

CDBG STEERING COMMITTEE MEETING

MINUTES

Tuesday, January 23, 2018 at 8:15 am

Meeting Room – City Hall Annex

Gardner, Massachusetts

Committee Members present: Joshua Cormier-Chairperson, Jennifer Susen-Roy, Scott Graves and Tracy Hutchinson

Committee Members absent: Sandy Mullins, Roland Jean and Trevor Beauregard

Others Present: Katie Medina, DCDP

J. Cormier opened the meeting at 8:15 a.m.

J. Cormier pointed out the Open Meeting Announcements posted at the two entrances in the meeting room.

1. Acceptance of Minutes

December 12, 2017

T. Hutchinson/J. Susen-Roy

All in favor

2. Old Business:

J. Cormier announced we would like to approve Council President Scott Graves to be on our CDBG Steering Committee meeting as Council representation.

J. Cormier/J. Susen-Roy

All in favor

3. New Business:

3.1 BG18 Project-Vote Required

J. Cormier presented the following projects for approval in the BG18 application:

The Demolition of select parcels in the Target Areas.

Downtown Phase 1 will consist of design and construction of crosswalks, sidewalks and lighting and upgrade. We have to make it ADA compliant and handicap accessible.

New Vue would like to assist 15 LMI Gardner residents with small business technical assistance.

Voices of Truth would like to provide counseling to 40 LMI Gardner at risk men, women and children for domestic violence.

MVOC is looking to provide health and well-being courses to 150 LMI veterans and civilians.

The City of Gardner is looking to provide financial assistance to LMI student athletes at Gardner High School and Gardner Middle School

The total of these projects are \$701,250. We are looking for a motion to approve all projects.

S. Graves/J. Susen-Roy

All in favor

3.2 Financial Summary

J. Cormier indicated BG14 has been officially closed and have begun the close out process for BG15. For BG16, we are waiting for a final invoice from CAC and that project will be closed. Downtown Planning is complete we are just waiting on final bill to come in. He explained we are waiting on the weather to get better before we repair the roof for Gardner Travel. NewVue is trying to purchase Central Street but there are air quality issues. We will have to wait until that is remediated until we can proceed. Demolition of 53 Greenwood Street should be done by the end of the day today. J. Cormier added he has a pre-Demo Meeting Thursday at 1pm for the demolition of 216-218 Mill Street. For BG17, J. Cormier indicated he issued a Notice to Proceed for Rear Main Street. The BG18 application is due March 2.

4. Announcements and Recognitions:

Adjournment

Motion to adjourn

J. Susen-Roy/T. Hutchinson

All in favor.

Meeting adjourned at 9:20 a.m.

DOCUMENTS

Minutes from meetings of December 12, 2017.

Sign In Sheet for January 23, 2018.

Meeting notes taken by K. Medina

All documents are filed in the Office of Community Development and Planning, 115 Pleasant Street, Room 202, Gardner, MA 01440.