

**PRESIDENT**  
Scott J. Graves, Esq.  
**COUNCILLORS AT LARGE**  
James S. Boone  
Craig R. Cormier  
Ronald F. Cormier  
Edward A. Gravel  
Scott J. Graves, Esq.  
Christine A. Johnson

**WARD 1 COUNCILLOR**  
James M. Walsh, Esq.

**WARD 2 COUNCILLOR**  
Elizabeth J. Kazinskas

**WARD 3 COUNCILLOR**  
Nathan R. Boudreau

**WARD 4 COUNCILLOR**  
Karen G. Hardern

**WARD 5 COUNCILLOR**  
James D. Johnson

**CITY OF GARDNER**  
**MASSACHUSETTS 01440-2630**

OFFICE OF THE  
CITY COUNCIL



June 21, 2018

**CITY COUNCIL SPECIAL MEETING**

**Date:** Monday, June 25, 2018  
**Time:** 7:00 P.M.  
**Location:** City Council Chamber, Room 219, City Hall

**ANNOUNCEMENT** - Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such recording shall notify the Chair forthwith. All documents referenced or used during the meeting must be submitted in duplicate to the City Clerk, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

**9922** – Communication from the Mayor Relative to Disapproval of *An Ordinance to Amend the Code of the City of Gardner, Chapter 45 Thereof, Entitled “City Council,” to Add a New Article and Section Providing for Legal Counsel (In City Council and Ordered to First Printing 5/7/2018; First Printing 5/11/2018; Passed 5/21/2018; Presented to the Mayor 5/22/2018; Returned by the Mayor with Objections 5/30/2018 and published on the Calendar 6/4/2018; Action Delayed pursuant to City Charter, Section 30; Action Postponed 6/18/2018).*

**FY2018 ORDERS**

**9956** – An Order Appropriating \$100,000.00 from Sewer Surplus to Sludge Landfill Expense.

**9957** – An Order Appropriating \$96,000.00 from Sewer Surplus to Pump Stations Expense – Willis Road.

**9958** – An Order Appropriating \$229,009.00 from Sewer Surplus to New DPW Building Capital Project.

**9959** – An Order Appropriating \$229,009.00 from Water Surplus to New DPW Building Capital Project.

## **FY2019 BUDGET ORDERS**

- 9940.1** – An Order to Raise and Appropriate \$11,417,638.00 for the Various Departments for the Salary & Labor Budgets for Fiscal Year 2019 *(Original Order No. 9940, In City Council and Referred to Committee of the Whole 6/4/2018, Substituted by Order No. 9940.1, 6/18/2018).*
- 9941.1** – An Order to Raise and Appropriate \$19,965,329.00 for the Various Departments for the Expense Budget for Fiscal Year 2019. *(Original Order No. 9941, In City Council and Referred to Committee of the Whole 6/4/2018, Substituted by Order No. 9941.1, 6/18/2018).*
- 9942** – An Order to Raise and Appropriate \$23,014,784.00 for the School Department Budget for Fiscal Year 2019. *(In City Council and Referred to Committee of the Whole 6/4/2018).*
- 9943** – An Order Appropriating \$87,880.00 from Available Funds – Parking Meter Receipts Reserved to Fiscal Year 2019 City Treasurer, Parking Meter Clerk Salary and Parking Meter Maintenance; DPW Parking Meter Maintenance; and, DPW Maintenance Crew Salary & Wages. *(In City Council and Referred to Committee of the Whole 6/4/2018).*
- 9944** – An Order Appropriating \$175,387.00 from Available Funds – Cable Commission Fees Reserved to the Fiscal Year 2019 Cable Commission Budget *(In City Council and Referred to Committee of the Whole 6/4/2018).*
- 9945** – An Order Appropriating \$8,321,469.00 from Available Enterprise Funds – Receipts Reserved to FY2019 Sewer, Water, Golf, Landfill Closure, and Solid Waste Enterprise Funds *(In City Council and Referred to Committee of the Whole 6/4/2018).*
- 9946** – An Order Authorizing Fiscal Year 2019 Departmental Revolving Funds *(In City Council and Referred to Committee of the Whole 6/4/2018).*

*NOTICE: The listing of Agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

CITY COUNCIL OF GARDNER

*Scott J. Graves Esq.*

SCOTT J. GRAVES, ESQ.

