

# GARDNER PUBLIC SCHOOLS

70 Waterford Street  
Gardner, MA 01440

Finance Sub-Committee Meeting  
Tuesday, January 10, 2017  
Superintendent's Conference Room  
Minutes

Members Present: Mr. Swartz (Chair), Mrs. Pelavin, Mr. LaFreniere

Members Absent: none

Others Present: Mr. Detweiler (Business Administrator)

The meeting was called to order at 5:31 pm by the Chair.

A motion was made by Mr. Swartz to accept the December 6, 2016 meeting minutes. Mrs. Pelavin seconded the motion. Motion passed unanimously

The December Expense Report was discussed and questions on specific line items were addressed. Mrs. Pelavin asked about the outlook for the current fiscal year remembering the need for a spending freeze last year. Mr. Detweiler replied that while the school year is still less than half over there is no need to consider such a step this year. The one area that is a little tight, but not immediately concerning, is for Special Education out of district tuitions, a notoriously volatile expense item. The budget as a whole could accommodate any moderate increase over budget.

The Transfer Report, Carryover Allocation Report, and the Special Education Tuition Expense Report were reviewed.

Mr. Detweiler presented an alternate model for presenting the budget, showing salary and expenses reported by function (Regular Education, Special Education, School Administration, Central Administration, etc.) instead of by building as has been past practice. The FY17 budget was presented in both formats for consideration. Mr. Detweiler provided a key document that shows what line items are included in each function line. The committee unanimously decided to proceed with the presentation by function.

Mr. Detweiler reviewed the budget development timeline and polled the committee for potential dates for the committee to interview each principal and director as discussed at the December meeting. The members agreed to reserve the early evenings of March 20, 21, 27, and 28 to allow flexibility in scheduling all interviews in the most efficient manner.

A motion to recommend that a list of donations totaling \$8,675 be forwarded to the full School Committee to be accepted was made by Mr. LaFreniere, seconded by Mrs. Pelavin. The motion passed unanimously.

A motion was made by Mr. Swartz and seconded by Mrs. Pelavin to adjourn. The motion passed unanimously. Meeting adjourned at 6:37 p.m.

**Gardner Public Schools  
FY17 Budget**

**Salaries**

GHS	4,079,897	
GMS	3,629,204	
ESS	3,259,925	
HMS		
WSS	2,358,108	
GALT	592,456	
District	3,171,012	
Total Salaries		\$ 17,090,602

**Expenses**

GHS	799,979	
GMS	480,682	
ESS	417,408	
HMS	66,338	
WSS	395,776	
GALT	73,998	
District	2,788,170	
Total Expenses		\$ 5,022,350

**Total School Budget** \$ 22,112,952

**Gardner Public Schools  
FY17 Budget**

**Salaries**

Regular Education Instruction	8,366,575	
Special Education Instruction	3,900,051	
Support Services	1,703,492	
School Administration	1,708,122	
Central Administration	598,005	
Information Sevices	198,765	
Facilities	194,651	
Substitutes	205,900	
Other Operations & Control Accounts	215,041	
Total Salaries		\$ 17,090,602

**Expenses**

Regular Education Instruction	210,315	
Special Education Instruction	119,070	
Support Services	128,895	
Program / Staff Development	46,498	
Other Programs	676,505	
School Administration	151,493	
Central Administration	171,336	
Information Sevices	236,857	
Facilities	1,033,682	
Transportation	1,342,015	
Utilities	905,185	
Other Operations & Control Accounts	500	
Total Expenses		\$ 5,022,350

**Total School Budget**

\$ 22,112,952

**GIFTS AND DONATIONS**

December 31, 2016

<u>From</u>	<u>For</u>	<u>Amount</u>
GHS Class of 1951	GHS Swim Team	\$ 275.00
Gardner Family Medicine	GHS Backpack Program	\$ 600.00
Heywood Healthcare	GMS Mindful Project	\$ 6,800.00
Peter and karen Sauter	Gardner Public Schools	\$ 1,000.00
		<hr/> \$ 8,675.00