

GARDNER PUBLIC SCHOOLS

70 Waterford Street, Gardner, MA 01440

Finance Sub-Committee Meeting

Monday, January 3, 2022

In-Person meeting at 12:30pm

Minutes

Members Present: Mr. LaFreniere (Chair), Mrs. Pelavin, Mr. Swartz

Members Absent: None

Others Present: Dr. Pellegrino, Superintendent; Mr. Mark Hawke, Director of Finance & Operations

Mr. LaFreniere called the meeting to order at 12:30 p.m.

A motion was made by Mrs. Pelavin and seconded by Mr. Swartz to approve the minutes of the December 6, 2021 Finance Subcommittee meeting. So voted 3-0.

Expense Report Review:

The Committee reviewed the Expense Report. Mr. Hawke noted the following:

13110-51207 Athletic Director; the City's share has been transferred.

13220-51215 and 13630-51215 Sub Nurses. A grant has been awarded, but not yet received which will cover this shortfall. The grant is for \$100,000 this fiscal year and \$100,000 next fiscal year. Funds will be used to cover the sub-nurses as well as hiring some temporary administrative support to assist with contact tracing and other duties.

13330-51103 Teachers Salary; the shortfall is anticipated and will be made up from various accounts throughout the year with the bulk coming from School Choice. The negative number has decreased, as we have been able to offset this account with grant funds (COVID sick pay).

Various Special Education accounts are starting to creep into the negative. This is due to a higher than anticipated population requiring various services.

13960-56190 Professional Services; the shortfall is due to a SPED Teacher maternity leave. We were unable to fill the position and required a Contractor to fill the position.

Education Undistributed, Legal Special Education is running in the negative due to a large amount of cases.

Mr. LaFreniere asked a question regarding Computer Software being negative. It was explained that this was due to a partial budgeting for MobyMax. This will be covered by the end of the year.

Discussion occurred around the hybrid IT model. It was noted that IT related matters are going very well and students, staff and teachers have commented positively about the changes.

Projects Update:

Mr. Hawke gave an update on some of the major ongoing projects to include:

- The counseling offices at GHS are nearly completed. Maintenance worked extra hours during the winter break and should be able to complete the offices this week.
- The GHS Landry Auditorium project is still underway and painting and work on the seats will begin this week.

New Business:

None.

A motion was made by Mr. Swartz and seconded by Mrs. Pelavin to adjourn the meeting.

So voted 3-0.

The meeting adjourned at 1:06 p.m.