

## COUNCIL ON AGING

Minutes: Board of Directors Meeting – February 05, 2018 @ 2:00pm –Main Hall.

Present: Sophie DeGrace, Carole Baublis, Jane Bettez, COA Director Claude Leger, Gloria Tarpey. Associate Members: Sandy Barton, Audry Faucher, Kathleen Perry. Absent: Jeff Nelson, Monica Whitehouse, Marcelle Cormier and Associate Members: Maurice Lizotte, Kathleen O'Brien.

**1. CALL TO ORDER:** Meeting called to order at 2:00 p.m. by Sophie DeGrace.

**2.New Associate Members:** None.

**3. Acceptance of Minutes of Previous Meeting:** Minutes of 01/08/2018 meeting were reviewed, motion to accept with corrections was made by Jane Bettez and 2<sup>nd</sup> by Gloria Tarpey.

**4..Treasurer”s Report:** Marcelle submitted reports on Gift Acct., Revolving Acct., and Formula Grant Acct. Motion to accept pending audit made by Jane Bettez and 2<sup>nd</sup> by Gloria Tarpey. Stat Counts were distributed.

**5. Old Business:**

**A. TV/Media Center:** The TV/Media Center has been installed. Claude will be contacting the I.T. department to get instructions on how to use Power Point.

**B. PA System Downstairs:** Claude will be contacting City Hall to order the PA System using the Cities Account.

**C. Table Replacements:** The new tables have been purchase and installed.

**6. New Business:**

**A. Valentines Lunch:** Claude advised that tickets are still available.

**B. St. Paddy’s Day Celebration:** Claude advised that tickets are still available.

**C. Table Clearance:** Claude still has three old tables left for anyone who would like one.

**D. Memory Café:** Claude advised that there has been no attendees for the past 3 months, therefore they will stop this program and possibly offering it again in the spring.

**E. COA Training/Comments:** The members that attended commented on their disappointment of the presentation. They felt that it did not focus on the responsibilities or procedures of the COA board as had been stated.

**OPEN DISCUSSION: 1.** Claude advised that he is looking into having a Brown Bag Pharmacy. He will be contacting a Pharmacist to try and set up meetings with Seniors that are interested in bringing in all their medications for the Pharmacist to go over with them and advised them regarding side effects and make sure that they are not mixing the wrong medications. This would be a one on one meeting with the Pharmacist and appointments would have to be made.

**7. NEXT MEETING DATE:** Monday, February 05, 2018 @ 2:30 pm in the Main Hall.

**8. ADJOURNMENT:** Motion to adjourn made by Gloria Tarpey and 2<sup>nd</sup> by Jane Bettez.  
Respectfully submitted, Carole Baublis, COA Secretary

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