

CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF JANUARY 28, 2020

Committee Chairman Councillor Craig Cormier called the Public Safety Committee meeting to order at 4:30 p.m. in the City Council Chamber, Room 219, City Hall. Committee members Councillors Elizabeth Kazinskas and George Tyros were present.

Also present were Fire Chief Richard Ares; Police Chief Richard Braks; Building Commissioner Roland Jean; Public Health Director Lauren Saunders; and, City Clerk Alan Agnelli.

Minutes of Prior Meeting(s).

On a motion by Councillor Elizabeth Kazinskas and seconded by Councillor George Tyros, it was voted to accept the Minutes of the December 9, 2019 Public Safety Committee Meeting, as printed.

Department Updates

Building Department

Building Commissioner Roland Jean informed the Committee of the following issues:

- City Hall electrical room transfer switch was replaced following a recent meltdown.
- City Hall Panic button system has been tested and is fully operational. Recent test indicated 38 second response time to PD.
- Reviewing résumés for the second local inspector position – for R2 inspections (multi-family units).
- 917 building permits issued in 2019.
- Reviewing bathroom plans for the new Elementary School.
- Zoning Code enforcement matters at 183 Main Street and 190 Oak Street are being addressed by the Building Department and the Health Department.

Public Health Department

Public Health Director Lauren Saunders informed the Committee of the following issues:

- Dr. Michele Parker, newest member of the Board of Health, attended her first meeting this week.
- Department is reviewing Tattoo Regulations for updates for compliance. Micro-blading regulations, as well.
- The Director appeared recently on GETV to discuss flu prevention.
- Department hosting a “scenario-based inoculation emergency drill” at Waterford Street School on February 21, 2020 at 10:00 a.m.
- Closed 2019 licensing and all 2020 licenses and permits were issued.

CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF JANUARY 28, 2020

Police Department and Animal Control

Police Chief Richard Braks informed the Committee of the following issues:

- An officer candidate began the Police Academy on January 13, 2020 (to fill a vacancy in the Department).
- Another two candidates may be enrolled in the April 13 Police Academy in Randolph.
- An officer recently resigned to take a position in another Police Department. The vacancy may affect the budget for the remainder of the fiscal year.
- Attempting to fill Dispatcher vacancy position.
- Police, Fire and DPW recently met with Cyber Communications to discuss radio communications services.
- Police Station boiler pump needs to be replaced.
- Animal Control Division has three full-time Officers. Department is seeking a fourth officer.
- Animal Shelter is seeking to fill a fourth part-time attendant.
- Civil Defense is conducting “tabletop exercises” for emergency team members to discuss their roles during emergencies and their responses to particular emergency situations.
- The Department’s FY2020 Budget year-to-date expenditures are on target.

All-night Parking ban – Former Mayor Hawke assumed responsibility for recording CodeRED alerts for all-night parking bans. Chief will meet with Acting Mayor Walsh regarding recording of alerts. In December and January, 103 vehicles were towed after the CodeRED alerts were issued. Owners did not remove their vehicles in accordance with the law, even though the snow storms and the ban were well broadcast. By comparison, in January, 2019, 60 or so cars were towed. Not enough Police Officers available during the storms to stay with vehicles while being towed. Chief noted that the Department is doing its job to make sure that the streets are kept clear for snow removal. PD will provide month-to-month towing statistics for the Safety Committee.

Fire Department and Ambulance

Fire Chief Richard Ares provided the Committee the following written report:

- Two firefighters will graduate from the Fire Academy next week on February 7 and be assigned to shifts starting February 9. This will provide us with our full complement of Privates. We still have a Lieutenant out on long term injury leave, so this also creates a need for overtime. Having these two members back will, at least for now, alleviate the need to use overtime to cover Privates on vacation.
- On the overtime front, as of January 27 we are \$27,557.34 in the red in our Fire budget overtime. \$113,803.12 spent out of the budget has been a direct result of three resignations and one long term injury. Our staffing is set up so that one firefighter per

CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF JANUARY 28, 2020

shift may be out on vacation without any cost to fill his or her slot. When we are short of personnel, those open positions must be filled with overtime.