Council President

9922

# City of Gardner, *Executive Department*



Mark Hawke, Mayor

RECEIVED

2018 MAY 30 PM 4:30

CITY CLERK'S OFFICE  
GARDNER, MA

May 30, 2018

Attorney Scott J. Graves, President  
And City Councilors  
95 Pleasant Street  
Gardner, MA 01440

RE: Disapproval (Veto) of Council Item #9922 Relative to City Council Legal Counsel

Dear President Graves and Councilors,

I write to inform you of my disapproval (veto) of Council Item #9922 relative to City Council Legal Counsel.

"I, [City Solicitor Appointee], do solemnly swear that I will faithfully and impartially perform the duties of City Solicitor according to law and the best of my abilities."

That is the oath of office that the current City Solicitor has taken eleven (11) times. The City Solicitor **solemnly swears** that he or she will **faithfully and impartially** perform his or her duties **according to law**. There are no allegiances to the appointing authority. It is disingenuous, to say the least, that one would infer that loyalties would be placed above a solemn oath to faithfully, impartially and according to law, perform one's duties.

If this disapproval is not upheld, I would request an immediate removal of any oath of office as it would obviously be a superfluous and meaningless act that is ignored by the oath taker.

I would also immediately request a change to the City Charter as it would mean the Auditor, City Clerk and Treasurer/Collector have loyalties only to the City Council as the Mayor has no role in their appointment/election. Therefore, it would be impossible for the Mayor to perform his duties in accordance with the City Charter, Section 4, as Chief Executive Officer of the City knowing that loyalties for these positions are placed solely with the City Council and the information received from these positions could be tainted toward their loyalties and not impartial.

Also, all contracts made in excess of one-thousand dollars (\$1,000) must be signed by the Mayor. While former City Solicitors may explain that state law sets the floor at five-thousand dollars (\$5,000), the simple phrase of "notwithstanding any provisions to the contrary" is not contained in this section of state law. Therefore, our Charter is allowed to be more restrictive than state law. The simple fact is that only the Mayor can bind the City in any contract, the City Council is not allowed to sign contracts on behalf of the City.

While I hesitate to bring up another example of the City Council wasting taxpayer dollars, during the Charter Review, I was very amenable to having the City Solicitor's position be appointed by the Mayor and confirmed by the City Council. I also argued that the Treasurer/Collector and Auditor should be appointed by the Mayor and confirmed by the City Council. We have very recent examples as to why this change should be made.

Finally, with the possible exception of the City of Boston, I do not find any example in the Commonwealth of Massachusetts that has its Legislative Body represented by a separate Counsel from the remainder of the municipality. I don't know why Gardner should be the first to go down this ill-conceived path.

I ask for your consideration in sustaining this disapproval (veto).

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark Hawke', with a long horizontal flourish extending to the right.

Mark Hawke  
Mayor, City of Gardner

# ORDINANCE

9922

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AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GARDNER, CHAPTER 45 THEREOF, ENTITLED "CITY COUNCIL," TO ADD A NEW ARTICLE AND SECTION PROVIDING FOR LEGAL COUNSEL.

Be it ordained by the City Council of the City of Gardner as follows:

Section 1. Chapter 45 of the Code of the City of Gardner is hereby amended by adding thereto a new Article, to be Article II, and a new section 45-3, to read as follows:

§ 45-3. Legal counsel.

- A. The City Council shall have the authority to retain independent legal counsel of its own selection from time to time by majority vote, and legal counsel shall be a member of the Bar of the Commonwealth of Massachusetts in good standing.
- B. Legal counsel shall assist the City Council in the preparation and formulation of legislation and in the rendering of opinions concerning legal matters, either of a substantive or procedural nature, the provisions of § 140-2 of the Code of the City of Gardner notwithstanding.
- C. Any invoice or charge for payment from said legal counsel shall be paid from the City Council budget.

Section 2. Severability

The provisions of this ordinance are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses, or part of this ordinance.

Section 3. Effective date.

This ordinance shall become effective on passage and publication as required by law.

9956

AN ORDER APPROPRIATING FROM SEWER SURPLUS TO SLUDGE  
LANDFILL EXPENSE.

