

**MEETING MINUTES**

**GARDNER AIRPORT COMMISSION**

**Gardner Municipal Airport  
Gardner, Massachusetts**

**June 28, 2018**

---

**Attendance:**

Commission Members: Ken Bonk, Chairman  
John Lavoie  
Phil Morrissey  
Andrew Guertin  
Jim Morrissey

Other: Kevin McCole, Airport Manager  
Nikolas Ippolito, Gale Associates, Inc.

The meeting was called to order by Mr. Bonk at 6:32 P.M. Five (5) members of the Commission were in attendance, constituting a quorum.

**Items Discussed:**

1. There was no New Business to discuss.
2. Mr. Bonk discussed the ongoing tree removal work being performed by the town. It is anticipated that this clearing work will be ongoing for another number of days. Once completed, MassDOT/AD inspector Drew Mihaley will visit the Airport and verify that the approaches are clear.
3. A brief discussion on the model aircraft event that will be taking place occurred. The discussion was regarding the insurance requirements and obtaining approval for the event from FAA.
4. A discussion regarding moving of the two (2) storage containers from the field adjacent to the Airport Access Road to another location within the perimeter fence was discussed.
5. Mr. Ippolito gave the Gale project update (see attached). The FAA has agreed to allow an FY 2018 grant application based on an estimated construction cost. This would allow for a grant application with an estimated total project cost of \$900,500. Per FAA guidelines, this is amendable up to 15% of the original amount. Therefore, this would allow for a total project cost of \$1,035,575. Any total project cost exceeding this amount would be the responsibility of the Airport and/or City. Mr. Ippolito recommended speaking with MassDOT about the possibility of securing funding assistance for any possible overages.

**Gardner Municipal Airport  
Commission Meeting Minutes  
June 28, 2018  
Page 2 of 2**

6. Mr. Ippolito also discussed the re-packaging of the bid plans and specifications to include alternate work items that could be awarded or eliminated from the Contract to fit the Project within the allowable funds. The Commission made a motion to approve execution of a grant application on estimates contingent upon the bid packages being split into alternate work items that will be awarded based on the prices provided.
7. With all business being completed, Mr. Morrissey made a motion to adjourn the meeting. Mr. Lavoie seconded the motion. The **motion was approved** unanimously.

The meeting was concluded at 7:38 P.M.