- On a happier note, our new pumper should be in service in a couple of weeks. Factory training has been completed with two of the shifts. The other two shifts will be done by February 7.
- A new vehicle for the Shift Commander has been ordered and should be in near the end of February or the beginning of March.
- The Chief applied for and received a State grant to purchase gloves for our firefighters so that each member can have two pairs of gloves. While the grant amount of \$2500 wasn't enough to cover everyone, I can make up the rest with the Protective Clothing line item. This will allow our members to have a clean pair of gloves while theirs are drying after being washed.
- During calendar year 2019 the Fire Department responded to 5358 calls for service, or an average of almost 15 per day.
 - 161 of those were for fires of varying severity.
 - 3850 were medical responses. Of the medical responses, our ambulance responded 2989 times, or about 8 times per day.
- Our gross ambulance revenue for CY2019 was \$1,034,987.25. I have attached an incident breakdown and an ambulance breakdown for CY2019 to this report.
- Looking forward I would still like the City to purchase a power load system for the ambulance. This piece of equipment would go a long way towards preventing back injuries.
- Our fire headquarters is 41 years old this year. The fire alarm system is original and is totally inadequate. In light of the fact that we now leave the building un-occupied at times, the system should be upgraded. We also use the old South Gardner station and our Annex, a.k.a. Old Cumby's, for storing equipment. Neither of those buildings have any type of fire protection. I've started working with the Purchasing Department to get cost estimates to protect these locations and upgrade the HQ system.

#10216 - An Ordinance to Amend the Code of the City of Gardner, Chapter 560 Thereof, Entitled "Solid Waste," to Change Solid Waste Program Fees. (In City Council and Referred to the Public Safety Committee, 12/02/2019).

Ms. Saunders informed the Committee that the recycling market crashed, so the cost to the City for disposal has drastically increased. The Committee reviewed the two revenue scenarios provided with the former Mayor's correspondence. Ms. Saunders noted that an increase of \$7.50 per quarter would sustain the fund for the next five years, at which time, another increase may be necessary depending on the recyclables market.

CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF JANUARY 28, 2020

The Committee asked for other phased-in fees options for their consideration.

The Committee postponed action until the next meeting, at which time it would consider other options, so action on the following Ordinance was postponed:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 560 THEREOF, ENTITLED "SOLID WASTE," TO CHANGE THE FEE FOR SOLID WASTE COLLECTION.

Be it ordained by the City Council of the City of Gardner as follows:

Section 1. Section 560-3 of the Code of the City of Gardner, is hereby amended by striking the sentence: "The annual fee for the collection and handling of rubbish, garbage, ashes and source-separated materials is set at \$200 per apartment unit per building, effective July 1, 2013," and by inserting in place thereof, the sentence: "Effective July 1, 2020, the annual fee for the collection and handling of rubbish, garbage, ashes and source-separated materials is set at \$230 per household and each unit of apartment buildings containing eight or fewer units in the City.

Section 2. Effective date.

This ordinance shall become effective upon passage and publication as required by law.

Other Business.

Committee members questioned safety conditions at the Greenwood Pool. Chief Ares and Chief Braks advised that nothing had been reported to them about security. Mr. Jean noted that some shingles have blown off the roof, so that a security fence would not prevent the shingles from blowing outside the pool's boundaries. The inside is another concern. "No Trespassing" signs were ordered for the grounds, he added.

Adjournment.

On a motion Councillor Elizabeth Kazinskas and seconded by Councillor George Tyros, it was voted to adjourn at 5:35 p.m.

PRESIDENT
James M. Walsh, Esq.
COUNCILLORS AT LARGE
James S. Boone
Craig R. Cormier
Ronald F. Cormier
Scott Joseph Graves, Esq.
Judy A. Mack
George C. Tyros

WARD 1 COUNCILLOR
James M. Walsh, Esq.

WARD 2 COUNCILLOR
Elizabeth J. Kazinskas

WARD 3 COUNCILLOR
Nathan R. Boudreau

WARD 4 COUNCILLOR
Karen G. Hardern

WARD 5 COUNCILLOR
Aleksander Dernalowicz, Esq.

CITY OF GARDNER
MASSACHUSETTS 01440-2630

OFFICE OF THE
CITY COUNCIL



January 23, 2020

PUBLIC SAFETY COMMITTEE MEETING NOTICE

Date: Tuesday, January 28, 2020
Time: 4:30 p.m.
Location: City Council Chamber, Room 219, City Hall

ANNOUNCEMENT - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Chair of the Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

- I. Review and Approval of the Minutes of the December 9, 2019 Meeting.
- II. Department Updates
 - Building Department
 - Public Health Department
 - Police Department and Animal Control
 - Fire Department and Ambulance
- III. #10216 – An Ordinance to Amend the Code of the City of Gardner, Chapter 560 Thereof, Entitled “Solid Waste,” to Change Solid Waste Program Fees (*In City Council and Referred to the Public Safety Committee, 12/02/2019*).
- IV. Other Business.
- V. Adjournment.