ORDERED:

That there be and is hereby appropriated the sum of One Hundred Thousand  
Dollars and No Cents (\$100,000.00) from Sewer Surplus to Sludge Landfill Expense.

9956



Department of Public Works  
CITY OF GARDNER

2018 JUN 14 AM 9:38

Dane E. Arnold, Director  
416 West Broadway  
Gardner, MA 01440-2687  
Telephone (978) 632-7661  
Fax (978) 630-4029

Mayor Mark P. Hawke  
City Hall  
95 Pleasant Street  
Gardner, MA 01440

June 7, 2018

RE: Sludge Landfill Expansion

Dear Mayor Hawke:

The Sewer Department is requesting \$100,000 from available Sewer Surplus for professional engineering and geotechnical services for the preparation and submittal of permitting documents to the Massachusetts Department of Environmental Protection (DEP) and other State agencies for the proposed Sludge Landfill expansion.

The Sludge generated from the Wastewater Treatment Plant is disposed of at the Gardner Sludge Landfill located off West Street behind the Transfer Station. The vertical expansion that was previously approved for the existing Sludge Landfill by DEP, and implemented by Suez, will be approaching its capacity in the coming years. We are looking ahead to begin construction of the horizontal expansion in spring 2019.

Our Engineering consultant has designed the horizontal expansion and had initial review done by DEP. DEP has indicated that, along with their final review, additional geotechnical reporting and permits are required that were not required for the vertical expansion. The funds requested are for the additional geotechnical work and permit preparation that DEP is requiring. The final review process may result in the need to modify the plans for the expansion, based on comments received during review. As such, this coming January we may be seeking additional funding for additional Engineering services. This request does not include any funds for future construction.

If you have any questions regarding this matter please do not hesitate to call.

Sincerely,

Robert E. Oliva, Assistant Director  
Department of Public Works

PC: Finance Committee  
Public Service Committee  
John Richard, City Auditor  
Dane Arnold, DPW Director

9957

AN ORDER APPROPRIATING FROM SEWER SURPLUS TO PUMP STATIONS EXPENSE – WILLIS ROAD.

ORDERED:

That there be and is hereby appropriated the sum of Ninety-Six Thousand Dollars and No Cents (\$96,000.00) from Sewer Surplus to Pump Stations Expense – Willis Road.



9957



Department of Public Works  
CITY OF GARDNER

RECEIVED  
2018 JUN 14 AM 9:39  
CITY OF GARDNER OFFICE

Dane E. Arnold, Director  
416 West Broadway  
Gardner, MA 01440-2687  
Telephone (978) 632-7661  
Fax (978) 630-4029

Mark P. Hawke, Mayor  
City Hall  
95 Pleasant Street  
Gardner, MA 01440

RE: Willis Road Sewer Pump Station

June 7, 2018

Dear Mayor Hawke:

The Sewer Department is requesting \$96,000 from available Sewer Surplus for professional engineering services to design the rehabilitation and other improvements to the existing Willis Road sewer pump station.

The existing wet well and pump equipment are beyond their useful lives and need to be replaced. We will be studying the options to either replace the station entirely, or conduct a full rehabilitation of the existing station. This request does not include any funds for future construction.

If you have any questions regarding this matter please do not hesitate to call.

Sincerely,

Robert E. Oliva, Assistant Director  
Department of Public Works

PC: Finance Committee  
Public Service Committee  
John Richard, City Auditor  
Dane Arnold, DPW Director

9958

AN ORDER APPROPRIATING FROM SEWER SURPLUS TO NEW DPW  
BUILDING CAPITAL PROJECT.

ORDERED:

That there be and is hereby appropriated the sum of Two Hundred Nine-Nine  
Thousand Nine Dollars and No Cents (\$229,009.00) from Sewer Surplus to New DPW  
Building Capital Project.

**CITY OF GARDNER**  
**Department of Public Works**



Highway  
Water  
Sewer  
Forestry  
Parks/Playgrounds  
Cemeteries

Dane E. Arnold, Director  
416 West Broadway  
Gardner, MA 01440-2687  
Telephone (978) 632-7661  
Fax (978) 630-4029  
darnold@gardner-ma.gov

Mayor Mark P. Hawke  
City Hall  
95 Pleasant Street  
Gardner, MA 01440

RE: Building Cost Reimbursement

June 13, 2018

Dear Mayor Hawke:

I am requesting **\$299,009** from available **Sewer Surplus** to a Department of Public Works **Building Capital Project Expense Line Item**. These funds are a reimbursement for the construction of the Department of Public Works/City Engineer Administration Building, Cold Storage Building, and remodeling at the existing Municipal Garage.

