

MEETING NOTICE

**Community Development Block Grant Steering Committee Meeting**

**Tuesday, May 15<sup>th</sup>, 2018**

**8:15 a.m.**

**Meeting Room (2<sup>nd</sup> floor), Manca Annex  
Gardner, Massachusetts**

ANNOUNCEMENT – Any person may make a video or audio recording of an open session of a meeting, or may transmit the meeting through any medium, subject to reasonable requirements of the chair as to the number, placement and operation of equipment used so as not to interfere with the conduct of the meeting. Any person intending to make such a recording shall notify the Chair forthwith. All documents referenced or used during the meeting must be submitted in duplicate to the Chair of the Steering Committee, pursuant to the Open Meeting and Public Records Law. All documents shall become part of the official record of the meeting.

**AGENDA**

1. **Acceptance of Minutes**  
April 27<sup>th</sup>, 2018 Meeting Minutes
2. **Old Business**
  - 2.1 Waterford Street Feasibility Study
  - 2.2 Sign Application – Parker Smoke Shop
3. **New Business**
  - 3.1 Doug Consulting – Sign & Facade Project
  - 3.2 Financial Summary
4. **Announcements and Recognitions**
5. **Adjournment**  
Next Meeting: June 19<sup>th</sup>, 2018 at 8:15 a.m.

*Items listed on the Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*