NOTICE: The listing of Agenda items are those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

CITY COUNCIL OF GARDNER
Craig R. Cormier
COUNCILLOR CRAIG R. CORMIER
Chairman, Public Safety Committee

**CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF DECEMBER 9, 2019**

Committee Chairman Councillor James Johnson, called the Public Safety Committee meeting to order at 6:00 p.m. in the Mayor's Conference Room, City Hall. Committee members Councillors Karen Hardern and Edward Gravel were present.

Also present were Police Chief Richard Braks; Building Commissioner Roland Jean; Public Health Director Lauren Saunders; and, City Clerk Alan Agnelli.

Minutes of Prior Meeting(s).

On a motion by Councillor Hardern and seconded by Councillor Gravel, it was voted to accept the Minutes of the September 25, 2019 Public Safety Committee Meeting, as printed.

Department Updates

Building Department

Building Commissioner Roland Jean informed the Committee of the following issues:

- The Department's new online permitting software was implemented on October 1 and over 400 permit applications were processed via the system year-to-date, with approximately one-third filed from outside City Hall (the Building Department utilizes a PC in-office for customer use).
- The Department acquired an infrared camera via a \$3,000 grant from the City's Insurer for use by the Electrical Inspector and Fire Department to detect heat within abandoned or "X-marked" structures.
- City Hall Panic button system has been tested and is fully operational.
- Family Dollar expansion and the Tractor Supply Store permits were issued.

Police Department and Animal Control

Police Chief Richard Braks informed the Committee of the following issues:

- Detective William Crockett retired recently after 36 years of exceptional service to the Department and to the City.
- An officer candidate is scheduled to begin the Police Academy on January 13, 2020 (to fill a vacancy in the Department).
- Outlined the proposed communications systems improvements scheduled for Glazier Hill/James Street in the New Year.
- Department is seeking qualified candidates to fill a Dispatcher vacancy. The position is very demanding and individuals must be capable of multi-tasking.
- Animal Control Division has three full-time Officers. Department is working on efficiencies in operations since the staff serves the Towns of Ashburnham, Hubbardston, and Westminster, in addition to the City of Gardner.
- Civil Defense is conducting "tabletop exercises" for emergency team members to discuss their roles during emergencies and their responses to particular emergency situations. FEMA has been assisting with training and the Department may apply for a grant from FEMA for additional assistance.
- The Department's FY2020 Budget year-to-date expenditures are on target.

**CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF DECEMBER 9, 2019**

Fire Department and Ambulance

Fire Chief Richard Ares was unable to attend the meeting due a scheduling conflict; however, he provided the Committee the following written report:

- The new engine has gone through final inspection and is just waiting for the FEMA portion of the grant to be deposited in the City account. This should happen very soon and then the truck will be delivered. I am planning a photo op when the engine is delivered or shortly thereafter. I will be inviting the Councilors to the event.
- We have two members who started the Fire Academy on November 25. If all goes well they will graduate in February.
- I have reminded the Mayor of my request for funding from free cash to purchase the power load system for our ambulance.
- If there is not another meeting before the end of the end of the year I'd like to express my appreciation to the Safety Committee for your support this year.

Public Health Department

Public Health Director Lauren Saunders informed the Committee of the following issues:

- New Assistant Director Richard Rossi assumed his duties on September 30. He handles food, housing, and other inspections. Currently dealing with hoarding issues, as well.
- Director Saunders is now a Licensed Soil Evaluator and a Licensed Title V Septic Inspector.
- Dr. Michele Parker has agreed to replace Dr. John Mulqueen as the third member of the Board of Health. Dr. Mulqueen recently resigned since he relocated to another community. A member of the board must be a physician, per State Law.
- The Board of Health recently created its own page on Facebook to disseminate public health information.
- Department is reviewing Tattoo Regulations for updates (City of Cambridge, for example). Regulations last adopted in 1999. Municipalities must adopt their own regulations, since there are no State regulations to follow.
- Department conducts surprise inspections of Tattoo parlors for compliance.
- The Director appeared recently on GETV to discuss Mosquito Control efforts and the City's recycling program.
- The Department partnered with the Massachusetts Opioid Abuse Prevention Collaborative for a program in City Hall.
- The City's contract with Waste Management for solid waste and recycling disposal is under negotiation. A new waste disposal contract is expected to commence on July 1, 2020.
- Closing-out 2019 licensing and finalizing 2020 licenses and permits.

