

**Gardner Waterford Elementary School
School Building Committee
Meeting Minutes
April 10, 2019
Superintendent's Office 9:00 am
Working Group—Outreach to Community**

Members Present

Mark Hawke, Mayor; Mark Pellegrino, Superintendent of Schools; Jennifer Pelavin, School Committee Vice Chair; Anne Hurst, School Committee Member; Dr. Catherine Goguen, Chief Academic Officer; April Yu, Business Administrator; David Fredette, Principal, Elm Street School; Kristian Whitsett and Helen Fantini, Architects, Jones-Whitsett Architects; Timothy Alix, Project Manager, Colliers International; Steve Hemman, Special Projects Assistant to the Superintendent; Courtney Dunn, Administrative Assistant to the Superintendent

Minutes

Mrs. Pelavin moved to approve the minutes from the April 3, 2019 meeting.
Seconded by Mr. Pellegrino. Vote - so voted.

Mr. Whitsett presented the group with a draft pamphlet and presentation for the public outreach discussed at the previous meeting. Each slide was discussed at length and changes were suggested. The group agreed that presenting a slide for each current school would help to clarify the current condition and antiquated systems at the schools, including the cost of repairs as compared with the cost to build new.

Mr. Hemman suggested that adding a slide to detail the specific cost to the taxpayer might help alleviate concerns in the community.

Mr. Whitsett also showed slides from an updated presentation to the City Council, including updated scheduling and some slides that were similar to the presentation given in January. Mayor Hawke and Mrs. Pelavin agreed that the GIS mapping slide of the preliminary site plan would be very important to a lot of people at the meeting. Mr. Alix also explained that with concerns being voiced in the city about the impact on Dunn Pond, the architects should provide detailed information about the rain gardens and drainage in order to help alleviate those concerns.

Mr. Alix explained that the estimators would be locking in the proposed budget as early as June. The group discussed how the project would be funded and what votes would be required. Mayor Hawke asked the OPM and Mr. Hemman to contact the MSBA to ask specific questions about the funding and what information they needed the city to vote on with regard to the city funding the project through a bond.

Mrs. Pelavin asked that the group discuss and decide on specific people who will be expected to make presentations to the local organizations discussed at the previous meeting. The group was in agreement that a training be held to help selected presenters prepare. The group also discussed the idea of having a round-table discussion televised on Gardner Educational Television (Channel 8).

There was no New or Other Business to come before the group, but the next meeting was scheduled for Wednesday, April 24, 2019 at 3 p.m.

Mrs. Pelavin moved to adjourn the meeting at 10:00 a.m.
Seconded by Mr. Pellegrino. Vote - so voted.