

**GARDNER CONTRIBUTORY RETIREMENT SYSTEM**

**CITY HALL ROOM 17**

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**NOTICE OF CONTRIBUTORY RETIREMENT BOARD MEETING**

Pursuant to Chapter 39, Section 23B General Laws of the Commonwealth of Massachusetts, notice is hereby given of the following meeting:

**BOARD TO ACT ON COST OF LIVING ADJUSTMENT FOR FISCAL YEAR 2018**

**DATE: March 28, 2017**

**TIME: 3:35 P.M.**

**PLACE: Mayor's Conference Room – Room #128, 1<sup>st</sup> Floor City Hall**

**AGENDA**

- Meeting minutes of February 23, 2017
- Sign permanent record of January 2017 meeting minutes
- Trial Balance for January 31, 2017
- City Treasurer's Bank Reconciliation for January 2017
- Accounts Payable & Payroll Warrants #03/17
- Investment Review
- Correspondence
- Old Business:
  - Determination of Proper Survivor Benefit for Spouse of Deceased ADR-Update
  - Independent CPA Audit of Financial Statements @ 12/31/15 – Final Report
  - Retirement Board Election for Two (2) Members to Serve Three (3) Year Terms Each: July 1, 2017 through June 30, 2020 - Update
  - Retirement Board Administrator Position Replacement-Update/Discussion
- New Business:
  - Cost of Living Adjustment (COLA) for Fiscal Year 2018 – Board Action Required
  - PERAC Annual Statement for Year Ended December 31, 2016 – Review & Sign
  - Gardner Contributory Retirement System Annual Report for Year Ending December 31, 2016 (City Report) – Review & Sign
  - Approve retirement(s); Acknowledge deceased member(s)

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Denise Merriam, Board Chairperson