III. #10208 – An Application by Regan Kleber, d/b/a Regans Store, for a License to Deal in Second Hand Articles at 60 Parker Street (In City Council and Referred to the Public Safety Committee, 11/18/2019; More time granted, 12/2/2019).

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the License be granted.

CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF DECEMBER 9, 2019

IV. Motor Vehicle Dealer License Renewals

#10209 – An Application by Rob’s Dyno Service, LLC, 268 Coleman Street, for a Motor Vehicle Dealers License, Class I (In City Council and Referred to the Public Safety Committee, 11/18/2019; More time granted, 12/2/2019).

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the License be granted.

#10210 – Applications for Licenses to Buy and Sell Second Hand Motor Vehicles, Class 2 (In City Council and Referred to the Public Safety Committee, 11/18/2019; More time granted, 12/2/2019).

At the Committee’s request, Police Chief Braks stated that he would investigate the number of vehicles parked on the sales lot at Gardner Five Star Auto Sales, 407 Chestnut Street, as 21 vehicles is the maximum number allowed by the License.

The Chief of Police and Building Commissioner recommended to not grant an increase to the number of vehicles on the sales lot at this time (to 35), but to revisit the matter in the spring when the lot is cleared and accurate measurements of the lot can be ascertained to determine whether an increase in the number of vehicles on the lot is feasible.

The Committee voted to recommend to the Council to not approve an increase to the number of vehicles for sale on the lot at any one time, but will revisit the matter in the spring when the lot is cleared and accurate measurements of the lot can be ascertained to determine whether an increase in the number of vehicles on the lot is feasible.

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the following Licenses be granted, with the conditions outlined for Gardner Five Star Auto Sales:

- AC Auto Clinic, 411 Parker Street
- Chair City Auto Sales, 144 Pearson Boulevard
- Gardner Five Star Auto Sales, 407 Chestnut Street
- JPJ Automotive, LLC, 78 East Broadway
- Ric’s Radiator Repair Used Car Sales, 800 West Broadway
- Osagi Enterprises, LLC, 43 Toby Street
- Vilson Auto Sales, 119 Pearson Boulevard

#10211 – An Application by Osagi Enterprises, LLC, 43 Toby Street, for a License to Deal in Motor Vehicle Junk, Class 3 (In City Council and Referred to the Public Safety Committee, 11/18/2019; More time granted, 12/2/2019).

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the License be granted, with a condition that the fence that was recently repaired by Walmart and then damaged by a fallen tree from the License-holder’s property be repaired as soon as weather conditions permit.

#10218 - Applications for Motor Vehicle Dealers Licenses, Class I (In City Council and Referred to the Public Safety Committee, 12/02/2019).

- Salvadore Chevrolet, 442 West Broadway
- Salvadore Chrysler-Dodge-Jeep-Ram, 442 West Broadway

CITY OF GARDNER, MASSACHUSETTS
CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF DECEMBER 9, 2019

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the Licenses be granted.

#10219 - Applications for Licenses to Buy and Sell Second Hand Motor Vehicles, Class 2

(In City Council and Referred to the Public Safety Committee, 12/02/2019).

Adam Brodeur, d/b/a APB Automotive Enterprises, 408 Parker Street
Brian's Auto Sales, 549 West Broadway
J. Wood, Inc., 361 West Street
Mike's Auto, 251 East Broadway
R&R Motors, 7 Donlan Street
TJ & Sons Auto Sales, 537 West Broadway
Salvadore Chevrolet, 249 Timpany Boulevard
Salvadore Chevrolet, 421 West Broadway

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the Licenses be granted.

An Application by Auto Mart, 182 West Street, for a License to Buy and Sell Second Hand Motor Vehicles, Class 2.

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the License be granted.

An Application by Riverside Auto, 65 Riverside Road, for a License to Buy and Sell Second Hand Motor Vehicles, Class 2.

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the License be granted.

An Application by Riverside Auto, 65 Riverside Road, for a License to Deal in Motor Vehicle Junk, Class 3.