Please note that this is a reimbursement of funds that were already approved in previous budgets by the City Council and were encumbered over the last 2 years from the Water Department for these projects. The paperwork was completed, however the actual funds were not properly transferred into the **Building Capital Project Expense Line Item** and went back into retained earnings in the Enterprise Account at the end of the Fiscal Year.

The \$299,009 covered expenses such as the remainder of J.J. Cardosi's Contract (contractor who built the buildings), National Grid fees for running power into the building, PJ Keating for paving the parking lot, utilities, furniture, landscaping, computers, phone lines, carpets, tiles, paint, etc.

If you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

Dane E. Arnold, Director  
Department of Public Works

PC: Public Service Committee  
John Richard, City Auditor  
Chris Coughlin, City Engineer

9959

AN ORDER APPROPRIATING FROM WATER SURPLUS TO NEW DPW  
BUILDING CAPITAL PROJECT.

ORDERED:

That there be and is hereby appropriated the sum of Two Hundred Nine-Nine  
Thousand Nine Dollars and No Cents (\$229,009.00) from Water Surplus to New DPW  
Building Capital Project.

9959

**CITY OF GARDNER**  
**Department of Public Works**

RECEIVED

2018 JUN 14 AM 9:39

- Highway
- Water
- Sewer
- Forestry
- Parks/Playgrounds
- Cemeteries



Dane E. Arnold, Director  
 416 West Broadway  
 Gardner, MA 01440-2687  
 Telephone (978) 632-7661  
 Fax (978) 630-4029  
 darnold@gardner-ma.gov

Mayor Mark P. Hawke  
 City Hall  
 95 Pleasant Street  
 Gardner, MA 01440

RE: Building Cost Reimbursement

June 13, 2018

Dear Mayor Hawke:

I am requesting **\$299,009** from available **Water Surplus** to a Department of Public Works **Building Capital Project Expense Line Item**. These funds are a reimbursement for the construction of the Department of Public Works/City Engineer Administration Building, Cold Storage Building, and remodeling at the existing Municipal Garage.

Please note that this is a reimbursement of funds that were already approved in previous budgets by the City Council and were encumbered over the last 2 years from the Water Department for these projects. The paperwork was completed, however the actual funds were not properly transferred into the **Building Capital Project Expense Line Item** and went back into retained earning in the Enterprise Account at the end of the Fiscal Year.

The \$299,009 covered expenses such as the remainder of J.J. Cardosi's Contract (contractor who built the buildings), National Grid fees for running power into the building, PJ Keating for paving the parking lot, utilities, furniture, landscaping, computers, phone lines, carpets, tiles, paint, etc.

If you have any questions regarding this matter, please do not hesitate to call.

Sincerely,

Dane E. Arnold, Director  
 Department of Public Works

PC: Public Service Committee  
 John Richard, City Auditor  
 Chris Coughlin, City Engineer

**NEW DPW COLD STORAGE/BUILDING PROJECT**

Account Number	Account Description	Original Budget		FY2016 Expenses		FY2017 Expenses		FY2018 Expenses		Remaining Budget		TOTAL PROJECT COST as of 6/14/18
		Budget		Expenses		Expenses		Expenses		Budget		
61440-58213\62450-58213\38150-58213	Design & Eng	\$100,000.00		\$41,709.45		\$58,290.55		\$0.00		\$0.00		\$100,000.00
61440-58610\62450-58610\38150-58214	Construction	\$ 3,650,000.00		\$0.00		\$25,097.70		\$3,026,884.30		\$598,018.00		\$3,051,982.00
	<b>Total</b>	<b>\$3,750,000.00</b>		<b>\$41,709.45</b>		<b>\$83,388.25</b>		<b>\$3,026,884.30</b>		<b>\$598,018.00</b>		<b>\$3,151,982.00</b>

