:15pm to enter Executive Session, under Purpose 7 – *“to comply with, or act under authority of, any general law” (G.L. c59 §60)*, not to return Open Session upon adjournment. Seconded by Christine, 3-0, so voted.

- Reviewed and approved (3) exemption applications:
  - (1) 17D Surviving Spouse, (1) 22E Veteran and (1) 37 Blind
- Reviewed and denied (2) exemption applications:
  - (1) 41C/17D Elderly and (1) 37 Blind

The meeting adjourned at 2:35pm.

**Next Meeting:** To be determined.

Respectfully Submitted by:

Christine Kumar  
City Assessor