On a motion by Councillor Gravel and seconded by Councillor Hardern, it was voted to recommend that that the License be granted.

#10216 - An Ordinance to Amend the Code of the City of Gardner, Chapter 560 Thereof, Entitled "Solid Waste," to Change Solid Waste Program Fees. (In City Council and Referred to the Public Safety Committee, 12/02/2019).

The Committee postponed action on the following Ordinance until the new Committee is constituted in January, 2020:

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 560 THEREOF, ENTITLED "SOLID WASTE," TO CHANGE THE FEE FOR SOLID WASTE COLLECTION.

Be it ordained by the City Council of the City of Gardner as follows:

Section 1. Section 560-3 of the Code of the City of Gardner, is hereby amended by striking the sentence: "The annual fee for the collection and handling of rubbish, garbage, ashes and source-separated materials is set at \$200 per apartment unit per building, effective July 1, 2013," and by inserting in place thereof, the sentence: "Effective July 1, 2020, the annual fee for the collection and handling of rubbish, garbage, ashes and

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CITY COUNCIL PUBLIC SAFETY COMMITTEE
MINUTES OF THE MEETING OF DECEMBER 9, 2019**

source-separated materials is set at \$230 per household and each unit of apartment buildings containing eight or fewer units in the City.

Section 2. Effective date.

This ordinance shall become effective upon passage and publication as required by law.

Other Business.

None

Adjournment.

On a motion Councillor Gravel and seconded by Councillor Hardern, it was voted to adjourn at 6:56 p.m.

ORDINANCE

10216

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 560 THEREOF, ENTITLED "SOLID WASTE," TO CHANGE THE FEE FOR SOLID WASTE COLLECTION.

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Section 2. Effective date.

This ordinance shall become effective upon passage and publication as required by law.

City of Gardner, *Executive Department*

Mark Hawke, Mayor



RECEIVED

2019 NOV 21 PM 3:08

CITY CLERK'S OFF.
GARDNER, MA

November 20, 2019

Attorney Scott J. Graves, President
And City Councilors
95 Pleasant Street
Gardner, MA 01440

RE: Trash Fee Ordinance Change

Dear President Graves and Councilors,

In February of 2013, we presented the attached spreadsheet #1 demonstrating the need to increase the annual fee for solid waste enterprise fund. At the meeting I stated that I felt confident the rate increase would suffice for the next five (5) years. I was wrong. We were able to expertly manage the budget to make that rate increase last for seven (7) years.

Until recently, the majority of recyclable material collected by Massachusetts municipalities was purchased by China for processing. Many municipalities paid low fees to have their recycling hauled, and some even earned money from haulers for the materials.

Over time, the in-state market for processing recyclables such as paper and glass declined, as these businesses could not compete with the Chinese market.

On Jan. 1, 2018, the recycling market in Massachusetts and across the country experienced a massive disruption as China announced that it would no longer import 24 types of materials, including mixed paper and several types of plastic. Citing the increasing rate of impurities in the U.S. recycling stream, China, under its new National Sword policy, now will only accept materials with a contamination rate of one-half of 1 percent or less.

This Sword policy has decimated the recycling market and municipal solid waste budgets. On top of this is the impending expiration of a five (5) year contract with Waste Management. Needless to say, Waste Management did not accurately predict the markets of today when the contract was negotiated last. There will be an increase in rates in our next contract. Director of Public Health, Lauren Saunders and I have been meeting with Waste Management for the past few months trying to hammer out a new contract.

According to the attached spreadsheet #2, in fiscal year 2020, we are anticipating having to use approximately \$90,000 in retained earnings in order to balance the budget. This is sustainable because we have the cushion of the retained earnings in order to deal with the projected shortfall.

However, as you can see from the first box, if we do nothing, we anticipate depleting our retained earnings near the end FY 2022.

In the second, third and fourth box we demonstrate the effect a \$5 per quarter (\$20 per year), \$7.50 per quarter (\$30 per year), and \$10 per quarter (\$40 per year) increase would have on future budgets. The \$5 per quarter (\$20 per year) increase would stabilize the fund for approximately one (1) year before beginning to deplete the retained earnings. The \$7.50 per quarter (\$30 per year) increase would seem to carry us through FY 2023. The \$10 per quarter (\$40 per year) increase seems too large and would grow retained earnings at a rapid rate.