Various Accts	BUDGET/LOAN FROM SEWER&WATER ENTERPRISE FUND		Interest Pd as of 6/14/18	
	BUDGET FROM SEWER&WATER FUND	FREE CASH CO#99939 ORDER 12832	Loan Outstanding Principal	
38150-58214			\$1,250,000.00	\$0.00
			\$200,000.00	\$0.00
61440-57601\62450-57601	Loan Order #12722 (Unissued as of 6/30/17)		\$2,300,000.00	
			<b>\$3,750,000.00</b>	

Will be borrowing end of June 2018

9956-9958



**CITY of GARDNER**

**Office of the City Auditor**

John Richard, City Auditor  
95 Pleasant Street, Room 126  
Gardner, MA 01440

Phone: 978-632-1900 ext. 8020 • Fax: 978-630-3778

Email: jrichard@gardner-ma.gov

To: City Council

Re: Money Orders for consideration on June 18, 2018

Listed below are balances in various ledger accounts that pertain to Money Order transfers for your consideration.

These balances are as of June 14, 2018:

			<u>Money Order</u>		<u>Balance</u>
Sewer Enterprise Fund				\$	6,477,723
61000-31500 to Sewer Dept for Pump Station Expense	61440-58614	\$	96,000	\$	6,381,723
to Sewer Dept for Sluge Landfill Expense	61440-58616	\$	100,000	\$	6,281,723
to New DPW Building Capital Proj	61440-58610	\$	299,009	\$	5,982,714
				\$	5,982,714

The Snow & Ice account currently has available \$10,747.12  
14421-52210

Sincerely

John Richard  
City Auditor

copies: Mayor  
City Clerk

9940.1

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE VARIOUS DEPARTMENTS FOR THE SALARY AND LABOR BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 TO JUNE 30, 2019.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2018 to June 30, 2019 sums as designated for the expenditures of the various departments, Salary and Labor budgets, according to the detailed schedule hereto annexed and made a part of this money order in the amount of ELEVEN MILLION, FOUR HUNDRED SEVENTEEN THOUSAND, SIX HUNDRED THIRTY-EIGHT DOLLARS (\$11,417,638.00)



AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE VARIOUS DEPARTMENTS FOR THE EXPENSE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 TO JUNE 30, 2019.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2018 to June 30, 2019 sums as designated for the expenditures of the various departments, other than what was presented to City Council in the Salary and Labor budget, according to the detailed schedule hereto annexed and made a part of this money order in the amount of NINETEEN MILLION, NINE HUNDRED SIXTY-FIVE THOUSAND, THREE HUNDRED TWENTY-NINE DOLLARS (\$19,965,329.00)

9942

AN ORDER TO RAISE AND APPROPRIATE A SUM OF MONEY FOR THE SCHOOL DEPARTMENT BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 TO JUNE 30, 2019.

*ORDERED:*

To raise and appropriate for the expense of the City of Gardner for the Fiscal Year beginning July 1, 2018 to June 30, 2019 sums as designated for the expenditures of the School Department according to the detailed schedule hereto annexed and made a part of this money order in the amount of TWENTY-THREE MILLION, FOURTEEN THOUSAND, SEVEN HUNDRED EIGHTY-FOUR DOLLARS (\$23,014,784.00)

RECEIVED

2018 MAY 24 PM 3:09

CITY CLERK'S OFFICE  
GARDNER, MA

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE FUNDS-  
PARKING METER RECEIPTS RESERVED TO VARIOUS ACCOUNTS FOR THE  
FISCAL YEAR BEGINNING JULY 1, 2018 TO JUNE 30, 2019

*ORDERED:*

That there be and is hereby appropriated for the Fiscal Year beginning July 1,  
2018 to June 30, 2019 the sum of EIGHTY-SEVEN THOUSAND, EIGHT HUNDRED  
EIGHTY DOLLARS (\$87,880.00) from Available Funds-Parking Meter Receipts  
Reserved to the following accounts:

City Treasurer	Parking Meter Clerk Salary	\$ 12,480.00
City Treasurer	Parking Meter Maintenance	24,000.00
Public Works	Parking Meter Maintenance	20,000.00
Public Works	DPW Maint. Crew Sal & Wages	31,400.00

RECEIVED  
2018 MAY 24 PM 3:09  
CITY CLERK'S OFFICE  
GARDNER, MA

9944

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE FUNDS-  
CABLE COMMISSION FEES RESERVED TO CABLE COMMISSION BUDGET  
FOR THE FICAL YEAR BEGINNING JULY 1, 2018 TO JUNE 30, 2019

*ORDERED:*

That there be and is hereby appropriated for the Fiscal Year beginning July 1,  
2018 to June 30, 2019 the sum of ONE HUNDRED SEVENTY-FIVE THOUSAND,  
THREE HUNDRED EIGHTY-SEVEN DOLLARS (\$175,387) from Available Funds-  
Cable Commission Fees Reserved to the Cable Commission budget.

