

COUNCIL ON AGING BOARD MEETING

November 2, 2020 at 2:00 PM

Function Hall at Gardner Senior Center

294 Pleasant Street, Gardner, MA 01440

ANNOUNCEMENT - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All Documents referenced or used during the meeting must be submitted in duplicate to the Chair, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

1. Call to order
2. Acceptance of the Minutes from the Previous Meeting-(September 8, 2020)
3. Accounts
 - i. Revolving
 - ii. Gift Account
 - iii. Formula Grant
4. Old Business
6. New Business
 - a. Updated member packets
 - b. Updates on Director position
 - c. Covid-19 updates; RE: Senior Center
 - d. Elks Club Thanksgiving drive –thru, Gardner Rotary Club, other possible sponsors, volunteers
 - e. Previous year's donations from Thanksgiving and Christmas dinners
 - f. Annual Holiday party 2020
7. Open Discussion
8. Date of next meeting – Monday, December 7, 2020 at 2:00 PM
9. Adjournment

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CITY CLERK'S OFFICE
GARDNER, MA

NOTICE: The listing of Agenda items are those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.