Given that the object of an enterprise fund is to be a self-sufficient entity, the Director of Public Health, City Auditor and I all agree that a \$7.50 per quarter (\$30 per year) increase in the annual fee would allow the Solid Waste Enterprise Fund adequate revenue to sustain a proper amount of retained earnings and cover the actual expected costs associated with the Fund.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark Hawke', with a stylized, cursive flourish at the end.

Mark Hawke
Mayor, City of Gardner

City of Gardner, MA
Monday, November 25, 2019

Chapter 560. Solid Waste

Article I. Collection and Disposal

§ 560-3. Solid waste collection program.

Under the authority of MGL c. 44, § 28C, the following system of fees, charges and exemptions is established to cover all of the costs of operating the City's municipal solid waste programs:

- A. An annual fee for the collection and handling of rubbish, garbage, ashes, and source-separated materials shall be established on all households and apartment buildings with eight apartments or fewer in the City, and said fee shall be paid by the property owner. The fee shall be assessed at an amount the Mayor and City Council deem appropriate to cover all of the fixed costs of such collection. The City shall make this system self-sufficient, utilizing an enterprise fund established under MGL c. 44, § 53F 1/2.
- B. The annual fee for the collection and handling of rubbish, garbage, ashes and source-separated materials is set at \$200 per apartment unit per building, effective July 1, 2013. The City of Gardner trash bag fee is set at \$3.50 per bag. Every collection day as of October 1, 2010, each single-family household, or single-family apartment unit in a building with eight apartments or fewer, may place a single approved rubbish container, with a tight-fitting cover securely in place, out for collection. Said rubbish container must be clearly labeled with the unit identification and identifying City logo. Any additional rubbish that does not fit within said container must be placed in a valid City of Gardner trash bag.
[Amended 6-16-2008 by Ord. No. 1474; 9-7-2010 by Ord. No. 1519; 3-18-2013 by Ord. No. 1558]
- C. An owner of any residential property in the City with eight apartments or fewer may be exempted from participating in the mandatory program (including payment of the annual fee and use of the City trash bags) by contracting with a solid waste hauling company duly licensed to operate in the City of Gardner for the removal and disposal of all rubbish, garbage, ashes, source-separated recyclable materials, household appliances, furniture and consumer electronic materials. Any property owner seeking this exemption must annually provide the Director of Public Health with a copy of an acceptable signed contract from a properly licensed hauler.
- D. An owner of any residential property in the City with nine apartments or more situated on a public way may voluntarily participate in the solid

waste collection program. Any property owner seeking such participation must annually provide the Director of Public Health with written notice of intent to participate on a form provided by the Health Department. Such participation renders the property subject to the fees as outlined in Subsection A above.

- E. Exemptions from the payment of the annual fee may be approved by the Director of Public Health with the approval of the Public Safety Committee of the City Council for apartment units in apartment buildings that are vacant and that the owner intends to maintain in a vacant state. Any property owner seeking this exemption must submit documentation of the status of the vacant unit and a letter certifying his or her intent to maintain the unit in the vacant state for the next year and have the unit inspected by the Director of Public Health or his designee. Occupation of the apartment unit makes the exemption null and void. It is the owner's responsibility to inform the City of the occupation of the unit; failure to do so renders the unit subject to the full amount of the annual fee for the time period covered by the exemption. This exemption is subject to written guidelines and limitations on file in the Board of Health office. Persons aggrieved by findings by the Director of Public Health under this section may appeal such finding to Public Safety Committee of the City Council.
- F. Unpaid solid waste collection program fees will become a lien on a homeowner's property tax account as provided in the Massachusetts General Laws. Failure to make payment when due in any year, unless an exemption is granted, shall result in the assessment of interest, penalties, and charges or termination of services as authorized by state statute.
[Amended 6-16-2008 by Ord. No. 1474]