**RECEIVED**  
2018 MAY 24 PM 3:09  
CITY CLERK'S OFFICE  
GARDNER, MA

9945

AN ORDER APPROPRIATING A SUM OF MONEY FROM AVAILABLE ENTERPRISE FUNDS-VARIOUS RECEIPTS RESERVED TO VARIOUS ACCOUNTS FOR THE FICAL YEAR BEGINNING JULY 1, 2018 TO JUNE 30, 2019

ORDERED:

That there be and is hereby appropriated for the Fiscal Year beginning July 1, 2018 to June 30, 2019 the sum of EIGHT MILLION, THREE HUNDRED TWENTY-ONE THOUSAND, FOUR HUNDRED SIXTY-NINE DOLLARS (\$8,321,469.00) from Available Enterprise Funds-Receipts Reserved to the following accounts:

Sewer Dept	Enterprise Fund	\$2,564,056.00
Water Dept	Enterprise Fund	3,356,161.00
Golf Course	Enterprise Fund	829,380.00
Landfill Closure	Enterprise Fund	86,300.00
Solid Waste	Enterprise Fund	1,485,572.00

RECEIVED  
2018 MAY 24 PM 3:09  
CITY CLERK'S OFFICE  
GARDNER, MA

RECEIVED

2018 MAY 24 PM 3: 09

AUTHORIZING FY2019 REVOLVING FUNDS  
M.G.L. CH.44, S.53E½

CITY CLERK'S OFFICE  
GARDNER, MA

**ORDER:** To authorize and direct the City Treasurer to establish the following revolving funds for the fiscal year beginning July 1, 2018 to June 30, 2019 in accordance with M.G.L. Chapter 44, section 53E½:

Revolving Fund	Authorized to Expend	Revenue Source	Purpose of Fund	Spending Limit
Airport Fuel	Airport Commission	Sale of airplane fuel	Purchase of fuel, airport programs, and improvements	Available balance or \$20,000, whichever is less
Wetland Protection	Conservation Commission	Local wetland filing fees	Costs associated with wetland protection activities	Available balance or \$20,000, whichever is less
Council on Aging Recreational Activities	Council on Aging Director	Recreation Fees	Salaries and expenses relating to recreational activities at Senior Center	Available balance or \$20,000, whichever is less
Gardner's Summer Celebration	Mayor	Collections and donations	Costs associated with Gardner's Summer Celebration	Available balance or \$20,000, whichever is less
Planning Board Publications	Planning Board	Sale of Planning Board publications	Preparation and production of Planning Board publications	Available balance or \$3,000, whichever is less
Road Resurfacing	Public Works Director	Fees charged for cutting into newly paved roads	Costs associated with road resurfacing and road maintenance	Available balance or \$20,000, whichever is less
High School Summer Football Camp	School Department	Camp fees and donations	Salaries and expenses for the High School Summer Football Camp	Available balance or \$20,000, whichever is less
Summer Basketball Camp	School Department	Camp fees and donations	Salaries and expenses for the Summer Basketball Camp	Available balance or \$12,000, whichever is less
Transportation	School Department	Bus passes and fees for transportation	Salaries and expenses relating to school transportation	Available balance or \$20,000, whichever is less

As per M.G.L., interest earned on these funds shall be treated as general fund revenue.

The person or persons authorized to expend from each fund shall report annually to the Mayor and City Council the total amount of receipts and expenditures for the prior fiscal year and for the current fiscal year through December 31<sup>st</sup>, along with any other information that City Council may by vote require.

In the event any fund is not reauthorized for the following fiscal year or the city changes the purpose of the revolving fund, the balance in the fund shall revert to surplus revenue, unless City Council and the Mayor vote to transfer the funds to another revolving fund established in accordance with M.G.L. Chapter 44, section 53E½.