

GARDNER CONTRIBUTORY RETIREMENT SYSTEM

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GARDNER, MA

NOTICE OF CONTRIBUTORY RETIREMENT BOARD MEETING

Pursuant to Chapter 39, Section 23B General Laws of the Commonwealth of Massachusetts, notice is hereby given of the following meeting:

DATE: March 27, 2018

TIME: 3:35 P.M.

PLACE: Mayor's Conference Room – Room #128, 1st Floor, City Hall

AGENDA

- Meeting minutes of February 26, 2018;
- Sign permanent record of January 2018 meeting minutes
- Accounts Payable & Payroll Warrants #03/18
- Investment Review
- Correspondence
- Old Business:
 - Pension Technology Group, PTG, of employee self-service portal and disaster recovery module.
 - Melanson and Heath quote for Calendar Year Audits for 2018, 2019 & 2020. *Must complete Procurement Process for Accounting Services*
 - Cost of Living Adjustment (COLA) for Fiscal Year 2019 - Board Action Required
- New Business:
 - Pension Reserves Investment Management Board (PRIM), presentation by Francesco Daniele, Senior Clients Services Officer
 - PERAC Annual Statement for year Ended December 31, 2017 – Review/Sign
 - Gardner Contributory Retirement System Annual Report for year Ending December 31, 0217 (City Report) – Review & Sign
 - Supplemental Schedule for Year Ended December 31, 2017, for Board Members Review
 - Approve retirement(s); Acknowledge deceased member(s)



Denise Merriam, Board Chairperson