

RECEIVED

GARDNER CONTRIBUTORY RETIREMENT SYSTEM
2018 JAN 24 AM 11:33
CITY HALL ROOM 17

CITY CLERK'S OFFICE
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NOTICE OF CONTRIBUTORY RETIREMENT BOARD MEETING

Pursuant to Chapter 39, Section 23B General Laws of the Commonwealth of Massachusetts, notice is hereby given of the following meeting:

DATE: January 29, 2018

TIME: 3:00 P.M.

PLACE: Mayor's Conference Room – Room #128, 1st Floor, City Hall

AGENDA

- Meeting minutes of December 26, 2017;
- Sign permanent record of November 2017 meeting minutes
- General ledger History for November 30, 2017
- Trial Balance for November 30, 2017
- City Treasurer's Bank Reconciliation for November 2017
- Accounts Payable & Payroll Warrants #01/18
- Investment Review
- Correspondence
- Old Business:
 - Presentation by Pension Technology Group, PTG, of employee self-service portal and disaster recovery module.
 - Melanson and Heath quote for Calendar Year Audits for 2018, 2019 & 2020.
 - Independent CPA Audit of Financial Statements at 12/31/16
 - Nominations & Election of Board Chairperson for the one year period of February 1, 2017 through January 31, 2018
- New Business:
 - Nomination & Election of Board Chairperson for a one year period.
 - Cost of Living Adjustment (COLA) for Fiscal Year 2019
 - Approve retirement(s); Acknowledge deceased member(s)


Denise Merriam, Board Chairperson