



**CITY OF GARDNER  
CONSERVATION COMMISSION**

Gardner City Hall – Manca Annex  
115 Pleasant St., Room 202

978-630-4014

Gardner, MA 01440

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**MEETING MINUTES**

**Monday, January 23, 2017**

**MEMBERS PRESENT**

David Beauregard, David Orwig, Duncan Burns, Jane Cullen, Chairman Greg Dumas and Agent Jeffrey Legros.

**MEMBERS ABSENT**

Norman Beauregard and Donna Lehtinen

**Meeting Opened**

**6:00 Presentations**

Mr. Tom Simulus, Simulus Plumbing: Olde English Village Stormwater Replacement Project

Discussion on project ensued. Commission requests engineered plans be presented. OEV will need to submit a full Notice of Intent (NOI). Agent Legros will draft a letter for the property owners requesting a Notice of Intent for the planned work and will draft a list of items necessary to ensure that the site does not experience further degradation or wetland impacts in the interim.

**6:22 Public Hearings**

None

**Minutes**

Vote to Approve the Minutes of the Meeting of January 9, 2017.

Motion made by David Beauregard to accept the Meeting Minutes of January 9, 2017.  
Seconded by David Orwig. Voted unanimously in favor.

### **Request for Determination of Applicability**

None

### **Request for Certificate of Compliance**

None

### **Request for Extension of Order of Conditions**

None

### **6:24 Enforcement Order**

Sunshine Realty Trust, Conrad Donell Trustee, Sapphire Park at Pearl Street and Shawn Avenue (*Continued from Meeting of January 9, 2017*)

Agent has no news to report. Commission requests to leave this item on Agenda as place holder.

### **6:25 New Business**

- Conservation Commission Land Records  
Agent Legros provided the Commission with an update on his continuing efforts to organize and properly record (electronically) parcels under the authority of the Conservation Commission. There was discussion in support of hiring an Intern to move this project forward. Agent and Commission Members will explore MWCC and UMass Amherst for potential interns.

### **6:38PM**

- Wetlands Protection Ordinance (City Code Chpt. 650) Regulations  
Agent Legros has discussed with Jen Dymek what we may need to do to levy fines. Commission has instructed Agent Legros to look to the Massachusetts Association of Conservation Commissions (MACC) to explore how other communities handle fines as a starting point. The City of Gardner Wet Land Ordinance allows for fees to be charged for Certificate of Compliances and for Requests for Determinations. Agent Legros will track down what the approval process is to enact these fees. Approval may not be required as the Ordinance is approved with this language included.

### **6:47**

- Reports of work:
  - Green Street/Old Stone Street Single Family Home and Septic
  - Heywood Hospital Professional Building Parking Area ExpansionWork taking place on these projects is in Zone A Surface Water Protection Area but not under the jurisdiction of the Conservation Commission.

### **6:55**

- Potential upcoming filings:
  - Olde English Village Storm water Replacement Project;  
As discussed earlier. See Presentations Section of Meeting 6:00 PM
  - City of Gardner DPW New and Renovated Buildings Project;  
Notice of Project will be posted in The Gardner News by the DPW

- Mount Wachusett Community College Parking Area Expansion and Improvement Project

No update from MWCC on the project. The Commission expects and NOI (Notice of Intent) to be filed

### **7:00 Old Business**

- Landscape Partnership Grant Update  
No update status quo.
- Recreational Trails Grant Update  
No update status quo.
- Forest Stewardship Implementation Grant Update  
No update status quo.
  
- Clearing of Land at 300 Clark Street  
The Commission and Agent discussed on going work being done on the property and the unsuccessful attempts to communicate with the property owner. The property has since been split into two lots. The Commission asked that the Sherriff serve Mr. Mrs. Robert Chicoine with a letter from the Commission/Agent as multiple attempts through in person and registered mail have not been successful. Given there is now a second property owner the Commission instructed the Agent to mail the same letter to Mr. Jason Chicoine in hopes it will be received eliminating the need for the Sheriff to serve the new property owner.

### **7:12 New Business**

- Environmental Conferecne March 4, 2017 is anyone is interested in attending.
- 48 Sylvan Drive – Property Owner has filed a Maintenance Plan with the Agent.
- 96 Laitinen Drive Extension- Storm Water Maintenance. Agent to send a letter to the home owner regarding their responsibility to maintain the Detention Pond. It requires attention and the existing Stormwater O&M Plan should be followed.
- Hidden Treasurers Hikes – Agent to explore hosting another hike.
- General discussion of an article in the Telegram and Gazette on 1/15/2017 regarding Wildlife Management Areas and Trails (A policy on Walking Trails adopted by the Mass Division of Fisheries and Wildlife).

### **7:24 Motion to Adjourn**

Motion to adjourn made by David Beauregard seconded by Duncan Burns. Voted unanimously, all in favor.

Respectfully submitted,

Jeffrey D. Legros, Conservation Agent

All materials used at the meeting are available for viewing at the office of the Conservation Agent, Room 202 of the City Hall Annex.

Minutes are available as follows:

- Minutes are available on the City of Gardner website ([www.gardner-ma.gov](http://www.gardner-ma.gov)) under Conservation Commission.
- By appointment or request in Conservation Agent's office, Room 202 of the City Hall Annex
- Community Development & Planning office, Room 201 of the City Hall Annex