

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

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NOTICE OF CONTRIBUTORY RETIREMENT BOARD MEETING

Pursuant to Chapter 39, Section 23B General Laws of the Commonwealth of Massachusetts, notice is hereby given of the following meeting:

DATE: November 27, 2018

TIME: 2:35 P.M.

PLACE: Mayor's Conference Room – Room #128, 1st Floor, City Hall

AGENDA

- Meeting minutes of October 29, 2018;
- Sign permanent record of September 2018 meeting minutes
- General ledger History for September 2018
- Trial Balance for September 2018
- City Treasurer's Bank Reconciliation for September 2018
- Accounts Payable & Payroll Warrants #11/18
- Investment Review
- Correspondence
- Old Business:
 - Actuarial Valuation @ 1/1/2018 & the accompanying GASB 67 & 68 Report
 - Booklets Received
 - Request for Proposals RFP
 - Legal services conduct interviews with the applications received
 - a. Law Offices of Michael Sacco, P.C.
 - b. Murphy Hesse Toomey & Lehane, LLP
- New Business:
 - Annual review for Board Administrator and Contract Renewal
 - Retirement Allowance Checks & Notices of Deposits Mail Dates for 2019
 - Approve retirement(s); Acknowledge deceased member(s)


Denise Merriam, Board Chairperson