Solid Waste

#1

	2013	2014	2015	2016	2017	2018	2019	2020
		\$200/yr total						
		\$20/yr increase						
51010 Department Head	\$17,850.00	\$18,385.50	\$18,937.07	\$19,505.18	\$20,090.33	\$20,693.04	\$21,313.83	\$21,953.25
51011 Transfer Station Foreman	\$20,272.00	\$20,880.16	\$21,506.56	\$22,151.76	\$22,816.31	\$23,500.80	\$24,205.83	\$24,932.00
51013 Account Clerk	\$32,159.00	\$33,123.77	\$34,117.48	\$35,141.01	\$36,195.24	\$37,281.09	\$38,399.53	\$39,551.51
51018 Transfer Station Monitors	\$15,200.00	\$15,656.00	\$16,125.68	\$16,609.45	\$17,107.73	\$17,620.97	\$18,149.59	\$18,694.08
51030 Overtime	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
51090 Clothing Allowance	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
51460 Longevity	\$745.00	\$1,300.00	\$1,390.00	\$1,480.00	\$1,570.00	\$1,660.00	\$1,750.00	\$1,840.00
52030 Repairs & Maint	\$30,000.00	\$10,000.00	\$10,300.00	\$10,609.00	\$10,927.27	\$11,255.09	\$11,592.74	\$11,940.52
52050 Minor Equipment	\$4,000.00	\$4,120.00	\$4,243.60	\$4,370.91	\$4,502.04	\$4,637.10	\$4,776.21	\$4,919.50
52110 Energy & Utilities	\$6,000.00	\$6,180.00	\$6,365.40	\$6,556.36	\$6,753.05	\$6,955.64	\$7,164.31	\$7,379.24
52150 Communications	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
52170 Prof. Dev & Travel	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
52190 Professional Svc	\$15,000.00	\$15,450.00	\$15,913.50	\$16,390.91	\$16,882.63	\$17,389.11	\$17,910.78	\$18,448.11
52230 Office Supplies	\$2,000.00	\$2,060.00	\$2,121.80	\$2,185.45	\$2,251.02	\$2,318.55	\$2,388.10	\$2,459.75
52232 Trash Bags	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00
52240 Vehicle Supplies	\$3,000.00	\$3,090.00	\$3,182.70	\$3,278.18	\$3,376.53	\$3,477.82	\$3,582.16	\$3,689.62
52361 Trash Disposal	\$365,000.00	\$375,950.00	\$387,228.50	\$398,845.36	\$410,810.72	\$423,135.04	\$435,829.09	\$448,903.96
52362 Recycling Processing	\$25,000.00	\$25,750.00	\$26,522.50	\$27,318.18	\$28,137.72	\$28,981.85	\$29,851.31	\$30,746.85
52380 Indirect Costs	\$65,000.00	\$66,950.00	\$68,958.50	\$71,027.26	\$73,158.07	\$75,352.81	\$77,613.40	\$79,941.80
55126 Curbside Recycl.	\$176,000.00	\$181,280.00	\$186,718.40	\$192,319.95	\$198,089.55	\$204,032.24	\$210,153.20	\$216,457.80
55361 Curbside Trash	\$399,000.00	\$410,970.00	\$423,299.10	\$435,998.07	\$449,078.02	\$462,550.36	\$476,426.87	\$490,719.67
55363 Yard Waste	\$57,500.00	\$59,225.00	\$61,001.75	\$62,831.80	\$64,716.76	\$66,658.26	\$68,658.01	\$70,717.75
55365 Hou Haz Waste	\$15,500.00	\$15,965.00	\$16,443.95	\$16,937.27	\$17,445.39	\$17,968.75	\$18,507.81	\$19,063.04
Debt Service	106,000.00	106,000.00	106,000.00	106,000.00	0.00	0.00	0.00	0.00
Totals	\$1,372,426.00	\$1,374,535.43	\$1,427,576.49	\$1,451,756.09	\$1,401,108.37	\$1,427,668.52	\$1,485,472.78	\$1,514,558.46
6600 Household Fee Revenue	\$1,125,000.00	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00	\$1,250,000.00
Other Revenue	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00
Net Balance	-\$82,426.00	\$40,464.57	-\$12,576.49	-\$36,756.09	\$13,891.63	-\$12,668.52	-\$70,472.78	-\$99,558.46
Surplus Balance \$307,000	\$224,574.00	\$265,038.57	\$252,462.08	\$215,705.99	\$229,597.62	\$216,929.10	\$146,456.32	\$46,897.86

Assumes a 3% increase in expenses
 Assumes no new growth in household fee revenue (6250 Customers)
 Assumes no new growth in other revenue

