

GARDNER PUBLIC SCHOOLS
70 Waterford Street
Gardner, MA 01440

Facilities Sub-Committee Meeting
Tuesday, January 19th, 2021
Zoom Meeting

Minutes

Members Present: Mr. Swartz (Chair), Mr. LaFreniere, Mr. Abare

Members Absent: None

Others Present: Mr. Anderson (Facilities Director), Ms. Yu (Business Administrator), Dr. Pellegrino (Superintendent)

Others Absent: None

At 4:01pm, the meeting was called to order by Mr. Swartz, the Chair.

A motion was made by Mr. Mr. Lafreniere and seconded by Mr. Abare to accept the December 15th meeting minutes. The motion passed unanimously.

1. Mr. Anderson and Ms. Yu gave an update on Moura's Cleaning Services.

On December 16th, 2020, the High School small gym heating coil broke down, and Moura's staff was called in to help with cleaning up. Due to remote and hybrid models, Moura's cleaning staff is not fully staffed. Mr. Swartz request a staff schedule from Moura's and suggested giving Moura's staff rainy day projects.

2. The facilities team members have been working on the Elm Street School special Ed projects to meet DESE's standards. Project is to provide separate, private and secure areas for special needs students.

Mr. Anderson presented to the Sub Committee the progress on the project, and showed the pictures of speech language rooms on the basement level, and room 302. Air purifiers will be installed to ensure the air quality for these rooms. *(pictures attached)*

Mr. Anderson also presented to the Sub Committee the central office project at the Helen Mae Sauter building. This project was put on stop because the city building commissioner wouldn't grant a building permit.

3. The district just purchased a new work order management system from School Dude. Mr. Anderson has gone through the training sessions, and he will set it up and start using the program. Brenda Smith is entering current maintenance data and is expected to be completed by end of January.
4. Rockwell Foundation has granted Gardner High School \$100K for renovation of the auditorium. The auditorium seats and carpets will be replaced. The total estimated cost is \$185K, so the district will need additional funding of 85K for this project.
5. The next Facilities Sub Committee meeting is scheduled to be on Tuesday, February 23rd at 4pm.
6. Adjournment

With no further discussion, Mr. Abare motioned to adjourn the meeting at 4:31pm, seconded by Mr. LaFreniere.