

**Williams-Rockwell Educational Gift  
Foundation Committee**

**Minutes**

Mayor's Conference Room 128, 95 Pleasant Street  
Gardner, Massachusetts

April 6, 2016  
3:30pm

**Committee Members present:**

Atty. James M. Walsh, City Council President  
Charlene M. Daigle, City Treasurer  
James R. Abare, Representative of the Gardner School Committee  
Dr. Paul Damour, Trustee  
Theresa Thompson, Trustee  
Atty. Robert Rice, Trustee  
Dr. James Faust, Trustee

**Members absent:**

Mark P. Hawke, Mayor or Designee  
Denise L. Clemons, Superintendent of Schools  
Calvin Brooks, Designee

**Also present:** Mary Delaney and Rachel Stephano-Secretary

- I. **Call to order:** Trustee Theresa Thompson, called the Meeting to order at approximately 3:30 p.m.
- II. **Approval of Minutes:** James Walsh noted that the Minutes from March 23, 2016 should reflect that the names of the four remaining firms chosen to present to the Committee were Bartholomew & Co. Inc., Eastern Bank, Edward Jones and Raymond James, so amended.

*Theresa Thompson/James Walsh*– All in favor.

- III. **Business** – Presentations by firms introduced by Mary Delaney
  - a. Edward Jones presentation by Norm Wironen and staff
  - b. Raymond James presentation by Steve Erickson and staff

Note: Member Charline Daigle left meeting early at this point.

- c. Bartholomew presentation by Alex Bartholomew and staff

d. Eastern Bank presentation by Maureen M. Trefry and staff

**IV.** Discussion ensued regarding the four presentations;

It was then voted to rank the firms based on their presentations and to review the top two firm's fee agreements;

Robert Rice/James Faust– All in favor.

Ranked as follows:

- a. Raymond James
- b. Bartholomew
- c. Edward Jones
- d. Eastern Bank

**V.** Voted to form a sub-committee. James Walsh, Robert Rice & Chairman Hawke were nominated to negotiate terms and conditions with Raymond James and Bartholomew. Theresa Thompson volunteered to be present to lend assistance.

James Abare/Paul Damour– All in favor.

**VI.** Vote for contract signatory authorization carried over.

**VII.** Review of draft application carried over

**VIII.** New Business:

**Date and time for next meeting to be determined.**

**IX. Adjournment:** The meeting closed at approximately 5:30 p.m.

**Motion to Adjourn** Theresa Thompson/Robert Rice – All in favor.