#2

	6399	6460	6533	6500	6567	6567	6567
Number of Units							
Annual Fee per Unit	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Per Unit Fee	\$ 1,279,986.00	\$ 1,292,057.00	\$ 1,270,664.00	\$ 1,300,000.00	\$ 1,313,400.00	\$ 1,313,400.00	\$ 1,313,400.00
All Other Fees	\$ 144,216.00	\$ 156,071.00	\$ 182,090.00	\$ 185,571.00	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00
Total Revenue	\$ 1,424,202.00	\$ 1,448,128.00	\$ 1,452,754.00	\$ 1,485,571.00	\$ 1,498,400.00	\$ 1,498,400.00	\$ 1,498,400.00
Solid Waste Expenses	\$ 1,258,000.00	\$ 1,385,000.00	\$ 1,471,000.00	\$ 1,575,000.00	\$ 1,622,250.00	\$ 1,670,917.50	\$ 1,721,045.03
EOY Retained Earnings		\$ 418,098.00	\$ 418,098.00	\$ 328,669.00	\$ 204,819.00	\$ 32,301.50	\$ (190,343.53)

\$0 per quarter increase

	2017	2018	2019	2020 (Budget)	2021	2022	2023
Annual Fee per Unit	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 220.00	\$ 220.00	\$ 220.00
Per Unit Fee	\$ 1,279,986.00	\$ 1,292,057.00	\$ 1,270,664.00	\$ 1,300,000.00	\$ 1,444,740.00	\$ 1,444,740.00	\$ 1,444,740.00
All Other Fees	\$ 144,216.00	\$ 156,071.00	\$ 182,090.00	\$ 185,571.00	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00
Total Revenue	\$ 1,424,202.00	\$ 1,448,128.00	\$ 1,452,754.00	\$ 1,485,571.00	\$ 1,629,740.00	\$ 1,629,740.00	\$ 1,629,740.00
Solid Waste Expenses	\$ 1,258,000.00	\$ 1,385,000.00	\$ 1,471,000.00	\$ 1,575,000.00	\$ 1,622,250.00	\$ 1,670,917.50	\$ 1,721,045.03
EOY Retained Earnings		\$ 418,098.00	\$ 418,098.00	\$ 328,669.00	\$ 336,159.00	\$ 294,981.50	\$ 203,676.48

\$5 per quarter increase

	2017	2018	2019	2020 (Budget)	2021	2022	2023
Annual Fee per Unit	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 230.00	\$ 230.00	\$ 230.00
Per Unit Fee	\$ 1,279,986.00	\$ 1,292,057.00	\$ 1,270,664.00	\$ 1,300,000.00	\$ 1,510,410.00	\$ 1,510,410.00	\$ 1,510,410.00
All Other Fees	\$ 144,216.00	\$ 156,071.00	\$ 182,090.00	\$ 185,571.00	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00
Total Revenue	\$ 1,424,202.00	\$ 1,448,128.00	\$ 1,452,754.00	\$ 1,485,571.00	\$ 1,695,410.00	\$ 1,695,410.00	\$ 1,695,410.00
Solid Waste Expenses	\$ 1,258,000.00	\$ 1,385,000.00	\$ 1,471,000.00	\$ 1,575,000.00	\$ 1,622,250.00	\$ 1,670,917.50	\$ 1,721,045.03
EOY Retained Earnings		\$ 418,098.00	\$ 418,098.00	\$ 328,669.00	\$ 401,829.00	\$ 426,321.50	\$ 400,686.48

\$7.50 per quarter increase

	2017	2018	2019	2020 (Budget)	2021	2022	2023
Annual Fee per Unit	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 240.00	\$ 240.00	\$ 240.00
Per Unit Fee	\$ 1,279,986.00	\$ 1,292,057.00	\$ 1,270,664.00	\$ 1,300,000.00	\$ 1,576,080.00	\$ 1,576,080.00	\$ 1,576,080.00
All Other Fees	\$ 144,216.00	\$ 156,071.00	\$ 182,090.00	\$ 185,571.00	\$ 185,000.00	\$ 185,000.00	\$ 185,000.00
Total Revenue	\$ 1,424,202.00	\$ 1,448,128.00	\$ 1,452,754.00	\$ 1,485,571.00	\$ 1,761,080.00	\$ 1,761,080.00	\$ 1,761,080.00
Solid Waste Expenses	\$ 1,258,000.00	\$ 1,385,000.00	\$ 1,471,000.00	\$ 1,575,000.00	\$ 1,622,250.00	\$ 1,670,917.50	\$ 1,721,045.03
EOY Retained Earnings		\$ 418,098.00	\$ 418,098.00	\$ 328,669.00	\$ 467,499.00	\$ 557,661.50	\$ 597,696.48

\$10 per quarter increase