



CITY OF GARDNER
MASSACHUSETTS 01440-2630
BOARD OF REGISTRARS OF VOTERS

July 6, 2022

BOARD OF REGISTRARS OF VOTERS MEETING

Date: Thursday, July 14, 2022
Time: 8:15 a.m.
Location: Mayor's Conference Room 128, City Hall

ANNOUNCEMENT - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Chairman, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

AGENDA

1. Review and Approval of Minutes of Prior Meeting(s).
2. Board Reorganization for 2022-2023
 - a. Election of Board Chair.
3. Board Appointments
 - a. Assistant Registrars of Voters.
 - b. Temporary Assistant Registrars of Voters.
4. 2022 Election Plans
 - a. Board Meetings - September 6, 2022 (State Primary) and November 8, 2022 (General Election).
 - b. Designating Perry Auditorium as Early Voting Site at City Hall.
5. Other Business.
6. Adjournment.

NOTICE: The listing of Agenda items are those reasonably anticipated by the Chairperson which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

BOARD OF REGISTRARS OF VOTERS

Patricia C. Darby

Patricia C. Darby
Chair



CITY OF GARDNER
MASSACHUSETTS 01440-2630
BOARD OF REGISTRARS OF VOTERS

Minutes of the Meeting of November 2, 2021

The meeting of the Board of Registrars of Voters was called to order by Chairwoman Marcelle Cormier at 8:00 p.m. in the City Clerk's Office, City Hall.

Present: Chairwoman Marcelle Cormier; Registrar; Registrar Patricia Darby; Mario Guay; City Clerk/Registrar Titi Siriphan; and Assistant Registrars Calvin Brooks and Neil Janssens.

The Chair read aloud the following:

Any person may make a video or audio recording of the open session of this meeting so long as it does not interfere with the conduct of the meeting. All documents and exhibits used or referenced at this meeting shall be submitted in duplicate to the City Clerk, as they become part of the minutes of the meeting. Is there anyone present who will be recording this meeting?

No one in attendance responded.

There were no minutes for The Board to accept of the prior meeting.

The Board oversaw the Election returns and related matters.

On a motion by Mr. Guay and seconded by Mrs. Marcelle Cormier, it was voted to adjourn at 8:05 p.m.



CITY OF GARDNER
MASSACHUSETTS 01440-2630
BOARD OF REGISTRARS OF VOTERS

Minutes of the Meeting of November 10, 2021

The meeting of the Board of Registrars of Voters was called to order by Chairwoman Marcelle Cormier at 8:15 a.m. in the City Clerk's Office, City Hall.

Present: Chairwoman Patricia Darby; Registrar Marcelle Cormier; Registrar; Mario Guay; Assistant City Clerk/Registrar Faith Glover; and Assistant Registrar Neil Janssens.

The Chair read aloud the following:

Any person may make a video or audio recording of the open session of this meeting so long as it does not interfere with the conduct of the meeting. All documents and exhibits used or referenced at this meeting shall be submitted in duplicate to the City Clerk, as they become part of the minutes of the meeting. Is there anyone present who will be recording this meeting?

No one in attendance responded.

1. Minutes of Prior Meetings

On a motion by Mario Guay and seconded by Patricia Darby, it was voted to accept the Minutes of November 3, 2020, as printed.

2. Board Reorganization

Mario Guay nominated Patricia Darby for the Chair for the 2021-2022 Session. Marcell Cormier seconded the nomination. It was moved and seconded to close nominations. Patricia Darby was elected and assumed the Chair for the remainder of the meeting.

3. Board Appointments

Assistant Registrars

Mario Guay moved to reappoint Calvin D. Brooks (Republican) and Neil W. Janssens (Democrat) to the positions of Assistant Registrars for terms expiring April 1, 2023. Marcell Cormier seconded the motion. The motion carried.

Temporary Assistant Registrars

Mario Guay moved to appoint John Olivari and Faith Glover, employees of the City Clerk's Office, to the positions of Temporary Assistant Registrars. Mrs. Marcelle Cormier seconded the motion. The motion carried.

4. Other Business

Chairwoman Patrica Darby questioned if there were any other services needed for the registrars again and if there was any information regarding a recall.

Assistant Clerk Faith Glover responded that there were no services needed from the registrars at this time or a recall.

Registrar Marcelle Cormier questioned when the election will be certified.

Assistant Clerk Faith Glover responded that the election will be certified by Friday, November 12, 2021 at 5:00 PM.

5. Adjournment

On a motion by Mr. Guay and seconded by Mrs. Marcelle Cormier, it was voted to adjourn at 8:30 a.m.

UNACCEPTED/UNCORRECTED PROOF



**CITY OF GARDNER
MASSACHUSETTS 01440-2630**

OFFICE OF THE
BOARD OF REGISTRARS OF VOTERS

July 14, 2022

Mr. Calvin D. Brooks
147 Elm Street
Gardner, MA 01440

Dear Mr. Brooks:

I am writing to inform you that the Board of Registrars has reappointed you to the position of Assistant Registrar of Voters for the term expiring April 1, 2023.

Thank you very much for accepting the position.

Sincerely,

Mario Guay
Chair

Worcester, ss., _____ 2022

*Then personally appeared the above named Calvin D. Brooks and made oath that he would faithfully and impartially perform the duties of the office of **Assistant Registrar of Voters** according to law and the best of his abilities.*

Before me,

City Clerk

*Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983*

Received _____



**CITY OF GARDNER
MASSACHUSETTS 01440-2630**

OFFICE OF THE
BOARD OF REGISTRARS OF VOTERS

July 14, 2022

Mr. Neil W. Janssens
18 Westford Street
Gardner, MA 01440

Dear Mr. Janssens:

I am writing to inform you that the Board of Registrars has reappointed you to the position of Assistant Registrar of Voters for the term expiring April 1, 2023.

Thank you very much for accepting the position.

Sincerely,

Mario Guay
Chair

Worcester, ss., _____ 2022

*Then personally appeared the above named Neil W. Janssens and made oath that he would faithfully and impartially perform the duties of the office of **Assistant Registrar of Voters** according to law and the best of his abilities.*

Before me,

City Clerk

*Chapter 303 Acts of 1975
and
Chapter 409 Acts of 1983*

Received _____